

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, June 19, 2017

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:38 PM by Commission President Kristine S. Trocki.

The following members were present:

Mary E. Meagher, Vice-President
Blake A. Dickinson
Eugene B. Mihaly
Michael G. White

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero, Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Cheryl Fernstrom, Town Clerk
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 05/15/17 (regular meeting)

Motion was made by Commissioner Meagher, seconded by Commissioner White to accept the 05/15/17 regular meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None scheduled)

2) Non-scheduled request to address

Katherine Maxwell of 170 Narragansett Avenue briefly explained her knowledge on what an enterprise fund was, such as the water and sewer funds and how they operate and also how their budgets are prepared. Ms. Maxwell recommended that a working group be put together to discuss the financing options for the South Pond Dam repair project and suggested that someone from the Town Council take on this matter. Commission President Trocki thanked Ms. Maxwell for her comments.

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was down for the month of May. May have been due to the bad/wet weather.
- JR-1 has been placed into service for the season.
- Rainfall was up for the month of May. Had 6 inches of rain; usually 2.25-2.75 inches in May.
- North Reservoir is @ capacity- 60MG, usable storage-60MG.
- South Pond is @ capacity- 6MG, usable storage-6MG

2) **Town project reports: (See attached Project Update Report dated June 2017)**

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

1) **Proposed FY 2018 Water and Sewer Commission Budgets (July 1, 2017 to June 30, 2018) and South Pond Dam Repair Project; review, discussion and/or potential action and/or vote (continued from 5/15/2017)**

The Public Works Director briefly outlined his Asset Management Plan. The Public Works Director then reported that there are no changes in the proposed Water and Sewer Budgets for FY2017/2017 and are as originally presented to the Commission at the last Water and Sewer meeting on 05/15/17. The Public Works Director reported the following:

- There is no increase in rates recommended for the proposed Water Budget for FY2017/2018. There is an increase in the budget due to additional expenses in the amount of \$25,072.73, which includes personnel, operating expenses and equipment maintenance. This increase is offset by additional revenue due to renegotiation of lease contacts from some of the cellular carriers on the water tower.
- There is a 5.5 % increase recommended for the proposed Sewer Budget for FY2017/2018. There is an increase in expenses in the amount of \$46,066, which includes personnel, an increase in capital cost and debt service for the Jet-Vac Truck lease and the Sewer Slip-Lining project.

Following clarification on a few water and sewer items, motion was made by Commissioner Meagher, seconded by Commissioner Mihaly to approve the proposed **FY 2018 Water Budget** in the amount of \$1,231,107, which reflects a zero increase on all water rates. So unanimously voted.

Motion was made by Commissioner Mihaly, seconded by Commission Meagher to approve the proposed **FY 2018 Sewer Budget** in the amount of \$723,817, which reflect an increase of 5.5% on the Sewer usage rate from \$12.50 to \$13.19 per thousand gallons. So unanimously voted.

2) Application of **Davitt Design and Scott and Pam Mosenthal** (Plat 11 Lot 6, Beavertail Road) for **utility service connection (water only)** (tabled from 3/20/2017)

Commission President Trocki stated that the applicant has made an attempt to drill a well, as requested by the Commission on 03/20/17.

The Public Works Director confirmed that the applicant drilled a well, although it did not yield any water and the applicant is now requesting approval for a municipal water connection and he stated that he supports the application.

Following clarification of a few items, motion was made by Commissioner Mihaly, seconded by Commissioner Meagher to approve the application of Davitt Design and Scott and Pam Mosenthal (Plat 11 Lot 6, Beavertail Road) for utility service connection (water only), as recommended by the Public Works Director. So unanimously voted.

NEW BUSINESS

1) Application of **Dan and Elaine Ciampa** (Plat 11 Lot 38, Battery Lane) for **utility service connection (water only)**

6:58 PM-Commission Meagher stated that she needed to recuse herself as she has a conflict of interest. Commissioner Meagher stepped away from the Commission table.

Attorney Christian Infantolino, Esq. stated that he was present to represent the applicants Dan and Elaine Ciampa and that his client's property is located on Battery Lane, which is down the road from the previous applicant. Attorney Infantolino further stated that his client has already drilled a well and that the report was submitted with the application.

The Public Works Director confirmed that the applicant drilled a well and the well report was supplied with the application. The well did not yield any water. The Public Works Director stated that he supports the application of Dan and Elaine Ciampa.

Commission President Trocki stated that she has concerns, because it was her understanding that there are restrictions and easements in this area near the Conanicut Battery. Commission President Trocki asked Attorney Infantolino, if there were agreements in place regarding this matter. Attorney Infantolino stated that he and his clients are aware of these restrictions and easements and an agreement is in place.

Motion was made by Commissioner White, seconded by Commissioner Mihaly to approve the application of Dan and Elaine Ciampa (Plat 11 Lot 38, Battery Lane) for utility service connection (water only), as recommended by the Public Works Director. So unanimously voted.

7:03 PM-Commissioner Meagher returned to the Commission table.

2) Finance Director's Report

No action taken.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Meagher seconded by Commissioner White to adjourn the Water and Sewer meeting at 7:03 PM. So unanimously voted.

Attest:



Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

Project Update May 2017

WELLS

JR-1, JR-3

- JR-1 has been placed into service for the season. The well pumps at a rate of 50 gallons per minute directly into the transmission main that flows to the water plant.

TREATMENT PLANT

- Staff has completed valve maintenance on the treatment system to prepare for the peak pumping season.

TRANSFER PUMPING/RESERVOIR

- Transfer pumping from South Pond has been suspended. The North Reservoir has been spilling over as of April 1st.

Dam Improvements

The CRMC permit has been submitted and comments were received. Pare has addressed all of the comments and we are anticipating that an approval for a Maintenance Assent will be received this month. We have received the Army Corps permit for the proposed work within the wetland adjacent to the South Pond Dam.

DISTRIBUTION SYSTEM

South Pond @ 6 MG
Usable Storage, 6 Million Gallons

North Pond @ 60 MG
Usable Storage 60 Million Gallons

- There were no leaks in the distribution system in May.
- Water department staff have been working with the highway department to make improvements to the distribution system at the northern terminus of Ocean Avenue. The watermain extension is complete and new services have been installed.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for May was 0.65 million gallons per day. The peak daily flow was 1.05 million gallons. The permitted flow for the monthly average is 0.73 million gallons per day.
- There were no SSO's for the month of May.