



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, February 6, 2017**  
**7:00 PM**

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

A) Presentation

- 1) FY 2016 (July 1, 2015 – June 30, 2016) Audit Report: Paul Dansereau, CPA of Baxter Dansereau & Associates

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

**VI. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

A) Scheduled to address

- 1) Mark Baker of the Jamestown Sanctuary Group; request for support for enactment of a local Sanctuary Ordinance

B) Non-scheduled to address

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

A) Jamestown Fire Department: Deputy Chief Howard Tighe

- 1) Business Licensing
- 2) New EMS Protocols

- B) Jamestown Affordable Housing Committee – affordable housing lots in the Village: Town Planner Lisa Bryer

**VIII. UNFINISHED BUSINESS**

- A) Adoption of the FEMA approved 2017 Town of Jamestown Hazard Mitigation Plan; review and discussion and/or potential action and/or vote
  - 1) Adoption of Resolution No. 2017-01
- B) Upcoming Meetings and Sessions – dates and times

**IX. NEW BUSINESS**

- A) Design Alternatives for East Ferry Renovation Project; review and discussion and/or potential action and/or vote
- B) Award of Bid: Timber Dolphin Repairs Project at West Ferry to Narragansett Dock Works, Inc. for an amount not to exceed \$37,500.00 as recommended by Public Works Director Michael C. Gray; review and discussion and/or potential action and/or vote
- C) Letters from Canvassing Clerk Karen Montoya requesting authorization to begin the appointment process for Board of Canvassers Member and Alternate Member, pursuant to RIGL §17-8-1 and RIGL §17-8-2; review and discussion and/or potential action and/or vote
  - 1) Jamestown Board of Canvassers (Two vacancies - One Member and One Alternate Member with six-year term ending dates of March 1, 2016)

**X. ORDINANCES AND APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

- A) Appointments, Vacancies and Expiring Terms; review and discussion and/or potential action and/or vote
  - 1) Jamestown Harbor Commission (One vacancy with a three-year term ending date of December 31, 2019); duly advertised
    - a) Letter of interest for appointment
      - i) James Heagney
  - 2) Jamestown Tax Assessment Board of Review – Alternate (One vacancy with a one-year term ending date of December 31, 2017); duly advertised; no applicants
  - 3) Jamestown Tree Preservation and Protection Committee (Two vacancies with three-year term ending dates of December 31, 2019); duly advertised; no applicants
  - 4) Jamestown Community Playground Renovation Committee (Four Citizen-at-large members); duly advertised
    - a) Letters of interest for appointment
      - i) Michelle Bush
      - ii) Michael Cabral
      - iii) Lisa Carlisle
      - iv) Betty Kinder

- v) Bradley Parsons
- vi) Christina Smith
- vii) Barbara Szepatowski

**XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

- A) Adoption of Council Minutes
  - 1) January 17, 2017 (regular meeting)
  - 2) January 17, 2017 (executive session)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Board of Canvassers (08/23/2016)
  - 2) Jamestown Board of Canvassers (09/13/2016)
  - 3) Jamestown Board of Canvassers (10/18/2016)
  - 4) Jamestown Board of Canvassers (11/18/2016)
  - 5) Jamestown Library Board of Trustees (01/03/2017)
  - 6) Jamestown Library Building Renovation Committee (12/27/2016)
  - 7) Jamestown Library Building Renovation Committee (01/18/2017)
  - 8) Jamestown Traffic Committee (01/19/2017)
  - 9) Jamestown Zoning Board of Review (11/15/2016)
- C) CRMC Notices
  - 1) February 2017 Calendar
- D) Abatements/Addenda of Taxes

Total Abatements: \$44,152.20      Total Addenda: \$49,280.93

- 1) Real Property/Tangible Abatements to 2016 Tax Roll

**Account/Abatement Amount**

a)	03-0480-05	\$ 1,300.73
b)	04-0575-50	\$ 3,952.60
c)	04-0677-75	\$ 3,776.81
d)	07-0685-00	\$ 6,117.81
e)	13-0097-60	\$ 21.44
f)	13-0214-40	\$ 3,800.35
g)	13-0987-00	\$ 3,350.76
h)	15-0221-01	\$16,599.99
i)	16-0258-00	\$ 5,186.02
j)	19-0962.06	\$ 45.69

- 2) Real Property/Tangible Addenda to 2016 Tax Roll

**Account/Addenda Amount**

a)	01-0472-21	\$16,599.99
b)	04-0737-00	\$ 6,117.81
c)	06-0276-10	\$ 1,300.73
d)	07-0424-15	\$ 3,800.35
e)	08-0020-00	\$ 3,952.60
f)	08-0518-00	\$ 5,152.96
g)	13-0097-60	\$ 5,228.92

- h) 15-0316-00 \$ 3,350.76
- i) 19-0270-20 \$ 3,776.81
- E) Finance Director's Report
- F) Private Investigator License Renewal
  - 1) Ronald F. Lewis dba: R. F. Lewis Private Investigators  
Address: 139 Seaside Drive
  - 2) Santino Campo, Jr. dba: Santino Campo, Jr.  
Address: 9 Lawn Avenue
- G) Trash Collector License Renewals
  - 1) Island Rubbish Service, Inc. dba: Island Rubbish Service, Inc.  
Address: 8 Swinburne Street (Island-Wide)
  - 2) Republic Services, Inc. dba: Republic Services of MA  
Address: 1080 Airport Road, Fall River, MA 02720 (Island-Wide)
  - 3) Waste Management of RI, Inc. dba: Waste Management of RI, Inc.  
Address: 65 Halsey Street, Newport, RI 02840 (Island-Wide)
- H) Holiday License Renewals
  - 1) Baker's Pharmacy of Jamestown, Inc. dba: Baker's Pharmacy  
Address: 53 Narragansett Avenue
  - 2) Bay Voyage, LLC dba: Bay Voyage  
Address: 150 Conanicus Avenue
  - 3) Gail Chase dba: Hodgkiss Farm  
Address: 305 North Road
  - 4) Doriana Carella dba: The Village Hearth Bakery  
Address: 2 Watson Avenue
  - 5) Conanicut Yacht Club dba: Conanicut Yacht Club  
Address: 40 Bay View Drive
  - 6) East Ferry Market, Ltd. dba: East Ferry Market & Deli  
Address: 47 Conanicus Avenue, Units 1 & 2
  - 7) ESJ, Inc. dba: Simpatico Jamestown  
Address: 13 Narragansett Avenue
  - 8) Jamestown Boat Yard, Inc. dba: Jamestown Boat Yard  
Address: 60 Dumpling Drive
  - 9) Jamestown Culinary Partners, LLC dba: Jamestown Fish  
Address: 14 Narragansett Avenue
  - 10) Jamestown Hardware, Inc. dba: Jamestown True Value Hardware  
Address: 5 Narragansett Avenue
  - 11) Jamestown Restaurant Group, LLC dba: Narragansett Café  
Address: 25 Narragansett Avenue
  - 12) Lucky Ridge Co., LLC dba: Spinnakers Cafe  
Location: 3 Ferry Wharf
  - 13) New England Golf Course Management, Inc.  
dba: Jamestown Golf & Country Club aka: Caddy Shack  
Address: 265 Conanicus Avenue
  - 14) Ocean Essence & Therapeutic Massage, LLC  
dba: Ocean Essence & Therapeutic Massage/Ocean Essence Spa



- Address: 123B Narragansett Avenue
- 15) Slice of Heaven, Inc. dba: Slice of Heaven  
Address: 32 Narragansett Avenue
- 16) Tallulah, LLC dba: Tallulah's Tacos  
Address: 252 Narragansett Avenue
- 17) TMT Corp. dba: McQuade's Laundromat  
Address: 5 Clarke Street
- 18) TMT Corp. dba: McQuade's Supermarket  
Address: 6 Clarke Street
- 19) Tunstall, LLC dba: Grapes & Gourmet  
Address: 9 Ferry Wharf
- 20) Urban Flowers, LLC dba: The Secret Garden  
Address: 12 Southwest Avenue
- 21) Varsha, Inc. dba: Jamestown Wine & Spirits  
Address: 30 Southwest Avenue
- I) Holiday and Peddler License Renewal
  - 1) A. B. Munroe Dairy, Inc. dba: A. B. Munroe Dairy  
Address: 151 North Brow Street, East Providence, RI 02914  
(Island-Wide)
- J) One Day Event/Entertainment License Applications
  - 1) Applicant: Maggie Burns  
Event: Family Party  
Date: June 9, 2017  
Location: Fort Getty Pavilion
  - 2) Applicant: Jessica Roberts  
Event: Roberts/Barin Wedding  
Date: July 9, 2017  
Location: Fort Getty Pavilion
  - 3) Applicant: Peter Meegan  
Event: Wedding  
Date: July 15, 2017  
Location: Fort Getty Pavilion
  - 4) Applicant: Michael Testa  
Event: Family Gathering  
Date: July 23, 2017  
Location: Fort Getty Pavilion
  - 5) Applicant: Paul Schnabel  
Event: Schnabel Wedding  
Date: August 5, 2017  
Location: Fort Getty Pavilion
  - 6) Applicant: Paul and Patricia Jutras  
Event: Argentine Tango Dance Party  
Date: August 6, 2017  
Location: Fort Getty Pavilion

- 7) Applicant: Conanicut Yacht Club/Meg Myles  
Event: NBYA 420 Junior Sailing Regatta  
Date: August 15-16, 2017  
Location: Fort Getty Boat Ramp and grass area
- 8) Applicant: Patricia Van Brocklin  
Event: Van Brocklin Celebration  
Date: August 20, 2017  
Location: Fort Getty Pavilion
- 9) Applicant: Barbara Hinkel  
Event: Wedding  
Date: September 8, 2017  
Location: Fort Getty Pavilion
- 10) Applicant: Chad A. Tupper  
Event: Wedding  
Date: September 15, 2017  
Location: Fort Getty Pavilion
- 11) Applicant: Michael Jaswell  
Event: Wedding Reception  
Date: September 24, 2017  
Location: Fort Getty Pavilion
- 12) Applicant: Arnold-Zweir Post 22, American Legion  
Events: Memorial Day Parade; activities/events at Veterans Memorial Square  
Dates: May 29, July 4, August 14, October 8, November 11, and December 7, 2017; January 15, 2018  
Locations: Parade: Lawn Avenue to Veterans Memorial Square; Events: Veterans Memorial Square

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

- A) Communications
  - 1) Letter of Quonset Development Corporation Finance Director Kevin Barry with 2016 Annual Report
  - 2) Letter of Taxpayers' Association of Jamestown Executive Board requesting a Fire Department Renovation Project financial report as an agenda item during the March budget sessions
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
  - 1) Resolution of the Charlestown Town Council in Opposition to the Preferred Route by the Federal Railroad Administration
  - 2) Resolution of the Warwick City Council Requesting the General Assembly enact Legislation to classify Multi-Unit Rental Housing as Non-Smoking

**XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Request for Enabling Legislation for Charter Amendments adopted by the voters at the November 8, 2016 General Election

#### **XIV. EXECUTIVE SESSION**

*The Town Council may seek to go into Executive Session to discuss the following items:*

- A) Pursuant to RIGL §42-46-5(a) Subsection (2) Collective Bargaining (IBPO contract negotiations); review and discussion and/or potential action and/or vote in executive session and/or open session

#### **XV. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. In addition, notice also may be posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [cfernstrom@jamestownri.net](mailto:cfernstrom@jamestownri.net) not less than three (3) business days prior to the meeting.

**From:** Sanctuary [<mailto:sanctuary@amazon-nature-tours.com>]  
**Sent:** Monday, January 23, 2017 5:30 PM  
**To:** Andrew Nota <[anota@jamestownri.net](mailto:anota@jamestownri.net)>  
**Subject:** Sanctuary Agenda Item

Dear Mr. Nota:

At the suggestion of Mr. Gene Mihaly I am writing on behalf of a group of citizens in Jamestown who have organized ourselves under the name Jamestown Sanctuary Group. We would like to ask you if you might be able to place our request for consideration of a Jamestown sanctuary ordinance on the February 6th agenda. Our proposal is not sweeping in nature, but because the term "sanctuary" has come to mean many different things to different people, I will below outline what we have in mind.

We are very concerned about suggestions by the incoming administration that there could be large scale sweeps of undocumented immigrants and also investigations of US residents due to their ethnic, religious, national, racial, or gender affiliations. In order to ensure that our local police are not co-opted into this potentially very dangerous and deeply prejudicial policy, we have requested that the Jamestown Town Council enact a sanctuary ordinance that protects all people within the Jamestown jurisdiction.

On December 16, 2016 we submitted a request with the Town Clerk for consideration of placement on the Town Council agenda for the meeting to be held February 6, 2017. Below is the text of our agenda request modeled on the California Values ACT-I20170SB54\_99.

Enact an ordinance to prohibit local law enforcement agencies from using resources to investigate, detain, detect, report, or arrest persons for immigration enforcement purposes, or to investigate, enforce, or assist in the investigation or enforcement of any federal program requiring registration of individuals on the basis of race, gender, sexual orientation, religion, or national or ethnic origin.

We would ask you to choose to place this topic on the Town Council agenda for February 6th. Our group is making contact with RI state and Federal legislators seeking support as well as local churches and non profit groups and it is our hope and expectation that this important topic will be thoroughly discussed and that the Jamestown Town Council will take steps to enact an ordinance that helps preserve the essential liberties of residents and visitors of Rhode Island.

On February 2nd at 6 pm in the Jamestown Town Library there will be a meeting of those interested in working toward a sanctuary ordinance. We would be very pleased if you were to choose to attend. If you have any questions or if I may be of assistance, please contact me by email or by telephone.

Best Regards,  
Mark Baker

The Honorable Kristine S. Trocki  
President  
Jamestown Town Council  
93 Narragansett Ave  
Jamestown, RI 02835

Jamestown Sanctuary Group  
P.O. Box 187  
Jamestown, RI 028358

January 6, 2017

Dear Ms. Trocki:

I am writing on behalf of a group of citizens in Jamestown. We are very concerned about suggestions by the incoming administration that there could be large scale sweeps of undocumented immigrants and also investigations of US residents due to their ethnic, religious, national, racial, or gender affiliations. In order to ensure that our local police are not co-opted into this expansive Federal effort, we are requesting that the Jamestown Town Council enact a sanctuary ordinance that protects all people within the Jamestown jurisdiction from what we regard as very dangerous and deeply prejudicial policies.

It is our hope that our effort will also be repeated in other communities in Rhode Island and in New England and that these ideas may also find expression in RI statewide legislation and at the Federal level.

Below is the text of our agenda request modeled on the California Values ACT-120170SB54\_99. Our request should be on the agenda of the Jamestown Town Council meeting to be held February 6, 2017.

Enact an ordinance to prohibit local law enforcement agencies from using resources to investigate, detain, detect, report, or arrest persons solely for immigration enforcement purposes, or to investigate, enforce, or assist in the investigation or enforcement of any federal program requiring registration of individuals on the basis of race, gender, sexual orientation, religion, or national or ethnic origin.

We would like to ask for your assistance in this effort. In particular it would be very helpful if your staff were able to assist us in defining appropriate language and if we could count on your support. If you have any questions or if we may be of assistance, please send us an email or give me a call.

The next meeting of the Jamestown Sanctuary Group will be held on January 12th, at 6:00pm in the conference room of the Jamestown Philomena Library. We would be very pleased if you or one of your staff members were able to attend.

Best Regards,



Mark Baker  
[sanctuary@amazon-nature-tours.com](mailto:sanctuary@amazon-nature-tours.com)  
401-423-9621



## JAMESTOWN POLICE DEPARTMENT

250 Conanicus Avenue, Jamestown, RI 02835

Tel: (401) 423-1212 Fax: (401) 423-3710

[www.jamestownri.net/police](http://www.jamestownri.net/police)

Edward A. Mello  
Chief of Police



### MEMORANDUM

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**TO:** Andy Nota, Town Administrator  
**FROM:** Chief Edward A. Mello  
**DATE:** January 26, 2017  
**SUBJECT:** Immigration Status

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Andy;

I offer this information in response to several questions posed by members of the Town Council as it relates to police involvement and actions related to immigration matters.

Any information as it relates to an Immigration and Customs Enforcement (ICE) detainer would be obtained by a police officer and/or dispatcher (officer) through the FBI Criminal Justice Information Service (CJIS). That system and its use are regulated by policy of the FBI and is channeled through the Rhode Island State Police.

An immigration detainer is an official request from ICE to another law enforcement agency (LEA) that the LEA notify ICE prior to releasing an individual from local custody so that ICE can arrange to take over custody. A detainer is not the same as a court or arrest warrant which carries a mandate to maintain custody.

Officers can query various databases within CJIS only for a specific purpose related to an investigation. Detainer information would only be returned from ICE in two databases.

The first being the most commonly used is the National Crime Information Center. A query to this database would determine if there are any warrants, restraining orders or detainers. It does not provide a response as to an individual's immigration or citizenship status. If ICE has entered a detainer into NCIC, the officer would be notified as a response to the query.

The second database within the CJIS system is Immigration Status. This database can only be queried for the purposes of pre-employment to law enforcement, an individual makes application to purchase a firearm or the individual is in custody for a criminal offense.

If an officer in either case receives a response that a detainer has been issued for an individual, the officer will notify the issuing agency of the individual's status.

Example:

John Smith is arrested for the misdemeanor charge of simple assault. He is taken into custody and fingerprinted. The officer queries NCIC to determine if any warrants have been issued. No warrants return but a detainer notice is received. The officer notifies the issuing agency that Smith has been arrested, his location and status. The officer then completes processing Smith as he would all other arrests. The officer does not detain Smith solely for the purpose of the detainer.

In cases of any notice that a detainer has been issued, officers take no action other than to notify the issuing agency.

To my knowledge there is no database within the CJIS system in which an officer can determine one's immigration or citizenship status.

Sunday, February 05, 2017

Dear Ms. Trocki and Members of the Town Council,

I am an attorney who is licensed in Massachusetts and Rhode Island. My practice includes civil and criminal appeals. This work, over the past 20 plus years, may add some real life context to the debate over how the law actually functions within a modern framework.

The Constitution is a living document. To suggest that it alone provides adequate protection for everyone, as suggested by the letter to the editor in the Jamestown Press last week, is evidence of a lack of understanding of (a) what actually transpires in our communities and (b) what the founders envisioned.

Our court system is regularly called upon to ensure that the government and citizenry abide by the principals set forth in the Constitution. So, for example, in the criminal context it is not uncommon for evidence to be excluded when an individual's right to privacy has been violated.

So the system works then? Yes, it works very well; unless you were already convicted of a crime based on that inadmissible evidence and have been sitting in the House of Corrections while your appeal wends its way through the courts. The design of checks and balances in the three branches of government is the genius of the system.

One feature of the Rhode Island Constitution is that it specifically states our rights are not dependent on the Federal Constitution. We can and should generate our own methods for dealing with a changing society. What works on a federal level may not reflect our local values or practices.

One beautiful element of democracy is the ability of the public to petition the government. Perhaps a new *ordinance* is more than what is needed, however a *resolution* by our Town Council to ensure that we are an inclusive community will provide guidance for all who live, work and travel here. It should be given careful consideration. I for one would welcome its enactment.

Karen Augeri Benson

44 High Street, Jamestown, RI

401-423-9160





To: Town Administrator Andrew Nota  
Honorable Town Council

From: Jamestown Fire Department

Re: Fire Inspection Process

The reason for this memo is to clarify any misinformation and to educate the Administration and Council on the fire inspection process.

There are two (2) types of Fire Prevention and Fire Alarm services that are currently provided by the Jamestown Fire Department.

**Residential Inspections, Residential Plan Reviews, Residential Burn Permits and Tent Permits:**

Residential Inspections consist of the Fire Inspector (currently the Fire Chief) going to any residential home that is being sold in Town to verify that proper smoke detectors and carbon monoxide detectors are mounted correctly and are operating correctly.

