



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, April 17, 2017**  
**6:30 PM**

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

*Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2017-meetings-minutes/2017-meetings>*

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Approval of Minutes; review and discussion and/or potential action and/or vote
  - 1) March 20, 2017 (regular meeting)
- B) Open Forum
  - 1) Scheduled request to address
  - 2) Non-scheduled request to address
- C) Report of Town Officials - Status Reports; review and discussion and/or potential action and/or vote
  - 1) Pumping Report
  - 2) Town Projects Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
- D) Unfinished Business; review and discussion and/or potential action and/or vote
  - 1) Letter of Lori and Philip Held of 12 Marine Avenue dated 01/04/2017 re: leak and sewer use charges, continued from 02/21/2017

- E) New Business; review and discussion and/or potential action and/or vote
  - 1) Approval of Resolution No. 2017-10 “Borrowing for South Pond Dam Repairs Through Issuance of Bonds”
  - 2) Finance Director’s Report
- F) Communications; review and discussion and/or potential action and/or vote
  - 1) Letter of Alicia Bell and Justin Sirotin of 32 Green Lane dated 03/19/2017 re: water leak and request for reduction in water charges

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) Resolutions and Proclamations
  - 1) Resolution No. 2017-09 In Support of Governor Raimondo’s Rhode Island’s Promise Program; review and discussion and/or potential action and/or vote

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

**VI. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

- A) Scheduled to address
- B) Non-scheduled to address

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator’s Report: Andrew E. Nota
  - 1) East Ferry Parking Area Restoration
  - 2) Solar Array Project Discussions
  - 3) RIDEM State Grant Opportunities
- B) Jamestown Historical Society Report: Conanicut Battery Support for 2016 and Plans for 2017

**VIII. UNFINISHED BUSINESS**

- A) Golf Course presentation and update: Public Works Director Michael Gray and Town Planner Lisa Bryer; review and discussion and/or potential action and/or vote, continued from April 3, 2017

*For past discussion documentation, please visit <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2017-meetings-minutes/2017-meetings>*

- B) Award of Seasonal Vending Permit:
  - 1) At East Ferry to: Del’s Lemonade & Refreshments, Inc. of Cranston, RI for the amount of \$3,350.00 as bid as recommended by Parks and Recreation Director Andrew Wade; review and

discussion and/or potential action and/or vote, continued from  
April 3, 2017

For past discussion documentation, please visit <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2017-meetings-minutes/2017-meetings>

- C) Calendar for Board/Commission/Committee Sessions
- D) Upcoming Meetings and Sessions – dates and times
  - 1) Programs and Services for an aging population

#### **IX. NEW BUSINESS**

- A) Award of Bid: to furnish labor and materials to complete the installation of masonry pavers at the Fort Getty Pavilion to **W. H. Peppes, Inc. for an amount not to exceed \$11.75 per square foot** as recommended by Public Works Director Michael C. Gray
- B) Adoption of the FY 2018 (July 1, 2017 to June 30, 2018) Town, School, and Capital Budget; review and discussion and/or potential action and/or vote

#### **X. ORDINANCES AND APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

- A) Appointments, Vacancies and Expiring Terms
  - 1) Jamestown Tree Preservation and Protection Committee (One vacancy with a three-year term ending date of December 31, 2019); duly advertised; no applicants review and discussion and/or potential action and/or vote

#### **XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

- A) Adoption of Council Minutes
  - 1) April 3, 2017 (regular meeting)
  - 2) April 10, 2017 (special meeting)
  - 3) March 23, 2017 (budget work session)
  - 4) March 30, 2017 (budget work session)
  - 5) April 6, 2017 (budget work session)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Philomenian Library Board of Trustees (02/01/2017)
  - 2) Jamestown Library Renovation Building Committee (01/30/2017)
- C) CRMC Notices
  - 1) April 2017 Calendar
- D) Abutter Notifications
  - 1) Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing April 25, 2017, at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following: Application of Roland R. Reed, whose property is located at 40 Reservoir Circle and further

identified as Assessor's Plat 4, Lot 76 for a variance from Article 6, Section 82-606, & Article 3, Sec. 82-302, Table 3-2. To construct a 26' x 30' deck with a front setback of 21.5' where 40' is required, and a rear setback of 33' where 40' is required. Said property is located in a R-80 zone and contains 18,207 sq. ft.

- E) Abatements/Addenda of Taxes  
 Total Abatements: \$23,743.52      Total Addenda: \$21,797.89
- 1) Real Property/Motor Vehicle/Tangible Abatements to 2016 Tax Roll
- | <u>Account/Abatement Amount</u> |                             |
|---------------------------------|-----------------------------|
| a)                              | 02-0610-00      \$ 588.59   |
| b)                              | 02-1606-00      \$10,004.55 |
| c)                              | 04-0359-50M      \$ 84.95   |
| d)                              | 11-0043-06      \$ 533.68   |
| e)                              | 14-0393-61      \$ 5,992.54 |
| f)                              | 16-0913-45M      \$ 94.91   |
| g)                              | 22-0078-80      \$ 643.50   |
| h)                              | 25-0029-00      \$ 5,800.80 |
- 2) Real Property/Motor Vehicle/Tangible Addenda to 2016 Tax Roll
- | <u>Account/Addenda Amount</u> |                             |
|-------------------------------|-----------------------------|
| a)                            | 12-0793-48      \$ 5,992.54 |
| b)                            | 13-1896-00      \$ 5,800.80 |
| c)                            | 18-0639-85      \$10,004.55 |
- F) Finance Director's Report

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

- A) Communications; review and discussion and/or potential action and/or vote
- 1) Letter of Town Clerk Lynn Hawkins on behalf of the Exeter Town Council in opposition to House Bill 5700 and Senate Bill 0422 – An Act Relating to Elections – In-Person Early Voting

**XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) RITBA Solar Array Project  
 B) Golf Course Update  
 C) Taylor Point Restoration Plan  
 D) Library Board of Trustees Memorandum of Understanding)  
 E) Water and Sewer Budget (May 15)  
 F) Tick Task Force Committee Charge & Term Ending dates (May or June)  
 G) Traffic Committee: Term Ending dates (May or June)  
 H) Low Speed Vehicles on Town roads (June 19)

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. In addition, notice also may be posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.



**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING  
for  
TOWN, WATER AND SEWER MATTERS**

Monday, March 20, 2017

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:36 PM by Commission President Kristine S. Trocki.

The following members were present:

Mary E. Meagher, Vice-President  
Blake A. Dickinson  
Eugene B. Mihaly  
Michael G. White

Also present were:

Andrew Nota, Town Administrator  
Wyatt Brochu, Esq., Town Solicitor  
Michael Gray PE, Public Works Director  
Christina D. Collins, Finance Director  
Andrew Wade, Recreation Director  
Cheryl Fernstrom, Town Clerk  
Denise Jennings, Water and Sewer Clerk

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS**

(None)

**READING AND APPROVAL OF MINUTES**

- 1) 02/21/17 (regular meeting)

Motion was made by Commissioner White, seconded by Commissioner Mihaly to accept the 02/21/17 regular meeting minutes. So unanimously voted.

**OPEN FORUM**

- 1) Scheduled requests to address:

(None)

- 2) Non-Scheduled requests to address:

(None)

## REPORT OF TOWN OFFICIALS

### 1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 remains out of service for the winter.
- Rainfall was down for the month of February.
- North Reservoir was @ 55MG, usable storage-60MG.
- South Pond is @ 6MG, usable storage-6MG

### 2) **Town project reports: (See Project Update Report dated March 2017)**

The Public Works Director reported the following:

#### **Treatment Plant:**

The Public Works Director reported that Water Department has been working with the Town's process controls engineer and electrician on the installation of the motor starters and controls for the Raw Water and Finish Water pumps in the new treatment building.

The Public Works Director briefly outlined the disinfection process and stated that the Water Department is responsible for monitoring water from the distribution system on a quarterly basis for disinfection byproducts and that he is awaiting quarterly test results. The Public Works Director further stated that the Town is usually, well within the guidelines.

#### **Transfer Pumping/Reservoir:**

The Public Works Director reported that North Reservoir is filling up and is within 5 million gallons from the top of the spillway.

#### **Distribution System:**

The Public Works Director reported that a water main leak was discovered on Hawthorne Road and it was repaired by the Water Department and that the Highway Department will repair the road, once the asphalt plant opens for the season in the spring.

#### **Wastewater Treatment Facility:**

The Public Works Director reported that Green Mountain Pipeline Services has completed cleaning and inspection of the collections system piping and they are scheduled to begin slip lining in the spring.

Following clarification of a few items, it was the consensus of the Commission to accept the report, as presented by the Public Works Director.

## LETTERS AND COMMUNICATIONS

(None)

## UNFINISHED BUSINESS

The Public Works Director reported that he has met with owners of 43 Melrose Avenue and 32 Green Lane and it was determined that in both instances and the nature of the water leak, the water did not go into the sewer system. He further reported that he explained to the customers that there is cost associated with the water that goes out into the system. The Public Works Director noted that historically, the Commission has not granted relief.



1) Letter dated 06/30/16 from **James Morgan of 43 Melrose Avenue** (1<sup>st</sup> floor/02-044013) re: reduction in water and sewer bill for quarter ending March 2016. (cont. from 08/16/16)  
James Morgan of 57 Narragansett Avenue stated that his father was before the Commission last year and requested relief for sewer charges imposed on him for a leak that occurred in February of 2016, which resulted in a \$6,000+ water and sewer bill, which half was for water and half was for sewer. Mr. Morgan stated that his father has since passed away and that when he was going through the records he came across the outstanding bill. Mr. Morgan stated that his father's plumber verified that the leak/water had gone into the dirt floor on the northwest side of the basement. Commission President Trocki extended her condolences from the Commission to Mr. Morgan for his loss.

2) Letter from **Alicia Bell and Justin Sirotin** re: leak and water and sewer use charges for **32 Green Lane** (cont. from 02/21/17)  
Commission President Trocki noted that the Bell/Sirotin's were not present at said meeting.

Following brief discussion and clarification, it was consensus of the Commission that it would be appropriate to grant relief on sewer charges due to the nature of the leaks at 43 Melrose Avenue and 32 Green Lane, as reported by the Public Works Director. The Finance Director suggested that if relief was given on the sewer charges that an average be taken on previous usage and that the adjustment be made accordingly.

Motion was made by Commissioner Mihaly, seconded by Commissioner Dickinson to grant the request from James Morgan of 43 Melrose Avenue and Alicia Bell et Justin Sirotin of 32 (& 34) Green Lane for relief on sewer charges, as prorated by an average of usage, as suggested by the Finance Director. So unanimously voted.

### NEW BUSINESS

1) Application of **Davitt Design and Scott and Pam Mosenthal (Plat 11, Lot 6; 178 Beavertail Road)** for utility service connection (water only)  
The Public Works Director reported that some of the Beavertail area is connected to town water, although it is outside the rural water district. The Public Works Director further reported that the Board has previously granted permission for water, if the applicant has proven that they are not able to get potable water. The Public Works Director stated that the Town is at its safe yield and are responsible to supply water to their existing customers first and he reminded the Commission that there continues to be in a moderate drought.

Keith Briggs of Davitt Design stated that he was present to represent the applicants. Mr. Briggs reported that the applicants property has been in the family for a number of years and Mrs. Mosenthal summered in Jamestown as a child. Mr. Briggs stated that they did not do well testing as of yet, as it was their understanding that neighboring properties have municipal water and a lot that is for sale on Battery Lane has water available.

Commissioner Meagher asked the Public Works Director for clarification regarding the lot that is for sale. The Public Works Director stated that the lot that is for sale, was granted approval for water by the Commission in back in 1999 and there were two properties on Fort Getty Road that were approved for water by the Board last year. Commissioner Meagher stated that the applicant must prove that they are not able to get water from another source, before coming to the Board and stated that the owner of the Battery Lane property who received approval in 1999, was lucky to get approval, as the rules and regulations of the Board were changed in 2000. Commission President Trocki agreed with Commissioner Meagher.

Commissioner Dickinson stated that he would like to add customers to the system, as he would like to share the burden. Commissioner Mihaly suggested that the applicant do a well test, and if it shows inadequate or poor quality then they should come back to the Board for permission. Mr. Briggs asked if the application could be continued. Commission President Trocki stated that the application could be tabled until the applicant could do a well test and they could report back to the Commission, if needed. Commission consensus- To ask the applicant to do a well test and to table the application until further notice.

**TOWN BUSINESS**

(None)

**ADJOURNMENT**

There being no further business before the Commission, motion was made by Commissioner Mihaly seconded by Commissioner White to adjourn the meeting at 7:05 PM. So unanimously voted.

Attest:



Denise Jennings  
Water and Sewer Clerk

- xc: Commission Members (5)
- Town Administrator
- Town Solicitor
- Public Works Director
- Town Clerk

## **Project Update March 2017**

### **WELLS**

JR-1, JR-3

- JR-1 has been taken out of service for the winter.

### **TREATMENT PLANT**

- Staff have been working with our process control engineer and electrician to install the new motor starters for the raw water and finish water pumps to operate out of the new treatment plant building. The raw water pumps have been completed and are now operating out of the new treatment plant building. We are waiting on a schedule from the manufacturer's representative for the new motor starters that will power the finish water pumps so that we can complete the equipment installation and electrical tie-in to the treatment plant.
- To provide safe drinking water to our customers, the water is disinfected with chlorine as the last step in treatment before distribution. Disinfectants can react with naturally occurring materials in the water to form byproducts that can pose health risks. The water department is responsible for monitoring water from the distribution system once every quarter for disinfection byproducts that include Total Trihalomethanes (TTHMs) and Total Haloacetic Acids (HAAs).

The Stage 2 Disinfection by-products rule requires us to collect and analyze a sample taken from the Town Hall each quarter. The first quarter testing results were 72 ppb for TTHMs and 41 ppb for HAAs. The EPA has set a maximum level of 80 ppb for TTHMs and 60 ppb for HAAs. The EPA determines maximum levels of contaminants in drinking water at which no adverse health effects are likely to occur. As the results show we are below the levels set by EPA.

### **TRANSFER PUMPING/RESERVOIR**

- Transfer pumping has been suspended for winter conditions.
- Pare has been working on the CRMC permitting application for the proposed South Pond dam improvement project which includes a complete reconstruction of the dike section of the dam. The application should be ready for submittal in early March.

### **DISTRIBUTION SYSTEM**

South Pond @ 6 MG  
Usable Storage, 6 Million Gallons

North Pond @ 55 MG  
Usable Storage 60 Million Gallons

- A watermain leak was discovered on Hawthorne Road and repaired by the water department. The highway department will need to repair the road once the asphalt plants have opened this spring.

## WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for February was 0.46 million gallons per day. The peak daily flow was 0.58 million gallons. The permitted flow for the monthly average is 0.73 million gallons per day.
- There were no SSO's for the month of February.
- Green Mountain Pipeline services completed the cleaning and inspection of the collection system piping that we have scheduled for slip-lining. The contractor will be reviewing the inspection logs for the piping segments to determine a schedule for slip lining this spring. The following sections of piping will be slip-lined: Knowles Court, Coronado Street, Grinnell Street, Pemberton Avenue, Lawn Avenue, and a section of piping in Shoreby Hill between Longfellow and Whittier.

## Project Update April 2017

### WELLS

JR-1, JR-3

- JR-1 has been serviced and is ready for this coming season. The well will be placed into service this month.

### TREATMENT PLANT

- The 3<sup>rd</sup> grade science class from the Melrose Elementary School toured the water plant and reservoir on April 4<sup>th</sup>. The students have been learning about the water cycle and water conservation in class.

### TRANSFER PUMPING/RESERVOIR

- Transfer pumping from South Pond has been suspended. The North Reservoir has been spilling over as of April 1<sup>st</sup>.

#### Dam Improvements

- The South Pond Dam is an approximately 850-feet in length and consists of an earthen embankment dam section that extends 300 feet across the southern end of the pond and a 550-foot section that consists of an earthen berm or dike section along the westerly side. Discharges from the pond flow through a concrete spillway structure at the eastern end of the dam section. I have attached a figure with aerial photo and an existing conditions plan that shows the spillway, dam, and dike.

Pare Corporation has been working on final design and CRMC permitting plans for the improvements and repairs to the dike section of the Dam. The proposed improvements include the complete reconstruction and realignment of the dike Section. I have provided copies of the Site Access Plan and Proposed Site Plan prepared by Pare that shows the project area and the proposed improvements. A 250' section of the earthen dike will be excavated, removed, and re-constructed. The surface of the embankment will be protected with concrete and stone rip-rap scour protection which will be needed to safely handle flows if overtopped from a 100-year storm or greater. A low-level outlet structure will be installed to allow the water department to safely control the elevation of the reservoir if needed in the event of a storm.

The permitting plans and an application to CRMC will be submitted this month for wetlands approval. Once approved the plans will be submitted to the RIDEM dam safety program for review and approval. I have been working with the staff at RIDEM throughout the design and permitting process and have met with the state engineer to review the proposed improvements that are needed for the Dam. The RIDEM previously issued a notice of violation following an inspection by their engineering consultant. The RIDEM required the Town to hire an engineer to inspect the Dam and to make any improvements that may be required. Pare found during their inspection and review that the dike section of the Dam needed to be repaired and that the spillway could not handle the required flows from a 100-year storm. The design as proposed will make the necessary repairs to the dam and allow for the structure to handle the 100-year flows.

We have prepared a budget estimate for the proposed construction project. We are seeking bond authorization for \$550,000 for the construction of the dam improvements at South Pond for voter approval at the Financial Town Meeting in June. The improvements must be constructed during the dry season between July and September. I am anticipating the project to be completed this year by the DPW if the budget is approved at the FTM.

## **DISTRIBUTION SYSTEM**

South Pond @ 6 MG  
Usable Storage, 6 Million Gallons

North Pond @ 60 MG  
Usable Storage 60 Million Gallons

- There were no leaks in the distribution system in March.
- Water Department staff began flushing the distribution system during the week of April 3<sup>rd</sup>. Typically takes about three weeks to flush the entire system. Flushing begins at the water towers on Howland Avenue and proceeds radially out toward the far ends of the system.
- The water department will also be flushing and testing the water distribution system at Fort Getty park for the upcoming season.

## **WASTEWATER TREATMENT PLANT**

- The monthly average daily flow at the treatment plant for March was 0.48 million gallons per day. The peak daily flow was 0.71 million gallons. The permitted flow for the monthly average is 0.73 million gallons per day.
- There were no SSO's for the month of March.
- The slip-lining project is scheduled for the week of April 24<sup>th</sup>.

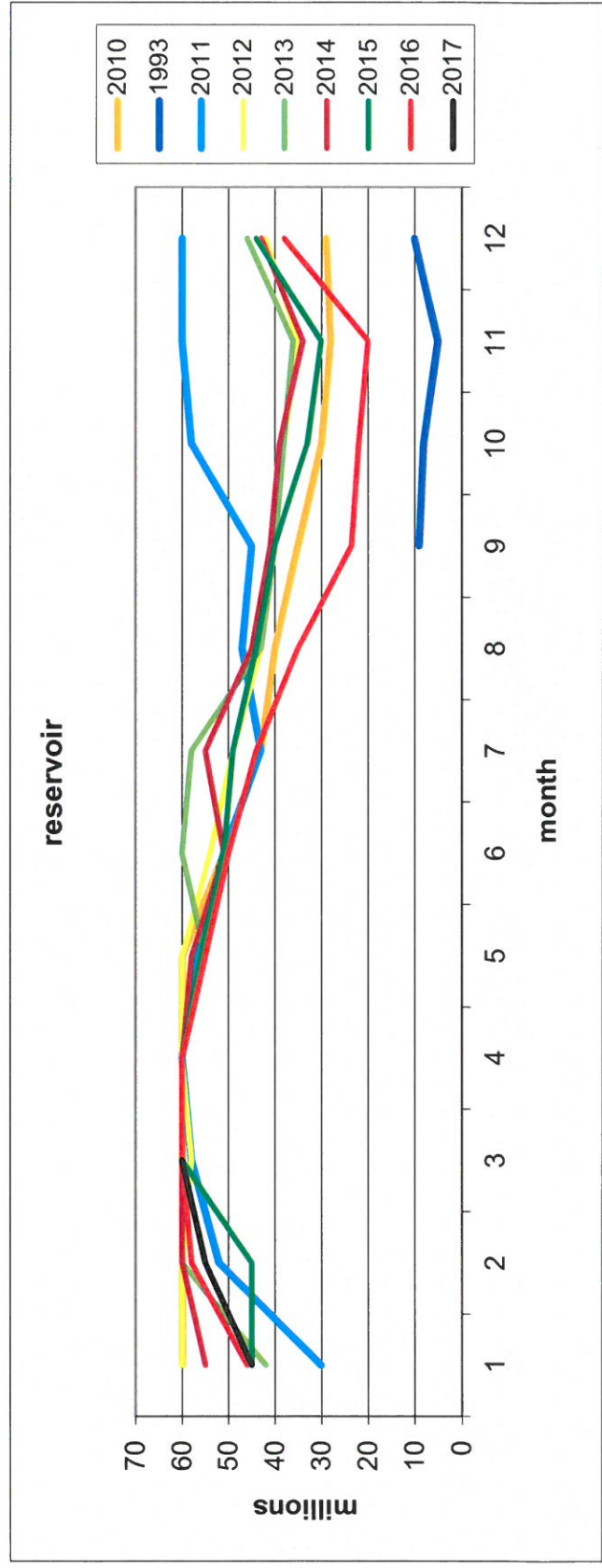






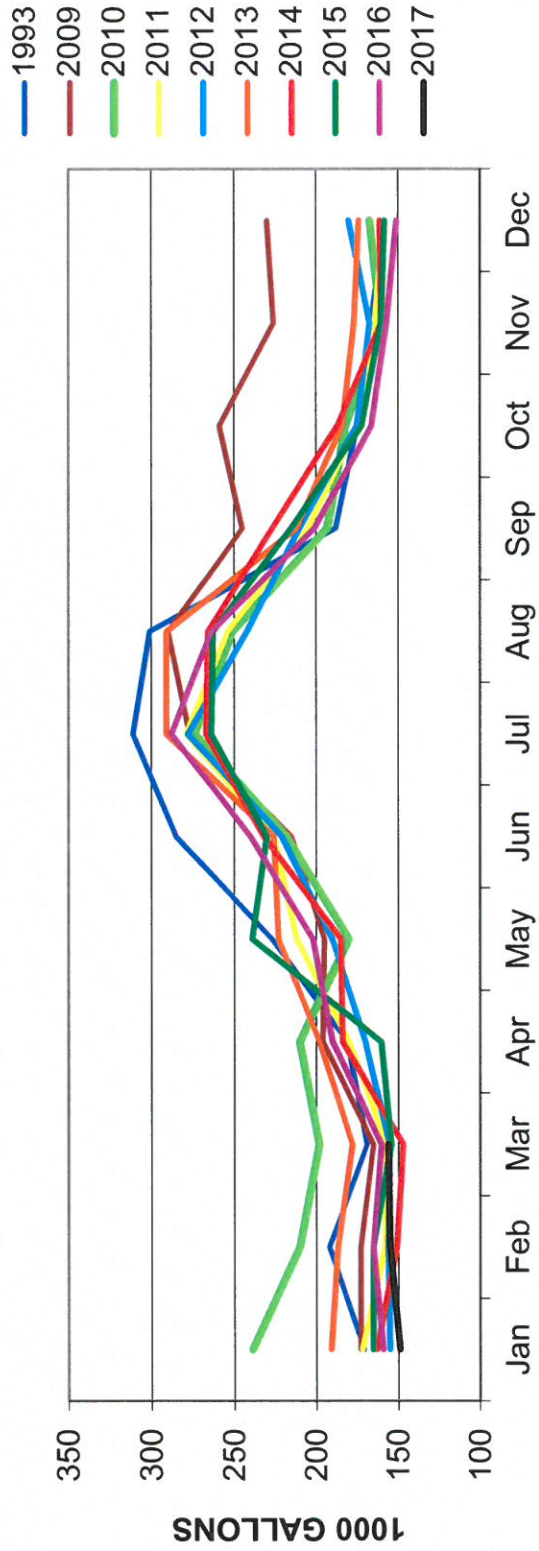
# RESERVOIR LEVEL

	1993	2010	2011	2012	2013	2014	2015	2016	2017
Jan	9	60	30	60	42	55	45	46	45
Feb	8	60	52	60	60	60	45	58	55
Mar	5	60	58	58	60	60	60	60	60
Apr	10	60	60	60	60	60	60	60	60
May		60	57	60	55	58	56	55	55
Jun		51	51	54	60	51	51	50	50
Jul		43	43	49	58	55	49	44	44
Aug		40	47	43	43	45	44	35	35
Sep		35	45	40	40	41	40	23.5	23.5
Oct		30	58	38	38	39	33	22	22
Nov		28	60	35	36	34	30	20	20
Dec		29	60	42	46	43	44	38	38



