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**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the October 12, 2016 Meeting of the Jamestown Harbor Commission  
*Approved: 11/9/2016*

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, October 12, 2016 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

**I. CALL TO ORDER AND ROLL CALL**

Chairman Cain called the meeting to order at 7:12 PM with roll call:

Present:

David Cain, Chairman  
Clifford Kurz, Commissioner  
Wayne Banks, Commissioner  
Dan Wurzbacher, Commissioner  
Joseph McGrady, Commissioner

Absent:

William Harsch, Vice-Chairman  
Bruce Dickinson, Commissioner

Also in attendance:

Chief Edward Mello, Executive Director  
Mark Campbell, Harbormaster  
Kim Devlin, Harbor Clerk

**II. APPROVAL OF MEETING MINUTES**

**A. Wednesday, September 14, 2016**

Commissioner Banks moved to accept the minutes of the September 14, 2016 Jamestown Harbor Commission meeting, Commissioner Wurzbacher seconded. So voted; (5 ayes, 0 nays).

**III. OPEN FORUM**

**A. Scheduled Requests to Address**

No Scheduled requests to address.

**B. Non-scheduled Requests to Address**

No Non-Scheduled requests to address.

**IV. EXECUTIVE DIRECTOR MELLO'S REPORT**

Executive Director Chief Mello reported that the proposed 207/2018 budget will be brought to the Commission at the next meeting.

**V. HARBORMASTER REPORT**

Harbormaster Campbell reported that things have slowed down since Labor Day and with the potential Hurricane Matthew things cleared out even more. A dinghy was recovered from Sheffield Cove and we met with Jamestown Boat Yard regarding the plan for their new moorings.

Harbormaster Campbell reported that when Matthew was a potential threat we put the wheels in motion to pull the boats, shut down the pumpouts, but within 12 hours of implementing the plan, the storm shifted. It was a good learning exercise.

Harbormaster Campbell reported that he conducted three more police training exercises and the plan is to haul the boats on October 19<sup>th</sup>. About 25 moorings were given up and about 40 notification letters were sent to permit holders regarding moorings not being used or permits not renewed.

Harbormaster Campbell reported that he plans on writing one more Waypoint which will focus on looking ahead to spring.

## **VI. MARINE DEVELOPMENT FUND BUDGET**

### **A. 2015/2016 MDF YTD Budget**

The Marine Development Fund budget was presented to the Jamestown Harbor Commission.

## **VII. SUB-COMMITTEE REPORTS**

### **A. Budget**

Commissioner Kurz had nothing to report.

### **B. Facilities**

Commissioner Dickinson was absent. Executive Director Chief Mello reported that he has been working with Mike Gray and the RT Group to develop plans for the stairs at the West Ferry out hauls.

### **C. Mooring Implementation**

Chairman Cain had nothing to report.

### **D. Traffic Committee**

Chairman Cain had nothing to report.

## **VIII. LIAISON REPORTS**

### **A. Conservation Commission Liaison**

Conservation Commission Liaison Souza was not in attendance.

## **IX. OLD BUSINESS**

Executive Director Chief Mello reported that, at the request of the Jamestown Harbor Commission, the town resolutions stating that swimming from town docks, piers and floating docks is not allowed.

Executive Director Chief Mello stated that Mark is working on a regulation book to bring to the Jamestown Harbor Commission for approval. We are trying to adopt regulations that are not covered in the Harbor Management Ordinance that we feel are necessary, but if there is something that is already covered in the Harbor Management Ordinance that we would like to change it may require an ordinance change.

There are diagrams in the packet for the new beach racks at Ft. Getty, but we will discuss those at the next meeting when the item is on the agenda.

## **X. CORRESPONDENCE**

### **A. Appeal – Mr. Peter Coble; denial of second year grace period; 9/19/2016**

Mr. Peter Coble presented his appeal to the Jamestown Harbor Commission, stating that he used grace period last year and renewed his permit this season with understanding that he would have a boat this year. Mr. Coble couldn't find a boat that he wanted and didn't want to buy one he didn't want. Mr. Coble stated that he always inspects his mooring and renews his mooring permit and doesn't want to give up the permit.

Executive Director Chief Mello explained to the Jamestown Harbor Commission that the policy is to allow the Harbormaster to grant a one year exemption but to deny a second year request.

Mr. Coble has been proactive in reaching out this year and keeping Kim in the loop. Executive Director Chief Mello suggested that the Jamestown Harbor Commission could give Mr. Coble a date that he must have a vessel ready to go otherwise he will lose his mooring permit.

The Jamestown Harbor Commission discussed the terms of approval.

Executive Director Chief Mello suggested a stipulation that the mooring be commissioned, with a vessel on the mooring and the permit fee be paid by May 15, 2017.

Chairman Cain moved to approve the grace period for 2016 and that Mr. Coble shall be entitled to the use of that mooring upon presenting evidence to the harbor office that he owns a vessel that complies with the ordinance and that it is properly registered with the state of Rhode Island, and that the mooring shall be inspected and that the boat shall be placed on the mooring no later than May 15 2017. Commissioner Kurz seconded. So voted; 5 ayes, 0 nays.

#### **XI. NEW BUSINESS**

##### **A. Conanicut Yacht Club – additional mooring permits request**

Harbormaster Campbell stated that in February of this year the Jamestown Harbor Commission granted additional commercial mooring permits to various commercial operators, with conditions. The Conanicut Yacht Club has met the conditions of the approval and is now asking the Jamestown Harbor Commission for formal authorization of the approval, based on Harbormaster Campbell's recommendation.

Commissioner McGrady moved to approve the 10 additional mooring permits total 29 at the Conanicut Yacht Club, Commissioner Kurz seconded. So voted; 4 ayes, 0 nays (Chairman Cain recused himself from the vote).

##### **B. Appeal – Mr. Peter Coble; denial of second year grace period**

#### **XII. OPEN FORUM – CONTINUED**

Mr. Michael Egan asked the Jamestown Harbor Commission if the Rights-of-Ways were not their responsibility, in reference to the Rights-of-Ways meeting prior to the Jamestown Harbor Commission meeting.

Executive Director Chief Mello stated that there is a list of assets that the town council and the Jamestown Harbor Commission have agreed on as being the responsibility of the Jamestown Harbor Commission. Some of the public ROW's are included, but not all of them.

#### **XIII. ADJOURNMENT**

Commissioner Dickinson moved to adjourn at 8:10 PM, Vice-Chairman Harsch seconded. So voted; (5 ayes, 0 nays).

Respectfully submitted,



Kim Devlin  
Jamestown Harbor Clerk