Residential Plan Reviews consist of the Fire Inspector (currently the Fire Chief) reviewing all new residential home plans for properly located smoke detectors and carbon monoxide detectors. This process occurs first before an owner or building can obtain a building permit.

Residential Burn Permits consist of the Fire Inspector (currently the Fire Chief or Deputy Fire Chiefs) issuing a permit for property owners to conduct outside burning in accordance with the current Town Ordinances.

Residential Tent Permits consist of the Fire Inspector (currently the Fire Chief or Deputy Fire Chiefs) issuing a permit so property owners or renters can erect a tent for an event in accordance with current Town Ordinances

**Commercial Inspections, Commercial Plan Reviews and Fire Alarm System Compliance:**

Commercial Inspections consist of the Fire Marshal conducting annual inspections of all businesses, schools and public buildings to ensure compliance with all requirements of the RI Fire Codes. Currently approximately 106 annual inspections are required. These inspections are divided over the year so between 9 and 11 inspections are conducted each month. This process has been in place since 1992. The reason why the inspections are conducted over a twelve-month period is that some are seasonal businesses or education facilities that require inspection at certain times of the year.

Commercial Plan Reviews consist of the Fire Marshal reviewing all new commercial or modified commercial building plans that are submitted to the Town for permits. The plan reviews determine what fire safety measures need to be provided in the building. In addition, multiple rough and pre-inspections take place before a final inspection occurs and certificates of occupancies are granted to the occupants of the building.

There are currently 93 buildings in Town with commercial fire alarm systems. Under the Fire Code these systems must be tested and maintained on a quarterly basis throughout the year. The Fire Marshal maintains the data entry system to ensure compliance and follow up if there is an issue with any fire alarm system in Town.

**Process:**

This past licensing period in November some confusion arose over whether or not inspections were done and why the Fire Department had not signed off on certain licenses. All of the business inspections were completed and done long before the Town Council meeting on November 7<sup>th</sup>. The Fire Marshal has never signed off on any annual licenses. If a deficiency is cited during an inspection the Fire Marshal communicates with the business owner directly, if the deficiency is so severe it is a danger to someone's life, the business is closed under the authority of the Fire Marshal being licensed by the State and the Town is dually notified of the action.

As a review of the licensing process is forthcoming by the Town Administration, we would like to be part of that discussion. We conclude no real historic reason exists as to why the Fire Department should sign licenses. If it is merely an approval to say we do not object to the license or event or is it meant to be an approval that the facility, event or business is fire safe we are not sure. Either way license renewals do not coincide with the time of the inspections as it is explained above.



To: Town Administrator Andrew Nota  
Honorable Town Council

From: Jamestown Fire Department

Re: 2017 RI Statewide Emergency Medical Services Protocols

Effective March 1<sup>st</sup>, 2017 the new State of Rhode Island Emergency Medical Services protocols and standing orders will go into effect. There are approximately two hundred (200) changes to the existing protocols and standing orders that we currently follow. Though most of these changes are minimal in impact, the most significant change will be the protocol and procedural changes to the Cardiac Arrest protocol. I have attached a copy of the Cardiac Arrest protocol to this memo.

The major change to the Cardiac Arrest Protocol is that providers are now required to conduct CPR and other life saving measures on scene for a minimum of thirty (30) minutes. In some cases, per our medical direction CPR maybe continued on scene longer than thirty (30) minutes based upon the patient's condition. The significant changes to the existing protocols have been implemented as a result of recent studies across the country that show on scene effective CPR results in a higher chance of revival and survival of a patient versus moving them which often results in the possibility of less effective CPR.

This does pose a major procedural change for our responders and patients. We have met with the Police Department and reviewed the changes with them as well. The major piece of this change will be public awareness, the simple fact that we will be remaining on scene far longer than we ever have will result in increased apprehension on family members and bystanders. The initial reaction of most family members or bystanders typically is “why are you not getting the patient to the ER” or “What is taking so long”. In times of stress and life emergencies seconds and minutes often seem too long when someone is in distress. A minimum of thirty (30) minutes on scene will seem like forever.

The Fire Department will be placing public awareness advertisements in the local newspaper multiple times in February to alert and educate the members of the community. WJAR Channel 10 last week ran a public service announcement about these changes as well. We have been advocating for the State to provide more public awareness announcements as well.

In addition, internally our response model we use to respond to Cardiac Arrest incidents will also change. Due to amount of time we will need to remain on scene and the productive time a responder can initiate and continue CPR, we will now also send a Fire Engine on every reported unresponsive patient and Cardiac Arrest incident. These type of incidents, will become very labor intensive and the need for additional personnel is warranted. The Police Departments role in these types of incidents also will change as it will become their primary responsibility to assist with managing the family, friends and bystanders on scene. In 2016 we responded to six (6) Cardiac Arrest/CPR incidents. We also responded to forty-seven (47) incidents where a patient presented with Chest Pain/Breathing Difficulty that resulted in unresponsiveness or diminished responsiveness due to a cardiac emergency.

The overall impact of the protocols changes will result in limited or minimal impact on our current budget as it stands now. A more detailed analysis of new costs will be next year after we have operated under the new protocols for a year. The intent of this memo is for education and awareness. As public servant’s it is important for all of us to understand the impact of procedural changes like this so when a member of the community requests information we have the proper information to give them.

### 3.03 Adult

### Cardiac Arrest

E

- Routine patient care.
- In situations where adequate bystander cardiopulmonary resuscitation (CPR) [good quality compressions/other care] is ongoing upon EMS arrival, proceed with BLS or ALS assistance as below. If no bystander care is in progress, begin CPR following current AHA ECC Guidelines.
- A defibrillator (AED or manual) should be applied as soon as available and ECG rhythm analysis should immediately follow. If indicated (VF/VT), electrical therapy should be delivered without delay. The initial shock should be delivered at the defibrillator manufacturer's recommended energy dose. Subsequent shocks should be administered as indicated every 2 minutes, interposed between two minute CPR duty cycles.
- Continuous compressions and delivery of electrical therapy should take priority over other care.
- Maintain good quality continuous compressions by switching providers every 2 minutes. **Rhythm checks should occur at this time and pauses should be limited to ≤ 5 seconds.**
- Pre-charge the defibrillator at 1:45 sec of each duty cycles to minimize pre-shock pauses if electrical therapy is indicated.
- CPR should be resumed immediately following the delivery of electrical therapy without a pulse check.
- If an automated CPR device (load-distributing or piston) is utilized, the time for application should be minimized.
- Continuous inline waveform capnography may be helpful in determining the quality of chest compressions identifying return of spontaneous circulation (ROSC).
- If the EtCO<sub>2</sub> is < 10 mmHg, attempt to improve CPR quality.
- Avoid over-ventilation; ventilation should occur at a rate of 10 bpm.
- Advanced airway management (endotracheal intubation or placement of BIAD) should not result in interruption of chest compressions.
- **Regardless of proximity to a receiving facility, absent concern for provider safety or a traumatic etiology for cardiac arrest, resuscitation should occur at the location the patient is found. Resuscitative efforts should continue for a minimum of 30 minutes prior to moving the patient to the ambulance or transporting the patient. BLS providers should request ALS if available.**
- If after 30 minutes of resuscitation at the scene, the patient has organized electrical activity or a shockable rhythm or an EtCO<sub>2</sub> ≥ 20 mmHg or signs of life (purposeful motor movement, eye opening) during CPR, consideration should be given to continuing resuscitative efforts at the scene.
- Identify possible treatable etiology of cardiac arrest and manage per appropriate protocol(s) as indicated.

#### Reversible Causes of Cardiac Arrest

Hypovolemia	Tension pneumothorax
Hypoxia	Tamponade (cardiac)
Hydrogen ion (acidosis)	Toxins
Hypothermia	Thrombosis (pulmonary embolism)
Hypo-hyperkalemia	Thrombosis (coronary)

- If return of spontaneous circulation (ROSC) is achieved, manage patient per age appropriate *Post Cardiac Arrest Care Protocol*.
- Transport the patient to the nearest appropriate Hospital Emergency Facility. Per the *Post Cardiac Arrest Care Protocol*, patients with hemodynamic instability (MAP <65 or SBP <90), electrical instability (recurrent VF/VT, bradycardia recurring TCP or pharmacologic therapy), or STEMI should be transported to PCI capable facility (see *Routine Patient Care Protocol* - Table 2 - Point of Entry - Specialized Hospital Emergency Facilities).





## Office of the Town Planner MEMORANDUM

**TO:** The Honorable Town Council  
Ms. Kristine S. Trocki, Esq., President

**FROM:** Lisa W. Bryer, AICP, Town Planner  
Judith Sutphen, Vice Chair, Affordable Housing Comm.

**RE:** Affordable Housing Lots in Village

**DATE:** February 1, 2017

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Lisa Bryer and Judith Sutphen, a long-term volunteer on the Affordable Housing Committee, have worked together to review lots for potential subdivision for development of affordable housing. This review has been undertaken within the framework of the 2015 Comprehensive Plan and the 2005 Jamestown Zoning Ordinance provision Sec.82-1104, that allows subdivision of existing lots that are not otherwise eligible for subdivision. (“...the lot is undersized for subdivision under current zoning but where nevertheless both new lots would be compatible with the existing character of the neighborhood, in terms of size and frontage”).

Twenty-four lots have been identified through careful review, and the next step is to mail individualized letters to the homeowners, describing the opportunity they have with their land and encouraging them to contact the Planning Office for further information. Each letter will be accompanied with a copy of the relevant Jamestown Zoning Ordinance section as well as an aerial map of their property with a potential subdivision lot marked out.

The goal of this Memo is to inform you, the Town Council, in case you receive questions from letter recipients. Please feel free to email [lbryer@jamestownri.net](mailto:lbryer@jamestownri.net) or call Lisa at 423-7210 with any questions related to this endeavor.



## Office of the Town Planner MEMORANDUM

**TO:** The Honorable Town Council  
Ms. Kristine S. Trocki, Esq., President  
**FROM:** Lisa W. Bryer, AICP, Town Planner  
Chief Edward Mello, Jamestown Police  
**RE:** Jamestown Natural Hazard Mitigation Plan  
**DATE:** January 24, 2017

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FEMA Region I has completed its review of the Jamestown, RI Natural Hazard Mitigation Plan and found it approvable pending local adoption. With this approval, Jamestown meets the local mitigation planning requirements under 44 CFR 201. Once approved by the Town Council, proof of such approval will be forwarded to RIEMA/FEMA for formal approval. The FEMA letter of formal approval will confirm Jamestown's eligibility to apply for Mitigation grants administered by FEMA.

The DRAFT Jamestown Natural Hazard Mitigation Plan was last presented to the Town Council at a public meeting in October 2014 where the Town Council accepted public comment. The DRAFT plan was subsequently advertised and posted on the Town website for additional public comments. The DRAFT Plan was then submitted to RIEMA/FEMA where it has been going through the process of State and Federal review for approval.

You have been provided only the pages that have significantly changed since 2014. The plan, in its entirety will be available on line at [www.jamestownri.gov](http://www.jamestownri.gov). Hard copies will be provided to you as requested. We have attached a resolution suggested by RIEMA.

Thank you for your support throughout this process.





Table X3-20 Risk Assessment Matrix

Rank	Vulnerable Areas	Location	Ownership	Hazard	Primary Effects/Impacts	Mitigation Benefits	Risk H=Historical P=Potential
1	Flooding of property and critical roads	<ul style="list-style-type: none"> <li>Low-lying areas town- wide</li> <li>Sewage/drainage system</li> </ul>	Private/State  Public	Flooding Hurricane Nor'easters	<ul style="list-style-type: none"> <li>Loss/damage of lives and property</li> <li>Disruption of evacuation/emergency response</li> <li>Flooding of major roads- North Rd at Zeeks Creek, Beavertail Road at Beach and Conanicus @seawall</li> <li>Costs of cleanup</li> <li>Public health</li> </ul>	<ul style="list-style-type: none"> <li>Public Safety</li> <li>Maintain evacuation routes</li> <li>Upgrade/Maintain</li> <li>Infrastructure i.e.: bridges/seawalls</li> <li>Decrease costs of cleanup</li> <li>Prevent or minimize economic and social damage</li> </ul>	H
2	Structures subject to wind damage	<ul style="list-style-type: none"> <li>Town-wide</li> </ul>	Private Public	Wind Hurricane Nor'easters Ice Storm	<ul style="list-style-type: none"> <li>Tree damage causes downed power lines</li> <li>Costs of cleanup</li> <li>Lack of power and communication</li> <li>Loss of drinking water and heat</li> <li>Downed trees may block evacuation routes</li> <li>Disruption of evacuation</li> <li>Loss/damage of lives and property</li> <li>Downed power lines may pose fire hazard</li> </ul>	<ul style="list-style-type: none"> <li>Maintain constant power during/after events</li> <li>Maintain communication systems</li> <li>Maintain drinking water and heat during/after events</li> <li>Maintain evacuation routes</li> <li>Public safety</li> </ul>	H
3	Bridges/Infrastructure/Dams	<ul style="list-style-type: none"> <li>Newport &amp; Jamestown Bridges</li> <li>Bridge at Zeek's Creek</li> <li>North &amp; South Reservoir Dams</li> </ul>	Public	Flooding Hurricane Nor'easters Windstorm Ice Storm Tornado Earthquake	<ul style="list-style-type: none"> <li>Loss/damage of lives and property</li> <li>Disruption of Evacuation/Emergency response</li> <li>Economic Hardship</li> </ul>	<ul style="list-style-type: none"> <li>Public safety</li> <li>Maintain evacuation routes</li> <li>Decrease cost of cleanup</li> <li>Prevent or minimize economic and social damage</li> </ul>	H
4	Public Facilities	<ul style="list-style-type: none"> <li>Police and Fire Stations</li> <li>Sewerage Treatment Plant</li> <li>Water Treatment Facility</li> <li>Town Offices/Town Hall</li> <li>Clark Street Substation</li> <li>Library</li> <li>RIDEM Division of Marine Fisheries</li> <li>Highway Garage/Public Works</li> <li>Lawn Avenue School</li> <li>Telephone Substation</li> </ul>	Public	Flooding Hurricane Nor'easters Windstorm Ice Storm Tornado Earthquake Lightning Fire Drought	<ul style="list-style-type: none"> <li>Disruption of public services</li> <li>Loss/damage of public records</li> <li>Environmental concerns</li> <li>Economic and social hardship</li> <li>Costs of cleanup</li> <li>Lack of power and communication</li> <li>Lack of public water</li> </ul>	<ul style="list-style-type: none"> <li>Public safety</li> <li>Decrease cost of cleanup</li> <li>Prevent or minimize economic and social damage</li> <li>Maintain agreement to buy water from North Kingstown</li> <li>Maintain and regularly test the emergency hose and reels that supply water from North Kingstown</li> </ul>	P
5	Necessary Goods/Services	<ul style="list-style-type: none"> <li>Bakers Pharmacy</li> <li>McQuade's Market</li> <li>Gas Stations w/mini-marts</li> <li>Banks</li> <li>Jamestown Family Practice Center</li> </ul>	Private	Flooding Hurricane Nor'easters Windstorm Ice Storm Earthquake Lightning	<ul style="list-style-type: none"> <li>Economic and social hardship</li> <li>Disruption of access to goods, services and medical care</li> </ul>	<ul style="list-style-type: none"> <li>Public safety</li> <li>Maintain access to goods and services</li> <li>Prevent or minimize economic and social damage</li> </ul>	P
6	Marinas and Boatyards	<ul style="list-style-type: none"> <li>Along coastline</li> </ul>	Private	Flooding Hurricane Nor'easters Windstorm Lightning Fire	<ul style="list-style-type: none"> <li>Loss/damage of lives and property</li> <li>Costs of cleanup</li> <li>Economic and social hardship</li> </ul>	<ul style="list-style-type: none"> <li>Public safety</li> <li>Decrease cost of cleanup</li> <li>Prevent or minimize economic and social damage</li> </ul>	H

Rank	Vulnerable Areas	Location	Ownership	Hazard	Primary Effects/Impacts	Mitigation Benefits	Risk H=Historical P=Potential
7	Schools/Daycare Centers	<ul style="list-style-type: none"> <li>Jamestown Early Learning Center</li> <li>Lawn Avenue School</li> <li>Melrose Avenue School</li> </ul>	Private Public	Flooding Hurricane Nor'easters Windstorm Ice Storm Lightning Fire Earthquake	<ul style="list-style-type: none"> <li>Loss/damage of lives and property</li> <li>Loss of shelters</li> <li>Economic and social hardship</li> <li>Need additional time for evacuation</li> </ul>	<ul style="list-style-type: none"> <li>Public safety</li> <li>Maintain shelters</li> <li>Protect economic and social well-being</li> <li>Expedite evacuation</li> </ul>	P
8	Elderly Housing and Special Needs Facilities	<ul style="list-style-type: none"> <li>Senior Center – West Street</li> <li>Pemberton Avenue</li> <li>Stanchion Street</li> <li>Hammett Court</li> </ul>	Private	Flooding Hurricane Nor'easters Windstorm Ice Storm Lightning Fire Earthquake	<ul style="list-style-type: none"> <li>Loss/damage of lives and property</li> <li>Need additional time for evacuation</li> <li>Elderly population dependent on electricity</li> </ul>	<ul style="list-style-type: none"> <li>Public safety</li> <li>Prevent or minimize economic and social damage</li> <li>Expedite evacuation</li> </ul>	P
9	Fort Getty Campground Seasonal/Summer Campground	<ul style="list-style-type: none"> <li>Fort Getty</li> </ul>	Public	Flooding Hurricane Windstorm Lightning Fire Tornado Earthquake	<ul style="list-style-type: none"> <li>Loss/damage of lives and property</li> <li>Cost of cleanup</li> <li>Economic and social hardship</li> <li>Need additional time for evacuation</li> </ul>	<ul style="list-style-type: none"> <li>Public safety</li> <li>Decrease cost of cleanup</li> <li>Prevent or minimize economic and social damage</li> <li>Expedite evacuation</li> </ul>	P
10	Parks and Beaches	<ul style="list-style-type: none"> <li>Various locations</li> </ul>	Public	Flooding Hurricane Windstorm Lightning Fire Tornado Earthquake	<ul style="list-style-type: none"> <li>Loss/damage of lives and property</li> <li>Cost of cleanup</li> <li>Economic and social hardship</li> </ul>	<ul style="list-style-type: none"> <li>Public safety</li> <li>Prevent of minimize damage to property</li> <li>Protect economic and social well-being</li> </ul>	P
11	Various Cultural and Historic Resources	<ul style="list-style-type: none"> <li>Town-wide</li> </ul>	Public	Flooding Hurricane Windstorm Lightning Fire Tornado Earthquake	<ul style="list-style-type: none"> <li>Economic and social hardship</li> </ul>	<ul style="list-style-type: none"> <li>Prevent or minimize economic and social damage</li> </ul>	P



Jamestown Mitigation Action Table

ACTION #	PRIORITY	POTENTIAL PROGRAM	DESCRIPTION OF STRATEGY	AFFECTED LOCATION	TYPE OF ACTIVITY	RELATED GOAL(S)	FUNDING SOURCES	TIMEFRAME	RESPONSIBLE DEPARTMENT	STATUS
						Objectives				
1	Medium	Future Proposed Development	Map vulnerable areas and critical facilities for future proposed residential and commercial development	Town-wide	Planning and Regulations	1,4	Town Annual Budget, Staff Time	Near-term	Planning Department	
						1,3,5				
2	Medium	<a href="#">Review/Update Stormwater Mitigation Plan Requirements</a>	<a href="#">Annual-review Update of stormwater mitigation plan</a>	Town-wide	Planning and Regulations	1,2,3,4	Town Annual Budget	Medium-term	Public Works Department	Ongoing
						<del>4</del> 1,4,5				
3	Medium	Review the Harbor Management Plan and the Emergency Operations Plan after every storm or every three years	It is important to review and revise these plans to ensure the adequacy of emergency operations. Revisions should be proposed as necessary to meet adequacy	Town-wide	Planning and Regulations	1,2,3,4	Town Annual Budget, Staff Time	Medium-term	Harbor Management Commission and Emergency Management Director	
						1				
4	High	North Pond Dam	<a href="#">Repairs are anticipated to be budgeted within the 5-year capital infrastructure replacement plan. Perform structural repairs to prevent catastrophic failure</a>	Downstream (North Road)	Property Protection, Structural Projects and Maintenance	1,2	<a href="#">Water/FEMA Grant</a> Town Annual Budget \$250,000	Medium-term	Public Works Department	
						1,4				
5	High	<a href="#">Regular Tree Trimming/Reduce vulnerability to utility and communication lines</a>	Tree Damage Mitigation Program to trim trees adjacent to utility lines to avoid power outages and therefore, maintain communication systems during and after hurricanes, thunderstorms, ice storms, and windstorms.	Town-wide	Property Protection, Structural Projects and Maintenance	2,4	<a href="#">National Grid</a> Town Annual Budget	Near-term	Public Works Department National Grid	Ongoing
						4,7				
6	High	Develop Debris Management Plan	Develop plan for prompt removal and proper siting of fallen debris and tree limbs which decreases potential of road and property blockage.	Town-wide	Property Protection, Structural Projects and Maintenance	1,2,3,4	Town Annual Budget <a href="#">FEMA Grant</a>	Near-term	Public Works Department	
7	High	<a href="#">Electric Supply Redundancy Plan</a>	<a href="#">Work with National Grid to develop an electrical supply redundancy plan</a>	Town-wide	Planning and Regulation	2,4,7	National Grid	Medium-term	Administration	

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Jamestown Mitigation Action Table

ACTION #	PRIORITY	POTENTIAL PROGRAM	DESCRIPTION OF STRATEGY	AFFECTED LOCATION	TYPE OF ACTIVITY	RELATED GOAL(S)	FUNDING SOURCES	TIMEFRAME	RESPONSIBLE DEPARTMENT	STATUS
						Objectives				
<a href="#">87</a>	High	Infrastructure Improvements	Evaluate existing condition of bridges concerning their foundation, structure, and drainage properties. Retrofit and repair as needed	Town-wide	Property Protection, Structural Projects and Maintenance	2,4 <a href="#">1,4</a>	Local Funding TIP \$2.5 million	Medium-term	RIDOT	
<a href="#">98</a>	High	Local Road Hazard Assessment	Evaluate town roads that are at risk for impact due to storm events/sea level rise and determine capital budget implications or other funding sources	Town-wide	Property Protection, Structural Projects and Maintenance	1,2,4 <a href="#">1,4</a>	Local Funding RIDOT \$50,000	Medium-term	Public Works Department Planning Department	
<a href="#">10a9a</a>	High	Public Education and Outreach	Develop and make preparedness and response material available concerning evacuation routes, emergency shelters, and maps of risks and critical facilities of Jamestown	Town-wide	Public Information, Outreach and Incentive Programs	1,2,3,4 <a href="#">3,6</a>	Town Annual Budget	Near-term	Emergency Management Director, Police and Fire Departments and Building Inspector	
<a href="#">10b9b</a>	High	Public Education and Outreach	Organize and conduct training program for town officials, employees, boards, and commissions regarding hazard mitigation, including flood mitigation, and actions/responsibilities during a natural disaster	Town-wide	Public Information, Outreach and Incentive Programs	1,2,3,4 <a href="#">2,4,6</a>	Town Annual Budget	Medium-term	Natural Hazard Mitigation Committee Chair	
<a href="#">110</a>	Medium	Inflow and Infiltration of Sewer System	Program to mitigate the infiltration of groundwater into the sewer lines	Town-wide	Emergency Services (Protection of critical facilities)	1,2,4 <a href="#">4,5</a>	Sewer Annual Budget	Medium-term	Public Works Department	Ongoing
<a href="#">1211</a>	Low	Water Treatment Facility	The long term, low priority project involves planning for a new access and infrastructure to service the existing Water Treatment Facility	Town-wide	Emergency Services (Protection of critical facilities)	1,2,4 <a href="#">1,4</a>	Water CDBG, Town Annual Budget \$2 million	Long-term	Town Administration Town Council Public Works Department	
<a href="#">1312</a>	Medium	Shoreline Protection and Retrofit	Develop <a href="#">shoreline</a> sea level rise resilience plan which involves shoreline protection <a href="#">and retrofit</a> strategies	Town-wide	Planning and Regulation	1,4 <a href="#">1,2</a>	FEMA PA Town Annual Budget	Medium-term	Planning, Public Works, Police, and Fire	
<a href="#">1413</a>	High	Continue Agreement for purchase of Potable Water	The Town should maintain and test regularly the emergency hose and reels so that they are ready if needed. The Town should keep the agreement current with the Town of North Kingstown.	Town-wide	Public Information, Outreach and Incentive Programs	2,4 <a href="#">4</a>	Water Annual Budget	Near-term	Town Administrator Public Works Department	Ongoing

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Town of Jamestown

Resolution of the Town Council

No. 2017-01

Town of Jamestown

**“ADOPTION OF THE 2017 TOWN OF JAMESTOWN  
NATURAL HAZARD MITIGATION PLAN”**

**WHEREAS,** the Town of Jamestown recognizes the threat natural hazards pose to people and property within our community; and

**WHEREAS,** the Town of Jamestown has prepared a multi-hazard mitigation plan, hereby known as the “2017 Jamestown Natural Hazard Mitigation Plan” in accordance with the Disaster Mitigation Act of 2000; and

**WHEREAS,** the 2017 Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Jamestown from impacts of future hazards and disasters; and

**WHEREAS,** adoption by the Town Council demonstrates their commitment to hazard mitigation and achieving goals outlined in the 2017 Jamestown Natural Hazard Mitigation Plan.

**NOW, THEREFORE, BE IT RESOLVED:** that the Town Council of the Town of Jamestown accepts and adopts the 2017 Town of Jamestown Natural Hazard Mitigation Plan.

By Order of the Jamestown Town Council

\_\_\_\_\_  
Kristine S. Trocki, President

\_\_\_\_\_  
Michael G. White, Vice President

\_\_\_\_\_  
Blake A. Dickinson

\_\_\_\_\_  
Mary E. Meagher

\_\_\_\_\_  
Eugene B. Mihaly

IN WITNESS WHEREOF, I hereby attach my hand and the official seal  
of the Town of Jamestown this 6<sup>th</sup> day of February, 2017.

\_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk





# THE TOWN OF JAMESTOWN

## PUBLIC WORKS DEPARTMENT

P.O BOX 377

JAMESTOWN, RHODE ISLAND 02835

Phone: (401) 423-7220

Fax: (401) 423-7226

To: Town Council

From: Michael Gray  
Public Works Director

Re: East Ferry Improvement Project

Date: February 2, 2017

---

The East Ferry parking area under discussion is the area between Conanicus Avenue on the west, Veterans Square to the North, the Ferry Wharf commercial units to the south and Narragansett Bay to the East. The Department of Public Works is proposing to improve the functional and aesthetic features of this important public feature while maintaining the current number of parking spaces.

The existing parking and sidewalk surfaces are deteriorated and need repair and resurfacing. The existing green area is disconnected from the walkways along the waterfront and the Veterans Square. Improvements to meet ADA requirements are necessary.

The initial designs focused on traffic circulation and maintaining the same number of parking spaces. The current project would include improvements to parking, drainage and landscaping. Future work would include improvements to the ferry landing jetty. The trash enclosure is shown on the plans for discussion purposes only. Two improvement schemes have been developed:

- The first option maintains the existing layout of the parking and green space. Parking lot surface, sidewalks and curbs will be upgraded. Landscaping is proposed for the existing green space and parking islands.
- Option 2 also provides new parking lot surface, sidewalks and curbs. In addition, this option relocates the green space adjacent to the water front to promote a continuous green space and walkway along the shoreline. Landscaping is proposed on parking islands.

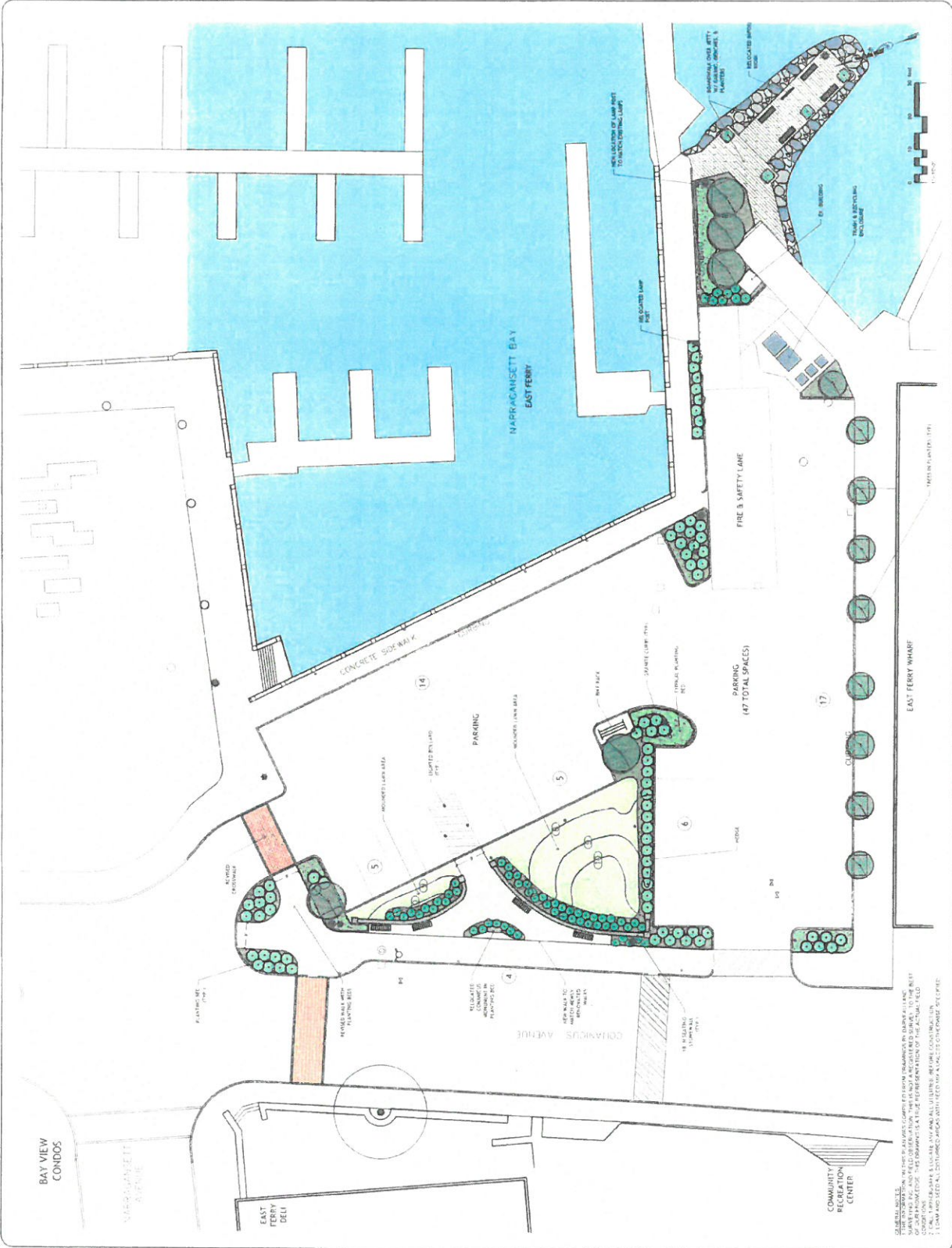
The Town has partnered with Hali Beckman, Ltd, Landscape Architects to develop the concepts and improvements. Ms. Beckman will discuss the design concept at the meeting. Project funding will come from the Waterfront Infrastructure Fund. Upon approval, the plans will be finalized for a Fall 2017 start of construction.

DATE: 11/11/11

HAJI BECKMAN, LTD.  
 100 WASHINGTON STREET, SUITE 200  
 JAMESTOWN, RHODE ISLAND 02867  
 TEL: 401-846-1111 FAX: 401-846-1112

LANDSCAPE PLAN - SCHEME 1  
 EAST FERRY LANDING  
 AP 8, LOT 171, 355, & 595  
 COHANICUS RD  
 JAMESTOWN, RI

SCALE: 1" = 10'-0"  
 DATE: 11/11/11  
 SHEET: L-4  
 PROJECT: 11-01-11



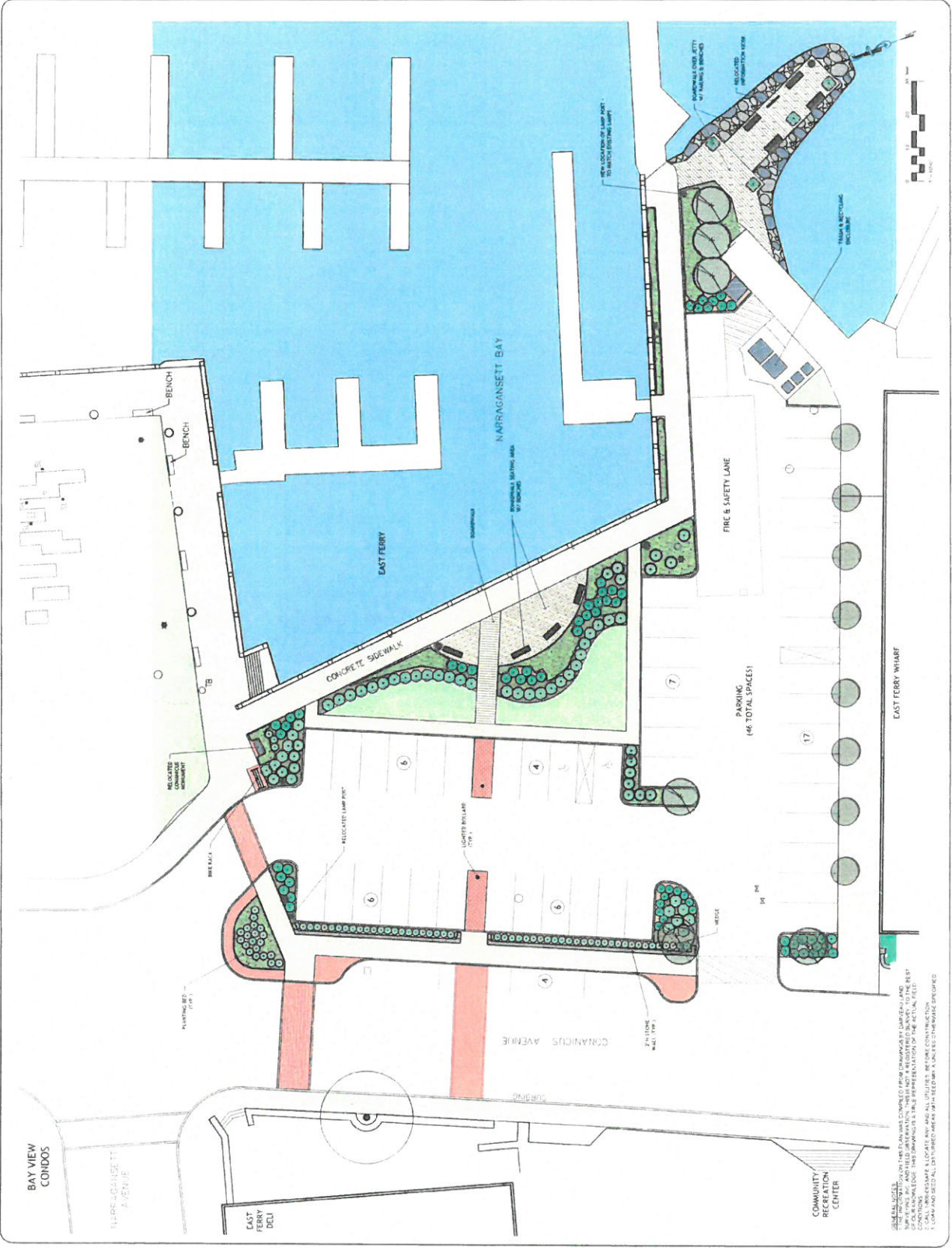
NOTES:  
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HAU BECKMAN, LTD.  
 1000 WEST 10TH AVENUE, SUITE 100  
 DENVER, COLORADO 80202  
 TEL: 303.733.1100  
 FAX: 303.733.1101  
 WWW.HAU-BECKMAN.COM

LANDSCAPE PLAN - SCHEME 2  
 EAST FERRY LANDING  
 AP 8, LOT 171, 355, 356, & 595  
 COMANCUS RD  
 JAMESTOWN, RI

DATE: FEBRUARY 14, 2018  
 DRAWN BY: J. J. JONES  
 CHECKED BY: J. J. JONES  
 PROJECT NO.: 1718-01  
 SHEET NO.: 1 OF 4



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STAMP:

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Landscape Architecture

LANDSCAPE PLAN - SCHEME 2

**EAST FERRY LANDING**  
AP 8, LOT 171, 355, 356, & 595  
CONANICUS RD  
JAMESTOWN, RI

REVISION:  
DATE: SEPTEMBER 19, 2016  
DRAWN BY: SGG  
SCALE: 1" = 10'  
SHEET  
**L-4**  
SHEET NO. 4 OF 4  
JOB NO.



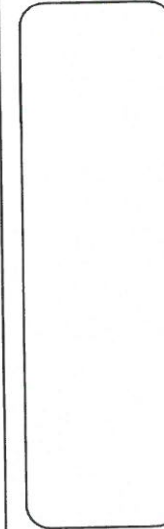
**GENERAL NOTES**  
 1. THE INFORMATION ON THIS PLAN WAS COMPILED FROM DRAWINGS BY DARVEAU LAND SURVEYING, INC. AND FIELD OBSERVATION. THIS IS NOT A REGISTERED SURVEY. TO THE BEST OF OUR KNOWLEDGE, THIS DRAWING IS A TRUE REPRESENTATION OF THE ACTUAL FIELD CONDITIONS.  
 2. CALL 1-800-DIGSAFE & LOCATE ANY AND ALL UTILITIES BEFORE CONSTRUCTION.  
 3. LOAM AND SEED ALL DISTURBED AREAS WITH SEED MIX A UNLESS OTHERWISE SPECIFIED.





STAMP:

**HALI BECKMAN LTD.**  
23 Brown Street, Suite 200, Wickford, RI 02892  
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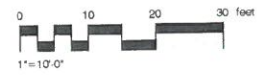


**LANDSCAPE PLAN - SCHEME 1**  
EAST FERRY LANDING  
AP 8, LOT 171, 355, 356, & 595  
CONANICUS RD  
JAMESTOWN, RI

REVISION:  
DATE: SEPTEMBER 19, 2016  
DRAWN BY: SGG  
SCALE: 1" = 10'  
SHEET  
**L-3**  
SHEET NO. 3 OF 4  
JOB NO.



GENERAL NOTES:  
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2. CALL 1-800-DIGSAFE & LOCATE ANY AND ALL UTILITIES, BEFORE CONSTRUCTION.  
3. LOAM AND SEED ALL DISTURBED AREAS WITH SEED MIX X UNLESS OTHERWISE SPECIFIED.



**Town of  
Jamestown, Rhode Island**

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PO Box 377  
Jamestown, RI 02835- 1509  
Phone: (401) 423-7220  
Fax: (401) 423-7229



**Date:** February 1, 2017

**To:** Andrew Nota  
Town Administrator

**From:** Michael Gray  
Public Works Director

**RE:** Bid – Timber Dolphin Repair Project  
West Ferry

---

In the winter of 2012 a project was completed with funding from the Harbor Budget to replace all of the piles and cable systems that make up the boat outhauls located at Fort Getty and West Ferry. The most easterly set of three (3) timber piles (dolphin) located near the shore at the West Ferry outhauls was driven in an area where the soil depths to ledge are shallow. Unfortunately, the existing soil conditions were not able to support this dolphin and the piles are now leaning and must be replaced. We have determined that the best course for repairing this dolphin is to remove and install a set of piles that are drilled and socketed into the bedrock. We have also determined that a pile supporting the touch and go at West Ferry is in need of replacement.

