

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, April 1, 2013

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:45 PM by President, Kristine S. Trocki. The following members were present:

Mary E. Meagher, Vice-President
Blake A. Dickinson
Eugene B. Mihaly

Also present were:

Bruce R. Keiser, Town Administrator
Peter D. Ruggiero, Esq., Town Solicitor
David R. Petrarca, Jr., Esq. with Ruggiero, Brochu
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Denise Jennings, Water and Sewer Clerk

Absent:

Thomas T. Tighe, Commissioner

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

- 1) **03/07/13 minutes** (regular meeting, rescheduled from 03/04/13)
Motion was made by Commissioner Meagher, seconded by Commissioner Dickinson to accept the 03/07/13 (regular) meeting minutes. So unanimously voted.

OPEN FORUM

- 1) Scheduled requests to address:
(None)
- 2) Non-Scheduled requests to address:
(None)

REPORT OF TOWN OFFICIALS

- 1) **Pumping Report:**
The Public Works Director reported the following:
- JR-1 well remains off-line for the season.
 - Transfer pumping remains suspended for the season.
 - Rainfall is down slightly.

- North Reservoir is @ 60MG, usable storage-60MG.
- South Pond is @ 7MG, usable storage-7MG

2) **Town project reports:** (See Project Update Report dated March 2013)

Treatment Plant:

The Public Works Director reported that GE Process Controls completed software upgrades and also did some internal upgrades on the filter itself at the water plant.

Transfer pumping/Reservoir:

The Public Works Director reported that the Town had met with Pare Engineering to discuss the scope of the work needed at the dams at South and North Pond and that Pare will inspect both dams and provide a report on their evaluation and recommendations to address any deficiencies.

Distribution System:

The Public Works Director reported the following:

- A water leak was repaired on Grinnell Street.
- Hydrant flushing will be conducted during the month April for annual maintenance. An advertisement will be placed in the Jamestown Press for notification to customers.
- The Town has received three proposals for inspection of the water towers on Howland Avenue as recommended by AWWA standards. The inspection and cleaning of both towers will be conducted during the month of April.

Wastewater Treatment Plant:

The Public Works Director reported the following:

- The monthly average daily flow at the treatment plant for March was 0.68 millions gallons per a day. This was up slightly compared to the previous month.
- There were no overflows for the month of March.

Following clarification on a few items, Motion was made by Commissioner Meagher, seconded by Commissioner Dickinson to accept the reports as submitted by the Public Works Director. So unanimously voted.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

(None)

BILLS AND PAYROL

Motion was made by Commissioner Dickinson, seconded by Commissioner Meagher to accept the water and sewer bills and payroll dated 03/04/13. So unanimously voted.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Dickinson, seconded by Commissioner Meagher to adjourn the meeting at 6:58 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk