



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, November 20, 2017**  
**6:30 PM**

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

*Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2017-meetings-minutes/2017-meetings>*

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Approval of Minutes; review, discussion and/or potential action and/or vote
  - 1) October 16, 2017 (regular meeting)
- B) Open Forum
  - 1) Scheduled request to address
  - 2) Non-scheduled request to address
- C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote
  - 1) Pumping Report
  - 2) Town Projects Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
- D) Unfinished Business; review, discussion and/or potential action and/or vote
  - 1) Communication of Mark D'Andrea of Longfellow Road requesting relief from his October 2017 Water and Sewer Bill (continued from

October 16, 2017)

Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

**VI. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

- A) Scheduled request to address
- B) Non-scheduled request to address

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Andrew E. Nota
  - 1) Coyote Management Update
  - 2) RIDEM 2017 Bay and Watershed Restoration Fund Grant Award: up to \$265,000 for Non-Point Source and Stormwater Pollution Control and Flood Prevention and Mitigation for the North Road Improvement Project
- B) Jamestown Housing Authority Report: Edward Gromada, Chair

**VIII. UNFINISHED BUSINESS**

*For past discussion documentation, please visit <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2017-meetings-minutes/2017-meetings>*

- A) License Renewal updates
- B) Upcoming Meetings and Sessions – dates and times

**IX. NEW BUSINESS**

- A) Request for Town Council approval for 2018 RIDEM Recreation Acquisition and Development Small Grant Application for Taylor Point Improvements in the amount of \$90,000; review, discussion and/or potential action and/or vote
- B) Request for Town Council approval for 2018 RIDEM Recreation Acquisition and Development Large Grant Application for Eldred Avenue Field Renovations in the amount of \$300,000; review, discussion and/or potential action and/or vote

**X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

**XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

- A) Adoption of Town Council Minutes
  - 1) November 6, 2017 (special meeting)
  - 2) November 6, 2017 (executive session)
  - 3) November 6, 2017 (regular meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Traffic Committee (10/19/2017)
- C) CRMC Notices
  - 1) Notice of Application for Assent by JBL Realty, LLC c/o Jack Civic for Plat 8 Lot 772 Melrose Avenue to construct and maintain a 4' x 142' fixed pier with 10,000 lb. boat lift extending 75' beyond mean low water (variance to RICRMP 50' length standard required)
- D) Abatements/Addenda of Taxes
 

Total Abatements: \$20,080.37      Total Addenda: \$21,872.48

  - 1) Real Property/Motor Vehicle/Tangible Abatements to 2017 Tax Roll
 

<u>Account/Abatement Amount</u>		
a)	04-0696-06M	\$ 46.58
b)	08-0267-97M	\$ 38.36
c)	03-1237-59	\$ 2,454.33
d)	03-1550-12	\$ 192.25
e)	07-0216-25	\$11,319.59
f)	18-0845-02	\$ 3,458.89
g)	21-2549-50	\$ 2,570.37
  - 2) Real Property/Motor Vehicle/Tangible Addenda to 2017 Tax Roll
 

<u>Account/Abatement Amount</u>		
a)	06-0040-35M	\$ 108.34
b)	04-0775-75	\$ 1,960.96
c)	08-0844-25	\$ 2,454.33
d)	12-0406-25	\$11,319.59
e)	14-0060-20	\$ 2,570.37
f)	18-0035-80	\$ 3,458.89
- E) One Day Event/Entertainment License Application
  - 1) Applicant: Friends of the Jamestown Seniors  
 Event: Farmer's Market  
 Date: Fridays, December 2017, January-April 2018  
 Location: Grange Building, 6 West Street

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

- A) Communications
  - 1) Letter of Robert Sutton re: proposed design of a new building at the Jamestown Golf Course
  - 2) National Highway Traffic Safety Administration Region 1

**XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Annual Joint Town Council/School Committee Pre-Budget Work Session (December 11)
- B) Zoning Ordinance Amendment Public Hearings, Sec. 82-301 Uses and Districts, Table 3-1 Marijuana sales and uses and Sec. 82-308 Setback from Freshwater Wetlands (December 11)
- C) Town Council Goals and Objectives Update
- D) Interviews/Appointments/Reappointments for Town Boards/Commissions/Committees

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**

*Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. In addition, notice also may be posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).*

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website November 14, 2017*



**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING  
for  
TOWN, WATER AND SEWER MATTERS**

Monday, October 16, 2017

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:36 PM by Commission President Kristine S. Trocki.

The following members were present:

Michael G. White, Vice-President  
Blake A. Dickinson  
Mary E. Meagher  
Eugene B. Mihaly

Also present were:

Andrew Nota, Town Administrator  
Peter D. Ruggiero, Esq., Town Solicitor  
Michael Gray PE, Public Works Director  
Christina D. Collins, Finance Director  
Cheryl Fernstrom, Town Clerk  
Denise Jennings, Water and Sewer Clerk

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS**

(None)

**READING AND APPROVAL OF MINUTES**

1) 09/18/17 (regular meeting)

Motion was made by Commissioner White, seconded by Commissioner Dickinson to accept the 09/18/17 regular meeting minutes. So unanimously voted.

**OPEN FORUM**

1) Scheduled requests to address:

(None scheduled)

2) Non-scheduled request to address

(None)

## REPORT OF TOWN OFFICIALS

### 1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was average for the month of September.
- JR-1 continues to be in service for the season.
- Rainfall was average for the month of September.
- North Reservoir was @ 42MG, usable storage-60MG
- South Pond is @ 5MG, usable storage-6MG

### 2) **Town project reports: (See attached Project Update Report dated September 2017)**

## LETTERS AND COMMUNICATIONS

### 1) Email from Mark D'Andrea of 100 Longfellow Road re: request for relief from his 10/17 Water and Sewer Bill (cont. from 10/16/17)

Commission President Trocki noted that Mr. D'Andrea was not present at the meeting.

Motion was made by Commissioner Mihaly, seconded by Commissioner Meagher to continue the communication from Mark D'Andrea to the next Water and Sewer meeting on 11/20/17. So unanimously voted.

## UNFINISHED BUSINESS

(None)

## NEW BUSINESS

(None)

## TOWN BUSINESS

(None)

## ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Mihaly, seconded by Commissioner Meagher to adjourn the Water and Sewer meeting at 6:45 PM. So unanimously voted.

Attest:



Denise Jennings  
Water and Sewer Clerk

xc: Commission Members (5)  
Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk

## **Project Update September 2017**

### **WELLS**

JR-1, JR-3

- JR-1 has been placed into service for the season. The well pumps at a rate of 50 gallons per minute directly into the transmission main that flows to the water plant.

### **TREATMENT PLANT**

- Over the next 12-month period the water department will be collecting samples from the reservoir every two weeks for E.Coli analysis as required by the Long Term 2 Enhanced Surface Water Treatment Rule developed by the EPA. Based upon the analytical results we may be required to conduct cryptosporidium monitoring and, if deemed necessary, provide additional water treatment. I have attached a Fact Sheet developed by the EPA that summarizes the requirements of the rule and provides information about the importance of the quality of our source water.

### **TRANSFER PUMPING/RESERVOIR**

- We have decided to postpone any work on the South Pond Dam project until the summer of 2018.

### **DISTRIBUTION SYSTEM**

South Pond @ 6 MG

Usable Storage, 5 Million Gallons

North Pond @ 60 MG

Usable Storage 42 Million Gallons

- The water department found and repaired a leak in the watermain located on North Road adjacent to the bridge at "Zekes" creek on October 5<sup>th</sup>.
- The water department is preparing for replacing the watermain at East Ferry. The utility work is required for the improvements to the waterfront and parking lot. The schedule for the construction work will depend on the highway department and weather over the next two months.

### **WASTEWATER TREATMENT PLANT**

- The monthly average daily flow at the treatment plant for September was 0.15 million gallons per day. The peak daily flow was 0.20 million gallons. The permitted flow for the monthly average is 0.73 million gallons per day.
- There were no SSO's for the month of September.



## Fact Sheet - Long Term 2 Enhanced Surface Water Treatment Rule

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In the past 30 years, the Safe Drinking Water Act (SDWA) has been highly effective in protecting public health and has also evolved to respond to new and emerging threats to safe drinking water. Disinfection of drinking water is one of the major public health advances in the 20th century. One hundred years ago, typhoid and cholera epidemics were common through American cities; disinfection was a major factor in reducing these epidemics.

In the past 15 years, we have learned that there are specific microbial pathogens, such as *Cryptosporidium*, which can cause illness, and are highly resistant to traditional disinfection practices. We also know that the disinfectants themselves can react with naturally-occurring materials in the water to form byproducts, which may pose health risks.

Amendments to the SDWA in 1996 require EPA to develop rules to balance the risks between microbial pathogens and disinfection byproducts (DBPs). The Stage 1 Disinfectants and Disinfection Byproducts Rule and Interim Enhanced Surface Water Treatment Rule, promulgated in December 1998, were the first phase in a rulemaking strategy required by Congress as part of the 1996 Amendments to the Safe Drinking Water Act.

The Long Term 2 Enhanced Surface Water Treatment Rule builds upon earlier rules to address higher risk public water systems for protection measures beyond those required for existing regulations.

The Long Term 2 Enhanced Surface Water Treatment Rule and the Stage 2 Disinfection Byproduct Rule are the second phase of rules required by Congress. These rules strengthen protection against microbial contaminants, especially *Cryptosporidium*, and at the same time, reduce potential health risks of DBPs.

### Questions and Answers

#### *What is the LT2ESWTR?*

The purpose of Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR) is to reduce illness linked with the contaminant *Cryptosporidium* and other pathogenic microorganisms in drinking water. The LT2ESWTR will supplement existing regulations by targeting additional *Cryptosporidium* treatment requirements to higher risk systems. This rule also contains provisions to reduce risks from uncovered finished water reservoirs and provisions to ensure that systems maintain microbial protection when they take steps to decrease the formation of disinfection byproducts that result from chemical water treatment.

Current regulations require filtered water systems to reduce source water *Cryptosporidium* levels by 2-log (99 percent). Recent data on *Cryptosporidium* infectivity and occurrence indicate that this treatment requirement is sufficient for most systems, but additional treatment is necessary for certain

higher risk systems. These higher risk systems include filtered water systems with high levels of *Cryptosporidium* in their water sources and all unfiltered water systems, which do not treat for *Cryptosporidium*.

The LT2ESWTR is being promulgated simultaneously with the Stage 2 Disinfection Byproduct Rule to address concerns about risk tradeoffs between pathogens and DBPs.

### *What are the health risks of Cryptosporidium?*

*Cryptosporidium* is a significant concern in drinking water because it contaminates most surface waters used as drinking water sources, it is resistant to chlorine and other disinfectants, and it has caused waterborne disease outbreaks. Consuming water with *Cryptosporidium* can cause gastrointestinal illness, which may be severe and sometimes fatal for people with weakened immune systems (which may include infants, the elderly, and people who have AIDS).

### *Who must comply with this rule?*

This regulation will apply to all public water systems that use surface water or ground water under the direct influence of surface water.

### *What does the rule require?*

**Monitoring:** Under the LT2ESWTR, systems will monitor their water sources to determine treatment requirements. This monitoring includes an initial two years of monthly sampling for *Cryptosporidium*. To reduce monitoring costs, small filtered water systems will first monitor for *E. coli*—a bacterium which is less expensive to analyze than *Cryptosporidium*—and will monitor for *Cryptosporidium* only if their *E. coli* results exceed specified concentration levels.

Monitoring starting dates are staggered by system size, with smaller systems beginning monitoring after larger systems. Systems must conduct a second round of monitoring six years after completing the initial round to determine if source water conditions have changed significantly. Systems may use (grandfather) previously collected data in lieu of conducting new monitoring, and systems are not required to monitor if they provide the maximum level of treatment required under the rule.

***Cryptosporidium* treatment:** Filtered water systems will be classified in one of four treatment categories (bins) based on their monitoring results. The majority of systems will be classified in the lowest treatment bin, which carries no additional treatment requirements. Systems classified in higher treatment bins must provide 90 to 99.7 percent (1.0 to 2.5-log) additional treatment for *Cryptosporidium*. Systems will select from a wide range of treatment and management strategies in the “microbial toolbox” to meet their additional treatment requirements. All unfiltered water systems must provide at least 99 or 99.9 percent (2 or 3-log) inactivation of *Cryptosporidium*, depending on the results of their monitoring. These *Cryptosporidium* treatment requirements reflect consensus recommendations of the Stage 2 Microbial and Disinfection Byproducts Federal Advisory Committee.

**Other requirements:** Systems that store treated water in open reservoirs must either cover the reservoir or treat the reservoir discharge to inactivate 4-log virus, 3-log *Giardia lamblia*, and 2-log *Cryptosporidium*. These requirements are necessary to protect against the contamination of water that occurs in open reservoirs. In addition, systems must review their current level of microbial treatment before making a significant change in their disinfection practice. This review will assist systems in maintaining protection against microbial pathogens as they take steps to reduce the formation of disinfection byproducts under the Stage 2 Disinfection Byproducts Rule, which EPA is finalizing along with the LT2ESWTR.

***What are the benefits of the rule?***

The LT2ESWTR will improve the control of *Cryptosporidium* and other microbiological pathogens in drinking water systems with the highest risk levels. EPA estimates that full compliance with the LT2ESWTR will reduce the incidence of cryptosporidiosis - the gastrointestinal illness caused by ingestion of *Cryptosporidium* - by 89,000 to 1,459,000 cases per year, with an associated reduction of 20 to 314 premature deaths. The monetized benefits associated with these reductions ranges from \$253 million to \$1.445 billion per year. The additional *Cryptosporidium* treatment requirements of the LT2ESWTR will also reduce exposure to other microbial pathogens, such as *Giardia*, that co-occur with *Cryptosporidium*. Additional protection from microbial pathogens will come from provisions in this rule for reviewing disinfection practices and for covering or treating uncovered finished water reservoirs, though EPA has not quantified these benefits.

***What are the costs of the rule?***

The LT2ESWTR will result in increased costs to public water systems and states. The average annualized present value costs of the LT2ESWTR are estimated to range from \$92 to \$133 million (using a three percent discount rate). Public water systems will bear approximately 99 percent of this total cost, with states incurring the remaining 1 percent. The average annual household cost is estimated to be \$1.67 to \$2.59 per year, with 96 to 98 percent of households experiencing annual costs of less than \$12 per year.

