



TOWN COUNCIL WORK SESSION
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Tuesday, September 20, 2016
5:30 PM

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, RESOLUTIONS AND PROCLAMATIONS

IV. PUBLIC HEARINGS, LICENSES AND PERMITS

All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

A) Town Council Sitting as the Alcoholic Beverage Licensing Board

- 1) REQUEST** that the applications listed below will be in order for hearing at a meeting of said Licensing Board on Monday, November 7, 2016 at 7:00 p.m. and advertised in the *Jamestown Press*. **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **RENEWAL** applications have been received by the Town Council for licenses under said Act, for the year December 1, 2016 to November 30, 2017; review and discussion and/or potential action and/or vote:

CLASS A (PACKAGE STORE) – RETAIL

Tunstall, Inc.

dba: Grapes & Gourmet

9 Ferry Wharf

Varsha, Inc.

dba: Jamestown Wine & Spirits

30 Southwest Avenue

CLASS B – TAVERN

Bay Voyage, LLC
dba: Bay Voyage
150 Conanicus Avenue

CLASS B – VICTUALER

Islandish, Ltd.
dba: Chopmist Charlies
40 Narragansett Avenue

Jamestown Culinary Partners, LLC
dba: Jamestown Fish
14 Narragansett Avenue

Jamestown Restaurant Group, LLC
dba: Narragansett Café
25 Narragansett Avenue

New England Golf Course Management, Inc.
dba: Jamestown Golf and Country Club
aka: The Cady Shack
245 Conanicus Avenue (lower level rear)

Slice of Heaven, Inc.
dba: Slice of Heaven
32 Narragansett Avenue

ESJ, Inc.
dba: Simpatico Jamestown
13 Narragansett Avenue

KALI, LLC
dba: J Twenty-Two Tap & Table
22 Narragansett Avenue

CLASS B – VICTUALER - LIMITED

Lucky Ridge Co., LLC
dba: Spinnaker's Café
3 Ferry Wharf

PP Jamestown, LLC
dba: Preppy Pig BBQ
35 Narragansett Avenue

CLASS D – FULL (CLUB)

Conanicut Yacht Club
dba: Conanicut Yacht Club
40 Bay View Drive

B) Public Hearings

- 1) **REQUEST** to advertise for extended hours [in accordance with RIGL §5-24-1 (a) and (b)] in the *Jamestown Press* for a public hearing on November 7, 2016: **NOTICE:** Is hereby given that there will be a public hearing by and before the Town Council of the Town of Jamestown on Monday, November 7, 2016 at 7:00 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers, 93 Narragansett Avenue, Jamestown, RI pursuant to §5-24-1 of the General Laws of Rhode Island 1956 and as amended upon the following **RENEWAL** application; review and discussion and/or potential action and/or vote:

Cumberland Farms, Inc.
dba: Cumberland Farms Store #1108
41 North Main Road
Plat 8 Lot 626

Application of **Cumberland Farms, Inc. dba: Cumberland Farms Store #1108**, for renewal of additional operational hours to open at 5:00 a.m. for said establishment, holder of a Victualing License issued by the Town of Jamestown. If granted, this will allow the establishment to continue to be open from 5:00 a.m. to 2:00 a.m. daily (RIGL §5-24-1 allows this establishment to be open from 6:00 a.m. until 2:00 a.m. without additional operating hours).

V. OPEN FORUM

Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue

- A) Scheduled to address
- B) Non-scheduled to address

**VI. COUNCIL, ADMINISTRATOR, SOLICITOR,
COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Administrator's Report: Town Administrator Andrew E. Nota
 - 1) Scheduling of Town Council Meetings, Work Sessions, and Public Hearings - Update

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

- A) Acceptance of the Unimproved Portions of Lawn Avenue and Pemberton Avenue and Merger of One-Foot Strip of Land into Westwind Drive Right-of-Way; review and discussion and/or potential action and/or vote
 - 1) Council to authorize notice to interested persons
 - 2) Set public hearing date to consider adoption of Resolution No. 2016-16 to accept unimproved portions of Lawn Avenue, Pemberton Avenue and a strip of land along the southerly side of Westwind Drive
- B) Award of Bid: Wheelchair Lift (add alternate) for the Jamestown Fire Station Expansion Project to Garaventa USA, Inc. for an amount not to exceed \$32,908.83, as recommended by Public Works Director Michael C. Gray; review and discussion and/or potential action and/or vote

IX. ORDINANCES AND APPOINTMENTS AND VACANCIES

- A) Appointments and Vacancies
 - 1) Jamestown Housing Authority (One vacancy with an unexpired five-year term ending date of December 31, 2017); duly advertised; no applicants
 - 2) Jamestown Tax Assessment Board of Review – Alternate (One vacancy with a one-year term ending date of May 31, 2017); duly advertised; no applicants
 - 3) Jamestown Tree Preservation and Protection Committee (One vacancy with an unexpired three-year term ending date of December 31, 2016); duly advertised; no applicants

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.

- A) Adoption of Council Minutes
 - 1) September 6, 2016 (special meeting)
 - 2) September 6, 2016 (regular meeting)
 - 3) September 6, 2016 (executive session)
 - 4) September 12, 2016 (special meeting)
 - 5) September 12, 2016 (executive session)
- B) Minutes from Boards, Commissions and Committees
 - 1) Jamestown Philomenian Library Board of Trustees (08/09/2016)
 - 2) Jamestown Planning Commission (06/15/2016)
 - 3) Jamestown Planning Commission (07/20/2016)
 - 4) Jamestown Planning Commission (08/03/2016)
- C) CRMC Notices
 - 1) Public Notice of Assent for Walrus & Carpenter Oysters LLC to add sugar kept to the cultured species at Dutch Island Harbor location; requests by objectors to give testimony due on or before September 23, 2016
- D) Abutter Notifications

- 1) Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on September 27, 2016, at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following: Application of John R. Connors, whose property is located at Pole #20 Frigate Street, and further identified as Assessor's Plat 16, Lot 222, for a variance/special use permit from Article 3, Sections 308 & 314 to construct a single family dwelling & install a 2 bedroom OWTS on a sub-district A lot (high groundwater table and impervious layer overlay district) and where the OWTS will be 51' from a forested wetland edge instead of the required 150 ft. Said property is located in a R40 zone and contains 8,332 sq. ft.
- 2) Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on September 27, 2016, at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following: Application of AMS Development Corp. (Master Pizzi Holdings, LLC, owner), whose property is located at Frigate St., and further identified as Assessor's Plat 16, Lot 185 for a special use permit from Article 6, Section 82-601 And Article 3, Section 82-314, to construct a single family residence in subsection A (High Groundwater Table and Impervious Layer Overlay District) with associated well, OWTS, & storm water control systems. Said property is located in a R40 zone and contains 9,505 sq. ft.

E) Abatements/Addenda of Taxes

Total Abatements: \$21,450.04 Total Addenda: \$21,375.54

1) Motor Vehicles – Abatements to 2016 Tax Roll

Account/Abatement Amount

- | | | |
|----|-------------|----------|
| a) | 13-2229-10M | \$ 1.03 |
| b) | 20-0535-59M | \$ 58.40 |

2) Properties – Abatements to 2016 Tax Roll

Account/Abatement Amount

- | | | |
|----|------------|------------|
| a) | 04-0677-70 | \$ 700.00 |
| b) | 06-0042-00 | \$4,790.84 |
| c) | 08-0415-50 | \$ 8.58 |
| d) | 13-0525-50 | \$2,465.03 |
| e) | 13-1375-50 | \$8,422.41 |
| f) | 18-0025-25 | \$ 6.49 |
| g) | 21-0001-10 | \$4,997.26 |

3) Properties – Addenda to 2016 Tax Roll

Account/Abatement Amount

- | | | |
|----|-------------|------------|
| a) | 03-00064-40 | \$4,790.84 |
| b) | 04-0677-75 | \$ 700.00 |
| c) | 08-0341-00 | \$8,422.41 |

- d) 13-1365-50 \$2,465.03
- e) 16-0512-50 \$4,997.26
- F) Finance Director's Report
- G) One Day Event/Entertainment License
 - 1) Applicant: Democratic Town Committee/Mary Meagher
 - Event: Lecture by Andrew Bacevich
 - Date: September 20, 2016
 - Location: Recreation Center

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

- A) Communications
 - 1) Letter of Roseanne Pawelec re: current public utilization of Champlin Way Right-of-Way
 - 2) Letter of Dome Restoration, LLC re: R. Buckminster Fuller's iconic geodesic dome offered for public use

XII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library.