	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Jan	171	172	173	239	172	155	191	163	165	159	149
Feb	192	154	173	210	158	156	187	151	165	165	155
Mar	169	155	165	198	157	155	178	147	154	160	156
Apr	181	174	196	210	180	170	198	184	160	190	
May	227	202	195	180	212	190	223	185	239	202	
Jun	285	246	215	218	226	221	226	232	230	240	
Jul	311	296	277	274	279	278	291	267	264	288	
Aug	301	256	290	251	254	242	291	266	263	264	
Sep	188	210	245	193	205	210	212	227	215	201	
Oct	175	187	259	182	175	175	184	187	172	166	
Nov	166	175	226	160	164	167	177	160	160	157	
Dec	158	192	230	167	158	180	174	161	158	151	

### PUMPING REPORT



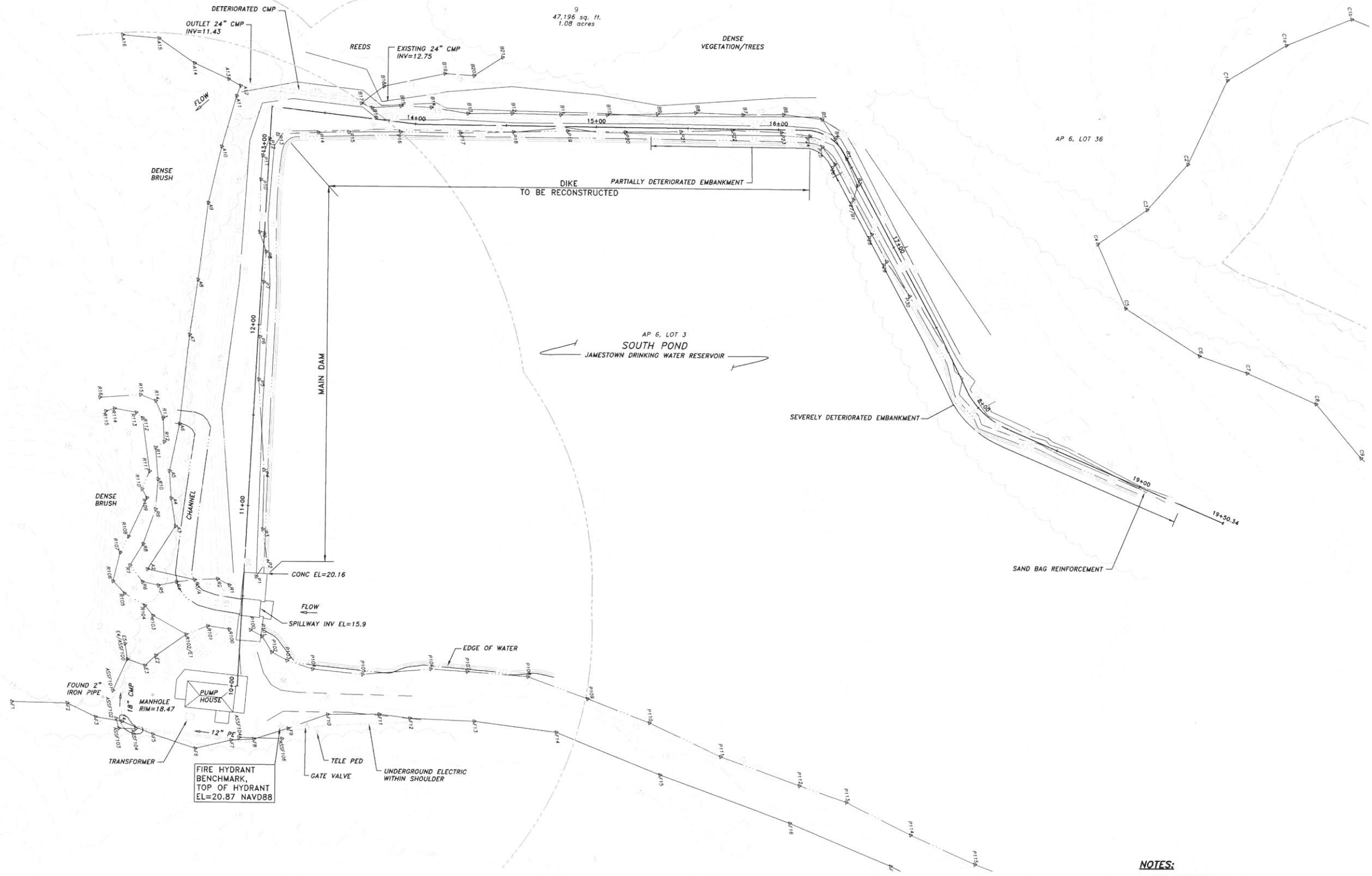


**JAMESTOWN SOUTH POND  
DRINKING WATER RESERVOIR  
AP 6 LOT 3**



SCALE ADJUSTMENT  
 GUIDE  
 0" 1"  
 BAR IS ONE INCH ON  
 ORIGINAL DRAWING.

**JAMESTOWN SOUTH POND DAM  
 AND DIKE MODIFICATIONS**  
 RIDAM No. 575  
 JAMESTOWN, RHODE ISLAND  
 OWNER: TOWN OF JAMESTOWN



**EXISTING CONDITIONS**  
 SCALE: 1"=30'±

**NOTES:**  
 1. PLAN DEVELOPED FROM NOTES TAKEN DURING THE INSPECTION, TOPOGRAPHIC SURVEY PREPARED BY WARREN HILL AND PROVIDED TO PARE BY THE TOWN OF JAMESTOWN, TOPOGRAPHIC SURVEY BY PARE PERSONNEL JUNE 21 2013, AND NOAA 2013 LIDAR DATA. INFORMATION IS PROVIDED FOR REFERENCE PURPOSES ONLY.

REVISIONS:	

PROJECT NO.: 14165.01  
 DATE: MARCH 2017  
 SCALE: AS NOTED  
 DESIGNED BY: DRC  
 CHECKED BY: JMB  
 DRAWN BY: LMC / JHG  
 APPROVED BY: JMB

EXISTING  
 CONDITIONS  
 SHEET NO.: 2.0

**75% SUBMISSION  
 NOT FOR CONSTRUCTION**



**NOTES:**  
 1. PLAN DEVELOPED FROM NOTES TAKEN DURING THE INSPECTION, TOPOGRAPHIC SURVEY PREPARED BY WARREN HILL AND PROVIDED TO PARE BY THE TOWN OF JAMESTOWN, TOPOGRAPHIC SURVEY BY PARE PERSONNEL JUNE 21 2013, AND NOAA 2013 LIDAR DATA. INFORMATION IS PROVIDED FOR REFERENCE PURPOSES ONLY.

**SITE ACCESS PLAN**  
 SCALE: 1"=60'±

75% SUBMISSION  
 NOT FOR CONSTRUCTION



SCALE ADJUSTMENT  
 GUIDE  
 0" 1"  
 BAR IS ONE INCH ON  
 ORIGINAL DRAWING.

**JAMESTOWN SOUTH POND DAM  
 AND DIKE MODIFICATIONS**  
 RI DAM No. 575  
 JAMESTOWN, RHODE ISLAND  
 OWNER: TOWN OF JAMESTOWN

REVISIONS:	

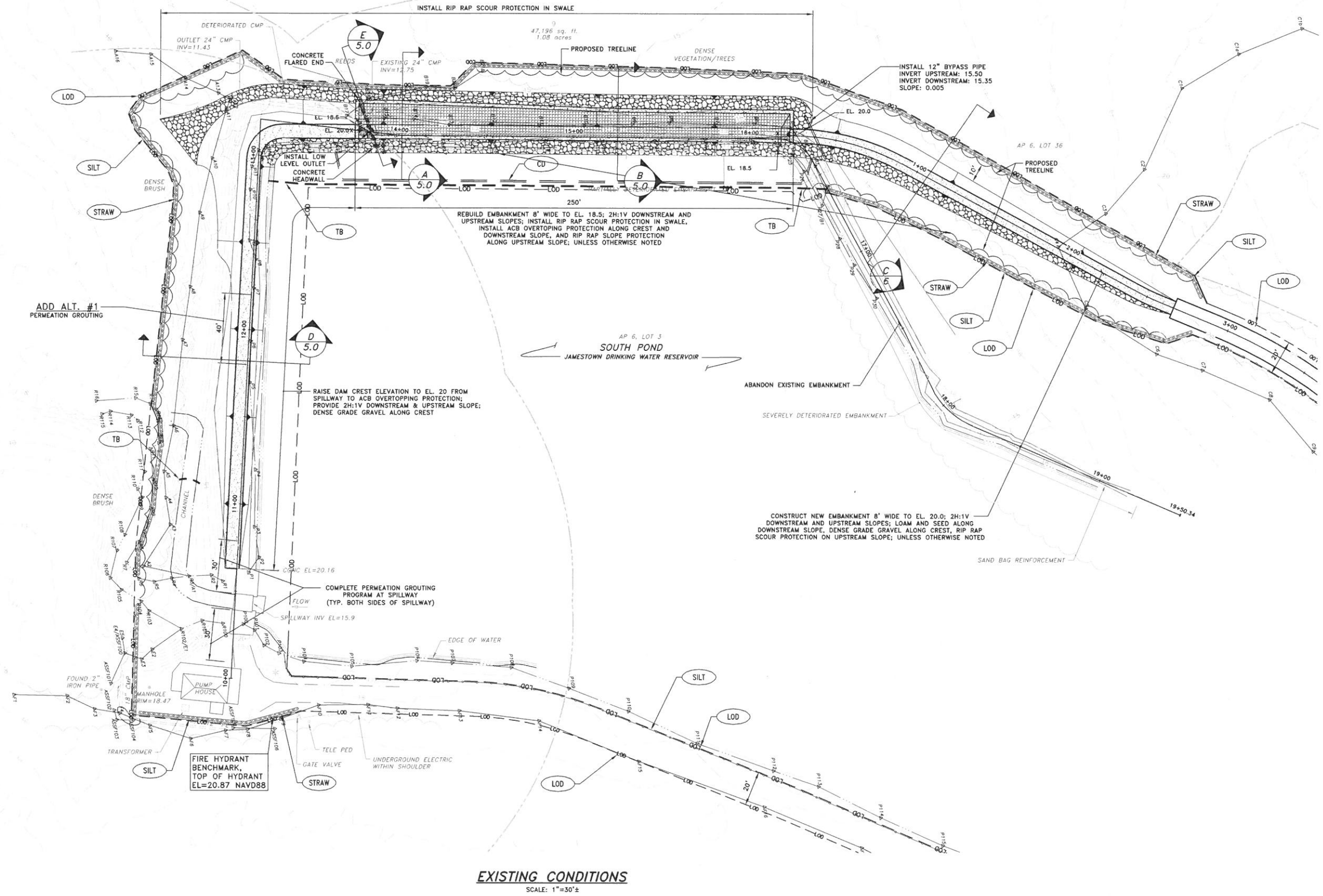
PROJECT NO.: 14165.01  
 DATE: MARCH 2017  
 SCALE: AS NOTED  
 DESIGNED BY: DRC  
 CHECKED BY: JMB  
 DRAWN BY: LMC / JHG  
 APPROVED BY: JMB

**JAMESTOWN SOUTH POND DAM  
AND DIKE MODIFICATIONS**  
RI DAM No. 575  
JAMESTOWN, RHODE ISLAND  
OWNER: TOWN OF JAMESTOWN

REVISIONS:	

PROJECT NO.: 14165.01  
DATE: MARCH 2017  
SCALE: AS NOTED  
DESIGNED BY: DRG  
CHECKED BY: JMB  
DRAWN BY: LMC / JHG  
APPROVED BY: JMB

PROPOSED  
SITE PLAN  
SHEET NO.: 4.0

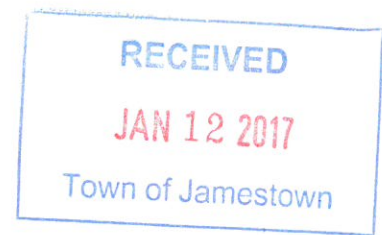


**EXISTING CONDITIONS**  
SCALE: 1"=30'±

75% SUBMISSION  
NOT FOR CONSTRUCTION

F:\\_065\14 JOB\14165.01 Jamestown-South Pond Dam Dike Mod-RI\DWG\4.0 PROPOSED SITE PLAN.dwg

Board of Water and Sewer Commissioners  
93 Narragansett Ave.  
1st Floor Finance Office  
Jamestown, RI 02835



Re: Sewer usage charges for 12 Marine Avenue

January 4, 2017

Dear Board Members,

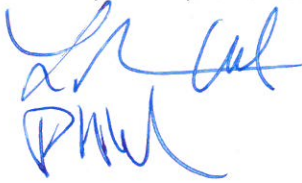
On December 20, 2016, a leak was discovered in an outdoor shower on our property by a passing neighbor. We contacted the Jamestown Water and Sewer Division about the leak and learned that the meter had last been read on December 9, 2016. We requested a new meter reading to discover the amount of water lost due to the leak. This meter reading was performed on December 22, 2016 and it was determined that 19,243 gallons of water were used during the December 9-22 time frame.

We own the house on 12 Marine Avenue, but reside in Laurel, Maryland. For the last nine years, the Marine Avenue house has only been occupied during the summer months. Because the house has been unoccupied since September 18, 2016 of this year, all water usage from December 9-22 was due to the outdoor leak. The water from the leak went into the yard and subsequently the basement of the house, which also naturally drains back into the yard due to the basement design constructed in 1901.

We understand that we are responsible for the cost of the 19,243 gallons of water lost during this event, but ask that a concession be made for the sewer usage charges since none of the water entered the town sewer system. According to the calculations provided by the Water and Sewer Division, the two sewer usage charges for the leak total \$365.37 (breakdown shown below and in accompanying documents).

We hope that the Board is understanding in this matter and will waive the sewer usage fees, as there was no sewer usage during this event. We would also like to note that the Water and Sewer Division staff have been extremely helpful, for which we are very grateful.

Thank you for your time and consideration,



Lori and Philip Held

1204 Snowden Place

Laurel, MD 20707

Phone: 301-776-2041

Email: LBHELD@yahoo.com

Property: 12 Marine Avenue

Information provided by the Jamestown Water and Sewer Division:

Meter Read 12/09/16	71428
Meter Read 12/22/16	90671
Water usage 12/09 – 12/22	19243

	Unit	Rate	Qtrly Amount
Minimum in Advance	1	\$76.13	\$76.13
Excess Water	14.24	\$8.74	\$124.46
State Surcharge 1	19.24	\$0.11	\$2.03
State Surcharge 2	19.24	\$0.17	\$3.20
<b>Sewer Charge – Usage</b>	<b>19.24</b>	<b>\$12.50</b>	<b>\$240.50</b>
Sewer Debt Flat Fee	1	\$38.02	\$38.02
<b>Sewer Debt Usage Fee</b>	<b>19.24</b>	<b>\$6.49</b>	<b>\$124.87</b>
			\$609.20



93 Narragansett Avenue

Status: Closed

Work Order: WO\_6749

Owner Account: 02-003019  
Owner Name: HELD, PHILIP S. P.ET  
HELD, VIRGINIA  
1204 SNOWDEN PL  
LAUREL, MD 20707

Parcel ID: 9/481

Location: 12 MARINE AVE

Work Order Type: Re-read  
Scheduled Time: 12/22/2016 12:00 AM  
Performed by: PAUL  
Description: Customers caretaker/friend found an outside shower that sprung a leak and then ran into the basement. The water to the shower has since been turned off. The owner would like to see how much water went through the meter. I will call the owners daughter in law Laurie with status. 301-785-8433

Meter Location:

Account Information:

Account Status: A  
Account Type:  
Property Type: RESIDENTIAL  
Property Use:  
District: JAMESTOWN  
Business Type: District 1  
Section:  
Billing Freq :

Meter Information:

Meter Manuf:  
Meter Number: 90565165  
Meter Size: 5/8  
Installation Date: 07/27/2007  
ARB Number:  
Route Name: Route 002  
Read Sequence: 000011  
Company Number: 1482838568  
Meter Pit Acct: 7 Dials/None  
Saving Devices: / /  
Backflow Type:  
Backflow Date: / /

Read Device Information:

Read Device:  
Module Number:  
Read Resolution:  
Low / High Limit: /  
Read Type: Radio

Radio Read Information:

ERT ID:  
Tamper 1 & 2: &  
Read Date/Time: / / : : AM  
Read Mode:  
Carrier Freq:

Read History

Billing Roll	Read Type	Read Date	Reading	Consumption
2016-10-01 W/S	ACTUAL	09/09/2016	70593	9368
2016-07-01 W/S	ACTUAL	06/10/2016	61225	1203
2016-04-01 W/S	ACTUAL	03/09/2016	60022	936
2016-01-01 W/S	ACTUAL	12/09/2015	59086	437
2015-10-01 W/S	ACTUAL	09/14/2015	58649	9058

Comments

122216-read was 90671. which went up 19243 gallons since the billing read on 120916 which was 71428.

Signature:

Property Owner

Date

## Denise Jennings

---

**From:** Jean Gabriele  
**Sent:** Tuesday, December 27, 2016 1:17 PM  
**To:** lbheld@yahoo.com  
**Cc:** Denise Jennings  
**Subject:** FW: water bill

Dear Ms. Held,

The following calculations are based on the reading taken on the 22<sup>nd</sup> of December. If you have any questions pertaining to this matter, please feel free to contact Denise @ 423-9808.

Jeanie

---

**From:** Christina Collins  
**Sent:** Tuesday, December 27, 2016 12:57 PM  
**To:** Jean Gabriele  
**Cc:** Denise Jennings  
**Subject:** water bill

Unit	Rate	Qtrly Amount
1	\$76.13	\$76.13
14.24	\$8.74	\$124.46
19.24	\$0.11	\$2.03
19.24	\$0.17	\$3.20
19.24	\$12.50	\$240.50
1	\$38.02	\$38.02
19.24	\$6.49	\$124.87
		\$609.20

CHRISTINA D. COLLINS  
FINANCE DIRECTOR  
TOWN OF JAMESTOWN  
93 NARRAGANSETT AVE.  
JAMESTOWN, RI 02835  
[ccollins@jamestownri.net](mailto:ccollins@jamestownri.net)  
P)401-423-9809  
F)401-423-7229



Town of Jamestown  
**Resolution of the Town Council**

No. 2017-10

**A RESOLUTION DIRECTING THE TOWN CLERK TO PLACE  
A RESOLUTION ON THE WARRANT FOR THE FINANCIAL TOWN MEETING ON  
JUNE 5, 2017 AT 7:00 PM**

**RESOLVED THAT:**

**SECTION 1.** The Town Council hereby calls for the Financial Town Meeting to be held on June 5, 2017 at 7:00 p.m. at the Jamestown School, 55 Lawn Avenue in the Town of Jamestown, to consider a Resolution for the purpose of borrowing for South Pond Dam repairs through the issuance of bonds.

**SECTION 2.** The Town Clerk shall case the electors to be notified of the time and the place where the meeting is to be held, and of the business proposed to be transacted which shall be the consideration of authorizing the expenditure of monies for real estate and development rights to be financed by grants and borrowing through the issuance of bonds and notes of the town. The form of the resolution to be presented to the Town Meeting shall be substantially in the form attached hereto.

**SECTION 3.** This Resolution shall take effect upon its passage.

By Order of the Jamestown Town Council

\_\_\_\_\_  
Kristine S. Trocki, President

\_\_\_\_\_  
Michael G. White, Vice President

\_\_\_\_\_  
Blake A. Dickinson

\_\_\_\_\_  
Mary E. Meagher

\_\_\_\_\_  
Eugene B. Mihaly

IN WITNESS WHEREOF, I hereby attach my hand and the official  
Seal of the Town of Jamestown this 17<sup>th</sup> day of April, 2017.

\_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk

**RESOLUTION NUMBER \_\_\_\_**

**BORROWING FOR SOUTH POND DAM REPAIRS THROUGH**  
**ISSUANCE OF BONDS**

**RESOLVED,** That the qualified Electors of the Town of Jamestown vote to authorize the Finance Director, with the consent and approval of the Town Council, pursuant to Section 45-12-2 of the General Laws of the State of Rhode Island, to borrow and issue bonds, from time to time, but not to exceed in the whole, the sum of Five Hundred and Fifty Thousand dollars (\$550,000.00), to finance repairs and improvements to the South Pond Dam, including but not limited to construction costs, engineering and design services, legal services and costs of issuance of such bonds, and interest on any temporary notes, and may also include funds heretofore advanced from the capital account of the water fund of the Town for engineering services. Pending the issuance of said bonds, the Finance Director may advance additional funds from the water fund for such purposes of the Town pursuant to contracts for such purposes as awarded by the Town Council. Any such advances made under this Resolution shall be repaid without interest from the proceeds of such bonds. The Town Council may by resolution authorize the issuance from time to time of interest bearing or discounted notes in anticipation of the issuance of bonds. The Town Council, acting as the Board of Water and Sewer Commissioners, may fix and revise from time to time water rates under Chapter 273 of the public laws of 1968 to pay all or any part of the principal and interest coming due within the year on bonds and notes issued hereunder. Nonetheless, the Town shall annually appropriate a sum sufficient to pay the principal and interest coming due within the year on bonds and notes issued hereunder to the extent that moneys therefor are not provided by such water rate charges or otherwise. Bonds and notes issued pursuant to the authority hereof shall be signed by the Finance Director and counter-signed by the President of the Town Council, and such counter-signature shall be conclusive evidence to all holders of such bonds and notes of the consent and approval of the Town Council to the borrowings evidenced thereby. All terms and conditions of the bonds and notes authorized herein including the manner of sale, amount, denominations, maturities and conversion or registration privileges and the designation of a securities depository and paying agent, not fixed by provisions of law, may be fixed by the Town Council or if not so fixed by the Finance Director. Pending any issue of bonds hereunder or pending or in lieu of any issue of notes hereunder, the Finance Director, with the approval of the Town Council, may, to the extent that bonds or notes may be issued hereunder, apply funds in the water fund to the purposes for which bonds or notes are authorized hereunder, such advances to be repaid without interest from the proceeds of bonds or notes subsequently issued or from the proceeds of applicable federal or state assistance or from other available funds. The Finance Director is hereby authorized to execute and deliver on behalf of the Town such additional agreements as are necessary to effect the issuance of bonds and notes hereunder, the due authorization thereof being conclusively demonstrated by his or her execution and delivery of such agreements. The Finance Director is hereby authorized to deliver such bonds and notes to the purchasers thereof and said officer is authorized and instructed to take all

actions, on behalf of the Town, necessary to ensure that the interest on the bonds will be excludable from gross income for federal income tax purposes, and to refrain from all actions which would cause interest on the bonds to be subject to federal income taxes. The Finance Director is authorized to deem the bonds, and to the extent not deemed to be, to designate the bonds and notes as “qualified tax-exempt obligations” for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986 as amended. The Finance Director is hereby authorized to take such action as to comply with Rule 15 c 2 – 12 (b) (5) of the Securities and Exchange Commission and is authorized to execute and deliver a Continuing Disclosure Certificate. This Resolution is a declaration of official intent under Treasury Regulation 1.150-2, and confirms the Town’s declaration of official intent to reimburse the Town from bond and/or note proceeds for these engineering expenses preliminary to such capital expenditures for said repairs and modifications to the South Pond Dam. At the option of the Town Council, the provisions of Chapter 12.2 of Title 46 as amended of the General Laws shall apply to the issuance of bonds and notes hereunder.