***What technical information will be available on the rule?***

The following guidance documents will be available:

- Source Water Monitoring Guidance
- Microbial Laboratory Guidance
- Small Entity Compliance Guidance
- Microbial Toolbox Guidance Manual
- Ultraviolet Disinfection Guidance Manual
- Membrane Filtration Guidance Manual
- Simultaneous Compliance Guidance Manual
- Low-pressure Membrane Filtration for Pathogen Removal: Application, Implementation, and Regulatory Issues

*Where can I find more information about this notice and the LT2ESWTR?*

For general information on the LT2ESWTR, contact the Safe Drinking Water Hotline at (800) 426-4791. The Safe Drinking Water Hotline is open Monday through Friday, excluding legal holidays, from 10:00 a.m. to 4:00 p.m., Eastern time. For copies of the Federal Register notice of the regulation or technical fact sheets, visit the EPA Safewater website at <http://www.epa.gov/safewater/disinfection/lt2>. For technical inquiries, email [stage2mdbp@epa.gov](mailto:stage2mdbp@epa.gov).

## Denise Jennings

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**From:** Mark D'Andrea <markdandrea1@gmail.com>  
**Sent:** Thursday, October 05, 2017 2:56 PM  
**To:** Denise Jennings  
**Subject:** 110 Longfellow Road

Dear Ms Jennings

I hearby request relief for the 3000 water bill I've just received

I've just moved into this new house on Longfellow, new construction with little landscape and over the summer we planted several trees and shrub beds and used water to get them to properly take.

90 percent of the water consumed was for outdoor new landscaping and for these purposes

The consumption inside the house is low as I'm a empty nester w two kids away at college in Boston

Please let me know if you can factor in the above it does not seem fair at all to be charged this for trying to root plantings which are in keeping with Jamestown and this neighborhood

Thank you  
Mark

Sent from my iPhone







**RHODE ISLAND**  
**DEPARTMENT OF ENVIRONMENTAL MANAGEMENT**

**OFFICE OF THE DIRECTOR**  
235 Promenade Street, Room 425  
Providence, Rhode Island 02908

November 7, 2017

Town of Jamestown  
Andrew E. Nota, Town Manager  
93 Narragansett Ave  
Jamestown, RI 02835

Dear Mr. Nota,

I am pleased to inform you that the Rhode Island Department of Environmental Management (RIDEM) has approved the application of the Town of Jamestown for a grant of up to \$265,000 for the project entitled North Road Improvement Project. The grant is awarded in accordance with the *2017 Bay and Watershed Restoration Grants Request for Proposals for Non-Point Source and Stormwater Pollution Control and Flood Prevention and Mitigation*. The grant is supported with funding available from the state Narragansett Bay and Watershed Restoration Bond Fund.

The next step in the process is development of a written grant agreement. The RIDEM Office of Water Resources will forward a draft of a written grant agreement that will reflect a refined scope of work, schedule and budget, as well as reporting and reimbursement procedures for your project. We will work with you to finalize and execute this grant agreement.

Please be aware that subject to approval by the RI Department of Administration, RIDEM will only be able to approve reimbursement of costs incurred after the grant agreement is fully executed. **Any project work that is initiated prior to signature and full approval of a grant agreement is ineligible for the grant.**

Questions regarding grant agreements should be directed to Jay Manning in the Office of Water Resources at (401) 222-4700, extension 7254.

Thank you for interest and commitment to protecting Rhode Island's natural environment.

Sincerely,

Janet Coit  
Director

Enclosures (1)

cc: Jay Manning, RIDEM  
Jean Lambert, Jamestown



**TOWN OF JAMESTOWN**  
**Parks & Recreation Office**  
**P.O. Box 377**  
**41 Conanicus Ave.**  
**JAMESTOWN, RHODE ISLAND 02835**

**Recreation Office (401) 423-7260**  
**Teen Center (401) 423-7261**  
**Fort Getty (401) 423-7211**  
**Fax (401) 423-7229**

TO: ANDREW E. NOTA, TOWN ADMINISTRATOR  
FROM: ANDREW J. WADE, PARKS & RECREATION DIRECTOR  
SUBJECT: RI DEM Open Space Recreation Development Grants  
DATE: November 15, 2017

The Parks and Recreation Department, on Behalf of the Town of Jamestown is seeking Town Council approval to submit one Large Grant Application and one Small Grant application to the Rhode Island Department of Environmental Management for the current grant round that closes on December 1, 2017. Please see summaries of grant proposals below:

- **Small recreation development projects:** grants will be for 80% of the project cost and require a 20% match of which 100% may be In-kind. The maximum grant award will be \$100,000. We will be seeking the amount of \$90,000 for the renovation of the park and main trailhead entrance at Taylor Point Nature Preserve.
  - Install a ClivusMultrum M54 Trailhead solar powered composting toilet onsite for use by the public year round.
  - Improve park entrance both esthetically and functionally by:
    - Installing park entry signs.
    - Install wooden guard rails, and pedestrian gates along the perimeter of the parking lot.
    - Provide designated public access points minimizing impact in areas designated for revegetation.
    - Correcting drainage from parking area to divert it from furthering trailhead erosion.
- **Large recreation development projects:** grants will be for 80% of project costs and require a 20% match of which 100% may be In-kind. The maximum grant award will be \$300,000. We will be seeking the maximum amount of \$300,000 for renovations and additions to the Eldred Ave Field.
  - Remove existing play surface, regrade with a proper mix of sand and loam to promote better turf health and field drainage.
  - Install a well for field irrigation, future irrigation system.
  - Install permanent ADA assessable solar powered unisex restrooms.
  - Create ADA accessible pathway connecting parking lot to restrooms and field area.
  - Clear undergrowth in beechwood forest and install family picnic area.





PERSPECTIVE IMAGE A



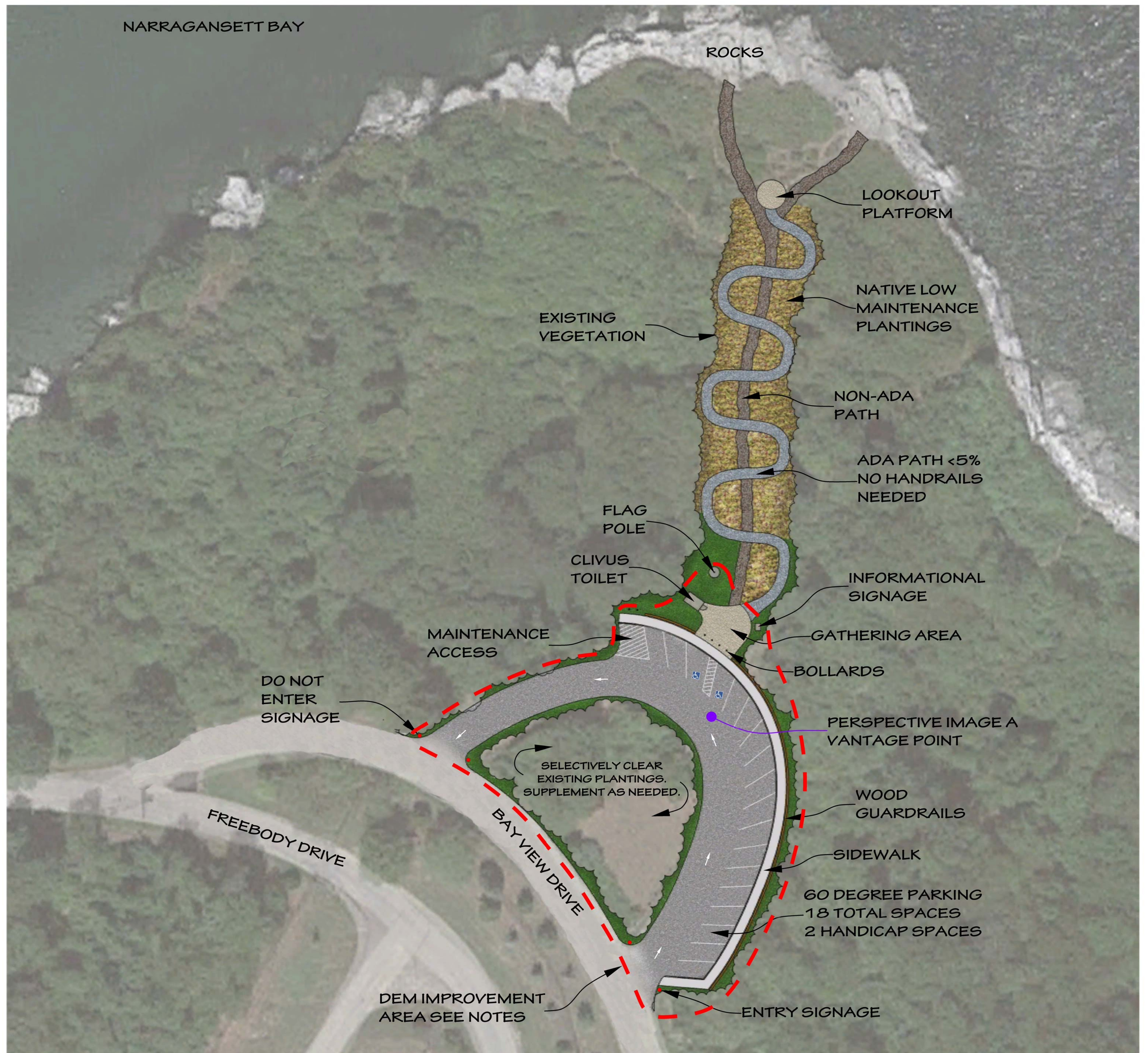
A portion of the DEM grant funding will be utilized to correct drainage problems that are currently causing erosion issues near the parking area and on the existing path.



A portion of the DEM grant funding will be utilized to re-pave and stripe the existing parking lot area, and replace the guardrails.



Location of the proposed Clivus composting toilet, informational trail signage, gathering area, and pathway entries.

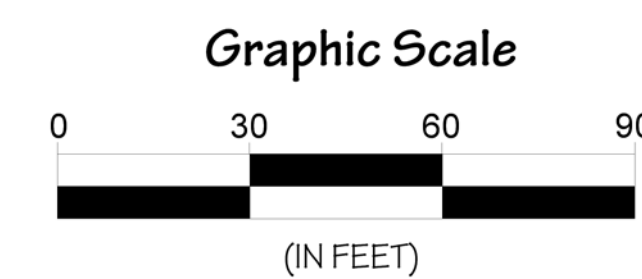
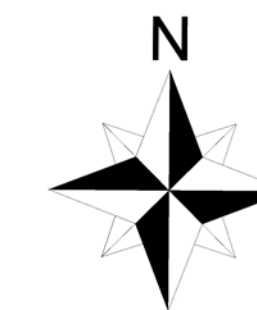


PLAN VIEW

NOTES: DEM grant funding will be utilized for a new paved parking area, sidewalk, signage, timber guardrails, bollards, a paved gathering area, a clivus composting toilet, and a flag pole.

**TAYLOR POINT MASTER PLAN**

BAY VIEW DRIVE, JAMESTOWN, RI 02835  
 PREPARED FOR: TOWN OF JAMESTOWN, RI  
 PREPARED BY: 4-SITE, LLC.  
 NOVEMBER 2017





Eldred Avenue ADA and Field Improvements  
Project Boundary Map



**TOWN COUNCIL SPECIAL MEETING  
November 6, 2017**

**I. ROLL CALL**

Town Council Members present:

Kristine S. Trocki, President  
Michael G. White, Vice President  
Blake A. Dickinson  
Mary E. Meagher  
Eugene B. Mihaly

Also in attendance:

Andrew E. Nota, Town Administrator  
Christina D. Collins, Finance Director  
Peter D. Ruggiero, Town Solicitor  
Cheryl A. Fernstrom, Town Clerk

Library Board of Trustees present:

Mary Lou Sanborn, Chair  
Christian Infantolino  
Jennifer Cloud  
Christopher Walsh  
Paul Housberg

Library Board of Trustees absent:

Peter Carson  
Marianne Kirby

Also in attendance:

Donna Fogarty, Library Director  
Frank Sallee, Library Legal Counsel

**II. CALL TO ORDER**

Council President Trocki called the special meeting of the Jamestown Town Council to order at 6:05 p.m. in the Conference Room of the Jamestown Town Hall at 93 Narragansett Avenue.

**III. UNFINISHED BUSINESS/EXECUTIVE SESSION**

- A) Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel (Town Administrator/Library Board of Trustees and Proposed Letter of Understanding, pursuant to Rhode Island General Laws, chapter 29-4, and

Section 422 of the Jamestown Code of Ordinances); review, discussion and/or potential action and/or vote in executive session and/or open session

**A motion was made by Councilor Mihaly with second by Councilor Meagher to enter into Executive Session at 6:05 p.m. pursuant to RIGL §42-46-5(a) Subsection Subsection (1) Personnel.**

**Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel the following vote was taken: President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Town Council reconvened the special meeting at 6:48 p.m. President Trocki announced that no votes were taken in the Executive Session.

**A motion was made by Councilor Meagher with second by Vice President White to seal the Minutes of the Executive Session. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

#### **IV. ADJOURNMENT**

**A motion was made by Councilor Meagher with second by Vice President White to adjourn. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The special meeting was adjourned at 6:48 p.m.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Town Solicitor  
                  Finance Director

**TOWN COUNCIL MEETING  
November 6, 2017**

**I. ROLL CALL**

Town Council Members present:

Kristine S. Trocki, President  
Michael G. White, Vice President  
Blake A. Dickinson  
Mary E. Meagher  
Eugene B. Mihaly

Also in attendance:

Andrew E. Nota, Town Administrator  
Christina D. Collins, Finance Director  
Michael C. Gray, Public Works Director  
Lisa W. Bryer, Town Planner  
Edward A. Mello, Police Chief  
Mary Lou Sanborn, Library Trustees Chair  
Kenneth A. Duva, School Superintendent  
Peter Anderson, School Director of Buildings & Grounds  
Peter D. Ruggiero, Town Solicitor  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 7:02 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

President Trocki announced she will be leaving at 7:50 p.m. and Vice President White would preside over the remainder of the meeting.

**III. TOWN COUNCIL SITTING AS THE BOARD OF  
WATER AND SEWER COMMISSIONERS**

None.

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS,  
RESOLUTIONS AND PROCLAMATIONS**

None.