In addition to the two above-mentioned locations, notice also may be posted, from time to time, at the following location: Jamestown Police Station; and on the Internet at www.jamestownri.gov.

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

LEGAL ADVERTISEMENT: Please insert in the October 13th & 20th Jamestown Press editions in the “Legal Ad” section (*just like the Zoning Board of Review ads are placed*).

JAMESTOWN, RHODE ISLAND

NOTICE

Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following RENEWAL applications have been received by the Town Council for licenses under said Act, for the year December 1, 2016 to November 30, 2017:

RENEWAL:

CLASS A (PACKAGE STORE) - RETAIL

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9 Ferry Wharf

Varsha, Inc.
dba: Jamestown Wine & Spirits
30 Southwest Avenue

CLASS B – VICTUALER

Islandish, Ltd.
dba: Chopmist Charlies
40 Narragansett Avenue

Jamestown Culinary Partners, LLC
dba: Jamestown Fish
14 Narragansett Avenue

Jamestown Restaurant Group, LLC
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22 Narragansett Avenue

CLASS BT – TAVERN
Bay Voyage, LLC
dba: Bay Voyage
150 Conanicus Avenue

CLASS D FULL (CLUB)
Conanicut Yacht Club
40 Bay View Drive

CLASS B – LIMITED
Lucky Ridge Co., LLC
dba: Spinnaker's Café
3 Ferry Wharf

PP Jamestown, LLC
dba: Preppy Pig BBQ
35 Narragansett Avenue

The above applications will be in order for hearing at a meeting of said Licensing Board on **MONDAY, NOVEMBER 7, 2015 at 7:00 p.m.** at the Jamestown Town Hall in the Rosamond A. Tefft Town Council Chambers, 93 Narragansett Avenue, in said Jamestown, at which time and place all remonstrates may make their objections against granting these licenses.

By Order of the Town Council
Cheryl A. Fernstrom, CMC
Town Clerk

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or by email to cfernstrom@jamestownri.net notless than three (3) business days prior to the meeting.

LEGAL ADVERTISEMENT #2: Please insert in October 6th, 13th, and 20th Jamestown Press editions in the “Legal Ad” section (*just like the Zoning Board of Review ads are placed*).

JAMESTOWN, RHODE ISLAND

NOTICE OF A PUBLIC HEARING

NOTICE is hereby given that there will be a public hearing by and before the Town Council of the Town of Jamestown on November 7, 2016 at 7:00 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI pursuant to 5-24-1 of the General Laws of Rhode Island, 1956, and as amended, upon the following applications:

VICTUALING LICENSE WITH EXTENDED HOURS:

Cumberland Farms, Inc.
dba: Cumberland Farms Store #1108
41 North Main Road
Plat 8 Lot 626

APPLICATION OF CUMBERLAND FARMS, INC., dba: **Cumberland Farms Store #1108**, for renewal of additional operational hours between 5:00 a.m. and 6:00 a.m. for said establishment, holder of a Victualing License issued by the Town of Jamestown. If granted, this will allow this establishment to continue to be open from 5:00 a.m. to 2:00 a.m. daily (RIGL 5-24-1 allows this establishment to be open until 2:00 a.m.).

All interested persons are notified to be present at said hearing to be heard for or against the granting of said application. All interested persons at said hearing shall be given an opportunity to be heard on said application.

The above application will be in order for hearing at a meeting of the Town Council on **MONDAY, NOVEMBER 7, 2016 at 7:00 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue, in said Jamestown, at which time and place all remonstrates may make their objections against granting this license.

By Order of the Town Council
Cheryl A. Fernstrom, CMC
Town Clerk

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Town of Jamestown

Resolution of the Town Council

No. 2016-_____

A RESOLUTION TO ACCEPT THE UNIMPROVED PORTIONS
OF LAWN AVENUE AND PEMBERTON AVENUE SITUATED
BETWEEN WESTWIND DRIVE AND ARNOLD AVENUE

AND

TO AUTHORIZE THE MERGER OF A ONE (1) FOOT STRIP OF LAND
SITUATED ALONG THE SOUTH SIDE OF WESTWIND DRIVE BETWEEN
LAWN AVENUE AND NORTH ROAD INTO WESTWIND DRIVE

AND

TO AUTHORIZE UTILITY EASEMENTS AND DRAINAGE EASEMENTS
ON THE UNIMPROVED PORTIONS OF
LAWN AVENUE AND PEMBERTON AVENUE

WHEREAS, Lorraine S. Clarke, David J. Sylvia and George G. Sylvia (the “Owners”) are the owners of two parcels on land situated between Arnold Avenue and Westwind Drive, which parcels are delineated as Tax Assessor’s Plat 8, Lots 68 and 109 (the “Property”); and

WHEREAS, Dutch Harbor Development, LLC, a Rhode Island limited liability company (“DHD”), and the Owners have obtained preliminary subdivision approval from the Town Planning Commission for a minor subdivision of Tax Assessor’s Plat 8, Lot 68, plan entitled “Dutch Harbor Development, LLC Minor Subdivision Property Line Plan”, dated August 5, 2016, to create three new lots; and

WHEREAS, DHD and the Owners have obtained the approval of the Town Water and Sewer Board to connect the four proposed residences on the Property to the Town water and/or sewer system; and

WHEREAS, the unimproved portion of Lawn Avenue and Pemberton Avenue, situated between Arnold Avenue and Westwind Drive, and adjacent to the Property, have not been formally accepted by the Town, a description of which is attached hereto as Exhibit A; and

WHEREAS, the Town is the owner of a one foot (1’) strip of land situated on the south side of Westwind Drive between Lawn Avenue and North Road and located between the northern boundary of the Property and Westwind Drive (the “One Foot Strip”), which One Foot Strip prevents the Property from having frontage on Westwind Drive, a description of which is attached hereto as Exhibit B; and

WHEREAS, the Owners' and DHD's proposed water and sewer service for the Property requires a utility easement under the unimproved portion of Pemberton Avenue and a drainage easement under and over the unimproved portion of Lawn Avenue to connect to the storm water management system on Westwind Drive (the "Utility Easements"); and

WHEREAS, Dutch Harbor Development, LLC has petitioned the Town to accept the unimproved portions of Lawn Avenue and Pemberton Avenue, to merge the One Foot Strip with Westwind Drive, and to grant the Utility Easements; and

WHEREAS, the Town Council of the Town of Jamestown provided notice on this action pursuant to the relevant provisions of the General Laws at 24-2-2.

NOW, THEREFORE, BE IT RESOLVED, that we, the Town Council of the Town of Jamestown, do hereby authorize the Town Administrator to

NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Jamestown hereby declares:

1. That the unimproved portion of Pemberton Avenue between Westwind Drive and Arnold Avenue be accepted by the Town of Jamestown; and
2. That the unimproved portion of Lawn Avenue between Westwind Drive and Arnold Avenue be accepted by the Town of Jamestown; and
3. That the one foot strip of land along the southerly side of Westwind Drive presently owned by the Town be merged into the Westwind Drive roadway, thus extending the width of Westwind Drive from fifty (50) feet to fifty-one (51) feet.

By Order of the Jamestown Town Council

Kristine S. Trocki, President

Mary E. Meagher, Vice President

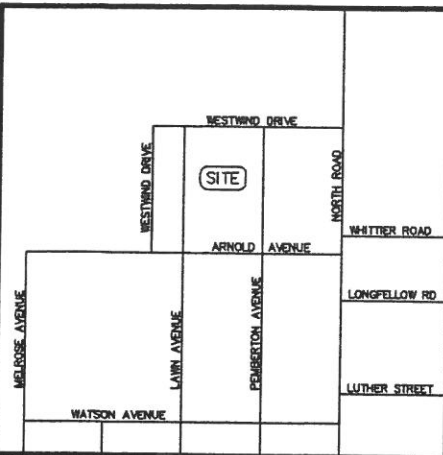
Thomas P. Tighe

Michael White

Blake A. Dickinson

IN WITNESS WHEREOF, I hereby attach my hand and the official seal
of the Town of Jamestown this ____ day of October, 2016.