We prepared bid documents for replacing the timber dolphin and the pile for the touch and go. The project was advertised and bids were received on December 14, 2016 where they were opened and read in public. Three bids were received from the following contractors:

Narragansett Dock Works, Inc.	\$37,500
Specialty Diving Services, Inc.	\$52,100
Reagan Construction Corporation	\$56,400

I have reviewed the three bids received and **recommend that the Town Council award the Timber Dolphin Repair project to Narragansett Dock Works for an amount not to exceed \$37,500.** This project will be funded through the Harbor Budget.

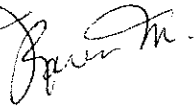
# Memorandum

**To:** Cheryl Fernstrom  
**From:** Karen Montoya  
**Date:** 1/30/2017  
**Re:** Member Vacancy on the Board of Canvassers

---

There is one Republican member vacancy on the Board of Canvassers. Could you please add this to the next agenda of the Town Council meeting to start the process.

Thank you



# Memorandum

**To:** Cheryl Fernstrom  
**From:** Karen Montoya  
**Date:** 1/30/2017  
**Re:** Alternate Vacancy on the Board of Canvassers

---

There is one Republican alternate vacancy on the Board of Canvassers. Could you please add this to the next agenda of the Town Council meeting to start the process.

Thank you



*Karen M.*

# TITLE 17

## Elections

### CHAPTER 17-8

#### Local Canvassing Authorities

#### SECTION 17-8-1

##### **§ 17-8-1 Appointment of bipartisan authority.**

The legislative body of each city and town shall appoint a bipartisan canvassing authority of three (3) qualified electors of the city or town, not more than two (2) of whom shall belong to the same political party, and may appoint two (2) alternate members, not more than one of whom shall belong to the same political party. At any meeting of the canvassing authority at which a member is to be absent, the member may request that an alternate replace him or her for that meeting; provided, that the alternate member must be of the same political party as the member. The mayor or the president of the town council shall nominate the members of the canvassing authority from lists of party voters submitted by the respective chairpersons of the city or town political committee, which lists shall contain the names of five (5) times the number of persons to be appointed. If the legislative body refuses to approve the nomination of any person to the canvassing authority, the mayor or the president shall submit to the legislative body another person named on one of the lists, and so on until a person is appointed. If the chairperson of the city or town committee of a political party entitled to an appointment fails or refuses to submit a list, the mayor or the president shall nominate any party voter of the political party entitled to the appointment.

##### History of Section.

(P.L. 1956, ch. 3754, § 1; G.L. 1956, § 17-8-2; G.L. 1956, § 17-8-1; P.L. 1958, ch. 18, § 1; P.L. 1988, ch. 151, § 1.)

# TITLE 17

## Elections

### CHAPTER 17-8

#### Local Canvassing Authorities

#### SECTION 17-8-2

##### **§ 17-8-2 Term and qualifications for office.**

Each member of a local canvassing authority shall be appointed to serve for a term of six (6) years beginning on the first Monday of March succeeding the date of his or her appointment and until his or her successor is elected and qualified. No person shall be appointed or serve as a member of the authority who is an officer or employee of the United States or of this state, or who is an officer or employee of the authority's city or town; provided, that in any city a member of the authority may be employed as its clerk. Any member of the authority who becomes a candidate for election to any public office and who fails to file a declination of the candidacy within the time allowed by law shall be disqualified from holding membership upon the authority and his or her successor shall be immediately elected.

##### History of Section.

(P.L. 1951 (s.s.), ch. 2870, § 18; G.L. 1956, § 17-8-15; G.L. 1956, § 17-8-2; P.L. 1958, ch. 18, § 1; P.L. 1988, ch. 84, § 74; P.L. 2007, ch. 301, § 1; P.L. 2007, ch. 436, § 1.)





**TOWN OF JAMESTOWN**  
**Parks & Recreation Office**  
**P.O. Box 377**  
**41 Conanicus Ave.**  
**JAMESTOWN, RHODE ISLAND 02835**

Recreation Office (401) 423-7260  
Teen Center (401) 423-7261  
Fort Getty (401) 423-7211  
Fax (401) 423-7229

TO: Andrew E. Nota, Town Administrator  
FROM: Andrew J. Wade, Parks & Recreation Director  
SUBJECT: Community Playground Committee Formation  
DATE: February 1, 2017  
SUBJECT: Appointments to the Community Playground Renovation Committee

On December 5, 2016 the Jamestown Town Council adopted a resolution to establish a Community Playground Renovation Committee (**PRC**) to assist and advise the Town Council on the necessary and appropriate renovations to the Jamestown Community Playground located on North Road. Also agreed upon in this resolution was that members of the following groups were represented by a member of the Jamestown Art Center, the Jamestown Library Board/Building Committee, the 1990 Jamestown Community Playground Building Committee, and the Ryan Bourque Family. I have reached out to these groups and they have recommended to be represented by the following persons:

- Jamestown Library Board/Building Committee – Jennifer Cloud
- Ryan Bourque Family – Lee Bourque
- 1990 Jamestown Community Playground Building Committee – No Appointee at this time
- Jamestown Arts Center – Dick Trask
- Parks & Recreation Director – Andrew Wade

Two to four (2-4) at large members who are residents and qualified electors in the Town of Jamestown are to be appointed by the Town Council. We have received applications from seven (7) total individuals.

- Michelle Bush
- Michael Cabral
- Lisa Carlisle
- Betty Kinder
- Bradley Parsons
- Christina Smith
- Barbara Szepatowski

I am seeking direction for the appointment of four of the above persons to the committee. Normally the council conducts interviews for appointment purposes; however, if it would please our council, I would be willing to conduct the interviews with other town staff with the intention of forwarding recommendations for appointment.



**TOWN COUNCIL MEETING  
January 17, 2017**

**I. ROLL CALL**

Town Council Members present:

Kristine S. Trocki, President  
Michael G. White, Vice President  
Blake A. Dickinson  
Mary E. Meagher  
Eugene B. Mihaly

Also in attendance:

Andrew E. Nota, Town Administrator  
Lisa W. Bryer, Town Planner  
Christina D. Collins, Finance Director  
Michael C. Gray, Public Works Director  
Edward A. Mello, Police Chief  
Andrew J. Wade, Parks and Recreation Director  
Peter D. Ruggiero, Town Solicitor  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 6:35 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

**III. TOWN COUNCIL SITTING AS THE BOARD OF  
WATER AND SEWER COMMISSIONERS**

**The Board of Water & Sewer Commissioners meeting convened at 6:36 p.m. and adjourned at 6:49 p.m. (See separate Minutes for this session).**

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, RESOLUTIONS  
AND PROCLAMATIONS**

A) Presentations

1) Sustainable Jamestown Program Update by Horsley Witten Group  
Planner Lisa Bryer introduced Horsley Witten consultants Krista Moravec and Jeff Davis. An overview of the Sustainable Jamestown Program was given by Jeff Davis. The goal of the Plan is to preserve the quality of life in Jamestown for future generations. The Plan is in Phase 1, outreach, to determine what issues are most important to Jamestowners. The project website is [www.sustainablejamestown.com](http://www.sustainablejamestown.com), and the initial survey can be found on the website. They are currently conducting interviews with various groups in town and

will host a series of Open House meetings on January 19<sup>th</sup> and February 1<sup>st</sup> from 4:00 p.m. to 6:00 p.m., and February 13<sup>th</sup> from 12:00 noon to 2:00 p.m., to discuss ideas and concerns. Residents are urged to take one of the flyers, complete the survey available online at [www.sustainablejamestown.com](http://www.sustainablejamestown.com), and attend public sessions on January 19, February 1<sup>st</sup>, or February 13<sup>th</sup>.

2) Golf Course Rehabilitation Project: Public Works Director Michael C. Gray, Town Planner Lisa W. Bryer, and Architect Bill Burgin

Planner Bryer reviewed the history of the project that began in 2011, hiring of Architect Bill Burgin in 2013, review of the two prior presentations (November 7<sup>th</sup> and December 5<sup>th</sup>), and the current design phase. The proposed facility has the same uses and spaces as the existing building when it was fully operational and functioning. The proposed facility was designed to meet all building codes, is handicapped accessible, has better circulation, and will meet the needs of the golf course and the community well into the future.

Architect Bill Burgin displayed aerial photographs of the golf course depicting the current and proposed locations for the golf course building, storage facility, 1<sup>st</sup> Tee, parking, and other areas. Design revisions are the result of discussions at the first two sessions. An extensive panoramic presentation with a walk-around view of the proposed first floor and lower level proceeded, highlighting ADA compliant entrance, walkways, terrace, fireplace, stairway, storage areas, pro shop, tavern, restrooms, windows, views, exposed trusses, roof lines, restaurant, kitchen, catering kitchen, and expandable, multi-purpose areas. Council members expressed appreciation for the presentation

Public Comment.

Gayen Thompson of Grinnell Street commented she thought more community space would be included for Senior and cultural arts activities. President Trocki noted the multi-purpose spaces on the lower level and 1<sup>st</sup> floor. Planner Bryer noted programmable space on both levels.

Jean Britton of Sampan Avenue asked the Council to consider her idea for a golf course building that would solve three problems – a nicer, larger clubhouse for golfers, a large room upstairs for community gatherings, and a space for Seniors, particularly a meal site. Shortcomings of the present Senior Center on West Street were noted.

Barbara Szepatowski of Riptide Street asked why the golf course building was being moved, as it would increase costs. Discussion ensued of lost community space, increasing the size of the proposed building by 25%, and developing layouts and costs for both locations at the present and enlarged size. Architect Burgin stated extensive review was done prior to the decision, moving the building allows the existing building to remain open during construction and places it adjacent to the 1<sup>st</sup> Tee. Discussion ensued of the restrooms, and Mr. Burgin noted they are handicapped accessible. Mr. Burgin noted what is proposed fully meets the needs of a nine-hole golf course and has flexibility for operations. Discussion of cost constraints ensued.

Chris Cannon of East Shore Road asked if funding from the proposal to purchase the PAC was available. He was informed as the referendum failed no funding is available.

Gayen Thompson of Grinnell Street commented handicapped accessibility can be improved by unisex bathrooms. She thought the new facility would be more multi-purpose to meet community needs and suggested Councilors come to a Senior lunch to observe conditions. Councilor Meagher and Councilor Mihaly commented on available space in the new facility, dedicated space for the golf course facility (primary use), and flexible programmable space. Mr. Burgin noted potential available space (1,500 sq. ft. in the lower level) and potential add alternates.

Alma Davenport of Clinton Avenue asked if the golf course kitchen was reduced, and she was informed it was not. The golf course kitchen is separate, and the event kitchen is intended to serve as a catering kitchen for activities. Councilor Meagher commented on the struggle to create community space. Ms. Davenport questions the cost of the facility. Discussion continued.

Peggy Burse of Sampan Avenue commented a larger area could be rented out to provide income to offset building costs and expenses. President Trocki agreed and noted this is what is planned. Discussion of expandable space continued.

James Tobin of Neptune Street asked for the square footage cost for the facility and was informed it is \$400 per square foot. He questions whether the facility is practical for the northeast and stated the community will support a more practical facility with reasonable costs. Councilor Meagher stated this is a facility for the northeast, and these sessions gather public input to determine what is desired/needed and develop costs. Discussion ensued of facility flexibility and potential event space.

Vice President White commented on past events at the golf course and the concept of moving the building is not new. The process started in 2011 and we are working through it, and these sessions are part of the process to gather information and ideas. He agrees we need a better Senior Center. President Trocki commented on Ms. Britton's letter and noted the Council is trying to create a balance for a golf course facility and flexible space that is within a palatable budget. This is her first time seeing the proposed drawings as well, is impressed, and looks forward to seeing cost estimates and alternatives.

Councilor Mihaly commented he likes the attractive building design that represents compromises, the basement could provide additional usable space, the upstairs gives us options, the Town needs space for senior meals and programs, and he would like to see alternate options for finishing the lower level and costs.

Councilor Dickinson stated he did not want to put the needs of the community against the primary focus of the lease and operation of the golf course. He believes there is opportunity to accommodate the needs of the community while meeting the needs of operating a golf course without pricing this out of the market for the operator, who has

done a great job so far.

Councilor Mihaly commented on parking, which remains at 100 spaces. President Trocki commented on programming, golf course operations, and competing interests.

Councilor Dickinson commented on opportunities for seniors and trying to solve problems at the golf course. Planner Bryer commented that senior meals could be accommodated at the golf course two days per week, and perhaps more in the off season.

Jean Britton of Sampan Avenue noted in the past there were multiple activities at the golf course without parking issues. She asked why the golf carts can't be moved somewhere else with that space used for community and senior activities.

Gayen Thompson of Grinnell Street commented the Council and architect should review the Recreation Study performed three years ago, as we need more senior services, and what is proposed is inadequate.

Councilor Dickinson commented on limited parking and noted the discussion this evening is a golf course discussion. Council members affirm they are open to public input of ideas.

Town Administrator Nota stated the next step is to take tonight's input and come back in February with a revised design based on that input, with cost information.

## **V. PUBLIC HEARINGS, LICENSES AND PERMITS**

None.

## **VI. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

- A) Scheduled to address. None.
- B) Non-scheduled to address.

Alma Davenport of Clinton Avenue asked how many bond issues the town has at this time. Town Administrator Nota stated he can provide that information tomorrow. Finance Director Collins noted she can also assist with bond information.

## **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

None.

## **VIII. UNFINISHED BUSINESS**

- A) RITBA Solar Array Project – public session of January 10<sup>th</sup>; review and discussion and/or potential action and/or vote

RITBA Director of Engineering Eric Offenberg is in attendance. The January 10<sup>th</sup> public forum hosted by RITBA on the solar array project was noted. From that session came a suggested alternate location between Route 138 and the Dutra Farm, a lengthy discussion on trees, and the suggestion another professional review them. As a result local Arborist Matt Largess was hired.

Property between Route 138 and the Dutra Farm. Mr. Offenberg reported RITBA owns the subject property, with RIDOT owning the lot that has access to the site, and a site visit with Altis Energy revealed the following:

- To access the site with the required three-phase power would cost in excess of \$100,000 to cross the 1,000 foot stretch of land
- National Grid would treat this as a new facility requiring a new inter-connection study at a cost of \$15,000 or more and take a minimum of six months to complete
- The southern portion of the lot is forest with black locust trees, requiring clearing of 60,000 square feet of forest
- The project was developed to produce 216 KW of renewable, alternative power for the bridge and offices; the cost to achieve that is not feasible for the Dutra Farm site
- A larger scale project to supply power to additional entities would be required to justify the costs

The current site:

- Is predominantly a black cherry and red maple fragmented forest with cut trees, and the red maple trees like water
- Invasive bittersweet, honeysuckle and black tupelo exist; black tupelo produce carbon sequestration

Mr. Offenberg stated RITBA is willing to explore the alternate site for a larger system, but feel the original site is the best and most-appropriate for their needs. They are committed to working with the town – Tree Committee, Conservation Commission - to pick the right species for additional planting to create a visual buffer.

Public comment.

Gayen Thompson of Grinnell Street asked if the parking area at RITBA offices could be used for the solar project. Mr. Offenberg stated it was evaluated and found unsuitable as it is a central location for many activities and events, is not large enough, and would obscure the scenic vista.

Council comment.

Councilor Meagher commented RITBA previously proposed a larger project but stopped as they did not want to build a larger substation. Mr. Offenberg stated with a larger project it would be economically feasible to build a larger substation (at the alternate site). RITBA wants to produce the power they need. With a larger facility they would sell the excess power, and the Route 138 site could be a viable site for a larger project. Discussion of studies and costs for the current site and an alternate site ensued. It is their

preference to continue the project at the proposed site, but they are open to looking at another site.

President Trocki asked if they could provide a drawing of the area to show how it would look with replanting and other measures to improve the view shed. Mr. Offenberg stated RITBA would work with the town on a planting program to enhance the area and buffer and put something in writing.

Councilor Meagher thanked RITBA for the last meeting, and thanked members of the Conservation Commission, Land Trust, and others for their information and input.

Dennis Webster of Mt. Hope Avenue commented on the work done over the last five days, native and invasive species of trees, and the benefits of removing invasive species.

Mr. Offenberg commented on the findings of Arborist Matt Largess regarding trees, cut trees, their growth rate and strength. The proposed solar project site would keep the majority of trees intact.

Councilor Meagher commented she would like to see drawings with buffers, details, and elevations and noted the issue of local jurisdiction. Councilor Dickinson suggested RITBA work with the Tree Committee to select vegetation. Discussion ensued of reaching an agreement that is palatable for both sides.

Planner Bryer commented plantings and landscaping are part of Development Plan Review. Council members noted people need to see a visual, including elevations, to show what an array looks like. Mr. Offenberg stated RITBA is willing to do that. Council members asked to see that information before determining if the project will be beneficial to the town.

Councilor Mihaly stated he plans to walk the property, is not ready to make a decision, needs the buffer defined, and a better presentation of what it will look like. Vice President White commented it has been town policy to plant a tree for each one cut. Discussion ensued of carbon sequestration. There needs to be a balance, and he agrees RITBA should work with the Tree Committee and Planning Commission on recommended plantings, buffer, and tree replacement.

Mr. Offenberg stated if there is a positive feeling RITBA can fulfill what the town wants. Council members commented they need more information and a better visual depiction of the buffer. Mr. Offenberg will work with the Town Planner and Town Administrator to provide additional information.

- B) Mackerel Cove Pavilion Replacement Project: Public Works Director Michael C. Gray; review and discussion and/or potential action and/or vote

Public Works Director Gray displayed the drawings with elevations prepared by architect

Ron DiMauro, at no fee to the town. The bathrooms are two 8' by 8' ADA compliant structures with shed roof construction on a deck, with the 13' by 14' lifeguard station in the center, moveable in the off season and in the event of a weather emergency. The current site with pilings was displayed. \$25,000 was approved for the project in the capital budget, with the town performing the work. Further explanation of the plans and drawings ensued. If Council approves the design, application will be made to CRMC to modify the original approval. The goal is to have the building ready for the 2017 summer season.

Council members commented Mr. DiMauro did a terrific job, thanked him for his efforts, and look forward to CRMC approval for the increased size.

Public comment.

Gayen Thompson of Grinnell Street asked if there is proper ventilation and a closing mechanism on doors for ADA compliance. Mr. Gray stated yes, there will be there.

**A motion was made by Councilor Mihaly with second by Vice President White to proceed with this design and the CRMC application.**

Discussion. Vice President White will check the facility for wheelchair accessibility.

Back to the vote on the motion. **President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

C) Upcoming Meetings and Sessions – dates and times

Town Administrator Nota reviewed upcoming sessions and available dates. Traditionally budget sessions begin in March with one capital budget session, two operating budget sessions, and one school budget session. Budget submission to Council is March 6<sup>th</sup>. Mondays in March are tentatively set for budget work sessions, with no sessions scheduled March 13<sup>th</sup> and 14<sup>th</sup>. March 23<sup>rd</sup> is a tentative date for school budget review and the first two weeks in April are tentative dates for budget sessions, as needed. Budget sessions are at 6 p.m., the 1<sup>st</sup> Town Council Meeting at 7:00 p.m., and the 2<sup>nd</sup> Town Council Meeting with Water and Sewer at 6:30 p.m. Town Administrator Nota will contact the School Department and Senior Association to set dates for their budget review.

