

**Approved As Written**  
**PLANNING COMMISSION MINUTES**  
**December 7, 2016**  
**7:00 PM**  
**Jamestown Town Hall**  
**93 Narragansett Ave.**

**I. Call to Order and Roll Call**

The meeting was called to order 7:00 p.m. and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Dana Prestigiacomio
Michael Smith	

Also present:

Lisa Bryer, AICP – Town Planner  
Cinthia Reppe – Planning Assistant  
Wyatt Brochu – Town Solicitor  
Jeff Davis – Horsley Witten Group Inc.  
Krista Moravec – Horsley Witten Group Inc.

**II. Approval of Minutes November 2, 2016**

A motion was made by Commissioner Enright and seconded by Commissioner Cochran to accept the minutes as written. So unanimously voted.

**III. Correspondence**

1. FYI – Administrative Subdivision – Plat 9 Lots 11 & 813 Jamestown Four Corners Inc. Received
2. FYI – Administrative Subdivision – Plat 14 Lots 299 & 301- Earnshaw & Seelig Trust. Received

**IV. Citizen’s Non Agenda Item – nothing at this time**

**V. Reports**

1. Town Planner’s Report – At the meeting on Monday The Town Council made a decision to move forward with the Golf Course Plan. The proposed building will be moving over towards the first hole, it will include some community/shared space in addition to Golf Course. Commissioner Pfeiffer asked what will happen to the current building? Lisa responded that it will be parking area. Council met in Executive Session about the solar project at the Bridge and Turnpike Authority. The issue is whether they are exempt from local review. Commissioner Cochran asked if there is a

public drawing of the plan? Will the plan come before the town? There is a meeting on Friday and that will be decided soon.

2. Chairpersons report
3. Town Committees
4. Sub Committees

## VI. Old Business

### 1. Sustainable Jamestown Plan

- Set Date for Public Workshop – The Consultants would like to set the date first then work backwards. Wednesday February 15<sup>th</sup> for the Public workshop. Commissioner Swistak said we should pick a snow date too. It was decided that it should be the 16<sup>th</sup>. Krista said let's start with the Public Participation Draft Plan; Key Messages. Commissioner Smith said add Basic Services and also Affordable Housing as part of Sustainability. Commissioner Pendlebury said we have to give them facts, what does it mean to be on an island, these are the kinds of things to get the publics' participation. Krista welcomes any help and Commissioner Enright's edits too.
- Review of Project Website – placeholder text is there currently. Jeff talked about the website. Jeff was asked if he has a sustainability plan that he likes, he said Santa Monica. They also have a yearly report card and will send an example out.
- Next Steps are to finalize the Draft Public Participation Plan and Set Schedule for Pre-Workshop "Marketing" Activities – Interviews Focus Groups to get feedback before the workshop. Finalizing the website and op ed's in the Jamestown Press. Krista lets piggy back on existing events and meetings can we put those on the calendar and the best way to get in touch with those events. Looking to target groups like the Art Center, Library, Chamber of Commerce for their email lists. Commissioner Prestigiacommo suggested a Real Estate Brokers tour. They also discussed speaking at a chamber breakfast would be a good idea and reaching out to Bob Sutton/Grange.

## VII. New Business – nothing at this time

## VIII. Adjournment

A motion was made by Commissioner Cochran and seconded by Commissioner Enright to adjourn at 8:45 p.m. So unanimously voted.

Attest:



Cynthia L. Reppe