

TOWN COUNCIL MEETING
November 20, 2017

I. ROLL CALL

Town Council Members present:

Kristine S. Trocki, President
Michael G. White, Vice President
Blake A. Dickinson
Mary E. Meagher
Eugene B. Mihaly

Also in attendance:

Andrew E. Nota, Town Administrator
Christina D. Collins, Finance Director
Michael C. Gray, Public Works Director
Edward A. Mello, Police Chief
Andrew J. Wade, Parks and Recreation Director
Peter D. Ruggiero, Town Solicitor
Denise Jennings, Water Clerk
Cheryl A. Fernstrom, Town Clerk

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 6:37 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

The Town Council convened as the Board of Water and Sewer Commissioners at 6:38 p.m. and adjourned from sitting as the Board of Water and Sewer Commissioners at 6:53 p.m. See Board of Water and Sewer Commissioners Meeting Minutes.

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

None.

V. PUBLIC HEARINGS, LICENSES AND PERMITS

None.

VI. OPEN FORUM

- A) Scheduled to address. None.
- B) Non-scheduled to address. None

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR,
COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Andrew E. Nota
 - 1) Coyote Management Program: Police Chief Edward Mello

Chief Mello reported since the last update there have been coyote sightings but no incidents of concern. Coyote Smarts (headed by Dr. Numi Mitchell of Jamestown), a cooperative that includes the Narragansett Bay Coyote Study, Potter League, Norman Bird Sanctuary and Aquidneck Land Trust, is received a substantial RIDEM Grant to conduct a statewide five-year coyote study (with official announcement in the near future) on coyote management and best practices to manage food sources. To date Dr. Mitchell has been conducting camera tracking with nothing unusual to report, with one collar to be deployed for coyote tracking. The management program will continue.

Councilor Dickinson inquired about data to be collected as part of the Grant and was informed the data should be available to the Town.

- 2) RIDEM 2017 Bay and Watershed Restoration Fund Grant Award: up to \$265,000 for Non-Point Source and Stormwater Pollution Control and Flood Prevention and Mitigation for the North Road Improvement Project

Mr. Nota reported on the grant application submitted by Public Works prepared by Director Michael Gray and GIS Coordinator Jean Lambert. The Town received a notification letter they are the recipient of a \$265,000 RIDEM Grant for Phase 2 of the North Road Project. This is a major achievement and Mike and Jean should be commended for a job well done. The Grant will help fund materials and equipment rental for the excavator. The labor performed by Town staff will be the Town's in-kind match for the project.

Councilor Dickinson asked about funding of the project and was informed \$590,000 was set aside in Capital Improvements, and the project cost was just over \$900,000. With the Capital funding and this grant the project is funded. Mr. Nota reported staff time including benefits and man hours are reflected as the in-kind portion of the grant in the amount of \$390,000. Councilor Dickinson noted he asks this question to determine if the Town over extends for projects. Director Gray stated he likes having control over a project to keep costs down and all aspects are weighed before proceeding with any project.

Councilor Meagher referenced an upcoming OPEB Conference sponsored by The Trust. Finance Director Collins noted OPEB seminars are offered several times per year and Town staff will be in attendance. Discussion continued.

- B) Jamestown Housing Authority Report: Edward Gromada, Chairman. Executive Director Richard Leco also in attendance.

Mr. Gromada reported the Housing Authority had a very good year receiving a High Performer rating from HUD, achieved by only 29% of housing authorities across the country. Operating and Capital subsidies have declined over the years, with 84% of true funding for operations and 75% funding for Capital, derived through Community Development Block Grants. The Housing Authority cornerstone reflects the 1968 construction, which is 50 years. The buildings are kept in good shape, but kitchens and bathrooms will need review followed by heating systems in the near future for the 35 units.