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

**A motion was made by Councilor Meagher with second by Vice President White to convene as the Alcoholic Beverage Licensing Board and open the Public Hearing**  
Town Council Meeting 11-06-2017 Page 1 of 18



at 7:04 p.m. **President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

**A) Town Council Sitting as the Alcoholic Beverage Licensing Board**

- 1) NOTICE is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3 Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **RENEWAL** applications have been received by the Town Council under said Act, for the period December 1, 2017 to November 30, 2018 (duly advertised in the *Jamestown Press* October 12<sup>th</sup> and October 19<sup>th</sup>); review and discussion and/or potential action and/or vote

**RENEWALS:** Approval of Licenses by Class

**a) CLASS A (PACKAGE STORE) – RETAIL**

Tunstall, Inc.  
dba: Grapes & Gourmet  
9 Ferry Wharf

Varsha, Inc.  
dba: Jamestown Wine & Spirits  
30 Southwest Avenue

- i) Approval of Liquor License renewal applications for **CLASS A (PACKAGE STORE) – RETAIL**, upon resolution of debts, taxes, State approval and appropriate signatures for the year December 1, 2017 to November 30, 2018; review and discussion and/or potential action and/or vote

**A motion was made by Councilor Dickinson with second by Councilor Meagher to grant the Class A (Package Store) – Retail licenses. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- ii) Set the **CLASS A (PACKAGE STORE)–RETAIL** Liquor License Cap at TWO (2); review and discussion and/or potential action and/or vote

**A motion was made by Councilor Meagher with second by Vice President White to set the Class A (Package Store – Retail) Liquor License Cap at Two (2). President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

b) **CLASS B – TAVERN**

Bay Voyage, LLC  
dba: Bay Voyage  
150 Conanicus Avenue

- i) Approval of Liquor License renewal application for **CLASS B – TAVERN**, upon resolution of debts, taxes, State approval and appropriate signatures for the year December 1, 2017 to November 30, 2018; review and discussion and/or potential action and/or vote

**A motion was made by Vice President White with second by Councilor Dickinson to grant the Class B – Tavern Liquor License. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- ii) Set the **CLASS B – TAVERN** Liquor License Cap at ONE (1); review and discussion and/or potential action and/or vote

**A motion was made by Councilor Meagher with second by Vice President White to set the Class B – Tavern Liquor License Cap at One (1). President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

c) **CLASS B – VICTUALER**

Islandish, Ltd.  
dba: Chopmist Charlies  
40 Narragansett Avenue

Jamestown Culinary Partners, LLC  
dba: Jamestown Fish  
14 Narragansett Avenue

Jamestown Restaurant Group, LLC  
dba: Narragansett Café  
25 Narragansett Avenue

New England Golf Course Management, Inc.  
dba: Jamestown Golf and Country Club  
aka: The Cady Shack  
245 Conanicus Avenue (lower level rear)

ESJ, Inc.  
dba: Simpatico Jamestown  
13 Narragansett Avenue

Slice of Heaven, Inc.  
dba: Slice of Heaven  
32 Narragansett Avenue

KALI, LLC  
dba: J Twenty-Two Tap & Table  
22 Narragansett Avenue

- i) Approval of Liquor License renewal applications for **CLASS B – VICTUALER**, upon resolution of debts, taxes, State approval and appropriate signatures for the year December 1, 2017 to November 30, 2018; review and discussion and/or potential action and/or vote

**A motion was made by Vice President White with second by Councilor Dickinson to grant the Class B – Victualer Liquor Licenses. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- ii) Set the **CLASS B – VICTUALER** Liquor License Cap at **SEVEN (7)**; review and discussion and/or potential action and/or vote

**A motion was made by Councilor Meagher with second by Vice President White to set the Class B – Victualer Liquor License cap at Seven (7). President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

President Trocki affirmed that all Class A – Retail, Class B – Tavern, and Class B – Victualer license renewal applications achieved all required signatures. There is only one entity that does not have all of the required signatures. The license will be granted subject to all conditions and required signatures, with an update at the next Council Meeting.

**d) CLASS B – VICTUALER – LIMITED**

Lucky Ridge Co., LLC  
dba: Spinnaker's Café  
3 Ferry Wharf

PP Jamestown, LLC  
dba: Pink Pig BBQ  
35 Narragansett Avenue

- i) Approval of Liquor License renewal applications for **CLASS B – VICTUALER – LIMITED**, upon resolution of debts, taxes, State approval and appropriate signatures for the year December 1, 2017 to November 30, 2018; review and discussion and/or potential action and/or vote

**A motion was made by Councilor Meagher with second by Vice President White to grant the Class B – Victualer – Limited Liquor Licenses. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- ii) Set the **CLASS B – VICTUALER – LIMITED** Liquor License Cap at TWO (2); review and discussion and/or potential action and/or vote

**A motion was made by Councilor Meagher with second by Vice President White to set the Class B – Victualer – Limited Liquor License cap at Two (2). President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

#### **CLASS D – FULL (CLUB)**

Conanicut Yacht Club  
dba: Conanicut Yacht Club  
40 Bay View Drive

- i) Approval of Liquor License renewal application for **CLASS D – FULL (CLUB)**, upon resolution of debts, taxes, State approval and appropriate signatures for the year December 1, 2017 to November 30, 2018; review and discussion and/or potential action and/or vote

**A motion was made by Councilor Meagher with second by Vice President White to grant the Class D – Full (Club) Liquor License. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- ii) Request a motion to set the **CLASS D – FULL (CLUB)** Liquor License Cap at ONE (1)

**A motion was made by Councilor Meagher with second by Vice President White to set the Class D – Full Club Liquor License cap at One (1). President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

**A motion was made by Councilor Meagher with second by Vice President White to adjourn as the Alcoholic Beverage Licensing Board at 7:08 p.m. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

**B) LICENSES AND PERMITS**

- 1) RIGL §5-24-1 (a) and (b) and §5-24-2: Title 5 Businesses and Professions (Taverns, Cookshops and Oyster Houses)
  - a) Approval of Victualing License with extended hours **RENEWAL** application, upon resolution of debts, taxes, State approval and appropriate signatures for the year December 1, 2017 to November 30, 2018 (duly advertised in the *Jamestown Press* October 12<sup>th</sup>, October 19<sup>th</sup>, and October 26<sup>th</sup> editions); review and discussion and/or potential action and/or vote

Cumberland Farms, Inc.  
dba: Cumberland Farms Store #1108  
41 North Main Road  
Plat 8 Lot 626

Application of **Cumberland Farms, Inc. dba: Cumberland Farms Store #1108**, for renewal of additional operational hours to open at 5:00 a.m. for said establishment, holder of a Victualing License issued by the Town of Jamestown. If granted, this will allow the establishment to continue to be open from 5:00 a.m. to 2:00 a.m. daily (RIGL §5-24-1 allows this establishment to be open from 6:00 a.m. until 2:00 a.m. without additional operating hours).

**A motion was made by Councilor Meagher with second by Vice President White to grant the Victualing License with Extended Hours to Cumberland Farms Inc. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

**A motion was made by Vice President Meagher with second by Vice President to move up item B) of New Business Request for Authorization to submit an application for State of RI Natural Heritage Commission Local Open Space Conservation and Acquisition Grant for purchase of a portion of 91 Carr Lane for Open Space protection. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

## IX. NEW BUSINESS

- B) Request for Authorization: to submit an application for State of Rhode Island Natural Heritage Preservation Commission Local Open Space Conservation and Acquisition Grant for purchase of a portion of 91 Carr Lane for Open Space protection; review, discussion and/or potential action and/or vote
- 1) Adoption of Resolution No. 2017-16 “In Support of 2017 RIDEM Open Space Grant Submittal”

President Trocki read Resolution No. 2017-16.

**A motion was made by Councilor Meagher with second by Vice President White to approve this Resolution.**

Discussion. Councilor Dickinson asked if the property is accessible via Carr Lane and who will manage it. He was informed it is accessible via Carr Lane and as Town property will be maintained by the Public Works Department. The property will be subdivided and the front portion used for affordable housing, and the 5 ½ acres portion will be additional open space.

Back to the vote on the motion. **President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

## V. PUBLIC HEARINGS, LICENSES AND PERMITS, continued

- C) Public Hearing:
- 1) Adoption of an Ordinance Extinguishing Prior Authorization to the Town of Jamestown to Finance the Construction of a Wind Turbine Generator and to Issue Not More Than \$6,500,000 Bonds and Notes Therefor, pursuant to RIGL §45-12-31, the authority granted in Chapter 265 and Chapter 293 of the Public Laws of 2010; duly advertised in the October 26, 2017 edition of the *Jamestown Press*; review, discussion and/or potential action and/or vote

Town Administrator Nota gave a synopsis of the Wind Turbine Bond adopted by the voters in 2010. In order to extinguish the debt seven years must go by with no action on the Bond. The seven years has passed and it would be advantageous to extinguish it as it is detrimental to the Town’s bond rating. A Bond for a wind turbine could be pursued in the future.

Public Comment.

William Smith, III of Hull Cove Farm Road stated he has been an advocate of renewable energy since 1976 and was on the 2009 Wind Energy Committee. The 2010 vote that authorized the Bond was flawed, as it could only be used for a wind turbine at Taylor Point. The voters were advised to reject it the Bond, but it was subsequently approved by the voters. The 2010 majority vote could be a used as a reliable gauge of public support for

renewable energy in Jamestown and in essence was a referendum on renewable energy that Jamestown's support.

Harley Lee of Spanker Street noted the Portsmouth wind turbine project and others that failed. Now there are better manufacturers and wind turbines are operating successfully in RI and other parts of the country. Climate change is not going away and renewable energy is necessary. A wind turbine would provide additional financial resources and even improve the Town's bond rating. His suggestion is to put this to a Town vote again with the caveat the wind turbine is not tied to Taylor Point and we could then find the best site on the Island.

Council comments.

Councilor Dickinson thanked Mr. Smith for his words and stated both the Town and its citizens would support wind energy when it is feasible. He noted we do have a windmill in Jamestown.

President Trocki stated we haven't found the perfect match yet and need to remove this from the books. Wind energy and other solutions will be pursued when feasible and cost effective. It is our fiduciary responsibility to adopt and pursue alternative energy sources as we move forward.

Councilor Mihaly agreed as the need is huge and pressing and it is dependent on all of us to determine the best path to take. The key factor is urgency and it imperative we act.

Vice President White stated he served on the Council that voted for the wind turbine and then advised the voters to vote against it. By voting to extinguish the Bond it does not express that wind energy is dead in Jamestown. Better technology is available with successful projects, and wind is an active thing in Jamestown.

**A motion was made by Councilor Meagher with second by Vice President White to adopt the ordinance extinguishing prior authorization of this previous bond and do so as the first step to reiterate what William and others have said that this is the first step in seeking other sources of alternative energy as well as other sustainable practices that we will put before the voters. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

## VI. OPEN FORUM

- A) Scheduled request to address. None.
- B) Non-scheduled request to address. None.

## VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

A) Town Administrator's Report: Andrew E. Nota

1) Storm Update (Oct. 29-30)

Mr. Nota provided an update stating Jamestown sustained gusts of over 70 mph and experienced significant tree damage. The severity of the storm caught everyone off guard, including the storm surge that hit Mackerel Cove and Beavertail Road. Several hundred homes lost power, and as of Friday 10 homes were still without power. The damage was significant and it took a long time for power to be restored. Mr. Nota thanked the many volunteers who came out to support their neighbors along with the Fire Department, Police Department, Recreation Department, Public Works, Senior Services and others.

President Trocki commented there were no reported injuries and thanked all parties for their actions during the storm. Town Administrator Nota acknowledged the efforts of School Superintendent Ken Duva and Director of Buildings and Grounds Peter Anderson and noted only one day of school was lost.

2) North Road Drainage and Restoration Project

Mr. Nota reported Phase I of the project was completed and when the oils are out of the asphalt road striping will begin. Public Works Director Gray is working on permitting for Phase II, which should begin in the spring, and may be expedited for completion in one year rather than 18 months. Using Town staff and equipment, Phase I-V should be completed at a cost of \$2,500,000 vs. \$4,000,000 if the Town went to bonding over 25 years. The process takes longer but results in substantial cost savings. Drainage work was explained. Due to misinformation some citizens have been rude to DPW staff, and Mr. Nota encouraged anyone with questions or concerns to contact his office. Discussion ensued.

3) Aquidneck Island Planning Commission – Resiliency Roundtable

A notice of the session is 4) under Communications for the Friday, November 17<sup>th</sup> Strategy Session at CCRI in Newport. Town Administrator Nota will attend and members of the Council and citizens are also urged to attend.

4) Golf Course Water Supply

Mr. Nota reported on effluent use at the Golf Course. The disinfectant used to treat effluent over the last 20 years has a high sodium content causing greens maintenance issues. A dialogue continues with the Golf Course operator to mitigate long-term water quality and irrigation issues and alternatives are being developed by town staff to generate a secondary water source. This will be integrated into a future RFP for a Golf Course operator.

B) Jamestown Housing Authority Report: Edward Gromada, Chair.

Continued to the November 20, 2017 agenda.

President Trocki leaves at 7:50 p.m. and Vice President White presides over the meeting.

C) Jamestown School Department Necessity for School Construction for \$8.5 million - Stage 1 Application: Update Report by Superintendent Kenneth A. Duva



Superintendent Duva thanked the Council for the opportunity to present an overview of the five-stage School Construction Application based on recommendations in the Jacobs Report on RI Schoolhouses. Director of Buildings and Grounds Peter Anderson was introduced and members of the School Building Committee representing the Town: Councilor White, Town Administrator Nota, Finance Director Collins, Public Works Director Gray; representing the School Department: School Committee Chair Whitehouse, Director of Buildings and Grounds Anderson, Director of Finance Littlefield, Melrose Principal Peterson, Lawn Principal Edmunds, and Superintendent Duva were noted.