## IX. NEW BUSINESS

- A) FY 2017-2018 Harbor Commission Budget: Commissioner Clifford Kurz; review and discussion and/or potential action and/or vote
- 1) Proposed 2017-2018 Operating Budget
  - 2) Proposed 2017-2018 Harbor Rates
  - 3) Proposed Long Range Infrastructure Plan

Cliff Kurz explained the proposed Harbor Budget. There are no rate increases proposed for 2017. Discussion ensued of the condition of the town dock at Fort Getty. Chief Mello

explained the Infrastructure Plan is listed in order of priority and smaller projects are part of the operating budget. The March 20<sup>th</sup> Fort Getty discussion could the dock.

**A motion was made by Councilor Meagher with second by Vice President White to approve the Harbor Budget and Rates.**

Discussion. Chief Mello noted the zero-based budget and explained how anticipated expenses and revenues are estimated using historical data. The Harbor capital budget is approved during the regular budget cycle.

Back to the vote on the motion. **President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- B) Fort Getty Park/Rembijas Pavilion and Mackerel Cove Beach; review and discussion and/or potential action and/or vote
  - 1) 2016 Season Financial Report
  - 2) Proposed Fee Schedule for 2017 season

Parks and Recreation Director Andrew Wade was in attendance to answer questions and stated there are no fee schedule revisions for the 2017 season. Council members comment favorably on the report.

Councilor Dickinson commented on the need for a non-resident seasonal pass for access to Fort Getty. There are no fees charged for access to the Farmer's Market or Sailing Camp. This should be reviewed at a future meeting for next year.

**A motion was made by Councilor Mihaly with second by Councilor Meagher to approve the 2017 Parks and Recreation fee schedule as described in the memo. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

## **X. ORDINANCES AND APPOINTMENTS AND VACANCIES**

- A) Ordinances
  - 1) Amendment of the Jamestown Code of Ordinances, Chapter 38 Offenses and Miscellaneous Provisions, Article V. Weapons; review and discussion and/or potential action and/or vote

Town Administrator Nota was directed to prepare a revision to the draft ordinance based on input from the October public hearing. Councilor Dickinson commented on defining a compact area in Jamestown, which would eliminate all target shooting in the downtown area and mitigate the East Shore Road issue.

Councilor Mihaly prefers a prohibition on all outdoor target shooting and asked if an alternate ordinance is required. Solicitor Ruggiero stated he needs a determination of what the Council wants. Councilor Dickinson noted a prohibition will not eliminate hunting and goes against the original intention of the ordinance, and defining a compact



area will clarify the issue. The 500 foot setback would be the same as defined in hunting regulations. Councilor Meagher reviews options. Our insurance carrier provided liability information. Defining compact area would reduce the liability equation, and a permitting process would increase our liability. Town Administrator Nota has multiple ordinances from cities and towns - from prohibition to allowing them - he can provide to Council.

President Trocki stated after extensive review of information and the potential liability, a happy medium may not be possible, and her opinion has been swayed. She would like simple language for a ban, as it would not subject the town to liability. Councilor Mihaly asked for a distinction the ban is for outdoor shooting ranges. Solicitor Ruggiero stated one ordinance with prohibition and one defining compact area could be written. Discussion ensued of regulations and liability. The Council would like both ordinances and adopt the version preferred at the public hearing. Notice of advertising will be on the February 20<sup>th</sup> agenda. Discussion ensued of holding the public hearing at a separate meeting.

#### Public comment.

Chris Cannon of East Shore stated this has been discussed since June of 2014. There are seven shooting ranges in the area with no rules. At present anyone can shoot on their property even if next to a school, and there is no definition of a compact area. Councilor Mihaly stated this may be a better discussion at the public hearing. Mr. Cannon referenced the new Pine Ridge range in Exeter and one opening in South Kingstown and that hunting and target shooting should not be compared.

Mike Pinksaw of East Shore Road stated he has shot on the Island since he was 10 years old, and shot at three of the ranges noted. New people move next door to ranges that have been in existence for many years and want it to change. There has never been an injury at a firing range in Jamestown. This is a legal recreational activity that is not dangerous. The issue is noise and nothing else, and a ban is wrong. He suggested an indoor range at the old Highway Barn at Ft. Wetherill that is used for storage as an alternative to traveling 20 minutes or paying \$25 an hour to shoot. It is unfair to the people who have been shooting on their properties for 50 years to prohibit it.

Nick Robertson of Carr Lane stated he is not in favor of a ban. The shooters have as much right as the golfers to be here. If you can spend money on a golf course you can spend some on the shooters. He believes in having regulations, but not an outright ban. If you prohibit shooting on private land, provide an indoor facility.

Chris Cannon of East Shore Road stated it is not noise it is the danger of an accident. Mike Pinksaw of East Shore Road stated he is not singling out one person.

Councilor Meagher commented our Island has changed, and there are a lot of factors to consider. President Trocki commented we all have different opinions, just because there hasn't been an accident doesn't mean it is safe, and this is an activity with life altering consequences. Further discussion should be at the public hearing.

Councilor Dickinson commented we can come up with many possibilities. He agrees the Island has changed and there are areas where this should not continue. No one knew there was target shooting until there was a complaint. He asked if people are confusing hunting and target shooting.

## **XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

Councilor Meagher removed A) Adoption of Council Minutes 1) January 3, 2017 (regular meeting) from the Consent Agenda.

**A motion was made by Councilor Meagher with second by Vice President White to approve and accept the Consent Agenda A) 2) through E). President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Consent Agenda approved consists of the following:

- A) Adoption of Council Minutes
  - 2) January 3, 2017 (special meeting)
  - 3) January 3, 2017 (executive session)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Philomenian Library Board of Trustees (12/06/2016)
  - 2) Jamestown Library Renovation Building Committee (12/01/2016)
  - 3) Jamestown Library Renovation Building Committee (12/05/2016)
- C) CRMC Notices
  - 1) January 2017 Calendar
- D) Zoning Board of Review Abutter Notifications:
  - 1) Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing January 24, 2017 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following: Application of R. Peter Mercer, whose property is located at 132 Narragansett Avenue, and further identified as Assessor's Plat 8, Lot 78, for a variance from Article 3, Section 82-302 (District Dimensional Regulation), secondary setback of 15', to enclose existing deck with a setback of 2' 6" instead of the required 15'. Said property is located in a R20 zone and contains 7,405 sq. ft.
- E) Finance Director's Report

Councilor Meagher noted the January 3<sup>rd</sup> Minutes reflected “. . . the solar array discussion did belong in Executive Session.” It should state “. . . did not belong . . .”

**A motion was made by Councilor Meagher with second by Vice President White to accept A) 1) as modified. President Trocki, Aye; Vice President White, Aye;**

**Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

Councilor Meagher removes Communication 1) from Mark Baker requesting the Council place enactment of a sanctuary ordinance on the February 6<sup>th</sup> agenda.

**A motion was made by Councilor Meagher with second by Vice President White to place the letter of Mark Baker requesting the Council enact a sanctuary ordinance on the February 6<sup>th</sup> agenda. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

Councilor Dickinson commented we shouldn't get involved with a sanctuary city ordinance. We already have immigration laws the Federal government can enforce.

- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
  - 1) Resolution of the Exeter Town Council in Opposition to Siting of the Clear Energy Center Power Plant in Burrillville, RI

Raymond Trinqué, Member of the Burrillville Town Council, referenced their request and sample resolution forwarded to cities and towns to oppose the Clear Energy Power Plant in Burrillville. He is here with a delegation from Burrillville, and one person from Cranston. To date 16 municipalities have declared their opposition to the power plant, and that number should be 21 by the end of the week. Mr. Trinqué stated the proposed power plant calls for clear cutting of 67 acres of forest land for the 200 acre facility to be located in the middle of the Blackstone River Valley National Heritage corridor. Mr. Trinqué noted what the two towns have in common – ocean waters that Burrillville residents enjoy and woods that Jamestown residents enjoy.

Ken Putnam of Burrillville commented on the literature he provided to the Clerk for distribution to Council members. He referenced the thousands of acres of open space and state preserved land that is supposed to remain protected in perpetuity and the organizations, groups, municipalities, and leaders who have expressed opposition to the power plant siting in Burrillville. To date no plans have been submitted and only conceptual drawings have been released.

Councilor Mihaly inquired on the size of the plant.

Lynn Clark of Burrillville stated a 1000 MW power plant is proposed, using frac gas with diesel fuel backup. Mr. Trinqué stated the Energy Facility Siting Board has total power in approving this facility and there is no local control (stripped in 1986 by the General Assembly, per RIGL §42-98-1). He asks the Council to endorse the Exeter resolution and forward a copy to the Energy Facility Siting Board and the Governor.

**A motion was made by Councilor Meagher with second by Vice President White to endorse the Resolution from Exeter.**

Discussion. It was asked if this item has to be placed on an agenda. Solicitor Ruggiero stated no, as the request is to endorse the Resolution which is on the agenda.

Rhoda Northup of Cranston stated she is here to support Burrillville, as this is a statewide issue. The pollution from the proposed plant can reach a 100 mile radius, including the Scituate Reservoir and the Bay, and the facility proposed is 2 ½ times the size of the Providence Place Mall. The Cranston City Council adopted a Resolution in opposing the plant, and she asks the Council to support the Resolution.

Mary Jane Bailey of Burrillville commented on pollution, including 10,000 tons of carbon dioxide into the air daily with 14 of the same carcinogens found in cigarettes with the devastating health risks reaching Jamestown.

Mr. Trinque noted the plans include a 2,000,000 gallon oil tank that will power the plant for 3 ½ days. He noted the City of Woonsocket voted to deny providing water to them, losing \$18,000,000, and we thank them and all the municipalities for their support.

Gayen Thompson of Grinnell Street finds it sad that the *Jamestown Press* is not present for this portion of the meeting.

Back to vote on motion. **President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye. (Applause)**

The Council extends good luck to Burrillville.

**A motion was made by Councilor Meagher with second by Vice President White to accept A) Communications 1) and B) Resolutions 1). President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Communications and Resolutions accepted consists of the following:

- A) Communications
  - 1) Invitation of RI Turnpike and Bridge Authority to Informational Meeting regarding the Solar Project on Tuesday, January 10<sup>th</sup> at 6:15 p.m. at RITBA offices located at One East Shore Road in Jamestown
  - 2) Letter of Mark Baker requesting the Town Council enact a sanctuary ordinance that protects all people within the Jamestown jurisdiction and place this issue on the February 6<sup>th</sup> Town Council meeting agenda
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
  - 1) Resolution of the Exeter Town Council in Opposition to Siting of

the Clear Energy Center Power Plant in Burrillville, RI

### **XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Taylor Point Restoration Group Report
- B) Adoption of FEMA approved Jamestown Hazard Mitigation Plan
- C) Development of Negotiation Team for IBPO Negotiations (Executive Session)
- D) East Ferry Rehabilitation Project (1<sup>st</sup> meeting in February)
- E) Development of Calendar for Boards/Commissions/Committees informational update to Town Council
- F) Review of Town Ordinances
  - 1) Noise Ordinance
  - 2) Class F Liquor License Ordinance
  - 3) Alcoholic Beverages on Town-owned property
  - 4) Zoning Ordinance

Councilor Meagher noted East Ferry is on the February 6<sup>th</sup> agenda and there is a request for JFD as agenda item. The Library MOU will be placed on an agenda when all Council members are present, and the Library Board of Trustees Chair will be contacted for available dates; discussion ensued of whether the discussion should be in open session or executive session. The Taylor Point Restoration Report will be on the February 6<sup>th</sup> agenda. The IBPO Negotiating Team will be reviewed in March. Acceptance of the FEMA Plan will be on February 6<sup>th</sup>. Town Ordinances will be addressed in late spring. Boards and Commissions sessions will be scheduled beginning in April.

### **XIV. EXECUTIVE SESSION**

*The Town Council may seek to go into Executive Session to discuss the following items:*

- A) Pursuant to RIGL §42-46-5(a) Subsection (2) Pending Litigation (Tarbox v Jamestown Zoning Board of Review, C.A. NC-2010-667); review and discussion and/or potential action and/or vote in executive session and/or open session

**A motion was made by Councilor Meagher with second by Vice President White to enter into Executive Session pursuant to RIGL 42-46-5(a) Subsection (2) Pending Litigation at 10:28 p.m.**

**Pursuant to RIGL §42-46-5(a) Subsection (2) Pending Litigation, the following vote was taken: President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Town Council reconvened the regular meeting at 10:47 p.m. President Trocki announced that no votes were taken in Executive Session.

**A motion was made by Councilor Meagher with second by Vice President White to**

**seal the Minutes of the Executive Session. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

#### **XIV. ADJOURNMENT**

**A motion was made by Councilor Meagher with second by Vice President White to adjourn. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Jamestown Town Council adjourned the regular meeting at 10:48 p.m.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Finance Director  
                  Town Solicitor

**BOARD OF CANVASSERS  
JAMESTOWN, RHODE ISLAND  
August 23, 2016**

An advertised meeting of the Board of Canvassers was called to order at the Jamestown Town Hall, 93 Narragansett Ave. at 2:35 pm by Chairwoman Linda Warner. The following members were present:

Carol Nelson-Lee  
Ken Newman  
Gary Girard

Also present were:

Karen Montoya, Clerk to the Board of Canvassers

**APPROVAL OF MINUTES**

Ken moved and Carol seconded to accept the minutes of May 16, 2016. So unanimously voted.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

The Board examined the list of voters for the final canvass for the September Primary. We are anticipating a large turnout. All of the poll workers have been assigned and the Board will convene at the Town Hall. Linda moved and Carol seconded to accept the voting list. Unanimously voted.

Karen will check with the Board of Elections about the room to use for same day registration voting for President/V President only. It should be in the Town Hall. We plan to use the council chambers this year.

There being no further business Carol made a motion, Ken seconded to adjourn the meeting at 3:15 pm. Unanimously voted. The next meeting will be September 13<sup>th</sup> at 3:00 pm to pick the ballot placement for the Election.

Attest:



Karen Montoya  
Clerk to the Board of Canvassers

Cc: Town Council Members (5)  
Board of Canvassers (3)  
Cheryl Fernstrom, CMC, Town Clerk

**BOARD OF CANVASSERS  
JAMESTOWN, RHODE ISLAND  
September 13, 2016**

An advertised meeting of the Board of Canvassers was called to order at the Jamestown Town Hall, 93 Narragansett Ave. at 3:07 pm by Chairwoman by Linda Warner. The following members were present:

Ken Newman  
Carol Nelson-Lee  
Gary Girard, Alternate

Also present were:

Karen Montoya, Clerk to the Board of Canvassers

**APPROVAL OF MINUTES**

There were no minutes to approve.

**UNFINISHED BUSINESS**

There is no unfinished business.

**NEW BUSINESS**

Democratic first position and Republican second position followed by the Independent candidates were drawn by lottery for the November Election and are as follows:

**TOWN COUNCIL**

1. Blake Dickinson	Rep
2. Kristine Trocki	Dem
3. Eugene B. Mihaly	Dem
4. Michael White	Dem
5. Mary Meagher	Dem

**SCHOOL COMMITTEE**

1. Agnes Filkins	Dem
2. Dorothy Strang	Dem
3. Sally Schott	Dem

There being no further business Linda Warner made a motion, Carol Nelson-Lee seconded to adjourn the meeting at 3:22 pm. Unanimously voted.

Attest:

Karen Montoya  
Clerk to the Board of Canvassers



Cc: Town Council Members (5)  
Board of Canvassers (3)  
Cheryl Fernstrom, CMC, Town Clerk



**BOARD OF CANVASSERS  
JAMESTOWN, RHODE ISLAND  
October 18, 2016**

An advertised meeting of the Board of Canvassers was called to order at the Jamestown Town Hall, 93 Narragansett Ave. at 10:35 am by Chairwoman Linda Warner. The following members were present:

Carol Nelson-Lee  
Ken Newman

Also present were:

Karen Montoya, Clerk to the Board of Canvassers

**APPROVAL OF MINUTES**

There were no minutes to approve.

**UNFINISHED BUSINESS**

There is no unfinished business.

**NEW BUSINESS**

The Board approved the voting list to be used for the November Election. Karen reported a notable increase in mail in ballots. We are anticipating huge crowds so Karen has divided the poll book into 4 sections having 8 poll workers, 1 moderator and 2 clerks at each poll. Bids will be sent out by Carol Nelson-Lee for lunch and dinner.

There being no further business Linda Warner made a motion, Carol Nelson-Lee seconded to adjourn the meeting at 11:55 pm. Unanimously voted.

Attest:

Karen Montoya  
Clerk to the Board of Canvassers



Cc: Town Council Members (5)  
Board of Canvassers (3)  
Cheryl Fernstrom, CMC, Town Clerk

**BOARD OF CANVASSERS  
JAMESTOWN, RHODE ISLAND  
November 18, 2016**

An advertised meeting of the Board of Canvassers was called to order at the Jamestown Town Hall, 93 Narragansett Ave. at 10:35 pm by Linda Warner. The following members were present:

Carol Nelson-Lee  
Ken Newman  
Gary Girard, Alternate

Also present were:

Karen Montoya, Clerk to the Board of Canvassers

**APPROVAL OF MINUTES**

There were no minutes to approve.

**UNFINISHED BUSINESS**

There is no unfinished business.

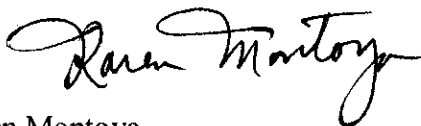
**NEW BUSINESS**

The Board discussed what the next steps would be concerning the missing ballots. The Jamestown Police have interviewed Karen and several other persons. The State Police have been contacted. It was the consensus of the Board to wait, until notified by Karen, when to go public since the investigation was ongoing.

There were long lines at the polling places which caused much turmoil. Voters were getting through the registration process quickly and then having to wait up to an hour at some points to put their ballots into the voting machine. A very crowded, and limited, space was an issue for the long lines forced to stay behind the registration tables and in front of the voting booths. Determining where the end of the line was impossible until Ken Newman had the last person hold a sign stating such. District 1 at the Recreation Center was able to secure an extra voting machine after a visit by the Secretary of State Nellie Gorbea. Consequently the lines were quickly reduced to a few minutes wait. At Lawn Ave School Kitty Wineberg had the wall opened to use the back half of the gym to direct the line waiting to deposit their votes. Part of the problem was the 2 page ballot taking up to a minute to process each person's ballot.

Linda Warner moved and Carol seconded to adjourn the meeting at 12:02. The next scheduled meeting will be announced.

Attest:



Karen Montoya  
Clerk to the Board of Canvassers

Cc: Town Council Members (5)  
Board of Canvassers (3)  
Cheryl Fernstrom CMC, Town Clerk

**Jamestown Philomenian Library  
Board of Trustees Meeting Minutes  
January 3, 2017**

- A. Call to order:roll call:** Board chair Sanborn called the meeting to order at 5:02PM. In attendance were: Peter Carson, Jennifer Cloud, Donna Fogarty, Paul Housberg, Christian Infantolino, Marianne Kirby, Mary Lou Sanborn, Chris Walsh
- B. Report of the chair:** Board chair Sanborn reported that no emails have been received on the Trustees web site. She also noted that as suggested at the December meeting, each item agenda will be “timed” for efficiency purposes. She acknowledged the receipt of a thank you note from the library staff for the “Edible Arrangement” that the LBOT sent to the library staff.
- C. Election of 2017 Board of Trustee Officers:** Board member Infantolino presented the following slate of officers for 2017: Treasurer – Peter Carson, Secretary – Marianne Kirby, Vice Chair – Paul Housberg, Chair – Mary Lou Sanborn. A motion was made by board member Infantolino, seconded by board member Walsh to accept the slate of 2017 Board of Trustee officers as presented. The motion passed unanimously.
- D. Consent Agenda:** A motion was made by board member Housberg, seconded by board member Kirby to accept the Consent Agenda as presented. The motion passed unanimously.
- E. Friends of the Library:** Donna Fogarty reported the “Friends” will now have a Music and Film series beginning the first Sunday in January at the library in the afternoon beginning at 3:00PM. The “Friends” are still trying to organize board members for the coming year.
- F. Unfinished Business:**
1. **Board of Trustee Sub-committees:**
    - ii. **Finance/Budget:** Board member Infantolino verified that the 501(c)3 non-profit filing has been completed and appears on the Secretary of State’s web site. A draft copy of by-laws for the foundation have been completed and needs to be reviewed and approved by the JPL Foundation Board of Directors. The JPL Foundation Board of Directors will meet in the next several weeks to review and approve the by-laws. Current donations total in excess of \$100,000. Thank you notes will need to be sent to donors. Discussion also took place regarding the use of PayPal or some type of direct deposit that donors can make to the JPL Foundation account. Board member Carson reported that Tiverton does not bond their foundation board of directors. The current board of directors is: Marianne Kirby, Peter Carson, and Mary Lou Sanborn. A report will be given at the February LBOT meeting.  
Board chair Sanborn reported that \$71,939.95 has been deposited into the LBOT Capital Campaign account. These funds were transferred from the RI Foundation.
  - II. **Policy:** Board member Kirby reviewed the revisions to the LBOT By-Laws. None

were suggested. A motion was made by board member Carson, seconded by board member Housberg to accept the By-Laws as presented. The motion passed unanimously. The By-Laws and any other approved LBOT policies will be posted on the JPL web site. The library policy, Supervision of Unattended Children, will be included as part of the February LBOT agenda.

