



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Tuesday, January 17, 2016
6:30 PM

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; review and discussion and/or potential action and/or vote
 - 1) November 7, 2016 (regular meeting)
- B) Open Forum
 - 1) Scheduled to address
 - 2) Non Scheduled to address
- C) Report of Town Officials: status reports; review and discussion and/or potential action and/or vote
 - 1) Public Works Director's Report
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) Presentations
 - 1) Sustainable Jamestown Program Update by Horsley Witten Group
 - 2) Golf Course Rehabilitation Project: Public Works Director Michael C. Gray, Town Planner Lisa W. Bryer and Architect Bill Burgin

V. PUBLIC HEARINGS, LICENSES AND PERMITS

All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

VI. OPEN FORUM

Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue

- A) Scheduled to address
- B) Non-scheduled to address

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

VIII. UNFINISHED BUSINESS

- A) RITBA Solar Array Project – public session of January 10th; review and discussion and/or potential action and/or vote
- B) Mackerel Cove Pavilion Replacement Project: Public Works Director Michael C. Gray; review and discussion and/or potential action and/or vote
- C) Upcoming Meetings and Sessions – dates and times

IX. NEW BUSINESS

- A) FY 2017-2018 Harbor Commission Budget: Commissioner Clifford Kurz; review and discussion and/or potential action and/or vote
 - 1) Proposed 2017-2018 Operating Budget
 - 2) Proposed 2017-2018 Harbor Rates
 - 3) Proposed Long Range Infrastructure Plan
- B) Fort Getty Park/Rembijas Pavilion and Mackerel Cove Beach; review and discussion and/or potential action and/or vote
 - 1) 2016 Season Financial Report
 - 2) Proposed Fee Schedule for 2017 season

X. ORDINANCES AND APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Ordinances
 - 1) Amendment of the Jamestown Code of Ordinances, Chapter 38 Offenses and Miscellaneous Provisions, Article V. Weapons: continued from January 3, 2017; review and discussion and/or potential action and/or vote

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.

- A) Adoption of Council Minutes
 - 1) January 3, 2017 (regular meeting)

- 2) January 3, 2017 (special meeting)
- 3) January 3, 2017 (executive session)
- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Philomenian Library Board of Trustees (12/06/2016)
 - 2) Jamestown Library Renovation Building Committee (12/01/2016)
 - 3) Jamestown Library Renovation Building Committee (12/05/2016)
- C) CRMC Notices
 - 1) January 2017 Calendar
- D) Zoning Board of Review Abutter Notifications:
 - 1) Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing January 24, 2017 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following: Application of R. Peter Mercer, whose property is located at 132 Narragansett Avenue, and further identified as Assessor's Plat 8, Lot 78, for a variance from Article 3, Section 82-302 (District Dimensional Regulation), secondary setback of 15', to enclose existing deck with a setback of 2' 6" instead of the required 15'. Said property is located in a R20 zone and contains 7,405 sq. ft.
- E) Finance Director's Report

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

- A) Communications
 - 1) Invitation of RI Turnpike and Bridge Authority to Informational Meeting regarding the Solar Project on Tuesday, January 10th at 6:15 p.m. at RITBA offices located at One East Shore Road in Jamestown
 - 2) Letter of Mark Baker requesting the Town Council enact a sanctuary ordinance that protects all people within the Jamestown jurisdiction and place this issue on the February 6th Town Council meeting agenda
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
 - 1) Resolution of the Exeter Town Council in Opposition to Siting of the Clear Energy Center Power Plant in Burrillville, RI

XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Taylor Point Restoration Group Report
- B) Adoption of FEMA approved Jamestown Hazard Mitigation Plan
- C) Development of Negotiation Team for IBPO Negotiations (Executive Session)
- D) East Ferry Rehabilitation Project (1st meeting in February)
- E) Development of Calendar for Boards/Commissions/Committees informational update to Town Council
- F) Review of Town Ordinances

- 1) Noise Ordinance
- 2) Class F Liquor License Ordinance
- 3) Alcoholic Beverages on Town-owned property
- 4) Zoning Ordinance

XIV. EXECUTIVE SESSION

- A) Pursuant to RIGL §42-46-5(a) Subsection (2) Pending Litigation (Tarbox v Jamestown Zoning Board of Review, C.A. NC-2010-667); review and discussion and/or potential action and/or vote in executive session and/or open session

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. In addition, notice also may be posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, November 7, 2016

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 7:19 PM by Commission President Kristine S Trocki.

The following members were present:

Mary E. Meagher, Vice-President
Blake A. Dickinson
Thomas T. Tighe
Michael G. White

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero, Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 10/03/16 (regular meeting)

Motion was made by Commissioner Dickinson, seconded by Commissioner White to accept the 10/03/16 regular meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Rainfall-received 5 inches of rain during the month of October.
- North Reservoir was @ 22MG, usable storage-60MG. During the month of October the reservoir

only dropped 1 million gallons. The Public Works Director noted that in 1993, the reservoir was at its lowest level @ 9 MG

- South Pond is @ 4MG, usable storage-6MG

2) **Town project reports: (See Project Update Report dated October 2016)**

Treatment Plant:

The Public Works Director reported the following:

- In response to the Town being issued a violation by the RIDOH for an exceedance of a residual concentration of chlorine dioxide at the treatment plant, he has submitted a long term plan to the RIDOH, some of which has already been implemented.
- He has met with Water Treatment Facility staff regarding this matter and they are aware of what they are responsible for to make sure that a situation like this does not happen again.
- He is working with the Town's process controls engineers on implementing meters. These meters can detect exceedances and will automatically shut down the system and staff will receive notification to respond to the plant.

Transfer Pumping/Reservoir:

The Public Works Director reported the following:

- Has been transferring water as the flow allows and is due to the recent rainfall.
- Staff has deployed one of the three reels (for the emergency line to NK) at Fort Getty to test the piping. Staff will test the remaining reels when highway staff is available, prior to the winter weather.

Wastewater Treatment Facility:

The Public Works Director reported that RIDEM has completed their annual inspection and assessment at the Wastewater Treatment Facility. RIDEM noted that they are encouraging the Town to have a laborer on staff to adhere to the staffing plan as outlined in the 2009 operations and maintenance manual. The Public Works Director reported that previously, Water employees assisted with staffing at the Wastewater Treatment Facility, but this is currently not the case.

LETTERS AND COMMUNICATIONS

- 1) Copy of report in response to RI Department of Health Violation: Chlorine Dioxide Maximum Residual Disinfectant Level Violations (see attached report)

Previously discussed.

UNFINISHED BUSINESS

(None)

NEW BUSINESS

(None)

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner White, seconded by Commissioner Meagher to adjourn the meeting at 7:26 PM. So unanimously voted.

Attest:



Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

Project Update

October 2016

WELLS

JR-1, JR-3

- JR-1 has been in operation since May. We are monitoring the groundwater elevation in the well daily to make sure the pump is submerged. Ground Water levels have recovered about a foot due to the rainfall received in October.

TREATMENT PLANT

- The Town has been issued a violation by the RIDOH for an exceedance of a residual concentration of chlorine dioxide at the treatment plant. I have attached a copy of my report that was submitted to the RIDOH regarding the event and the corrective actions that the water department have implemented. We have not received a response to the report from the RIDOH.
- The new motor starters and controls for the raw water and finish water pumps have been delivered. Over the coming months we will be working with our process control engineer and electrician to complete the project to upgrade the pumps and relocate the electrical feeds to the new building.

TRANSFER PUMPING/RESERVOIR

- We have been transferring water as flows will allow from the recent rainfall that was received. We will continue to move water from south pond until winter conditions require the pumps to be turned off for the season.
- Staff has deployed one of the three reels at Fort Getty to test the piping. The remaining reels will be tested before winter conditions.
- Pare Corporation is currently working on the permit drawings for the South Pond Dam Improvement Project.

DISTRIBUTION SYSTEM

South Pond @ 4 MG

Usable Storage, 6 Million Gallons

North Pond @ 22 MG

Usable Storage 60 Million Gallons

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for October was 0.145 million gallons per day. The peak daily flow was 0.266 million gallons. The permitted flow for the monthly average is 0.73 million gallons per day.
- There were no SSO's for the month of October.
- The RIDEM completed their annual inspection and assessment of the Wastewater Treatment Facility operation, mechanical upkeep, and laboratory quality assurance program. DEM noted that although the current staffing of the facility is operating and maintaining the facility and collection system at satisfactory levels, they are encouraging the Town to have a laborer on staff to adhere to the staffing plan outlined in the 2009 operations and maintenance manual.



Town of Jamestown
Public Works Department

93 Narragansett Ave ♦ Jamestown, RI 02835

Phone: (401) 423-7225
Fax: (401) 423-7226

October 12, 2016

Ms. June Swallow, P.E.
Office of Drinking Water Quality
Rhode Island Department of Health
Three Capitol Hill, Room 209
Providence, RI 02908-5097

RE: Notice of Violation
Chlorine Dioxide Maximum Residual Disinfectant Level
Jamestown Water Department

Dear Ms. Swallow:

This letter report is submitted in response to the Notice of Violation (NOV) issued by the RIDOH for the exceedances of the Chlorine Dioxide Maximum Residual Disinfectant Levels (MRDL) at the Jamestown Water Department on April 17, 2016 and May 1, 2016. The following is a response to the five corrective actions that were required in the NOV and a summary of our plan for improvements at the treatment facility to monitor levels of Chlorine Dioxide above and beyond the normal laboratory analysis that the staff performs to meet the regulatory requirements for our facility.

1. *Review of all practices and processes that may have contributed to the MRDL exceedances, along with proposed corrective actions, presented in a report to be submitted to the DWQ on or before October 14, 2016.*

Raw water from North Pond flows through a 7,500-foot long 10" transmission main to the Jamestown Water Treatment facility. The water receives pretreatment from a chemical feed system located in a building at South Pond that feeds Chlorine Dioxide directly into the main to treat the raw water prior to it entering the treatment facility at North Road. Chlorine dioxide is highly soluble in water and is effective at disinfection and improving color, odor, and taste. The pretreatment facility was constructed in 1991 and has been in full operation since that time. The dosage of chlorine dioxide is fed directly into the transmission main when water is flowing in the pipe and turned off when the flow has stopped. Attached is a figure showing the location of the pretreatment facility.

The chlorine dioxide facility is for pretreatment of the raw water to improve water quality and to assist with the effectiveness of the treatment plant to filter the water. The system was designed for a specific quantity of chemical for the volume of

water that flows to the plant and the detention time between south pond and the water treatment facility. Chlorine Dioxide is not used for disinfection of treated water that is delivered to our customers. After filtration the finished water is disinfected with a liquid chlorine at the treatment plant prior to pumping water into the distribution system.

Water samples are collected from the tap within the lab at the treatment facility as "the first customer" for the treated water that is delivered to the distribution system. The water is analyzed to determine the chlorine dioxide residual concentration as required by the RIDOH drinking water regulations. Historically residual concentrations range between 0.0 and 0.3 milligrams per liter (mg/l), well below the maximum residual detection limit (MRDL) of 0.8 mg/l as set by the EPA. Tests are performed daily and logged by staff at the water plant. The superintendent records the lab data on the required RIDOH forms for submittal to the RIDOH at the end of every month.

On September 21, 2016 I received an email from the RIDOH staff that a review of our monthly reports found that we had an exceedance of the MRDL threshold of 0.8 mg/l for chlorine dioxide on April 17, 2016 where the concentration was reported at 0.951 mg/l and on May 1, 2016 with a concentration of 1.231 mg/l.

On April 18th, the day after the first exceedance only one sample was collected which had residual concentration of 0.514 mg/l. On May 2nd after the second exceedance one sample was collected which had a residual concentration of 0.0 mg/l. The superintendent did not conduct the (3) follow-up samples and only collected the one sample at the treatment facility as he does every day. Having never been faced with this event in the past he did not fully understand the requirements of the rule for the additional sampling and did not report the exceedance to me or to the RIDOH as required. The superintendent and water department staff were aware of the 0.8 mg/L threshold and the potential impact of the residual concentrations and they took immediate steps to reduce the levels of chlorine dioxide after the May 1st event by turning off the chlorine dioxide generator at the South Pond Facility until they had determined the cause of the problem. Staff found an issue with the chemical feed pump and parts were subsequently replaced and the system was placed back on line. Since that time there has not been a problem with the system and residual concentrations are back within historical ranges. It is important to note that with the generator off, chlorine dioxide cannot be dosed into the main therefore any additional samples would have resulted in a residual concentration of 0.0 mg/l.

I have reviewed the Stage 1 Disinfectants and Disinfection Byproducts Rule with the Water Department Staff and provided them with a copy of the EPA guidance document that provides a comprehensive summary of the rule and the requirements for monitoring and compliance. They understand their responsibilities for compliance for both Non-acute and Acute violations if they were to occur. More importantly they are aware of the importance in monitoring and determining trends in chemical dosages and residual concentrations of chlorine dioxide to avoid a future exceedance at the plant. Unfortunately, not all situations can be predicted so we are working on a plan to monitor residual levels

in real time and have safe guards in place to turn-off the equipment before a violation can occur.

I am working with our process control engineer to design a system that will analyze, monitor, and control the chlorine dioxide pretreatment system. The system will include the following: At the water treatment plant an analyzer will be installed on the raw water feed into the plant to provide continuous online chlorine dioxide monitoring to measure and control the plant influent flow chlorine dioxide residual level. The SCADA System will provide for trending the residual and provide for notification and shutdown to the chlorine dioxide injection pump at the South Pond station should the residual level approach the set point i.e. 0.8 mg/L (adjustable).

At the South Pond station, a flowmeter will be installed to pace the existing chlorine dioxide metering pump to provide for adjustable injection during varying flow conditions and interlock the on off control of this metering pump with a local flow switch and start/stop command from the master SCADA computer.

We are already designing the system and hope to have it online later this fall.

2. *Submittal of chlorine dioxide data (Table 7) for July, August, and September by September 23, 2016.*

Attached are copies of Table 7 that were provided to RIDOH staff on September 22, 2016. They were also provided to the RIDOH for our third quarter report that was submitted on October 11, 2016.

3. *Review of the EPA Guidance Document entitled "Complying with the Stage 1 Disinfectants and Disinfection Byproducts Rule: Supplement A – One of the Simple Tools for Effective Performance (STEP) Guide Series – For Small Systems adding Chlorine Dioxide or Ozone"*

Water Department staff has been given a copy of the EPA Guidance Document and we have reviewed the regulatory requirements for complying with the rule.

4. *Training for personnel as to the requirements for monitoring (described below) and notification to RIDOH for MRDL exceedances.*

The Superintendent and treatment plant operator have reviewed the regulatory requirements for complying with the DBR and understand their responsibility to notify the RIDOH for any MRDL exceedances. I have contacted Don Bunker, who is the Director of Education & Training at the New England Water Works Association for possible training opportunities for our staff. Don is very familiar with our operations and our water department staff. Don worked as an environmental engineer at Fay Spofford and Thorndike where he was a consultant to the Town for almost 20 years working with the water department staff at the treatment plant. He recommended a course entitled "Evaluating Non Traditional Disinfection Options" on November 17, 2016. This course will help participants

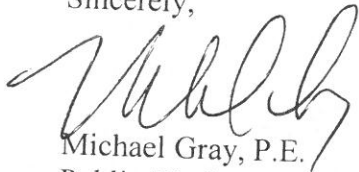
develop an understanding of the current and possible future regulations for disinfection by-products and present the use of chlorine dioxide disinfection techniques. The Superintendent will be attending this course.

5. *In the future, if the daily routine chlorine dioxide monitoring result exceeds the MRDL, the following day take three chlorine dioxide distribution system samples as close to the first customer as possible, at intervals of at least six hours, in addition to the sample required at the entrance to the distribution system in accordance with 7.5(c)(2).*

I have reviewed the Rule with the staff and our responsibilities for sampling and proper notification of any exceedance of a standard that may pose a risk to public health. In the future, staff will contact staff at RIDOH in the event there is an exceedance of the MRDL and they will perform the sampling and analysis as required. The proposed improvements that we are designing to analyze and monitor chlorine dioxide residual concentrations should provide safe guards to prevent any future exceedances of the rule.

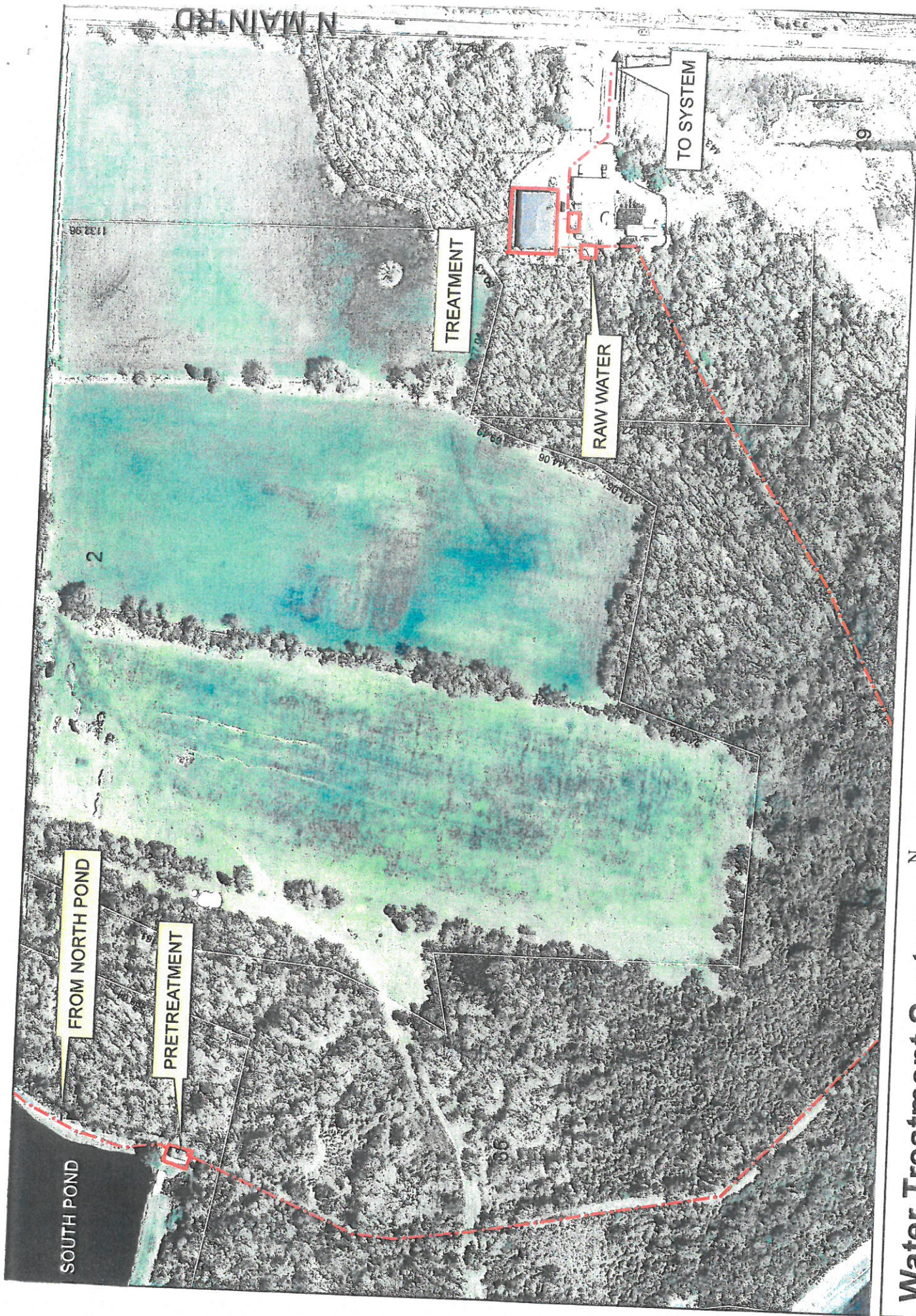
If there are any questions regarding this report or if you need additional information, please contact me at (401) 423-7225.

Sincerely,



Michael Gray, P.E.
Public Works Director

Cc: Andrew Nota, Town Administrator
Angela Harvey, RIDOH
Amy Parmenter, RIDOH
Steven Boudreau, RIDOH
Paul White, Water Superintendent
Mark Robertson, Foreman/Water Operator



Water Treatment System Jamestown, RI



Legend

- Tax Parcels

1 inch = 200 feet



Feet



TABLE 7
Quarterly Report for Daily Chlorine Dioxide Sampling
for Systems Using Chlorine Dioxide
(No Chlorine Booster Station in Distribution)¹



MONTH/YEAR July 2016

PWSID # RI 1858419

SYSTEM NAME: Jamestown Water Department

FILTRATION TECHNOLOGY: Ultrafiltration

Day	Daily ClO ₂ at Entrance to Distribution (mg/L)	Next Day Follow-Up Distribution Samples				Acute or Nonacute Violation?
		ClO ₂ at First Customer at 0 Hours (mg/L)	ClO ₂ at First Customer at 6 Hours (mg/L)	ClO ₂ at First Customer at 12 Hours (mg/L)	ClO ₂ Highest Level (mg/L)	
1	0.000				0	no
2	0.000				0	no
3	0.110				0	no
4	0.000				0	no
5	0.000				0	no
6	0.000				0	no
7	0.000				0	no
8	0.000				0	no
9	0.000				0	no
10	0.000				0	no
11	0.039				0	no
12	0.000				0	no
13	0.000				0	no
14	0.000				0	no
15	0.000				0	no
16	0.000				0	no
17	0.151				0	no
18	0.000				0	no
19	0.000				0	no
20	0.000				0	no
21	0.184				0	no
22	0.000				0	no
23	0.000				0	no
24	0.000				0	no
25	0.000				0	no
26	0.000				0	no
27	0.000				0	no
28	0.000				0	no
29	0.000				0	no
30	0.000				0	no
31	0.000				0	no
Avg.	0.016				0	no
Max.	0.184					
Min.	0.0					

1. The PWS must monitor for chlorine dioxide daily at the entrance to the distribution system. Two consecutive daily samples exceeding 0.8 mg/L or failure to monitor a daily sample after exceeding 0.8 mg/L in a daily sample is a nonacute violation. A PWS exceeding the daily chlorine dioxide level of 0.8 mg/L must take a three (3) sample set in the distribution system the following day at the first customer at six (6) hour intervals. If any one of the three (3) samples taken in the distribution system exceeds 0.8 mg/L, it is an acute violation. *Include laboratory results from last quarter.*

2. The monthly reports for each quarter may be submitted together on the 10th day of the next quarter.

PREPARED BY: Paul White

DATE: 8/1/2016



TABLE 7
Quarterly Report for Daily Chlorine Dioxide Sampling
for Systems Using Chlorine Dioxide
(No Chlorine Booster Station in Distribution)¹



MONTH/YEAR Aug. 2016

PWSID # RI 1858419

SYSTEM NAME: Jamestown Water Department

FILTRATION TECHNOLOGY: Ultrafiltration

Day	Daily ClO ₂ at Entrance to Distribution (mg/L)	Next Day Follow-Up Distribution Samples				Acute or Nonacute Violation?
		ClO ₂ at First Customer at 0 Hours (mg/L)	ClO ₂ at First Customer at 6 Hours (mg/L)	ClO ₂ at First Customer at 12 Hours (mg/L)	ClO ₂ Highest Level (mg/L)	
1	0.000					
2	0.000				0	no
3	0.026				0	no
4	0.000				0	no
5	0.000				0	no
6	0.000				0	no
7	0.041				0	no
8	0.000				0	no
9	0.000				0	no
10	0.000				0	no
11	0.000				0	no
12	0.000				0	no
13	0.018				0	no
14	0.000				0	no
15	0.000				0	no
16	0.000				0	no
17	0.000				0	no
18	0.000				0	no
19	0.000				0	no
20	0.000				0	no
21	0.000				0	no
22	0.000				0	no
23	0.000				0	no
24	0.000				0	no
25	0.000				0	no
26	0.000				0	no
27	0.000				0	no
28	0.000				0	no
29	0.000				0	no
30	0.000				0	no
31	0.000				0	no
Avg.	0.003				0	no
Max.	0.041					
Min.	0.0					

1. The PWS must monitor for chlorine dioxide daily at the entrance to the distribution system. Two consecutive daily samples exceeding 0.8 mg/L or failure to monitor a daily sample after exceeding 0.8 mg/L in a daily sample is a nonacute violation. A PWS exceeding the daily chlorine dioxide level of 0.8 mg/L must take a three (3) sample set in the distribution system the following day at the first customer at six (6) hour intervals. If any one of the three (3) samples taken in the distribution system exceeds 0.8 mg/L, it is an acute violation. *Include laboratory results from last quarter.*

2. The monthly reports for each quarter may be submitted together on the 10th day of the next quarter.

PREPARED BY: Paul White

DATE: 9/1/2016



TABLE 7
Quarterly Report for Daily Chlorine Dioxide Sampling
for Systems Using Chlorine Dioxide
(No Chlorine Booster Station in Distribution)¹



Office of Drinking
Water Quality

MONTH/YEAR Sept. 2016

PWSID # RI 1858419

SYSTEM NAME: Jamestown Water Department

FILTRATION TECHNOLOGY: Ultrafiltration

Day	Daily ClO ₂ at Entrance to Distribution (mg/L)	Next Day Follow-Up Distribution Samples				Acute or Nonacute Violation?
		ClO ₂ at First Customer at 0 Hours (mg/L)	ClO ₂ at First Customer at 6 Hours (mg/L)	ClO ₂ at First Customer at 12 Hours (mg/L)	ClO ₂ Highest Level (mg/L)	
1	0.000				0	no
2	0.000				0	no
3	0.000				0	no
4	0.026				0	no
5	0.027				0	no
6	0.000				0	no
7	0.000				0	no
8	0.000				0	no
9	0.000				0	no
10	0.000				0	no
11	0.000				0	no
12	0.000				0	no
13	0.000				0	no
14	0.000				0	no
15	0.000				0	no
16	0.117				0	no
17	0.000				0	no
18	0.000				0	no
19	0.000				0	no
20	0.000				0	no
21	0.000				0	no
22	0.000				0	no
23	0.000				0	no
24	0.125				0	no
25	0.144				0	no
26	0.073				0	no
27	0.058				0	no
28	0.000				0	no
29	0.095				0	no
30	0.000				0	no
					0	no
Avg.	0.022					
Max.	0.144					
Min.	0.0					

1. The PWS must monitor for chlorine dioxide daily at the entrance to the distribution system. Two consecutive daily samples exceeding 0.8 mg/L or failure to monitor a daily sample after exceeding 0.8 mg/L in a daily sample is a nonacute violation. A PWS exceeding the daily chlorine dioxide level of 0.8 mg/L must take a three (3) sample set in the distribution system the following day at the first customer at six (6) hour intervals. If any one of the three (3) samples taken in the distribution system exceeds 0.8 mg/L, it is an acute violation. *Include laboratory results from last quarter.*

Project Update January 2017

WELLS

JR-1, JR-3

- JR-1 has been taken out of service for the winter.

TREATMENT PLANT

- Staff has been working on general equipment maintenance within the treatment plant. During this time of the year we complete our annual maintenance of the filter membranes. Each train is taken off line so that the filter membranes can be removed from the tank and inspected. Filter maintenance is scheduled for the end of January.
- We have been coordinating with our process control engineer on a project to move all of the motor starters and controls for the Raw Water and Finish Water pumps from the former treatment plant building to the new building. The parts have been delivered and we are working with the engineer and electrician to install the equipment. The old equipment for the pumps are obsolete and parts are difficult to obtain in the event of an emergency. The former treatment plant is also at a lower elevation.

TRANSFER PUMPING/RESERVOIR

- Transfer pumping from South Pond has been in operation since November. We are transferring approximately 300,000 gallons per day to the North Reservoir. As you can see the available storage at the north reservoir has increased by 18 million gallons with the rains received and the pumping from south pond.
- The South Pond Dam is an approximately 850-feet in length and consists of an earthen embankment dam section that extends 300 feet across the southern end of the pond and a 550-foot section that consists of an earthen berm or dike section along the westerly side. Pare has been working on the CRMC permitting application for the proposed dam improvement project which include a complete reconstruction of the dike section of the dam. Wetland biologists have been onsite to flag and locate the wetland edges for the proposed project. We will have a budget level estimate for the water and sewer budget discussions this spring.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 38 MG

Usable Storage 60 Million Gallons

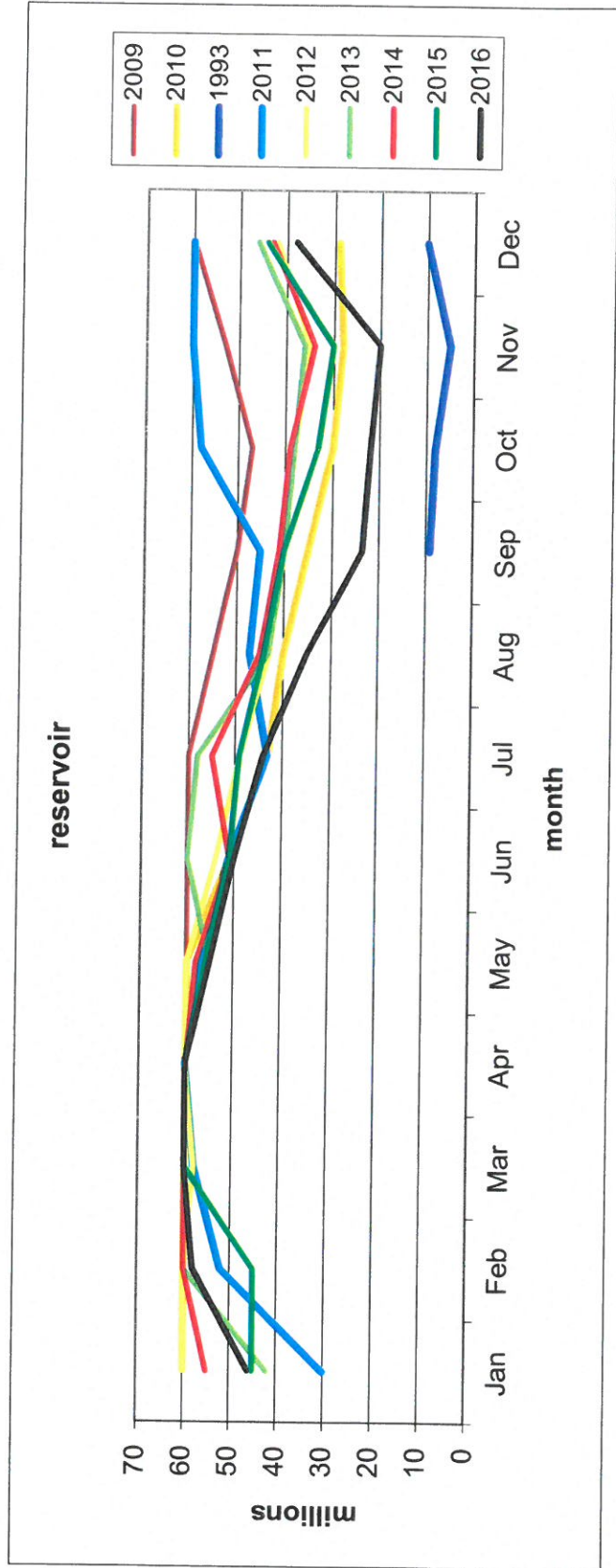
- There were no leaks in the distribution system in December 2016.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for December was 0.29 million gallons per day. The peak daily flow was 0.37 million gallons. The permitted flow for the monthly average is 0.73 million gallons per day.
- There were no SSO's for the month of December.
- We have received the final RIPDES permit renewal from the RIDEM to authorize the discharge from the Wastewater Treatment Facility to Narragansett Bay. The permit is valid for a period of 5 years. There were no substantial changes to the effluent limitations or monitoring requirements in the new permit issued by RIDEM.
- We met with Green Mountain Pipeline services to discuss the schedule for the next phase of slip lining of our collection system. Work will be completed this spring on the following sections of piping: Knowles Court, Coronado Street, Grinnell Street, Pemberton Avenue, Lawn Avenue, and a section of piping in Shoreby Hill between Longfellow and Whittier.

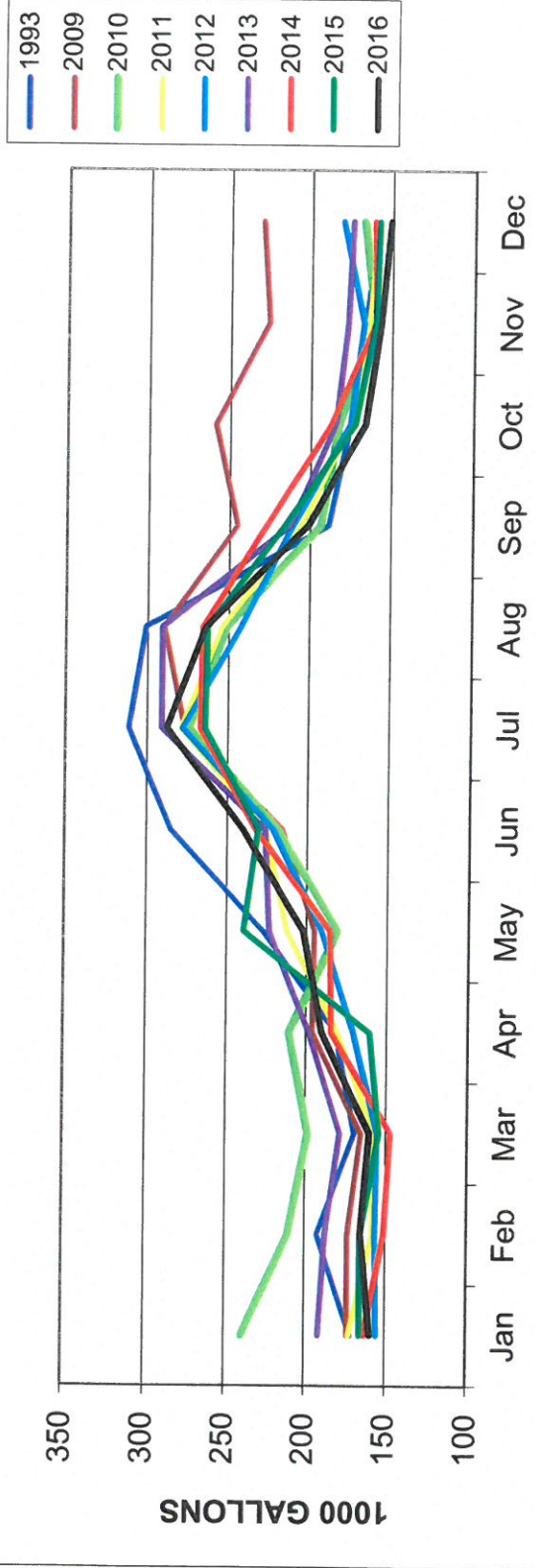
RESERVOIR LEVEL

	1993	2009	2010	2011	2012	2013	2014	2015	2016
Jan		60	60	30	60	42	55	45	46
Feb		60	60	52	60	60	60	45	58
Mar		60	60	58	58	60	60	60	60
Apr		60	60	60	60	60	60	60	60
May		60	60	57	60	55	58	56	55
Jun		60	51	51	54	60	51	51	50
Jul		60	43	43	49	58	55	49	44
Aug	9	55	40	47	43	43	45	44	35
Sep	8	50	35	45	40	40	41	40	23.5
Oct	5	47	30	58	38	38	39	33	22
Nov	10	53	28	60	35	36	34	30	20
Dec		60	29	60	42	46	43	44	38



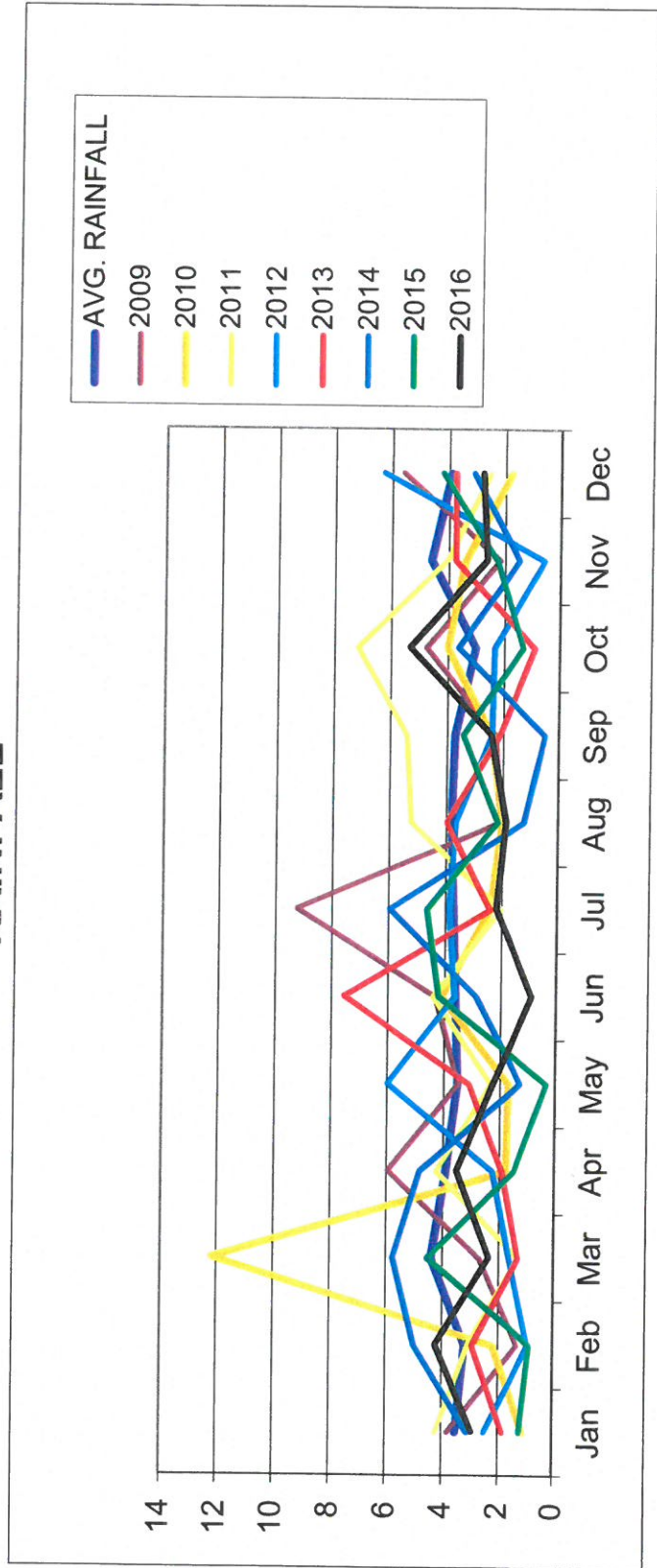
	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016
Jan	171	172	173	239	172	155	191	163	165	159
Feb	192	154	173	210	158	156	187	151	165	165
Mar	169	155	165	198	157	155	178	147	154	160
Apr	181	174	196	210	180	170	198	184	160	190
May	227	202	195	180	212	190	223	185	239	202
Jun	285	246	215	218	226	221	226	232	230	240
Jul	311	296	277	274	279	278	291	267	264	288
Aug	301	256	290	251	254	242	291	266	263	264
Sep	188	210	245	193	205	210	212	227	215	201
Oct	175	187	259	182	175	175	184	187	172	166
Nov	166	175	226	160	164	167	177	160	160	157
Dec	158	192	230	167	158	180	174	161	158	151