**TOWN OF JAMESTOWN - WATER DIVISION**  
**BUDGET VS ACTUAL**  
**JULY 2016 - JUNE 2017**  
**YTD Ending March 31, 2017**

<u>ACCOUNT NUMBER &amp; DESCRIPTION</u>	<u>ACTUAL BUDGET</u>	<u>PTD EXPENSES</u>	<u>YTD EXPENSES</u>	<u>REMAINING \$</u>	<u>% of BUDGET</u>
<b>OPERATING REVENUES</b>					
40100401 Metered Excess Water	320,418.00	0.00	238,076.90	82,341.10	74.30%
40100402 Minimum Charges	518,641.00	0.00	395,397.62	123,243.38	76.24%
40100403 Fire Protection Charges	165,000.00	0.00	0.00	165,000.00	0.00%
40100408 Income From New Services	24,000.00	0.00	27,000.00	-3,000.00	112.50%
40100409 Miscellaneous Income	20,000.00	0.00	9,048.30	10,951.70	45.24%
40100415 Interest Income	3,500.00	276.05	2,844.95	655.05	81.28%
40100420 Rental Water Tower	154,475.00	8,955.50	98,769.61	55,705.39	63.94%
40100xxx Use of Surplus	0.00	0.00	0.00	0.00	#DIV/0!
<b>40100 TOTAL REVENUES</b>	<b>1,206,034.00</b>	<b>9,231.55</b>	<b>771,137.38</b>	<b>434,896.62</b>	<b>63.94%</b>
<b>OPERATING SALARIES</b>					
70000500 Public Works Director	22,739.00	2,728.65	18,190.97	4,548.03	80.00%
70000501 Field Work - Labor w/Long	60,329.00	7,093.59	52,287.28	8,041.72	86.67%
70000502 Accounting w/Long	37,097.00	4,151.27	29,267.89	7,829.11	78.90%
70000503 Treatment Plant Oper w/Long	69,088.00	7,638.04	55,021.03	14,066.97	79.64%
70000504 Asst Treatment Plant w/Long	59,687.00	0.00	42,549.88	17,137.12	71.29%
70000505 Plant Operator	0.00	633.96	633.96	-633.96	#DIV/0!
70000511 Field Work - Labor (OT)	10,000.00	2,276.71	9,538.74	461.26	95.39%
70000513 Treatment Plant Oper (OT)	10,000.00	3,270.04	7,574.79	2,425.21	75.75%
70000514 Asst Treatment Plant Oper (OT)	9,000.00	0.00	12,004.73	-3,004.73	133.39%
<b>7000 Salaries</b>	<b>277,940.00</b>	<b>27,792.26</b>	<b>227,069.27</b>	<b>50,870.73</b>	<b>81.70%</b>
70010900 Social Security	21,262.00	-275.31	17,081.73	4,180.27	80.34%
70010901 Health & Dental	43,025.00	1,467.48	18,321.78	24,703.22	42.58%
70010902 Worker's Compensation	27,500.00	0.00	27,500.00	0.00	100.00%
70010906 Life Insurance	780.00	0.00	427.80	352.20	54.85%
70020904 Retirement Fund/Pension	27,016.00	657.12	11,822.86	15,193.14	43.76%
700XXXX Salary Adjustment	12,694.00	0.00	0.00	12,694.00	0.00%
70020910 Clothing Allowance	1,500.00	0.00	154.99	1,345.01	10.33%
<b>7001 Benefits</b>	<b>133,777.00</b>	<b>1,849.29</b>	<b>75,309.16</b>	<b>58,467.84</b>	<b>56.29%</b>
<b>7000/7001 SALARIES/BENEFITS</b>	<b>411,717.00</b>	<b>29,641.55</b>	<b>302,378.43</b>	<b>109,338.57</b>	<b>73.44%</b>
70050601 Maintenance	5,000.00	0.00	1,300.00	3,700.00	26.00%
70050603 Emergency Supplies	0.00	0.00	0.00	0.00	#DIV/0!
70050606 Alarm Lines	2,000.00	118.92	987.86	1,012.14	49.39%
<b>7005 Reservoirs/Rights of Way</b>	<b>7,000.00</b>	<b>118.92</b>	<b>2,287.86</b>	<b>4,712.14</b>	<b>32.68%</b>
70060601 Maintenance	1,000.00	0.00	0.00	1,000.00	0.00%
70060605 Monitoring	0.00	0.00	0.00	0.00	#DIV/0!
70060636 Electricity	6,000.00	0.00	5,681.33	318.67	94.69%
70060934 Depreciation Expense	0.00	0.00	0.00	0.00	#DIV/0!
<b>7006 Wells</b>	<b>7,000.00</b>	<b>0.00</b>	<b>5,681.33</b>	<b>1,318.67</b>	<b>81.16%</b>
70100631 Chemicals	45,000.00	30.38	25,419.68	19,580.32	56.49%
70100632 Heat	14,500.00	1,090.53	5,201.76	9,298.24	35.87%
70100633 Equipment Maintenance	25,000.00	737.91	36,558.19	-11,558.19	146.23%
70100634 Professional Services	5,000.00	0.00	6,185.00	-1,185.00	123.70%
70100635 Telephone	2,000.00	203.84	1,637.93	362.07	81.90%
70100636 Electricity	38,000.00	2,840.87	21,767.25	16,232.75	57.28%
70100637 Building Maintenance	8,000.00	0.00	3,498.13	4,501.87	43.73%
70100638 State Testing	18,000.00	1,098.46	11,274.37	6,725.63	62.64%
70100639 License Fees	2,000.00	0.00	393.05	1,606.95	19.65%
70100643 Pump Out Treatment Plant	2,000.00	0.00	1,540.00	460.00	77.00%
70100645 Sludge Removal	11,500.00	0.00	11,779.07	-279.07	102.43%
<b>7010 Pump Station &amp; Treatment Plant</b>	<b>171,000.00</b>	<b>6,001.99</b>	<b>125,254.43</b>	<b>45,745.57</b>	<b>73.25%</b>

**TOWN OF JAMESTOWN - WATER DIVISION**  
**BUDGET VS ACTUAL**  
**JULY 2016 - JUNE 2017**  
**YTD Ending March 31, 2017**

<b><u>ACCOUNT NUMBER &amp; DESCRIPTION</u></b>	<b><u>ACTUAL BUDGET</u></b>	<b><u>PTD EXPENSES</u></b>	<b><u>YTD EXPENSES</u></b>	<b><u>REMAINING \$</u></b>	<b><u>% of BUDGET</u></b>
70110570 South Pond - Alarm	0.00	0.00	0.00	0.00	#DIV/0!
70110636 South Pond - Electricity	1,650.00	0.00	531.52	1,118.48	32.21%
70110637 South Pond - Transfer Pump	2,000.00	0.00	3,783.93	-1,783.93	189.20%
<b>7011 South Pond Pre-Treatment Bldg</b>	<b>3,650.00</b>	<b>0.00</b>	<b>4,315.45</b>	<b>-665.45</b>	<b>118.23%</b>
70120636 Water Tower - Electricity	3,000.00	0.00	1,207.23	1,792.77	40.24%
70120643 Water Tower - Maintenance	500.00	0.00	0.00	500.00	0.00%
<b>7012 Water Tower</b>	<b>3,500.00</b>	<b>0.00</b>	<b>1,207.23</b>	<b>2,292.77</b>	<b>34.49%</b>
70130644 Gasoline/Oil	1,500.00	62.74	572.30	927.70	38.15%
70130645 Repairs/Maintenance	1,000.00	0.00	3,008.09	-2,008.09	300.81%
<b>7013 Vehicles</b>	<b>2,500.00</b>	<b>62.74</b>	<b>3,580.39</b>	<b>-1,080.39</b>	<b>143.22%</b>
70200651 Clamps	1,000.00	0.00	0.00	1,000.00	0.00%
70200652 Pipe	5,000.00	0.00	1,854.80	3,145.20	37.10%
70200653 Backfill & Excavation	2,000.00	0.00	0.00	2,000.00	0.00%
<b>7020 Maintenance &amp; Laterals</b>	<b>8,000.00</b>	<b>0.00</b>	<b>1,854.80</b>	<b>6,145.20</b>	<b>23.19%</b>
70300661 Service Repairs	8,000.00	0.00	3,246.48	4,753.52	40.58%
70300663 New Services	3,000.00	0.00	2,548.87	451.13	84.96%
<b>7030 Water Division Services</b>	<b>11,000.00</b>	<b>0.00</b>	<b>5,795.35</b>	<b>5,204.65</b>	<b>52.69%</b>
70400672 Supplies/Expenses	14,000.00	0.00	4,270.33	9,729.67	30.50%
70400673 Meter Reading	0.00	0.00	0.00	0.00	#DIV/0!
<b>7040 Meters</b>	<b>14,000.00</b>	<b>0.00</b>	<b>4,270.33</b>	<b>9,729.67</b>	<b>30.50%</b>
70500681 Maintenance	8,000.00	0.00	510.00	7,490.00	6.38%
<b>7050 Hydrants</b>	<b>8,000.00</b>	<b>0.00</b>	<b>510.00</b>	<b>7,490.00</b>	<b>6.38%</b>
70600201 Legal Fees	0.00	0.00	0.00	0.00	#DIV/0!
70600923 Billing	6,500.00	974.06	3,440.42	3,059.58	52.93%
70600924 Insurance	7,200.00	0.00	7,200.00	0.00	100.00%
70600925 Audit	4,000.00	0.00	0.00	4,000.00	0.00%
70600926 Supplies & Training	5,000.00	950.58	5,376.79	-376.79	107.54%
<b>7060 Administration</b>	<b>22,700.00</b>	<b>1,924.64</b>	<b>16,017.21</b>	<b>6,682.79</b>	<b>70.56%</b>
70700350 Principal	0.00	0.00	0.00	0.00	#DIV/0!
70700940 Interest	0.00	0.00	0.00	0.00	#DIV/0!
70700300 Transfer to \$6.2 Water Debt	435,967.00	0.00	0.00	435,967.00	0.00%
<b>7070 Debit Service</b>	<b>435,967.00</b>	<b>0.00</b>	<b>0.00</b>	<b>435,967.00</b>	<b>0.00%</b>
70800000 Infrastructure Replacement					
Fund/Capital Improvements	100,000.00	0.00	52,523.78	47,476.22	52.52%
Implementation & Conservation	0.00	0.00	0.00	0.00	#DIV/0!
<b>7080 Total</b>	<b>100,000.00</b>	<b>0.00</b>	<b>52,523.78</b>	<b>47,476.22</b>	<b>52.52%</b>
<b>TOTAL EXPENSES</b>	<b>1,206,034.00</b>	<b>37,749.84</b>	<b>525,676.59</b>	<b>680,357.41</b>	<b>43.59%</b>
<b>TOTAL REVENUES</b>	<b>1,206,034.00</b>	<b>9,231.55</b>	<b>771,137.38</b>	<b>434,896.62</b>	<b>63.94%</b>



**TOWN OF JAMESTOWN - SEWER DIVISION**  
**BUDGET VS ACTUAL**  
**JULY 2016 - JUNE 2017**  
**YTD Ending March 31, 2017**

<u>ACCOUNT NUMBER &amp; DESCRIPTION</u>	<u>ACTUAL BUDGET</u>	<u>PTD EXPENSES</u>	<u>YTD EXPENSES</u>	<u>REMAINING \$</u>	<u>% of BUDGET</u>
<b>OPERATING REVENUES</b>					
40100400 Sewer Line Frontage Assessment	79,501.00	0.00	0.00	79,501.00	0.00%
40100404 New Service Deposits	0.00	0.00	0.00	0.00	#DIV/0!
40100405 Inspection Fees	250.00	0.00	150.00	100.00	60.00%
40100406 Sewer Use Sales	555,000.00	0.00	315,531.49	239,468.51	56.85%
40100408 New Service Connection Fees	30,000.00	0.00	12,000.00	18,000.00	40.00%
40100413 Miscellaneous Income	0.00	0.00	0.00	0.00	#DIV/0!
40100414 Dumping Fees	5,000.00	525.00	2,905.00	2,095.00	58.10%
40100415 Investment Income	0.00	0.00	0.00	0.00	#DIV/0!
44000850 Golf Course Allocation	8,000.00	0.00	0.00	8,000.00	0.00%
<b>40100 TOTAL REVENUES</b>	<b>677,751.00</b>	<b>525.00</b>	<b>342,586.49</b>	<b>335,164.51</b>	<b>50.55%</b>
<b>OPERATING EXPENSES</b>					
70000100 Public Works Director	22,739.00	2,728.62	18,190.81	4,548.19	80.00%
70000101 Wastewater Super w/Long	69,089.00	12,602.78	56,595.99	12,493.01	81.92%
70000102 Accounting w/Long	37,097.00	4,151.24	29,267.70	7,829.30	78.90%
70000103 Asst. Superintendent w/Long	64,164.00	7,093.60	52,445.25	11,718.75	81.74%
70000104 Plant Operator w/Long	56,277.00	6,339.63	45,849.91	10,427.09	81.47%
70000111 Wastewater Super OT	9,000.00	0.00	1,077.68	7,922.32	11.97%
70000113 Asst. Superintendent OT	9,000.00	1,715.76	11,075.40	-2,075.40	123.06%
70000114 Plant Operator OT	8,000.00	668.84	7,865.08	134.92	98.31%
<b>7000 Salaries</b>	<b>275,366.00</b>	<b>35,300.47</b>	<b>222,367.82</b>	<b>52,998.18</b>	<b>80.75%</b>
70009900 Social Security	21,069.00	275.31	14,133.59	6,935.41	67.08%
70009901 Health & Dental	55,825.00	2,992.27	20,133.59	35,691.41	36.07%
70009902 Life Insurance	550.00	0.00	446.40	103.60	81.16%
70009904 Retirement	30,042.00	878.80	14,912.50	15,129.50	49.64%
70009906 Worker's Compensation	9,000.00	0.00	9,000.00	0.00	100.00%
Salary Adj	6,000.00	0.00	0.00	0.00	0.00%
70020910 Clothing Allowance	1,500.00	0.00	158.13	1,341.87	10.54%
<b>7000 Benefits</b>	<b>123,986.00</b>	<b>4,146.38</b>	<b>58,784.21</b>	<b>59,201.79</b>	<b>47.41%</b>
<b>7000 TOTAL SALARY &amp; BENEFITS</b>	<b>399,352.00</b>	<b>39,446.85</b>	<b>281,152.03</b>	<b>112,199.97</b>	<b>70.40%</b>
70020001 Power - Electricity	40,000.00	64.73	21,383.67	18,616.33	53.46%
70020002 Chemicals	2,500.00	0.00	258.12	2,241.88	10.32%
70020003 Heat	10,000.00	0.00	3,514.40	6,485.60	35.14%
70020004 Water	2,200.00	0.00	1,303.79	896.21	59.26%
70020005 Chlorine	7,000.00	0.00	3,689.28	3,310.72	52.70%
70020006 Equipment Maintenance	22,000.00	3.79	14,912.51	7,087.49	67.78%
70020007 Solvents, Cleaning, Office Supplies	5,000.00	193.09	8,588.89	-3,588.89	171.78%
70020008 Laboratory Supplies	4,500.00	0.00	1,807.03	2,692.97	40.16%
70020009 Telephone	750.00	56.79	379.66	370.34	50.62%
70020010 Alarm Lines	5,500.00	163.37	3,899.73	1,600.27	70.90%
70020011 Sludge Disposal	40,000.00	225.00	19,297.17	20,702.83	48.24%
70020012 Truck Operation & Maintenance	1,000.00	0.00	432.19	567.81	43.22%
70020013 Gas - Truck	2,500.00	0.00	127.68	2,372.32	5.11%
70020014 State Mandated Testing	20,000.00	0.00	13,860.00	6,140.00	69.30%
70020015 Permit Renewal	0.00	0.00	0.00	0.00	#DIV/0!
70020016 Training	1,000.00	0.00	310.00	690.00	31.00%
70020103 Generator Fuel	0.00	0.00	0.00	0.00	#DIV/0!
70020600 Professional Services	2,000.00	0.00	50.00	1,950.00	2.50%
70020xxx Audit	2,500.00	0.00	0.00	2,500.00	0.00%
<b>7002 Wastewater Treatment Facility</b>	<b>168,450.00</b>	<b>706.77</b>	<b>93,814.12</b>	<b>74,635.88</b>	<b>55.69%</b>

**TOWN OF JAMESTOWN - SEWER DIVISION**  
**BUDGET VS ACTUAL**  
**JULY 2016 - JUNE 2017**  
**YTD Ending March 31, 2017**

<b><u>ACCOUNT NUMBER &amp; DESCRIPTION</u></b>	<b><u>ACTUAL BUDGET</u></b>	<b><u>PTD EXPENSES</u></b>	<b><u>YTD EXPENSES</u></b>	<b><u>REMAINING \$</u></b>	<b><u>% of BUDGET</u></b>
700300017 Pumping Station #3 (W Ferry)	4,000.00	187.68	2,053.63	1,946.37	51.34%
700300018 Pumping Station #1 (Bayview)	18,500.00	0.00	9,770.85	8,729.15	52.82%
700300019 Pumping Station #2 (Hamilton)	10,500.00	0.00	4,949.51	5,550.49	47.14%
700300020 Pumping Station #4 (Maple)	750.00	0.00	267.97	482.03	35.73%
<b>7003 Pumping Stations</b>	<b>33,750.00</b>	<b>187.68</b>	<b>17,041.96</b>	<b>16,708.04</b>	<b>50.49%</b>
70040598 Equipment Insurance	4,000.00	0.00	4,000.00	0.00	100.00%
<b>7004 Insurance</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>100.00%</b>
70050021 Maintenance and Cleaning	6,500.00	0.00	1,633.40	4,866.60	25.13%
70050605 West Ferry Extension Notes	5,371.00	0.00	16,601.94	-11,230.94	309.10%
70050xxx Jet Vac Truck Lease	10,703.00	0.00	0.00	10,703.00	0.00%
70050xxx Slip Lining	9,625.00	0.00	0.00	9,625.00	0.00%
<b>7005 Sanitary Sewers, Laterals&amp;Mains</b>	<b>32,199.00</b>	<b>0.00</b>	<b>18,235.34</b>	<b>13,963.66</b>	<b>56.63%</b>
70100.xxx Capital Set Aside	40,000.00	0.00	12,094.29	27,905.71	30.24%
<b>7007 Capital Improvement</b>	<b>40,000.00</b>	<b>0.00</b>	<b>12,094.29</b>	<b>27,905.71</b>	<b>30.24%</b>
<b>TOTAL EXPENSES</b>	<b>677,751.00</b>	<b>40,341.30</b>	<b>426,337.74</b>	<b>245,413.26</b>	<b>62.90%</b>
<b>TOTAL REVENUE</b>	<b>677,751.00</b>	<b>525.00</b>	<b>342,586.49</b>	<b>335,164.51</b>	<b>50.55%</b>

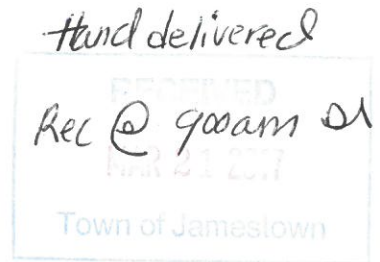
March 19, 2017

ATTN: Jamestown Board of Water and Sewer Commission

Re: Plat and Lot Number: 9/239

Location [as listed on our bill]: 32 GREEN LANE (& 34)

Account Number: 06-032014



To Whom It May Concern:

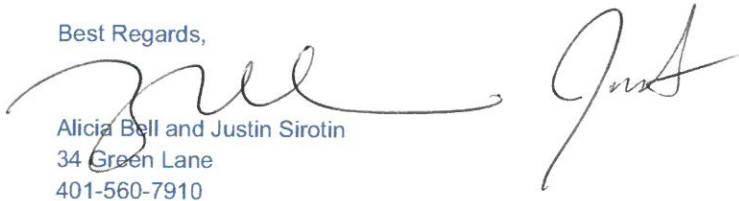
We are writing to again request your close attention and consideration toward our Water and Sewer Bill for the 4th Quarter of 2016. This bill was the result of a 155,000+ gallon leak of which we were unaware until 12/10/16. We have enclosed a copy of this most recent bill for your direct reference as well as our original letter submitted on February 12th, 2017.

On Tuesday, March 7th we met with Michael Gray at our home to discuss the issue and review the circumstances of our leak. We reviewed the location and nature of the leak and the process we went through once we identified that we had a problem. Michael acknowledged that the water which leaked from our incoming water line did not enter the house and therefore did not enter the sewer system. Forgiveness of the sewer fees still leaves approximately \$3000 in water fees that we don't feel we should be 100% responsible for. As mentioned in our previous letter, our water and sewer meter is set-up in a pit at the streetside edge of our lot. We are not able to read our own meter to monitor our water usage in real time and with no evidence of a leak inside our home, we were left completely unaware of the issue.

We are requesting that the Jamestown Water and Sewer Commission consider all of the above circumstances and provide us a reduction in the total bill back to our normal average usage from the prior 4 quarters. We understand that there is a cost to deliver water to residents, but with no ability to monitor our own water flow, only the town is equipped with the tools needed to discover a leak such as ours.

We would be happy to attend a meeting to discuss this issue in person. Please let us know if we can provide any additional information to help get this matter resolved.

Best Regards,



Alicia Bell and Justin Sirotin  
34 Green Lane  
401-560-7910

February 12, 2017

ATTN: Denise Jennings and Jamestown Board of Water and Sewer Commission

Re: Plat and Lot Number: 9/239

Location [as listed on our bill]: 32 GREEN LANE (& 34)

Account Number: 06-032014

To Whom It May Concern:

We are writing to request your close attention and consideration toward our Water and Sewer Bill for the 4th Quarter of 2016. This bill was the result of a 155,000+ gallon leak of which we were unaware until 12/10/16. We have enclosed a copy of this most recent bill for your direct reference.

On the morning of Saturday, 12/10/16, we noticed two shallow puddles in our front yard, both about 3x3'. There had been no rain or snow for several days but we thought our neighbor may have used a hose at the edge of our property. When the water did not retreat by late afternoon, we began to suspect a leak in our exterior water line, given that it was winter time and there had been no precipitation. We left a voicemail for the Board of Water and Sewer that evening, explaining the puddle and our concerns of a leak. I remember stating that there wasn't much water in the yard, so it didn't feel like an emergency that the police should check on (as per notes on the town website). I stated that we would follow-up on Monday morning if the puddle persisted. It also occurred to us that our consistently strong water pressure had not changed at all inside the house.

On Sunday, 12/11/16, the puddle was still there but only a foot larger in each direction. We began discussing the issue with friends and neighbors and decided to contact our plumber that day. He expressed immediate concern and connected us with K. M. Excavating (Ken Gladding) to survey the issue on Monday morning, 12/12/16 at 8am.

Little did we know that our meter had its routine quarterly reading on Friday, 12/9/16, to the tune of \$5978.25 -- evidence that a dramatic over-usage was clearly present. It should be noted, that no one from the Board of Water and Sewer contacted us that Friday, after a meter reading that was 15 times larger than our standard usage. This reading should have raised a significant red flag that there was a problem that needed immediate attention. We now understand that because we do not have a basement or crawl space, this leak, which appeared 20+ feet from the front of our house, was pumping water into the ground for an unknown amount of time. In the time we've taken to assess this issue and scrutinize the current billing and charges for this leak, we've also realized that approximately half of the Water and Sewer Bill reflects sewer charges -- in this case the great majority of the water never even entered the sewer system, it went directly back to the water table.

For an unknown reason, our water and sewer meter is set-up in a pit at the streetside edge of our lot. We are not able to read our own meter to monitor our water usage in real time. We've been told on several occasions, by several community members and contractors that our house is one of the few properties in the village, along with some on Beavertail, that have meters like ours, out of reach, out of view, in a pit at the street. In fact, until we had this faulty waterline excavated and replaced on 12/13/16, we were not even able to turn off our own water at the meter if we were to detect a problem.

Prior to our discovery of this leak, in September 2016, at the close of the 3rd billing cycle, we received a letter from the Board of Water and Sewer, noting concern of over-usage. The recent history of our house is of paramount importance to this water leak. We have owned this house since November 2013. We bought it as a

side-by-side two family that was clearly in need of tremendous repairs and systems updates. Over a period of three years, we have fully renovated the home, converting it to a single family dwelling with completely new plumbing (inside the house only), and electrical systems as well as significant structural updates. We had moved back into the house in February 2016 at which point we were admittedly unclear on our new water usage as an expanded single family home. In addition, we had a massive stream of guests throughout the summer which we assumed drove up our consumption from our typical 10k gallons up to 20k gallons. Furthermore, we had no visible water leaks in the house or yard and experienced no change in water pressure in the home.

Due to our lack of a basement, our renovation also included the calculated rerouting and relocation of many water lines into our walls and ceiling, specifically so that we will be able to detect and repair any leaks that may occur inside our home in the future. We are experienced home owners who hold great pride in the efficiency of our home including low flow shower heads, high efficiency appliances, and a newly insulated home. We also have no irrigation system, no outdoor water features, and use water extremely conservatively,

As full time residents of Jamestown, we have quickly come to value the interconnected culture of our community. It feels that the Board of Water and Sewer would be taking advantage of well-meaning customers by not following-up after a potential issue has been flagged (Sept. 2016). In this small, tight knit community, it's incredibly frustrating that the Board of Water and Sewer did not in anyway follow up on the initial letter from Sept 2016. Again, we as residents have no ability to read our own water meter and assess our usage in an informed and timely manner. With no visible symptoms, we are not equipped to address a leakage of this type before it turns into a massive issue, wasting valuable water for the town, and driving up our bill.

