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**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the August 10, 2016 Meeting of the Jamestown Harbor Commission
Approved: 9/14/2016

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, August 10, 2016 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

I. CALL TO ORDER AND ROLL CALL

Chairman Cain called the meeting to order at 7:00 PM with roll call:

Present:

David Cain, Chairman
Bruce Dickinson, Commissioner
Clifford Kurz, Commissioner
Wayne Banks, Commissioner
Dan Wurzbacher, Commissioner

Absent:

Joseph McGrady, Commissioner
William Harsch, Commissioner

Also in attendance:

Chief Edward Mello, Executive Director
Mark Campbell, Harbormaster
Kim Devlin, Harbor Clerk

II. APPROVAL OF MEETING MINUTES

A. Wednesday, July 13, 2016

Commissioner Kurz moved to amend the minutes of the July 13 meeting as follows: To amend item X (B) to read “the needs, direction and limitation of beach access.” Commissioner Wurzbacher seconded. So voted; 5 ayes, 0 nays.

Commissioner Kurz moved to accept the minutes of the July 13, 2016 Jamestown Harbor Commission meeting, Commissioner Wurzbacher seconded. So voted; (5 ayes, 0 nays).

III. OPEN FORUM

A. Scheduled Requests to Address

No Scheduled requests to address.

B. Non-scheduled Requests to Address

No Non-Scheduled requests to address.

IV. EXECUTIVE DIRECTOR MELLO’S REPORT

Executive Director Chief Mello reported that he has identified a candidate for the Assistant Harbormaster position and we will have the individual start soon and locked into the position.

Chairman Cain asked Executive Director Chief Mello about the West Ferry repairs.

Executive Director Chief Mello stated that he was going to meet with Bruce (Dickinson) to update him, since he was not at the last meeting.

Commissioner Kurz requested to add allowing swimming off of town docks on the next agenda.

A discussion ensued.

V. MARINE DEVELOPMENT FUND BUDGET
A. 2015/2016 MDF YTD Budget

The Marine Development Fund budget was not available.

VI. SUB-COMMITTEE REPORTS

A. Budget

Commissioner Kurz had nothing to report.

B. Facilities

Commissioner Dickinson had nothing to report.

C. Mooring Implementation

Chairman Cain had nothing to report.

D. Traffic Committee

Chairman Cain had nothing to report.

VII. LIAISON REPORTS

A. Conservation Commission Liaison

Conservation Commission Liaison Souza had nothing to report.

VIII. OLD BUSINESS

There was no Old Business to discuss.

IX. CORRESPONDENCE

There was no Correspondence.

X. NEW BUSINESS

A. Potential Formation of a Beach Permit and Kayak Rack Policy Committee

Executive Director Chief Mello stated that we need to clean up the permitting process for beach permits and Executive Director Chief Mello would like to identify three Jamestown Harbor Commission members to discuss the process. Mark is trying to enforce the beach permit regulations, but people take the tags off of their unpermitted vessels and ignoring the warning.

Executive Director Chief Mello stated he would like to have the JHC members meet with staff because there is nothing in the Harbor Management Ordinance to enforce the policy regulations for beach permits.

Chairman Cain asked for three volunteers; Commissioner Kurz, Commissioner Banks and Commissioner Wurzbacher were the volunteers. Commissioner Dickinson moved to appoint Commissioners Kurz, Wurzbacher and Banks to the Policy Committee, Chairman Cain seconded. So voted; 5 ayes, 0 nays.

XI. OPEN FORUM – CONTINUED

There was no Continued Open Forum.

XII. ADJOURNMENT

Commissioner Harsch moved to adjourn at 7:35 PM, Commissioner Wurzbacher seconded. So voted; (5 ayes, 0 nays).

Respectfully submitted,



Kim Devlin
Jamestown Harbor Clerk