PUMPING REPORT

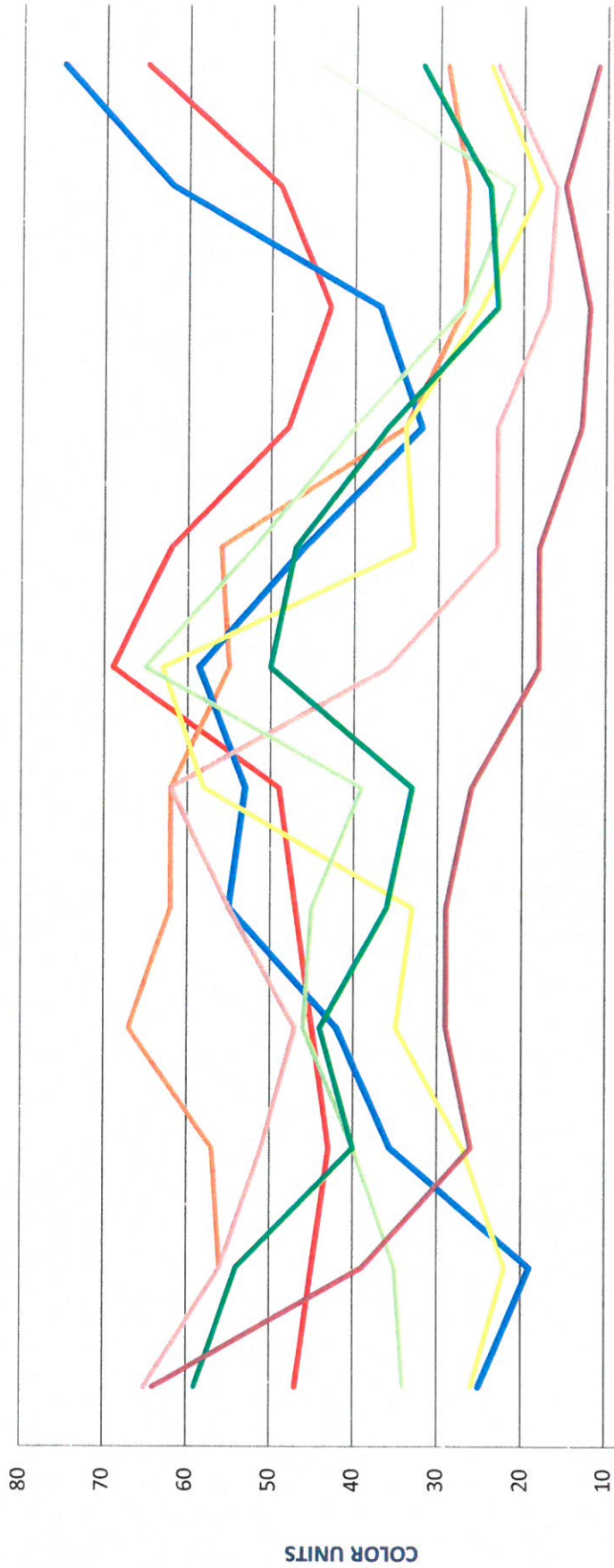


	AVG. RAINFALL												Total
	2009	2010	2011	2012	2013	2014	2015	2016					Total
Jan	3.5	1.1	4.22	2.49	1.85	3.1	1.22	2.94					33.45
Feb	3.2	2.2	3.09	0.93	2.94	4.98	0.86	4.25					
Mar	4.4	12.2	1.32	1.64	1.32	5.74	4.53	2.36					
Apr	3.9	1.77	4.25	2.24	1.92	4.8	1.47	3.53					
May	3.5	1.69	2.32	5.97	3.11	1.27	0.32	2.24					
Jun	3.6	4.11	4.4	3.64	7.55	2.86	4.2	0.89					
Jul	3.7	2.4	2.01	3.86	2.42	5.93	4.63	2.19					
Aug	3.8	2	5.23	3.64	3.98	1.23	2.17	1.88					
Sep	3.7	2.4	5.41	2.39	2.13	0.5	3.41	2.42					
Oct	3	4	7.18	2.33	0.9	3.61	1.31	5.33					
Nov	4.6	3.4	4.05	0.58	3.76	1.47	2.27	2.63					
Dec	3.9	1.76	2.51	6.28	3.76	3.1	4.2	2.79					
Total	44.8												

RAINFALL



Transfer Pumping NORTH POND WATER QUALITY



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2009	47	45	43	45	47	49	69	62	48	43	49	65
2010	65	56	57	67	62	62	55	56	34	27	26.6	29.07
2011	25	18.97	35.62	42	55	53	58.6	46	32	37	62	75
2012	65	56	51	47	55	62	36	23	23	17	16	23
2013	26	22	27	35	33	58	63	33	34	25	18	24
2014	34	35	40	46	45	39	65	52	40	27	21	44
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11



Sustainable Jamestown

Our Island, Our Future

What is Sustainable Jamestown?

Sustainable Jamestown is an *action plan* with concrete steps we can all take as a community to ensure that what we love about Jamestown is still here for future generations.

Sustainable Jamestown is about **planning for change** and **becoming stronger and more resilient**, so that we can adapt, bounce back from problems quickly, and maintain quality of life for all islanders.

What will this Plan Address?

That's largely up to you! Below are the Town's thoughts about the issues we expect to address as a community, but over the next few months, we want to hear what YOU feel is most important.

Below are some examples of the types of questions we can answer together!



- How can Jamestown attract and support local, year-round businesses that serve island residents?
- What are the best ways to balance the tourism industry with protection of the environment and community character?



- How is climate change likely to impact daily life on the island?
- How will the town address issues such as continued drought conditions and sea-level rise?



- How important is it that locally generated energy options be available for use by Jamestown citizens, neighborhoods and businesses?
- Should Jamestown invest in more energy efficient building infrastructure, even if it is more expensive?



- Is access to healthy food a problem for anyone you know?
- What would make it easier for you and your family to have more active play and exercise in Jamestown?



- How can the Jamestown community best work collectively to preserve the town's quality of life into the future?
- How can we support the people and families in town most vulnerable to economic or social struggles so they can stay in Jamestown as part of our community?



- Can your children afford to buy a home in Jamestown? Can your aging parents afford to stay here?
- Cost aside, do you think Jamestown has the housing types needed to attract and retain young adults, families, and aging seniors?

Project Goal

The Town of Jamestown recognizes that our island resources are finite, a healthy economy is essential to our quality of life, our quality of life is worth preserving, and our residents are forward-thinking, creative, diverse, passionate and an asset to our community.

The project goal is to develop Town sustainability goals, guiding principles, strategies and specific implementation actions to guide Jamestown's future development and decision making. All these things should provide a clear framework that addresses the challenges of today and the future. This project recognizes the interrelatedness of energy consumption, municipal facilities and services, land use, economic development, circulation and transportation, open space, agriculture, recreation, housing, and natural and cultural resources.

Sustainability isn't just about government actions – every single resident and visitor has a role to play in making sure Jamestown's quality of life persists for future generations. By acting locally, we are doing our small part in the larger global effort to protect our planet.

Who is leading the charge?



The Role of the Town

The Planning Commission, along with support from the Town Council and municipal departments, is leading *Sustainable Jamestown*. They are managing the project with the help of a consultant team.



The Role of the Consultant

The Horsley Witten Group has been hired to conduct Phase I of the project, including developing a plan for public participation, organizing a public workshop and other engagement opportunities, and laying out a framework of topics to explore further.

Timeline

Phase I: December 2016 - March 2017

The goal of the first phase of Sustainable Jamestown is to reach out to residents, business owners, and visitors to learn what YOU think about sustainability, and what the Town should be doing about it. Together, we'll set the topics and priorities for the plan.

Phase II: April 2017 - Late 2017

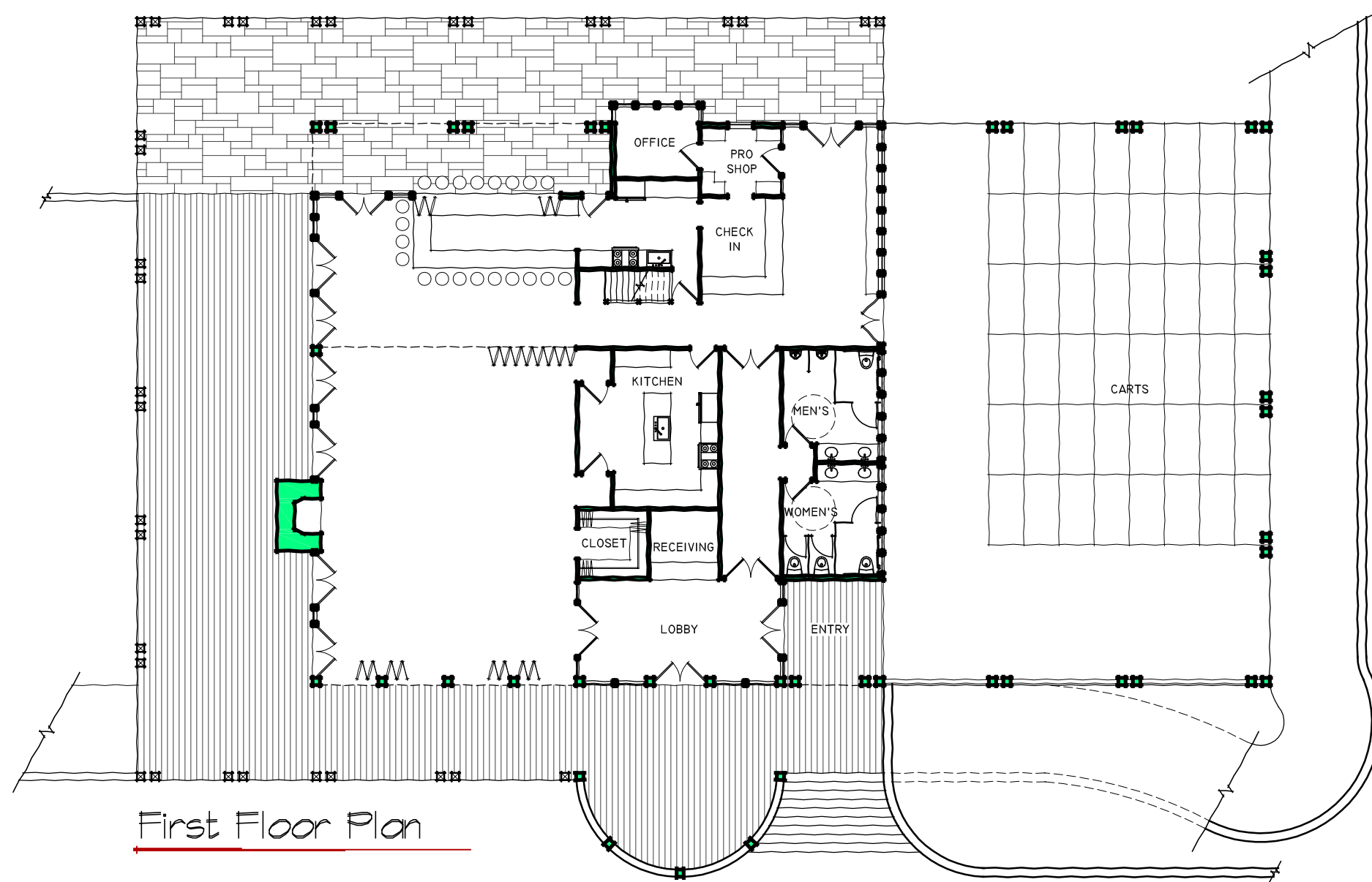
Data collection and research on the topics and priorities selected by the community for the plan, resulting in a comprehensive, written *Sustainable Jamestown* plan with a Vision, Goals, Strategies and Implementation Actions.

Where do I get more information?

Visit the project website for the latest news and updates, upcoming events, to sign up for our e-news, and more!

www.sustainablejamestown.com

Town Contact: Lisa Bryer, AICP, Town Planner at(401) 423-7210
lbryer@jamestownri.net

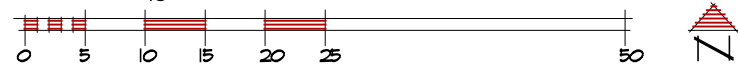


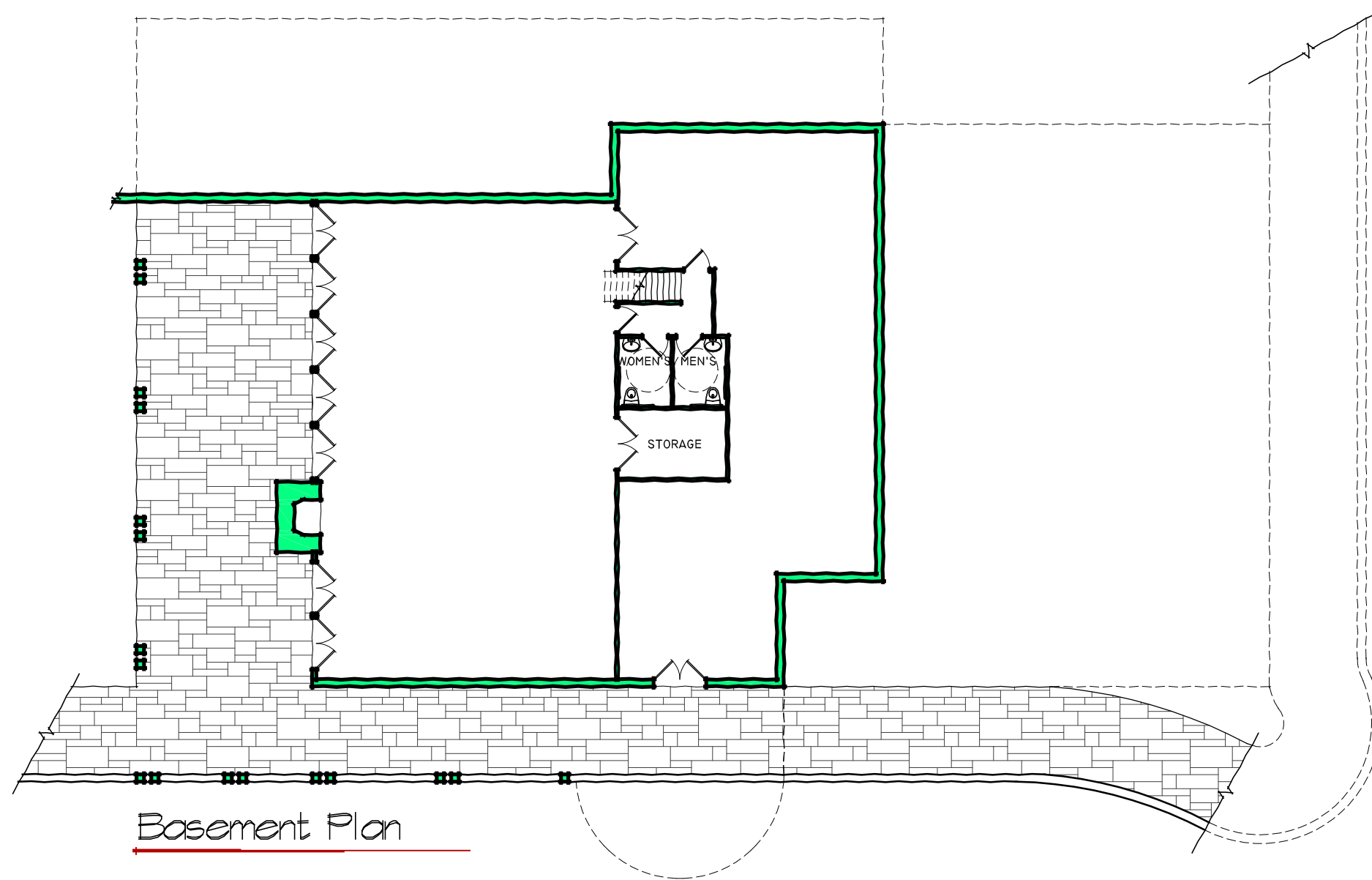
First Floor Plan

Jamestown Golf Club
 Jamestown, Rhode Island

Burgin Lambert Architects
 Newport, Rhode Island

1.10.17
 Scale = 1/16" = 1'-0"



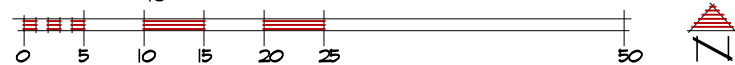


Jamestown Golf Club
 Jamestown, Rhode Island

Burgin Lambert Architects
 Newport, Rhode Island

1.10.17

Scale = 1/6" = 1'-0"



**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: January 12, 2017

To: Andrew Nota
Town Administrator

From: Michael Gray
Public Works Director

RE: Mackerel Cove Bath House and Life Guard Station

In 1986 the Town received approval from CMRC for the installation of wooden piles at Mackerel Cove Beach to support a seasonal structure to be used for public bathrooms and a first aid life guard station at the Town Beach. The existing building is in poor condition and needs to be replaced.

To design the new structure, I contacted Ron DiMauro Architect who has assisted the Town with smaller projects in the past. He was very enthusiastic for the opportunity offering to complete the work for no fee. It was important to have a design that meets the needs of the operation, be aesthetically pleasing, and of a size and scale that can be easily moved by the DPW.

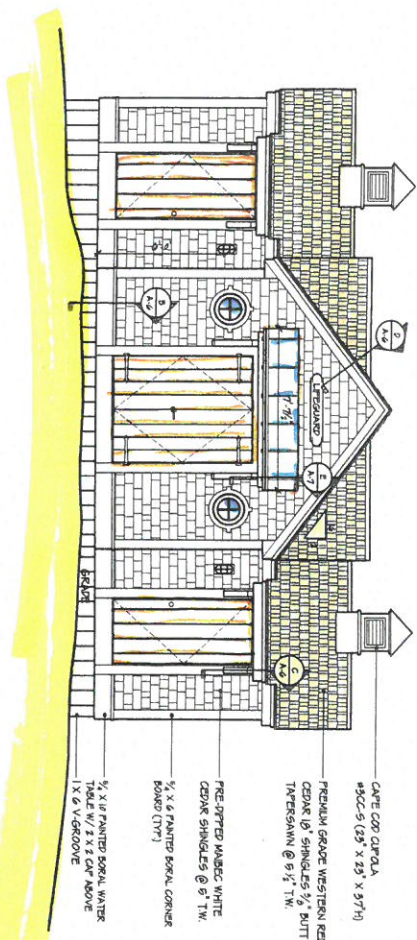
I have attached the floor plans and elevations of the proposed building prepared by Ron Dimauro that show the layout of the men's and women's bathroom and life guard and first aid station. Ron met with the life guards during the summer to review their operation to determine the minimum size requirements for the life guard station. The proposed footprint for the life guard area measures 13'x14' and will meet the needs of their operation and provide much needed storage for equipment. Each bathroom is designed as a single stall measuring 8'x8' and meets ADA requirements. A small deck is also proposed for public access to each bathroom. The entire building and deck will be constructed for modular installation.