Superintendent Duva's report covered the School Construction Overview as follows:

#### Necessity of School Construction Application

- Multi-stage application requiring a thorough facility assessment for creation of an efficient Master Plan
- Application is reviewed, vetted and prioritized by the School Building Authority RIDE
- Advisory Board recommendation of projects for approval of Council on Elementary and Secondary Education
- Approved projects eligible for State Aid through two mechanisms:
  - Housing Aid Reimbursement (35%)
  - SBA Capital Fund Progress Payments Identified Needs

#### Needs, Why Needed and Timeline

- Needs identified as part of the Capital Improvement Plan
- Systems for Lawn School and Melrose School approaching end of their useful life
- Reimbursement for a portion of the improvements from the State
- Jamestown given an overall Facilities Condition Index of 42.7%, considered fair condition
- 2017-2018 Timeline:
  - Letter of Intent submitted August 31, 2017
  - Stage I Application submitted October 16, 2017
    - School Department Consultant is RGB
    - Priorities identified
  - Stage II Application due February 1, 2018
    - Schematic Design and needs/improvements including energy efficiency
  - Council approval of project by Town Council due May 8, 2018
  - Stage III Design Review – development and construction
  - Stage IV Funding
  - Stage V Asset Protection

#### Demographics of Student Population

- 504 students in pre-K to 8; 169 students 9-12; 673 total students, 20% from military families

#### Identified Needs of our Schools

- Melrose School - roof repair; emergency lights; stair treads; grease trap (kitchen); fuel storage tank repair; windows; restroom stalls (ADA); HVAC system and

- controls repair; electric unit heater, vents, air handlers, hot water storage tank; door repairs, walk-in coolers and freezers, pave parking lot
- Lawn School – roof repair; windows, brick repointing; vestibule at front entrance and gymnasium; asbestos abatement; diesel fuel tank replacement; new generator; electric panels; fire detection and alarm code compliance; HVAC, controls & ductwork repair and replacement; electric unit heater, vents and air handlers
  - Photographs of deficiencies at Melrose School and Lawn School displayed and reviewed to further explain identified needs and priority for repair/replacement

Mr. Duva noted the estimated cost for repairs is \$8.5 million, per consultant RGB, and we will work to bring that cost down. Jamestown has a great educational program and we need to invest in our buildings to continue our high quality education.

#### Questions and Answers.

Councilor Dickinson thanked Superintendent Duva for his presentation, commented on cost estimates, and asked if it would be better to build a new facility combining the two schools.

Superintendent Duva noted our Schools have not been determined unsuitable and Jamestown is not eligible for a State reimbursement for a new school. As we go through the process we will know the State funding reimbursement for the repairs identified.

Councilor Mihaly asked what portion of the \$8.5 million would keep the buildings clean, dry, and comfortable. Superintendent Duva stated roof repair and replacement would be approximately \$3 million for both schools. The HVAC systems need repair and replacement in addition to roofs and together would be about \$5 million.

Mary Lou Sanborn of Bay View Drive asked if the \$8.5 million of identified repairs is in addition to or replacing the projects outlined in the Capital Improvement Plan.

Superintendent Duva stated the two are separate. Town Administrator Nota explained the CIP was developed and approved last year, prior to the Necessity for School Construction program, and will change moving forward. Discussion continued.

Councilor Dickinson asked if the School Department has investigated costs to replace the two schools with one building to facilitate the current programs, as sometimes it is prudent to build as opposed to repair.

Town Administrator Nota stated there is an estimate in the report for replacement costs he believes is \$30 to \$40 million. School building projects are estimated at \$350 per foot. The next school related debt valued at \$2.5 million will be retired in 2021. Discussion ensued.

Superintendent Duva stated moving forward we will know exactly what repairs are needed and what the costs will be.

Vice President White thanked Superintendent Duva for coming this evening and commented on how well the schools are maintained. The Lawn Avenue School was built when he was 6 and is working fine for his grandchildren. Superintendent Duva stated he will be happy to report back to Council as the process continues.

## VIII. UNFINISHED BUSINESS

None.

## IX. NEW BUSINESS

- A) Award of Bid: Consultant for Update/Re-write of the Jamestown Zoning Ordinance to Horsley Witten Group of Providence, RI for an amount not to exceed \$59,960 as recommended by members of the Review Team (Town Administrator Andrew Nota, Planning Commissioners Duncan Pendlebury and Bernd Pfeiffer, Town Planner Lisa Bryer); review, discussion and/or potential action and/or vote

Town Planner Bryer stated this bid process is in response to the \$75,000 FY 2017-18 budget item to revise the Zoning Ordinance. There were two responses and it was a difficult decision. The Committee recommends the bid be awarded to the Horsley Witten Group, as they have the greatest experience and best proposal.

**A motion was made by Councilor Meagher with second by Councilor Mihaly to award the bid this bid to Horsley Witten for the amount of \$59,960. President Trocki, Absent; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- C) Appointment of Finance Director Christina Collins to serve as Interim Town Administrator, November 21 to November 28, 2017, pursuant to Jamestown Home Rule Charter Article III. Town Administrator Section 303 Absence; review discussion and/or potential action and/or vote

Town Administrator Nota will be away and there is no one better suited than Tina Collins.

**A motion was made by Councilor Meagher with second by Councilor Mihaly to approve the appointment of the Finance Director to serve as Interim Town Administrator. President Trocki, Absent; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

## X. ORDINANCES AND APPOINTMENTS AND VACANCIES

- A) Ordinances:
- 1) Amendment of the Jamestown Code of Ordinances, Chapter 82 Zoning, Article 3. Application of District Regulations, Sec. 82-308 Setback from Freshwater Wetlands; review, discussion and/or potential action and/or vote to proceed to advertise in the *Jamestown Press* (3x) for public hearing on December 11, 2017

Town Planner Bryer referenced the October 18<sup>th</sup> Planning Commission vote to approve the proposed amendment and recommendation to forward it to the Council for public hearing and action. The current setback in Sec. 82-308 is 150 feet. In 2015 the State passed legislation that requires RIDEM to regulate freshwater wetlands setback. Planning's recommendation is to put a clause in our ordinance that State permitted applications would be accepted so that our Zoning Ordinance would be in compliance with the State regulations (currently under review and revision) when adopted. Discussion ensued.

Councilor Meagher commented septic systems have improved greatly and the State-approved systems are state of the art. Councilor Mihaly commented on the 150 foot setback in our Ordinance and the 50 foot State setback (currently under review) and asked if the Town could get permission to use our adopted setback rather than the State setback when enacted. Planner Bryer stated no, we will no longer be able to supersede State regulations.

**A motion was made by Councilor Dickinson with second by Councilor Meagher to proceed to advertise in the *Jamestown Press* for public hearing on December 11, 2017. President Trocki, Absent; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- B) Appointment; review, discussion and/or potential action and/or vote
  - 1) Jamestown Housing Authority Resident Commissioner (One vacancy with an unexpired five-year term ending date of December 31, 2018)
    - a) Letter of interest for appointment
      - i) Kathy M. Powers

**A motion was made by Councilor Meagher with second by Councilor Mihaly to appoint Kathy M. Powers as Housing Authority Resident Commissioner. President Trocki, Absent; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

## XI. CONSENT AGENDA

Councilor Meagher pulls the October 2<sup>nd</sup> Minutes from the Consent Agenda.

**A motion was made by Councilor Meagher with second by Councilor Mihaly to approve and accept the Consent Agenda with all items except for the October 2<sup>nd</sup> Minutes. President Trocki, Absent; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Consent Agenda approved consists of the following:

- A) Adoption of Town Council Minutes
  - 1) October 16, 2017 (regular meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Planning Commission (09/06/2017)

- 2) Jamestown Planning Commission (09/20/2017)
- 3) Jamestown Traffic Committee (09/21/2017)
- 4) Jamestown Zoning Board of Review (09/26/2017)
- C) CRMC Notices
  - 1) November 2017 Calendar
- D) Abutter Notification
  - 1) Notice is hereby given that the Jamestown Zoning Board of Review will hold a Public Hearing November 28, 2017, at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 P.M. upon the following: Application of Patrick J. et Keleigh C. Welch, whose property is located at 16 East Shore Rd., and further identified as Assessor's Plat 7, Lot 50 for a variance from Article 3, Section 82-302 (dimensional requirements) to construct a new residence in existing footprint. Applicant requires a variance for front setback and square footage requirements. Proposed building to have a front setback of 20'3" (40' required) and situated on a 31,100 sq. ft. lot. Said property is located in a R40 zone and contains 31,100 sq. ft.

- E) Abatements/Addenda of Taxes
  - Total Abatements: \$165,271.79    Total Addenda: \$171,034.58
  - 1) Motor Vehicle/Real Property/Tangible Abatements to 2017 Tax Roll

	<u>Account/Abatement Amount</u>	
a)	02-1381-05M	\$ 34.51
b)	08-1048-25M	\$ 188.51
c)	01-0001-43	\$ 5,138.94
d)	01-0140-35	\$ 2,536.60
e)	01-0262-00	\$ 8,195.64
f)	02-0484-00	\$ 4,066.82
g)	02-1254-00	\$ 4,957.75
h)	02-1364-00	\$ 2,705.47
i)	02-1407-62	\$ 5,945.24
j)	03-0120-85	\$ 3,071.34
k)	03-1115-00	\$ 8,337.06
l)	03-1420-00	\$ 4,290.26
m)	04-0998-04	\$ 3,093.26
n)	06-0085-50	\$ 3,022.42
o)	07-0004-40	\$ 7,559.35
p)	08-1021-50	\$ 7,695.35
q)	09-0062-30	\$ 152.42
r)	10-0046-00	\$ 3,537.21
s)	11-0042-55	\$ 5,337.24
t)	12-0025-50	\$ 2,201.37
u)	12-0405-30	\$ 1,987.55
v)	13-0280-00	\$ 523.06
w)	13-0326-05	\$ 4,924.16

x)	13-0409-05 & 13-0409-06	\$ 3,408.58
y)	13-1300-90	\$ 9,005.62
z)	14-0046-00	\$ 4,414.77
aa)	16-0225-00	\$ 4,039.22
bb)	16-0563-22	\$ 5,396.13
cc)	18-0489-15	\$ 2,818.91
dd)	18-0604-82	\$20,684.49
ee)	18-0830-00	\$ 2,420.55
ff)	19-0469-00	\$ 5,876.76
gg)	19-1337-10	\$ 4,630.09
hh)	20-0013-00	\$ 7,464.14
ii)	20-0545-00	\$ 1,869.78
jj)	23-0978-00	\$ 3,741.22
2)	Motor Vehicle/Real Property/Tangible Addenda to 2017 Tax Roll	
	<b><u>Account/Abatement Amount</u></b>	
a)	01-0696-69	\$ 5,396.13
b)	02-0324-00	\$ 5,945.24
c)	02-0442-75	\$ 523.06
d)	02-0768-00	\$ 4,039.22
e)	02-1184-10	\$ 8,337.06
f)	02-1361-98	\$ 2,705.47
g)	02-1536-95	\$ 5,107.75
h)	03-0373-50	\$ 7,464.14
i)	03-0479-00	\$ 7,695.35
j)	03-0956-00	\$ 1,987.55
k)	03-1105-92	\$ 2,536.60
l)	03-1253-00	\$ 5,138.94
m)	04-0084-50	\$ 910.61
n)	04-0298-98	\$ 319.29
o)	04-1037-00	\$ 7,559.35
p)	06-0168-32	\$ 5,337.24
q)	07-1110-58	\$ 384.37
r)	08-0021-00	\$ 833.97
s)	08-0160-00	\$ 316.98
t)	08-0342-90	\$ 4,066.82
u)	08-0986-00	\$ 4,290.26
v)	10-0097-75	\$ 2,420.55
w)	11-0575-00	\$ 3,741.22
x)	12-0489-01	\$ 4,924.16
y)	12-0510-01	\$ 732.54
z)	12-1020-00	\$ 970.51
aa)	13-0527-19	\$ 4,630.09
bb)	15-0240-50	\$ 3,408.58
cc)	16-0225-00	\$ 8,195.64
dd)	16-1202-51	\$ 3,813.68

ee)	18-0347-23	\$ 3,022.42
ff)	18-0351-75	\$ 3,093.26
gg)	18-0489-30	\$ 2,818.91
hh)	18-0684-30	\$ 5,876.76
ii)	18-0780-40	\$ 4,414.77
jj)	18-0830-00	\$ 777.62
kk)	19-0913-80	\$ 9,005.62
ll)	20-0315-14	\$20,684.49
mm)	20-0622-00	\$ 2,201.37
nn)	23-0548-80	\$ 3,537.21
oo)	23-0815-00	\$ 1,869.78

F) Multi-License renewal applications (December 1, 2017-November 30, 2018):  
 Victualing License, Holiday License, and Entertainment License

- 1) Bay Voyage LLC dba: **Bay Voyage**
- 2) Conanicut Yacht Club dba: **Conanicut Yacht Club**
- 3) ESJ, Inc. dba: **Simpatico Jamestown**
- 4) Jamestown Culinary Partners LLC dba: **Jamestown Fish**
- 5) Jamestown Restaurant Group dba: **Narragansett Café**
- 6) KALI LLC dba: **J22 Tap & Table**

G) Victualing and Holiday License renewal applications  
 (December 1, 2017-November 30, 2017)

- 1) A & J, Inc. dba: **East Ferry Deli**
- 2) Cumberland Farms, Inc. dba: **Cumberland Farms #1108**
- 3) Islandish LTD dba: **Chopmist Charlie's**
- 4) Lucky Ridge Co., LLC dba: **Spinnakers Café**
- 5) New England Golf Course Management, Inc. dba: **Jamestown Golf and Country Club aka: Caddy Shack**
- 6) PP Jamestown LLC dba: **Pink Pig BBQ**
- 7) Slice of Heaven, Inc. dba: **Slice of Heaven**
- 8) Tallulah's Taqueria LLC dba: **Tallulah's Shack**
- 9) TMT Enterprises, Inc. dba: **McQuade's Market**
- 10) Tunstall LLC dba: **Grapes & Gourmet**
- 11) Varsha, Inc. dba: **Jamestown Wine & Spirits**
- 12) Village Hearth dba: **The Village Hearth**

H) Victualing License Renewal Application

- 1) Isis Cakes, LLC dba: **Isis Cakes**

I) Holiday License Renewal Applications

- 1) Baker's Pharmacy of Jamestown, Inc. dba: **Baker's Pharmacy**
- 2) Gail Chase dba: **Hodgkiss Farm**
- 3) Conanicut Marine Services, Inc. dba: **The Conanicut Store**
- 4) Jamestown Boat Yard dba: **Jamestown Boat Yard**
- 5) Jamestown Hardware dba: **Jamestown Hardware**
- 6) Ernie Savastano dba: **Vin Oliva**
- 7) TMT Enterprises, Inc. dba: **McQuade's Laundromat**
- 8) Urban Flowers LLC dba: **The Secret Garden**

- J) One Day Event/Entertainment License Application
  - 1) Applicant: Conanicut Island Art Association
  - Event: CIAA Holiday Arts and Crafts Fair
  - Date: December 2, 2017
  - Location: Lawn School Gymnasium
- K) One Day Vendor/Peddler License Application
  - 1) Applicant: Andrew Cordeiro dba: Championship Melt
  - Event: Neon Night 5K Run
  - Date: November 10, 2017
  - Location: Jamestown Golf Course

Minutes of October 2, 2017, Page 4 of 8. Councilor Meagher noted her concerns regarding the Charter Review Committee and the discussion was a recommendation of the CRC but that changing the FTM or an all-day Referendum would not/did not get unanimous support from the CRC.