- iii. **Facilities:** Board chair Sanborn reported the lighting fixture in the parking area Has been repaired. She has sent a thank you to Mike Gray, Director of the DPW. Donna Fogarty reported that the library ran out of oil though the building is on a Automatic delivery basis. Donna contact the DPW and Arden to check the furnace.

## 2. Library Renovation Project

- a. **Project Outline:** Board members Car and Housberg put together developed a PR plan for the library renovation project. The plan was reviewed and it was suggested a slogan be determined to relate to the renovation project. It was discussed and decided that board member Carson would take “the lead” with help from board member Housberg. The plan would include “talking points”. The LBOT gave authority to board members Carson and Housberg and Library Director to move forward with the PR plan. The LBOT would be updated at the February meeting.

It was suggested the library renovation project be postponed until the funding of the project be further determined. It was discussed and decided that a new project timeline be presented as well as a conversation with Karen Mellor of OLIS. A motion was made by board member Cloud, seconded by board member Kirby to form a sub-committee to review the potential of a different timeline for the renovation project. The motion passed unanimously. The sub-committee members will be board members Walsh and Carson, Library Director Donna Fogarty and Town Council member Mary Meagher. The LOBT will be updated at the February meeting.

- b. **Building Committee:** Board member and Building Committee chair Housberg reviewed the December 19<sup>th</sup> presentation to the Town Council and also the preliminary schematic design discussed at December 27<sup>th</sup> Building Committee meeting. A motion was made by board member Carson, seconded by board member Infantolino to accept the preliminary schematic design as presented. The motion passed unanimously. The project will now move into the design development phase.
- c. **Fundraising/Capital Campaign Committee:** Board chair Sanborn reported there are two community members that have committed to being a part of the Fundraising/Capital Campaign Committee. She said until it is determined what the project outline will be there is no point in recruiting other members at this time.

**d. Library Building Program Report:** Board chair Sanborn reported the suggested revisions made by Karen Mellor are still being worked on by Donna Fogarty and Kathryn Taylor, OLIS Consultant. These revisions should be completed by the February LBOT meeting. The process is out of sequence for OLIS requirements at This time.

**3. Board Process Review:** no suggestions or comments at this time

**4. Library Flash Mob:** A review of the Library Flash Mob, created by BJ Whitehouse, Was reviewed by the LBOT. The flash mob would be included on the JPL web site. Donna Fogarty will send a thank you note to BJ Whitehouse.

**5. Playground Renovation Committee:** Board member Cloud has agreed to be the LBOT representative on this committee. To date no meetings have been scheduled.

**G. New Business:**

1. LBOT Sub-commttee review: no discussion taken at this time

**H. Future Agenda items:**

1. Letter to Town Council regarding LBOT vacancies
2. Evaluation of Library Director Policy

**I. Public Comment:** none

**J. Executive Session:** A motion was made by board member Carson, seconded by board member Kirby to adjourn the Open Meeting and move into Executive session. The motion passed unanimously. The meeting was adjourned at 6:32PM. A motion was made by board member Carson, seconded by board member Infantolino to adjourn the Executive Session and move back into Open Meeting. The motion passed unanimously. The meeting was adjourned at 6:47PM. No votes were taken in Executive Session.

**K. Adjournment:** Discussion took place regarding the MOU between the Town and the LBOT. A Town Council member has requested to meet with the LBOT to discuss the MOU. Board chair Sanborn will contact the Town Council for dates to discuss/approve the MOU. A motion was made by board member Housberg, seconded by board member Carson to adjourn the Open Meeting. The motion passed unanimously. The meeting was adjourned at 6:52PM.

Respectfully submitted,

Mary Lou Sanborn  
Secretary Pro Temp



Library Renovation Building Committee  
Meeting Minutes  
January 18, 2017

**Call to order: roll call:** Building committee chair, Paul Housberg, called the meeting to order at 5:03PM. In attendance were: Lisa Bryer, Jennifer Cloud, Jack Evans, Mohamad Farzan, Bob Flath, Donna Fogarty, Paul Housberg, Duncan Pendlebury, Mary Lou Sanborn

**Approval of December 27, 2016 Meeting Minutes:** A motion was made by committee member Flath, seconded by committee member Pendlebury to accept the meeting minutes as presented. The motion passed unanimously.

**Initial review of design development:** Mohamad Farzan and Jack Evans reviewed the preliminary schematic design as discussed with suggested revisions made at the December 27<sup>th</sup> meeting. It was mutually agreed by all committee members that the lower level bathrooms would be considered a “stand alone” project, not essential to the library renovation plans. The lower level space would include areas for compact shelving and volunteer work space. Egress issues were reviewed and discussed. Issues relative to balancing the building for circulation on the first floor were discussed. There is a need for a medium sized meeting room. The three small meeting rooms should be flexible space to meet different meeting room size needs. Designs for higher and lower ceiling elevations in the children’s area were reviewed. It was mutually agreed by all committee members to use the lower ceiling elevation design. Egress issues from the children’s area were also discussed and reviewed. It was also mutually agreed by all committee members to have one unisex bathroom in the children’s area. Committee member Pendlebury suggested the roof line over the children’s area be raised to align better with the roof line on the current building.

A preliminary review of the project costs were discussed. New construction and renovation costs were currently approximated to be \$2.8M. Lighting and HVAC were major costs of the project. Costs should include a generator. Initial project costs do not include grading, landscaping, furniture, or temporary relocation costs. Mohamad and Jack will revise the project costs based on suggested revisions for the next building committee meeting.

**Presentation of preliminary schematic design in Public Forum:** It was discussed and decided that a Public Forum will not be held until after the Library Board of Trustees has been updated with recent revisions to the schematic design and project costs. Further discussion will take place a future Building Committee meeting.

**Schedule future meetings:** The next Building Committee meeting will be held on Monday, January 30, 2017 at 5:00PM.

**Public Comment:** Public comment included the need for an adult unisex bathroom.

**Adjournment:** A motion was made by committee member Flath, seconded by committee member Pendlebury to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 6:23PM.

Respectfully submitted,

Mary Lou Sanborn



Library Renovation Building Committee  
Meeting Minutes  
December 27, 2016

**Call to order: roll call:** Building Committee chair, Paul Housberg, called the meeting to order at 5:04PM. In attendance were: Jennifer Cloud, Jack Evans, Mohamad Farzan, Bob Flath, Donna Fogarty, Paul Housberg, Duncan Pendlebury, Mary Lou Sanborn

**Approval of December 1, 2016 and December 5, 2016 Meeting Minutes:** A motion was made by committee member Flath, seconded by committee member Pendlebury to approve the meeting minutes as presented. The motion passed unanimously. Committee member Pendlebury abstained from approval of the December 1, 2016 meeting minutes.

**Approval/sign off of preliminary schematic design:** The committee discussed the issues addressed by the public that attended the December 19<sup>th</sup> Town Council presentation. These included the local historical collection and uni-sex bathrooms. Donna Fogarty indicated she spoke with Sue Maden regarding the local historical collection. The collection can be possibly located in the basement with controlled HVAC etc. as well as in the main part of the library. There may also be the possibility of a common catalogue with the Jamestown Historical Society. Mohamad indicated the children's bathrooms would be uni-sex. It was decided by the committee that all space including the basement would be for library use only. Playground bathrooms would be considered an "add-on" and not included as part of this project. Another concern would be for multi-flex space in the auditorium which could be accomplished with bi-fold doors. It was also mentioned that emergency egress doors would possibly be needed in the Children's area. It was clarified by Mohamad and Jack that the additional 4,000 sq ft. did not include the additional space in the basement. Committee member Pendlebury addressed the cost issues based on the design presented to the Town Council. He advised the committee to be extremely careful in the analysis of detailed costs. The project may not be supported if the costs are not within a reasonable amount. A motion was made by committee chair Housberg, seconded by committee member Flath to approve the preliminary schematic design with amended revisions as suggested and to proceed to design development and budget. The motion passed unanimously.

**Introduce design development:** Mohamad and Jack explained to the committee the design development process. They will provide information on materials and associating costs for the next meeting. They will also finalize the code work required as part of this phase.

**Presentation of preliminary schematic design in Public Forum and possibly other public/private interest groups:** It was discussed and decided by committee members to wait until the plans are more finalized with associating costs before presenting this information as a public forum.

**Schedule future meetings:** The next Library Renovation Building Committee will meet on Wednesday, January 18, 2017 at 5:00PM.

**Public Comment:** None

**Adjournment:** A motion was made by committee member Pendlebury, seconded by committee member Flath to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 6:19PM.

Respectfully submitted,

Mary Lou Sanborn

**JAMESTOWN TRAFFIC COMMITTEE**  
**Meeting Minutes**  
**Thursday, November 17, 2016**

**I. A regular meeting of the Jamestown Traffic Committee was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:00 PM by Chairman Thomas P. Tighe.**

**II. The following members were present:**

Thomas Tighe, Chairman  
Mary E. Meagher, Vice-Chairman  
Timothy Yentsch  
William Munger

**The following members were absent:**

Vincent Moretti  
Melissa Mastrostefano  
David Cain

**Also present:**

Chief Edward A. Mello  
Kim Devlin, Clerk

**III. READING AND APPROVAL OF MIUNTES**

**A) October 20, 2016 (regular meeting)**

Motion was made by Member Munger, seconded by Vice-Chairman Meagher to accept the October 20, 2016 minutes. So voted; 4 ayes, 0 nays.

**IV. OPEN FORUM**

**A) Scheduled Requests to Address**

There were no Scheduled Requests to Address.

**B) Non-Scheduled Requests to Address**

There were no Non-Scheduled Requests to Address.

**V. UNFINISHED BUSINESS**

**A) Conanicus Avenue Crosswalk; review and discussion and/or potential action and/or vote**

Chief Mello stated that he does have an update on the Conanicut Avenue crosswalk.

Member Munger presented photos of newly installed crosswalk signs and stated that the area is busy with signs. Vice-Chairman Meagher explained why he believes the signs are insufficient.

Chief Mello stated that the matter was sent to the state Traffic Commission and it went in front of the commission at the September or October meeting. The engineers presented the data from the study and the commission voted not to relocate the crosswalk.

Chief Mello requested that if they were going to install signs to use existing posts instead of installing new posts. The Department of Transportation has no explanation as to how the signs ended up there, but they have sent a work order today on how to remedy the situation.

Chief Mello stated that we have not yet received official notice from the Traffic Commission on the request to move the crosswalk. The letter stating their decision will include details of the study.

A discussion on crosswalks ensued.

Chairman Tighe stated that when we receive the letter it will go on the agenda as official correspondence.

#### **VI. NEW BUSINESS**

There was no New Business to discuss

#### **VII. COMMUNICATIONS**

There were no Communications addressed to the Traffic Committee.

#### **VIII. ADJOURNMENT**

There being no further business before the Committee, a motion was made by Committee Member Munger and seconded by Vice-Chairman Meagher to adjourn the meeting at 6:20 PM. So unanimously voted.

Attest:

Kim Devlin  
Clerk

JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the November 15, 2016 Meeting

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Chairman called the meeting to order at 7:00 p.m. The clerk called the roll and noted the following members present:

Joseph Logan  
Dean Wagner  
Judith Bell  
Marcy Coleman

Also present: Brenda Hanna, Stenographer  
Chris Costa, Zoning Officer  
Pat Westall, Zoning Clerk  
Peter Ruggiero, Counsel

The Vice-chair stated we would wait 10 minutes to see if we had a quorum.

At 7:15 the Board was back in session and the clerk called the roll and noted the following members present:

Joseph Logan  
Dean Wagner  
Judith Bell  
Terence Livingston  
Marcy Coleman

MINUTES

Minutes of October 25, 2016

A motion was made by Dean Wagner and seconded by Marcy Coleman to accept the minutes of the October 25, 2016 meeting as presented.

The motion carried by a vote of 5-0.

Joseph Logan, Dean Wagner, Judith Bell, Terence Livingston, and Marcy Coleman voted in favor of the motion.

Richard Boren, Richard Cribb, and Edward Gromada were absent.

CORRESPONDENCE

Nothing at this time.

NEW BUSINESS

Marshall

A motion was made by Judith Bell and seconded by Terence Livingston to grant the request of John & Lucia Marshall, whose property is located at 32 Dumpling Dr., and further identified as Assessor's Plat 10, Lot 97 for a variance from Article 82, Section 308, Setback from Freshwater Wetland, to obtain a dimensional variance to install an advanced treatment OWTS within 42 feet of an existing wetland.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 600, SECTION 606, and SECTION 607, PARAGRAPH 2.

This Variance is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

Reference Planning Commission October 6, 2016.

This motion is based on the following findings of fact:

1. Said property is located in a RR80 zone and contains 44,973 sq. ft.
2. The applicant is proposing to construct an addition with a covered porch.
3. The applicant has an approval for an advanced 4 bedroom treatment septic system from RI DEM approved as an alteration to an existing OWTS based on the proposed improvements to the existing house.
4. Reference Planning Commission Memorandum dated Oct. 6, 2016 decision numbers 4, 5, 6, 7, and 9 conditions.

The motion carried by a vote of 5-0.

Joseph Logan, Dean Wagner, Judith Bell, Terence Livingston, and Marcy Coleman voted in favor of the motion.

Richard Boren, Richard Cribb, and Edward Gromada were absent.

Beckett

A motion was made by Terence Livingston and seconded by Marcy Coleman to grant the request of Joan Beckett & David Beretta, whose property is located at 44 Blueberry Lane, and further identified as Assessor's Plat 10, Lot 80 for a variance from Article 3, Section 3.2 (District Dimensional Regulations) to construct an extension of the existing front porch & existing garage which will result in a front yard setback of 32.25 feet instead of the required 40 feet.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 600, SECTION 606, and SECTION 607, PARAGRAPH 2.

This Variance is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a RR80 zone and contains 24,000+ sq. ft.
2. The current house is boxy and the new construction is more in line with the structure of the neighborhood.
3. The relief sought is the least relief necessary due to the unique character of the property.
4. The variance requested is an additional 6 inch variance from the front setback which is already non-conforming.

The motion carried by a vote of 5-0.

Joseph Logan, Dean Wagner, Judith Bell, Terence Livingston, and Marcy Coleman voted in favor of the motion.

Richard Boren, Richard Cribb, and Edward Gromada were absent.

Radesca

A motion was made by Marcy Coleman and seconded by Terence Livingston to continue the request of Nicholas & Susan Radesca To the January 24, 2017 meeting due to lack of quorum.

The motion carried by a vote of 5-0.

Joseph Logan, Dean Wagner, Judith Bell, Terence Livingston, and Marcy Coleman voted in favor of the motion.

Richard Boren, Richard Cribb, and Edward Gromada were absent.

ADJOURNMENT

A motion was made and seconded to adjourn at 8:05 p.m.

The motion carried unanimously.





State of Rhode Island and Providence Plantations  
**Coastal Resources Management Council**  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 116  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-3767

## **FEBRUARY 2017 CALENDAR**

- Tuesday, February 14**      **Semimonthly Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**6:00 p.m.**
- Tuesday, February 21**      **Policy and Planning Subcommittee Meeting.** CRMC Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.  
**8:30 a.m.**
- Friday, February 24**      **Administrative Fine Hearings.** CRMC Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.  
**9:30 a.m.**
- Tuesday, February 28**      **ROW Subcommittee Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**5:45 p.m.**
- Tuesday, February 28**      **Semimonthly Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**6:00 p.m.**

*Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.*



**Town of Jamestown  
Tax Assessor**

**93 Narragansett Avenue  
Jamestown, RI 02835**

**Phone: 401-423-9802  
Email: kgray@jamestownri.net**

To: PRESIDENT, JAMESTOWN TOWN COUNCIL

From: JAMESTOWN TAX ASSESSOR

Subject: ABATEMENTS/ADDENDA OF TAXES FOR THE **FEBRUARY 6, 2017** MEETING

**REAL PROPERTY/TANGIBLE ABATEMENTS TO 2016 TAX ROLL**

#03-0480-05 Cavanagh, Daniel & Julia Scott	Plat 3, Lot 460 – Property Transfer 12-30-16 to Account #06-0276-10	\$1,300.73
#04-0575-50 DiIorio, David & Jones, Stacy	Plat 8, Lot 322 – Property Transfer 12-23-16 to Account #08-0020-00	\$3,952.60
#04-0677-75 Donaghue, Jocelyn & Daniel Shaun	Plat 9, Lot 424 – Property Transfer 12-22-16 to Account #19-0270-20	\$3,776.81
#07-0685-00 Goodwin, Rosalie Therese	Plat 15, Lot 328 – Property Transfer 12-21-16 to Account #04-0737-00	\$6,117.81
#13-0097-60 Mackie, Wendy Jean	Plat 2, Lot 239 – Portion of Veterans Exemption used by previous owner prior to sale	\$21.44
#13-0214-40 Magarian, Christopher M. & Jana	Plat 3, Lot 317 – Property Transfer 12-16-16 to Account #07-0424-15	\$3,800.35
#13-0987-00 McCann, Olimpia M. (Estate)	Plat 15, Lot 227 – Property Transfer 12-29-16 to Account #15-0316-00	\$3,350.76
#15-0221-01 O'Farrell, William J. & Noreen D.	Plat 11, Lot 45 – Property Transfer 12-20-16 to Account #01-0472-21	\$16,599.99
#16-0258-00 Patterson, Donna T. & Michael F. Trust	Plat 2, Lot 239 – Property Transfer 12-16-16 to Account #13-0097-60	\$5,186.02
#19-0962-06 Slingluff, Duval C. & DiGaspar, Gregory	Plat 8, Lot 203 – Correction to property record – Carport, Crawl Space not Garage, Basement	\$45.69

**REAL PROPERTY/TANGIBLE ADDENDA TO 2016 TAX ROLL**

#01-0472-21 Andrews, C & J, Trst et Macmillan, Jean	Plat 11, Lot 45 – Property Transfer 12-20-16 from Account #15-0221-01	\$16,599.99
#04-0737-00 Dorr, John J.	Plat 15, Lot 328–Property Transfer 12-21-16 from Account #07-0685-00	\$6,117.81
#06-0276-10 Flaherty, William T. & Sherry L.	Plat 3, Lot 460 – Property Transfer 12-30-16 from Account #03-0480-05	\$1,300.73
#07-0424-15 Glackin, Terence J. & Mary G.	Plat 3, Lot 317 – Property Transfer 12-16-16 from Account #13-0214-40	\$3,800.35
#08-0020-00 Hageman, Adrian C. & Lindsay E.	Plat 8, Lot 322 – Property Transfer 12-23-16 from Account #04-0575-50	\$3,952.60
#08-0518-00 Hillman, Glenn F. Trust	Plat 10, Lot 96 – New Construction – Prorated 239 Days – New Value \$4,397,900	\$5,152.96

#13-0097-60 Mackie, Wendy Jean	Plat 2, Lot 239 – Property Transfer 12-16-16 from Account #16-0258-00	\$5,228.92
#15-0316-00 O’Neill, David B. & Melissa W.	Plat 15, Lot 227 Property Transfer 12-29-16 from Account #13-0987-00	\$3,350.76
#19-0270-20 Schaffer, Jocelyn Grant	Plat 9, Lot 424 – Property Transfer 12-22-16 from Account #04-0677-75	\$3,776.81

<b>TOTAL ABATEMENTS</b>	<b>\$44,152.20</b>
<b>TOTAL ADDENDA</b>	<b>\$49,280.93</b>

RESPECTFULLY SUBMITTED,

*Kenneth S. Gray*

KENNETH S. GRAY,  
TAX ASSESSOR



**Town of Jamestown**  
Finance Department  
Town Hall  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9809 Fax 401-423-7229  
Email: ccollins@jamestownri.net

**Christina D. Collins**  
Finance Director

### MEMORANDUM

**TO:** Andrew E. Nota, Town Administrator

**FROM:** Christina D. Collins, Finance Director 

**DATE:** 2/1/2017

**SUBJECT:** Budget to Actual

Attached is the Budget to Actual reports for the Fiscal Year 2016/2017. The report contains the expenses that have been paid through January 31, 2017.