Cheryl A. Fernstrom, CMC, Town Clerk



LEGEND

- GB GRANITE BOUND FOUND
- N/F NOW OR FORMERLY SQUARE FEET
- PL PROPERTY LINE LENGTH
- R RADIUS
- T TANGENT
- Δ DELTA

STREET INDEX
 ARNOLD AVENUE
 WESTWIND DRIVE
 LAWN AVENUE
 PEMBERTON AVENUE

DARVEAU LAND SURVEYING, INC.
 P.O. BOX 7918
 CUMBERLAND, R.I. 02864
 PHONE 401-475-5700
 E-MAIL: DARVEAUSURVEY@COX.NET

MINOR SUBDIVISION PROPERTY LINE PLAN FOR
DUTCH HARBOR DEVELOPMENT, LLC
 PLAT 8, LOT 68
 ARNOLD AVENUE
 JAMESTOWN, RHODE ISLAND

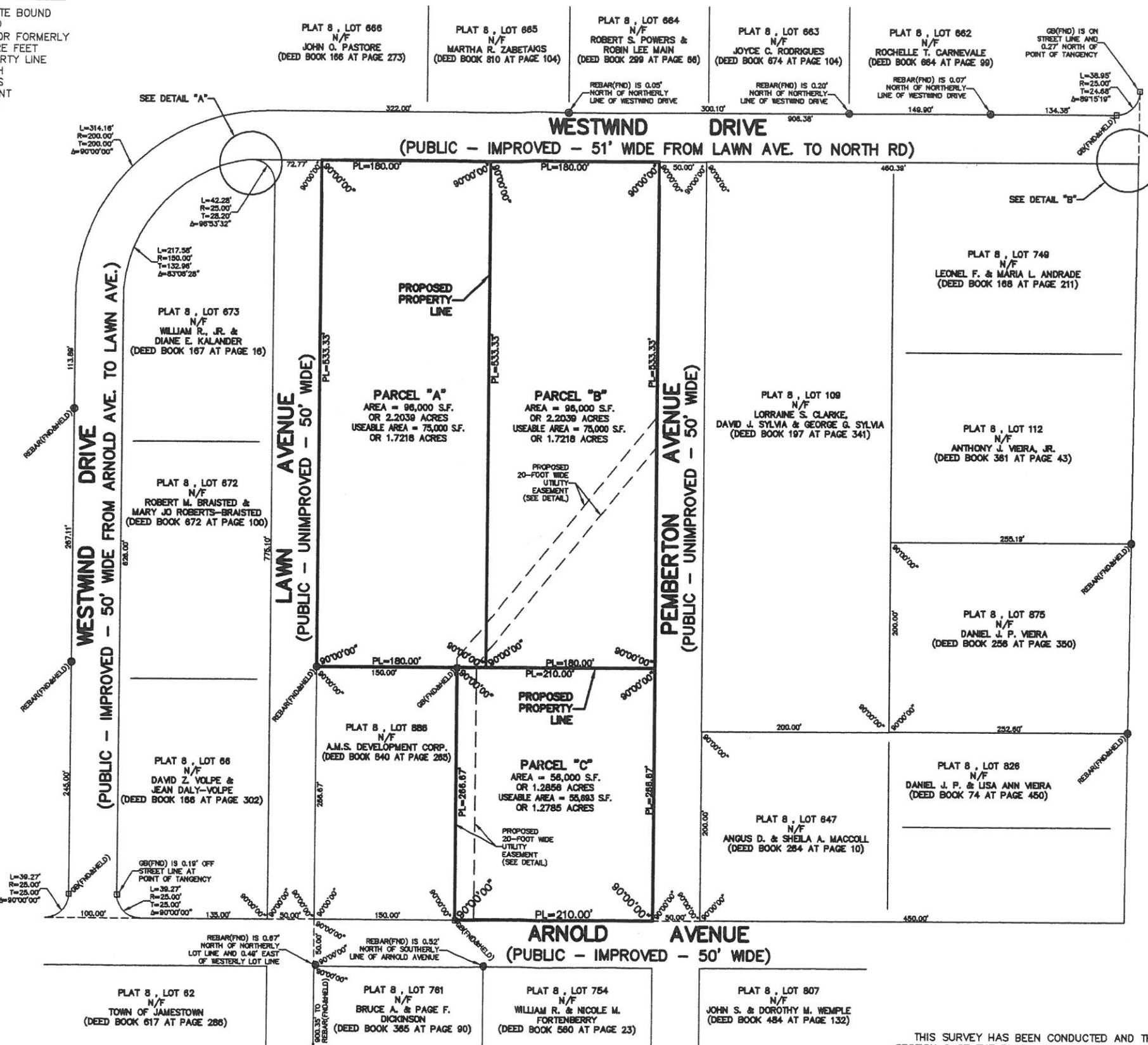
DRAWING NO:	2011_028	REVISION:	
SHEET NO:	1 OF 2	SCALE:	
DATE:	AUG. 5, 2016	DRAWN BY:	S.A.K.

LOCUS

NOT TO SCALE

- NOTES:
- THE PARCEL IS PLAT 8, LOT 68.
 - THE TOTAL PARCEL AREA OF PLAT 8, LOT 68 IS 248,000 S.F. OR 5.6933 ACRES.
 - THE AREA IS ZONED: R-40.
 MINIMUM LOT AREA = 40,000 S.F.
 MINIMUM LOT FRONTAGE = 150 FEET
 MINIMUM BUILDING SETBACKS:
 FRONT YARD = 40 FEET
 SIDE YARD = 20 FEET
 REAR YARD = 30 FEET
 CORNER YARD = 30 FEET
 MAXIMUM LOT COVERAGE = 25%
 MAXIMUM BUILDING HEIGHT = 35 FEET
 - SEE DEED BOOK 197 AT PAGE 341 FOR TITLE REFERENCE.
 - THE PARCEL IS LOCATED WITHIN FLOOD ZONE X (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOOD PLAIN) AS SHOWN ON NATIONAL FLOOD INSURANCE RATE MAP #44005C0069J FOR THE TOWN OF JAMESTOWN, EFFECTIVE DATE SEPTEMBER 4, 2013.
 - THERE WERE NO AREAS OF EXISTING OR POTENTIAL AGRICULTURAL USE AT THE TIME OF SURVEY.
 - THERE WERE NO COMMUNITY LANDMARKS, HISTORIC CEMETERIES, HISTORIC STRUCTURES, ON OR IMMEDIATELY ADJACENT TO THE PARCEL AT THE TIME OF SURVEY.
 - THERE WERE NO LOCATIONS OF SCENIC VIEWS TO, FROM OR WITHIN THE PARCEL AT THE TIME OF SURVEY.
 - THE OWNERS OF PLAT 8, LOT 68 ARE:
 LORRAINE S. CLARKE, DAVID J. SYLVIA & GEORGE G. SYLVIA
 40 WATSON AVENUE
 JAMESTOWN, RI 02835
 - THE APPLICANT OF THE SUBDIVISION IS:
 DUTCH HARBOR DEVELOPMENT, LLC
 118 JANE STREET
 NORTH PROVIDENCE, RI 02904