Gardens and rain barrels were introduced at the request of residents with positive success, championed by Director Leco. The Shelter-in-Place Emergency Program provided magnetic signs that alerts residents what to do 72, 24, and 12 hours prior to a weather emergency. Focal Upright of East Greenwich provided activity supplies and special gifts for residents every year and the Jamestown Seniors assist with Visiting Nurses and Flu Clinics. The Housing Authority has three activities per year - the annual Thanksgiving breakfast (prepared Rick and Operations Manager Brian Anthony) this Wednesday, a Holiday Party in December, and a Commissioners Cookout during the summer, which will be special for 2018 as we celebrate our 50th anniversary.

Ed and Rick were thanked for their thorough report and Council members were invited to attend Wednesday's Thanksgiving breakfast.

VIII. UNFINISHED BUSINESS

A) License Renewal updates

Mr. Nota referenced the memorandum prepared by the Town Clerk. Two Victualing Licenses are of concern as they were not submitted in a timely manner for processing by the December 1st deadline. As the next meeting is December 11th the options are to schedule a special meeting with proper notice prior to December 1st to approve them or close the businesses until they are addressed at the December 11th meeting. Discussion ensued of the importance of having the businesses open. Council members schedule a special meeting for Monday, November 27th at 5:00 p.m. with only the two license renewals on the agenda. President Trocki thanked Council members for their accommodation and noted the importance of filing license applications on time.

B) Upcoming Meetings and Sessions – dates and times

Mr. Nota reports the next Council meeting is December 11th at 6:30 p.m. preceded by a Joint Work Session with the School Committee for pre-budget review at 5:30 p.m.

IX. NEW BUSINESS

- A) Request for Town Council approval for 2018 RIDEM Recreation Acquisition and Development Small Grant Application for Taylor Point Improvements in the amount of \$90,000; review, discussion and/or potential action and/or vote**
- B) Request for Town Council approval for 2018 RIDEM Recreation**

Acquisition and Development Large Grant Application for Eldred Avenue Field Renovations in the amount of \$300,000; review, discussion and/or potential action and/or vote

Presentation by Recreation Director Andrew Wade proceeded for the 2018 RIDEM Open Space Recreation Development Grants. The Small Recreation Development Grant application seeks \$90,000 for the Taylor Point Nature Preserve for renovation of the Park and trailhead entrance including solar powered composting toilet, installation of park entry signs, wooden guardrails and pedestrian gates, designated public access points, and parking area drainage improvements. The Large Recreation Development Grant application seeks \$300,000 for renovations and additions to the Eldred Avenue Field including removal and regrading of play surface, well for field irrigation and irrigation system, ADA accessible solar powered restrooms, ADA accessible pathway connecting parking lot with restrooms and field area, and clearing undergrowth in the Beechwood forest for a family picnic area. Both Grants seek 80% of project funding with a 20% match (which may be in-kind funding) by the Town. The Grant application deadline is December 1st with awards announced in the spring. Council members comment on the excellent drawing and report.

A motion was made by Councilor Mihaly with second by Councilor Meagher to support both grants - \$90,000 for Taylor Point and \$300,000 for the soccer fields at Eldred Avenue. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

Councilor Dickinson asked if the fill from the East Shore Road Project could be used for soccer field drainage. Public Works Director Gray stated that material is not good for drainage. Town Administrator Nota stated the Town is partnering with the Soccer League to balance the project in conjunction with the Lawn Avenue project. The field may be out of service for a time during renovation. Council members thank the members of the Taylor Point Restoration Group in attendance for their efforts.

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS
None.