Page 5 of 8. Councilor Meagher noted after Moderator Murphy's remarks it should reflect Councilor Trocki supported Moderator Murphy's assessment, members of the audience objected, and Councilor Dickinson asked again why the Council would not support a non-binding referendum to be put before the voters in November 2018. Councilor Meagher noted that there was no language for such a referendum before the Council. Further on Page 5 of 8 should reflect Fritz Attaway of Decatur Avenue suggested from the audience that Council reluctance was to protect the oligarchy. Councilors Trocki and Meagher strongly expressed disagreement with the term oligarchy. Mr. Attaway noted he was joking. Councilor Meagher still objected to the use of that term in reference to the Town Council and the Town in general, reiterating that no proposal had been brought before the Council.

**A motion was made by Councilor Meagher with second by Councilor Mihaly to approve the Minutes as modified. President Trocki, Absent; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

**A motion was made by Councilor Meagher with second by Councilor Dickinson to accept the Communications. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Communications and Resolutions and Proclamations from other RI cities and towns received consists of the following:

- A) Communications; review, discussion and/or potential action and/or vote
  - 1) Letter of Richard Hitt requesting the Town Council adopt the ACLU Ordinance in order to protect DACA recipients
  - 2) Letter of Matthew McCoy, RI World War I Centennial Commission State Coordinator, requesting Jamestown's commitment to support



- 3) educational and commemorative events planned by the RIWWICC Letter of thanks from the Jamestown Rotary Club for making October 12, 2017 “Jim Traer Day” a success
- 4) Invitation of Aquidneck Island Planning Commission to “Newport County Resiliency Roundtable” on Friday, November 17<sup>th</sup>, 1:00 to 3:00 p.m., CCRI Auditorium, 1 John H. Chafee Boulevard, Newport

**XII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Annual Joint Town Council/School Committee Pre-Budget Work Session (December 11)
- B) Zoning Ordinance Amendment Public Hearing, Sec. 82-301. Uses and districts, Table 3-1; Marijuana sales and uses (December 11)
- C) Zoning Ordinance Amendment Public Hearing, Sec. 82-308. Setback from freshwater wetlands A. (December 11 – tentative)
- D) Town Council Goals and Objectives Update
- E) Interviews/Appointments/Reappointments for Town Boards/Commissions/Committees

Councilor Dickinson would like to revisit the coyote issue. Councilor Meagher commented a group of Coyote Research organizations received a \$1 million RIDEM grant to study coyotes.

**XIV. EXECUTIVE SESSION**

None.

**XIV. ADJOURNMENT**

**A motion was made by Councilor Meagher with second by Councilor Mihaly to adjourn. President Trocki, Absent; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Jamestown Town Council adjourned the regular meeting at 8:51 p.m.

Attest:

---

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council  
Town Administrator  
Finance Director  
Town Solicitor

**JAMESTOWN TRAFFIC COMMITTEE**

**Meeting Minutes**

**Thursday, October 19, 2017**

**I. A regular meeting of the Jamestown Traffic Committee was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:00 PM by Chairman Tighe.**

**II. The following members were present:**

Thomas Tighe, Chairman  
Mary E. Meagher, Vice-Chairman  
William Munger  
Timothy Yentsch

**The following members were absent:**

Melissa Mastrostefano  
Vincent Moretti  
David Cain

**Also present:**

Edward Mello, Chief of Police  
Kim Devlin, Clerk

**III. READING AND APPROVAL OF MIUNTES**

**A) September 21, 2017 (regular meeting)**

Member Munger moved to approve the minutes as amended; Vice-Chairman Meagher seconded. So voted; 4 ayes, 0 nays.

**IV. OPEN FORUM**

**A) Scheduled Requests to Address**

There were no Scheduled Requests to Address.

**B) Non-Scheduled Requests to Address**

There were no Non-Scheduled requests to address.

**V. UNFINISHED BUSINESS**

**C. Resident request for an in-road pedestrian sign to be located at Conanicus Avenue at Bryer Avenue and speeding on Conanicus Avenue as it relates to safety issue to children waiting for school bus; review, discussion and/or potential action and/or vote (continued from (9/21/2017)**

Resident Mark Swistak thanked the Traffic Committee for listening to his concerns and stated that he has gathered 40 additional signatures in support of the crosswalk at Conanicus Avenue and Mt. Hope Avenue.

Chief Mello stated that he will request that the state Traffic Commission approve the installation of a crosswalk at Bryer Avenue and an in-road pedestrian sign at Mt. Hope Avenue and Conanicus Avenue, with additional traffic slowing measures applied from 138 to Bryer Avenue.

Chief Mello stated that the state will order traffic studies and will count the pedestrians and traffic flow. Depending on when the traffic study is done, the seasonal traffic flows could affect the study. The state Traffic Committee will meet and discuss the results of the study, and Chief Mello stated that he would let Mr. Swistak know when the meeting is so he can testify.

**A) Crosswalk at Watson Avenue and North Road; obstructed view caused by hedges; review and discussion and/or potential action and/or vote (continued from 9/21/2017)**

Chief Mello reported that the town building official is working with the property owner and that the owner has cut back the hedges, but not to the satisfaction of the town. The land has been surveyed and the hedges are on town and state land. The town is still trying to solve the matter civilly.

Chairman Tighe stated that the property owner should be told to meet the town requirements or he should receive a summons.

The crossing guard assigned to Watson Avenue and North Road, Jay Bilow, thanked the Traffic Committee for their attention to this matter.

**B) Update on request for meeting with Director of DOT - reference letter to State Traffic Commission re: Conanicus Avenue Crosswalk; review and discussion and/or potential action and/or vote (continued from 9/21/2017)**

Chief Mello stated that there are a couple of matters he is waiting on a response back from the state Traffic Committee and that he will follow up with the Department of Transportation officials the next time he is at a meeting with them.

**VI. NEW BUSINESS**

**A) Communications; review and discussion and/or potential action and/or vote**

**1) Letter of Mary Lou Sanborn requesting status report on her previous request (September 2016 and June 2017) to consider traffic changes to Bay View Drive due to increased traffic and speed**

Chief Mello stated that since September of 2016 there have been two additional 25MPH speed limit signs installed on Bay View Drive between Conanicus Avenue and Mt. Hope Avenue. In addition, the Conanicut Yacht Club has been authorized to have a painted crosswalk and a dummy on the side of the road by the crosswalk and both are currently in place. There are also four other pedestrian warning signs. In 2016 a traffic study was done during the busiest time of the year and the 85<sup>th</sup> percentile for the speed of cars on Bay View Drive is 24MPH. During that time an average of 400 vehicles per day drove past Mary Lou Sanborn's house and if 10% of the vehicles were speeding, that is 40 cars per day speeding by her house.

Chief Mello stated that the Department of Transportation has agreed to reconstruct the the intersection of Bay View Drive and Conanicus Avenue to reduce the speed of cars traveling north on to Bay View Drive from Conanicus Avenue, and it will also reduce the volume of traffic.

Mary Lou Sanborn asked Chief Mello if there is a date scheduled for the reconstruction of the intersection.

Chief Mello stated that there are a number of questions he has posed to the state Traffic Commission and that he has not yet heard back.

Mary Lou Sanborn asked if there is anything she can do to speed things along.

Chief Mello stated that he has asked for a timeline on the construction and also for the specific design on the intersection but he doesn't know when it is scheduled for. Chief Mello mentioned that two and a half years ago the state approved the redesign of Hamilton Avenue and Southwest Road and they are just now in the design stage.

A discussion on reducing the speed limit ensued.

Chief Mello stated that to reduce the speed limit would require a traffic study and, based on the results of the study done last year, the 85<sup>th</sup> percentile is at 24MPH so the state would say that 25MPH is an appropriate speed limit.

Member Yentsch asked Chief Mello that if the town were to relocate the one way portion of the road between the timeshare and the garage, what portion of the road would have to change from one way to two way traffic.

Chief Mello stated that it would change about 100 feet of road, if the Traffic Committee chooses to explore the option of allowing the maintenance garage traffic to come in by the sewer plant, on Freebody Drive.

The Traffic Committee directed Chief Mello to look into changing the one-way traffic at Taylor Point.

**B) Meeting schedule; review and discussion and/or potential action and/or vote**

Vice-Chairman Meagher stated that she is working with the Town Council and the Clerk's office to develop a term schedule for the Traffic Committee.

**VIII. ADJOURNMENT**

There being no further business before the Committee, a motion was made by Vice-Chairman Meagher and seconded by Member Munger to adjourn the meeting at 6:30 PM. So unanimously voted.

Attest:

Kim Devlin  
Clerk



State of Rhode Island and Providence Plantations  
**Coastal Resources Management Council**  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 3  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-2069

### PUBLIC NOTICE

File Number: 2017-10-056 Date: November 3, 2017

This office has under consideration the application of:

JBL Realty, LLC  
c/o Jack Civic  
95 Melrose Avenue  
Jamestown, RI 02835

for a State of Rhode Island Assent to construct and maintain:

a 4' x 142' fixed pier with a 10,000 lb boat lift extending 75' beyond mean low water (MLW).  
(A variance to RICRMP 50' length standard is required.)

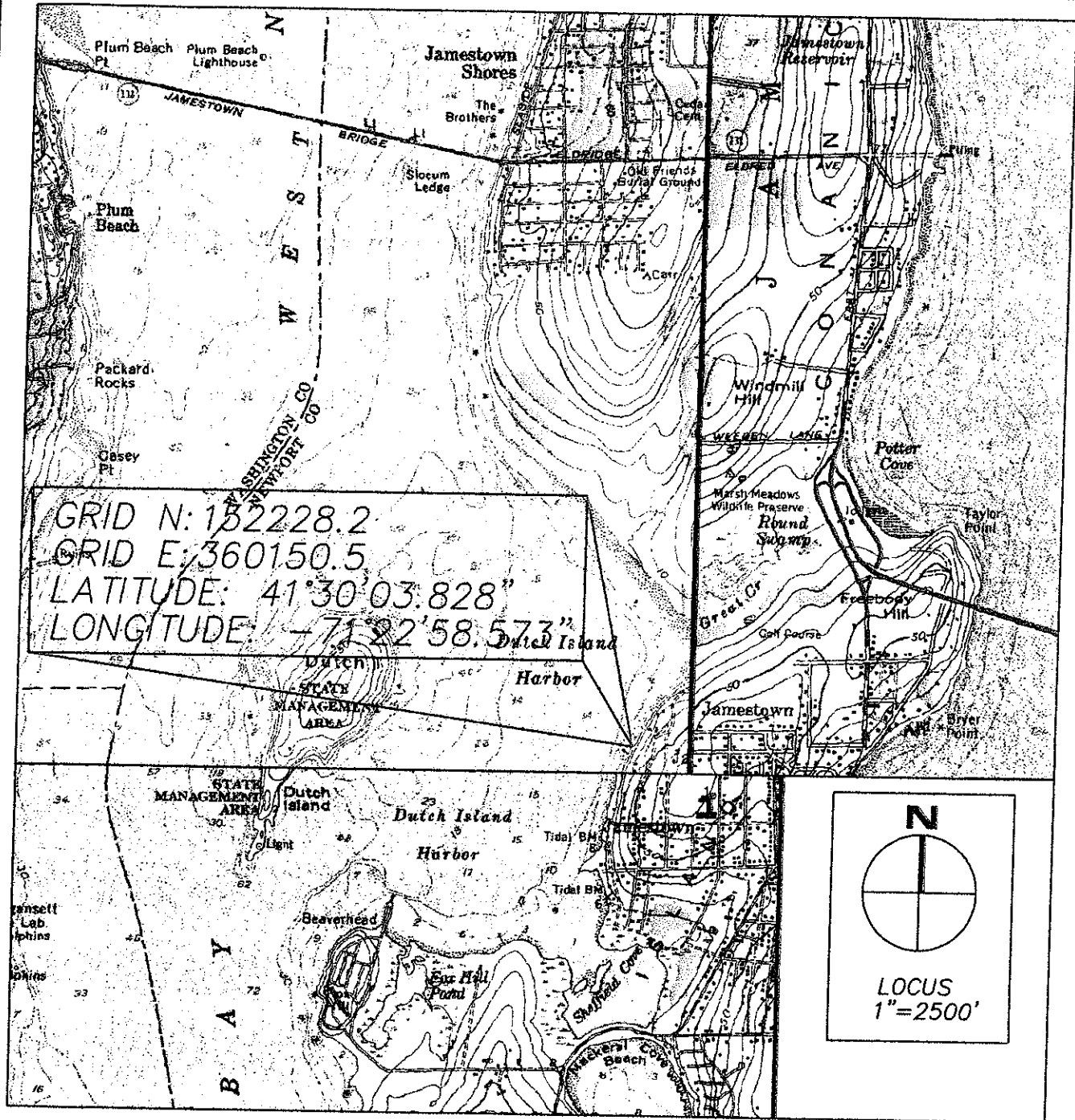
Project Location:	95 Melrose Avenue
City/Town:	Jamestown
Plat/Lot:	8 / 772
Waterway:	Dutch Island Harbor

Plans of the proposed work may be seen at the CRMC office in Wakefield.

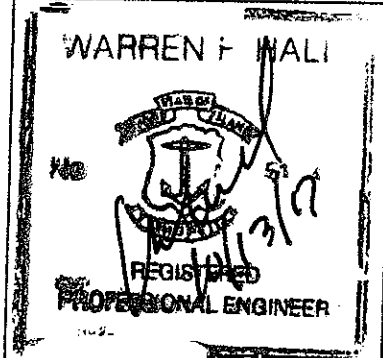
In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before December 3, 2017.