We would like to have the opportunity to meet with the Board of Water and Sewer directly to discuss how to resolve the charges from our 4th Quarter 2016 bill (\$6364.82). Please advise on the process for setting up such a meeting.

Best Regards,

  
Alicia Bell and Justin Sirotn  
34 Green Lane



# TOWN OF JAMESTOWN

## Water & Sewer Division

Plat and Lot Number: 9/239

Location: 32 GREEN LANE (& 34)

Account Number: 06-032014

To: SIROTIN, JUSTIN &  
 BELL, ALICIA  
 34 GREEN LANE  
 JAMESTOWN, RI 02835

<b>Total Amount Due:</b>	<b>\$6364.82</b>
<b>Date Due:</b>	<b>DUE UPON RECEIPT</b>
<b>Amount Enclosed:</b>	

PAYMENT CAN NOW BE MADE BY  
 MASTERCARD OR VISA ONLINE OR AT 93  
 NARRAGANSETT AVE. SEE DETAILS BELOW.

Please Remit Water Bill Payment To:  
 Jamestown Water and Sewer Division  
 93 Narragansett Avenue  
 P.O. BOX 377  
 Jamestown, RI 02835

RETURN THIS PORTION WITH PAYMENT TO THE ABOVE ADDRESS

Form: WA-02:10/01

READ INFORMATION	CHARGE DESCRIPTION	UNITS	x	RATE	=	AMOUNT DUE
Read Type : ACTUAL (Mtr#:90565157,Size:5/8)	Minimum In Adv.	1.0000		76.1300 \$/FLAT		76.13
Current Read: 329846 on 12/13/2016	Excess Water	160.5130		19.0800 \$/1000 GAL		3062.59
Prior Read : 164333 on 09/23/2016	State Surcharge 1	165.5130		0.1054 \$/1000 GAL		17.45
Consumption : 165513 GAL	State Surcharge 2	165.5130		0.1664 \$/1000 GAL		27.54
	Sewer Charge - Usage	165.5130		12.5000 \$/1000 GAL		2068.91
Read Type : ACTUAL (Mtr#:93678224,Size:5/8)	Sewer Debt Flat Fee	1.0000		38.0200 \$/FLAT		38.02
Current Read: 0 on 12/13/2016	Sewer Debt Usage Fee	165.5130		6.4900 \$/1000 GAL		1074.18
Prior Read : 0 on 12/13/2016						
Consumption : 0 GAL						
				CURRENT BILL TOTAL :		6364.82
Total Consumption: 165513 GAL						

DESCRIPTION	ORIGINAL BILL	- ADJUSTMENTS	- PAYMENTS	= BALANCE DUE	+ INTEREST DUE	= AMOUNT DUE
2016-10-01 W/S	942.56	0.00	942.56	0.00	0.00	0.00
					PAST DUE TOTAL :	0.00

**Total Amount Due: \$6,364.82**

WATER SERVICES SHALL BE TERMINATED ON ALL DELINQUENT ACCOUNTS IN COMPLIANCE WITH RI STATE LAW...  
 Interest is calculated at 8.00 per annum and is accrued daily. Your bill reflects interest calculated as of 12/15/2016.

<b>Account Number:</b> 06-032014	<b>Plat and Lot Number:</b> 9/239
<b>To:</b> SIROTIN, JUSTIN & BELL, ALICIA 34 GREEN LANE JAMESTOWN, RI 02835	<b>Town:</b> Jamestown Water and Sewer Division 93 Narragansett Avenue P.O. BOX 377 Jamestown, RI 02835  <b>Phone:</b> (401) 423-9808



Check your balance and pay on-line at : [www.RIEgov.com](http://www.RIEgov.com)  
 The PIN # to access your account is : QFC-GKF



Town of Jamestown  
Resolution of the Town Council

No. 2017-09

**Town of Jamestown**

**“A RESOLUTION IN SUPPORT OF GOVERNOR GINA RAIMONDO’S  
RHODE ISLAND’S PROMISE PROGRAM”**

- WHEREAS,** Governor Gina M. Raimondo has proposed Rhode Island’s Promise, a commitment to provide every student with a two year scholarship to attend the Community College of Rhode Island, Rhode Island College or the University of Rhode Island; and
- WHEREAS,** this program will make it possible for high school graduates from the Town of Jamestown to earn an associate degree tuition free at the Community College of Rhode Island and will cut the cost of a four year degree at Rhode Island College or the University of Rhode Island in half; and
- WHEREAS,** the cost of a college education creates a barrier that keeps college-qualified students from applying and enrolling in college; and
- WHEREAS,** Governor Raimondo’s proposal will make it possible for all of Jamestown’s high school graduates to go to college, regardless of family income; and
- WHEREAS,** Rhode Island’s Promise is designated to boost enrollment, improve graduation and retention rates, and will encourage and make it possible for more students to complete their degrees on time; and
- WHEREAS,** a college degree is the surest ticket to the middle class, and attaining a college degree has been shown to increase lifetime earnings, community engagement, and quality of life; and
- WHEREAS,** the Jamestown Town Council believes that this program is in the best interest of the citizens and voters of the Town of Jamestown.

**NOW, THEREFORE, BE IT RESOLVED,** that the JAMESTOWN TOWN COUNCIL endorses Governor Gina Raimondo’s Rhode Island’s Promise Program and urges Jamestown’s delegation in the General Assembly to work diligently for its passage.

**BE IT FURTHER RESOLVED,** that the Town Clerk is hereby instructed to submit a copy of this Resolution to the Governor, the Senate President, the Speaker of the House, and the Town of Jamestown’s State Representative in the Rhode Island General Assembly for consideration of their support.

By Order of the Jamestown Town Council

\_\_\_\_\_  
Kristine S. Trocki, President

\_\_\_\_\_  
Michael G. White, Vice President

\_\_\_\_\_  
Blake A. Dickinson

\_\_\_\_\_  
Mary E. Meagher

\_\_\_\_\_  
Eugene B. Mihaly

IN WITNESS WHEREOF, I hereby attach my hand and the official  
Seal of the Town of Jamestown this 17<sup>th</sup> day of April, 2017.

\_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk







**TOWN OF JAMESTOWN**  
93 NARRAGANSETT AVENUE  
P.O. Box 377  
JAMESTOWN, RHODE ISLAND 02835

**TO:** HONORABLE TOWN COUNCIL  
**FROM:** ANDREW E. NOTA, TOWN ADMINISTRATOR  
**SUBJECT:** APRIL 2017 – PROJECT AND MISCELLANEOUS UPDATE  
**DATE:** April 13, 2017

The following business items are provided as part of an abbreviated April 2017 Administrators report. These items reflect ongoing projects and initiatives that are under review and in various stages of development with the Town staff and some that will require further Town Council direction during the various stages of development.

- **East Ferry Parking Area Restoration:** Public engagement process has commenced and will continue into spring/summer 2017. Future meetings planned with business owners and Planning Commission before returning to the Council with a final recommendation. The meeting with the Planning Commission has been scheduled for **Wednesday, April 19<sup>th</sup> at 7:00pm**. Work scheduled to begin in fall 2017 with project completion in spring 2018. Main project elements include the replacement of curbing, sidewalks, asphalt, drainage and signage, along with Harbor Commission repairs of steel pipe rail fencing along bulked at an estimated cost of \$300,000. Grant application being filed with RI Commerce Corp. for 50% matching funds in the Main Street Streetscape Improvement Fund.
- **Solar Array Project Discussions:** The Town staff is continuing to work with RITBA and its staff in the review of alternate sites for the potential development of a solar array to support the electricity needs of both the RITBA and the Town of Jamestown. The Town utilizes approximately 2 megawatts of power in total, from all municipal operations, utilities, and School Department accounts. In addition, the Town is seeking capital funds to conduct an assessment of several town buildings and properties in order to assess the future viability of solar array installations at select town locations. RITBA has recently heard back from their party vendor regarding the initial feasibility study for the larger Duta Farm location. Future discussions will need to address the initial findings including, prohibitive interconnect capital costs to tie in the North Rd, 23KV line, and needed upgrades to the substation. Other topic areas will include, revisiting the initial site, possible local review of the RITBA proposal, seeking input from other third party vendors in evaluating sites in Jamestown, and also evaluating interest in seeking off-island opportunities to purchase green power in a long-term power purchase agreement.
- **RIDEM State Grant Opportunities** FY2017-2018: The November 2016 Green Economy Bond initiative approved \$5 million for recreation grants. There now exists approximately \$3 million (plus potentially another \$1 million from the Recreation Trails Program) available for funding the

next recreation grant round with awards to be announced in spring 2018, possibly in March. The Town staff is presently evaluating several options that may be given interest in this next grant round and that are not in conflict with our most recent grant awards. These potential applications include:

- Bike Path Development – Cross Island shared path, North Rd. and other connectors to improve the RIDOT proposed bike lane on the Jamestown Bridge.
- Taylor Point – Support the Development of infrastructure improvements in parking areas, railings, seasonal restrooms, pathways and ADA access, signage, site amenities and shoreline erosion controls.
- Eldred Avenue Playfields – reconstruction of general recreation/soccer fields at this location, including the introduction of water source to provide necessary irrigation.

Should you have any questions please contact me at your convenience.

Andy



## Jamestown Historical Society Report

on

### Conanicut Battery Support in 2016 and Plans for 2017

The JHS oversees and maintains the historic features within the Town of Jamestown's Conanicut Battery Historic Park at the end of Battery Lane on the Beavertail peninsula and submits this report of the year just ended.

**TREE DAMAGE/REMOVAL:** Storms had knocked over a large maple on the fallen maple trail. Dennis Webster and Larry McDonald cut it up and removed.

**ANNUAL MOWING:** Atlantic Landscaping continued to perform well as the grounds maintenance contractor. With considerable assistance including weed whacking by Dennis and McDonald, the poison ivy and black swallowwort invading the field and earthworks has continued to recede, although there is still much work to be done if invasive species are to be eliminated. The JHS wishes to express its sincere gratitude for the Town's continuing commitment to cutting the grass.

**GRANT EXPENDITURE SITE LINE CLEARING.** Atlantic Mowing also undertook the work to clear the site line to the water to the west of the easement on the westerly side of the earth works last done in 2002 or 2003. The abutters and their attorney were notified to ensure that the terms of the easement, as modified in 2015, were honored. Survey bounds were located at the request of the Town. At the same time, the southerly abutters worked with JHS to install a temporary fence, mulch and plantings purchased by them in the manner and location allowed by the easement. Care was taken to ensure that CRMC setbacks were honored for all work undertaken. In the years ahead, the southerly abutters (Ciampas) have agreed to keep the plantings trimmed to a height that does not obstruct the view, and to keep one access point free from plantings to allow the town and JHS to move the necessary weed clearing machines across the easement as set forth in the easement agreement. They also expressed their intention to replace the temporary fence with a more permanent fence and gate for the access point in the future. This clearing was financed with a grant from the Rhode Island Senate, sponsored by Theresa Paiva Weed.

**EAGLE SCOUT PROJECT ON BIG BOULDER TRAIL:** In 2016 Life Scout Josh Neronha undertook a project to rehabilitate the steep and eroded 75-foot section of the Big Boulder Trail. Josh led a party of Bay Scouts in constructing a 40-foot drainage ditch, filling eroded sections of trail with 12 cubic yards of gravel, and construction of two water bars and three French drains to prevent future erosion. After a winter of snowmelt and rainstorms the trail shows no signs of

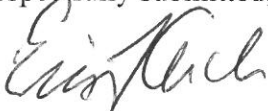
erosion. This project involved 211 volunteer hours, donation of 12 cubic yards of gravel from the Town Public Works Department, and a \$600 Trails Grant from the RI DEM. In combination with the 2015 Eagle Scout project accomplished by Ryan Geib, which rehabilitated a very muddy stretch of this trail, the Big Boulder Trail is now safer and more comfortable for visitors to the Battery. Gravel can migrate downhill and fill in the water bars, so they will probably need maintenance about twice each year, but with periodic maintenance, this rehabilitated trail should last for many decades. In 2016 Larry and Josh installed Josh's Eagle Scout Project sign at the top of the Giant Boulder Trail

WORK PARTY: Dennis Webster and volunteers met to harvest native Broom Sedge growing in the field and spreading it on the cleared area, where it will drop its seeds and hopefully send up a new crop of native grass. This process will continue on an annual basis in an effort to establish a sustainable meadow.

TREE MANAGEMENT PLANS FOR 2017: The Conanicut Battery project for 2017 will consist of removing one English Oak and five or six Black Cherry trees growing along the edge of the woods around the large Black Cherry tree on the eastern side of the field. These trees are shading out the lower branches of the large Black Cherry; removing them will improve the health of the large Cherry. We will also prune some of the dead and broken limbs off the large Black Cherry, and remove the dead apple tree to its south. In addition, we will be removing six or seven trees, mostly cherries, plus one willow, from the woods at the southeast corner of the field to maintain the view from the south end of Prospect Hill toward the Battery and the West Passage. This view has become obscured in recent years by tree growth. The work will be done by Atlantic Landscaping and paid for by a Legislative Grant received by the Historical Society. We have applied for a permit from the Tree Warden for this work. Seeding of native grasses in cleared areas will also continue.

EVENTS PLANNED FOR 2017: Saturday, June 3, 2017 will be the next JHS Biennial Battery Day. The cub scouts plan to camp during the night preceding (June 2), and the Boy Scouts during the night of June 3. The Jamestown Community Band will play, and an invitation will be extended to the Jazz Band of the Jamestown Community School to play period-appropriate solos. A work party is planned for April 22, 2017.

Respectfully submitted,



Eric Archer on behalf of the JHS and Battery Committee



## TOWN OF JAMESTOWN

Parks & Recreation Office

P.O. Box 377

41 Conanicus Ave.

JAMESTOWN, RHODE ISLAND 02835

Recreation Office (401) 423-7260

Teen Center (401) 423-7261

Fort Getty (401) 423-7211

Fax (401) 423-7229

**TO:** Andrew E. Nota, Town Administrator  
**FROM:** Andrew J. Wade, Parks & Recreation Director  
**SUBJECT:** Vendor Bids  
**DATE:** 3/29/17

On Friday January 27<sup>th</sup>, bid proposals for vending at East Ferry and Mackerel Cove were opened by Christina Collins at Town Hall. The results of the bids were as follows:

**East Ferry:** Del's Lemonade \$3,350.00, Johnny Angel's Clam Shack \$1,007.00

**Mackerel Cove:** Del's Lemonade \$3,250.00, Johnny Angel's Clam Shack \$1,007.00

It is my recommendation that the Town Council award the bid to vend at Mackerel Cove to Del's Lemonade to vend frozen lemonade from a truck as per the details of the RFP. There will be no change in service to the public at Mackerel Cove as this vendor has sold his product at the beach for many seasons. In East Ferry however, there has not traditionally been a vendor selling products in this fashion. Being that there is such a strong bid before the town from a known vendor, and that the Town Council asked that the town staff to explore the possibility of awarding a bid to a vendor in this area, we should have an open conversation at the next Town Council Meeting to discuss this option and its potential impact on the downtown village district as well as East Ferry. I have attached copies of the RFP packets for your convenience.



**Town of  
Jamestown, Rhode Island**

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PO Box 377  
Jamestown, RI 02835- 1509  
Phone: (401) 423-7220  
Fax: (401) 423-7229



**Date:** April 11, 2017

**To:** Andrew Nota  
Town Administrator

**From:** Michael Gray  
Public Works Director

**RE:** Bid Award  
Installation of Masonry Pavers  
Fort Getty Pavilion

---

The proposed site improvements for the Fort Getty Pavilion include the installation of masonry pavers for the walkways around the immediate perimeter of the building. A bid was prepared to furnish the labor and materials to complete the installation of the pavers before the first event scheduled at the Pavilion on May 19<sup>th</sup>.

Six bids were received on April 5, 2017 for the square foot unit cost to install the pavers at the Pavilion. I have also included a total cost to install approximately 2,000 SF of walkways for the project. The Contractor will be paid for the total area of walkways that are installed and accepted by the Town.

	<u>Unit/SF</u>	<u>Total for 2,000 SF</u>
• W.H. Peppes Inc.	\$11.75	\$23,500
• Atlantic Lawn and Garden Inc.	\$12.00	\$24,000
• J.A.M. Construction Co. Inc.	\$13.50	\$27,000
• Yard Works Inc.	\$14.50	\$29,000
• Contemporary Landscaping Inc.	\$18.00	\$36,000
• Thaddeus Farms Inc.	\$18.00	\$36,000

I have reviewed the bids received and recommend that the bid to furnish the labor and materials to complete the installation of masonry pavers at the Fort Getty Pavilion be awarded to **W.H. Peppes Inc. for an amount not to exceed \$11.75 per square foot.**





TOWN OF JAMESTOWN

TOWN ADMINISTRATORS RECOMMENDED BUDGET 2017/2018

ACCOUNT	GENERAL GOVERNMENT	EXPENDITURES 2015/2016	BUDGET 2016/2017	DEPT HEAD PROPOSED	ADMIN PROPOSED W/CHANGES	ADMIN PERCENT INCREASE	ADMIN CHANGES	EXPENDITURES YEAR TO DATE THRU 3/31/2017
70001.000	COUNCIL							
.101	Salaries (5)	11,300.00	13,175.00	13,800.00	13,800.00	4.74%	0.00	9,725.00
.302	Fees & Supplies	89.13	1,250.00	1,250.00	1,000.00	-20.00%	0.00	155.57
.305	Advertising	390.00	1,500.00	1,500.00	1,250.00	-16.67%	0.00	405.75
	Sub Total:	11,779.13	15,925.00	16,550.00	16,050.00	0.78%	0.00	10,286.32
70002.000	TOWN ADMINISTRATOR							
.101	Salary, Administrator (1)	111,285.72	114,625.00	114,625.00	114,625.00	0.00%	0.00	88,172.60
.102	Salary, Clerical (1) w/longevity	63,452.68	64,836.00	66,346.00	66,346.00	2.33%	0.00	50,834.29
.302	Fees, Supplies & Dues	2,518.40	2,400.00	2,500.00	2,500.00	4.17%	0.00	3,309.02
.303	Travel Expenses	10,592.10	12,000.00	12,000.00	12,000.00	0.00%	0.00	8,137.96
	Sub Total:	187,848.90	193,861.00	195,471.00	195,471.00	0.83%	0.00	150,453.87
70003.000	PROBATE COURT							
.101	Salary, Judge (1)	5,080.66	5,233.00	5,364.00	5,364.00	2.50%	0.00	4,025.40
.302	Fees, Supplies & Dues	2,354.17	1,700.00	1,700.00	1,600.00	-5.88%	0.00	1,108.97
	Sub Total:	7,434.83	6,933.00	7,064.00	6,964.00	0.45%	0.00	5,134.37
70004.000	ELECTION & TOWN MEETINGS							
.101	Salaries, Canvassers (3 & 2 alt)	5,236.00	5,234.00	3,974.00	7,865.00	50.27%	2,500.00	3,927.00
.102	Salary, Clerical	0.00	1,600.00	1,260.00	600.00	-62.50%	0.00	1,011.18
.103	Salaries, Moderator & Sergeant	1,544.72	1,450.00	1,450.00	1,450.00	0.00%	0.00	971.04
.104	Election Supervisors	852.50	5,000.00	1,050.00	2,700.00	-46.00%	1,700.00	4,225.00
.302	Fees, Supplies & Dues	1,701.94	2,800.00	2,240.00	2,500.00	-10.71%	250.00	1,707.98
.305	Advertising & Printing	569.01	1,000.00	530.00	1,100.00	10.00%	550.00	1,101.84
	Sub Total:	9,904.17	17,084.00	10,504.00	16,215.00	-5.09%	5,000.00	12,944.04
70050.000	LEGAL							
.201	Professional Services	102,731.05	95,000.00	95,000.00	95,000.00	0.00%	0.00	58,956.59
	Sub Total:	102,731.05	95,000.00	95,000.00	95,000.00	0.00%	0.00	58,956.59
70060.000	CLERK & RECORDS							
.101	Salary, Town Clerk (1) w/longevity	67,550.59	70,298.00	71,996.00	71,996.00	2.42%	0.00	54,623.82
.102	Salary, Clerical (2) w/longevity	91,314.27	90,280.00	92,950.00	92,951.00	2.96%	0.00	68,917.54
.302	Fees, Supplies & Dues	25,572.08	33,000.00	32,000.00	31,000.00	-6.06%	0.00	16,752.81
.305	Advertising & Printing	3,865.92	2,800.00	2,800.00	2,800.00	0.00%	0.00	941.62
	Sub Total:	188,302.86	196,378.00	199,746.00	198,747.00	1.21%	0.00	141,235.79

TOWN OF JAMESTOWN

TOWN ADMINISTRATORS RECOMMENDED BUDGET 2017/2018

ACCOUNT	EXPENDITURES 2015/2016	BUDGET 2016/2017	DEPT HEAD PROPOSED	ADMIN PROPOSED W/CHANGES	ADMIN PERCENT INCREASE	ADMIN CHANGES	EXPENDITURES YEAR TO DATE THRU 3/31/2017
70070 000	PLANNING						
.101	Salary, Town Planner (1) w/longevity	77,545.00	82,607.00	82,606.00	2.28%	0.00	63,741.33
.102	Salary, Clerical (8) w/longevity	36,704.58	37,950.00	38,825.00	2.31%	0.00	29,843.40
.201	Planning Commission	7,000.00	7,150.00	7,150.00	0.00%	0.00	0.00
.302	Fees, Supplies & Dues	5,275.42	5,500.00	5,500.00	0.00%	0.00	2,881.74
.305	Advertising	364.50	350.00	500.00	42.86%	0.00	0.00
	Sub Total	126,889.50	131,712.00	134,682.00	2.18%	0.00	96,466.47
70080 000	ZONING						
.101	Salaries (10)	7,985.62	8,000.00	8,000.00	0.00%	0.00	1,625.00
.302	Supplies	1,033.70	700.00	700.00	0.00%	0.00	-2,579.21
	Sub Total	9,019.32	8,700.00	8,700.00	0.00%	0.00	(954.21)
70090 000	PERSONNEL						
.900	Social Security Tax	288,371.13	291,485.00	293,223.00	0.60%	0.00	210,273.74
.901	Blue Cross/Delta Dental	666,357.77	651,617.00	674,600.00	3.53%	(26,000.00)	403,020.58
.902	Workers' Compensation	60,187.00	70,000.00	70,000.00	0.00%	0.00	75,605.00
.903	Retirement System	324,132.69	296,425.00	296,425.00	0.00%	0.00	176,069.04
.906	Life Insurance	12,080.28	10,000.00	10,000.00	0.00%	0.00	7,763.35
.907	General Liability Insurance	110,829.77	110,000.00	110,000.00	0.00%	0.00	101,866.98
.910	Salary Study Adjustment	0.00	17,945.00	45,000.00	150.77%	0.00	0.00
.920	OPER- Other Post Employment Benefits	0.00	0.00	25,000.00	0.00%	0.00	0.00
	Blue Cross - Police Retiree	116,144.69	134,024.00	124,700.00	-10.69%	(5,000.00)	90,489.76
	Sub Total	1,578,103.33	1,581,496.00	1,674,948.00	3.95%	(31,000.00)	1,065,088.45
70100 000	FINANCE						
	FINANCE OFFICE						
.100	Salary, Finance Director (1) w/longevity	89,597.07	94,048.00	96,215.00	2.30%	0	74,044.60
.101	Salary, Deputy Tax Collector (1) w/longevity	66,205.67	66,883.00	68,445.00	2.34%	0	48,731.84
.102	Consultant, Computer Technician	41,161.72	44,000.00	44,000.00	0.00%	0	29,801.57
.201	Professional Services	21,380.62	19,000.00	21,000.00	10.53%	0	17,517.67
.302	Fees, Supplies & Dues	20,290.07	21,500.00	21,000.00	-2.33%	0	13,232.07
.305	Advertising & Printing	0.00	0.00	0.00	0.00%	0	0.00
	Sub Total:	238,635.15	245,431.00	250,660.00	2.13%	0.00	183,327.75
70110 000	TAX ASSESSOR						
.101	Salary, Assessor (8) w/longevity	53,749.43	55,015.00	55,000.00	-0.03%	0.00	39,931.56
.102	Clerical (as needed)	0.00	2,500.00	2,500.00	0.00%	0.00	1,206.00
.302	Fees, Supplies & Dues	12,819.61	12,750.00	12,750.00	0.00%	0.00	12,281.20
.305	Advertising & Printing	893.22	1,122.00	1,100.00	-1.96%	0.00	731.54
.380	Field Inspections	0.00	2,500.00	2,500.00	-20.00%	0.00	2,500.00
	Sub Total	67,462.26	73,887.00	73,850.00	-4.11%	0.00	56,650.30