Each beach season the existing bathroom is moved from its winter storage location at Fort Getty and set by the DPW on the wooden piles at the beach using the loader. During design development, it was important for us to maintain our ability to move the new structure with our own equipment without having to rely on a crane. The size of the new structure exceeded the capacity of the loader to lift as a whole so we developed the

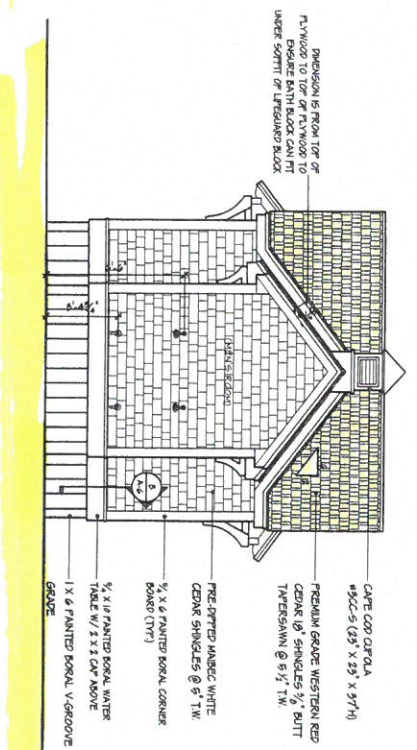
plan to divide the proposed building into three separate sections. The two bathroom sections are designed to be lifted by the loader and set on permanent piles to be installed at the beach. The main life guard section however exceeded the lifting capacity of the loader so we developed a plan to build that section on a custom trailer that we would design and fabricate. The trailer with the main section will be parked onsite between the two sets of piles and adjusted and leveled in place. The bathroom sections would then be placed on the beams and piles with our loader and adjusted and fastened to the main section. A proposed deck shown along the front of the building will be supported by posts that will be part of the deck framing to eliminate the need for installing permanent piles. This design will allow the Town the ability to move the entire building at any time without the need for deploying a crane.

As shown on the elevations the building will have wooden shingles on the siding and roof with white trim boards. The interior walls for the main section will be finished with wood that is painted white. Both bathrooms will be finished with white fiberglass on the walls so that they can be maintained and cleaned. The ceilings in all three sections will be open to the rough framing and painted white. Composite decking will be used for flooring so that the building can easily be cleaned. Windows shown on the bathrooms will be constructed of frosted glass and will provide natural light to the space. Wooden panels will be fastened to the perimeter of the structure to screen the trailer, piles, and plumbing beneath.

Once the Town Council has approved the design I will apply to CRMC to modify our original approval for the piles at the beach. All construction will be completed by the DPW including fabricating the custom trailer. We would like to have the building ready for the 2017 summer season.



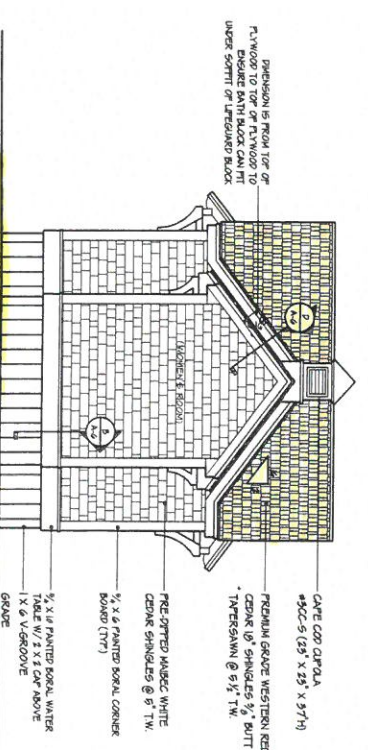
1
FRONT ELEVATION
SCALE: 1/4" = 1'-0"



2
SIDE ELEVATION
SCALE: 1/4" = 1'-0"



3
FRONT ELEVATION
SCALE: 1/4" = 1'-0"



4
SIDE ELEVATION
SCALE: 1/4" = 1'-0"

CONTRACTOR:
GENERAL CONTRACTOR:
ARCHITECT:
DATE:
PROJECT NO.:

MACKEREL COVE BATH HOUSE

PROPOSED ELEVATIONS

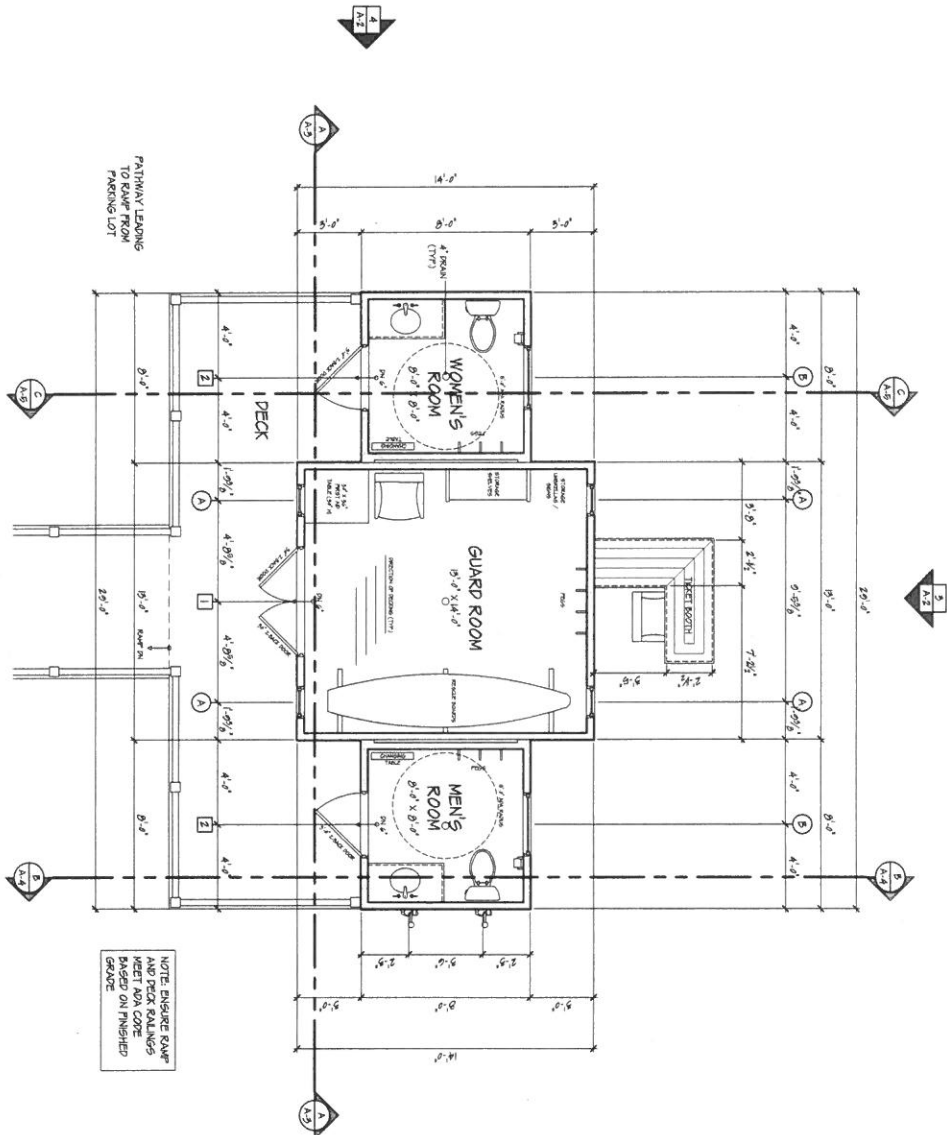
TITLE:
DRAWN BY: BFB/BD
DATE: 11-14-06
SCALE: 1/4" = 1'-0"

REVISIONS:
DATE: 11-14-06
BY: BFB/BD

SEAL:

RONALD F. DIMAURO
ARCHITECTS INC.
1 HOWLAND AVENUE
JAMESTOWN, RHODE ISLAND 02859
PH: 401-425-5460 FAX: 401-425-5466
www.ronaldfdimauro.com

A-2



PROPOSED FLOOR PLAN

SCALE: 1/4" = 1'-0"

<p>A-1</p>	<p>RONALD F. DIMAURO ARCHITECTS INC. 1 HOWLAND AVENUE JAMESTOWN, RHODE ISLAND 02859 PH: 401-425-5400 FAX: 401-439-5400 www.ronaldfdimaur architects.com</p>	<p>SEAL:</p>	<p>REVISIONS:</p>	<p>TITLE:</p>	<p>MACKEREL COVE BATH HOUSE</p>	<p>DATE:</p>
		<p>DWG. CONTENTS:</p>	<p>DATE:</p>	<p>DATE:</p>		

CONTRACT:
 MACKEREL COVE BATH HOUSE
 100 MACKEREL COVE RD
 JAMESTOWN, RI 02859
 PROJECT NO. 2008-001
 SHEET NO. A-1
 DATE: 08/11/08
 DRAWN BY: RFD
 CHECKED BY: RFD
 APPROVED BY: RFD
 SCALE: 1/4" = 1'-0"

Jamestown Town Council
Upcoming Meetings/Work Sessions
Scheduled and To Be Scheduled

Town Council Meetings



- RITBA Solar Array Review – January 17
- Target Shooting Ordinance – review and discussion – January 17
- Golf Course – January 17
- Taylor Point Report – February 21
- East Ferry Rehabilitation – February 21
- Town Council Rules and Procedures – February 21
- Town Administrator’s FY 2018 Budget Submission – March 6
- Fort Getty Rehabilitation – March 20
- Affordable Housing Committee - April 17
- FY 2018 Budget Adoption – April 17
- Budget Referendum/FTM (per Charter Review Committee) – mid 2017, tentative
- Veterans’ Tax Exemptions
- Town Council Goals and Objectives – mid 2017, tentative

Town Council Work Sessions

- Budget Work Sessions
 - Operating Budget (2 sessions)
 - Capital Budget
 - School Department Budget
 - Budget Review
 - Available dates:
March 7, 9, 13, 14, 21, 22, 23, 27, 29, 30
April 4, 6, 10, 11, 13
- Fort Getty Work Session – May, tentative
- Eldred Avenue Fields Work Session




January

All meetings are held in the Town Hall Council Chambers unless otherwise noted. (BLM)=Beavertail Museum; (CR)=Conference Room; (JPD)=Jamestown Police Dept; (JPL)=Jamestown Philomenian Library; (MS)=Melrose School; (PA)=Pemberton Apartments; (LS)=Lawn School

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
	 CLOSED	Library Board of Trustees: 5 pm Town Council: 7 pm	Planning Commission: 7 pm	School Committee: 7 pm (MS)		
8	9	10	11	12	13	14
		Conservation Commission: 7 pm (CR)	Housing Authority: 6 pm (PA) Harbor Commission: 7 pm	CIAA drop off		
15	16	17	18	19	20	21
	 CLOSED	6:30 pm Town Council & Water & Sewer*	Planning Commission: 7 pm	Traffic Committee: 6 pm School Committee: 7 pm (MS)		
22	23	24	25	26	27	28
		Tree Committee: 6:45 pm (JPL) Zoning Board of Review: 7 pm		CIAA Opening Reception 5-7 pm		
29	30	31	2017			
				*Includes: Golf Course Presentation RITBA Solar Array Project Target Shooting Ordinance		

February

All meetings are held in the Town Hall Council Chambers unless otherwise noted. (BLM)=Beavertail Museum; (CR)=Conference Room; (JPD)=Jamestown Police Dept; (JPL)=Jamestown Philomenian Library; (MS)=Melrose School; (PA)=Pemberton Apartments; (LS)=Lawn School

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Town Council Agenda & Bills Deadline @ Noon Probate Court: 2 pm Planning Commission: 7:30 pm	2 School Committee: 7 pm (MS) 		
5	6 Town Council: 7 pm	7 Conservation Commission: 7 pm (CR)	8 Housing Authority: 6 pm (PA) Harbor Commission: 7 pm	9	10	11
12	13	14 Library Board of Trustees: 5 pm (JPL) 	15 Town Council Agenda & Bills Deadline @ Noon Planning Commission: 7:30 pm	16 Traffic Committee: 6 pm School Committee: 7 pm (MS) CIAA drop off	17	18
19	20  Closed	21 Tree Committee: 6:45 pm (JPL) Town Council/Water & Sewer: 7 pm*	22	23	24	25
26	27	28 Zoning Board of Review: 7 pm	*Includes: Taylor Point Annual Report East Ferry Rehabilitation Town Council Rules & Procedures			

2017

March

All meetings are held in the Town Hall Council Chambers unless otherwise noted. (BLM)=Beavertail Museum; (CR)=Conference Room; (JPD)=Jamestown Police Dept; (JPL)=Jamestown Philomenian Library; (MS)=Metrose School; (PA)=Pemberton Apartments; (LS)=Lawn School

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	+Includes: Town Administrator's Budget Submission *Includes: Fort Getty Rehabilitation		1 Town Council Agenda & Bills Deadline @ noon Probate Court: 2 pm Planning Commission: 7 pm	2 School Committee: 7 pm (MS)	3	4
5	6 Town Council: 7 pm+	7	8 Housing Authority: 6 pm (PA) Harbor Commission: 7 pm	9	10	11
12	13 Library Board of Trustees: 5 pm (JPL)	14 Tree Committee: 6:45 pm (JPL) Conservation Commission: 7 pm (CR)	15 Town Council Agenda & Bills Deadline @ noon Planning Commission: 7 pm	16 Traffic Committee: 6 pm School Committee: 7 pm (MS)	17 	18
 Daylight Savings Time Begins	19 20 Town Council/Water & Sewer: 7 pm* 	21	22 Juvenile Hearing Board: 6:30 pm (JPD)	23	24	25
26 	27	28 Zoning Board of Review: 7:30 pm	29 Town Council Agenda & Bills Deadline @ Noon	30 CIAA drop off	31	

April

All meetings are held in the Town Hall Council Chambers unless otherwise noted. (BLM)=Beavertail Museum; (CR)=Conference Room; (JPD)=Jamesstown Police Dept; (JPL)=Jamesstown Philomenian Library; (MS)=Melrose School; (PA)=Pemberton Apartments; (LS)=Lawn School

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1  Rabies Clinic
2 Town Council: 7 pm	3 Town Council: 7 pm	4	5 Probate Court: 2 pm Planning Commission: 7 pm	6 School Committee: 7 pm (MS)	7	8
9	10 	11	12 Town Council Agenda & Bills Deadline @ Noon Housing Authority: 6 pm (PA) Harbor Commission: 7 pm	13	14  Closed	15
16 	17 Town Council/Water & Sewer: 7 pm*	18 Tree Committee: 6:45 pm (JPL)	19 Planning Commission: 7 pm	20 Traffic Committee: 6 pm School Committee: 7 pm (MS)	21	22  Earth Day
23	24	25	26	27	28 	29
30 *Includes: Affordable Housing Comm. FY 2018 Budget Adoption						2017

2017/2018 JHC OPERATING BUDGET

Approved by the JHC on 12/14/2016

Account Number & Description		2015-2016 Approved Budget	2015-2016 Actual Revenues	2016-2017 Approved Budget	2017-2018 Draft Budget
40400051	Resident Moorings	\$ 70,400.00	\$ 64,445.70	\$ 70,400.00	\$ 64,000.00
40400052	Commercial Moorings	\$ 110,000.00	\$ 103,057.79	\$ 110,000.00	\$ 103,000.00
40400053	Non-Resident Moorings	\$ 17,600.00	\$ 12,783.25	\$ 17,600.00	\$ 12,500.00
40400054	West Ferry Outhauls	\$ -	\$ 9,150.00	\$ 9,600.00	\$ 9,500.00
40400055	Ft. Getty Outhauls	\$ -	\$ 9,565.00	\$ 11,000.00	\$ 9,500.00
40400056	Beach Permits	\$ -	\$ 8,641.00	\$ 7,000.00	\$ 8,500.00
40400057	Ft. Getty Dock	\$ -	\$ 4,800.00	\$ 3,500.00	\$ 4,800.00
40400058	Misc Rev. Admin/Late fee	\$ 4,500.00	\$ 6,623.00	\$ -	\$ 2,000.00
40400059	Wait List Fees	\$ 4,180.00	\$ 4,273.00	\$ 3,700.00	\$ 4,000.00
40400060	Club Moorings	\$ 9,548.00	\$ 9,555.00	\$ 8,685.00	\$ 9,500.00
	WF Dingy Dock		\$ 2,710.00	\$ 4,500.00	\$ 2,700.00
40400061	Enforcement Fines	\$ -	\$ -	\$ -	
Harbor Mgmt Operating Revenue		\$ 216,228.00	\$ 235,603.74	\$ 245,985.00	\$ 230,000.00
Account Number & Description		2015-2016 Approved Budget	2015-2016 Actual Expenditures	2016-2017 Approved Budget	2017-2018 Draft Budget
70000214	Administrative Fees To Town	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
70000220	Legal Fees	\$ -	\$ -		
70000252	Worker's Compensation	\$ 4,000.00	\$ 3,500.00	\$ 4,000.00	\$ 4,000.00
70000257	Boat & Liability Ins.	\$ 3,300.00	\$ 2,750.00	\$ 4,000.00	\$ 4,000.00
70002220	Office Supplies	\$ 2,000.00	\$ 1,921.08	\$ 2,000.00	\$ 2,000.00
70700100	Unemployment	\$ 8,000.00		\$ 4,550.00	\$ -
70700200	Harbormaster Salary	\$ 33,068.00	\$ 28,622.25	\$ 30,000.00	\$ 35,000.00
70700201	Harbormaster Asst Salary	\$ 9,935.00	\$ 3,871.09	\$ 10,000.00	\$ 10,000.00
70700209	Harbor Clerk Salary	\$ 34,353.00	\$ 25,343.02	\$ 20,000.00	\$ 20,250.00
70700221	Office Equip Purchase	\$ 2,000.00	\$ 19.88	\$ 2,000.00	\$ 2,000.00
70700222	Gas for Harbor Car	\$ 1,000.00	\$ 812.51	\$ 2,000.00	\$ 1,000.00
70700250	FICA	\$ 5,918.00	\$ 5,836.89	\$ 5,500.00	\$ 6,000.00
70700251	Blue Cross/Dental	\$ 5,000.00	\$ 6,645.75	\$ 5,500.00	\$ 7,000.00
70700253	Retirement	\$ 9,500.00	\$ 5,866.97	\$ 10,000.00	\$ 6,000.00
70700267	WF Floating Docks (formerly CMS)	\$ 15,000.00	\$ 8,455.80	\$ 7,600.00	\$ 8,500.00
70700263	Car Repair	\$ 1,000.00	\$ 841.79	\$ 2,500.00	\$ 2,500.00
70702220	Boat Dockage	\$ 2,000.00		\$ -	\$ -
70702221	Boat Fuel	\$ 1,500.00	\$ 1,907.93	\$ 1,500.00	\$ 2,500.00
70702222	Contingency Fund	\$ 5,804.00	\$ 7,859.62	\$ 6,885.00	\$ 4,250.00
70702223	Training & Dues	\$ 750.00	\$ 50.00	\$ 750.00	\$ 500.00
70702225	Uniforms	\$ 500.00	\$ 591.88	\$ 2,500.00	\$ 500.00
70702226	Boat Maint/Repairs	\$ 8,000.00	\$ 8,876.55	\$ 8,000.00	\$ 9,000.00
70702227	Printing & Mailing	\$ 4,000.00	\$ 1,912.60	\$ 4,000.00	\$ 2,000.00
70702228	Mooring Database Maintenance	\$ -	\$ -	\$ -	\$ -
70702230	Telephone	\$ 2,000.00	\$ 1,090.83	\$ 2,000.00	\$ 2,000.00