XI. CONSENT AGENDA

A motion was made by Councilor Meagher with second by Vice President White to continue Item A) 2) November 6th Executive Session Minutes and approve and accept the Consent Agenda as amended. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

The Consent Agenda approved consists of the following:

- A) Adoption of Town Council Minutes
 - 1) November 6, 2017 (special meeting)
 - 3) November 6, 2017 (regular meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Traffic Committee (10/19/2017)

- C) CRMC Notices
- 1) Notice of Application for Assent by JBL Realty, LLC c/o Jack Civic for Plat 8 Lot 772 Melrose Avenue to construct and maintain a 4' x 142' fixed pier with 10,000 lb. boat lift extending 75' beyond mean low water (variance to RICRMP 50' length standard required)
- D) Abatements/Addenda of Taxes
- Total Abatements: \$20,080.37 Total Addenda: \$21,872.48
- 1) Real Property/Motor Vehicle/Tangible Abatements to 2017 Tax Roll
- | <u>Account/Abatement Amount</u> | |
|---------------------------------|-------------|
| a) 04-0696-06M | \$ 46.58 |
| b) 08-0267-97M | \$ 38.36 |
| c) 03-1237-59 | \$ 2,454.33 |
| d) 03-1550-12 | \$ 192.25 |
| e) 07-0216-25 | \$11,319.59 |
| f) 18-0845-02 | \$ 3,458.89 |
| g) 21-2549-50 | \$ 2,570.37 |
- 2) Real Property/Motor Vehicle/Tangible Addenda to 2017 Tax Roll
- | <u>Account/Abatement Amount</u> | |
|---------------------------------|-------------|
| a) 06-0040-35M | \$ 108.34 |
| b) 04-0775-75 | \$ 1,960.96 |
| c) 08-0844-25 | \$ 2,454.33 |
| d) 12-0406-25 | \$11,319.59 |
| e) 14-0060-20 | \$ 2,570.37 |
| f) 18-0035-80 | \$ 3,458.89 |
- E) One Day Event/Entertainment License Application
- 1) Applicant: Friends of the Jamestown Seniors
Event: Farmer's Market
Date: Fridays, December 2017, January-April 2018
Location: Grange Building, 6 West Street

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

Councilor Meagher thanked Bob Sutton for his letter. She does not agree with all points made in the letter, as issues raised were addressed by the Buildings and Facilities Committee regarding building size and foundation and recommendations made by Golf Course operator Mistowski to move the site. Mr. Nota also thanked Mr. Sutton for his letter.

A motion was made by Councilor Meagher with second by Vice President White to receive the Communications. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

The Communications and Resolutions and Proclamations from other RI cities and towns received consists of the following:

- A) Communications; review, discussion and/or potential action and/or vote

- 1) Letter of Robert Sutton re: proposed design of a new building at the Jamestown Golf Course
- 2) National Highway Traffic Safety Administration Region 1 November/ December Newsletter

XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Annual Joint Town Council/School Committee Pre-Budget Work Session (December 11)
- B) Zoning Ordinance Amendment Public Hearings, Sec. 82-301 Uses and Districts, Table 3-1 Marijuana sales and uses and Sec. 82-308 Setback from Freshwater Wetlands (December 11)
- C) Town Council Goals and Objectives Update
- D) Interviews/Appointments/Reappointments for Town Boards/Commissions/Committees

Councilor Meagher would like to add a Proclamation for the Fire Department on the new building opening and a letter of thanks to the RITBA for getting their work done ahead of schedule and the way they communicated with the Town and citizens.

Ellie Chase of the Friends of the Jamestown Seniors asked if their license application for the Farmers Market was approved and was informed it was approved under the Consent Agenda. Ms. Chase reported the indoor Farmers Market will begin in January in the upstairs room at the Grange on Fridays from 2:00 to 7:00 p.m. until the outdoor Farmers Market commences.

XIV. EXECUTIVE SESSION

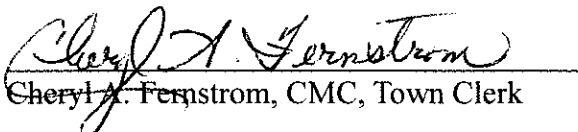
None.

XIV. ADJOURNMENT

A motion was made by Councilor Meagher with second by Vice President White to adjourn. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

The Jamestown Town Council adjourned the regular meeting at 7:39 p.m.

Attest:


Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
Town Administrator
Finance Director
Town Solicitor