TOWN OF JAMESTOWN

TOWN ADMINISTRATORS RECOMMENDED BUDGET 2017/2018

ACCOUNT	EXPENDITURES 2015/2016	BUDGET 2016/2017	DEPT HEAD PROPOSED	ADMIN PROPOSED W/CHANGES	ADMIN PERCENT INCREASE	ADMIN CHANGES	EXPENDITURES YEAR TO DATE THRU 3/31/2017
70120.000	AUDIT OF ACCOUNTS						
.201	Professional Services	18,320.00	22,000.00	22,000.00	0.00%	0.00	22,200.00
	Sub Total:	18,320.00	22,000.00	22,000.00	0.00%	0.00	22,200.00
70310.000	PUBLIC SAFETY						
	POLICE PROTECTION						
.100	Salary, Police Chief	88,520.38	94,363.00	96,664.00	2.44%	0.00	70,816.40
.101	Salaries, Police (13)	923,171.02	966,058.00	762,956.00	-21.02%	0.00	703,111.87
	Longevity, Officers	47,758.95	50,513.00	46,476.00	-7.99%	0.00	39,542.84
	Salaries Dispatch (4.5), (5) Admn, Seasonal (1)	0.00	0.00	210,883.00	0.00%	0.00	0.00
.102	Longevity, Dispatch/Support	0.00	0.00	11,228.00	0.00%	0.00	0.00
.103	Police Benefits	55,505.10	57,465.00	47,160.00	-17.93%	0.00	42,864.50
	Dispatch Benefits	0.00	0.00	10,345.00	0.00%	0.00	0.00
.104	Overtime - Police Officers	168,563.22	165,000.00	150,000.00	-9.09%	0.00	182,538.99
	Overtime - Dispatch	0.00	0.00	15,000.00	0.00%	0.00	0.00
.105	Police Retirement	165,215.00	175,000.00	163,064.00	4.61%	0.00	87,500.00
.302	Fees, Supplies & Dues	13,693.81	21,000.00	21,000.00	0.00%	0.00	15,463.13
.303	Computer Maintenance	24,878.42	18,500.00	18,500.00	0.00%	0.00	22,242.06
.305	Advertising	65.10	0.00	0.00	0.00%	0.00	0.00
.307	Building Maintenance	4,431.03	5,000.00	5,000.00	0.00%	0.00	6,028.94
.308	Vehicle Insurance	8,197.00	8,197.00	8,197.00	0.00%	0.00	8,197.00
.309	Telephone	15,465.23	14,500.00	14,500.00	0.00%	0.00	9,591.19
.310	Personal Equipment, Uniforms	4,645.80	8,000.00	8,000.00	0.00%	0.00	3,982.75
.311	Maintenance of Uniforms- Dispatch	25,395.13	32,150.00	25,850.00	-19.60%	0.00	23,850.00
	Maintenance of Uniforms- Dispatch	0.00	0.00	2,000.00	0.00%	0.00	0.00
.312	Ammunition & Supplies	2,786.68	4,000.00	4,000.00	0.00%	0.00	1,588.69
.313	Maintenance, Police Cars	14,243.31	14,000.00	14,000.00	-3.57%	0.00	9,182.58
.314	Gas & Tires	22,209.14	35,000.00	35,000.00	-14.29%	0.00	13,892.22
.315	Training	15,384.34	20,000.00	18,500.00	-7.50%	0.00	5,621.73
.316	Police Incentive	0.00	0.00	0.00	0.00%	0.00	0.00
.317	Maintenance of Radio System	6,083.35	10,000.00	9,000.00	-10.00%	0.00	6,957.16
.318	Equipment	6,627.70	5,000.00	5,000.00	0.00%	0.00	0.00
	Sub Total:	1,612,839.71	1,703,746.00	1,722,893.00	0.77%	0.00	1,252,972.05
70311.000	EMERGENCY MANAGEMENT AGENCY						
.302	EMA - program and generator maintenance (new)	3,120.10	5,000.00	5,000.00	0.00%	0.00	4,247.46
	Sub Total:	3,120.10	5,000.00	5,000.00	0.00%	0.00	4,247.46

TOWN OF JAMESTOWN

TOWN ADMINISTRATORS RECOMMENDED BUDGET 2017/2018

ACCOUNT	EXPENDITURES 2016/2016	BUDGET 2016/2017	DEPT HEAD PROPOSED	ADMIN PROPOSED W/CHANGES	ADMIN PERCENT INCREASE	ADMIN CHANGES	EXPENDITURES YEAR TO DATE THRU 3/31/2017
<b>70320.000 FIRE PROTECTION</b>							
.100	Stipend, Fire Chief / Fire Inspector	55,324.88	56,985.00	58,410.00	58,410.00	2.50%	43,834.40
	Benefits	0.00	0.00	5,840.00	5,840.00	0.00%	0.00
.101	Salary, Dispatch/Maintenance	56,509.82	0.00	0.00	0.00	0.00%	288.34
	FICA	0.00	0.00	4,468.00	4,468.00	0.00%	5,490.97
.102	Stipend, Deputy Fire Chief (2)	2,000.00	2,000.00	2,000.00	2,000.00	0.00%	0.00
.103	Stipend, Fire Inspector	14,363.32	17,980.00	18,179.00	18,179.00	1.11%	14,001.76
.104	Fire Incentive Program	70,000.00	70,000.00	70,000.00	70,000.00	0.00%	0.00
.xxx	Equipment/Safety Maintenance	0.00	20,000.00	20,800.00	20,800.00	4.00%	3,880.00
.302	Fees, Supplies & Dues	6,053.09	5,000.00	5,000.00	5,000.00	0.00%	4,749.10
.308	Insurance	54,598.25	55,000.00	60,500.00	60,500.00	10.00%	37,079.75
.309	Telephone	11,702.29	8,800.00	8,800.00	8,800.00	0.00%	6,424.60
.313	Apparatus & Truck Repair	27,755.40	30,000.00	30,000.00	28,000.00	-6.67%	8,796.73
.314	Gas, Tires & Oil	14,156.54	14,000.00	14,000.00	14,000.00	0.00%	5,255.43
.315	Training	9,975.44	10,000.00	10,000.00	10,000.00	0.00%	0.00
.319	Fuel Oil	13,964.89	13,000.00	13,000.00	13,000.00	0.00%	3,355.52
.320	Maintenance	15,289.70	12,500.00	12,500.00	12,000.00	-4.00%	13,944.35
.321	Electricity	11,058.97	12,000.00	12,000.00	12,000.00	0.00%	13,603.52
.322	Alarm & Radio	2,259.91	6,000.00	6,000.00	6,000.00	0.00%	1,069.00
.323	Oxygen & Air Pack	4,513.96	4,500.00	4,500.00	4,000.00	-11.11%	5,438.32
.324	Water	980.92	1,500.00	1,500.00	1,400.00	-6.67%	343.87
.325	Fire Equipment	17,622.24	14,500.00	14,500.00	14,000.00	-3.45%	11,709.58
.326	Fire Extinguishing Agents	3,260.00	2,400.00	2,400.00	2,400.00	0.00%	657.00
.399	Subscriptions & Journals	0.00	500.00	500.00	425.00	-15.00%	435.05
	Sub Total:	391,389.62	356,665.00	374,897.00	371,222.00	4.08%	180,357.29
<b>70600.000 EMERGENCY MEDICAL SERVICES</b>							
.101	Ambulance Incentive Program	79,906.42	80,000.00	80,000.00	80,000.00	0.00%	0.00
.102	Stipend, EMS Director	23,828.72	27,930.00	30,296.00	30,296.00	8.47%	23,597.27
	FICA	0.00	0.00	2,318.00	2,318.00	100.00%	0.00
.103	JFD EMS Captain	0.00	0.00	0.00	0.00	0.00%	0.00
	Medical Director - Stipend	0.00	3,000.00	3,000.00	3,000.00	100.00%	0.00
.330	A.L.S Per Deim (12 months)	176,160.00	175,200.00	175,200.00	175,200.00	0.00%	133,940.00
.332	Ambulance Building	22,230.95	16,000.00	16,000.00	16,000.00	0.00%	8,246.43
.333	Ambulance Personal Equipment, Uniforms	9,534.89	9,000.00	9,000.00	9,000.00	0.00%	507.29
.334	Ambulance Office	18,408.84	20,000.00	20,000.00	20,000.00	0.00%	11,932.13
.336	Ambulance Medical	3,447.35	5,000.00	5,000.00	5,000.00	0.00%	3,388.83
.337	Ambulance Training	11,709.36	11,000.00	11,000.00	11,000.00	0.00%	4,173.91
.455	Insurance on Ambulance	22,219.21	23,000.00	23,000.00	23,000.00	0.00%	4,731.11
	Sub Total:	396,526.74	398,130.00	402,813.00	402,813.00	1.18%	215,331.47

TOWN OF JAMESTOWN

TOWN ADMINISTRATORS RECOMMENDED BUDGET 2017/2018

ACCOUNT	EXPENDITURES 2015/2016	BUDGET 2016/2017	DEPT HEAD PROPOSED	ADMIN PROPOSED W/CHANGES	ADMIN PERCENT INCREASE	ADMIN CHANGES	EXPENDITURES YEAR TO DATE THRU 3/31/2017
<b>70330.000 PROTECTIVE SERVICE/BUILDING INSPECTIONS</b>							
.101	Salary, Building Inspector (1) w/longevity	63,322.11	66,501.00	68,163.00	68,163.00	0.00	51,154.40
.102	Salary, Clerical (.5) w/longevity	26,046.99	25,737.00	26,320.00	26,320.00	0.00	21,600.77
.117	Salary, Electrical Inspector	9,999.96	10,000.00	10,000.00	10,000.00	0.00	7,499.97
.118	Salary, Plumbing Inspector	5,000.04	5,000.00	5,000.00	5,000.00	0.00	1,686.68
.119	Salary, Mechanical Inspector	5,000.04	5,000.00	5,000.00	5,000.00	0.00	1,666.68
.302	Fees, Supplies & Dues	5,363.37	4,500.00	4,500.00	0.00%	0.00	3,658.97
.328	Hydrant Rental	160,000.00	165,000.00	165,000.00	0.00%	0.00	0.00
	Sub Total:	274,732.51	281,738.00	283,983.00	0.80%	0.00	87,247.47
<b>70410.000 PUBLIC WORKS DEPARTMENT</b>							
<b>ADMINISTRATION</b>							
.101	Salary, Public Works Director (5) w/longevity	50,357.87	53,445.00	54,627.00	54,627.00	0.00	36,361.82
.302	Fees, Supplies & Dues	1,003.75	1,200.00	1,200.00	-8.33%	0.00	49.50
	Sub Total:	51,361.62	54,645.00	55,827.00	1.98%	0.00	36,431.32
<b>70420.000 ENGINEERING</b>							
.101	Salary/Environmental Services (6)	29,035.18	36,273.00	41,174.00	41,174.00	0.00	30,859.51
.103	Intern	6,911.25	10,000.00	10,000.00	0.00%	0.00	487.50
.302	Fees, Supplies & Dues	1,141.22	1,200.00	1,200.00	0.00%	0.00	275.59
	Sub Total:	37,087.65	51,370.00	52,374.00	1.95%	0.00	31,622.60
<b>70430.000 HIGHWAY</b>							
.100	Salary, Supervisor (1) w/longevity	67,046.49	68,952.00	70,586.00	70,586.00	0.00	51,003.96
.101	Salaries, (11) w/longevity & OT hrs.	564,488.00	624,776.00	671,192.00	671,192.00	0.00	504,494.85
.308	Vehicle Insurance	14,520.00	14,520.00	14,520.00	0.00%	0.00	14,520.00
.313	Upkeep of Equipment	83,165.79	80,000.00	80,000.00	0.00%	0.00	56,830.97
.314	Engine Oil & Fuel	49,163.36	65,000.00	65,000.00	0.00%	0.00	39,278.44
.330	Sand & Gravel	15,171.61	15,000.00	15,000.00	0.00%	0.00	12,348.28
.331	Cold Patch	13,641.10	17,500.00	17,000.00	-2.96%	0.00	2,922.75
.333	Road Supplies/Street Signs	13,146.52	15,000.00	15,000.00	-3.33%	0.00	10,415.00
.334	Equipment Rental	1,450.00	3,000.00	2,500.00	-16.67%	0.00	0.00
.336	Clothing - Contractual	5,700.10	5,500.00	5,500.00	0.00%	0	0.00
.399	Safety & Licensing	6,232.01	6,500.00	6,500.00	-3.08%	0.00	4,882.28
	Sub Total:	833,724.98	915,748.00	963,796.00	5.06%	0.00	696,696.53
<b>70440.000 SNOW REMOVAL</b>							
.336	Snow Removal (overtime)	18,168.32	28,000.00	28,000.00	0.00%	0.00	15,891.77
.337	Equipment & Supplies	53,916.09	49,000.00	49,000.00	0.00%	0.00	38653.22
	Sub Total:	72,084.41	77,000.00	77,000.00	0.00%	0.00	54,544.99

TOWN OF JAMESTOWN

TOWN ADMINISTRATORS RECOMMENDED BUDGET 2017/2018

ACCOUNT	EXPENDITURES 2015/2016	BUDGET 2016/2017	DEPT HEAD PROPOSED	ADMIN PROPOSED W/CHANGES	ADMIN PERCENT INCREASE	ADMIN CHANGES	EXPENDITURES YEAR TO DATE THRU 3/31/2017
70450 000	WASTE REMOVAL						
.101	Salary, Operator (1) w/longevity	63,542.58	57,274.00	58,706.00	2.50%	0.00	35,024.03
	Sunday OT hours	0.00	6,335.00	6,690.00	2.49%	0.00	0.00
.309	Telephone	664.38	600.00	700.00	8.33%	0.00	275.27
.321	Electricity	2,293.79	1,300.00	2,500.00	-15.38%	0.00	668.86
.340	Maintenance & Testing	39,318.02	42,000.00	42,000.00	-2.38%	0.00	32,755.89
.341	Transfer Trucking & Recycling	296,973.29	310,000.00	335,000.00	8.06%	0.00	203,337.22
.350	Hazardous Waste Recycling	0.00	0.00	300.00	0.00%	0.00	0.00
	Sub Total:	402,792.06	417,509.00	445,596.00	3.63%	0.00	272,061.27
70460 000	STREET LIGHTING						
.321	Electricity	67,127.38	81,000.00	70,000.00	-16.67%	0.00	45,813.73
	Sub Total:	67,127.38	81,000.00	67,500.00	-16.67%	0.00	45,813.73
70480 000	OTHER PUBLIC WORKS						
.342	Town Cemetery & Parade	2,039.00	2,100.00	2,100.00	0.00%	0.00	353.44
	Sub Total:	2,039.00	2,100.00	2,100.00	0.00%	0.00	353.44
70490 000	PUBLIC BUILDINGS						
.101	Salaries/Service Contract	52,543.84	80,000.00	80,000.00	0.00%	0.00	39,790.13
.302	Building/Cleaning Supplies	3,113.85	5,500.00	5,500.00	-9.09%	0.00	1,920.81
.309	Telephones & Alarms	17,212.35	15,000.00	15,000.00	3.33%	0.00	11,609.85
.321	Electricity	53,779.80	58,000.00	58,000.00	-5.17%	0.00	31,741.42
.324	Water	7,999.76	10,000.00	9,000.00	-10.00%	0.00	3,841.82
.343	Heat	17,073.46	44,000.00	40,000.00	-9.09%	0.00	16,844.73
.344	Repairs & Maintenance	62,525.88	45,000.00	50,000.00	11.11%	0.00	34,989.16
.375	Landscape	11,629.91	8,000.00	7,500.00	-6.25%	0.00	5,255.00
	Sub Total:	225,878.85	265,500.00	262,000.00	-1.32%	0.00	145,992.92
70495 000	TREE MANAGEMENT PROGRAM						
.101	Consultant	10,025.00	10,500.00	10,500.00	7.14%	0.00	5,950.00
.302	Materials & Supplies	974.84	1,800.00	1,800.00	0.00%	0.00	514.57
.360	Tree Pruning	18,618.07	15,000.00	15,000.00	0.00%	0.00	7,470.59
.370	Purchase of Trees	1,975.00	4,100.00	4,100.00	46.34%	0.00	2,584.68
	Sub Total:	31,592.91	31,400.00	31,400.00	8.44%	0.00	16,519.84
	<b>TOTAL PUBLIC WORKS</b>	<b>1,723,686.86</b>	<b>1,896,272.00</b>	<b>1,966,595.00</b>	<b>3.15%</b>	<b>0.00</b>	<b>1,300,036.64</b>

TOWN OF JAMESTOWN

TOWN ADMINISTRATORS RECOMMENDED BUDGET 2017/2018

ACCOUNT	EXPENDITURES 2015/2016	BUDGET 2016/2017	DEPT HEAD PROPOSED	ADMIN PROPOSED W/CHANGES	ADMIN PERCENT INCREASE	ADMIN CHANGES	EXPENDITURES YEAR TO DATE THRU 3/31/2017
<b>PUBLIC WELFARE</b>							
70500 000	Administration						
.101	Salary, Welfare Director	3,964.00	0.00	0.00	0.00%	0.00	0.00
	<b>TOTAL PUBLIC WELFARE</b>	<b>3,964.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>0.00</b>
<b>PUBLIC HEALTH</b>							
70600 000	<b>PUBLIC HEALTH</b>						
.456	Visiting Nurse/Mental Health/ S. C. Hospice/Substance Abuse	16,500.00	16,500.00	31,500.00	90.91%	15,000.00	4,500.00
	<b>TOTAL PUBLIC HEALTH</b>	<b>16,500.00</b>	<b>16,500.00</b>	<b>31,500.00</b>	<b>90.91%</b>	<b>15,000.00</b>	<b>4,500.00</b>
<b>ANIMAL CONTROL</b>							
70610 000	<b>ANIMAL CONTROL</b>						
.XXX	Animal Control Services/Shelter	0.00	5,000.00	5,000.00	0.00%	0.00	0.00
.302	Fees, Supplies & Dues	93.35	0.00	0.00	0.00%	0.00	5.35
.306	Tick Task Force	15,000.00	15,000.00	15,000.00	0.00%	0.00	0.00
	<b>TOTAL ANIMAL CONTROL:</b>	<b>15,093.35</b>	<b>20,000.00</b>	<b>26,195.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>5.35</b>
<b>LIBRARY</b>							
70700 000	<b>LIBRARY</b>						
.100	Salary, Librarian (1) w/longevity	69,921.34	71,968.00	74,540.00	3.57%	0.00	55,753.40
.101	Salaries, (2FT & 2 @ .875) w/longevity	141,314.50	152,803.00	169,503.00	10.33%	0.00	124,138.12
.102	Custodian	0.00	0.00	0.00	0.00%	0.00	0.00
.302	Fees, Supplies & Dues	8,152.42	8,500.00	8,500.00	-2.94%	0.00	6,327.36
.308	Insurance	12,850.00	12,850.00	14,135.00	10.00%	0.00	12,850.00
.309	Telephone	1,011.31	1,200.00	900.00	-16.67%	0.00	580.37
.310	Equipment	538.95	500.00	1,000.00	100.00%	0.00	528.37
.311	Electricity	19,154.69	23,000.00	23,000.00	-8.70%	0.00	12,951.26
.343	Heat	5,777.60	18,500.00	17,000.00	-8.11%	0.00	6,091.80
.344	Repairs & Maintenance	22,927.27	19,000.00	19,000.00	0.00%	0.00	14,809.39
.345	Information Technology	7,216.74	6,000.00	6,000.00	0.00%	0.00	5,038.01
.351	Books & Periodicals	28,900.33	30,000.00	30,000.00	-50.00%	0.00	18,678.44
.352	Books - State Aid	89,616.65	87,697.00	126,828.00	44.62%	0.00	72,309.05
	<b>TOTAL LIBRARY:</b>	<b>407,381.80</b>	<b>432,018.00</b>	<b>491,906.00</b>	<b>9.55%</b>	<b>0.00</b>	<b>330,057.57</b>
<b>PARKS, BEACHES &amp; RECREATION</b>							
70800 000	<b>PARKS, BEACHES &amp; RECREATION</b>						
.101	Salary, Director (1)	57,019.79	66,500.00	68,163.00	2.50%	0.00	51,154.20
.102	Salaries, Recreation & Parks (3) w/longevity	276,883.00	124,564.00	134,275.00	7.80%	0.00	101,484.63

TOWN OF JAMESTOWN

TOWN ADMINISTRATORS RECOMMENDED BUDGET 2017/2018

ACCOUNT	EXPENDITURES 2015/2016	BUDGET 2016/2017	DEPT HEAD PROPOSED	ADMIN PROPOSED W/CHANGES	ADMIN PERCENT INCREASE	ADMIN CHANGES	EXPENDITURES YEAR TO DATE THRU 3/31/2017
.103	Salaries, Teen Center Coordinator	34,693.16	38,582.00	38,582.00	5.07%	0.00	28,211.16
.104	Salaries, Teen Center Support Staff	8,185.82	15,750.00	15,000.00	-4.76%	0.00	12,649.96
.105	Seasonal Support Staff	0.00	132,221.00	139,208.00	5.28%	0.00	123,678.10
.302	Fees, Supplies & Dues	7,511.73	5,965.00	6,255.00	4.86%	0.00	5,985.54
.305	Advertising & Printing	4,078.25	3,750.00	4,090.00	6.67%	0.00	3,248.40
.308	Insurance	6,470.00	7,117.00	7,117.00	0.00%	0.00	7,117.00
.309	Telephone	2,763.14	2,750.00	3,840.00	39.64%	0.00	2,536.33
.310	Equipment	4,866.81	4,500.00	4,500.00	0.00%	0.00	1,649.07
.314	Gas & Oil	8,071.26	14,000.00	12,500.00	-10.71%	0.00	5,201.79
.321	Electricity & Field Lighting	20,909.92	29,000.00	27,000.00	-6.90%	0.00	15,895.81
.322	Fort Gately - Waste Water Removal	6,797.50	13,000.00	11,000.00	-15.38%	0.00	7,948.00
.323	Shores Beach/Sanitary Facility	390.00	3,000.00	3,000.00	0.00%	0.00	2,565.00
.324	Water	18,974.48	14,000.00	14,000.00	0.00%	0.00	15,504.59
.341	Trash Removal	9,999.89	10,000.00	10,000.00	0.00%	0.00	5,850.96
.344	Repairs, Maintenance & Improvements	29,628.37	26,000.00	23,000.00	-11.54%	0.00	18,211.53
.382	Summer Programs	4,702.16	3,825.00	3,825.00	0.00%	0.00	3,900.00
.383	Winter Programs	836.30	1,200.00	1,200.00	0.00%	0.00	945.18
<b>TOTAL PARKS, BEACHES AND RECREATION:</b>		<b>502,781.58</b>	<b>513,864.00</b>	<b>532,440.00</b>	<b>2.45%</b>	<b>0.00</b>	<b>413,737.25</b>

SENIOR CENTER OPERATIONS

.458	Senior Center Operations	76,333.73	0.00	0.00	0.00%	0.00	0.00
70650.101	Salaries 3PT	0.00	46,540.00	47,703.00	2.50%	0.00	24,355.65
.302	Fees, Supplies & Dues	0.00	2,500.00	3,000.00	20.00%	0.00	3,616.03
.309	Telephones & Alarms	0.00	1,850.00	1,850.00	0.00%	0.00	1,661.64
.321	Electricity	0.00	5,500.00	5,500.00	0.00%	0.00	2,336.19
.324	Water	0.00	1,000.00	900.00	-10.00%	0.00	418.38
.341	Trash Removal	0.00	325.00	400.00	23.08%	0.00	194.00
.343	Heat	0.00	5,400.00	4,000.00	-25.93%	0.00	1,258.72
.344	Repairs & Maintenance	0.00	5,885.00	6,000.00	1.95%	0.00	4,965.91
.380	Programs	0.00	3,000.00	4,000.00	33.33%	0.00	775.60
<b>TOTAL SENIOR CENTER OPERATIONS</b>		<b>76,333.73</b>	<b>72,000.00</b>	<b>72,928.00</b>	<b>1.88%</b>	<b>0.00</b>	<b>39,582.12</b>