PROPOSED RESIDENTIAL PIER & BOATLIFT FOR JBL REALTY, LLC  
 AP 8, LOT 772  
 95 MELROSE AVE.  
 JAMESTOWN, RI 02835  
 BY: WARREN HALL, CIVIL ENGINEER  
 SEPTEMBER 23, 2017 SHEET 1 OF 6



# THE TOWN OF JAMESTOWN, RI

## HARBOR COMMISSION

APPENDIX A-1:  
Waters Under the Jurisdiction  
of The Town of Jamestown

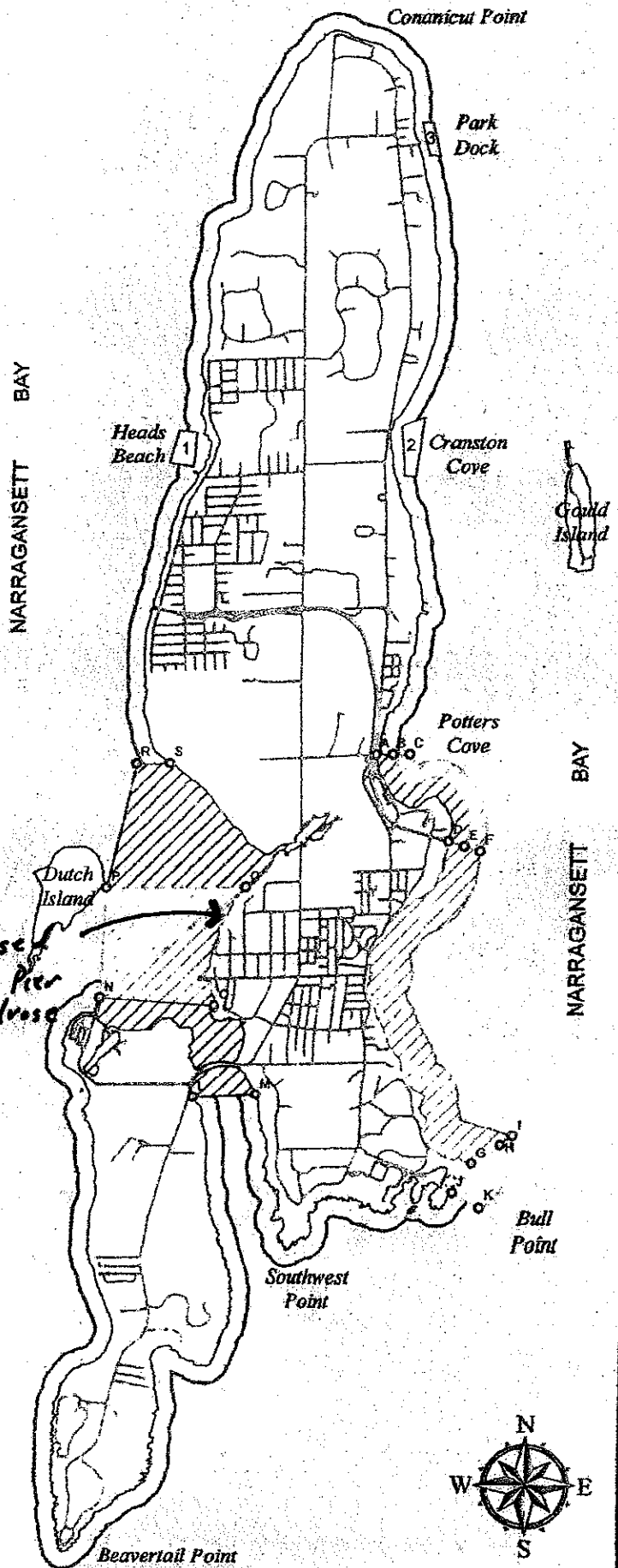
### Legend

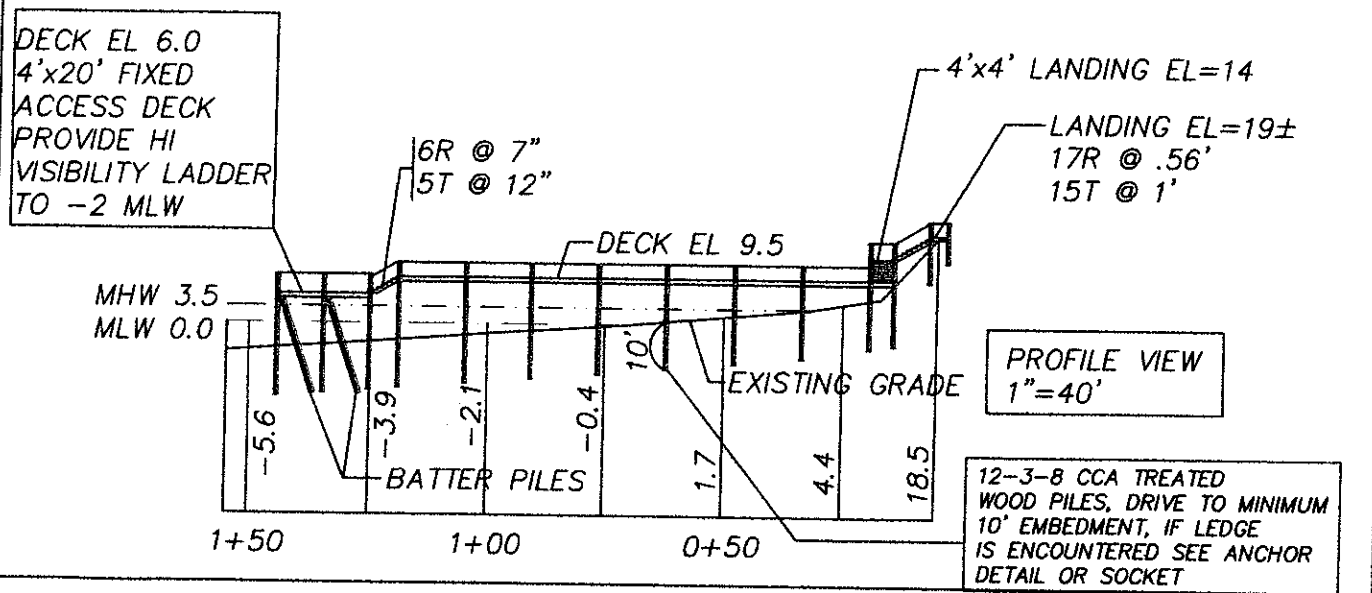
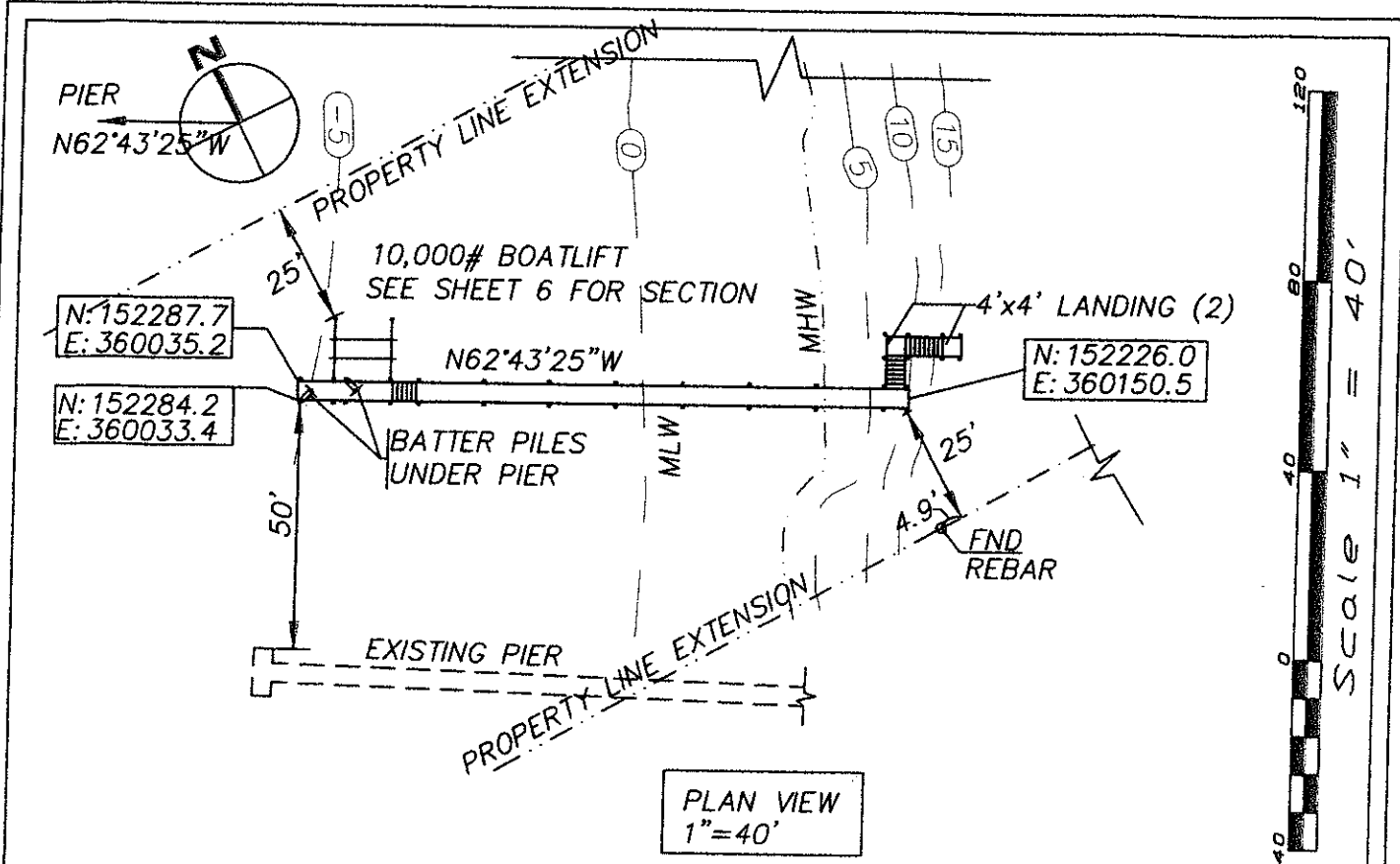
- Jamestown Harbor Boundaries
- ▭ Proposed Mooring Areas
- ▭ Transient Zone
- ▨ Mooring Zone
- ▩ Conservation Zone
- ▭ Coastal Waters

0 1 2  
Miles

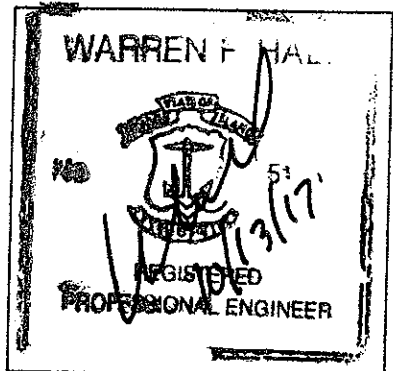
The information depicted on this map is for illustrative purposes only. For legal boundary definition or regulatory interpretation please consult the Harbor Management Ordinance.

Jamestown GIS Department  
J. Jobin - September 2010





PROPOSED RESIDENTIAL PIER & BOATLIFT FOR JBL REALTY, LLC  
 AP 8, LOT 772  
 95 MELROSE AVE.  
 JAMESTOWN, RI 02835  
 BY: WARREN HALL, CIVIL ENGINEER  
 SEPTEMBER 23, 2017 SHEET 3 OF 6

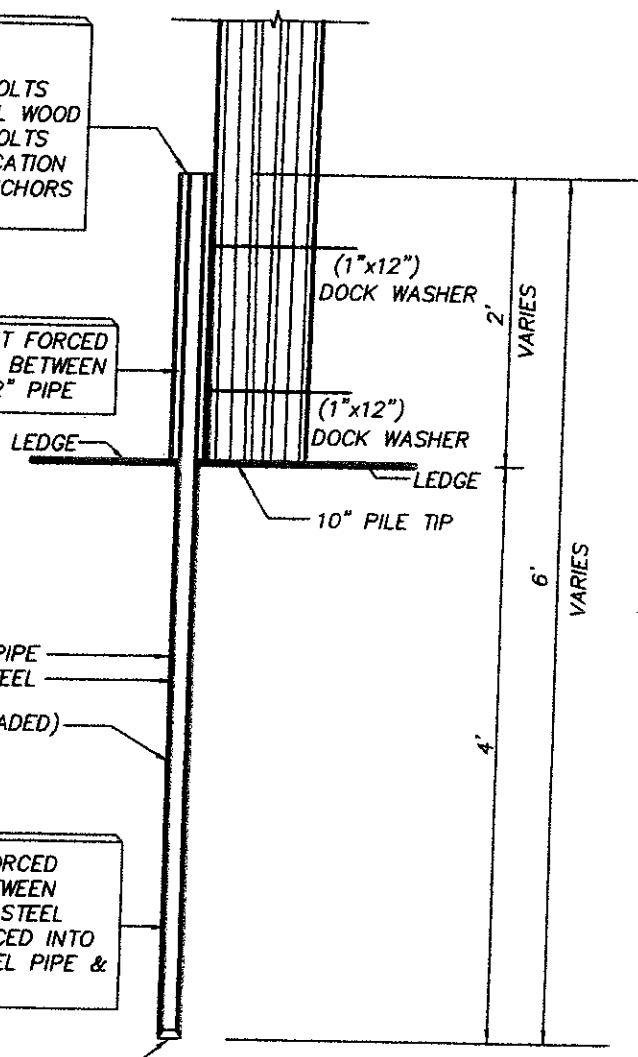




3" SC 80  
STEEL PIPE  
WELD (\*) 1"x12" BOLTS  
TO PIPE, PRE DRILL WOOD  
PILE TO ACCEPT BOLTS  
SEE PLAN FOR LOCATION  
AND NUMBER OF ANCHORS  
PER PILE

HI PRESSURE GROUT FORCED  
THROUGH ANNULUS BETWEEN  
3" PIPE AND 1-1/2" PIPE

HI PRESSURE GROUT FORCED  
THROUGH ANNULUS BETWEEN  
DRILL STEEL & 1-1/2" STEEL  
PIPE, GROUT THEN FORCED INTO  
ANNULUS BETWEEN STEEL PIPE &  
LEDGE FORMATION



1-1/2" SC. 40 PIPE  
1-1/8" DRILL STEEL  
SET PINS (THREADED)

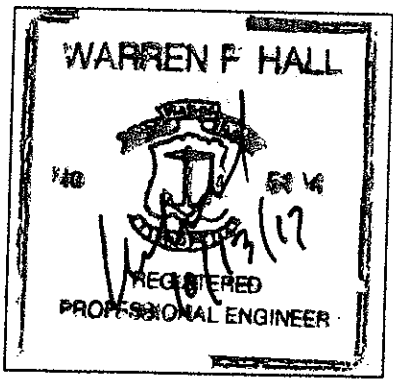
2" CARBIDE STEEL ROCK DRILL BIT  
(TO REMAIN IN PLACE)