Please do not hesitate to contact me with any questions or concerns.



**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 1, 2016 - JUNE 30, 2017  
YTD Ending January 31, 2017**

<u>Account Number &amp; Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b>TOWN COUNCIL</b>					
70001101 Salaries (5)	13,175.00	0.00	6,275.00	6,900.00	47.63%
70001302 Fees & Supplies	1,250.00	0.00	155.57	1,094.43	12.45%
70001305 Advertising	1,500.00	0.00	405.75	1,094.25	27.05%
<b>70001 Town Council</b>	<b>15,925.00</b>	<b>0.00</b>	<b>6,836.32</b>	<b>9,088.68</b>	<b>42.93%</b>
<b>TOWN ADMINISTRATOR</b>					
70002101 Salary, Administrator	108,572.00	8,817.26	66,129.45	42,442.55	60.91%
70002102 Salary, Clerical w/longevity	63,002.00	4,647.02	39,216.74	23,785.26	62.25%
70002302 Fees, Supplies & Dues	2,400.00	0.00	3,200.36	-800.36	133.35%
70002303 Travel Expenses	12,000.00	750.00	6,637.96	5,362.04	55.32%
<b>70002 Town Administrator</b>	<b>185,974.00</b>	<b>14,214.28</b>	<b>115,184.51</b>	<b>70,789.49</b>	<b>61.94%</b>
<b>PROBATE COURT</b>					
70003101 Salary, Judge	5,081.00	402.54	3,019.05	2,061.95	59.42%
70003302 Fees, Supplies & Dues	1,700.00	345.00	566.32	1,133.68	33.31%
<b>70003 Probate Court</b>	<b>6,781.00</b>	<b>747.54</b>	<b>3,585.37</b>	<b>3,195.63</b>	<b>52.87%</b>
<b>ELECTION &amp; TOWN MEETINGS</b>					
70004101 Salaries, Canvassers (3 & 2alt.)	5,234.00	0.00	2,618.00	2,616.00	50.02%
70004102 Salary, Clerical	1,600.00	0.00	1,011.18	588.82	63.20%
70004103 Salaries, Moderator & Sergeant	1,450.00	0.00	647.36	802.64	44.65%
70004104 Election Supervisors	5,000.00	0.00	4,225.00	775.00	84.50%
70004302 Fees, Supplies & Dues	2,800.00	215.36	1,756.96	1,043.04	62.75%
70004305 Advertising & Printing	1,000.00	0.00	1,101.84	-101.84	110.18%
<b>70004 Election &amp; Town Meetings</b>	<b>17,084.00</b>	<b>215.36</b>	<b>11,360.34</b>	<b>5,723.66</b>	<b>66.50%</b>
<b>LEGAL</b>					
70050201 Professional Services	95,000.00	6,571.82	44,809.09	50,190.91	47.17%
<b>70005 Legal</b>	<b>95,000.00</b>	<b>6,500.00</b>	<b>44,809.09</b>	<b>50,190.91</b>	<b>47.17%</b>
<b>CLERK &amp; RECORDS</b>					
70060101 Salary, Town Clerk w/longevity	67,550.00	5,224.66	39,184.95	28,365.05	58.01%
70060102 Salary, Clerical (2) w/longevity	87,680.00	6,673.62	51,963.50	35,716.50	59.26%
70060302 Fees, Supplies & Dues	33,000.00	1,428.94	6,078.14	26,921.86	18.42%
70060305 Advertising & Printing	2,800.00	0.00	1,061.62	1,738.38	37.92%
<b>70060 Clerk &amp; Records</b>	<b>191,030.00</b>	<b>13,327.22</b>	<b>98,288.21</b>	<b>92,741.79</b>	<b>51.45%</b>
<b>PLANNING</b>					
70070101 Salary, Town Planner w/longevity	77,545.00	5,673.46	49,557.68	27,987.32	63.91%
70070102 Salary, Clerical (.8) w/longevity	36,444.00	2,690.55	23,117.00	13,327.00	63.43%
70070201 Planning Commission	7,150.00	0.00	0.00	7,150.00	0.00%
70070302 Fees, Supplies & Dues	5,500.00	78.58	1,503.64	3,996.36	27.34%
70070305 Advertising	350.00	0.00	0.00	350.00	0.00%
<b>70070 Planning</b>	<b>126,989.00</b>	<b>8,442.59</b>	<b>74,178.32</b>	<b>52,810.68</b>	<b>58.41%</b>
<b>ZONING</b>					
70080101 Salaries, Zoning Board (10)	8,000.00	0.00	1,300.00	6,700.00	16.25%
70080302 Supplies	700.00	-189.20	-692.89	1,392.89	-98.98%
<b>70080 Zoning</b>	<b>8,700.00</b>	<b>-189.20</b>	<b>607.11</b>	<b>8,092.89</b>	<b>6.98%</b>
<b>PERSONNEL</b>					
70090900 Social Security Tax	291,485.00	19,547.00	189,138.66	102,346.34	64.89%
70090901 Blue Cross/Delta Dental	651,617.00	44,351.21	314,937.70	336,679.30	48.33%
70090902 Worker's Compensation	70,000.00	5,605.00	75,605.00	-5,605.00	108.01%
70090903 Retirement System	296,425.00	17,961.30	130,693.85	165,731.15	44.09%
70090906 Life Insurance	10,000.00	0.00	5,770.20	4,229.80	57.70%
70090907 General Liability Insurance	110,000.00	0.00	101,866.98	8,133.02	92.61%
70090910 Salary Study Adjustment	65,000.00	0.00	0.00	65,000.00	0.00%
70090920 Blue Cross - Police Retirees	134,024.00	9,823.99	70,821.78	63,202.22	52.84%
<b>70090 Personnel</b>	<b>1,628,551.00</b>	<b>97,288.50</b>	<b>888,834.17</b>	<b>739,716.83</b>	<b>54.58%</b>

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 1, 2016 - JUNE 30, 2017  
YTD Ending January 31, 2017**

<u>Account Number &amp; Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b>FINANCE OFFICE</b>					
70100100 Salary, Finance Director w/longevity	89,597.00	6,667.68	57,375.40	32,221.60	64.04%
70100101 Salary, Deputy Tax Collector w/longevity	64,989.00	4,804.48	36,720.64	28,268.36	56.50%
70100102 Consultant, Computer Technican	44,000.00	6,048.10	21,226.93	22,773.07	48.24%
70100201 Professional Services	19,000.00	1,647.21	12,263.71	6,736.29	64.55%
70100302 Fees, Supplies & Dues	21,500.00	315.37	4,251.42	17,248.58	19.77%
70100305 Advertising & Printing	0.00	0.00	0.00	0.00	#DIV/0!
<b>70100 Finance</b>	<b>239,086.00</b>	<b>19,482.84</b>	<b>131,838.10</b>	<b>107,247.90</b>	<b>55.14%</b>
<b>TAX ASSESSOR</b>					
70110101 Salary, Assessor (.8) w/longevity	53,508.00	3,980.72	29,979.76	23,528.24	56.03%
70110102 Clerical (as needed)	2,500.00	0.00	0.00	2,500.00	0.00%
70110302 Fees, Supplies & Dues	12,750.00	0.00	12,194.91	555.09	95.65%
70110305 Advertising & Printing	1,122.00	0.00	654.98	467.02	58.38%
70110308 Field Inspections	2,500.00	0.00	0.00	2,500.00	0.00%
<b>70110 Tax Assessor</b>	<b>72,380.00</b>	<b>3,980.72</b>	<b>42,829.65</b>	<b>29,550.35</b>	<b>59.17%</b>
<b>AUDIT OF ACCOUNTS</b>					
70120201 Professional Services	22,000.00	0.00	22,200.00	-200.00	100.91%
<b>70120 Audit of Accounts</b>	<b>22,000.00</b>	<b>0.00</b>	<b>22,200.00</b>	<b>(200.00)</b>	<b>100.91%</b>
<b>POLICE PROTECTION</b>					
70310100 Salary, Police Chief	88,521.00	7,081.64	53,112.30	35,408.70	60.00%
70310101 Salaries, Police(13)/ Dispatch(4.5) /Support (.8 & 1 seasonal)	966,058.00	70,003.27	531,315.91	434,742.09	55.00%
70310102 Longevity, Officers/Dispatch	50,513.00	0.00	21,870.14	28,642.86	43.30%
70310103 Police Benefits	57,465.00	8,475.76	34,388.74	23,076.26	59.84%
70310104 Overtime & Sick Leave	165,000.00	18,418.99	146,632.10	18,367.90	88.87%
70310105 Police Retirement	175,000.00	0.00	0.00	175,000.00	0.00%
70310302 Fees, Supplies & Dues	21,000.00	1,389.84	14,162.80	6,837.20	67.44%
70310303 Computer Maintenance	18,500.00	1,638.63	20,580.88	-2,080.88	111.25%
70310305 Advertising	0.00	0.00	0.00	0.00	#DIV/0!
70310307 Building Maintenance	5,000.00	2,292.96	2,529.13	2,470.87	50.58%
70310308 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00%
70310309 Telephone	14,500.00	945.48	7,225.69	7,274.31	49.83%
70310310 Personal Equipment, Uniforms	8,000.00	2,397.50	3,402.65	4,597.35	42.53%
70310311 Maintenance Of Uniforms	32,150.00	0.00	0.00	32,150.00	0.00%
70310312 Ammunition & Supplies	4,000.00	0.00	0.00	4,000.00	0.00%
70310313 Maintenance, Police Cars	14,000.00	156.94	3,539.47	10,460.53	25.28%
70310314 Gas & Tires	35,000.00	508.00	9,468.07	25,531.93	27.05%
70310315 Training	20,000.00	0.00	5,194.31	14,805.69	25.97%
70310316 Police Incentive	0.00	0.00	0.00	0.00	#DIV/0!
70310317 Maintenance of Radio System	10,000.00	129.50	3,700.40	6,299.60	37.00%
70310318 Equipment	5,000.00	0.00	0.00	5,000.00	0.00%
<b>70310 Police Protection</b>	<b>1,697,904.00</b>	<b>113,438.51</b>	<b>865,319.59</b>	<b>832,584.41</b>	<b>50.96%</b>
<b>EMERGENCY MANAGEMENT AGENCY</b>					
70311302 Emergency Management Agency	5,000.00	325.94	4,247.46	752.54	84.95%
<b>70311 Emergency Management Agency</b>	<b>5,000.00</b>	<b>325.94</b>	<b>4,247.46</b>	<b>752.54</b>	<b>84.95%</b>

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 1, 2016 - JUNE 30, 2017  
YTD Ending January 31, 2017**

<u>Account Number &amp; Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b>FIRE PROTECTION</b>					
70320100 Salary, Fire Chief	43,325.00	0.00	26,364.48	16,960.52	60.85%
70320101 Salary, Dispatch/Maintenance w/longevity OT & Fill-in for Dispatch	0.00 0.00	0.00 0.00	1,081.59 0.00	-1,081.59 0.00	#DIV/0! #DIV/0!
70320102 Deputy Fire Chief Stipend (2)	2,000.00	0.00	0.00	2,000.00	0.00%
70320103 Salary, Fire Inspector	29,980.00	0.00	8,067.21	21,912.79	26.91%
70090900 FICA Fire Department	0.00	0.00	4,263.66	-4,263.66	#DIV/0!
70320104 Fire Incentive Program	70,000.00	0.00	0.00	70,000.00	0.00%
70320xxx Equipment/Safety Maintenance	20,000.00	0.00	0.00	20,000.00	0.00%
70320302 Fees, Supplies & Dues	5,000.00	572.64	2,931.39	2,068.61	58.63%
70320308 Insurance	55,000.00	716.50	26,615.75	28,384.25	48.39%
70320309 Telephone	8,800.00	684.75	4,772.28	4,027.72	54.23%
70320313 Apparatus & Truck Repair	30,000.00	1,005.91	5,483.42	24,516.58	18.28%
70320314 Gas, Tires & Oil	14,000.00	0.00	3,329.59	10,670.41	23.78%
70320315 Training	10,000.00	0.00	0.00	10,000.00	0.00%
70320319 Fuel Oil	13,000.00	746.69	1,496.28	11,503.72	11.51%
70320320 Maintenance	12,500.00	424.43	11,758.39	741.61	94.07%
70320321 Electricity	12,000.00	0.00	3,992.07	8,007.93	33.27%
70320322 Alarm & Radio	6,000.00	0.00	1,069.00	4,931.00	17.82%
70320323 Oxygen & Air Pack	4,500.00	3,983.72	4,535.25	-35.25	100.78%
70320324 Water	1,500.00	152.67	343.87	1,156.13	22.92%
70320325 Fire Equipment	14,500.00	0.00	9,351.62	5,148.38	64.49%
70320326 Fire Extinguisher Agents	2,400.00	0.00	657.00	1,743.00	27.38%
70320399 Subscriptions & Journal	500.00	0.00	218.00	282.00	43.60%
<b>70320 Fire Protection</b>	<b>355,005.00</b>	<b>8,287.31</b>	<b>116,330.85</b>	<b>238,674.15</b>	<b>32.77%</b>
<b>EMERGENCY MEDICAL SERVICES</b>					
70600101 Ambulance Incentive Program	80,000.00	0.00	0.00	80,000.00	0.00%
70600102 EMS Director	27,930.00	0.00	15,638.69	12,291.31	55.99%
70600103 JFD EMS Captain	0.00	0.00	0.00	0.00	#DIV/0!
70600xxx Medical Director Stipend	3,000.00	0.00	0.00	3,000.00	0.00%
70600104 ALS Per Diem (12 months)	175,200.00	13,440.00	93,900.00	81,300.00	53.60%
70600330 Ambulance Building	16,000.00	1,215.63	6,150.54	9,849.46	38.44%
70600332 Ambulance Personal Equipment/Uniforms	9,000.00	0.00	0.00	9,000.00	0.00%
70600333 Ambulance Medical	20,000.00	0.00	4,924.19	15,075.81	24.62%
70600334 Ambulance Office	5,000.00	504.78	1,750.47	3,249.53	35.01%
70600336 Ambulance Vehicles	11,000.00	0.00	2,550.69	8,449.31	23.19%
70600337 Ambulance Training	23,000.00	461.35	4,319.11	18,680.89	18.78%
70600455 Insurance on Ambulance	28,000.00	0.00	16,500.00	11,500.00	58.93%
<b>70600 EMS</b>	<b>398,130.00</b>	<b>15,621.76</b>	<b>145,733.69</b>	<b>252,396.31</b>	<b>36.60%</b>
<b>PROTECTIVE SERVICE</b>					
70330101 Salary, Building Inspector PT for New Position	64,564.00 0.00	5,115.44 0.00	38,365.80 0.00	26,198.20 0.00	59.42% #DIV/0!
70330102 Salary, Clerical (.5) w/longevity	25,014.00	1,799.22	17,012.70	8,001.30	68.01%
70330117 Salary, Electrical Inspector	10,000.00	833.33	5,833.31	4,166.69	58.33%
70330118 Salary, Plumbing Inspector	5,000.00	416.67	833.34	4,166.66	16.67%
70330119 Salary, Mechanical Inspector	5,000.00	416.67	833.34	4,166.66	16.67%
70330302 Fees, Supplies & Dues	4,500.00	258.63	3,507.21	992.79	77.94%
70330328 Hydrant Rental	165,000.00	0.00	0.00	165,000.00	0.00%
<b>70330 Protective Service</b>	<b>279,078.00</b>	<b>8,839.96</b>	<b>66,385.70</b>	<b>212,692.30</b>	<b>23.79%</b>
<b>ADMINISTRATION</b>					
70410101 Salary, Public Works Director (.5) w/longevity	50,357.00	3,638.18	27,286.37	23,070.63	54.19%
70410302 Fees, Supplies & Dues	1,200.00	0.00	20.89	1,179.11	1.74%
<b>70410 Administration</b>	<b>51,557.00</b>	<b>3,638.18</b>	<b>27,307.26</b>	<b>24,249.74</b>	<b>52.97%</b>
<b>ENGINEERING</b>					
70420101 Salary/Environ Services (.6)	36,273.00	3,090.01	23,134.51	13,138.49	63.78%
70420103 Intern	10,000.00	0.00	487.50	9,512.50	4.88%
70420302 Fees, Supplies & Dues	1,200.00	0.00	169.27	1,030.73	14.11%
<b>70420 Engineering</b>	<b>47,473.00</b>	<b>3,090.01</b>	<b>23,791.28</b>	<b>23,681.72</b>	<b>50.12%</b>