TOWN OF JAMESTOWN

TOWN ADMINISTRATORS RECOMMENDED BUDGET 2017/2018

ACCOUNT	EXPENDITURES 2015/2016	BUDGET 2016/2017	DEPT HEAD PROPOSED	ADMIN PROPOSED W/CHANGES	ADMIN PERCENT INCREASE	ADMIN CHANGES	EXPENDITURES YEAR TO DATE THRU 3/31/2017
<b>DEBT SERVICE</b>							
<b>70900.000 DEBT SERVICE</b>							
.504	Payment of Principal	520,000.00	455,299.00	721,528.00	721,528.00	58.47%	295,384.02
.505	Payment of Interest	276,060.00	252,160.00	227,732.00	227,732.00	-9.69%	156,540.79
	Lease DPVW Equipment-Resolution	67,576.81	69,286.00	0.00	0.00	0.00%	0.00
	Fire Station Improvements/PAC	0.00	0.00	0.00	0.00	0.00%	0.00
	Fire Station Improvements (\$2.2Mill @ 20 yrs.)	0.00	38,500.00	0.00	0.00	0.00%	0.00
	Fire Truck (\$300,000 @ 10 yrs.)	0.00	3,750.00	0.00	0.00	0.00%	0.00
	<b>TOTAL DEBT SERVICE:</b>	<b>863,636.81</b>	<b>818,995.00</b>	<b>949,260.00</b>	<b>949,260.00</b>	<b>15.91%</b>	<b>451,924.81</b>
<b>MISCELLANEOUS</b>							
<b>70920.000 MISCELLANEOUS</b>							
.527	Incidentals & Emergencies	11,124.95	50,000.00	50,000.00	50,000.00	0.00%	1,141.80
.530	Conservation Commission	1,451.20	2,200.00	2,200.00	2,200.00	0.00%	500.00
.550	Chamber of Commerce (Development)	4,000.00	4,000.00	4,000.00	4,000.00	0.00%	1,960.00
	Economic Development	5,000.00	5,000.00	5,000.00	5,000.00	0.00%	0.00
	Eastern RI Conservation District	0.00	0.00	1,000.00	1,000.00	0.00%	0.00
	<b>TOTAL MISCELLANEOUS:</b>	<b>21,576.15</b>	<b>61,200.00</b>	<b>62,200.00</b>	<b>62,200.00</b>	<b>1.63%</b>	<b>3,601.80</b>
<b>CAPITAL IMPROVEMENT FUND</b>							
		1,283,500.00	1,213,500.00	1,455,000.00	1,124,000.00	-7.38%	10,000.00
	<b>TOTAL CAPITAL IMPROVEMENT:</b>	<b>1,283,500.00</b>	<b>1,213,500.00</b>	<b>1,455,000.00</b>	<b>1,124,000.00</b>	<b>-7.38%</b>	<b>10,000.00</b>
<b>TOTAL GENERAL BUDGET</b>							
		10,139,495.46	10,378,035.00	11,051,775.00	10,655,159.00	2.67%	6,085,391.02
<b>PUBLIC SCHOOLS</b>							
<b>70690.000 PUBLIC SCHOOLS</b>							
	Operating Budget	12,138,289.00	11,860,021.09	12,140,553.00	12,140,553.00	2.37%	0
	Capital Budget	106,344.00	119,245.00	107,675.00	107,675.00	-9.70%	0
	Grant Funds	469,406.00	408,528.00	405,496.00	405,496.00	-0.74%	0
	Nutrition	156,406.00	145,450.00	145,450.00	145,450.00	0.00%	0
	Debt Service	258,604.51	262,647.00	262,920.00	262,920.00	0.10%	0
	<b>TOTAL PUBLIC SCHOOLS:</b>	<b>13,129,049.51</b>	<b>12,795,891.00</b>	<b>13,062,094.00</b>	<b>13,062,094.00</b>	<b>2.08%</b>	<b>0.00</b>
<b>TOTAL TOWN AND SCHOOL</b>							
		23,268,544.97	23,173,926.00	24,113,869.00	23,717,253.00	2.34%	6,085,391.02



**TOWN OF JAMESTOWN  
CAPITAL IMPROVEMENT FUND FY2017-2018**

	<b>Department Head Request</b>	<b>Administrator Proposed</b>
<b>GENERAL GOVERNMENT</b>		
Town Hall - General Maintenance	\$0	\$0
Financial Software	\$15,000	\$15,000
<b>TOWN CLERK</b>		
Microfilming probate records	2,500	2,500
Codification	5,000	5,000
Vault Shelving	15,000	15,000
<b>TAX ASSESSOR</b>		
Annual revaluation set aside	\$15,000	\$15,000
<b>PLANNING DEPARTMENT</b>		
Planning & Development documents	\$90,000	\$75,000
Affordable Housing	\$75,000	\$75,000
<b>INFORMATION TECHNOLOGY</b>		
Rec Center IT Infrastructure	\$29,000	\$24,000
Wireless System Upgrade (Phase I)	\$38,000	\$33,000
Information Technology - Annual	\$35,500	\$35,500
Town Website Enhancement	\$10,000	\$10,000
<b>POLICE PROTECTION</b>		
Communication Equipment	\$0	\$0
Police Cruiser - Patrol Equipped Vehicle	\$0	\$0
<b>FIRE DEPARTMENT</b>		
Radio/Pager Replacements	\$5,000	\$5,000
Fire Station Improvements	\$10,000	\$25,000
Personal Protective Equipment	\$16,000	\$16,000
<b>FIRE DEPARTMENT - EMS DIVISION</b>		
ALS Defibrillators - Medication Kits	\$30,000	\$30,000
EMS Rescue Replacement #2 1998-Ford	\$90,000	\$88,000
<b>PUBLIC WORKS</b>		
Road Improvement Program	\$175,000	\$125,000
North Road Improvements	\$200,000	\$200,000
Miscellaneous Road Drainage	\$20,000	\$20,000
Street Repairs	\$15,000	\$15,000
Sidewalk Repairs	\$20,000	\$30,000
Fort Getty Projects	\$100,000	\$75,000
Bike Path Construction	\$75,000	\$0
Professional Services - Energy Projects	\$0	\$25,000
GIS Program	\$15,000	\$15,000
Stormwater Management Phase II	\$5,000	\$5,000
Stone Wall Repairs (Cemetery- Town Hall)	\$5,000	\$0
Taylor Point Improvements	\$5,000	\$0
Transfer Station Improvements	\$5,000	\$5,000
Trash Compactor	\$100,000	\$0
Equipment Acquisition	\$20,000	\$0

**TOWN OF JAMESTOWN  
CAPITAL IMPROVEMENT FUND FY2017-2018**

	<b>Department Head</b>	<b>Administrator</b>
<b>LIBRARY</b>		
Painting - Interior	\$10,000	\$10,000
HVAC System Improvements/Reserve	\$25,000	\$25,000
Office Furnishings	\$10,000	\$10,000
Electrical/Lighting/Energy Improvements	\$10,000	\$10,000
<b>PARKS AND RECREATION</b>		
Eldred Avenue Fields	\$50,000	\$0
Mackerel Cove Beach	\$10,000	\$0
Playground Reserve	\$10,000	\$0
Skateboard Park	\$5,000	\$0
Public ROW Management	\$5,000	\$5,000
Community Center - 41 Conanicus Ave	\$10,000	\$0
Vehicle Replacement Program	\$15,000	\$15,000
Equipment Purchase/ Replacement/Attachments	\$50,000	\$50,000
Senior Center Facility Improvements	\$34,000	\$15,000
<b>TOTAL CAPITAL IMPROVEMENT PROGRAM</b>	<b>\$1,485,000</b>	<b>\$1,124,000</b>

**TOWN COUNCIL MEETING**  
**April 3, 2017**

**I. ROLL CALL**

Town Council Members present:

Kristine S. Trocki, President  
Michael G. White, Vice President  
Blake A. Dickinson  
Mary E. Meagher  
Eugene B. Mihaly

Also in attendance:

Andrew E. Nota, Town Administrator  
Christina D. Collins, Finance Director  
Lisa R. Bryer, Town Planner  
Michael C. Gray, Public Works Director  
Edward A. Mello, Police Chief  
Andrew J. Wade, Parks and Recreation Director  
Peter D. Ruggiero, Town Solicitor  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 7:06 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

**III. TOWN COUNCIL SITTING AS THE BOARD OF  
WATER AND SEWER COMMISSIONERS**

None.

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, RESOLUTIONS  
AND PROCLAMATIONS**

- A) Proclamation
  - 1) No. 2017-08: Declaring Friday, April 28, 2017 “Arbor Day” in Jamestown; review and discussion and/or potential action and/or vote

President Trocki read the Proclamation.

**A motion was made by Councilor Mihaly with second by Councilor Meagher to adopt Resolution No. 2017-08. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

## V. PUBLIC HEARINGS, LICENSES AND PERMITS

- A) One Day Event/Entertainment License Application; review and discussion and/or potential action and/or vote
- 1) Applicant: Payton Elizabeth Watson Memorial Foundation  
Event: Payton's Pace 5K Run/Walk  
Date: May 21, 2017  
Location: Fort Getty, Pavilion, and Streets of Jamestown
    - a) Request for Waiver of Pavilion Rental Fee

**A motion was made by Councilor Meagher with second by Vice President White to grant the application for Payton's Pace and waive the Pavilion rental fee. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- 2) Applicant: Quononoquott Garden Club  
Event: Annual Plant Sale  
Date: May 20, 2017  
Location: Ft. Getty Pavilion
  - a) Request for Waiver of Pavilion Rental Fee

**A motion was made by Councilor Dickinson with second by Councilor Meagher to approve the application for Quononoquott Garden Club and waive the Pavilion rental fee. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

## VI. OPEN FORUM

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

A) Scheduled to address.  
None.

B) Non-Scheduled to address.  
Gary Girard of Seaside Drive referenced and read the letter of the Taxpayers Association of Jamestown regarding the 2017-2018 budget. He commented on the completeness of the budget document and the outstanding job done by the Town Administrator in its preparation. He asked the Council to review the 2.3% budget increase that exceeds the 1.5% rate of inflation for 2016.

Gayen Thompson of Grinnell Street thanked the Council, Administration, Recreation Department and Senior Center staff for a wonderful year. She noted program expansion and increased attendance for activities and meals. With the new level of enthusiasm, the noise level has also increased. She asked the Council to install acoustic tiles sooner in the renovation project to lower the current noise level.

## VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Andrew E. Nota
- 1) Town Administrator's Quarterly Report - Local Project Initiatives and Town Department Updates

President Trocki thanked Mr. Nota for the very thorough quarterly report and recommends the public view it on the Town website to see what is going on in town and what our Town departments are doing. Council members agreed.

Town Administrator Nota highlighted ongoing projects and initiatives including:

- Fort Getty Facility rehabilitation/replacement
- Mackerel Cove portable restroom and equipment storage pavilion (work performed by town staff)
- East Ferry Parking area restoration
- Playground Restoration project and parking
- Lawn Avenue Recreation project
- Target Shooting public hearing – April 10, 2017 – comments & communications to be listed on agenda
- Solar Array Project discussions
- Golf Course facility
- Transfer Station replanting
- Grant Applications
  - RI Foundation grant – Lyme Disease education and prevention (\$5,500)
  - RI Commerce Corp. Main infrastructure grant – planned improvements at East Ferry (50% total project costs estimated at \$300,000)
  - RIDEM small grant for Playground Renovations (\$100,000 – awarded)
  - RIDEM large grant for rehabilitation of Lawn Avenue recreational complex ( \$400,000 – awarded)
- Budget Development process – FY 2017-2018 operating, capital and school budgets – budget adoption April 17<sup>th</sup>
- Transfer Station buildings and grounds – repairs/restoration of building exterior, landscape plan, & entryway (majority of funding from private sources; work performed by town staff)
- Fiber Cabling project – Fire Department to Police Department to Highway & Wastewater; possible tie-in to RITBA facility
- Public ROW Review & CRMC Maintenance Assents
- RI Commerce Corp “LEAN” professional development training for town staff – funding by RI Commerce Corp. (includes business licensing)
- Police Department – 3 patrol officer vacancies, accreditation mock assessment underway, union negotiations commencing
- Harbor Division – West Ferry pilings replacement & Harbormaster preparation for new season

- Fire Department – station renovation & expansion project, pumper truck & rescue delivered
- Tax Assessment Department – appeal hearings completed
- Planning Department – Sustainability Program Phase 1 completed, affordable housing opportunities under review, RI Foundation Centennial Grant/Native American memorial and signage ongoing & Safe Routes to School Grant plans review ongoing
- Public Works Department – seasonal maintenance including catch basin cleaning, grading, street sweeping, tree removals, Mackerel Cove pavilion, Transfer Station, Water Treatment plant, hydrant flushing, collection system piping, & annual reporting to RIDEM and EPA
- Library – program collaboration with Senior Center and Parks & Recreation, Summer Reading Program, and potential Library renovations
- Parks and Recreation – Spring Programs begin, Summer Program planning, seasonal work applications being accepted, online registration staff training, Playground Renovation Committee meeting weekly, Teen Center/Police Department Dodgeball Tournament, Lawn Avenue project, outdoor athletic field preparation, baseball/softball opening day April 29, Fort Getty seasonal preparations, support for Taylor Point Restoration, Earth Day cleanup & Recreation Center 75<sup>th</sup> Anniversary Celebration

Council members comment on the completeness of the report and the fine projects and work underway by Town departments. The public was urged to view the full report on the town website.

B) Tax Assessment Board of Review Annual Report for FY 2017  
 Town Administrator Nota reviewed the report containing appeals (13), assessment reductions (7), assessments unchanged (6), assessment reductions granted (\$382,200), and total abatements issued (\$2,157.01).

Discussion ensued of upcoming sessions with Town departments at the second meeting of the month.

## **VIII. UNFINISHED BUSINESS**

- A) Golf Course presentation and update: Public Works Director Michael Gray and Town Planner Lisa Bryer; review and discussion and/or potential action and/or vote

Public Works Director Gray and Town Planner Bryer gave a synopsis of events to date for the golf course project and the plans developed by Architect Bill Burgin (in attendance). The Construction Cost Summary prepared by Farrar & Associates based on architect Burgin's conceptual drawings was referenced, including its completeness and detail. Mr. Gray praised the professionalism of Farrar & Associates and the accuracy of their work.

Mr. Gray gave a PowerPoint presentation and overview of the project to date, including



the January 17, 2017 presentation. The drawings show existing clubhouse, existing golf course, parking, location for a new facility, golf course storage, 1<sup>st</sup> tee, maintenance shed, and open space. The proposed building program is based on what currently exists. The Council supported the construction of a new clubhouse. Golf Course support space is 1,900 square feet, porches and decks 1,800 square feet, golf cart storage 2,500 square feet, for Total Golf Support of 6,200 square feet. Community/shared space was reviewed, including multipurpose area, catering kitchen, circulation and storage for a total of 1,650 square feet, community porches/decks of 1,200 square feet for total community space of 2,850 square feet. Total finished space is 3,550 square feet, total porches/decks/terrace area 3,000 square feet, and golf cart storage/event space 2,500 square feet for Total Clubhouse and Community Space of 9,050 square feet. Mr. Gray detailed the proposed spaces and uses for the operator, proposed activities, storage, and community/shared space. Based on the square footage footprint we were looking at a \$2 million base building. The annual golf course lease of \$175,000 covers the annual debt service of \$145,000 for the base building.

Conceptual drawings/plans were further reviewed, including views from various directions and elevations depicting the clubhouse, roofline, parking area, gazebo, golf cart storage, decks, grade, golf course, walkout, lounge area, shared public space, 1<sup>st</sup> tee, cooking area, and outdoor seating. The minimum program footprint for the base building is displayed as B without a walkout, deck, or covered golf court storage, as this could not meet the \$2 million. The golf cart storage would exist but not covered. Councilor Dickinson questioned why the common area wasn't removed to meet the target \$2 million cost. Councilor Meagher noted a future golf course tenant may wish to have more than a 40 seat restaurant. Removed is the basement common area, elaborate cart storage, and the building is pushed down so that it is more at grade. This is a bare bones facility that focuses on the golf course operation.

Mr. Gray commented on the estimate and alternates:

Base Building at grade (including 3% contingency)	\$1,910,725
Alternate 1 Gazebo and Chimney	\$ 109,140
Alternate 2 Cart Storage Structure	\$ 225,556
Alternate 3 Walk-out Basement & Deck	\$ 499,064
Alternate 4 Second Floor	\$ 772,912

Lengthy explanation and discussion ensued. It was noted Alternate 3 cannot be added later due to the structural requirements. Town Administrator Nota explained the debt service of \$180,000 annually needed for a \$2.5 million project, and the \$190,000 for the Golf Course in the capital program. Council discussion continued whether to build what is desired or what is in the original price range, the basement offers flexibility for the future and is money well spent, and golf court storage is needed. Public Works Director Gray commented the design is not extravagant and meets the needs of today. Discussion ensued of holding off finishing certain areas and what could be left undone and/or done in house to produce a building for the future. Discussion ensued of the cost for an unfinished second floor, finishing the kitchen area, and making the first floor complete.

President Trocki thanked Mr. Gray for the realistic figures. We have the opportunity to do the project right and need time to digest the presentation and the 54 page detailed project cost analysis. Mr. Nota stated next steps involve continuing this discussion to the April 17<sup>th</sup> or May 1<sup>st</sup> meeting, and an FTM vote.

Councilor Dickinson would like to see us develop the space properly; don't rush to meet the FTM deadline, as we need time to properly present it to the voters for this to pass. Town Administrator Nota reviewed options. Public Works Director Gray stated the analysis gives us confidence the costs for the new building would be supported by the lease. President Trocki commented we will continue this to the April 17<sup>th</sup> agenda.

Donald Richardson of Davis Street asked if the voters of Jamestown will have a chance to vote on this. He was informed they will. He also asked if the cost of maintenance-free siding could be determined, as the prior facility was not maintained properly.

Councilor Meagher stated the Town of Jamestown is much better at maintaining facilities, especially under Public Works Director Gray's tenure. The Golf Course building (built in 1902) was already suffering at the time it was purchased.

Mr. Richardson commented on European buildings with quality materials that last for thousands of years. Council members agreed, and that would be wonderful.

Derrick Blackman of Lincoln Street asked if there would be a transcript of this meeting available. Mr. Blackman was informed the video of this meeting will be on the town website and there will be Minutes of the meeting. Town Administration can provide a copy of this evening's presentation.

- B) Upcoming Meetings and Sessions – dates and times; review and discussion and/or potential action and/or vote

Town Administrator Nota referenced the Budget Review Work Session scheduled for Thursday, April 6<sup>th</sup> at 6:00 p.m., the tentative session on April 13<sup>th</sup> that may not be necessary, the target shooting ordinance public hearings on April 10<sup>th</sup> at 7:00 p.m., and budget adoption at the regular meeting on April 17<sup>th</sup> at 6:00 p.m.

## **IX. NEW BUSINESS**

- A) Conservation Commission request to the Town Council to convene a Technical Review Committee of volunteers to address growing concerns for water resources on the Island; review and discussion and/or potential action and/or vote

President Trocki referenced the Communication on the March 20<sup>th</sup> meeting agenda placed on this evening's agenda. Ann Kuhn Hines of Narragansett Avenue, Conservation Commission Member, noted the Water Resources Protection Committee formed in 1999 and active for 10 years and reconvened in 2012 focused on Jamestown shores lots, groundwater issues, and water protection issues for the whole Island, focusing on

education and grants. Discussion ensued of how this committee would differ from the original committee, its proposed Committee Charge, and its important works in the past, and whether this could be an extension of the original committee. Ms. Kuhn Hines was asked to coordinate with the Town Administrator and Conservation Chair Maureen Coleman to determine the Committee Charge and function and come back to the Council at a future meeting.

- B) 2017 Vending RFP Results
  - 1) Award of Seasonal Vending Permit:
    - a) At Mackerel Cove to: Del's Lemonade & Refreshments, Inc. of Cranston, RI for the amount of \$3,250.00 as bid as recommended by Parks and Recreation Director Andrew Wade; review and discussion and or potential action and/or vote
    - b) At East Ferry to: Del's Lemonade & Refreshments, Inc. of Cranston, RI for the amount of \$3,350.00 as bid as recommended by Parks and Recreation Director Andrew Wade; review and discussion and/or potential action and/or vote

Town Administrator Nota reviewed the RFP results and process to date. The Fort Getty location had no bidders. Past Peddler licenses and RFP results were reviewed. The Del's truck traditionally located at Mackerel Cove would remain the same, and proposed for East Ferry is a Del's cart with umbrella on the grassy area.

Parks and Recreation Director Wade gave a synopsis of events leading up to the decision to explore other opportunities including the RFP process for Mackerel Cove, East Ferry and Fort Getty. The same two bidders bid Mackerel Cove and East Ferry - Del's Lemonade and Johnny Angel's Clam Shack. Discussion ensued of the East Ferry location and proposal, which would differ from past operations. Discussion ensued of potential impact on local businesses and the options before Council.

President Trocki and Councilor Meagher commented on the initiative to provide a service to the public and increasing revenues. Councilor Dickinson commented on potential disruption with a cart at the East Ferry location and ongoing parking issues. Councilor Mihaly and Vice President White wondered if the proposed Del's cart would have enough product for an entire day, parking issues at East Ferry, and this would be an experiment for one season.

Mike Ridge of Spinnaker's addressed the Council, recommended they not offer any vending permits at East Ferry, and noted concerns forwarded to Town Administration when the RFP went out. He chose not to submit a proposal and didn't use his mobile permit for some time. He expressed concern for parking issues at East Ferry, the potential loss of a parking space to the successful bidder, and the bid should be awarded to something complimentary to current downtown businesses, such as a vegetable farm stand. Mr. Ridge noted rent, taxes and fees paid by brick and mortar businesses compared

to a stand, concern for the green space at East Ferry, and Mackerel Cove is a better location for Del's.

Councilor Dickinson commented on drawing people into town and supporting existing businesses during the winter season.

Mr. Nota stated this will not affect special events, as Del's would be there until 5:00 p.m. No East Ferry parking space would be allocated for the vendor, who would park behind the Recreation Center.

**A motion was made by Councilor Meagher with second by Vice President White to approve the vendor for Mackerel Cove. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

President Trocki would like to see more thought and more creative ideas to make this happen and would like to table Agenda Item No. IX. B) 1) b). Discussion ensued of whether this would raise the level of business activity or compete with local businesses. This agenda item is continued to the April 17<sup>th</sup> Town Council Meeting agenda.

## **X. ORDINANCES AND APPOINTMENTS AND VACANCIES**

- A) Jamestown Tree Preservation and Protection Committee (One vacancy with a three-year term ending date of December 31, 2019); duly advertised; no applicants

There are no applicants, citizens are urged to apply, and advertising of the vacancy will continue.

## **XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

**A motion was made by Councilor Meagher with second by Vice President White to approve and accept the Consent Agenda. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Consent Agenda approved consists of the following:

- A) Adoption of Council Minutes
  - 1) March 20, 2017 (regular meeting)
  - 2) March 21, 2017 (budget work session)
  - 3) March 23, 2017 (budget work session)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Traffic Committee (02/23/2017)
  - 2) Jamestown Zoning Board of Review (01/24/2017)
- C) One Day Event/Entertainment License Applications

- 1) Applicant: Joyce Solomon  
Event: Diane and Harve Wedding  
Date: June 17, 2017  
Location: Ft. Getty Pavilion
  - 2) Applicant: Jamestown Baseball Association  
Event: Opening Day Parade  
Date: April 29, 2017  
Location: Recreation Center/Narragansett Avenue/Lawn Avenue/Baseball Field
  - 3) Applicant: Peyton Fowler  
Event: Fowler-Hoffman Rehearsal Dinner  
Date: July 21, 2017  
Location: Ft. Getty Pavilion
  - 4) Applicant: Deborah Younce  
Event: Younce-Primiano Wedding  
Date: June 4, 2017  
Location: Ft. Getty Pavilion
  - 5) Applicant: Amanda Gajewski  
Event: Hunter-Gajewski Wedding  
Date: August 11, 2017  
Location: Ft. Getty Pavilion
  - 6) Applicant: Suzan Birt & Bruce Miller  
Event: Miller Wedding  
Date: June 3, 2017  
Location: Ft. Getty Pavilion
- D) Marine Vessel Beverage License – **Class G** – Renewal
- 1) Conanicut Marine Services  
dba: MV The Jamestown  
Location: East Ferry Wharf
  - 2) Conanicut Marine Services, Inc.  
dba: MV The Katherine  
Location: East Ferry Wharf
- E) Victualing License Application Renewal
- 1) The Island Scoop dba: The Island Scoop  
Address: 79 North Road

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

Items A) 1), B) 1) and A) 6) are removed from the Consent Agenda for discussion.