2017/2018 JHC OPERATING BUDGET

Approved by the JHC on 12/14/2016

Account Number & Description		2015-2016 Approved Budget	2015-2016 Actual Expenditures	2016-2017 Approved Budget	2017-2018 Draft Budget
70706257	Channel Markers & Buoys	\$ 12,500.00	\$ 3,105.00	\$ 15,000.00	\$ 15,000.00
70706260	Maint Docks & Harbor	\$ 8,000.00	\$ 22,138.31	\$ 48,700.00	\$ 35,000.00
70706269	Pumpout Maintenance/WF Restroom	\$ 4,500.00	\$ 7,458.24	\$ 4,500.00	\$ 5,000.00
70706271	Patrol Craft Purch/Fixtures	\$ 1,500.00	\$ 6,934.66	\$ 1,500.00	\$ 5,000.00
70706299	Data Package	\$ 600.00	\$ 506.74	\$ 1,000.00	\$ 1,000.00
	Old Ferry Landing	\$ -		\$ -	
	Uniform Maintenance	\$ 500.00		\$ -	
	Boat Capitalization Fund	\$ 15,000.00	\$ 15,000.00	\$ 25,000.00	\$ 25,000.00
	Outhaul Repairs	\$ -		\$ -	\$ -
	Ft. Getty Pier Road	\$ -			\$ -
Harbor Mgmt Operating Expense		\$ 216,228.00	\$ 186,919.39	\$ 245,985.00	\$ 230,000.00

2017 Proposed Rates

Permit Type	2016 Rate*	2017 Rate*
Resident Mooring (per foot)	\$4.60	\$4.60
Non-Resident Mooring (per foot)	\$9.20	\$9.20
Commercial Mooring (per foot)	\$9.20	\$9.20
Yacht Club Mooring (flat rate)	\$1,365.00	\$1,365.00
Recreational Outhaul (flat rate)	\$500.00	\$500.00
Commercial Outhaul (flat rate)	\$430.00	\$430.00
Recreational Pier (per foot)	\$80.00	\$80.00
Commercial Pier (per foot)	\$40.00	\$40.00
Beach - Under 12' (flat rate)	\$63.00	\$63.00
Beach - Over 12' (per foot of beam)	\$25.00	\$25.00
Wait List Fees (flat rate)	\$11.00	\$11.00
Late Fee (per month)	\$100.00	\$100.00
West Ferry Dinghy Dock	\$450.00	\$450.00

**Plus the \$6 flat fee for Online Mooring*

2017/2018 LONG RANGE INFRASTRUCTURE PLAN

DRAFT

PROJECT	EST. COST	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
EF Boat Ramp	\$150,000.00			\$150,000.00			
WF Touch & Go	\$20,000.00	\$20,000.00					
EF Ferry landing	\$200,000.00					\$200,000.00	
WF bulkhead	\$25,000.00				\$25,000.00		
Ft. Getty Pier - Phase 1	\$150,000.00	\$150,000.00					
Ft. Getty Pier - Phase 2	\$250,000.00		\$250,000.00				
Ribcraft tube replacement (FY 21/22)	\$30,000.00					\$30,000.00	



TOWN OF JAMESTOWN
Parks & Recreation Office
P.O. Box 377
41 Conanicus Ave.
JAMESTOWN, RHODE ISLAND 02835

Recreation Office (401) 423-7260
Teen Center (401) 423-7261
Fort Getty (401) 423-7211
Fax (401) 423-7229

TO: Andrew E. Nota, Town Administrator
FROM: Andrew J. Wade, Parks & Recreation Director
SUBJECT: Fort Getty/Mackerel Cove Financial Report 2016 Season
DATE: January 11, 2017

Please find attached a financial report of the operations at Fort Getty, the Rembijas Pavilion, and Mackerel Cove reflecting the 2016 operating season. I have also attached my recommendations for rates for the 2017 Season.

The 2016 season of the Fort Getty campground was successful for several reasons. Staffing inside the park was increased on both the maintenance side of the property as well as gate house and evening security. By adding an extra seasonal maintenance person to the staff, routine maintenance activities such as picking up litter, cleaning restroom and shower facilities, and regular grass cutting were handled with relative ease. It also allowed for the full time maintenance employees to focus on larger projects and be available for emergencies as needed. Extra gate house attendants were put on duty during high traffic times to allow for better customer service for those making reservations and people visiting the park. A total of 73 of the total 83 RV sites were booked for the season with most of the remaining booked often transiently. A park security transport vehicle was bought in the form of a golf cart to expedite security presence and reaction time. A shed was also purchased and installed behind the dump tanks to store maintenance equipment as well as the golf cart when not in use. The Public Works Department in conjunction with Parks & Recreation Maintenance, assisted in improvements to the grounds surrounding the lower restroom facility by expanding the area of the vehicle parking, removing an old privacy fence replacing with 10" x 10" wooden posts and covering the dirt parking area with crushed shells to match the aesthetics of the Pavilion parking lot.

The John C. Rembijas Pavilion saw an increased level for use for 2016. The addition of restrooms served functions at the site very well as did all the site improvements performed by the Public Works Department. A total of 74 events were held during the 149 days available for including weekly recurring events hosted by the Boy Scouts and the Farmers Market. Since the change in fees and reservation policy early 2016, we were able to begin booking events for the 2017 season last January. As of 1/11/17, all Saturday dates for the 2017 season have booked as well as many Friday and Sunday events. The majority of those reservations are by Jamestown residents, as non-residents have only had 11 days to begin making reservations.

The summer of 2016 allowed for many more sunny beach days than not. We did however have to close the beach twice due to high bacteria counts in the water. Both of these events occurred the day following

a rain storm and after consulting with BAL Laboratories, the closures are believed to have been a result of storm water runoff on the east side of the beach originating from Southwest Avenue. A filtered drinking water station was donated by the CISF and was well received by many beach patrons. Additional parking attendants were utilized this summer as well, allowing not only for fees to be collected 7 days a week, but to have an increased presence in the lot directing beach guest to the booth to buy their day passes.

Please find attached in the following pages more specific information regarding the operation of Fort Getty Campground, the Pavilion, and Mackerel Cove. Based on comparing revenues generated, and operational expenses incurred from these facilities in the 2016 season, I would like to recommend that there be no change in the fee schedule for 2017.

2017 Parks & Recreation Fee Schedule (proposed):

- **Fort Getty**
 - *Seasonal RV*
 - Resident: \$3700.00
 - Non-Resident: \$4700.00
 - *Transient RV* (minimum 2 week stay) - \$40.00/night
 - *Tent Site* - \$27.00/night
 - *Daily Parking*
 - Regular Vehicle, nothing in tow - \$20.00 per day
 - w/Boat - \$30 per day
 - *Seasonal Pass* (Fort Getty Only)
 - Extra vehicle for campground resident - \$30.00
 - Non-Resident Seasonal - \$100.00

- **John C. Rembijas Pavilion**

Facility User Fee	Monday-Thursday		Friday & Sunday		Saturdays	
	Non-Peak	Peak	Non-Peak	Peak	Non-Peak	Peak
Jamestown Resident	\$250	\$400	\$400	\$600	\$400	\$750
Non-Resident	\$600	\$500	\$500	\$1200	\$500	\$1500
Local Non-Profit	\$400	\$500	\$400	\$600	\$400	\$750
Out of Town Non-Profit	\$500	\$600	\$500	\$700	\$600	N/A

*Weekday Holiday Rates - Same as Friday and Sunday Rates

Facility user fee includes a five (5) hour event with an additional two (2) hours for set up and one (1) hour for take down and clean up. Total time of use is eight (8) hours. All Pavilion events must be concluded by 10pm.

- **Mackerel Cove**
 - *Jamestown Resident Seasonal Recreation Pass* - \$15.00
 - *Daily Parking Fee* - \$15.00

2016 Fort Getty Pavilion Usage

Date	User Group	Peak Season	Non-Peak	Fee	Waived Y/N
Saturday, May 14, 2016	Garden Club		X	\$400.00	Y
Sunday, May 15, 2016	Paytons Pace		X	\$400.00	Y
Saturday, May 28, 2016	Jamestown Rotary		X	\$400.00	Y
Sunday, May 29, 2016	Wedding		X	\$400.00	N
Monday, May 30, 2016	Farmers Market		X	\$400.00	Y
Thursday, June 02, 2016	PTO		X	\$400.00	Y
Saturday, June 04, 2016	Wedding		X	\$800.00	N
Sunday, June 05, 2016	Memorial Service		X	\$400.00	N
Monday, June 06, 2016	Farmers Market		X	\$400.00	Y
Thursday, June 09, 2016	Boy Scouts		X	\$400.00	Y
Friday, June 10, 2016	Graduation Party		X	\$400.00	N
Saturday, June 11, 2016	Wedding		X	\$400.00	N
Sunday, June 12, 2016	Wedding		X	\$400.00	N
Monday, June 13, 2016	Farmers Market		X	\$400.00	Y
Thursday, June 16, 2016	Boy Scouts		X	\$400.00	Y
Saturday, June 18, 2016	Wedding	X		\$600.00	N
Monday, June 20, 2016	Farmers Market	X		\$500.00	Y
Tuesday, June 21, 2016	8th Grade Grad Dance	X		\$500.00	Y
Thursday, June 23, 2016	Boy Scouts	X		\$500.00	Y
Saturday, June 25, 2016	Memorial Service	X		\$750.00	N
Sunday, June 26, 2016	Car Show	X		\$600.00	N
Monday, June 27, 2016	Farmers Market	X		\$500.00	Y
Thursday, June 30, 2016	Boy Scouts	X		\$500.00	Y
Sunday, July 03, 2016	Wedding	X		\$600.00	N
Monday, July 04, 2016	Farmers Market	X		\$500.00	Y
Thursday, July 07, 2016	Boy Scouts	X		\$600.00	N
Sunday, July 10, 2016	Graduation Party	X		\$600.00	N
Monday, July 11, 2016	Farmers Market	X		\$500.00	Y
Thursday, July 14, 2016	Boy Scouts	X		\$500.00	Y
Friday, July 15, 2016	Wedding	X		\$600.00	N
Saturday, July 16, 2016	Wedding	X		\$750.00	N
Sunday, July 17, 2016	Wedding	X		\$600.00	N
Monday, July 18, 2016	Farmers Market	X		\$500.00	Y
Thursday, July 21, 2016	Boy Scouts	X		\$500.00	Y
Friday, July 22, 2016	Private Party	X		\$600.00	N
Saturday, July 23, 2016	Wedding	X		\$750.00	N
Sunday, July 24, 2016	Private Party	X		\$600.00	N
Monday, July 25, 2016	Farmers Market	X		\$500.00	Y
Saturday, July 30, 2016	Private Party	X		\$750.00	N
Sunday, July 31, 2016	Wedding	X		\$600.00	N
Monday, August 01, 2016	Farmers Market	X		\$500.00	Y
Thursday, August 04, 2016	Private Party	X		\$800.00	N
Saturday, August 06, 2016	Wedding	X		\$750.00	N
Sunday, August 07, 2016	Private Party	X		\$600.00	N
Monday, August 08, 2016	Farmers Market	X		\$500.00	Y
Thursday, August 11, 2016	Boy Scouts	X		\$500.00	N
Saturday, August 13, 2016	Private Party	X		\$750.00	N
Monday, August 15, 2016	Farmers Market	X		\$500.00	Y
Thursday, August 18, 2016	Boy Scouts	X		\$500.00	Y
Saturday, August 20, 2016	Chamber Event	X		\$750.00	Y

Monday, August 22, 2016	Farmers Market	X	\$500.00	Y	
Wednesday, August 24, 2016	Senior Picnic	X	\$0.00	Y	
Thursday, August 25, 2016	Boy Scouts	X	\$500.00	Y	
Saturday, August 27, 2016	Private Party	X	\$750.00	N	
Sunday, August 28, 2016	Private Party	X	\$1,200.00	N	
Monday, August 29, 2016	Farmers Market	X	\$500.00	Y	
Friday, September 02, 2016	Wedding	X	\$1,200.00	N	
Saturday, September 03, 2016	Wedding	X	\$750.00	N	
Sunday, September 04, 2016	Car Show	X	\$600.00	N	
Monday, September 05, 2016	Farmers Market	X	\$500.00	Y	
Friday, September 09, 2016	Wedding	X	\$600.00	N	
Saturday, September 10, 2016	Wedding	X	\$750.00	N	
Monday, September 12, 2016	Farmers Market	X	\$500.00	Y	
Friday, September 16, 2016	Wedding	X	\$600.00	N	
Saturday, September 17, 2016	Wedding		X	\$1,500.00	N
Sunday, September 18, 2016	Private Party		X	\$400.00	Y,Refunded
Monday, September 19, 2016	Farmers Market		X	\$400.00	Y
Saturday, September 24, 2016	Rhode Race		X	\$0.00	(Negotiated)
Saturday, September 24, 2016	Wedding		X	\$500.00	N
Sunday, September 25, 2016	Private Party		X	\$800.00	N
Monday, September 26, 2016	Farmers Market		X	\$400.00	N
Sunday, October 02, 2016	Wedding		X	\$400.00	N
Saturday, October 08, 2016	Private Party		X	\$400.00	N
Sunday, October 09, 2016	Private Party		X	\$400.00	N
Monday, October 10, 2016	Rotary Bike Race		X	\$400.00	Y

Total: \$42,800.00

Waived Fees 2016: \$16,750.00

Net Pavilion Fees 2016 Events: \$26,050.00

Fort Getty Park			
CY2016 Expenses		CY2015 Expenses	
Getty Payroll	\$46,550.93	Getty Payroll	\$38,054.00
Maintenance Payroll	\$24,666.25	Maintenance Payroll	\$14,960.00
Gas	\$4,744.24	Gas	\$2,082.65
Electricity	\$20,226.51	Electricity	\$23,157.43
Water	\$12,174.49	Water	\$16,080.37
Repairs/Maintenance	\$5,103.15	Repairs/Maintenance	\$3,628.20
Electric Repairs	\$1,021.00	Electric Repairs	\$2,710.47
Trash Removal	\$6,418.49	Trash Removal	\$6,650.00
Hallman Septic	\$6,732.00	Hallman Septic	\$3,850.50
Ice	\$2,224.84	Ice	\$2,407.52
Total Expenses	\$129,861.90	Total Expenses	\$113,581.14

CY2016 Revenue		CY2015 Revenue	
Fort Getty RV Reservations	\$341,100.00	Fort Getty Seasonals	\$350,515.78
Tent Reseravtions	\$31,227.25	Tent Reseravtions	\$27,583.00
Fort Getty Seasonal Boat	\$10,200.00	Fort Getty Seasonal Boat	\$10,100.00
Waitlist	\$370.00	Waitlist	\$300.00
Daily Parking	\$8,860.00	Daily Parking	\$7,560.00
Daily Boat Parking	\$4,530.00	Daily Boat Parking	\$3,900.00
Non-Resident Pass	\$1,555.00	Non-Resident Pass	\$2,000.00
Fort Getty Dump Station	\$100.00	Fort Getty Dump Station	\$40.00
Ice	\$4,035.00	Ice	\$3,979.00
Pavilion	\$32,800.00	Pavilion	\$11,100.00
Startup Money	(\$200.00)	Startup Money	(\$200.00)
Total Revenue	\$434,577.25	Total Revenue	\$416,877.78
Net Revenue	\$304,715.35	Net Revenue	\$303,296.64

John C Rembijas Pavilion			
CY2016 Expenses		CY2015 Expenses	
Repairs & Maintenance	\$2,067.00	Repairs & Maintenance	\$1,250.00
Water	\$1,675.00	Water	\$1,135.15
Waste Water Removal	\$3,297.00	Waste Water Removal	\$0.00
Seasonal Staff	\$6,424.00	Seasonal Staff	\$0.00
Total Expenses	\$13,463.00	Total Revenue	\$2,385.15

CY2016 Revenue		CY2015 Revenue	
Pavilion Reservations	\$32,800.00	Pavilion Reservations	\$11,100.00
Total Revenue	\$32,800.00	Total Revenue	\$11,100.00
Net Revenue	\$19,337.00	Net Revenue	\$8,714.85

Mackerel Cove Beach			
CY2016 Expenses		CY2015 Expenses	
Seasonal Staff	\$34,105.00	Seasonal Staff	\$28,324.00
Water	\$1,001.86	Water	\$2,248.60
Total Expenses	\$35,106.86	Total Expenses	\$30,572.60

CY2016 Revenue		CY2015 Revenue	
Beach Parking Revenue	\$55,625.00	Beach Parking Revenue	\$49,385.00
Total Revenue	\$55,625.00	Total Revenue	\$49,385.00
Net Revenue	\$20,518.14	Net Revenue	\$18,812.40

TOWN COUNCIL MEETING
January 3, 2017

I. ROLL CALL

Town Council Members present:

Kristine S. Trocki, President
Michael G. White, Vice President
Blake A. Dickinson
Mary E. Meagher
Eugene B. Mihaly

Also in attendance:

Andrew E. Nota, Town Administrator
Christina D. Collins, Finance Director
Edward A. Mello, Police Chief
Andrew J. Wade, Parks and Recreation Director
Mary Lou Sanborn, Library Board of Trustees Chair
Wyatt A. Brochu, Town Solicitor

Cheryl A. Fernstrom, Town Clerk

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 7:05 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

**III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, RESOLUTIONS
AND PROCLAMATIONS**

None.

IV. PUBLIC HEARINGS, LICENSES AND PERMITS

- A) Licenses and Permits
 - 1) One Day Event/Entertainment License Applications; review and discussion and/or potential actions and/or vote; subject to future adoption of policy/procedures for expense reimbursement by non-profit entities granted Pavilion rental fee waivers
 - a) Applicant: ColinsLaw.Org
 - Event: Annual Fund Raiser
 - Date: June 25, 2017
 - Location: Fort Getty Pavilion

Additional Request for: Waiver of Pavilion Rental Fee

Parks and Recreation Director Wade referenced last year's fundraiser event that had to be cancelled. Robin Foote of CollinsLaw.org requests reimbursement of the \$250 deposit for last year's event, and he has no objection to reimbursing the deposit.

A motion was made by Councilor Meagher with second by Vice President White to waive the Pavilion rental fee for this year and reimburse them the deposit for last year. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

V. OPEN FORUM

Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue

- A) Scheduled to address. None.
- B) Non-scheduled to address

Gayen Thompson of Grinnell Street commented on greater accessibility to Town buildings, including the Grange building used as the Senior Center, Town Hall offices, and the need for alertness to handicapped accessibility. She also stated the Town should support senior activities and needs, including transportation to senior activities, as this is a portion of our population not supported relative to other segments of the population (\$5 per year per senior).

President Trocki encouraged her to speak with Recreation Director Andy Wade, who is working with Senior Director Ellen Vietri, to improve both activities and transportation, and accessibility issues can be discussed with Town Administrator Nota. President Trocki thanked Gayen and stated her comments are appreciated. Andy Wade noted open enrollment for winter activities is ongoing, with 18 activities for seniors.

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Administrator's Report: Town Administrator Andrew E. Nota
 - 1) RI League of Cities and Towns Annual Conference on Thursday, January 26th

The Annual Convention is January 26th at the Crown Plaza in Warwick. Admission is free to all municipal officials and staff. An application will be coming in the mail, and additional information can be obtained from the Administrator's Office. The League of Cities and Towns new Executive Director is Brian Daniels, who will start January 9th. He replaces Dan Beardsley, who retired after over 40 years of service.

- 2) RI League of Cities and Towns Report on Motor Vehicle Tax Phase-out

The Motor Vehicle Excise Tax Report from the League was reviewed. The report gives a basic history of the tax and shows where Jamestown stands in comparison to other municipalities. Jamestown is second lowest in the state at \$14.42 per thousand with a \$6,000 exemption. If phased out all at once, the car tax loss to Jamestown would be over

\$515,000 and result in a 23 cent increase in the rate. This will be a hot topic is the General Assembly this session.