**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 1, 2016 - JUNE 30, 2017  
YTD Ending January 31, 2017**

<b>Account Number &amp; Description</b>	<b>Annual Budget</b>	<b>PTD Expenses</b>	<b>YTD Expenses</b>	<b>Remaining \$</b>	<b>% of Budget</b>
<b>HIGHWAY</b>					
70430100 Salary, Supervisor w/longevity	67,047.00	5,030.20	38,428.46	28,618.54	57.32%
70430101 Salaries (11) w/longevity	624,776.00	46,826.47	382,948.21	241,827.79	61.29%
70430308 Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00%
70430313 Upkeep of Equipment	80,000.00	9,002.33	41,239.43	38,760.57	51.55%
70430314 Engine Oil & Fuel	65,000.00	557.90	25,135.42	39,864.58	38.67%
70430330 Sand & Gravel	15,000.00	925.71	8,295.78	6,704.22	55.31%
70430331 Cold Patch	17,500.00	1,410.75	1,410.75	16,089.25	8.06%
70430333 Road Supplies/Street Signs	15,000.00	1,760.13	9,478.47	5,521.53	63.19%
70430334 Equipment Rental	3,000.00	0.00	0.00	3,000.00	0.00%
70430336 Clothing (contractual)	5,500.00	0.00	0.00	5,500.00	0.00%
70430399 Safety & Licensing	6,500.00	423.57	3,672.46	2,827.54	56.50%
<b>70430 Highway</b>	<b>913,843.00</b>	<b>65,937.06</b>	<b>525,128.98</b>	<b>388,714.02</b>	<b>57.46%</b>
<b>SNOW REMOVAL</b>					
70440336 Snow Removal (overtime)	28,000.00	0.00	0.00	28,000.00	0.00%
70440337 Equipment & Supplies	49,000.00	257.83	6,208.21	42,791.79	12.67%
<b>70440 Snow Removal</b>	<b>77,000.00</b>	<b>257.83</b>	<b>6,208.21</b>	<b>70,791.79</b>	<b>8.06%</b>
<b>WASTE REMOVAL</b>					
70450101 Salary, Operator w/longevity	55,607.00	4,383.36	19,807.43	35,799.57	35.62%
Sunday OT hours	6,335.00	0.00	0.00	6,335.00	0.00%
70450309 Telephone	600.00	53.84	216.85	383.15	36.14%
70450321 Electricity	1,300.00	130.32	315.74	984.26	24.29%
70450340 Maintenance & Testing	42,000.00	95.00	24,822.30	17,177.70	59.10%
70450341 Transfer Trucking & Recycling	310,000.00	20,774.56	156,560.33	153,439.67	50.50%
70450350 Hazardous Waste Recycling	500.00	0.00	0.00	500.00	0.00%
<b>70450 Waste Removal</b>	<b>416,342.00</b>	<b>25,437.08</b>	<b>201,722.65</b>	<b>214,619.35</b>	<b>48.45%</b>
<b>STREET LIGHTING</b>					
70460321 Electricity	81,000.00	6,218.22	33,693.51	47,306.49	41.60%
<b>70460 Street Lighting</b>	<b>81,000.00</b>	<b>6,218.22</b>	<b>33,693.51</b>	<b>47,306.49</b>	<b>41.60%</b>
<b>OTHER PUBLIC WORKS</b>					
70480342 Town Cemetery & Parade	2,100.00	0.00	218.44	1,881.56	10.40%
<b>70480 Other Public Works</b>	<b>2,100.00</b>	<b>0.00</b>	<b>218.44</b>	<b>1,881.56</b>	<b>10.40%</b>
<b>PUBLIC BUILDINGS</b>					
70490101 Service Contract Custodial	80,000.00	4,515.57	32,278.99	47,721.01	40.35%
70490302 Building/Cleaning Supplies	5,500.00	220.92	980.69	4,519.31	17.83%
70490309 Telephone & Alarms	15,000.00	1,730.33	8,710.90	6,289.10	58.07%
70490321 Electricity	58,000.00	3,221.63	23,076.48	34,923.52	39.79%
70490324 Water	10,000.00	1,427.82	3,682.62	6,317.38	36.83%
70490343 Heat	44,000.00	4,108.74	7,453.31	36,546.69	16.94%
70490344 Repairs & Maintenance	45,000.00	2,227.12	26,643.39	18,356.61	59.21%
70490375 Landscape	8,000.00	655.00	4,755.00	3,245.00	59.44%
<b>70490 Public Buildings</b>	<b>265,500.00</b>	<b>18,107.13</b>	<b>107,581.38</b>	<b>157,918.62</b>	<b>40.52%</b>
<b>TREE MANAGEMENT PROGRAM</b>					
70495101 Consultant	10,500.00	1,800.00	5,300.00	5,200.00	50.48%
70495302 Materials & Supplies	1,800.00	0.00	393.64	1,406.36	21.87%
70495360 Tree Pruning	15,000.00	0.00	1,680.00	13,320.00	11.20%
70495370 Purchase Of Trees	4,100.00	0.00	2,584.68	1,515.32	63.04%
<b>70495 Tree Management Program</b>	<b>31,400.00</b>	<b>1,800.00</b>	<b>9,958.32</b>	<b>21,441.68</b>	<b>31.71%</b>
<b>PUBLIC WELFARE</b>					
70500101 Salary, Welfare Director	0.00	0.00	0.00	0.00	#DIV/0!
<b>70500 Public Welfare</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>#DIV/0!</b>
<b>PUBLIC HEALTH</b>					
70600456 Visiting Nurse/Mental Health/ SC Hospice/ Substance Abuse	16,500.00	0.00	3,000.00	13,500.00	18.18%
<b>70600 Public Health</b>	<b>16,500.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>13,500.00</b>	<b>18.18%</b>
<b>ANIMAL CONTROL</b>					
70610xxx Animal Control Services/Shelter	5,000.00	0.00	0.00	5,000.00	0.00%
70610302 Fees, Supplies & Dues	0.00	0.00	0.00	0.00	#DIV/0!
70610306 Tick Task Force	15,000.00	0.00	0.00	15,000.00	0.00%
<b>70610 Animal Control</b>	<b>20,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00%</b>

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 1, 2016 - JUNE 30, 2017  
YTD Ending January 31, 2017**

<u>Account Number &amp; Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b>70650101</b> Salaries (3 PT)	46,540.00	3,451.44	24,355.65	22,184.35	52.33%
<b>70650302</b> Fees, Supplies & Dues	2,500.00	144.67	3,514.41	-1,014.41	140.58%
<b>70650309</b> Telephone & Alarms	1,850.00	72.26	1,246.36	603.64	67.37%
<b>70650321</b> Electricity	5,500.00	0.00	2,336.19	3,163.81	42.48%
<b>70650324</b> Water	1,000.00	0.00	209.28	790.72	20.93%
<b>70650341</b> Trash Removal	325.00	0.00	166.00	159.00	51.08%
<b>70650343</b> Heat	5,400.00	0.00	807.17	4,592.83	14.95%
<b>70650344</b> Repairs & Maintenance	5,885.00	248.22	4,457.59	1,427.41	75.74%
<b>70650380</b> Programs	3,000.00	0.00	570.00	2,430.00	19.00%
<b>70650 Senior Center Operations</b>	<b>72,000.00</b>	<b>3,916.59</b>	<b>37,662.65</b>	<b>34,337.35</b>	<b>52.31%</b>
<b><i>LIBRARY</i></b>					
<b>70700100</b> Salary, Librarian w/longevity	69,921.00	5,404.80	40,536.00	29,385.00	57.97%
<b>70700101</b> Salaries (2FT & 2@.875)w/longevity	152,803.00	12,250.90	91,998.84	60,804.16	60.21%
<b>70700102</b> Custodian	0.00	0.00	0.00	0.00	#DIV/0!
<b>70700302</b> Fees, Supplies & Dues	8,500.00	1,049.74	5,298.63	3,201.37	62.34%
<b>70700308</b> Insurance	12,850.00	0.00	12,850.00	0.00	100.00%
<b>70700309</b> Telephone	1,200.00	86.66	405.36	794.64	33.78%
<b>70700310</b> Equipment	500.00	0.00	528.37	-28.37	105.67%
<b>70700321</b> Electricity	23,000.00	1,657.38	10,062.49	12,937.51	43.75%
<b>70700343</b> Heat	18,500.00	1,899.95	2,978.94	15,521.06	16.10%
<b>70700344</b> Repairs & Maintenance	19,000.00	794.32	8,610.63	10,389.37	45.32%
<b>70700345</b> Information Technology	6,000.00	75.00	4,960.97	1,039.03	82.68%
<b>70700351</b> Books & Periodicals	30,000.00	1,295.71	14,492.84	15,507.16	48.31%
<b>70700352</b> Books - State Aid	87,375.00	2,567.14	51,092.51	36,282.49	58.47%
<b>70700 Library</b>	<b>429,649.00</b>	<b>27,081.60</b>	<b>243,815.58</b>	<b>185,833.42</b>	<b>56.75%</b>
<b><i>PARKS, BEACHES &amp; RECREATION</i></b>					
<b>70800101</b> Salary, Director	64,564.00	5,115.42	38,365.65	26,198.35	59.42%
<b>70800102</b> Salaries, Rec, Parks (3) w/longevity	124,564.00	9,884.46	76,740.13	47,823.87	61.61%
<b>70800103</b> Salary, Teen Center Coordinator	35,653.00	2,824.82	21,149.11	14,503.89	59.32%
<b>70800104</b> Salaries, Teen Center Support Staff	15,750.00	1,741.50	8,496.08	7,253.92	53.94%
<b>70800105</b> Salaries, Rec Seasonal Staff	132,221.00	715.44	121,508.95	10,712.05	91.90%
<b>70800302</b> Fees, Supplies & Dues	5,965.00	0.00	4,912.15	1,052.85	82.35%
<b>70800305</b> Advertising & Printing	3,750.00	0.00	2,178.40	1,571.60	58.09%
<b>70800308</b> Insurance	7,117.00	0.00	7,117.00	0.00	100.00%
<b>70800309</b> Telephone	2,750.00	333.93	1,859.43	890.57	67.62%
<b>70800310</b> Equipment	4,500.00	90.00	1,171.54	3,328.46	26.03%
<b>70800314</b> Gas & Oil	14,000.00	0.00	4,089.28	9,910.72	29.21%
<b>70800321</b> Electricity & Field Lighting	29,000.00	11.54	15,606.29	13,393.71	53.81%
<b>70800322</b> Ft Getty Waste Water Removal	13,000.00	0.00	7,948.00	5,052.00	61.14%
<b>70800323</b> Shores Beach/Sanitary Facility	3,000.00	1,800.00	2,565.00	435.00	85.50%
<b>70800324</b> Water	14,000.00	0.00	0.00	14,000.00	0.00%
<b>70800341</b> Trash Removal	10,000.00	0.00	5,136.96	4,863.04	51.37%
<b>70800344</b> Repairs, Maintenance & Improvements	26,000.00	0.00	7,670.88	18,329.12	29.50%
<b>70800382</b> Summer Programs	3,825.00	0.00	3,900.00	-75.00	101.96%
<b>70800383</b> Winter Programs	1,200.00	0.00	945.18	254.82	78.77%
<b>70800 Parks, Beaches &amp; Recreation</b>	<b>510,859.00</b>	<b>22,517.11</b>	<b>331,360.03</b>	<b>179,498.97</b>	<b>64.86%</b>
<b>70801381</b> Special Activities	0.00	242.61	-2,366.95	-2,366.95	
<b>70801384</b> Exercise	0.00	-5,020.00	-5,020.00	-5,020.00	
<b>70801386</b> Flag Football S/F	0.00	0.00	139.77	139.77	
<b>70801388</b> Basketball S/F	0.00	-100.00	177.78	177.78	
<b>70801391</b> Sports Camp S/F	0.00	0.00	-3,500.91	-3,500.91	
<b>70801392</b> Tennis S/F	0.00	0.00	-1,470.00	-1,470.00	
<b>70801393</b> Soccer S/F	0.00	0.00	2,025.00	2,025.00	
<b>70801395</b> Girl's Softball S/F	0.00	0.00	51.20	51.20	
<b>70801396</b> Restoration Rec Ctr S/F	0.00	0.00	0.00	0.00	
<b>70801398</b> Pavilion	0.00	-3,550.00	-17,632.91	-17,632.91	
<b>70801399</b> Miscellaneous	0.00	0.00	0.00	0.00	
<b>70801400</b> Volleyball S/F	0.00	0.00	0.00	0.00	
<b>70801401</b> Summer Playground S/F	0.00	0.00	-10,007.79	-10,007.79	
<b>70801402</b> J.Y.O. S/F	0.00	0.00	0.00	0.00	
<b>70801 Recreation Programs</b>	<b>0.00</b>	<b>-8,427.39</b>	<b>-37,604.81</b>	<b>-37,604.81</b>	

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
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YTD Ending January 31, 2017**

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<b><i>DEBIT SERVICE</i></b>					
<b>70900504</b> Payment Of Principal	455,299.00	0.00	130,384.02	324,914.98	28.64%
<b>70900505</b> Payment Of Interest	252,160.00	0.00	86,715.79	165,444.21	34.39%
xxxxxxx Lease DPW Equipment Resolution	69,286.00	0.00	0.00	69,286.00	0.00%
xxxxxxx Lease JetVac *included in above	0.00	0.00	0.00	0.00	#DIV/0!
<b>1403-70000001</b> Fire Station Improvements (2.2M@20yrs)	38,500.00	0.00	0.00	38,500.00	0.00%
Fire Truck (300K@10yrs)	3,750.00	0.00	0.00	3,750.00	0.00%
<b>70900 Debit Service</b>	<b>818,995.00</b>	<b>0.00</b>	<b>217,099.81</b>	<b>601,895.19</b>	<b>26.51%</b>
<b><i>MISCELLANEOUS</i></b>					
<b>70920527</b> Incidentals & Emergencies	50,000.00	0.00	1,141.80	48,858.20	2.28%
<b>70920530</b> Conservation Commission	2,200.00	0.00	500.00	1,700.00	22.73%
<b>70920550</b> Chamber of Commerce Development	4,000.00	0.00	1,360.00	2,640.00	34.00%
<b>70920570</b> Economic Development	5,000.00	0.00	0.00	5,000.00	0.00%
<b>70920 Miscellaneous</b>	<b>61,200.00</b>	<b>0.00</b>	<b>3,001.80</b>	<b>58,198.20</b>	<b>4.90%</b>
<b>Total</b>	<b>9,160,035.00</b>	<b>488,524.14</b>	<b>4,410,118.38</b>	<b>4,749,916.62</b>	<b>48.15%</b>



January 17, 2017

Kristine S. Trocki  
Town Council President  
Town of Jamestown  
37 Clinton Ave  
Jamestown, RI 02835

Dear Ms. Trocki,

Enclosed is Quonset Development Corporation's yearly statutory reporting package under Statute 42.64.10-9 for calendar year ending December 31, 2016.\*

Please feel free to contact me with questions.

Sincerely,

A handwritten signature in blue ink that reads "Kevin M. Barry". The signature is written in a cursive style with a long, sweeping tail on the letter "y".

Kevin M. Barry  
Finance Director

cc: Board of Directors, Quonset Development Corporation  
Thomas Mulligan, North Kingstown Town Manager (Acting)  
Thomas E. Coyle, III East Greenwich Town Manager  
Andy Nota, Jamestown Town Administrator  
Kenneth G. Findlay, Exeter Town Council Assistant

\* on file in Town Clerk's Office

Taxpayers' Association of Jamestown  
[02835.taj@cox.net](mailto:02835.taj@cox.net)

January 24, 2017

Ms. Kristine Trocki  
President  
Jamestown Town Council  
93 Narragansett Avenue  
Jamestown, RI 02835

RE: Fire Station Expansion

Dear Kristine and Town Council Members:

In 2015, \$2.2M was approved by the Town Council for the expansion of the fire station. The renovation work began in July 2016. To date there has been no financial report relative to the construction project.

The Taxpayers' Association of Jamestown (TAJ) would like to suggest to the Town Council that a financial report be included as an agenda item at one of the March meetings. You will be discussing the 2017-2018 Town Budget and we feel this would be an appropriate time to update the taxpayers.

Thank you for your cooperation.

Sincerely,

TAJ Treasurer, Dante Tita  
TAJ Secretary, Rosemary Forbes-Woodside  
TAJ Vice-Chair, Ann Gagnon  
TAJ Chair, Mary Lou Sanborn

Cc: Andy Nota  
Cheryl Fernstrom

**Northeast Corridor FUTURE, Washington, DC to Boston, MA  
Tier 1 Final EIS  
A RESOLUTION IN OPPOSITION TO THE PREFERRED ALTERNATIVE IN  
CHARLESTOWN, RI**

The Town Council of the Town of Charlestown hereby resolves as follows:

WHEREAS, the Final Environmental Impact Statement released by the Federal Railroad Administration presents a preferred alternative route as part of the proposed upgrade to the Northeast Corridor which includes a section of nearly 13 miles of new rail line in the State of Rhode Island affecting the Towns of Westerly, Charlestown, Richmond and South Kingstown, as part of the so-called Old Saybrook to Kenyon Bypass; and

WHEREAS, the proposed new rail line will principally affect the Towns of Charlestown and Westerly in Rhode Island, including 5.6 miles in Charlestown; and

WHEREAS, through lack of specific outreach on the part of the Federal Railroad Administration, the Town of Charlestown, its citizens, and impacted property owners were wholly unaware of the proposed new route alignment through Charlestown, and as a result there were no comments received from the Town or interested parties in Charlestown during the public review and comment period for the Tier 1 Draft EIS last year; and

WHEREAS, the review and outreach that the Town of Charlestown, stakeholders and active members of the community have undertaken since becoming aware of the project on or about December 18, 2016, is the first such engagement that the community has done; and

WHEREAS, the scope of this project and the impact of the route on the Town of Charlestown is significantly negative, as the proposed rail alignment will:

1. Destroy dozens of private homes
2. Decimate the historic mill villages of Burdickville, Columbia Heights and Kenyon
3. Cross land owned by the Narragansett, a federally recognized Indian Tribe
4. Fragment historic and active farmland
5. Fragment the Francis Carter Preserve, a major land holding of The Nature Conservancy along the Pawcatuck River
6. Pass through and/or destroy numerous publicly and privately owned open space otherwise protected in perpetuity
7. Require several crossings of the Pawcatuck River which has been nominated by Congress as a Wild and Scenic River
8. Lie entirely within the land acquisition and habitat management area of the recently established US Fish and Wildlife Great Thicket National Wildlife Refuge
9. Lie entirely within the EPA designated Wood-Pawcatuck Sole Source Aquifer; and

WHEREAS, the Federal Railroad Administration has provided a 30 day waiting period on the Final EIS to allow feedback on the preferred alternative which ends on January 30, 2017, a period of time which the Town of Charlestown considers inadequate to provide sufficient comments outlining in detail their opposition to the preferred alignment; and

WHEREAS, the Town of Charlestown will bear a significant burden due to loss of areas of environmental, historic, agricultural and social importance without commensurate benefits to the community as a whole.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Charlestown hereby opposes a change to the railroad alignment within its borders, and authorizes its Town Administrator to undertake the following:

1. Prepare and send a letter of opposition to the Federal Railroad Administration, along with a request to extend the comment period on the Tier 1 Final EIS to April 1, 2017.
2. Prepare and send a letter to Governor Raimondo of Rhode Island stating the Town of Charlestown's opposition to the so-called Old Saybrook to Kenyon Bypass rail alignment as proposed within its borders, and to keep the railroad on its current Right of Way, with copies to all of its federal and state legislators.
3. Prepare and send letters to U.S. Senator Jack Reed, U.S. Senator Sheldon Whitehouse and Congressman James Langevin stating the Town of Charlestown's opposition to the so-called Old Saybrook to Kenyon Bypass rail alignment as proposed within its borders, and to keep the railroad on its current Right of Way.
4. Prepare a detailed response to the contents of the Final EIS, as time may allow, including evidence of incomplete and inaccurate data and improper process, to be distributed to all involved agencies and officials.
5. Prepare and send a request to all municipalities within the State of Rhode Island, requesting support of this resolution.
6. Invite a joint resolution with our neighboring towns in Washington County.

The resolution shall take effect upon passage.

By resolution of the Charlestown Town Council  
at a meeting duly held on January 10, 2017.

Amy Rose Weinreich, CMC

Attested To By

Amy Rose Weinreich, CMC Town Clerk



THE CITY OF WARWICK  
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

NO. R-17-8 DATE 11/17

APPROVED  MAYOR

RESOLUTION TO THE GENERAL ASSEMBLY REQUESTING THAT MULTI-UNIT  
RENTAL HOUSING BE CLASSIFIED AS NON-SMOKING

Resolved that,

WHEREAS, the health, safety, and welfare of citizens of the City of Warwick are matters of paramount importance to the Warwick City Council; and,

WHEREAS, the United States Surgeon General has stated that there is no risk-free level of exposure to secondhand smoke; and

WHEREAS, many studies also show that there are harmful health effects of secondhand smoke; and,

WHEREAS, non-smoking pregnant women and their fetuses are exposed to environmental tobacco smoke as a result of living in multi-unit housing; and

WHEREAS, a study conducted by Brown University released on December 26th, 2016 found that metropolitan areas that recently enacted indoor smoking bans in public areas are associated with a 17% overall reduction in the number of children visiting emergency departments with asthma complaints; and

WHEREAS, exposure to second hand smoke is estimated to kill approximately 50,000 non-smokers in the United States each year; and

WHEREAS, smoking causes approximately 438,000 deaths each year and results in over \$167 billion in annual health related economic losses; and

WHEREAS, smoking-related fires are the leading cause of fire deaths, and account for 17% of fire deaths in residential buildings and \$303 million in property loss each year; and

WHEREAS, studies show smoke free air laws decrease secondhand smoke exposure among nonsmokers, reduce heart attack and asthma hospitalizations, and encourage smokers to quit; and