**A motion was made by Councilor Meagher with second by Vice President White to accept the Communications and Resolutions except for A) 1), B) 1), and A) 6). President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Communications, Petitions and Proclamations accepted consists of the following:

- A) Communications; review and discussion and/or potential action and/or vote
  - 2) Letter of Cynthia Long thanking the Council for their support of House Bill 5515 and adopting Resolution No. 2017-05
  - 3) Email of Earth Day Network President Kathleen Rogers and Board Chair Emeritus Denis Hayes requesting Jamestown host an environmental education roundtable event or adopt a Proclamation for Earth Day 2017
  - 4) Letter of RIDEM Division of Forest Environment and the Arbor Day Foundation congratulating Jamestown for again qualifying as a Tree City USA Community
  - 5) Letter of the Housing Network of RI Board of Directors announcing that the Town of Jamestown is a *2017 Housing Innovation Award* recipient and will be honored at the 25<sup>th</sup> Anniversary Annual Meeting on May 15<sup>th</sup>
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns; review and discussion and/or potential action and/or vote
  - 2) Resolution of the Town of Charlestown Relative to the Regulation of Earth Removal, Extraction, Processing and Blasting
  - 3) Resolution of the Town of Charlestown in Support of Inadequacies of the Low and Moderate Income Housing Act as Identified by the Town of Glocester, RI and forwarded to the RI Legislative LMIH Study Commission
- A) Communications
  - 1) Letter of Jamestown Traffic Committee regarding the request of William Munger to the Traffic Committee to allow Low Speed Vehicles on Town roads where the speed limit is 35 mph or less
    - a) Sample Ordinance from North Carolina
- B) Resolutions and Proclamations
  - 1) Resolution of the Town of Charlestown in Support of Governor Raimondo's Rhode Island's Promise Program
- A) Communications
  - 6) Letter of the ACLU providing a model "Municipal Immigrant protection Ordinance for RI Cities and Towns"

Councilor Dickinson requested A) 1) be placed on a future agenda, preferably June 19th, re: golf carts on town roads, as heard before the Traffic Committee. Councilor Meagher reported this would require approval by the State Traffic Commission.

Councilor Meagher would like the Resolution for college tuition support on the next agenda.

Councilor Mihaly believes this is a complex document that deserves future study on a Council agenda.

**XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) FY 2018 Budget Adoption
- B) Calendar for Board/Commission/Committee Sessions
- C) Affordable Housing Committee Session
- D) Tick Task Force: Development and Adoption of Committee Charge and Establishing Term Ending dates for Members
- E) Traffic Committee: Amending of Committee Charge and Establishing Terms and Term Ending dates for Members

Town Administrator Nota will prepare a proposed calendar for Board/Commission/Committee sessions with the Town Council (quarterly). The Affordable Housing Committee requested to appear before Council on April 17<sup>th</sup> and requests to delay that session. Councilor Meagher noted the Traffic Committee does not have terms limits and they should be established, with discussion in May or June. Councilor Mihaly noted the Tick Task Force is restructuring and the Committee Charge and term limits should be on a May or June agenda.

**XIV. EXECUTIVE SESSION**

None.

**XIV. ADJOURNMENT**

**A motion was made by Councilor Meagher with second by Vice President White to adjourn. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Jamestown Town Council adjourned the regular meeting at 9:06 p.m.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Finance Director  
                  Town Solicitor





# Minutes

## JAMESTOWN PHILOMENIAN LIBRARY Board of Trustees Meeting Wednesday February 1, 2017

The mission of the Jamestown Philomenian Library is to anticipate the needs of our island community and provide for people of all ages, relevant and appropriate library materials, services and centers for meeting and learning. The library seeks to educate, inform, entertain and enlighten through traditional and new technologies.

**A. Call to order:** Board Chair Sanborn called the meeting to order at 5:00 p.m. In attendance were: Peter Carson, Donna Fogarty, Paul Housberg, Christian Infantolino, Marianne Kirby, Mary Lou Sanborn, Chris Walsh

**B. Report of the Chair:** Set meeting schedule for 2017. Discussion to move to Monday meetings, however second Tuesday of the month more convenient for most. Next meeting March 14.

**C. Consent Agenda:** A motion was made by board member Housberg, seconded by board member Carson to accept the Consent Agenda as presented. The motion passed unanimously.

**D. Friends of the Library Report:** Library Director Donna Fogarty reported the January meeting was uneventful and the Friends are seeking nominations for their board.

### **E. Unfinished Business:**

#### **1. Board of Trustees sub-committees update:**

i. Finance/Budget: Board Member Carson reported that a 503(c) has been filled for The JPL Foundation. Bylaws were reviewed and board will begin to seek other members.

ii. Policy: Donna Fogarty presented the Supervision of Unattended Children policy. She indicated it was a staff developed document. Board member Housberg made a motion to accept the Supervision of

Unattended Children policy, seconded by board member Carson. The motion passed unanimously.

iii. Facilities: No report.

## **2. Library Renovation Project**

a.

### **a. Project outline**

January meeting for subcommittee of Donna Fogarty, Chris Walsh, Peter Carson and Mary Meagher for new timeframe did not occur. Board member Walsh spoke to Karen Mellor of OLIS and she indicated it should not be a problem to revise the timeline. OLIS has the letter of intent and it will require Board to determine the calendar. They would like to be informed with progress (schematics, etc). Mary Lou Sanborn will ask Mohamed Farzan to send along schematics to Karen Mellor. Kathryn Taylor, OLIS consultant, was to send along revision of building program is currently delayed.

### **b. Building Committee:**

Board member Housberg reported continued discussion on details of plans (roof line, finish basement in new section) are all very promising. A discussion took place among board members to determine cost based on latest design as a need for a target amount for fundraising and build support with town council and community while keeping an eye on grant dates and other opportunities. Board member Housberg to speak to Mohamed Farzan to present to LBOT for March meeting schematics and cost for design. LBOT will then meet with town counsel to update them.

### **c. Fundraising/Capital Campaign Committee:**

Board member Sanborn spoke with Jamestown Art Center who reported that for their fundraising grant writers and fundraisers were helpful. Board member Walsh to head up capital campaign and will try to reach out to community members who have expertise in nonprofit fundraising. It was discussed to defer public relation campaign until the Capital Campaign Committee is established.

**3. Board Process Review:** It was noted that without use of timer moved along at reasonable pace.

**4. Playground Renovation Committee:** Committee not yet determined.

**5. Jamestown Philomenian Library Foundation:** Board member Carson reported that the foundation has been recorded and applied with tax ID number. A checking and savings account have been opened at Bank of Newport with recent donations and a P.O. Box established. JPL Foundation will be on library website for donations. Foundation looking to add more people to be on board. Additionally, documents for foundation to be secured in library, By Laws have been drafted and thank you letters to be sent to donors.

**6. Memorandum of Understanding:** Email from Town Administrator Andy Nota suggesting that the meeting to discuss the MOU with town council would not be appropriate for executive session. It was noted that original discussion was in executive session therefore should continue in executive session. Board chair Sanborn asked Rusty Sallee to have a conversation with town attorney Peter Ruggerio regarding steps forward.

**F. New Business:**

1. **LBOT Sub-Committees:** no report

2. **2017- 2018 Proposed Operational and CIP Budgets:**

Board chair Sanborn and Donna Fogarty meet with town to review operational budget. Fogarty submitted to Board Operational Budget to review. A motion was made by Board member Kirby to accept the 2017 - 2018 Operational Budget, seconded by board member Walsh. The motion passed unanimously.

Board chair Sanborn presented Capital Improvement Plan Budget. Outstanding items on budget included: sidewalk lighting, parking lighting, website upgrade, air quality study. Current additions to CIP include: HVAC, sidewalk, electrical and lighting. Board chair Sanborn suggested hiring a lighting consultant to review current status of meeting room lighting, sidewalk, and parking area lighting. A motion was made by board member Carson to approve the 2017 - 2018 Capital Improvement Budget, seconded by board member Housberg. The motion passed unanimously.

**G. Future Agenda Items:**

1. Letter to Town Council regarding LBOT vacancies

2. Evaluation of Library Director Policy

**H. Public Comment:** none

**I. Adjournment and date of next meeting:** A motion was made by board member Carson, seconded by board member Housberg to adjourn. The motion passed unanimously. The meeting was adjourned at 6:28 p.m. Next meeting March 14, 2017.

Respectfully Submitted,

Marianne Kirby  
Secretary

**Library Renovation Building Committee**  
**Meeting Minutes**  
**January 30, 2017**

**Call to order: roll call:** Building Committee chair, Paul Housberg, called the meeting to order at 5:01PM. In attendance were: Lisa Bryer, Jennifer Cloud, Jack Evans, Mohamad Farzan, Bob Flath, Donna Fogarty, Paul Housberg, Duncan Pendlebury, Mary Lou Sanborn

**Approval of January 18, 2017 Meeting Minutes:** A motion was made by committee member Flath, seconded by committee chair Housberg to accept the minutes as presented. The motion passed unanimously.

**Review of design development and project costs:** Architects Mohamad Farzan and Jack Evans reviewed the preliminary schematic design based on the suggested revisions made at the January 18<sup>th</sup> meeting. A review of the ZPC parking requirements were made. Currently there are 32 parking spaces available. Based on the renovation, 37 would be required based on occupancy of the auditorium and meeting rooms. This number will have to be verified by ZPC.

A newly developed site plan has been completed at the request of the town. Mohamad will contact Mike Gray, director of DPW, for details of the plan.

The current basement and new basement were discussed. It was determined the current basement once the mechanics are removed and area renovated should meet the program requirements. Typically one larger area on one level is more efficient than two smaller areas on two levels. Project costs should include with and without a new basement area.

Unless otherwise determined by the library staff, the bathrooms should remain as located in the preliminary schematic design.

Flat roof concerns were addressed including snow load and drainage of water.

Discussion took place regarding the brick to be used for the outside of the building....new or salvaged? This will be determined at a later date.

Project costs were discussed. A project cost needs to be determined before a budget can be set.

Reimbursement from OLIS needs to be verified as well as OLIS project exclusions. Mary Lou Sanborn will verify with OLIS and report info to LBOT and Building Committee. It was decided that a project cost will be determined at the next Building Committee meeting so the next steps of the project can be decided.

**Narragansett Tribe artifacts:** It was confirmed by Town Planner, Lisa Bryer, the Narragansett Tribe still intended to intern the artifacts on the property outside of the library. The LBOT will write a letter to the Narragansett Tribe to provide them with an update of the project and to let them know that no provisions to retain the artifacts inside the renovated building have been made.

**Presentation of preliminary schematic design in Public Forum:** It was discussed and decided that a Public Forum will not be held until the LBOT reviews the current preliminary schematic design and project costs.

**Schedule future meetings:** The next Building Committee meeting will be held on Tuesday, February 7<sup>th</sup> at 5:00PM.

**Public Comment:** None

**Adjournment:** A motion was made by committee chair Housberg, seconded by committee member Cloud to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 6:37PM

Respectfully submitted,  
Mary Lou Sanborn



State of Rhode Island and Providence Plantations  
**Coastal Resources Management Council**  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 116  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-3767

## **APRIL 2017 CALENDAR**

(\*Corrected 04-05-2017)

- Tuesday, April 11**                    **Semimonthly Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**6:00 p.m.**
- Tuesday, April 18**                    **Policy and Planning Subcommittee Meeting.** CRMC Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.  
**8:30 a.m.**
- Tuesday, April 18**                    **Shoreline Change (Beach) SAMP Subcommittee Meeting.** CRMC Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.  
**10:00 a.m.**
- \*Tuesday, April 25**                    **ROW Subcommittee Meeting.** Administration Building, \*Conference Rooms B & C, One Capitol Hill, Providence, RI.  
**5:45 p.m.**
- \*Tuesday, April 25**                    **Semimonthly Meeting.** Administration Building, \*Conference Rooms B & C, One Capitol Hill, Providence, RI.  
**6:00 p.m.**
- Friday, April 28**                    **Administrative Fine Hearings.** CRMC Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.  
**9:30 a.m.**

*Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.*





Town of Jamestown as an abutter.

Town Property: Plat 4, Lot 12.

TOWN OF JAMESTOWN  
ZONING BOARD OF REVIEW  
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING April 25, 2017, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT **7:00** P.M. UPON THE FOLLOWING:

Application of Roland R. Reed, whose property is located at 40 Reservoir Cir., and further identified as Assessor's Plat 4, Lot 76 for a variance from Article 6, Section 82-606, & Article 3, Sec. 82-302, Table 3-2. To construct a 26' x 30' deck with a front setback of 21.5' where 40' is required, and a rear setback of 33' where 40' is required. Said property is located in a R-80 zone and contains 18,207 sq. ft.

BY ORDER OF THE ZONING BOARD OF REVIEW  
RICHARD BOREN, CHAIRMAN  
CHRIS COSTA, ZONING OFFICER

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.





**Town of Jamestown  
Tax Assessor**

**93 Narragansett Avenue  
Jamestown, RI 02835**

**Phone: 401-423-9802  
Email: kgray@jamestownri.net**

To: PRESIDENT, JAMESTOWN TOWN COUNCIL

From: JAMESTOWN TAX ASSESSOR

Subject: ABATEMENTS/ADDENDA OF TAXES FOR THE **APRIL 17, 2017** MEETING

**REAL PROPERTY/TANGIBLE ABATEMENTS TO 2016 TAX ROLL**

#02-0610-00 Berry, David E. & Mary E.	Plat 9, Lot 730 – Appeal to Tax Board – Land value reduced based on water towers	\$588.59
#02-1606-00 Bullock, Augustus G. et al	Plat 9, Lot 332 – Property transfer 3-20-17 to Account #18-0639-85	\$10,004.55
#04-0359-50M Demieri, Paul	Motor Vehicles – 2006 Honda # AQ 765 & 2008 Nissan #108195 – Soldier/Sailor Exemption	\$84.95
#11-0043-06 Kane, Braden B. Jr. & Donna L.	Plat 3, Lot 541 – Appeal to Tax Board – Adjusted depreciation based on deteriorating condition	\$533.68
#14-0393-61 Noble, Alice C. & Porter, William C.	Plat 3, Lot 516 – Property transfer 3-7-17 to Account #12-0793-48	\$5,992.54
#16-0913-45M Pitts, Usha	Motor Vehicle – 2011 Honda Reg. #308843 Soldier/Sailor Exemption	\$94.91
#22-0078-80 Verizon New England, Inc.	Tangible Property – Telecommunication company equipment should only be taxed by the state	\$643.50
#25-0029-00 Yoffa, Joseph & Monihan-Yoffa, Robin	Plat 9, Lot 832 – Property transfer 3-9-17 to Account #13-1896-00	\$5,800.80

**REAL PROPERTY/TANGIBLE ADDENDA TO 2016 TAX ROLL**

#12-0793-48 Loiselle, Dana	Plat 3, Lot 516 – Property transfer 3-7-17 from Account #14-0393-61	\$5,992.54
#13-1896-00 Monihan-Yoffa, Robin	Plat 9, Lot 832 – Property transfer 3-9-17 from Account #25-0029-00	\$5,800.80
#18-0639-85 Rockrest Group, LLC	Plat 9, Lot 332 – Property transfer 3-20-17 from Account #02-1606-00	\$10,004.55

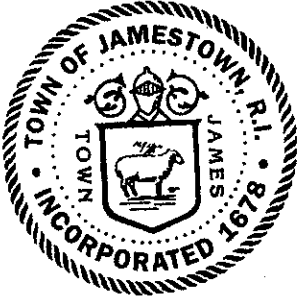
<b>TOTAL ABATEMENTS</b>	<b>\$23,743.52</b>
<b>TOTAL ADDENDA</b>	<b>\$21,797.89</b>

RESPECTFULLY SUBMITTED,

*Kenneth S. Gray*

KENNETH S. GRAY,  
TAX ASSESSOR





**Town of Jamestown**  
Finance Department  
Town Hall  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9809 Fax 401-423-7229  
Email: ccollins@jamestownri.net

**Christina D. Collins**  
Finance Director

### MEMORANDUM

**TO:** Andrew E. Nota, Town Administrator

**FROM:** Christina D. Collins, Finance Director

**DATE:** 4/13/2017

**SUBJECT:** Budget to Actual

Attached is the Budget to Actual reports for the Fiscal Year 2016/2017. The report contains the expenses that have been paid through March 31, 2017.

Please do not hesitate to contact me with any questions or concerns.



**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 1, 2016 - JUNE 30, 2017  
YTD Ending March 31, 2017**

<u>Account Number &amp; Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b>TOWN COUNCIL</b>					
70001101 Salaries (5)	13,175.00	3,450.00	9,725.00	3,450.00	73.81%
70001302 Fees & Supplies	1,250.00	0.00	155.57	1,094.43	12.45%
70001305 Advertising	1,500.00	0.00	405.75	1,094.25	27.05%
<b>70001 Town Council</b>	<b>15,925.00</b>	<b>3,450.00</b>	<b>10,286.32</b>	<b>5,638.68</b>	<b>64.59%</b>
<b>TOWN ADMINISTRATOR</b>					
70002101 Salary, Administrator	108,572.00	13,225.89	88,172.60	20,399.40	81.21%
70002102 Salary, Clerical w/longevity	63,002.00	6,970.53	50,834.29	12,167.71	80.69%
70002302 Fees, Supplies & Dues	2,400.00	66.86	3,309.02	-909.02	137.88%
70002303 Travel Expenses	12,000.00	750.00	8,137.96	3,862.04	67.82%
<b>70002 Town Administrator</b>	<b>185,974.00</b>	<b>21,013.28</b>	<b>150,453.87</b>	<b>35,520.13</b>	<b>80.90%</b>
<b>PROBATE COURT</b>					
70003101 Salary, Judge	5,081.00	603.81	4,025.40	1,055.60	79.22%
70003302 Fees, Supplies & Dues	1,700.00	480.26	1,108.97	591.03	65.23%
<b>70003 Probate Court</b>	<b>6,781.00</b>	<b>1,084.07</b>	<b>5,134.37</b>	<b>1,646.63</b>	<b>75.72%</b>
<b>ELECTION &amp; TOWN MEETINGS</b>					
70004101 Salaries, Canvassers (3 & Zalt.)	5,234.00	1,309.00	3,927.00	1,307.00	75.03%
70004102 Salary, Clerical	1,600.00	0.00	1,011.18	588.82	63.20%
70004103 Salaries, Moderator & Sergeant	1,450.00	323.68	971.04	478.96	66.97%
70004104 Election Supervisors	5,000.00	0.00	4,225.00	775.00	84.50%
70004302 Fees, Supplies & Dues	2,800.00	25.89	1,707.98	1,092.02	61.00%
70004305 Advertising & Printing	1,000.00	0.00	1,101.84	-101.84	110.18%
<b>70004 Election &amp; Town Meetings</b>	<b>17,084.00</b>	<b>1,658.57</b>	<b>12,944.04</b>	<b>4,139.96</b>	<b>75.77%</b>
<b>LEGAL</b>					
70050201 Professional Services	95,000.00	7,647.50	58,956.59	36,043.41	62.06%
<b>70005 Legal</b>	<b>95,000.00</b>	<b>6,500.00</b>	<b>58,956.59</b>	<b>36,043.41</b>	<b>62.06%</b>
<b>CLERK &amp; RECORDS</b>					
70060101 Salary, Town Clerk w/longevity	67,550.00	10,214.21	54,623.82	12,926.18	80.86%
70060102 Salary, Clerical (2) w/longevity	87,680.00	10,280.43	68,917.54	18,762.46	78.60%
70060302 Fees, Supplies & Dues	33,000.00	2,815.58	16,752.81	16,247.19	50.77%
70060305 Advertising & Printing	2,800.00	-120.00	941.62	1,858.38	33.63%
<b>70060 Clerk &amp; Records</b>	<b>191,030.00</b>	<b>23,190.22</b>	<b>141,235.79</b>	<b>49,794.21</b>	<b>73.93%</b>
<b>PLANNING</b>					
70070101 Salary, Town Planner w/longevity	77,545.00	8,510.19	63,741.33	13,803.67	82.20%
70070102 Salary, Clerical (.8) w/longevity	36,444.00	4,035.84	29,843.40	6,600.60	81.89%
70070201 Planning Commission	7,150.00	0.00	0.00	7,150.00	0.00%
70070302 Fees, Supplies & Dues	5,500.00	297.56	2,881.74	2,618.26	52.40%
70070305 Advertising	350.00	0.00	0.00	350.00	0.00%
<b>70070 Planning</b>	<b>126,989.00</b>	<b>12,843.59</b>	<b>96,466.47</b>	<b>30,522.53</b>	<b>75.96%</b>
<b>ZONING</b>					
70080101 Salaries, Zoning Board (10)	8,000.00	0.00	1,625.00	6,375.00	20.31%
70080302 Supplies	700.00	-1,569.47	-2,579.21	3,279.21	-368.46%
<b>70080 Zoning</b>	<b>8,700.00</b>	<b>-1,569.47</b>	<b>-954.21</b>	<b>9,654.21</b>	<b>-10.97%</b>
<b>PERSONNEL</b>					
70090900 Social Security Tax	291,485.00	29,832.00	240,105.74	51,379.26	82.37%
70090901 Blue Cross/Delta Dental	651,617.00	44,624.49	403,020.58	248,596.42	61.85%
70090902 Worker's Compensation	70,000.00	0.00	75,605.00	-5,605.00	108.01%
70090903 Retirement System	296,425.00	9,649.20	176,069.04	120,355.96	59.40%
70090906 Life Insurance	10,000.00	0.00	7,763.35	2,236.65	77.63%
70090907 General Liability Insurance	110,000.00	0.00	101,866.98	8,133.02	92.61%
70090910 Salary Study Adjustment	65,000.00	0.00	0.00	65,000.00	0.00%
70090920 Blue Cross - Police Retirees	134,024.00	9,843.99	90,489.76	43,534.24	67.52%
<b>70090 Personnel</b>	<b>1,628,551.00</b>	<b>93,949.68</b>	<b>1,094,920.45</b>	<b>533,630.55</b>	<b>67.23%</b>

**TOWN OF JAMESTOWN**  
**BUDGET VS. ACTUAL**  
**JULY 1, 2016 - JUNE 30, 2017**  
**YTD Ending March 31, 2017**

<u>Account Number</u> <u>&amp; Description</u>	<u>Annual</u> <u>Budget</u>	<u>PTD</u> <u>Expenses</u>	<u>YTD</u> <u>Expenses</u>	<u>Remaining</u> <u>\$</u>	<u>% of</u> <u>Budget</u>
<b>FINANCE OFFICE</b>					
70100100 Salary, Finance Director w/longevity	89,597.00	10,001.52	74,044.60	15,552.40	82.64%
70100101 Salary, Deputy Tax Collector w/longevity	64,989.00	7,206.72	48,731.84	16,257.16	74.98%
70100102 Consultant, Computer Technican	44,000.00	3,248.41	29,801.57	14,198.43	67.73%
70100201 Professional Services	19,000.00	2,378.35	17,517.67	1,482.33	92.20%
70100302 Fees, Supplies & Dues	21,500.00	-2,351.66	5,007.46	16,492.54	23.29%
70100305 Advertising & Printing	0.00	0.00	0.00	0.00	#DIV/0!
<b>70100 Finance</b>	<b>239,086.00</b>	<b>20,483.34</b>	<b>175,103.14</b>	<b>63,982.86</b>	<b>73.24%</b>
<b>TAX ASSESSOR</b>					
70110101 Salary, Assessor (.8) w/longevity	53,508.00	5,971.08	39,931.56	13,576.44	74.63%
70110102 Clerical (as needed)	2,500.00	1,206.00	1,206.00	1,294.00	48.24%
70110302 Fees, Supplies & Dues	12,750.00	74.91	12,281.20	468.80	96.32%
70110305 Advertising & Printing	1,122.00	76.56	731.54	390.46	65.20%
70110308 Field Inspections	2,500.00	2,500.00	2,500.00	0.00	100.00%
<b>70110 Tax Assessor</b>	<b>72,380.00</b>	<b>9,828.55</b>	<b>56,650.30</b>	<b>15,729.70</b>	<b>78.27%</b>
<b>AUDIT OF ACCOUNTS</b>					
70120201 Professional Services	22,000.00	0.00	22,200.00	-200.00	100.91%
<b>70120 Audit of Accounts</b>	<b>22,000.00</b>	<b>0.00</b>	<b>22,200.00</b>	<b>(200.00)</b>	<b>100.91%</b>
<b>POLICE PROTECTION</b>					
70310100 Salary, Police Chief	88,521.00	10,622.46	70,816.40	17,704.60	80.00%
70310101 Salaries, Police(13)/ Dispatch(4.5) /Support (.8 & 1 seasonal)	966,058.00	102,183.68	703,111.87	262,946.13	72.78%
70310102 Longevity, Officers/Dispatch	50,513.00	17,672.70	39,542.84	10,970.16	78.28%
70310103 Police Benefits	57,465.00	4,237.88	42,864.50	14,600.50	74.59%
70310104 Overtime & Sick Leave	165,000.00	24,754.46	182,538.99	-17,538.99	110.63%
70310105 Police Retirement	175,000.00	0.00	87,500.00	87,500.00	50.00%
70310302 Fees, Supplies & Dues	21,000.00	1,326.21	15,463.13	5,536.87	73.63%
70310303 Computer Maintenance	18,500.00	918.85	22,242.06	-3,742.06	120.23%
70310305 Advertising	0.00	0.00	0.00	0.00	#DIV/0!
70310307 Building Maintenance	5,000.00	2,607.51	6,028.94	-1,028.94	120.58%
70310308 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00%
70310309 Telephone	14,500.00	1,486.72	9,591.19	4,908.81	66.15%
70310310 Personal Equipment, Uniforms	8,000.00	135.60	3,982.75	4,017.25	49.78%
70310311 Maintenance Of Uniforms	32,150.00	23,850.00	23,850.00	8,300.00	74.18%
70310312 Ammunition & Supplies	4,000.00	1,588.69	1,588.69	2,411.31	39.72%
70310313 Maintenance, Police Cars	14,000.00	3,128.30	9,182.58	4,817.42	65.59%
70310314 Gas & Tires	35,000.00	1,627.07	13,892.22	21,107.78	39.69%
70310315 Training	20,000.00	0.00	5,621.73	14,378.27	28.11%
70310316 Police Incentive	0.00	0.00	0.00	0.00	#DIV/0!
70310317 Maintenance of Radio System	10,000.00	325.60	6,957.16	3,042.84	69.57%
70310318 Equipment	5,000.00	0.00	0.00	5,000.00	0.00%
<b>70310 Police Protection</b>	<b>1,697,904.00</b>	<b>196,465.73</b>	<b>1,252,972.05</b>	<b>444,931.95</b>	<b>73.80%</b>
<b>EMERGENCY MANAGEMENT AGENCY</b>					
70311302 Emergency Management Agency	5,000.00	0.00	4,247.46	752.54	84.95%
<b>70311 Emergency Management Agency</b>	<b>5,000.00</b>	<b>0.00</b>	<b>4,247.46</b>	<b>752.54</b>	<b>84.95%</b>