ROCK ANCHOR ALTERNATE IF LEDGE IS ENCOUNTERED

3/16"-1'-0"

PROPOSED RESIDENTIAL PIER & BOATLIFT FOR JBL REALTY, LLC  
AP 8, LOT 772  
95 MELROSE AVE.  
JAMESTOWN, RI 02835  
BY: WARREN HALL, CIVIL ENGINEER  
SEPTEMBER 23, 2017 SHEET 4 OF 6

RECEIVED  
OCT 16 2017  
COASTAL RESOURCES  
MANAGEMENT COUNCIL



SET STOP BLOCKS TO PREVENT GUNWALE OF VESSEL FROM ELEVATING ABOVE DECK ELEVATION = 9.5

TOP OF LIFT PILE = 12.5 MATCH PILES AT MAIN PIER

MAIN PIER DECK ELEV 9.5

FOUR MOTOR 10,000# BOAT LIFT

TIE LIFT PILE TO FLOAT PILE  
2@ 3X10 CAP BEAM  
3X10 CROSS BRACE  
3X10 STRUT

FIXED ACCESS DECK ELEV 6.0

MHW 3.5

MLW 0.00

1/3

BATTER PILE

EL=-5±

EXISTING BOTTOM

10' PENETRATION

SECTION A-A  
3/16"=1'-0"

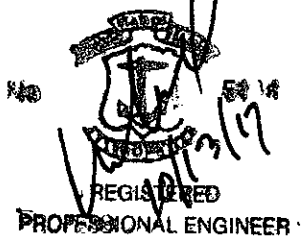
PROPOSED RESIDENTIAL PIER & BOATLIFT FOR JBL REALTY, LLC  
AP 8, LOT 772  
95 MELROSE AVE.  
JAMESTOWN, RI 02835  
BY: WARREN HALL, CIVIL ENGINEER  
SEPTEMBER 23, 2017 SHEET 6 OF 6

RECEIVED

OCT 16 2017

COASTAL RESOURCES  
MANAGEMENT COUNCIL

WARREN F. HALL



REGISTERED  
PROFESSIONAL ENGINEER



**Town of Jamestown  
Tax Assessor**

**93 Narragansett Avenue  
Jamestown, RI 02835**

**Phone: 401-423-9802  
Email: cbrochu@jamestownri.net**

To: COUNCIL PRESIDENT TROCKI, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ABATEMENTS/ADDENDA OF TAXES FOR THE **NOVEMBER 20, 2017** MEETING

**MOTOR VEHICLE ABATEMENTS TO 2017 TAX ROLL**

#04-0696-06M Donnelly, Brad P	Motor Vehicle- soldier / sailor exempt	\$46.58
#08-0267-97M Hatch, Jamie	RI Registration 629497, considered total loss as of 8/17/2016.	\$38.36

**REAL PROPERTY/TANGIBLE ABATEMENTS TO 2017 TAX ROLL**

#03-1237-59 Corelli, David	Plat 14, Lot 248 –Property transfer on 10-31-2017 to Account #08-0844-25	\$2,454.33
#03-1550-12 Cronin, James L & Susan J	Plat 9, Lot 606, field card update	\$192.25
#07-0216-25 Greenan, Margery H Trust	Plat 1, Lot 322 – Property transfer on 11/7/2017 to Account #12-0406-25	\$11,319.59
#18-0845-02 Rushton, Kathleen E	Plat 3, Lot 210 – Property transfer on 11-3-2017 to Account #18-0035-80	\$3,458.89
#21-2549-50 Uustal, Thomas	Plat 15, Lot 319 –Property transfer on 10-31-2017 to Account #14-0060-20	\$2,570.37

**ADDENDA TO 2017 TAX ROLL**

#04-0775-75 Douglas Enterprises LTD	Plat 8, Lot 79, Units 8 & 9 –New Construction Prorated 87 days. New Value \$475,000 Each	\$1,960.96
#08-0844-25 Hudson, William Tracey	Plat 14, Lot 248 –Property transfer on 10-31-2017 from Account #03-1237-59	\$2,454.33
#12-0406-25 Lee, Susanna I	Plat 1, Lot 322 – Property transfer on 11/7/2017 from Account #07-0216-25	\$11,319.59
#14-0060-20 Nelson, Robert H	Plat 15, Lot 319 –Property transfer on 10-31-2017 from Account #21-2549-50	\$2,570.37
#18-0035-80 Ratterron, Paul & Cynthia	Plat 3, Lot 210 – Property transfer on 11-3-2017 from Account #18-0845-02	\$3,458.89

**ADDENDA TO 2017 MOTOR VEHICLE TAX ROLL**

#06-0040-35M Fanning, Daniel R	Sent from North Kingstown	\$108.34
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<b>TOTAL ABATEMENTS</b>	<b>\$ 20,080.37</b>
<b>TOTAL ADDENDA</b>	<b>\$ 21,872.48</b>

RESPECTFULLY SUBMITTED,

*Christine Brochu*

CHRISTINE BROCHU,  
TAX ASSESSOR

To: Jamestown Town Council  
From: Robert Sutton  
28 Rosemary Lane  
Subject: Golf Course Clubhouse Building  
Date: November 8, 2017

Bob Sutton

At a recent Town Council meeting I spoke to you about my thoughts on the proposed design of a new building at the Jamestown golf course. After the meeting I spoke with Tim Reil, Jamestown Press and his thoughts were that my presentation was not very clear and he could not figure out what I was talking about. It occurred to me that this might be the consensus of all the people in the Town Hall that evening and so I am trying again.

Attached to this memo are a couple of building elevations that I hope clarify my idea. My plan as illustrated would utilize a section of the northern portion of the existing building and all of the basement structure of the existing building. The plan would require that the structural elements of the entire basement and the remaining northern section of the 1<sup>st</sup> floor be stabilized and structurally reinforced including the floor and ceiling joist, roof rafters, etc. Additionally the plan anticipates the small, existing restaurant be relocated from the location in the basement to the reconstructed 1<sup>st</sup> floor, maintaining approximately the same square footage. Additionally new restrooms would be constructed adjacent to the relocated restaurant. The entirety of the basement would be completely reorganized as a support area for daily operations of the golf course, golf carts, etc. essentially as a non-public area.

This is a very "short-hand" version of my thoughts and I realize many details, including cost, need much refinement. However I believe it is worth the effort. The plan is consistent with my sense that everything we do at the golf course should be supportive of the efficient operation and the recreational value of the area as a golf course and that we should not introduce into that area any non-golf course uses that conflict with or are in competition with the use of the area as a public recreational golf course facility.

#### Rational

If there were no building there, just the 9 hole golf course, the best location for the clubhouse building would be the exact spot where the existing building is located right now.

The actual public clubhouse space need not be any larger than the existing "burger and beer" restaurant and restrooms that currently exists.

Although there is clearly some need for structural improvements to the existing building and foundation the topographical advantage of the existing site allows you to have at-grade entrances at both floors and negates the need for elevators and other access requirements.

By making the basement floor a non-public work space it allows the necessary structural repairs to the building foundation and 1<sup>st</sup> floor rafters and floor joist to be made properly at a much lower cost.

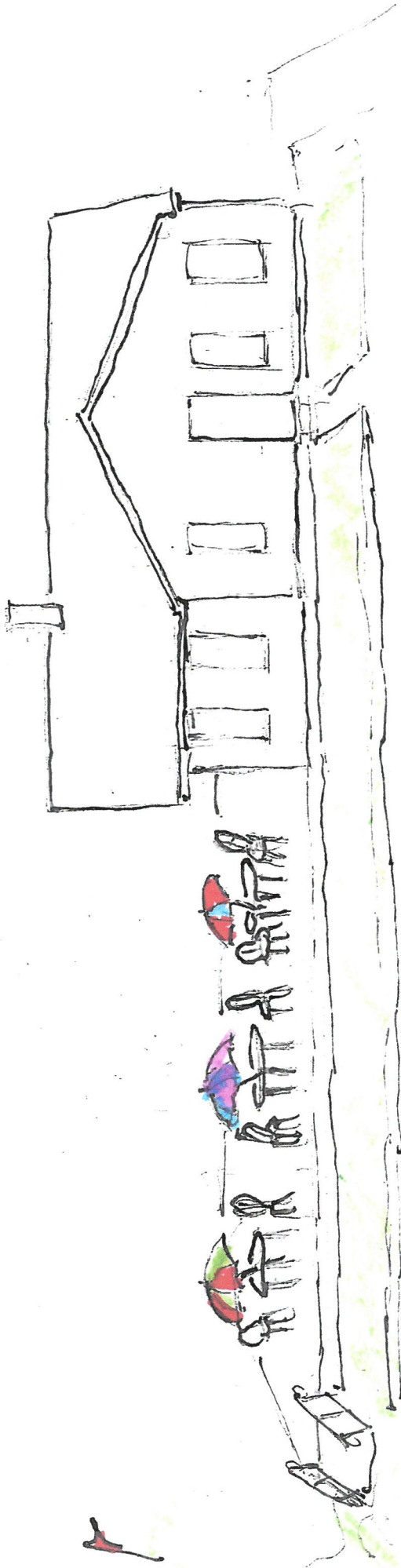
Reducing the main floor to the northern portion allows strengthening of the existing roof rafters much easier and much less expensive.

Because one-half of the building's square footage is built into the side of the hill it allows for maximum useable roof covered square footage but with an elevational profile that is only the height of a single floor, minimizing the visual impact on the golf course landscape.

If you construct an entirely new building at a different location you lose the topographical advantage and in fact, you create significant new costs in new basement excavation, possibly in ledge rock and in filling and landscaping the hole left where the old building was and recreating some new topography that is safe and consistent with a public golf course facility.

Removing the southern 2/3rds of the main floor building but maintaining a deck over the entirety of the basement structure allows you to expand seasonal restaurant seating and provide an excellent "outdoor dining" experience looking out over the golf course.

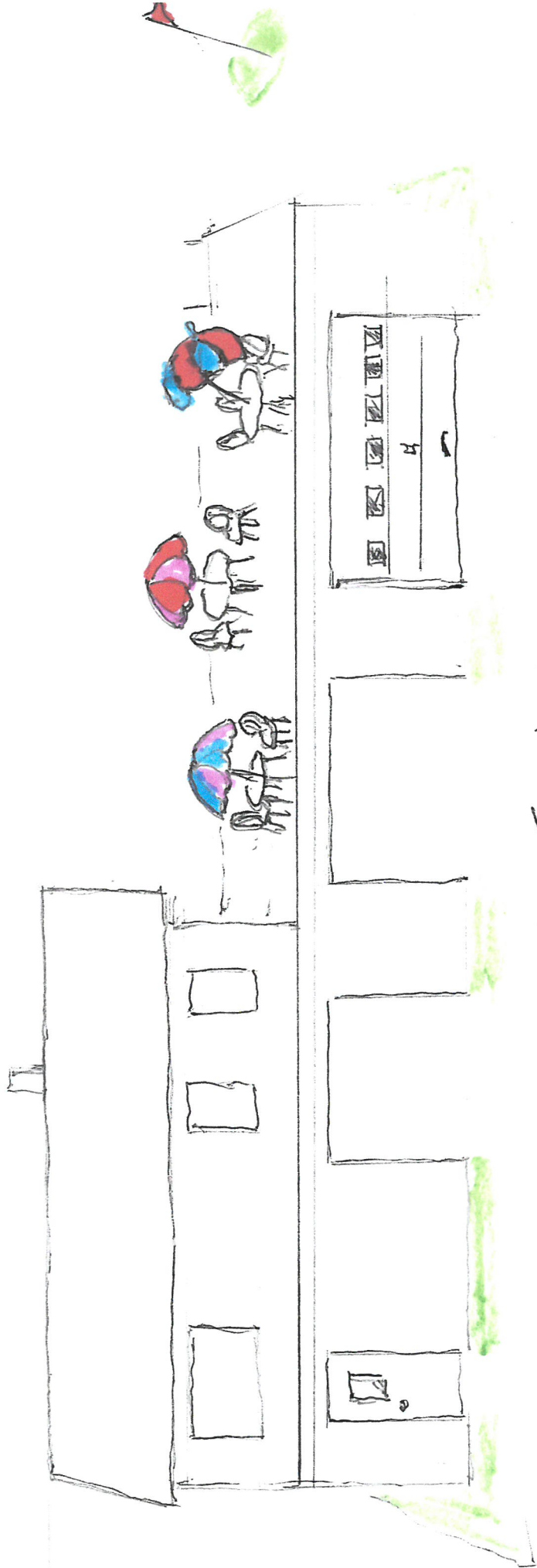
Reducing the overall size of the actual building allows reduced annual operating costs and certainly reduces long term building maintenance cost while improving basic golf course services.



East Elevation



(Not to Scale)



WEST ELEVATION



Not to Scale



## Partners Update

November/December Edition

### Thanksgiving Holiday: Buckle Up - Every Trip. Every Time.

Thanksgiving weekend, millions will hit the roads, eager to spend time with family and friends. It's one of the busiest travel times of the year, and unfortunately more people on the roadways means the potential for more vehicle crashes.

Feel free to use these social norming marketing tools to partner with other States, communities, and organizations on this seat belt safety initiative. Campaign materials can be found at:

<https://www.trafficsafetymarketing.gov/>



### *Holiday Season Impaired Driving Campaigns*

The holidays are known for being merry and bright, but they're also known for being the deadliest season when it comes to impaired driving. Every holiday season, lives are lost due to impaired drivers.

#### November 23rd –December 12th

Feel free to use these social norming [[Buzzed Driving is Drunk Driving](#)] marketing tools, which can be distributed to fit your local needs and objectives.

#### December 13th–31st

For holiday season enforcement campaign materials, please click here [Drive Sober or Get Pulled Over](#).



## Applications for the Lifesavers 2018 Traffic Safety Scholars Program Are Now Being Accepted

The Lifesavers Traffic Safety Scholars (TSS) Program will provide awards of up to \$1,000 to undergraduate and graduate students to help defray the cost of attending the 2018 Lifesavers Conference on Highway Safety Priorities, April 22-24, 2018 in San Antonio, Texas. Additional information about the conference can be found at <https://lifesaversconference.org/>.