- PLAN REFERENCES:
- PLAN ENTITLED "CORRECTIVE ADMINISTRATIVE SUBDIVISION PLAN FOR LORRAINE S. CLARKE, GEORGE G. SYLVIA & DAVID J. SYLVIA, PLAT 8, LOTS 68 & 651, ARNOLD AVENUE, JAMESTOWN, RHODE ISLAND, SCALE: 1" = 60', DATED: SEPT. 20, 2011, BY DARVEAU LAND SURVEYING, INC." WHICH IS RECORDED IN THE TOWN OF JAMESTOWN REGISTRY OF DEEDS AT HPF#333A.
 - PLAN ENTITLED "BAY VIEW THE PROPERTY OF THOMAS CONGDON WATSON, JAMESTOWN, R.I., 1874, BY WM. DAME, C.E." WHICH IS RECORDED IN THE TOWN OF JAMESTOWN REGISTRY OF DEEDS AT HPF#277B.
 - PLAN ENTITLED "FINAL PLAT JAMESTOWN ESTATES SECTION II, A.P. 8, LOTS 66, 661-688, 706, 728, 847, 848, 852, 853, 854, 856, DATED: 7/1/87, OWNED BY JAMESTOWN ESTATES, INC., DESIGNED BY ISLAND ENGINEERING" WHICH IS RECORDED IN THE TOWN OF JAMESTOWN REGISTRY OF DEEDS AT HPF#29B AND HPF#30A.
 - PLAN ENTITLED "SUBDIVISION OF LAND LOCATED IN JAMESTOWN, RHODE ISLAND, SHOWN AS LOT 112 ASSESSOR'S PLAT 8, SCALE: 1" = 40', APRIL 4, 1994, BY JESSE F. METCALF, JR." WHICH IS RECORDED IN THE TOWN OF JAMESTOWN REGISTRY OF DEEDS AT HPF#116A.
 - PLAN ENTITLED "PROPERTY LINE SURVEY FOR MORTON J. & LOIS E. POLLACK, BEING A.P. NO. 8, LOT NO. 761, JAMESTOWN, R.I., SCALE: 1" = 30', OCT. 1999, BY BOYER ASSOCIATES" WHICH IS RECORDED IN THE TOWN OF JAMESTOWN REGISTRY OF DEEDS AT HPF#149A.



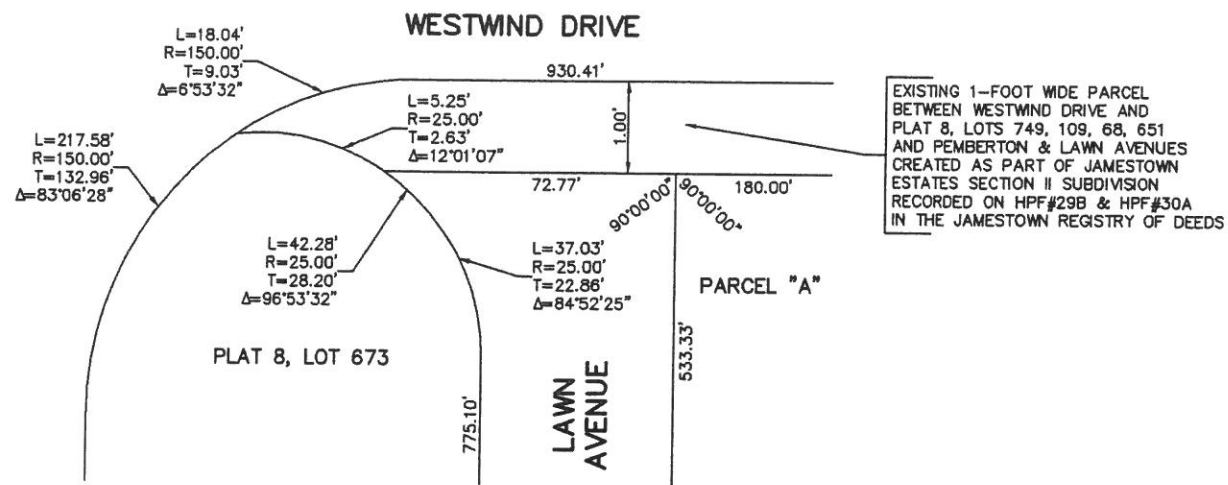
THIS SURVEY HAS BEEN CONDUCTED AND THE PLAN HAS BEEN PREPARED PURSUANT TO SECTION 9 OF THE RULES AND REGULATIONS ADOPTED BY THE RHODE ISLAND STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND SURVEYORS ON NOVEMBER 25, 2015, AS FOLLOWS:

TYPE OF SURVEY: LIMITED CONTENT BOUNDARY SURVEY
 MEASUREMENT SPECIFICATION: CLASS I

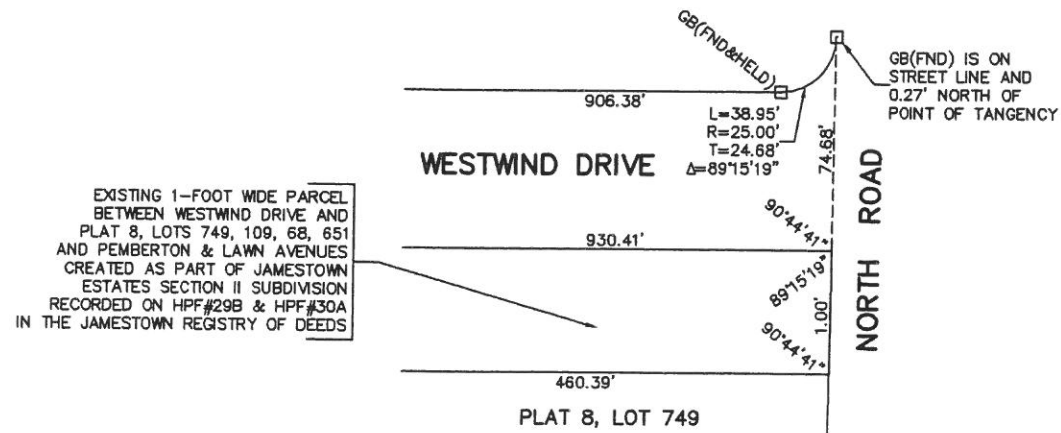
STATEMENT OF PURPOSE:
 THE PURPOSE FOR THE CONDUCT OF THE SURVEY AND FOR THE PREPARATION OF THE PLAN IS AS FOLLOWS:
 1) CREATE A 3-LOT MINOR SUBDIVISION.



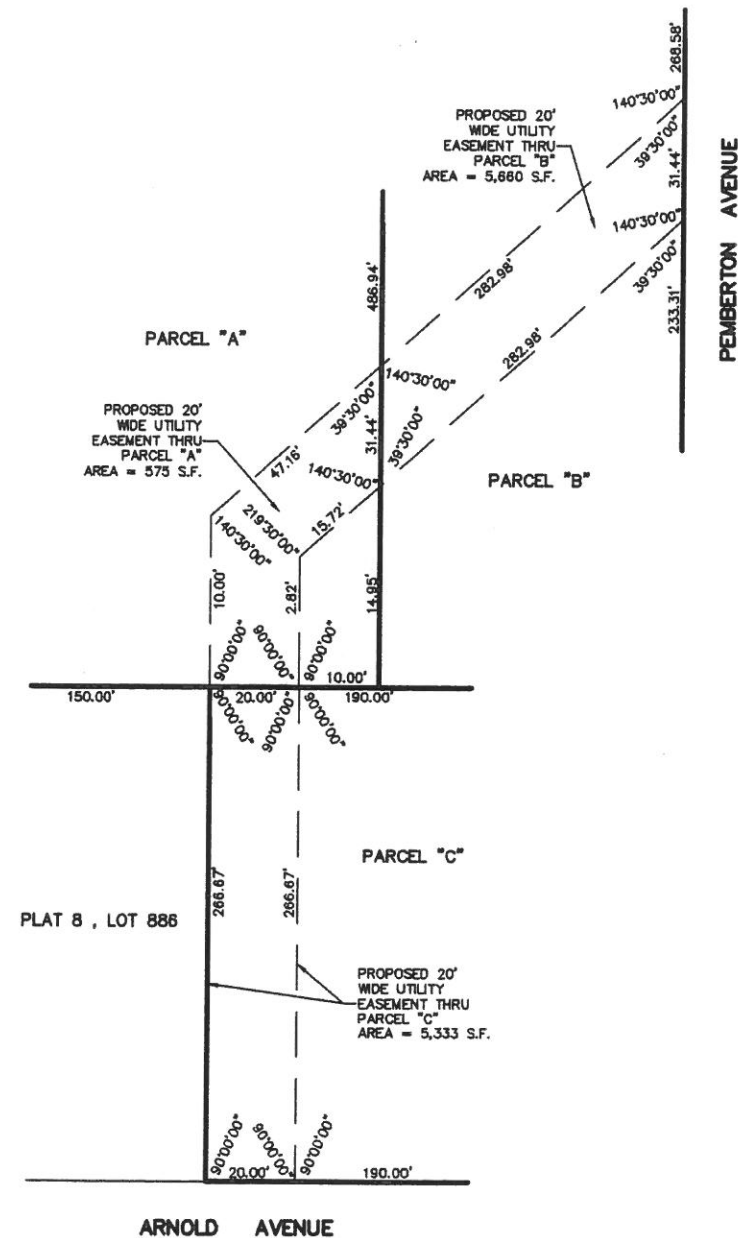
BY: MICHAEL R. DARVEAU, PLS#1978
 PRESIDENT, DARVEAU LAND SURVEYING, INC.
 DATE: COA #LS-A497