- 3) Office of Regulatory Reform – proposed statewide building fee schedule

This may be a priority item for the League of Cities and Towns this legislative session. The revisions have not been set, but the most recent one is difficult to understand, and we have little information. The proposal changes all fees and sets a base fee per permit plus an escalator per \$1,000 of valuation, based on cost and square footage. Before bringing this forward he would like a concrete document to discuss. This was reviewed with Building Official Costa, and he will work within the professional network to generate more information.

- 4) RI Turnpike and Bridge Authority - Scheduling of public informational session on Solar Array Project on Tuesday, January 10th at 6:15 pm at RITBA Main Office

Executive Director Buddy Croft confirmed RITBA will host a public session at the main office at One East Shore Road on Tuesday, January 10th at 6:15 p.m. RITBA plans to accommodate 100+ participants, and the Fire Department will assess the area for public safety and attendance. Invitations were sent to interested agencies, including the Conservation Commission and CILT. The session will engage the Council, officials, and members of the public. President Trocki encouraged citizens to attend and the *Jamestown Press* asked to publicize the event.

VII. UNFINISHED BUSINESS

- A) Upcoming meetings, work sessions, budget work sessions, workshops, and other sessions, review and discussions and/or potential actions and/or vote.
 - 1) East Ferry Rehabilitation – Discuss plans to rehabilitate sidewalks and curbing, improved accessibility, asphalt replacement, and landscape design improvements

President Trocki stated improvements have been discussed previously. The Town Administrator seeks direction on potential dates for the session. The Council prefers this be part of a regular meeting agenda, with follow-up as needed. This is probably a fall project. Councilor Dickinson commented that improved sidewalks are a desirable addition for this summer. The scope of the project includes new curbing, sidewalks, paving, pedestrian access, and improved landscaping. This will be on the February agenda.

- 2) Fort Getty Facility Rehabilitation – Discuss securing consultant facility design services and various other potential park improvements

Councilor Meagher stated a late winter discussion to bring people up to date on the improvements by Town staff on the second meeting in March or April would be appropriate. The former Advisory Committee was noted, and it may be helpful to

consider having an advisory group for an exchange of ideas. Areas that warrant concern are docks, Recreation Department garage, bathrooms, and other areas to bring us up to date.

3) Mackerel Cove Pavilion Replacement (Storage and Restrooms)

Mr. Nota reported the project was originally budgeted for \$25,000 for an in-house rebuild. Proposed is a portable building in three small units – two modular restrooms attached to a center structure built on a trailer structure for easy mobility in case of a weather emergency. The proposed structure is sized for easy removal by Town equipment. This could be done in part this summer and part next winter, for completion for the 2018 season. This will be on the January 17th agenda.

Gayen Thompson of Grinnell Street referenced two power poles at Mackerel Cove that are leaning. National Grid or Verizon should be notified.

4) Golf Course Rehabilitation Project – Review and discussion

This will be on the January 17th agenda as a presentation highlighting the next phase of the project, with a recap of past presentations.

5) Town Council Goals and Objectives – Discuss proposed format and preferred meeting schedule

Mr. Nota asked if the Council wanted to do this at a separate session or Council Meeting. President Trocki is happy to have it on a Council Meeting agenda after the budget process in May.

VIII. NEW BUSINESS

A) Town Council Rules and Procedures; review and discussion and/or potential action and/or vote

President Trocki noted the Council adopted the rules to live by and work with. Councilor Meagher suggested placing the item on the second February agenda. Councilors would like to expedite the agenda process and posting of the agenda two business days prior to the meeting rather than the 48 hours required by the statute, as our schedule overlaps the weekend. The goal is to get the agenda completed and posted on Thursday prior to the Monday meeting. The Town Administrator's Report should be in the meeting packet for Council and public review. The Rules and Procedures should reflect the second monthly meeting is the third Monday of the month at 7:00 p.m. Councilor Dickinson would like agenda development review, as some items are not the Council's and there should be Council review so that all items go through the same process. President Trocki noted it makes sense in theory but may not be practical, as bids and other items are placed on the agenda automatically. The Solicitor's Office will work with Councilor Dickinson to further develop his thoughts for agenda development.

B) Town Boards, Commissions, Committee Structure and Appointments; review and discussion and/or potential action and/or vote

President Trocki noted this is reviewed annually. The Council would like to have an entire board/commission/committee come before the Council on a semi-annual or quarterly basis.

C) Continued use of Town Council Liaisons to Boards/Commissions/Committees; review and discussion and/or potential action and/or vote

President Trocki noted this is a practice we may wish to continue. She is in favor of the first meeting of the month as the main business meeting and having boards/commissions/committees come before Council at the second meeting of the month. Councilor Meagher stated the liaisons are a benefit, but she would like the second meeting to focus on the boards/commissions/committees, as it is reassuring the Council cares and is interested. Councilor Mihaly commented it would be helpful to have Council members attend board/commission/committee meetings regularly to stay apprised of major projects and a clear sense of what is going on.

Councilor Meagher requests the March budget work sessions be set so that sessions with boards can be scheduled beginning in April. Councilor Meagher noted the strong attendance and success of the Traffic Committee, and would like Tom Tighe to stay on. Councilor Mihaly agrees the Traffic Committee should continue and would like Councilor Meagher to serve as liaison to the Library Building Committee. President Trocki would like a standing agenda item so that liaisons can report to Council what is happening with town boards/commissions/committees. Vice President White agrees to continue as liaison with the schools and noted the several annual joint meetings with committees to discuss mutual concerns. The Solicitor was asked to provide a list of committees where such sessions would be inappropriate.

Barbara Szepatowski of Riptide Street, Affordable Housing Committee Chair, would like to be the first group to meet with Council to discuss issues. The Committee would like a Council liaison, and their meeting is the third Wednesday in January. Councilor Mihaly will attend the meeting. It was suggested the Committee speak with our Solicitor for guidelines. Affordable Housing will be scheduled for the second meeting in April.

Councilor Mihaly volunteers to serve as liaison to the Fire Department.

A motion was made by Councilor Dickinson with second by Vice President White to have Councilor Mihaly serve as the Fire Department Liaison. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

Councilor Dickinson agrees to continue as Conservation Commission Liaison. Councilor Mihaly would like Councilor Dickinson to serve as Chair of the Tick Task Force, and Councilor Dickinson will go to the meeting.

Jerry Scott of Walcott Avenue, Affordable Housing Committee member, referenced proposed legislation that would penalize communities that do not meet their housing

quota.

- D) Discussion of possible Budget Referendum/FTM Revision per recommendation of 2015 Charter Review Commission

Councilor Meagher stated this was a recommendation from the Charter Review Committee. A discussion will be scheduled in May when more residents are able to attend.

IX. ORDINANCES AND APPOINTMENTS AND VACANCIES

None.

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.

A motion was made by Councilor Meagher with second by Councilor Dickinson to approve and accept the Consent Agenda. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

The Consent Agenda approved Consists of the following:

- A) Adoption of Council Minutes
 - 1) December 19, 2016 (regular meeting)
 - 2) December 19, 2016 (special meeting)
 - 3) December 19, 2016 (executive session)
- B) Abatements/Addenda of Taxes
 - Total Abatements: \$15,537.13 Total Addenda: \$16,099.70
 - 1) Real Property/Tangible – Abatements to 2016 Tax Roll
 - Account/Abatement Amount**
 - a) 01-0305-00 \$ 831.40
 - b) 02-0110-00 \$ 106.39
 - c) 02-0112-00 \$ 279.71
 - d) 02-0610-00 \$ 239.38
 - e) 03-0420-00 \$3,887.86
 - f) 03-1414-20 \$3,093.36
 - g) 04-0231-02 \$2,550.51
 - h) 06-0500-07 \$ 94.38
 - i) 10-0380-00 \$ 60.06
 - j) 11-0043-06 \$ 205.06
 - k) 12-0447-26 \$2,329.74
 - l) 13-0678-00 \$ 561.13
 - m) 13-1726-00 \$ 201.63
 - n) 13-1945-00 \$ 140.71
 - o) 18-0176-00 \$ 178.46
 - p) 18-0222-00 \$ 519.09

q)	20-0606-22	\$ 258.26
2)	Real Property/Tangible - Addenda to 2016 Tax Roll	
	<u>Account/Addenda Amount</u>	
a)	01-0262-00	\$ 561.13
b)	03-0197-43	\$3,887.86
c)	04-0946-00	\$ 314.11
d)	07-0657-90	\$2,421.12
e)	07-1000-91	\$2,550.51
f)	11-0354-97	\$3,093.36
g)	16-0689-75	\$2,329.74
h)	19-0962-06	\$ 616.91
i)	20-0022-00	\$ 324.86

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

- A) Communications
- 1) Letter from Nick Robertson re: Town Administrator
 - 2) Letter from John Recca re: license renewal procedures

A motion was made by Councilor Meagher with second by Councilor Mihaly to take both items off Communications for discussion. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

Letter of Nick Robertson. Councilor Meagher stated she served with Nick 25 years ago. President Trocki read Nick's letter commending Town Administrator Nota. It was a lovely letter and it is nice to receive positive praise from the public. She echoes his words, and thanks him for the letter. Councilor Meagher was concerned by a recent *Jamestown Press* editorial that referenced executive session information and stated we need to be careful, especially with personnel issues. We also need to look at what warrants confidentiality and make sure items in executive session are warranted. President Trocki stated the public has the right to know what is going on, but there are sessions that need to be closed in the best interest of Jamestown. Councilor Meagher and President Trocki noted the recent solar array discussion did belong in executive session. Councilor Mihaly commented it can be too easy to hide behind confidentiality. Councilor Dickinson commented on Nick's letter and the article in the *Jamestown Press*. He appreciates everyone's opinion, but this is contrary to the Charter. The Council is elected to make such decisions, and the Charter outlines how decisions are made. Discussion continued.

Letter of John Recca. Councilor Meagher wants to set the record straight. In two successive weeks Howie Tighe was noted as the road block in the process. This was a misunderstanding. Howie is a fine public servant and has done a great job for many years. She commented that the reports in the *Jamestown Press* were not accurate. The

Council wants it on the record that Howie has been exemplary throughout the process; Howie Tighe was given the responsibility and did his job. The responsibility to fix the process was given to the Town Administrator. It was noted the Council paid attention to Mr. Recca's remarks. The Council acknowledged that Howie was not at fault and we will improve the process. Councilor Mihaly commented positively on the *Jamestown Press* and their service to the Town. President Trocki noted we can't meddle with the *Press*, they do a fine job, and it time to move on.

XII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) RI Turnpike and Bridge Authority Solar Array Project – January 17th
Regular Town Council Meeting

There will be a solar array presentation by RITBA on Tuesday, January 10th at 6:15 p.m. at the RITBA Office at 1 East Shore Road. This will be on the Council agenda for review and public discussion on the January 17th agenda.

- B) Discussion and possible scheduling of Target Shooting Ordinance
Town Administrator Nota stated in October he was directed to get back to the Council in 90 days with a revised proposal based on the public and Council discussion. This revised ordinance can be on an agenda for discussion with a vote to advertise at a subsequent meeting. Discussion of next steps for the development of a Target Shooting Ordinance will be on the January 17th agenda for review and discussion.

XIII. EXECUTIVE SESSION

None.

XIV. ADJOURNMENT

A motion was made by Councilor Meagher with second by Vice President White to adjourn. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

The Jamestown Town Council adjourned the regular meeting at 8:16 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
Town Administrator
Finance Director
Town Solicitor

**TOWN COUNCIL SPECIAL MEETING
January 3, 2017**

I. ROLL CALL

Town Council Members present:

Kristine S. Trocki, President
Michael G. White, Vice President
Blake A. Dickinson
Mary E. Meagher
Eugene B. Mihaly

Also in attendance:

Andrew E. Nota, Town Administrator
Wyatt A. Brochu, Town Solicitor
Cheryl A. Fernstrom, Town Clerk

II. CALL TO ORDER

Council President Trocki called the special meeting of the Jamestown Town Council to order at 8:17 p.m. in the Rosamond A. Tefft Town Council Chambers of the Jamestown Town Hall at 93 Narragansett Avenue.

III. NEW BUSINESS/EXECUTIVE SESSION

- A) Pursuant to RIGL §42-46-5(a) Subsection (2) potential litigation (Tarbox v Jamestown Zoning Board of Review, C.A. NC 2010-667); review and discussion and/or potential action and/or vote in executive session and/or open session

A motion was made by Councilor Meagher with second by Vice President White to enter into Executive Session at 8:17 p.m. pursuant to RIGL §42-46-5(a) Subsection (2) Potential Litigation.

Pursuant to RIGL §42-46-5(a) Subsection (2) Potential Litigation, the following vote was taken: President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

The Town Council reconvened the special meeting at 9:31 p.m. President Trocki announced that no votes were taken in Executive Session.

A motion was made by Councilor Meagher with second by Vice President White to seal the Minutes of the Executive Session. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

IV. ADJOURNMENT

A motion was made by Vice President White with second by Councilor Meagher to adjourn. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

The special meeting was adjourned at 9:31 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
 Town Administrator
 Finance Director
 Solicitor

Jamestown Philomenian Library
Board of Trustees Meeting Minutes
December 6, 2016

- A. Call to order: roll call:** Board chair Sanborn called the meeting to order at 5:02PM.
In attendance were: Peter Carson, Donna Fogarty, Paul Housberg, Christian Infantolino, Marianne Kirby, Mary Lou Sanborn, Chris Walsh
Guests: Jack Evans, Mohamad Farzan, Mary Meagher
Public: Alma Davenport
- B. Library Renovation:** Architects Mohamad Farzan and Jack Evans were introduced and provided a review of the preliminary schematic design as approved by the Library Renovation Building Committee at its December 5th meeting. The approximate additional renovation is 4,000 sq ft. with details of the renovation shown in the design. Mohamad Farzan indicated to the LBOT members that originally it was thought that a lower level would provide outside access to the basement area for bathrooms and potentially Park and Rec space. The grading as it is would not allow this to be possible. Discussion took place regarding the various new and re-configured areas in the design. A motion was made by board member Housberg, seconded by board member Kirby to approve the preliminary schematic design as of December 6, 2016. The motion passed unanimously. A presentation of the approved preliminary schematic design will be made to Town Council members at its December 19th meeting.
- C. Report of the chair:** Board chair Sanborn indicated that last year the LBOT provided a luncheon to the library staff during the holidays. Library Director, Donna Fogarty, suggested the LBOT deliver an “Edible Arrangement” to the staff this year. She suggested a date of Wednesday, December 21st. All LBOT members agreed. Board chair Sanborn would order the arrangement and have delivered to the library. Board chair Sanborn reminded LBOT members that a new slate of officers for 2017 would be presented at the January 3rd meeting. Board chair Sanborn reported that the Town Council approved the organization of a Playground Renovation Committee. A LBOT member will be asked to be a member of the committee. She asked for volunteers to the committee. Sanborn will contact board member Cloud to see if she may be interested. Board chair Sanborn asked if there was any update to the Arts Initiative. Board member Walsh indicated there was none at this time.
- D. Consent agenda:** A motion was made by board member Kirby, seconded by board member Carson to accept the Consent Agenda as presented. The motion passed unanimously.
- E. Friends of the Library report:** Library director, Donna Fogarty, reported that the “Friends” will meet on December 7th. At the November meeting, current President of the “Friends”, Arlene

Petit indicated she would be resigning due to health issues. It was indicated that the current Vice President would become the President.

F. Unfinished Business:

1. Board of Trustees Sub-committee update:

i. Finance/Budget: Board member Infantolino indicated he will complete the necessary forms to create the non-profit entity for the LBOT as well as the by-laws for the entity similar to those in Tiverton. In order to create the entity board members Kirby, Carson, and Sanborn will be listed as officers of the entity. These officers may/will change at a later date. The by-laws will be included as part of the January 3rd LBOT meeting agenda for review and discussion. Board member Carson will check with Tiverton regarding bonding for JPL Foundation board members.

Board member Carson contacted the RI Foundation requesting a transfer of LBOT funds. The RI Foundation requested a letter of confirmation which board chair Sanborn sent to them. Board chair Sanborn will contact the RI Foundation for a status.

ii. Policy: Board member Kirby reviewed the by-law revisions as a second read. A final read of the by-laws will be included on the January 3rd LBOT meeting agenda. Board member Kirby reviewed the Trustees Governing Style policy. A motion was made by board member Carson, seconded by board member Walsh to approve the Trustees Governing Style policy as presented. The motion passed unanimously. Board member Kirby indicated she has reviewed the LBOT Weather Emergency Policy with the Town Weather Emergency Policy and at this time did not recommend any revisions. Board member Kirby will email board chair Sanborn the approved LBOT policies which will be included in a Policy Manual and used as part of the Orientation information for new LBOT members.

iii. Facilities: Board chair Sanborn indicated that she has contacted Mike Gray, director of the DPW to have the parking area light fixed. The fixture has not been working for the past several past several months and is located where there is barely any light between the sidewalk and parking area.

2. Library Renovation Project:

a. Project outline: Board chair Sanborn provided the LBOT with an update of the Golf Course project that was recently presented to the Town Council. The Town Council approved the location and community use space of the building as well as the approval to move forward to the next phase. This project is in direct competition with the Library Renovation project based both on the timing and cost. It is important for the Library Renovation project to remain on schedule if the LBOT would like this project approved in the 2017-2018 Town budget. It was suggested and discussed to have a public relations plan in order to "sell" the project to Jamestown residents. A public forum will be held and different public interest groups would be provided with a presentation of the plans by LBOT members. This PR plan will be discussed in further detail at the January 3rd LBOT meeting.

b. Building Committee: Building committee chair, Paul Housberg, provided details of the presentation of the preliminary schematic design to the Town Council for the presentation

on Monday, December 19th.

c. Fundraising/Capital Campaign Committee: Board chair Sanborn indicated she has the commitment from two Jamestown residents to be members of the Capital Campaign Committee. The email sent to Jamestown Chamber of Commerce members did not result in any volunteers to the committee. She mentioned she will resume recruiting members after the new year.

d. Library Building Program report: Board chair Sanborn mentioned that a response to the Library Building Program report was received by Karen Mellor, OLIS Director and Consultant. Library Director, Donna Fogarty, indicated the revisions Karen Mellor suggested were basically editorial and that she and Kathryn Taylor would revise the LBPR and provide the LBOT with an updated copy of the report.

e. Board Process Review: It was suggested by board member Housberg that in order for the LBOT meetings to be more productive and efficient that meetings do not extend beyond two hours. Board member Carson suggested a way to control this would be to limit the time allotted for each agenda item. Board chair Sanborn will set the time limit on each agenda item and advise the LBOT as each agenda item is discussed.

G. New Business:

- 1. LBOT Sub-committees:** no discussion
- 2. Library Flash Mob:** Library Director, Donna Fogarty, indicated the Library Flash Mob has been received by BJ Whitehouse. Due to time constraints, she will email the video to the LBOT members.

H. Future Agenda items:

- 1. Letter to Town Council regarding LBOT vacancies**
- 2. Evaluation of Library Director Policy**

I. Public Comment: none

J. Executive Session: A motion was made by board member Carson, seconded by board member Infantolino to adjourn the Open Meeting and move into Executive Session. The motion passed unanimously. The meeting was adjourned at 6:52PM. A motion was made by board member Kirby, seconded by board member Carson to adjourn the Executive Session and return to Open Meeting. The motion passes unanimously. The meeting was adjourned at 7:11PM.