**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 1, 2016 - JUNE 30, 2017  
YTD Ending March 31, 2017**

<u>Account Number &amp; Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b><i>FIRE PROTECTION</i></b>					
70320100 Salary, Fire Chief	43,325.00	6,575.16	43,834.40	-509.40	101.18%
70320101 Salary, Dispatch/Maintenance w/longevity OT & Fill-in for Dispatch	0.00 0.00	0.00 0.00	288.34 0.00	-288.34 0.00	#DIV/0! #DIV/0!
70320102 Deputy Fire Chief Stipend (2)	2,000.00	0.00	0.00	2,000.00	0.00%
70320103 Salary, Fire Inspector	29,980.00	2,046.45	14,001.76	15,978.24	46.70%
70090900 FICA Fire Department	0.00	0.00	5,490.97	-5,490.97	#DIV/0!
70320104 Fire Incentive Program	70,000.00	0.00	0.00	70,000.00	0.00%
70320105 Maintenance Equipment Per Diem	20,000.00	2,600.00	3,880.00	16,120.00	19.40%
70320302 Fees, Supplies & Dues	5,000.00	963.79	4,749.10	250.90	94.98%
70320308 Insurance	55,000.00	9,031.00	37,079.75	17,920.25	67.42%
70320309 Telephone	8,800.00	827.23	6,424.60	2,375.40	73.01%
70320313 Apparatus & Truck Repair	30,000.00	650.93	8,796.73	21,203.27	29.32%
70320314 Gas, Tires & Oil	14,000.00	727.88	5,255.43	8,744.57	37.54%
70320315 Training	10,000.00	0.00	0.00	10,000.00	0.00%
70320319 Fuel Oil	13,000.00	863.84	3,355.52	9,644.48	25.81%
70320320 Maintenance	12,500.00	1,674.00	13,944.35	-1,444.35	111.55%
70320321 Electricity	12,000.00	8,643.04	13,603.52	-1,603.52	113.36%
70320322 Alarm & Radio	6,000.00	0.00	1,069.00	4,931.00	17.82%
70320323 Oxygen & Air Pack	4,500.00	653.51	5,438.32	-938.32	120.85%
70320324 Water	1,500.00	0.00	343.87	1,156.13	22.92%
70320325 Fire Equipment	14,500.00	300.25	11,709.58	2,790.42	80.76%
70320326 Fire Extinguisher Agents	2,400.00	0.00	657.00	1,743.00	27.38%
70320399 Subscriptions & Journal	500.00	0.00	435.05	64.95	87.01%
<b>70320 Fire Protection</b>	<b>355,005.00</b>	<b>35,557.08</b>	<b>180,357.29</b>	<b>174,647.71</b>	<b>50.80%</b>
<b><i>EMERGENCY MEDICAL SERVICES</i></b>					
70600101 Ambulance Incentive Program	80,000.00	0.00	0.00	80,000.00	0.00%
70600102 EMS Director	27,930.00	3,410.82	23,597.27	4,332.73	84.49%
70600103 JFD EMS Captain	0.00	0.00	0.00	0.00	#DIV/0!
70600xxx Medical Director Stipend	3,000.00	0.00	0.00	3,000.00	0.00%
70600104 ALS Per Diem (12 months)	175,200.00	20,160.00	133,940.00	41,260.00	76.45%
70600330 Ambulance Building	16,000.00	1,306.44	8,246.43	7,753.57	51.54%
70600332 Ambulance Personal Equipment/Uniforms	9,000.00	507.29	507.29	8,492.71	5.64%
70600333 Ambulance Medical	20,000.00	3,454.95	11,932.13	8,067.87	59.66%
70600334 Ambulance Office	5,000.00	588.29	3,388.83	1,611.17	67.78%
70600336 Ambulance Vehicles	11,000.00	839.42	4,173.91	6,826.09	37.94%
70600337 Ambulance Training	23,000.00	0.00	4,731.11	18,268.89	20.57%
70600455 Insurance on Ambulance	28,000.00	8,314.50	24,814.50	3,185.50	88.62%
<b>70600 EMS</b>	<b>398,130.00</b>	<b>38,581.71</b>	<b>215,331.47</b>	<b>182,798.53</b>	<b>54.09%</b>
<b><i>PROTECTIVE SERVICE</i></b>					
70330101 Salary, Building Inspector PT for New Position	64,564.00 0.00	7,673.16 0.00	51,154.40 0.00	13,409.60 0.00	79.23% #DIV/0!
70330102 Salary, Clerical (.5) w/longevity	25,014.00	2,698.84	21,600.77	3,413.23	86.35%
70330117 Salary, Electrical Inspector	10,000.00	833.33	7,499.97	2,500.03	75.00%
70330118 Salary, Plumbing Inspector	5,000.00	416.67	1,666.68	3,333.32	33.33%
70330119 Salary, Mechanical Inspector	5,000.00	416.67	1,666.68	3,333.32	33.33%
70330302 Fees, Supplies & Dues	4,500.00	20.40	3,658.97	841.03	81.31%
70330328 Hydrant Rental	165,000.00	0.00	0.00	165,000.00	0.00%
<b>70330 Protective Service</b>	<b>279,078.00</b>	<b>12,059.07</b>	<b>87,247.47</b>	<b>191,830.53</b>	<b>31.26%</b>
<b><i>ADMINISTRATION</i></b>					
70410101 Salary, Public Works Director (.5) w/longevity	50,357.00	5,457.27	36,381.82	13,975.18	72.25%
70410302 Fees, Supplies & Dues	1,200.00	28.61	49.50	1,150.50	4.13%
<b>70410 Administration</b>	<b>51,557.00</b>	<b>5,485.88</b>	<b>36,431.32</b>	<b>15,125.68</b>	<b>70.66%</b>
<b><i>ENGINEERING</i></b>					
70420101 Salary/Environ Services (.6)	36,273.00	4,635.00	30,859.51	5,413.49	85.08%
70420103 Intern	10,000.00	0.00	487.50	9,512.50	4.88%
70420302 Fees, Supplies & Dues	1,200.00	0.00	275.59	924.41	22.97%
<b>70420 Engineering</b>	<b>47,473.00</b>	<b>4,635.00</b>	<b>31,622.60</b>	<b>15,850.40</b>	<b>66.61%</b>

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 1, 2016 - JUNE 30, 2017  
YTD Ending March 31, 2017**

<u>Account Number &amp; Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b>HIGHWAY</b>					
70430100 Salary, Supervisor w/longevity	67,047.00	7,545.30	51,003.96	16,043.04	76.07%
70430101 Salaries (11) w/longevity	624,776.00	75,582.72	504,494.85	120,281.15	80.75%
70430308 Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00%
70430313 Upkeep of Equipment	80,000.00	8,291.95	56,830.97	23,169.03	71.04%
70430314 Engine Oil & Fuel	65,000.00	6,742.11	39,278.44	25,721.56	60.43%
70430330 Sand & Gravel	15,000.00	1,025.64	12,348.28	2,651.72	82.32%
70430331 Cold Patch	17,500.00	0.00	2,922.75	14,577.25	16.70%
70430333 Road Supplies/Street Signs	15,000.00	764.46	10,415.00	4,585.00	69.43%
70430334 Equipment Rental	3,000.00	0.00	0.00	3,000.00	0.00%
70430336 Clothing (contractual)	5,500.00	0.00	0.00	5,500.00	0.00%
70430399 Safety & Licensing	6,500.00	233.80	4,882.28	1,617.72	75.11%
<b>70430 Highway</b>	<b>913,843.00</b>	<b>100,185.98</b>	<b>696,696.53</b>	<b>217,146.47</b>	<b>76.24%</b>
<b>SNOW REMOVAL</b>					
70440336 Snow Removal (overtime)	28,000.00	1,258.78	15,891.77	12,108.23	56.76%
70440337 Equipment & Supplies	49,000.00	24,627.80	38,653.22	10,346.78	78.88%
<b>70440 Snow Removal</b>	<b>77,000.00</b>	<b>25,886.58</b>	<b>54,544.99</b>	<b>22,455.01</b>	<b>70.84%</b>
<b>WASTE REMOVAL</b>					
70450101 Salary, Operator w/longevity	55,607.00	10,630.82	35,024.03	20,582.97	62.98%
Sunday OT hours	6,335.00	0.00	0.00	6,335.00	0.00%
70450309 Telephone	600.00	3.13	275.27	324.73	45.88%
70450321 Electricity	1,300.00	146.38	668.86	631.14	51.45%
70450340 Maintenance & Testing	42,000.00	70.00	32,825.89	9,174.11	78.16%
70450341 Transfer Trucking & Recycling	310,000.00	22,716.79	203,337.22	106,662.78	65.59%
70450350 Hazardous Waste Recycling	500.00	0.00	0.00	500.00	0.00%
<b>70450 Waste Removal</b>	<b>416,342.00</b>	<b>33,567.12</b>	<b>272,131.27</b>	<b>144,210.73</b>	<b>65.36%</b>
<b>STREET LIGHTING</b>					
70460321 Electricity	81,000.00	5,463.26	45,813.73	35,186.27	56.56%
<b>70460 Street Lighting</b>	<b>81,000.00</b>	<b>5,463.26</b>	<b>45,813.73</b>	<b>35,186.27</b>	<b>56.56%</b>
<b>OTHER PUBLIC WORKS</b>					
70480342 Town Cemetery & Parade	2,100.00	0.00	353.44	1,746.56	16.83%
<b>70480 Other Public Works</b>	<b>2,100.00</b>	<b>0.00</b>	<b>353.44</b>	<b>1,746.56</b>	<b>16.83%</b>
<b>PUBLIC BUILDINGS</b>					
70490101 Service Contract Custodial	80,000.00	3,905.57	39,790.13	40,209.87	49.74%
70490302 Building/Cleaning Supplies	5,500.00	160.55	1,920.81	3,579.19	34.92%
70490309 Telephone & Alarms	15,000.00	1,459.66	11,609.85	3,390.15	77.40%
70490321 Electricity	58,000.00	3,482.72	31,741.42	26,258.58	54.73%
70490324 Water	10,000.00	73.95	3,841.82	6,158.18	38.42%
70490343 Heat	44,000.00	3,048.96	16,844.73	27,155.27	38.28%
70490344 Repairs & Maintenance	45,000.00	4,027.70	34,989.16	10,010.84	77.75%
70490375 Landscape	8,000.00	500.00	5,255.00	2,745.00	65.69%
<b>70490 Public Buildings</b>	<b>265,500.00</b>	<b>16,659.11</b>	<b>145,992.92</b>	<b>119,507.08</b>	<b>54.99%</b>
<b>TREE MANAGEMENT PROGRAM</b>					
70495101 Consultant	10,500.00	0.00	5,950.00	4,550.00	56.67%
70495302 Materials & Supplies	1,800.00	0.00	514.57	1,285.43	28.59%
70495360 Tree Pruning	15,000.00	1,063.92	7,470.59	7,529.41	49.80%
70495370 Purchase Of Trees	4,100.00	0.00	2,584.68	1,515.32	63.04%
<b>70495 Tree Management Program</b>	<b>31,400.00</b>	<b>1,063.92</b>	<b>16,519.84</b>	<b>14,880.16</b>	<b>52.61%</b>
<b>PUBLIC WELFARE</b>					
70500101 Salary, Welfare Director	0.00	0.00	0.00	0.00	#DIV/0!
<b>70500 Public Welfare</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>#DIV/0!</b>
<b>PUBLIC HEALTH</b>					
70600456 Visiting Nurse/Mental Health/ SC Hospice/ Substance Abuse	16,500.00	0.00	4,500.00	12,000.00	27.27%
<b>70600 Public Health</b>	<b>16,500.00</b>	<b>0.00</b>	<b>4,500.00</b>	<b>12,000.00</b>	<b>27.27%</b>
<b>ANIMAL CONTROL</b>					
70610xxx Animal Control Services/Shelter	5,000.00	0.00	0.00	5,000.00	0.00%
70610302 Fees, Supplies & Dues	0.00	0.00	5.35	-5.35	#DIV/0!
70610306 Tick Task Force	15,000.00	0.00	0.00	15,000.00	0.00%
<b>70610 Animal Control</b>	<b>20,000.00</b>	<b>0.00</b>	<b>5.35</b>	<b>19,994.65</b>	<b>0.03%</b>

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 1, 2016 - JUNE 30, 2017  
YTD Ending March 31, 2017**

<u>Account Number &amp; Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b>70650101</b> Salaries (3 PT)	46,540.00	5,308.27	33,233.62	13,306.38	71.41%
<b>70650302</b> Fees, Supplies & Dues	2,500.00	671.21	4,301.24	-1,801.24	172.05%
<b>70650309</b> Telephone & Alarms	1,850.00	285.89	2,182.39	-332.39	117.97%
<b>70650321</b> Electricity	5,500.00	537.21	3,457.32	2,042.68	62.86%
<b>70650324</b> Water	1,000.00	0.00	627.81	372.19	62.78%
<b>70650341</b> Trash Removal	325.00	56.00	278.00	47.00	85.54%
<b>70650343</b> Heat	5,400.00	1,071.75	2,790.15	2,609.85	51.67%
<b>70650344</b> Repairs & Maintenance	5,885.00	985.70	5,951.61	-66.61	101.13%
<b>70650380</b> Programs	3,000.00	564.00	2,384.49	615.51	79.48%
<b>70650 Senior Center Operations</b>	<b>72,000.00</b>	<b>9,480.03</b>	<b>55,206.63</b>	<b>16,793.37</b>	<b>76.68%</b>
<b>LIBRARY</b>					
<b>70700100</b> Salary, Librarian w/longevity	69,921.00	8,107.20	55,753.40	14,167.60	79.74%
<b>70700101</b> Salaries (2FT & 2@.875)w/longevity	152,803.00	19,964.39	124,139.12	28,663.88	81.24%
<b>70700102</b> Custodian	0.00	0.00	0.00	0.00	#DIV/0!
<b>70700302</b> Fees, Supplies & Dues	8,500.00	803.10	6,327.36	2,172.64	74.44%
<b>70700308</b> Insurance	12,850.00	0.00	12,850.00	0.00	100.00%
<b>70700309</b> Telephone	1,200.00	87.27	580.37	619.63	48.36%
<b>70700310</b> Equipment	500.00	0.00	528.37	-28.37	105.67%
<b>70700321</b> Electricity	23,000.00	781.03	12,951.26	10,048.74	56.31%
<b>70700343</b> Heat	18,500.00	1,319.73	6,091.80	12,408.20	32.93%
<b>70700344</b> Repairs & Maintenance	19,000.00	4,170.59	14,809.39	4,190.61	77.94%
<b>70700345</b> Information Technology	6,000.00	0.00	5,039.01	960.99	83.98%
<b>70700351</b> Books & Periodicals	30,000.00	1,782.19	18,678.44	11,321.56	62.26%
<b>70700352</b> Books - State Aid	87,375.00	11,832.48	72,309.05	15,065.95	82.76%
<b>70700 Library</b>	<b>429,649.00</b>	<b>48,847.98</b>	<b>330,057.57</b>	<b>99,591.43</b>	<b>76.82%</b>
<b>PARKS, BEACHES &amp; RECREATION</b>					
<b>70800101</b> Salary, Director	64,564.00	7,673.13	51,154.20	13,409.80	79.23%
<b>70800102</b> Salaries, Rec, Parks (3) w/longevity	124,564.00	14,921.84	101,484.63	23,079.37	81.47%
<b>70800103</b> Salary, Teen Center Coordinator	35,653.00	4,237.23	28,211.16	7,441.84	79.13%
<b>70800104</b> Salaries, Teen Center Support Staff	15,750.00	2,192.38	12,649.96	3,100.04	80.32%
<b>70800105</b> Salaries, Rec Seasonal Staff	132,221.00	1,269.00	123,678.10	8,542.90	93.54%
<b>70800302</b> Fees, Supplies & Dues	5,965.00	114.26	5,985.54	-20.54	100.34%
<b>70800305</b> Advertising & Printing	3,750.00	75.00	3,248.40	501.60	86.62%
<b>70800308</b> Insurance	7,117.00	0.00	7,117.00	0.00	100.00%
<b>70800309</b> Telephone	2,750.00	340.74	2,536.33	213.67	92.23%
<b>70800310</b> Equipment	4,500.00	79.99	1,649.07	2,850.93	36.65%
<b>70800314</b> Gas & Oil	14,000.00	511.62	5,201.79	8,798.21	37.16%
<b>70800321</b> Electricity & Field Lighting	29,000.00	83.17	15,895.81	13,104.19	54.81%
<b>70800322</b> Ft Getty Waste Water Removal	13,000.00	0.00	7,948.00	5,052.00	61.14%
<b>70800323</b> Shores Beach/Sanitary Facility	3,000.00	0.00	2,565.00	435.00	85.50%
<b>70800324</b> Water	14,000.00	15,504.59	15,504.59	-1,504.59	110.75%
<b>70800341</b> Trash Removal	10,000.00	238.00	5,850.96	4,149.04	58.51%
<b>70800344</b> Repairs, Maintenance & Improvements	26,000.00	9,695.69	18,211.53	7,788.47	70.04%
<b>70800382</b> Summer Programs	3,825.00	-1,155.00	3,900.00	-75.00	101.96%
<b>70800383</b> Winter Programs	1,200.00	0.00	945.18	254.82	78.77%
<b>70800 Parks, Beaches &amp; Recreation</b>	<b>510,859.00</b>	<b>55,781.64</b>	<b>413,737.25</b>	<b>97,121.75</b>	<b>80.99%</b>
<b>70801381</b> Special Activities	0.00	-45.00	-1,731.95	-1,731.95	
<b>70801384</b> Exercise	0.00	370.00	-5,784.00	-5,784.00	
<b>70801386</b> Flag Football S/F	0.00	0.00	139.77	139.77	
<b>70801388</b> Basketball S/F	0.00	0.00	177.78	177.78	
<b>70801391</b> Sports Camp S/F	0.00	0.00	-3,500.91	-3,500.91	
<b>70801392</b> Tennis S/F	0.00	0.00	-1,470.00	-1,470.00	
<b>70801393</b> Soccer S/F	0.00	0.00	2,025.00	2,025.00	
<b>70801395</b> Girl's Softball S/F	0.00	0.00	51.20	51.20	
<b>70801396</b> Restoration Rec Ctr S/F	0.00	0.00	0.00	0.00	
<b>70801398</b> Pavilion	0.00	-1,055.00	-23,537.91	-23,537.91	
<b>70801399</b> Miscellaneous	0.00	0.00	0.00	0.00	
<b>70801400</b> Volleyball S/F	0.00	0.00	0.00	0.00	
<b>70801401</b> Summer Playground S/F	0.00	0.00	-10,007.79	-10,007.79	
<b>70801402</b> J.Y.O. S/F	0.00	0.00	0.00	0.00	
<b>70801 Recreation Programs</b>	<b>0.00</b>	<b>-730.00</b>	<b>-43,638.81</b>	<b>-43,638.81</b>	

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 1, 2016 - JUNE 30, 2017  
YTD Ending March 31, 2017**

<b>Account Number &amp; Description</b>	<b>Annual Budget</b>	<b>PTD Expenses</b>	<b>YTD Expenses</b>	<b>Remaining \$</b>	<b>% of Budget</b>
<b>DEBIT SERVICE</b>					
<b>70900504</b> Payment Of Principal	455,299.00	165,000.00	295,384.02	159,914.98	64.88%
<b>70900505</b> Payment Of Interest	252,160.00	69,825.00	156,540.79	95,619.21	62.08%
xxxxxxx Lease DPW Equipment Resolution	69,286.00	0.00	0.00	69,286.00	0.00%
xxxxxxx Lease JetVac *included in above	0.00	0.00	0.00	0.00	#DIV/0!
<b>1403-70000001</b> Fire Station Improvements (2.2M@20yrs)	38,500.00	0.00	0.00	38,500.00	0.00%
Fire Truck (300K@10yrs)	3,750.00	0.00	0.00	3,750.00	0.00%
<b>70900 Debit Service</b>	<b>818,995.00</b>	<b>234,825.00</b>	<b>451,924.81</b>	<b>367,070.19</b>	<b>55.18%</b>
<b>MISCELLANEOUS</b>					
<b>70920527</b> Incidentals & Emergencies	50,000.00	0.00	1,141.80	48,858.20	2.28%
<b>70920530</b> Conservation Commission	2,200.00	0.00	500.00	1,700.00	22.73%
<b>70920550</b> Chamber of Commerce Development	4,000.00	0.00	1,960.00	2,040.00	49.00%
<b>70920570</b> Economic Development	5,000.00	0.00	0.00	5,000.00	0.00%
<b>70920 Miscellaneous</b>	<b>61,200.00</b>	<b>0.00</b>	<b>3,601.80</b>	<b>57,598.20</b>	<b>5.89%</b>
<b>Total</b>	<b>9,160,035.00</b>	<b>1,016,976.92</b>	<b>6,122,692.92</b>	<b>3,037,342.08</b>	<b>66.84%</b>

April 6, 2017

State Senator Elaine J. Morgan  
P.O. Box 841  
Ashaway, RI 02804

State Representative Justin Price  
214 Shannock Village Road  
Richmond, RI 02875

State Representative Julie Casmiro  
329 Wickham Road  
North Kingstown, RI 02852

RE: House Bill 2017-H5700 and Senate Bill 2017-S0422 --  
An Act Relating to Elections – In-Person Early Voting

Dear Senator Morgan and Representatives Price and Casmiro:

At its Regular Meeting on Monday, April 3, 2017, the Exeter Town Council had the opportunity to review the above-captioned bills introduced in the House and Senate regarding in-person early voting.

Following discussion, and after consideration of the resulting financial and logistical ramifications to the Town should such a bill go into effect, the Town Council hereby expresses its opposition to in-person early voting as proposed in Section 17-19-24.4 of the House bill and Section 17-20.1-2 of the Senate bill. In fact, the Exeter Town Council requests that these sections be stricken from the bills respectively.

The Town Council requests that you follow these bills at the State level and asks your support in opposing in-person early voting as proposed.

Sincerely,

Lynn M. Hawkins, CMC

State Senator Elaine J. Morgan  
State Representative Justin Price  
State Representative Julie Casmiro

2

April 6, 2017

LMH:lmh

Copies to

Governor Gina Raimondo  
Secretary of State Nellie M. Gorbea  
Senate President Dominick J. Ruggerio  
Speaker of the House, Nicholas A. Mattiello  
Senator Erin Lynch Prata  
Senator Hanna M. Gallo  
Senator Cynthia A. Coyne  
Representative Christopher R. Blazejewski  
Representative Deborah L. Ruggiero  
Representative Kathleen Fogarty  
Representative Katherine S. Kazarian  
Representative Jean Philippe Barros  
All Rhode Island City and Town Councils  
All Rhode Island City and Town Boards of Canvassers  
Exeter Board of Canvassers