DETAIL "A"
NOT TO SCALE



DETAIL "B"
NOT TO SCALE



UTILITY EASEMENT DETAIL
NOT TO SCALE



DRAWING NO: 2011_028	REVISED	SCALE: AS NOTED	MINOR SUBDIVISION PROPERTY LINE PLAN FOR DUTCH HARBOR DEVELOPMENT, LLC PLAT 8, LOT 68 ARNOLD AVENUE JAMESTOWN, RHODE ISLAND	DARVEAU LAND SURVEYING, INC. P.O. BOX 7918 CUMBERLAND, R.I. 02864 PHONE 401-475-5700 E-MAIL: DARVEAUSURVEY@COX.NET
	SHEET NO: 2 OF 2	DATE: AUG. 5, 2016	DRAWN BY: S.A.K.	

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: September 15, 2016

To: Andrew Nota
Town Administrator

From: Michael Gray
Public Works Director

RE: Bid Award
Vertical Wheelchair Lift
New Addition-Jamestown Fire Station

The original Bid for the construction of the New Addition to the Fire Station included a separate add alternate bid item for the Wheel Chair Lift. At the time of Bid Award for the project, the Town decided not to award the add alternate of \$41,000 to the General Contractor and elected to complete a separate Bid to furnish and install the Wheelchair Lift for a possible cost savings.

A Bid was duly advertised and opened on September 15, 2016. One Bid was received and reviewed for conformance with the project specifications. **We recommend the bid to furnish and install a Vertical Wheelchair Lift for the Jamestown Fire Station Project be awarded to Garaventa USA, Inc. for an amount not to exceed \$32,908.83.**

TOWN COUNCIL SPECIAL MEETING
September 6, 2016

I. ROLL CALL

Town Council Members present:

Kristine S. Trocki, President
Mary E. Meagher, Vice President
Blake A. Dickinson
Michael G. White
Thomas P. Tighe

Also in attendance:

Andrew E. Nota, Town Administrator
Christina D. Collins, Finance Director
Peter D. Ruggiero, Town Solicitor
Cheryl A. Fernstrom, Town Clerk

II. CALL TO ORDER

Council President Trocki called the special meeting of the Jamestown Town Council to order at 6:08 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue.

III. NEW BUSINESS/EXECUTIVE SESSION

The Town Council may seek to go into Executive Session to discuss the following items:

- A) Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel (Jamestown Philomenian Library Board of Trustees); discussion and/or potential action and/or vote in executive session and/or open session
- B) Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel (Jamestown Fire Department); review and discussion and/or potential action and/or vote in executive session and/or open session
- C) Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel (Town Administrator's Performance Review): review and discussion and/or potential action and/or vote in executive session and/or open session

A motion was made by Vice President Meagher with second by Councilor White to enter into Executive Session at 6:09 p.m. pursuant to RIGL §42-46-5(a) Subsection (1) Personnel.

Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel, the following vote was taken: President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

It was announced the Town Council moved the Executive Session to the Town Hall Conference Room.

The Town Council reconvened the special meeting at 8:05 p.m. President Trocki announced that the Council voted in Executive Session to continue the Executive Session to the conclusion of the regular meeting.

The Town Council reconvened the special meeting for continuation of the Executive Session at 9:01 p.m.

The Town Council reconvened the special meeting at 10:30 p.m. President Trocki announced that the Town Council voted in Executive Session to schedule a meeting in executive session to complete the discussion on the Fire Department protocols and prepare a letter to the Board of Fire Wardens inviting them to meet with the Town Council in executive session.

A motion was made by Vice President Meagher with second by Councilor White to seal the Minutes of Executive Session. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

IV. ADJOURNMENT

A motion was made by Councilor Dickinson with second by Councilor Tighe to adjourn. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

The special meeting was adjourned at 10:31 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
 Town Administrator
 Finance Director
 Solicitor

TOWN COUNCIL MEETING
September 6, 2016

I. ROLL CALL

Town Council Members present:

Kristine S. Trocki, President
Mary E. Meagher, Vice President
Blake A. Dickinson
Michael G. White
Thomas P. Tighe

Also in attendance:

Andrew E. Nota, Town Administrator
Christina D. Collins, Finance Director
Michael C. Gray, Public Works Director
Andrew Wade, Parks and Recreation Director
Cathy Kaiser, School Committee Chair
Peter D. Ruggiero, Town Solicitor
Cheryl A. Fernstrom, Town Clerk

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 8:07 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

**III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, RESOLUTIONS
AND PROCLAMATIONS**

- A) Resolutions; review and discussion and/or potential action and/or vote
 - 1) No. 2016-14 Resolution Approving Issuance of Bonds – Sanitary Sewer Line and Rehabilitation Project
 - 2) No. 2016-15 Resolution Approving Issuance of Bonds – Fire Station Expansion Project

Finance Director Collins stated the Town is going to Bond for the Sanitary Sewer Line Rehabilitation Project and Fire Station Expansion Project on October 2, 2016, as previously approved by the voters at a Financial Town Meeting. Adoption of the Resolutions is part of the required procedures.

A motion was made by Vice President Meagher with second by Councilor Dickinson to waive reading of the Resolutions. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

A motion was made by Vice President Meagher with second by Councilor White to approve Resolution No. 2016-14 Approving Issuance of Bonds for the Sanitary Sewer Line and Rehabilitation Project. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

A motion was made by Vice President Meagher with second by Councilor White to approve Resolution No. 2016-15 Approving Issuance of Bonds for the Fire Station Expansion Project. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

IV. PUBLIC HEARINGS, LICENSES AND PERMITS

All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

- A) Licenses and Permits
 - 1) One Day Event/Entertainment License Application; review and discussion and/or potential action and/or vote
 - a) Applicant: Safari Rhode Island – Brian LaFauci
 - Event: SafaRI – Discover Jamestown
 - Date: October 1, 2016
 - Location: North Road/Jamestown Reservoir/Eldred Ave/Narragansett Ave/Beavertail Rd/Walton St/Ft. Getty
 - 2) Request of Safari Rhode Island for Town Council approval to hike 12 miles through Jamestown, including traverse through the Reservoir Property (see map) and to camp overnight at Fort Getty on October 1st; review and discussion and/or potential action and/or vote
 - a) Recommendation of Public Works Director Michael Gray: No hiking on top of Dam
 - b) Recommendation of Police Chief Edward Mello: No more than 50 participants; no bicycles

Kevin Rooney of Safari Rhode Island is in attendance for Brian LaFauci, who is unable to be here. The recommendations by the Public Works Director and Police Chief are acceptable to Mr. Rooney. Town Administrator Nota reported on the vetting process for the event. Their mission is to raise funds for charitable purposes, earmarked for the Friends of the Jamestown Rights-of-Way and the Officer Ryan Bourque Memorial Playground Fund for this event.

Vice President Meagher asked Mr. Rooney why the location to traverse the reservoir was chosen over other locations. Parks and Recreation Director Wade noted his conversation with Mr. LaFauci. The alternate route was suggested for public safety purposes due to the dangers to pedestrians posed by the original route. This revised route would follow the

proposed bicycle/shared pedestrian path and the Safe Routes to School route. Public Works Director Gray confirmed there is a maintenance path across the area the hikers could follow. All required signatures have been achieved. The Fort Getty campers will be gone for the season October 1st, and the facilities will be kept open for the hikers.