K Adjournment: Discussion took place in Executive Session regarding the MOU between the Town Council and the LBOT. It was decided to offer the Town Council dates in January in which to discuss the MOU. A motion was made by board member Infantolino, seconded by board member Carson to adjourn the Open Meeting. The motion passed unanimously. The meeting was adjourned at 7:12PM.

Respectfully submitted
May Lou Sanborn
Secretary Pro Temp

Library Renovation Building Committee
Meeting Minutes
December 1, 2016

Call to order: Building Committee chair, Paul Housberg, called the meeting to order at 2:02PM. In attendance were: Lisa Bryer, Jennifer Cloud, Mohamad Farzan, Donna Fogarty, Paul Housberg, Mary Meagher, Andy Nota, Mary Lou Sanborn, Andy Wade
Gene Mihaly arrived at 2:15PM.

Review of preliminary schematic design as it relates to the Jamestown Playground: Building Committee chair, Paul Housberg, explained the reason for the meeting. It was brought to the attention of the Building Committee and the LBOT that the Town may possibly like to see the library renovation project include a space for Park and Rec, bathrooms for the playground, and a Teen Center. Outdoor space may include a reading area and children's garden. There could be a multi-use of space in the additional area of the basement of the building (ie: multi-purpose room for teens and/or adults including a "Maker Space" area). Areas of concern mentioned were: parking, grant funding, and jurisdiction of the additional space. Any non-library use areas would not be funded by OLIS. Interior use of space and "Maker Space" would be controlled by library staff.

It was discussed and decided that a sub-committee would be formed for further review. The sub-committee members are: Lisa Bryer, Jennifer Cloud, Mary Meagher, and Andy Wade. The sub-committee would put together a "program" and report to the LBOT at its December 6th meeting.

Schedule future meetings: None scheduled at this time.

Public Comment: None

Adjournment: A motion was made by Lisa Bryer, seconded by Jennifer Cloud to adjourn the meeting at 2:24PM. The motion passed unanimously.

Library Renovation Building Committee
Meeting Minutes
December 5, 2016

Call to order: roll call: Building Committee chair, Paul Housberg, called the meeting to order at 5:00PM. In attendance were: Lisa Bryer, Jennifer Cloud, Mohamad Farzan, Donna Fogarty, Paul Housberg, Duncan Pendlebury, Mary Lou Sanborn
Absent: Bob Flath

Approval of November 21, 2016 Meeting Minutes: A motion was made by Duncan Pendlebury, seconded by Jennifer Cloud to amend the minutes as follows: "Mohamad Farzan reviewed the details of the preliminary schematic design which includes new and future space needs of the library." "It was mentioned.....Connecticut State Library's: Library Space Planning Guide, standards adopted by RI libraries." The motion passed unanimously.

Review of preliminary schematic design: Paul Housberg and Mohamad Farzan provided a brief review of the December 1st Building Committee meeting that took place with members of the Town Council, Town Administrator, and Park and Rec Director. Committee members expressed their concern regarding the "ownership" of any Park and Rec space including any activities scheduled by Park and Rec inside the library building. Expanded basement space for community use would have to be under the control of the library staff, therefore requiring a policy. Scheduling could take place through the library events calendar. Discussion took place regarding the placement of the outdoor bathrooms possibly on the outside of the north wall of the meeting room and public access to the basement areas. Committee member Pendlebury indicated if the basement was accessible to the public, a second set of stairs would be needed for egress, possibly near the Children's area. It was suggested to include "Maker Space" in the "Friends and Volunteers" area of the design.

Schedule of future meetings: The preliminary schematic design will be presented to the LBOT at its December 6th meeting. A presentation of the schematic design will be presented to the Town Council on Monday, December 19th at 5:00PM in Town Hall. The next Building Committee meeting will take place on Tuesday, December 27th at 5:00PM.

Adjournment: A motion was made by Lisa Bryer, seconded by Duncan Pendlebury to adjourn the meeting at 5:47PM. The motion passed unanimously.



State of Rhode Island and Providence Plantations
Coastal Resources Management Council
Oliver H. Stedman Government Center
4808 Tower Hill Road, Suite 116
Wakefield, RI 02879-1900

(401) 783-3370
Fax (401) 783-3767

JANUARY 2017 CALENDAR

Tuesday, January 10 **Semimonthly Meeting.** Administration Building, Conference Room A,
One Capitol Hill, Providence, RI.
6:00 p.m.

Tuesday, January 17 **Policy and Planning Subcommittee Meeting.** CRMC Conference
Room, Oliver Stedman Government Center, 4808 Tower Hill Road,
Wakefield, RI.
8:30 a.m.

Tuesday, January 24 **ROW Subcommittee Meeting.** Administration Building, Conference
Room A, One Capitol Hill, Providence, RI.
5:45 p.m.

Tuesday, January 24 **Semimonthly Meeting.** Administration Building, Conference Room A,
One Capitol Hill, Providence, RI.
6:00 p.m.

Friday, January 27 **Administrative Fine Hearings.** CRMC Conference Room, Oliver
Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.
9:30 a.m.

Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.

/lat

Town of Jamestown as an abutter.

Town Property: Plat 8, Lot 614

TOWN OF JAMESTOWN
ZONING BOARD OF REVIEW
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING JANUARY 24, 2017, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT **7:00** P.M. UPON THE FOLLOWING:

Application of R. Peter Mercer, whose property is located at 132 Narragansett Ave., and further identified as Assessor's Plat 8, Lot 78 for a variance from Article 3, Section 82-302, (District Dimensional Regulation), secondary setback of 15', to enclose existing deck with a setback of 2'-6" instead of the required 15'. Said property is located in a R20 zone and contains 7,405 sq. ft.

BY ORDER OF THE ZONING BOARD OF REVIEW
RICHARD BOREN, CHAIRMAN
CHRIS COSTA, ZONING OFFICER

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.



Town of Jamestown
Finance Department
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9809 Fax 401-423-7229
Email: ccollins@jamestownri.net

Christina D. Collins
Finance Director

MEMORANDUM

TO: Andrew E. Nota, Town Administrator

FROM: Christina D. Collins, Finance Director

DATE: 1/12/2017

SUBJECT: Budget to Actual

Attached is the Budget to Actual reports for the Fiscal Year 2016/2017. The report contains the expenses that have been paid through December 31, 2016.

Please do not hesitate to contact me with any questions or concerns.

**TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 1, 2016 - JUNE 30, 2017
YTD Ending December 31, 2016**

<u>Account Number & Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
TOWN COUNCIL					
70001101 Salaries (5)	13,175.00	3,450.00	6,275.00	6,900.00	47.63%
70001302 Fees & Supplies	1,250.00	155.57	155.57	1,094.43	12.45%
70001305 Advertising	1,500.00	0.00	405.75	1,094.25	27.05%
70001 Town Council	15,925.00	3,605.57	6,836.32	9,088.68	42.93%
TOWN ADMINISTRATOR					
70002101 Salary, Administrator	108,572.00	8,817.26	57,312.19	51,259.81	52.79%
70002102 Salary, Clerical w/longevity	63,002.00	4,647.01	34,569.72	28,432.28	54.87%
70002302 Fees, Supplies & Dues	2,400.00	0.00	3,200.36	-800.36	133.35%
70002303 Travel Expenses	12,000.00	750.00	5,887.96	6,112.04	49.07%
70002 Town Administrator	185,974.00	14,214.27	100,970.23	85,003.77	54.29%
PROBATE COURT					
70003101 Salary, Judge	5,081.00	402.54	2,616.51	2,464.49	51.50%
70003302 Fees, Supplies & Dues	1,700.00	10.38	221.32	1,478.68	13.02%
70003 Probate Court	6,781.00	412.92	2,837.83	3,943.17	41.85%
ELECTION & TOWN MEETINGS					
70004101 Salaries, Canvassers (3 & 2alt.)	5,234.00	1,309.00	2,618.00	2,616.00	50.02%
70004102 Salary, Clerical	1,600.00	0.00	1,011.18	588.82	63.20%
70004103 Salaries, Moderator & Sergeant	1,450.00	323.68	647.36	802.64	44.65%
70004104 Election Supervisors	5,000.00	375.00	4,225.00	775.00	84.50%
70004302 Fees, Supplies & Dues	2,800.00	113.40	1,541.60	1,258.40	55.06%
70004305 Advertising & Printing	1,000.00	98.27	1,101.84	-101.84	110.18%
70004 Election & Town Meetings	17,084.00	2,219.35	11,144.98	5,939.02	65.24%
LEGAL					
70050201 Professional Services	95,000.00	6,500.00	38,237.27	56,762.73	40.25%
70005 Legal	95,000.00	6,500.00	38,237.27	56,762.73	40.25%
CLERK & RECORDS					
70060101 Salary, Town Clerk w/longevity	67,550.00	5,224.66	33,960.29	33,589.71	50.27%
70060102 Salary, Clerical (2) w/longevity	87,680.00	6,673.62	45,289.88	42,390.12	51.65%
70060302 Fees, Supplies & Dues	33,000.00	1,297.13	4,649.20	28,350.80	14.09%
70060305 Advertising & Printing	2,800.00	-486.25	1,061.62	1,738.38	37.92%
70060 Clerk & Records	191,030.00	12,709.16	84,960.99	106,069.01	44.48%
PLANNING					
70070101 Salary, Town Planner w/longevity	77,545.00	5,673.46	43,884.22	33,660.78	56.59%
70070102 Salary, Clerical (.8) w/longevity	36,444.00	2,690.56	20,426.45	16,017.55	56.05%
70070201 Planning Commission	7,150.00	0.00	0.00	7,150.00	0.00%
70070302 Fees, Supplies & Dues	5,500.00	0.00	1,425.06	4,074.94	25.91%
70070305 Advertising	350.00	0.00	0.00	350.00	0.00%
70070 Planning	126,989.00	8,364.02	65,735.73	61,253.27	51.76%
ZONING					
70080101 Salaries, Zoning Board (10)	8,000.00	325.00	1,300.00	6,700.00	16.25%
70080302 Supplies	700.00	-272.05	-503.69	1,203.69	-71.96%
70080 Zoning	8,700.00	52.95	796.31	7,903.69	9.15%
PERSONNEL					
70090900 Social Security Tax	291,485.00	20,560.01	148,960.62	142,524.38	51.10%
70090901 Blue Cross/Delta Dental	651,617.00	46,073.05	270,586.49	381,030.51	41.53%
70090902 Worker's Compensation	70,000.00	0.00	70,000.00	0.00	100.00%
70090903 Retirement System	296,425.00	43,542.52	112,732.55	183,692.45	38.03%
70090906 Life Insurance	10,000.00	980.30	5,770.20	4,229.80	57.70%
70090907 General Liability Insurance	110,000.00	0.00	101,866.98	8,133.02	92.61%
70090910 Salary Study Adjustment	65,000.00	0.00	0.00	65,000.00	0.00%
70090920 Blue Cross - Police Retirees	134,024.00	9,444.31	60,997.79	73,026.21	45.51%
70090 Personnel	1,628,551.00	120,600.19	770,914.63	857,636.37	47.34%

**TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 1, 2016 - JUNE 30, 2017
YTD Ending December 31, 2016**

<u>Account Number & Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
FINANCE OFFICE					
70100100 Salary, Finance Director w/longevity	89,597.00	6,667.68	50,707.72	38,889.28	56.60%
70100101 Salary, Deputy Tax Collector w/longevity	64,989.00	4,804.48	31,916.16	33,072.84	49.11%
70100102 Consultant, Computer Technican	44,000.00	2,204.63	15,647.07	28,352.93	35.56%
70100201 Professional Services	19,000.00	922.75	10,616.50	8,383.50	55.88%
70100302 Fees, Supplies & Dues	21,500.00	-1,034.07	3,936.05	17,563.95	18.31%
70100305 Advertising & Printing	0.00	0.00	0.00	0.00	#DIV/0!
70100 Finance	239,086.00	13,565.47	112,823.50	126,262.50	47.19%
TAX ASSESSOR					
70110101 Salary, Assessor (.8) w/longevity	53,508.00	3,980.72	25,999.04	27,508.96	48.59%
70110102 Clerical (as needed)	2,500.00	0.00	0.00	2,500.00	0.00%
70110302 Fees, Supplies & Dues	12,750.00	2,222.61	12,194.91	555.09	95.65%
70110305 Advertising & Printing	1,122.00	0.00	654.98	467.02	58.38%
70110308 Field Inspections	2,500.00	0.00	0.00	2,500.00	0.00%
70110 Tax Assessor	72,380.00	6,203.33	38,848.93	33,531.07	53.67%
AUDIT OF ACCOUNTS					
70120201 Professional Services	22,000.00	3,108.00	22,200.00	-200.00	100.91%
70120 Audit of Accounts	22,000.00	3,108.00	22,200.00	(200.00)	100.91%
POLICE PROTECTION					
70310100 Salary, Police Chief	88,521.00	7,081.64	46,030.66	42,490.34	52.00%
70310101 Salaries, Police(13)/ Dispatch(4.5) /Support (.8 & 1 seasonal)	966,058.00	70,881.11	461,312.64	504,745.36	47.75%
70310102 Longevity, Officers/Dispatch	50,513.00	4,824.56	21,870.14	28,642.86	43.30%
70310103 Police Benefits	57,465.00	8,475.74	25,912.98	31,552.02	45.09%
70310104 Overtime & Sick Leave	165,000.00	21,658.83	128,213.11	36,786.89	77.70%
70310105 Police Retirement	175,000.00	0.00	0.00	175,000.00	0.00%
70310302 Fees, Supplies & Dues	21,000.00	2,521.11	12,772.96	8,227.04	60.82%
70310303 Computer Maintenance	18,500.00	547.23	18,942.25	-442.25	102.39%
70310305 Advertising	0.00	0.00	0.00	0.00	#DIV/0!
70310307 Building Maintenance	5,000.00	53.91	236.17	4,763.83	4.72%
70310308 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00%
70310309 Telephone	14,500.00	1,534.56	6,280.21	8,219.79	43.31%
70310310 Personal Equipment, Uniforms	8,000.00	448.22	1,005.15	6,994.85	12.56%
70310311 Maintenance Of Uniforms	32,150.00	0.00	1,654.37	30,495.63	5.15%
70310312 Ammunition & Supplies	4,000.00	0.00	0.00	4,000.00	0.00%
70310313 Maintenance, Police Cars	14,000.00	645.65	5,050.53	8,949.47	36.08%
70310314 Gas & Tires	35,000.00	1,452.51	8,960.07	26,039.93	25.60%
70310315 Training	20,000.00	0.00	5,194.31	14,805.69	25.97%
70310316 Police Incentive	0.00	0.00	0.00	0.00	#DIV/0!
70310317 Maintenance of Radio System	10,000.00	42.90	3,570.90	6,429.10	35.71%
70310318 Equipment	5,000.00	0.00	0.00	5,000.00	0.00%
70310 Police Protection	1,697,904.00	120,167.97	755,203.45	942,700.55	44.48%
EMERGENCY MANAGEMENT AGENCY					
70311302 Emergency Management Agency	5,000.00	0.00	3,921.52	1,078.48	78.43%
70311 Emergency Management Agency	5,000.00	0.00	3,921.52	1,078.48	78.43%

**TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 1, 2016 - JUNE 30, 2017
YTD Ending December 31, 2016**

<u>Account Number & Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
FIRE PROTECTION					
70320100 Salary, Fire Chief	43,325.00	4,383.44	26,364.48	16,960.52	60.85%
70320101 Salary, Dispatch/Maintenance w/longevity OT & Fill-in for Dispatch	0.00 0.00	0.00 0.00	1,081.59 0.00	-1,081.59 0.00	#DIV/0! #DIV/0!
70320102 Deputy Fire Chief Stipend (2)	2,000.00	0.00	0.00	2,000.00	0.00%
70320103 Salary, Fire Inspector	29,980.00	1,364.30	8,067.21	21,912.79	26.91%
70090900 FICA Fire Department	0.00	613.65	4,263.66	-4,263.66	#DIV/0!
70320104 Fire Incentive Program	70,000.00	0.00	0.00	70,000.00	0.00%
70320xxx Equipment/Safety Maintenance	20,000.00	0.00	0.00	20,000.00	0.00%
70320302 Fees, Supplies & Dues	5,000.00	563.21	2,358.75	2,641.25	47.18%
70320308 Insurance	55,000.00	703.75	25,899.25	29,100.75	47.09%
70320309 Telephone	8,800.00	1,155.99	4,087.53	4,712.47	46.45%
70320313 Apparatus & Truck Repair	30,000.00	219.12	4,477.51	25,522.49	14.93%
70320314 Gas, Tires & Oil	14,000.00	182.37	2,960.69	11,039.31	21.15%
70320315 Training	10,000.00	0.00	0.00	10,000.00	0.00%
70320319 Fuel Oil	13,000.00	471.63	749.59	12,250.41	5.77%
70320320 Maintenance	12,500.00	4,272.54	11,333.96	1,166.04	90.67%
70320321 Electricity	12,000.00	1,213.50	3,992.07	8,007.93	33.27%
70320322 Alarm & Radio	6,000.00	169.00	1,069.00	4,931.00	17.82%
70320323 Oxygen & Air Pack	4,500.00	551.53	551.53	3,948.47	12.26%
70320324 Water	1,500.00	0.00	191.20	1,308.80	12.75%
70320325 Fire Equipment	14,500.00	0.00	9,351.62	5,148.38	64.49%
70320326 Fire Extinguisher Agents	2,400.00	0.00	657.00	1,743.00	27.38%
70320399 Subscriptions & Journal	500.00	0.00	218.00	282.00	43.60%
70320 Fire Protection	355,005.00	15,864.03	107,674.64	247,330.36	30.33%
EMERGENCY MEDICAL SERVICES					
70600101 Ambulance Incentive Program	80,000.00	0.00	0.00	80,000.00	0.00%
70600102 EMS Director	27,930.00	2,273.88	15,638.69	12,291.31	55.99%
70600103 JFD EMS Captain	0.00	0.00	0.00	0.00	#DIV/0!
70600xxx Medical Director Stipend	3,000.00	0.00	0.00	3,000.00	0.00%
70600104 ALS Per Diem (12 months)	175,200.00	13,440.00	80,460.00	94,740.00	45.92%
70600330 Ambulance Building	16,000.00	2,641.94	4,934.91	11,065.09	30.84%
70600332 Ambulance Personal Equipment/Uniforms	9,000.00	0.00	0.00	9,000.00	0.00%
70600333 Ambulance Medical	20,000.00	706.07	4,924.19	15,075.81	24.62%
70600334 Ambulance Office	5,000.00	421.09	1,245.69	3,754.31	24.91%
70600336 Ambulance Vehicles	11,000.00	47.61	2,108.12	8,891.88	19.16%
70600337 Ambulance Training	23,000.00	398.53	3,857.76	19,142.24	16.77%
70600455 Insurance on Ambulance	28,000.00	0.00	16,500.00	11,500.00	58.93%
70600 EMS	398,130.00	19,929.12	129,669.36	268,460.64	32.57%
PROTECTIVE SERVICE					
70330101 Salary, Building Inspector PT for New Position	64,564.00 0.00	5,115.44 0.00	33,250.36 0.00	31,313.64 0.00	51.50% #DIV/0!
70330102 Salary, Clerical (.5) w/longevity	25,014.00	1,799.22	15,213.48	9,800.52	60.82%
70330117 Salary, Electrical Inspector	10,000.00	833.33	4,999.98	5,000.02	50.00%
70330118 Salary, Plumbing Inspector	5,000.00	416.67	416.67	4,583.33	8.33%
70330119 Salary, Mechanical Inspector	5,000.00	416.67	416.67	4,583.33	8.33%
70330302 Fees, Supplies & Dues	4,500.00	227.12	3,248.58	1,251.42	72.19%
70330328 Hydrant Rental	165,000.00	0.00	0.00	165,000.00	0.00%
70330 Protective Service	279,078.00	8,808.45	57,545.74	221,532.26	20.62%
ADMINISTRATION					
70410101 Salary, Public Works Director (.5) w/longevity	50,357.00	3,638.18	23,648.19	26,708.81	46.96%
70410302 Fees, Supplies & Dues	1,200.00	20.89	20.89	1,179.11	1.74%
70410 Administration	51,557.00	3,659.07	23,669.08	27,887.92	45.91%
ENGINEERING					
70420101 Salary/Environ Services (.6)	36,273.00	3,090.00	20,044.50	16,228.50	55.26%
70420103 Intern	10,000.00	0.00	487.50	9,512.50	4.88%
70420302 Fees, Supplies & Dues	1,200.00	0.00	169.27	1,030.73	14.11%
70420 Engineering	47,473.00	3,090.00	20,701.27	26,771.73	43.61%

**TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 1, 2016 - JUNE 30, 2017
YTD Ending December 31, 2016**

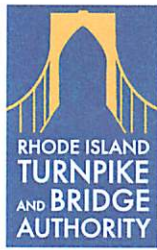
<u>Account Number & Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
HIGHWAY					
70430100 Salary, Supervisor w/longevity	67,047.00	5,030.20	33,398.26	33,648.74	49.81%
70430101 Salaries (11) w/longevity	624,776.00	47,414.81	336,121.74	288,654.26	53.80%
70430308 Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00%
70430313 Upkeep of Equipment	80,000.00	6,348.73	32,237.10	47,762.90	40.30%
70430314 Engine Oil & Fuel	65,000.00	2,805.15	24,577.52	40,422.48	37.81%
70430330 Sand & Gravel	15,000.00	281.40	7,370.07	7,629.93	49.13%
70430331 Cold Patch	17,500.00	0.00	0.00	17,500.00	0.00%
70430333 Road Supplies/Street Signs	15,000.00	0.00	7,718.34	7,281.66	51.46%
70430334 Equipment Rental	3,000.00	0.00	0.00	3,000.00	0.00%
70430336 Clothing (contractual)	5,500.00	0.00	0.00	5,500.00	0.00%
70430399 Safety & Licensing	6,500.00	752.50	3,248.89	3,251.11	49.98%
70430 Highway	913,843.00	62,632.79	459,191.92	454,651.08	50.25%
SNOW REMOVAL					
70440336 Snow Removal (overtime)	28,000.00	0.00	0.00	28,000.00	0.00%
70440337 Equipment & Supplies	49,000.00	5,316.74	5,950.38	43,049.62	12.14%
70440 Snow Removal	77,000.00	5,316.74	5,950.38	71,049.62	7.73%
WASTE REMOVAL					
70450101 Salary, Operator w/longevity	55,607.00	4,023.13	15,424.07	40,182.93	27.74%
Sunday OT hours	6,335.00	0.00	0.00	6,335.00	0.00%
70450309 Telephone	600.00	53.32	163.01	436.99	27.17%
70450321 Electricity	1,300.00	51.74	185.42	1,114.58	14.26%
70450340 Maintenance & Testing	42,000.00	3,383.18	24,727.30	17,272.70	58.87%
70450341 Transfer Trucking & Recycling	310,000.00	22,996.63	135,785.77	174,214.23	43.80%
70450350 Hazardous Waste Recycling	500.00	0.00	0.00	500.00	0.00%
70450 Waste Removal	416,342.00	30,508.00	176,285.57	240,056.43	42.34%
STREET LIGHTING					
70460321 Electricity	81,000.00	5,772.09	27,475.29	53,524.71	33.92%
70460 Street Lighting	81,000.00	5,772.09	27,475.29	53,524.71	33.92%
OTHER PUBLIC WORKS					
70480342 Town Cemetery & Parade	2,100.00	110.00	218.44	1,881.56	10.40%
70480 Other Public Works	2,100.00	110.00	218.44	1,881.56	10.40%
PUBLIC BUILDINGS					
70490101 Service Contract Custodial	80,000.00	4,720.57	27,763.42	52,236.58	34.70%
70490302 Building/Cleaning Supplies	5,500.00	167.39	759.77	4,740.23	13.81%
70490309 Telephone & Alarms	15,000.00	1,464.21	6,980.57	8,019.43	46.54%
70490321 Electricity	58,000.00	2,528.53	19,854.85	38,145.15	34.23%
70490324 Water	10,000.00	79.50	2,254.80	7,745.20	22.55%
70490343 Heat	44,000.00	2,284.93	3,344.57	40,655.43	7.60%
70490344 Repairs & Maintenance	45,000.00	6,703.27	24,416.27	20,583.73	54.26%
70490375 Landscape	8,000.00	0.00	4,100.00	3,900.00	51.25%
70490 Public Buildings	265,500.00	17,948.40	89,474.25	176,025.75	33.70%
TREE MANAGEMENT PROGRAM					
70495101 Consultant	10,500.00	0.00	3,500.00	7,000.00	33.33%
70495302 Materials & Supplies	1,800.00	264.41	393.64	1,406.36	21.87%
70495360 Tree Pruning	15,000.00	0.00	1,680.00	13,320.00	11.20%
70495370 Purchase Of Trees	4,100.00	2,358.81	2,584.68	1,515.32	63.04%
70495 Tree Management Program	31,400.00	2,623.22	8,158.32	23,241.68	25.98%
PUBLIC WELFARE					
70500101 Salary, Welfare Director	0.00	0.00	0.00	0.00	#DIV/0!
70500 Public Welfare	0.00	0.00	0.00	0.00	#DIV/0!
PUBLIC HEALTH					
70600456 Visiting Nurse/Mental Health/ SC Hospice/ Substance Abuse	16,500.00	0.00	3,000.00	13,500.00	18.18%
70600 Public Health	16,500.00	0.00	3,000.00	13,500.00	18.18%
ANIMAL CONTROL					
70610xxx Animal Control Services/Shelter	5,000.00	0.00	0.00	5,000.00	0.00%
70610302 Fees, Supplies & Dues	0.00	0.00	0.00	0.00	#DIV/0!
70610306 Tick Task Force	15,000.00	0.00	0.00	15,000.00	0.00%
70610 Animal Control	20,000.00	0.00	0.00	20,000.00	0.00%

TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 1, 2016 - JUNE 30, 2017
YTD Ending December 31, 2016

<u>Account Number & Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
70650101 Salaries (3 PT)	46,540.00	3,351.41	20,904.21	25,635.79	44.92%
70650302 Fees, Supplies & Dues	2,500.00	383.90	3,369.74	-869.74	134.79%
70650309 Telephone & Alarms	1,850.00	0.00	1,174.10	675.90	63.46%
70650321 Electricity	5,500.00	308.12	2,336.19	3,163.81	42.48%
70650324 Water	1,000.00	0.00	209.28	790.72	20.93%
70650341 Trash Removal	325.00	28.00	166.00	159.00	51.08%
70650343 Heat	5,400.00	409.44	807.17	4,592.83	14.95%
70650344 Repairs & Maintenance	5,885.00	703.04	4,209.37	1,675.63	71.53%
70650380 Programs	3,000.00	540.00	570.00	2,430.00	19.00%
70650 Senior Center Operations	72,000.00	5,723.91	33,746.06	38,253.94	46.87%
LIBRARY					
70700100 Salary, Librarian w/longevity	69,921.00	5,404.80	35,131.20	34,789.80	50.24%
70700101 Salaries (2FT & 2@.875)w/longevity	152,803.00	12,250.89	79,747.94	73,055.06	52.19%
70700102 Custodian	0.00	0.00	0.00	0.00	#DIV/0!
70700302 Fees, Supplies & Dues	8,500.00	888.48	4,248.89	4,251.11	49.99%
70700308 Insurance	12,850.00	0.00	12,850.00	0.00	100.00%
70700309 Telephone	1,200.00	86.46	318.70	881.30	26.56%
70700310 Equipment	500.00	98.00	528.37	-28.37	105.67%
70700321 Electricity	23,000.00	744.69	8,405.11	14,594.89	36.54%
70700343 Heat	18,500.00	744.19	1,078.99	17,421.01	5.83%
70700344 Repairs & Maintenance	19,000.00	3,281.80	7,816.31	11,183.69	41.14%
70700345 Information Technology	6,000.00	4,671.36	4,885.97	1,114.03	81.43%
70700351 Books & Periodicals	30,000.00	1,292.76	13,197.13	16,802.87	43.99%
70700352 Books - State Aid	87,375.00	10,037.14	48,525.37	38,849.63	55.54%
70700 Library	429,649.00	39,500.57	216,733.98	212,915.02	50.44%
PARKS, BEACHES & RECREATION					
70800101 Salary, Director	64,564.00	5,115.42	33,250.23	31,313.77	51.50%
70800102 Salaries, Rec, Parks (3) w/longevity	124,564.00	10,094.53	66,855.67	57,708.33	53.67%
70800103 Salary, Teen Center Coordinator	35,653.00	2,824.82	18,324.29	17,328.71	51.40%
70800104 Salaries, Teen Center Support Staff	15,750.00	1,175.75	6,754.58	8,995.42	42.89%
70800105 Salaries, Rec Seasonal Staff	132,221.00	688.50	120,793.51	11,427.49	91.36%
70800302 Fees, Supplies & Dues	5,965.00	102.63	4,912.15	1,052.85	82.35%
70800305 Advertising & Printing	3,750.00	0.00	2,178.40	1,571.60	58.09%
70800308 Insurance	7,117.00	0.00	7,117.00	0.00	100.00%
70800309 Telephone	2,750.00	332.61	1,525.50	1,224.50	55.47%
70800310 Equipment	4,500.00	305.67	1,081.54	3,418.46	24.03%
70800314 Gas & Oil	14,000.00	396.23	4,089.28	9,910.72	29.21%
70800321 Electricity & Field Lighting	29,000.00	155.43	15,594.75	13,405.25	53.78%
70800322 Ft Getty Waste Water Removal	13,000.00	0.00	7,948.00	5,052.00	61.14%
70800323 Shores Beach/Sanitary Facility	3,000.00	0.00	765.00	2,235.00	25.50%
70800324 Water	14,000.00	0.00	0.00	14,000.00	0.00%
70800341 Trash Removal	10,000.00	238.00	5,136.96	4,863.04	51.37%
70800344 Repairs, Maintenance & Improvements	26,000.00	2,440.98	7,670.88	18,329.12	29.50%
70800382 Summer Programs	3,825.00	0.00	3,900.00	-75.00	101.96%
70800383 Winter Programs	1,200.00	477.78	945.18	254.82	78.77%
70800 Parks, Beaches & Recreation	510,859.00	24,348.35	308,842.92	202,016.08	60.46%
70801381 Special Activities	0.00	-659.64	-2,609.56	-2,609.56	
70801384 Exercise	0.00	1,710.00	0.00	0.00	
70801386 Flag Football S/F	0.00	0.00	139.77	139.77	
70801388 Basketball S/F	0.00	-30.00	277.78	277.78	
70801391 Sports Camp S/F	0.00	0.00	-3,500.91	-3,500.91	
70801392 Tennis S/F	0.00	0.00	-1,470.00	-1,470.00	
70801393 Soccer S/F	0.00	-600.00	2,025.00	2,025.00	
70801395 Girl's Softball S/F	0.00	0.00	51.20	51.20	
70801396 Restoration Rec Ctr S/F	0.00	0.00	0.00	0.00	
70801398 Pavilion	0.00	0.00	-14,082.91	-14,082.91	
70801399 Miscellaneous	0.00	0.00	0.00	0.00	
70801400 Volleyball S/F	0.00	0.00	0.00	0.00	
70801401 Summer Playground S/F	0.00	0.00	-10,007.79	-10,007.79	
70801402 J.Y.O. S/F	0.00	0.00	0.00	0.00	
70801 Recreation Programs	0.00	420.36	-29,177.42	-29,177.42	

**TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 1, 2016 - JUNE 30, 2017
YTD Ending December 31, 2016**

Account Number & Description	Annual Budget	PTD Expenses	YTD Expenses	Remaining \$	% of Budget
DEBIT SERVICE					
70900504 Payment Of Principal	455,299.00	0.00	130,384.02	324,914.98	28.64%
70900505 Payment Of Interest	252,160.00	15,300.00	86,715.79	165,444.21	34.39%
xxxxxxx Lease DPW Equipment Resolution	69,286.00	0.00	0.00	69,286.00	0.00%
xxxxxxx Lease JetVac *included in above	0.00	0.00	0.00	0.00	#DIV/0!
1403-70000001 Fire Station Improvements (2.2M@20yrs)	38,500.00	0.00	0.00	38,500.00	0.00%
Fire Truck (300K@10yrs)	3,750.00	0.00	0.00	3,750.00	0.00%
70900 Debit Service	818,995.00	15,300.00	217,099.81	601,895.19	26.51%
MISCELLANEOUS					
70920527 Incidentals & Emergencies	50,000.00	1,141.80	1,141.80	48,858.20	2.28%
70920530 Conservation Commission	2,200.00	0.00	500.00	1,700.00	22.73%
70920550 Chamber of Commerce Development	4,000.00	0.00	1,360.00	2,640.00	34.00%
70920570 Economic Development	5,000.00	0.00	0.00	5,000.00	0.00%
70920 Miscellaneous	61,200.00	1,141.80	3,001.80	58,198.20	4.90%
Total	9,160,035.00	573,999.74	3,903,870.52	5,256,164.48	42.62%



Rhode Island Turnpike and Bridge Authority

One East Shore Road | P.O. Box 437 | Jamestown, Rhode Island 02835-0437

January 5, 2017

Mr. Andrew E. Nota
Town Administrator
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

Dear Administrator Nota,

As you are aware, the Rhode Island Turnpike and Bridge Authority is hosting a Public Information Meeting regarding our Solar Project on Tuesday, January 10, at 6:15PM at our offices at One East Shore Road in Jamestown, RI.

I would respectfully request that you share this notice with all Town Council Members, as well as members of the Conservation Commission and Land Trust and any town staff that you deem appropriate.

As I offered before, I am more than willing to individually discuss this project with any council members or members of the public prior to the meeting of January 10th. I can be reached at 423-0800 if anyone has any questions regarding the project.

I thank you for sharing this with the aforementioned individuals.

Sincerely,

A handwritten signature in blue ink that reads "Buddy Croft".

Buddy Croft
Executive Director
RITBA

BC/md

The Honorable Kristine S. Trocki
President
Jamestown Town Council
93 Narragansett Ave
Jamestown, RI 02835

Jamestown Sanctuary Group
P.O. Box 187
Jamestown, RI 028358

January 6, 2017

Dear Ms. Trocki:

I am writing on behalf of a group of citizens in Jamestown. We are very concerned about suggestions by the incoming administration that there could be large scale sweeps of undocumented immigrants and also investigations of US residents due to their ethnic, religious, national, racial, or gender affiliations. In order to ensure that our local police are not co-opted into this expansive Federal effort, we are requesting that the Jamestown Town Council enact a sanctuary ordinance that protects all people within the Jamestown jurisdiction from what we regard as very dangerous and deeply prejudicial policies.

It is our hope that our effort will also be repeated in other communities in Rhode Island and in New England and that these ideas may also find expression in RI statewide legislation and at the Federal level.

Below is the text of our agenda request modeled on the California Values ACT-120170SB54_99. Our request should be on the agenda of the Jamestown Town Council meeting to be held February 6, 2017.

Enact an ordinance to prohibit local law enforcement agencies from using resources to investigate, detain, detect, report, or arrest persons solely for immigration enforcement purposes, or to investigate, enforce, or assist in the investigation or enforcement of any federal program requiring registration of individuals on the basis of race, gender, sexual orientation, religion, or national or ethnic origin.

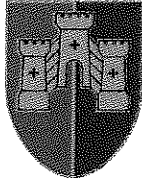
We would like to ask for your assistance in this effort. In particular it would be very helpful if your staff were able to assist us in defining appropriate language and if we could count on your support. If you have any questions or if we may be of assistance, please send us an email or give me a call.

The next meeting of the Jamestown Sanctuary Group will be held on January 12th, at 6:00pm in the conference room of the Jamestown Philomena Library. We would be very pleased if you or one of your staff members were able to attend.

Best Regards,



Mark Baker
sanctuary@amazon-nature-tours.com
401-423-9621



TOWN OF EXETER, RI

TOWN COUNCIL

Kevin P. McGovern, President
Daniel W. Patterson, Vice President
Calvin A. Ellis
Francis T. Maher, Jr.
Raymond A. Morrissey, Jr.

675 Ten Rod Road
Exeter, R.I. 02822
Ph: (401) 294-3891
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clerk@town.exeter.ri.us

STATE OF RHODE ISLAND TOWN OF EXETER

RESOLUTION

No. 2016-09

IN OPPOSITION OF THE SITING OF THE CLEAR RIVER ENERGY CENTER POWER PLANT IN BURRILLVILLE, RHODE ISLAND

WHEREAS: On October 29, 2015, Invenergy Thermal Development, LLC, filed an application to construct the Clear River Energy Center Power Plant in the Town of Burrillville, Rhode Island, with the Rhode Island Energy Facility Siting Board (hereinafter referred to as "EFSB"); and

WHEREAS: In the months since the filing of that application, the Town of Burrillville has conducted extensive study of the application with and through credentialed professionals, including studies of noise, water, traffic, and air quality, among others; and

WHEREAS: After considering expert testimony and conducting thorough public hearing the Burrillville Planning Board and Zoning Board of Review have advised the EFSB that the Town of Burrillville, Rhode Island, is not a suitable site for the Clear River Energy Center Power Plant; and

WHEREAS: The Burrillville Building Inspector and Burrillville Tax Assessor have also submitted advisory opinions to the EFSB expressing the impact the proposed Clear River Energy Center Power Plant would have on the Town of Burrillville; and

WHEREAS: During the past eleven months, many citizens for the Town of Burrillville have expressed clear opposition to the siting of the Clear River Energy Center Power Plant for reasons including the impacts on property, environment, water, and traffic; and

WHEREAS: The Exeter Town Council joins with the citizens and officials of the Town of Burrillville expressing concerns and objections to the siting of the Clear River Energy Center Power Plant in the Town of Burrillville, Rhode Island

NOW, THEREFORE, BE IT RESOLVED: That we, the members of the Town of Exeter Town Council, join with the Town Council of the Town of Burrillville and its citizens and officials, in objecting to the siting of the Clear River Energy Center Power Plant in the Town of Burrillville, Rhode Island; and

BE IT FURTHER RESOLVED: That the Exeter Town Clerk is hereby directed to forward a copy of this resolution to Todd Anthony Bianco, Coordinator, Energy Facility Siting Board (“EFSB”), and all State of Rhode Island City and Town Councils respectfully requesting that they too adopt a similar resolution in support.

**ADOPTED BY VOTE OF THE TOWN OF EXETER TOWN COUNCIL
THIS 3RD DAY, JANUARY, 2017.**



**Kevin P. McGovern
Town Council President**




**Daniel W. Patterson
Town Council Vice President**




**Calvin A. Ellis
Town Council Member**

ABSENT

Frank T. Maher, Jr.
Town Council Member


Raymond A. Morrissey, Jr.
Town Council Member

**IN WITNESS HEREOF, I HEREBY SET MY HAND AND THE OFFICIAL
SEAL OF THE TOWN OF EXETER THIS 3RD DAY OF
JANUARY, 2017.**


Lynn M. Hawkins, CMC
Exeter Town Clerk