Scholars will learn about highway safety issues from leading experts and network with the largest gathering of highway safety professionals anywhere in the country. This is a tremendous opportunity for students in a multitude of areas of study (public health, criminal justice, business, nursing, engineering, education, management, communications, planning, etc.) to meet with professionals working in the field of highway safety. **Applications are due by November 18, 2017** and students will be notified of his or her acceptance status on or before January 5, 2018. Visit the [Traffic Safety Scholars page](#) of the website to apply.

## USDOT Releases 2016 Fatal Traffic Crash Data

The U.S. Department of Transportation's National Highway Traffic Safety Administration (NHTSA) released fatal traffic crash data for calendar year 2016. According to NHTSA data, which was collected from all 50 states and the District of Columbia, 37,461 lives were lost on U.S. roads in 2016, an increase of 5.6 percent from calendar year 2015.

The number of vehicle miles traveled on U.S. roads in 2016 increased by 2.2 percent, and resulted in a fatality rate of 1.18 deaths per 100 million VMT - a 2.6-percent increase from the previous year.

Additional information can be found here: <https://www.nhtsa.gov/press-releases/usdot-releases-2016-fatal-traffic-crash-data>.

Did you know  
TSI provides live,  
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FEB. 27–28, 2018 | SEP. 18–19, 2018



## Motorcycle Safety Program Management

Facilitate and support  
a comprehensive  
Motorcycle Safety program  
*(2-day course, 6 hours total)*



MAR. 13–14, 2018 | MAY 15–16, 2018 | AUG. 7–8, 2018



## Distracted Driving Enforcement

Enhance your awareness of  
distracted driving with resources  
to enforce State and local laws  
*(2-day course, 4 hours total)*



NOV. 14–15, 2017 | APR. 3–4, 2018



## Aging Road User Program Management

Coordinate and support an  
aging road user safety program  
in your Highway Safety Office  
*(2-day course, 6 hours total)*



JAN. 30–31, 2018 | MAY 1–2, 2018 | JUN. 19–20, 2018 | JUL. 17–18, 2018



## Introduction to Pedestrian and Bicycle Safety Program Management

Manage a safety program focused on reducing  
pedestrian and bicycle related crashes and creating  
pedestrian and bicycle-friendly communities  
*(2-day course, 6 hours total)*

For more information, e-mail [pam.mccaskill@dot.gov](mailto:pam.mccaskill@dot.gov)

# Updates from Region 1 States

## Maine

Approximately 130 car seat technicians attended the recent Maine CPS Conference held September 17-19, 2017. Conference activities included a car seat check event at the Babies R' Us in South Portland, mock car seat sign-offs, and 7 CEUs, which ultimately offered an opportunity for technicians to obtain all necessary Safe Kids Worldwide recertification requirements.

Educational trainings for child transport, seat checks, and information provided in October have included: Car seat check event/information booth at the Brunswick Fire Department Open House, Kennebec Montessori school transportation training for parent volunteers, and educational information at the WIC annual conference.

One Course Renewal is scheduled for December 1st at the Bureau of Highway Safety; current outreach efforts are underway to notify recently expired technicians that may want to reinstate their certification.

The Network of Employers for Traffic Safety (NETS) has entered into a cooperative agreement with NHTSA to develop ways to expand its reach to provide employers with road safety materials. The purpose of this project is to promote safe driving practices, increase seat belt use rates and reduce injuries and fatalities associated with motor vehicle crashes through programs implemented by private and public employers both on and off the job. Maine has been selected as a pilot state to participate in this project.

## Massachusetts

In August, 123 local MA police departments participated in the "Drive Sober or Get Pulled Over (DSOGPO)" mobilization. Agencies logged 5,241 patrol hours resulting in 13,848 traffic stops. There were 19 OUI arrests, with 268 criminal summons issued and 4,816 speeding citations.

The Highway Safety Division (HSD) is planning ahead for the upcoming holiday DSOGPO campaign, which will build off the August campaign's focus of cannabis impaired driving. The December campaign features "stoned" driving in a grouping of other impairing circumstances including drunk and distracted. By likening cannabis impairment to traditional, established negative behaviors, HSD will continue to educate and engage users ahead of next July's retail sales launch. Ads will be run on cable TV, online, radio, and out-of-home.

## **(Massachusetts Cont.)**

HSD held a CPS conference October 12 & 13, with a car seat checkup event during the morning on the 14th. Ninety-six attendees had the opportunity to earn 6 CEU credits toward CPS Tech renewal certification. Vendors included AAA and several car seat manufacturers. The car seat event held Saturday morning was a success for the 35 technicians as well as the various members of the community. The group was able to remove 2 expired car seats, and provided two brand new seats thanks to the generosity of our partners. Twenty other members of the community had their car seats checked during the event.

## **New Hampshire**

The New Hampshire Office of Highway Safety (NHOHS) is off to a terrific start for FY2018 thanks to the help of interns Ashley Monetta and Stephanie Rodriguez who have provided assistance to the NHOHS through the New Hampshire State Police intern program initiated by NHSP Captain John Marasco, Commander of the NHOHS. Some of the accomplishments include a new NHOHS logo and a NHOHS pamphlet that will be distributed to partners and the public describing who the NHOHS is, our mission, and what we do. Other assistance provided by interns consisted of entering activity data and equipment for projects into the NHOHS database as well as many other things that have helped the NHOHS operate efficiently.

In FY 2018, the NHOHS developed a new on-line training module that can be used by law enforcement agencies to help train them to better understand not only the NHOHS grant process but also the importance of understanding the grant agreement language and the requirements necessary to be compliant.

The NHOHS is looking forward to hiring a Public Information Officer (PIO) to work directly out of the Office of Highway Safety. This PIO will be instrumental in getting important highway safety messages to the public by working closely with highway safety partners and others to develop messages that relate closely to New Hampshire's highway safety concerns.

The 2018 Teen Driver Program conducted the "Be The Change Event" to instill in teens the importance of making good choices before school homecomings and the holiday season. This event was held at the Grappone Center in Concord, NH on October 23rd and proved to be a tremendous success. Approximately 114 teens attended this event as well as school leaders from schools throughout NH.

## **(New Hampshire Cont. )**

Students provided fantastic feedback during this event to ensure that future New Hampshire Teen Driver events become even better. The Teen Driver Program also conducted a successful event on November 3, 2017 at Pinkerton Academy that has an enrollment of just under 3,500 students. This event focused on students taking the AT&T “It Can Wait Pledge” which represents a pledge taken by teens to not text and drive. Exciting conversations during this event about the pledge lead teens to take it to the next level and pledge to agree to speak up to their driver, if they are a passenger, to buckle up and/or put their phone down. Also, interesting conversation with teens pointed to the problem of how parents use their phones and one student even asked about how to get their mom to stop using her phone behind the wheel.

On November 20, 2017 beginning at 9:00 a.m., the NHOHS will host the annual Governor’s Highway Safety Luncheon. This conference proclaims the Month of December as New Hampshire’s Drunk and Drugged Driving (DDD) Awareness Month and will be held at the Grappone Center in Concord, NH. This conference will be attended by dignitaries, prosecutors, law enforcement, members of the legislature, highway safety partners and stakeholders, and will include interesting presentations on highway safety topics. Nationally, in 2016, there were 10,497 people killed in alcohol-impaired driving crashes, an average of 1 alcohol-impaired driving fatality every 50 minutes. The NHOHS feels passionate about informing all partners about the importance of doing all we can, together, to minimize these unnecessary deaths throughout the year through enforcement, messaging, and education.

FY 2018 looks to be an exciting year that involves some new programs and exciting ideas for messaging the public on various highway safety topics. The NHOHS continues to strive to reduce crashes and the resulting injuries and or deaths on New Hampshire roads by providing law enforcement and other partners the tools necessary to get the job done. The NHOHS is very excited to say that we now have our own [Facebook](#) and [Twitter](#) accounts that are being used to provide all with important highway safety information, news, and messaging. Please visit us!

## **Rhode Island**

Numbers don’t lie. They can be interpreted differently but in the case of roadway fatalities they can only be interpreted one way, lives lost. On September 30, 2016 RI had lost a total of 41 lives. In comparison, as of September 30, 2017 we had lost 61 lives. Twenty more lives in 9 months from one year to the next. Twenty more families impacted.

## **(Rhode Island Cont.)**

Although rising traffic fatalities is a national trend, RIDOT/Office on Highway Safety (OHS) is stretching every resource at its disposal to review common crash factors and innovative interventions we can employ to mitigate this growing trend.

Since 15 of the 61 were pedestrian fatalities, the OHS has created a specific pedestrian training for law enforcement agencies. These details will serve to remind both drivers and pedestrians of safe road practices. We've also created a pedestrian educational curriculum for businesses and their employees. RIDOT/OHS is supporting a statewide media campaign which will begin during the upcoming holiday season that highlights impairment whether you are driving, walking, or using a motorcycle. We also continue to educate people on the importance of wearing seatbelts since over 50% of our crash fatalities were unbelted. And lastly, we are reminding everyone of RI's new hands free mobile phone law which goes into effect June 1, 2018. Road distractions are a problem and we are committed to acquiring good data to support strong programming initiatives.

The National High-Visibility Enforcement (HVE) "Drive Sober or Get Pulled Over" alcohol-impaired driving crackdown was conducted from August 18 - September 3. Departments were encouraged to coordinate patrols with surrounding communities and the Rhode Island State Police using the Breath Alcohol Testing (B.A.T.) Mobile. The Warwick Police Department (WPD) hosted a media event prior to the Labor Day weekend to serve as a special reminder to motorists that intensive enforcement of the State's .08 Blood Alcohol Concentration limit would be occurring. Data continues to demonstrate that law enforcement efforts on roadways and their extended educational outreach efforts offer added protective layers to all community residents.

RI's OHS and its Law Enforcement Liaison, Colonel Richard Sullivan, facilitated a Law Enforcement Forum Part II, the first in the country. We are very proud of that since it allowed us an opportunity to discuss law enforcement requests we received from the year. We were able to offer a list of accomplishments we initiated on behalf of law enforcement agencies. Taking an account of those accomplishments and offering another opportunity to share concerns and challenges promised to keep DOT/OHS' engagement with law enforcement active and strong.

On August 31, RIDOT Director Alviti spoke at a media event hosted by AAA of Southern New England at its Providence headquarters to highlight passage of legislation in the most recent session of the RI General Assembly. The new law requires that children up to age 2 be transported in a vehicle in a rear facing car seat. This new law is based on a recommendation of the American Academy of Pediatrics. Studies showed that many

## (Rhode Island Cont.)

parents were prematurely turning their children forward facing, while the best practice is to keep them rear-facing up to the manufacturer's weight-limit before turning them around.

The Highway Safety Office at DOT continues to develop RI's State Highway Strategic Plan which encompasses 11 several safety emphasis areas which include impaired driving, distracted driving, vulnerable road users, young drivers, intersections, speed and aging road users. The plan employs multiple strategies and directed tasks which will save lives and decrease serious injuries and incorporates a coalition of community and safety partnerships.

At this point of our list I feel a drumroll coming on. Can you hear it? Feel the beat? On April 3-5, 2018 Rhode Island will host a Distracted Driving Summit for Region 1 and Region 2. We are working diligently to guarantee an active, energetic, and compressive program that will offer innovative ideas, new data strategies, and strong networking opportunities. We are excited but we are NEVER distracted from our goals of saving lives and decreasing crashes. It's in our blood, it's the beat to which we walk...almost like a drumroll in our heads! If you'd like to be part of our "beat" make sure to register for the summit as soon as possible. RI is a great place to visit but it's an exceptional place to learn! And to live here? Takes my breath away most days...just saying ;). Feel free to contact [Barbara.Rizzuti2@dot.gov](mailto:Barbara.Rizzuti2@dot.gov) for information about how to register.

## Vermont

On October 14th, 2017, Keith Flynn began work as the Chief of the Governor's Highway Safety Program (GHSP). Keith brings a wealth of experience and knowledge to this position; his time as a Vermont State Trooper, many years as a State's Attorney, as well as Commissioner of the Department of Public Safety have provided him a broad knowledge base from which to lead the GHSP. He has been a champion of highway safety throughout his career and he will continue that work with the VTrans Office of Highway Safety team. You can contact Keith by phone at (802) 622-4333, or by email at [Keith.Flynn@vermont.gov](mailto:Keith.Flynn@vermont.gov). Congratulations, Keith and welcome to VTrans!

Our Grant Electronic Application and Reporting System (GEARs) is nearly 80% complete in the software build. This 5 year/\$580K project will bring many efficiencies to grant implementation and management to sub-awardees and to program staff. The grants management system will reduce errors and create a centralized location for grant management documentation. The system will provide robust reports and streamline the way we do business in the state of Vermont. Our end users receive training after each phase of the project has been completed (i.e. applications, invoicing/financial documentation, quarterly reports, closeout).



## **(Vermont Cont.)**

The Vermont Highway Safety Alliance annual meeting is Wednesday, November 8th at the Hilton in Burlington, VT and the theme is leveraging technology in highway safety. We have a full day event planned and well over 200 partners have registered. GHSP is a major sponsor and we will award our Highway Lifesaver Awards during the lunch ceremony.

Our Rutland and Chittenden Safe Highway Accident Reduction Program (SHARP) teams have been producing great overtime enforcement numbers during the Labor Day Enforcement campaign. The staff of GHSP is looking to implement this model throughout our state and have started to focus on how we can go about creating these county collaborations versus individualized grants.

Saturday, October 14, 2017, Sgt. Lucas Hall from the Vermont State Police organized a cross-border detail with the Vermont State Police, New York State Police, Rutland County Sheriff's Department, Castleton Police Department, Fair Haven PD, Washington CSD, and the Poultney Constable. The enforcement focused on Routes 22A and 4 that link both states. During this detail, there were 142 Stops, 74 Traffic Complaints, 79 Warnings, 3 Suspended Operators, 3 Arrests (1 Excessive Speed & 1 with 3.2 pounds crack/cocaine and 2.2 pounds marijuana), 2 Consent Searches, and 1 DUI. A thank you to Sgt. Lucas Hall for organizing this and to all the participating law enforcement agencies that made this a highway safety success.

The VT Legislature will take up house bill H.511 and as part of that bill discussions about a primary seatbelt law should be taking place.

The Vermont Agency of Transportation Secretary has been appointed by Governor Scott to a sub-committee to educate Legislators on what effect legalizing Recreational Marijuana will have on highway safety. The GHSP staff has been providing highway safety data and information to the Secretary and will continue to do so over the upcoming legislative session.

With our recent Drug Recognition Expert (DRE) certification course complete, Vermont now has 53 certified DREs.