A motion was made by Vice President Meagher with second by Councilor White to approve the license and permit for the One Day Entertainment license for the October 1st Safari Rhode Island event and grant their request to hike 12 miles through Jamestown, with the recommendations made by Public Works Director Gray and Police Chief Mello. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

B) Town Council Sitting as the Board of Water and Sewer Commissioners

A motion was made by Vice President Meagher with second by Councilor White to convene as the Board of Water and Sewer Commissioners at 8:16 p.m. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

- 1) Request of Safari Rhode Island for Board of Water and Sewer Commissioners approval to traverse through the Reservoir Property (see map) as part of 12 mile hike through Jamestown and camp overnight at Fort Getty on October 1st; review and discussion and/or potential action and/or vote
 - a) Recommendation of Public Works Director Michael Gray: No hiking on top of the Dam
 - b) Recommendation of Police Chief Edward Mello: No more than 50 participants; no bicycles

Discussion ensued of the recommendations made by Public Works Director Gray and Police Chief Mello.

A motion was made by Vice President Meagher with second by Councilor White to approve the request of Safari Rhode Island to traverse the reservoir property following the recommendations made by the Public Works Director and Police Chief Mello. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

- 2) Update on current drought conditions

President Trocki noted concerns for the current drought conditions. Town Administrator Nota referenced current conditions with comparisons to the 1993 drought conditions. The recent storm did not provide the amount of rain anticipated. Public Works Director Gray reported on current conditions and statistical trends. Since the August meeting, the reservoir went from 35 million gallons to 28 million gallons, a loss of 7 million gallons of water. The reservoir usable storage capacity is 60 million gallons, and during the 1993

water emergency the level was 9 million gallons. The average annual rainfall is 40-43 inches, with 1.88 inches of rain in August, as compared to the average monthly rainfall of 3.8 inches. To date this year we have had 20 inches of rainfall, down from the usual 30 inches of rain, a deficiency of 10 inches. The State recommends a per capita consumption below 65 gallons per day per person and we are 39 gallons per day per person, as the residents take water conservation seriously. In 1993 the National Guard trucked in 100,000 gallons of water per day from September to November, a total of 8 million gallons.

The Town has 8,000 feet of flexible pipe in storage in the event it is needed in an emergency to connect with the North Kingstown water supply via the Jamestown Bridge. The previous interconnection agreement with the Town of North Kingstown was noted and should be revisited with the Town Councils (North Kingstown and Jamestown) and NK Water Official Sue Licardi. Town Administrator Nota referenced the prior agreement (in place in 1993) for 200,000 gallons of water per day was for one year. A standing agreement with North Kingstown for interconnection during an emergency should be engaged, similar to what they have with other communities. RITBA, RIEMA, and other water districts have been contacted in the event an emergency is declared. Mr. Gray is optimistic rainfall patterns will change; however, options are in place should they be needed. Lengthy discussion ensued.

A motion was made by Councilor Dickinson with second by Councilor Tighe to adjourn as the Board of Water and Sewer Commissioners at 8:34 p.m. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

V. OPEN FORUM

Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue

- A) Scheduled to address. None.
- B) Non-scheduled to address.

Vice President Meagher noted the passing of former Town Council Member and former State Representative William Murphy. A moment of silence was observed for Mr. Murphy.

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Administrator's Report: Town Administrator Andrew E. Nota
Town Administrator Nota stated there is nothing to report at this time.

Councilor Dickinson asked for the status of Preppy Pig. Mr. Nota reported Preppy Pig met all compliances, received their licenses, and should be open this week.

Vice President Meagher noted coyote sightings in town, including Clarke Street and Melrose Avenue.

VII. UNFINISHED BUSINESS

- A) Scheduling of Town Council Meetings and Public Hearings; review and discussion and/or potential action and/or vote

Review of upcoming meetings proceeded. Vice President Meagher will not be in attendance at the September 20th meeting. Town Administrator Nota reported October meetings are the 3rd and 18th; he will follow-up with the Library Board of Trustees for their availability on October 3rd or 18th, or other date they are available. Upcoming work sessions or workshops to cover public Rights-of-Way, access to the shore, Heads Beach, Fort Getty, playground, and Golf Course will be scheduled. A Rights-of-Way workshop is scheduled for October 12th at 6:00 p.m. The agenda for the workshop will be discussed at the next meeting.

- B) Public Rights-of-Way and access to the shoreline; review and discussion and/or potential action and/or vote

The October 12th workshop will start the conversation going into the fall covering activities at Head Beach. It will be a follow-up to the discussion of the Champlin Way ROW, where staff learned a lot from residents re: the importance of ROW's. The Town will continue to evaluate and address the interests of all, including what is dedicated for area residents, boat access, and shallow and deep water access, understanding the difference between public ROW's and neighborhood ROW's, parking issues pertinent to the Shores area, and how the town will accommodate/not accommodate. The session will be well attended.

Carol Nelson Lee of Buoy Street stated she is active in the ROW group and agrees there needs to be a discussion of boat ramps and access for everyone. We need to provide access to inlanders as well as Shores residents.

Roseanne Pawelec of Seaside Drive delivered a communication for distribution to the Council. The Clerk will make copies and it will be part of the September 20th agenda.

VIII. NEW BUSINESS

None.

IX. ORDINANCES AND APPOINTMENTS AND VACANCIES

- A) Ordinances
- 1) Amendment of the Jamestown Code of Ordinances, Chapter 38 Offenses and Miscellaneous Provisions, Article V. Weapons, Sec. 38-112 Definitions (new); Sec. 38-113 Shooting Prohibited (new); Sec. 38-114 Use of Weapons in Self-Defense (new); and Sec. 38-

115 Enforcement (new); review and discussion and/or potential action and/or vote to proceed to advertise in the *Jamestown Press* for public hearing on October 3, 2016, rescheduling from September 20, 2016

The change in date is requested as Vice President Meagher is unavailable September 20th.

A motion was made by Vice President Meagher with second by Councilor White to proceed to advertise for public hearing on October 3, 2016, rescheduling from September 20, 2016. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

- 2) Amendment of the Jamestown Code of Ordinances, Chapter 10 Animals, Article VII. Non-Domesticated Animals (new) Sec. 10-200 Feeding Non-Domesticated Animals (new); Sec. 10-201 Definitions (new); Sec. 10-202 Prohibitions (new); Sec. 10-203 Exceptions (new); and Sec. 10-204 Enforcement (new); review and discussion and/or potential action and/or vote to proceed to advertise in the *Jamestown Press* for public hearing on October 3, 2016, rescheduling from September 20, 2016

A motion was made by Vice President Meagher with second by Councilor White to proceed to advertise for public hearing on October 3, 2016, rescheduling from September 20th. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

- B) Appointments and Vacancies
 - 1) Jamestown Housing Authority (One vacancy with an unexpired five-year term ending date of December 31, 2017); duly advertised; no applicants
 - 2) Jamestown Tax Assessment Board of Review – Alternate (One vacancy with a one-year term ending date of May 31, 2017); duly advertised; no applicants
 - 3) Jamestown Tree Preservation and Protection Committee (One vacancy with an unexpired three-year term ending date of December 31, 2016); duly advertised; no applicants

President Trocki noted the vacancies and encouraged citizens to apply. Advertising of committee vacancies will continue.

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.

A motion was made by Vice President Meagher with second by Councilor White to approve and accept the Consent Agenda. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

The Consent Agenda approved consists of the following:

- A) Adoption of Council Minutes
 - 1) August 16, 2016 (special meeting)
 - 2) August 16, 2016 (regular meeting)
 - 3) August 16, 2016 (executive session)
- B) Minutes from Boards, Commissions and Committees
 - 1) Jamestown Board of Canvassers (05/16/2016)
 - 2) Jamestown Conservation Commission (05/12/2016)
 - 3) Jamestown Conservation Commission (06/09/2016)
- C) CRMC Notices
 - 1) CRMC September 2016 Calendar
 - 2) Notice of Public Hearing: Proposed Amendments to CRMC Management Procedures Sec. 4.2 Information Requirements, Application Forms and Fees; Tuesday, October 11, 2016 at 6:00 p.m., Department of Administration Conference Room A, One Capitol Hill, Providence
- D) Abatements/Addenda of Taxes

Total Abatements: \$87,910.78 Total Addenda: \$87,042.56

 - 1) Motor Vehicles – Abatements to 2016 Tax Roll

<u>Account/Abatement Amount</u>		
a)	01-0413-00M	\$ 79.31
b)	03-0709-52M	\$ 62.66
c)	03-1693-24M	\$ 8.57
d)	12-0900-85M	\$ 443.32
e)	13-0701-75M	\$ 297.77
f)	16-1033-30M	\$ 32.43
 - 2) Properties – Abatements to 2016 Tax Roll

<u>Account/Abatement Amount</u>		
a)	01-0001-69	\$ 144.14
b)	02-0447-00	\$ 8,485.04
c)	02-1267-00	\$17,866.40
d)	03-0718-01	\$ 1,626.18
e)	04-0300-00	\$ 215.74
f)	04-0563-71	\$ 2,534.21
g)	04-0166-25	\$ 6,404.33
h)	06-0075-01	\$ 3,001.89
i)	07-0843-10	\$ 237.27
j)	10-0400-05	\$ 2,545.09
k)	11-0532-00	\$ 1,035.61
l)	15-0221-01	\$ 4,681.25

- | | | |
|----|------------|-------------|
| m) | 16-0127-00 | \$ 3,710.26 |
| n) | 18-0856-00 | \$ 42.90 |
| o) | 19-0830-05 | \$ 3,019.57 |
| p) | 20-0051-10 | \$ 56.22 |
| q) | 20-0589-00 | \$ 5,387.67 |
| r) | 22-0030-00 | \$19,186.00 |
| s) | 23-1048-75 | \$ 6,806.95 |
- 3) Motor Vehicles - Addenda to 2016 Tax Roll
- | <u>Account/Addenda Amount</u> | | |
|-------------------------------|-------------|-----------|
| a) | 01-0570-30M | \$ 61.89 |
| b) | 06-0497-25M | \$ 194.31 |
- 4) Properties – Addenda to 2016 Tax Roll
- | <u>Account/Addenda Amount</u> | | |
|-------------------------------|------------|-------------|
| a) | 01-0001-69 | \$19,186.00 |
| b) | 02-0447-00 | \$ 5,269.20 |
| c) | 02-0447-01 | \$ 3,215.84 |
| d) | 02-0880-00 | \$17,866.40 |
| e) | 05-0221-47 | \$ 2,545.09 |
| f) | 07-0034-52 | \$ 3,001.89 |
| g) | 08-0828-25 | \$ 6,806.95 |
| h) | 10-0048-00 | \$ 453.01 |
| i) | 13-0225-00 | \$ 2,534.21 |
| j) | 15-0256-75 | \$ 3,710.26 |
| k) | 19-0029-45 | \$ 6,404.33 |
| l) | 19-0266-60 | \$ 1,626.18 |
| m) | 19-0468-98 | \$ 1,035.61 |
| n) | 20-0304-85 | \$ 3,062.47 |
| o) | 20-0589-00 | \$ 2,084.35 |
| p) | 20-0589-01 | \$ 3,303.32 |
| q) | 23-1007-10 | \$ 4,681.25 |
- E) One Day Event/Entertainment License Applications
- | | |
|---------------|---|
| 1) Applicant: | Cory C. Rosa |
| Event: | Frank and Ana's 50 th Birthday Party |
| Date: | September 18, 2016 |
| Location: | Fort Getty Pavilion |

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

A motion was made by Councilor Tighe with second by Councilor Dickinson to receive the Communications. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

The Communications and Resolutions and Proclamations received consists of the following:

- A) Communications
- 1) Letter of Julio DiGiando re: Winter Moths and UMASS study, with offer to participate in a local study if one is initiated by URI
 - 2) Wall Street Journal article re: booking short term rentals through Airbnb, provided by Anita Girard
 - 3) Announcement of CNC3 Fund: 4th Annual Motorcycle Run, Sunday, September 11th, Narragansett Café at 12:00 Noon, to benefit the CNC3 Fund and RI Coalition Against Domestic Violence

XII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

None.

XIII. EXECUTIVE SESSION

None.

XIV. ADJOURNMENT

A motion was made by Vice President Meagher with second by Councilor White to adjourn. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

The Jamestown Town Council adjourned the regular meeting at 8:57 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
Town Administrator
Finance Director
Town Solicitor

TOWN COUNCIL SPECIAL MEETING
September 12, 2016

I. ROLL CALL

Town Council Members present:

Kristine S. Trocki, President
Mary E. Meagher, Vice President
Blake A. Dickinson
Michael G. White
Thomas P. Tighe

Also in attendance:

Andrew E. Nota, Town Administrator
Peter D. Ruggiero, Town Solicitor
Cheryl A. Fernstrom, Town Clerk

II. CALL TO ORDER

Council President Trocki called the special meeting of the Jamestown Town Council to order at 5:34 p.m. in the Jamestown Town Hall Conference Room at 93 Narragansett Avenue.

III. NEW BUSINESS/EXECUTIVE SESSION

The Town Council may seek to go into Executive Session to discuss the following items:

- A) Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel (Jamestown Fire Department/Town Administrator communications and interactions); review and discussion and/or potential action and/or vote in executive session and/or open session

A motion was made by Councilor Dickinson with second by Vice President Meagher to enter into Executive Session at 5:35 p.m. pursuant to RIGL §42-46-5(a) Subsection (1) Personnel.

Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel, the following vote was taken: President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

The Town Council reconvened the special meeting at 7:51 p.m. President Trocki announced that a motion was made in Executive Session but it failed and so no action was taken by the Town Council.

A motion was made by Councilor Tighe with second by Councilor Dickinson to seal the Minutes of Executive Session. President Trocki, Aye; Vice President Meagher,

Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

IV. ADJOURNMENT

A motion was made by Councilor Tighe with second by Councilor White to adjourn. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.

The special meeting was adjourned at 7:51 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
 Town Administrator
 Finance Director
 Solicitor

JAMESTOWN PHILOMENIAN LIBRARY
Board of Trustees
August 9, 2016 Meeting Minutes

A. Call to order: Board chair Sanborn called the meeting to order at 5:03PM. In attendance were: Jennifer Cloud, Paul Housberg, Christian Infantolino, Marianne Kirby, Mary Lou Sanborn, Chris Walsh, Donna Fogarty (library director), Mary Meagher (Town Council member), Andy Nota (Town Administrator)
Absent: Peter Carson

B. Report of the Chair: Board chair Sanborn reported she has been checking the LBOT website and no emails have been received to date. She also reported she has not heard from BJ Whitehouse regarding the Library Flash Mob. Donna Fogarty indicated the filming has been completed but the library has not yet received the film. Sanborn also mentioned that Donna Fogarty had emailed the LBOT members a paper completed by Harvard Research titled: "Public Libraries: A Vital Space for Family Engagement". She encouraged the LBOT to review the document.

C. Consent Agenda: A motion was made by board member Infantolino, seconded by board member Walsh to accept the Consent Agenda as presented. The motion passed unanimously.

D. Friends of the Library report: Donna Fogarty reported the "Friends" had their Annual Meeting on Wednesday, August 3rd. The 501(c)3 non-profit status was discussed. The "Friends" would like to further discuss with the LBOT. The "Friends" fundraising campaign has not yet been as successful as in previous years though flyers were mailed to each Jamestown resident. There are several new "Friends" members. Their monthly meeting schedule will remain the same.

E. Unfinished Business:

1. **Board of Trustee sub-committee updates:**

- i. **Finance/Budget:** Board member Carson has spoken with the Tiverton LBOT regarding their 501(c)3 non-profit status. Because board member Carson was not able to attend the meeting, he will address the issue at the LBOT September 13th meeting. Board chair Sanborn reported she spoke with the Westerly Library Director who indicated their 501(c)3 non-profit status was used to fund their operational budget since they are not a public library.
- ii. **Policy:** The proposed LBOT By-law revisions should be sent to board member Kirby by September 1st. The revisions will be collated and resent as part of the September 13th LBOT meeting agenda. The LBOT Code of Conduct policy was reviewed and discussed as a second read. The final read will be part of the LBOT September 13th meeting agenda. The LBOT Governing Style policy was initially reviewed. A second read will be part of the LBOT September 13th meeting agenda.
- iii. **Facilities:** It was indicated that Mike Gray will be having the gutters repaired. The installation of the speed bump and the repair of the sidewalk will take place after Labor Day.

2. **2016-2017 CIP/Operational budget update:** Town Administrator, Andy Nota, informed the LBOT that two (2) tentative contract agreements have been reached. Both of these agreements will be presented to the Town Council at their August 16th meeting.

3. **Library Renovation Project:**

A motion was made by board member Housberg, seconded by board member Kirby to discuss New Business agenda item #2 - Open Meetings Act. The motion passed unanimously. After discussion, it was decided to ask Town Solicitor, Attorney Peter Ruggiero to present information regarding the Open Meeting Act to the LBOT at its September 13th. Board chair Sanborn will contact Attorney Ruggiero to see if this date was a possibility.

a. Project outline

i. Update of project outline/timeframe/public forum/project funding and management:

Board chair Sanborn indicated the library renovation project is now several months behind schedule based on the project outline approved earlier in 2016. With May 2017 being sited as the completion date of the Design Phase, there is much to be accomplished in a short time frame. On July 22nd, Donna Fogarty, board members Cloud, Walsh and Sanborn met with OLIS Consultant Kathryn Taylor to review the OLIS Construction Checklist and the Building Assessment Report. Board chair Sanborn recapped the minutes to that meeting. Copies of the minutes were available to any LBOT who would like a copy. Board chair Sanborn has contacted OLIS Director, Karen Mellor, to ask her involvement during the next phase. No response has yet been received. Kathryn Taylor and Donna Fogarty will review the Building Assessment Report and compile the Library Building Program for review by the LBOT at its September 13th meeting. Board chair Sanborn has spoken with Mohamad Farzan, architect of the Library Building Renovation Project and has emailed him a copy of the Park and Rec Powerpoint, info regarding the "safe Walk to Schools" program, and current info regarding the Native American artifacts reinternment. Andy Nota indicated that reinternment may not take place on the same parcel of land as the library. A location has yet to be decided. Mr. Farzan indicated the design phase of the project would take 6-9 months, but would be doable in 6-7 months since some of the initial work has already been completed and there were "no surprises" in the Building Assessment Report. Board chair Sanborn reviewed the project architectural costs of the project with the LBOT and has asked board member Carson to determine the amount of funds available from the RI Foundation to pay for the architectural fees. Board chair Sanborn also mentioned she would be sending the Narragansett Tribe a letter notifying them the design phase of the project has begun so that they can determine where the artifacts will be moved. Board chair Sanborn indicated the Capital Campaign/Fundraising committee should be determined at the LBOT September meeting so a calendar of events can be planned for 2017. Please let her know if any LBOT is interested as well as any community member. Grant writing will also be needed in order to apply for the various grants available for library building renovation projects. Board chair Sanborn spoke with Ken Newman who has worked on various Capital Campaigns and fundraising within the Jamestown Community. Mr. Newman will be sending a list of grants available that he has applied for in the past.

b. Building Space Committee:

i. Survey and building space analysis/population study review: Board members Cloud and Walsh reviewed the results of the Public Forum that was held on July 27th. Approximately 10 members from the community attended the forum. The attendees were given a tour of the library building that incorporated the results of the Building Assessment report and survey summary. There was also an opportunity for the public to ask questions. Board chair Sanborn suggested the survey summary be included on the library website.

ii. Survey budget update: Board member Walsh indicated the survey costs totaled \$553.46. The Building Space committee was approved at the LBOT March 10, 2015 meeting. A motion was made by board member Kirby, seconded by board member Housberg to disband the Library Renovation Building Space Committee. The motion passed unanimously. Board chair Sanborn thanked board members Cloud and Walsh for chairing this sub-committee. She said she has sent thank you letters to each member of the sub-committee.

c. Building Committee: Board chair Sanborn indicated that at the meeting with Kathryn Taylor, she had suggested a maximum of 5-7 members with architectural and/or building experience form this building committee. Ms. Taylor also recommended that at least one member be from the town. In conversation with Mohamad Farzan, he indicated a maximum number of 5 people also with architectural and/or building experience be represented on the building committee. The Library Director and Board Chair would be ex-officio members of the committee. A prospective list of building committee members were presented to the LBOT. They were Paul Housberg (LBOT member), Duncan Pendlebury (retired architect), Bill Burgin (architect) Bob Flath (builder), Chris Fabiszczak (builder), and Lisa Bryer (Town Planner). At the July LBOT meeting it agreed to have an ad placed in the Jamestown Press asking for community volunteers to become members of the building committee. Since the ad never appeared in the Jamestown Press, it was discussed and decided to postpone the appointment of the building committee members until the September meeting. Andy Nota also suggested that Mike Gray, Town Engineer, be a member of the committee depending on the area content of the design phase. It was further discussed and decided to place another ad in the Jamestown Press asking for community volunteers. Board chair Sanborn will email copies of resumes of prospective building committee members to the LBOT as part of the September meeting agenda.

4. Library Director's Annual Review: Board chair Sanborn reported to the LBOT that board member Carson and she had met with Donna Fogarty on Thursday, July 21st to discuss her annual review by the LBOT. The review went well. Three (3) different goals including a professional development goal were included as part of the review. The results are not public information.

5. Jamestown Arts Initiative: Board member Housberg attended the initial meeting of the Jamestown Arts Initiative and provided an update to the LBOT. At this point, the JAI decided to possibly have a website that included a calendar of events for participating groups. There would be a survey that would engage the community. Andrew Wade, director of the Parks and Rec, would be coordinator with Donna Fogarty a member of the committee. At this point there would be no involvement from the LBOT.

F. New Business:

1. Outstanding CIP Funds: Library Director, Donna fogarty, reviewed the terms of the proposal received from Evan Barta (EpbRI) to upgrade the library website. The proposal would not exceed an amount of \$6,000.00 and would include design, maintenance for one (1) year and staff training. The funds would be taken from the previous years outstanding CIP funds. A motion was made by board member Housberg, seconded by board member Infantolino to award the contract to upgrade the library website to Evan Barta (EpbRI) not to exceed an amount of \$6,000. The motion passed unanimously.

G. Future Agenda Items: None were discussed at this meeting.

H. Public Comment: None

I. Executive Session: A motion was made by board member Kirby, seconded by board member Cloud to adjourn the open meeting of the Library Board of Trustees and move into Executive Session. The motion passed unanimously. The meeting was adjourned at 7:01PM. A motion was made by board member Infantolin, seconded by board member Housberg to adjourn the Executive Session and return to the open meeting. The motion passed unanimously. The Executive Session was adjourned at 7:34PM. No votes were taken while in Executive Session.

J. Adjournment: A motion was made by board member Infantolino, seconded by board member Kirby to allocate funds to retain legal services for the LBOT. The motion passed unanimously. A motion was made by board member Cloud, seconded by board member Infantolino to adjourn the open meeting. The motion passed unanimously. The meeting was adjourned at 7:36PM. The next meeting of the LBOT will be held on September 13, 2016.

Respectfully submitted,
Mary Lou Sanborn
Secretary Pro Temp

Approved As Written
PLANNING COMMISSIONMINUTES
June 15, 2016
7:30 PM
Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 7:30 p.m. and the following members were present:

Michael Swistak – Chair - Recused	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Dana Prestigiacomo
Michael Smith – Recused	

Also present:

Lisa Bryer, AICP – Town Planner
Wyatt Brochu – Town Solicitor
Cynthia Reppe – Planning Assistant
Douglas DeSimone – Douglas Enterprises - Jamestown Terrace Applicant
Christian Infantolino – Esquire - Jamestown Terrace
Dan Cotta – P.E - American Engineering
Brian Poor – Presbrey Architects
John Dumaliang – Presbrey Architects
Alma Davenport

II. Approval of Minutes June 1, 2016

A motion was made by Commissioner Pfeiffer and seconded by Commissioner Enright to accept the minutes with the following changes:

Page 2, 6th paragraph, 2nd sentence - A green grate **material covering the trench around the building.**

Page 3, last paragraph, last sentence - Pendlebury said but for this project it is measured from the porch roof line **which is the most protruding part of the building.**

So unanimously voted.

III. Correspondence

1. FYI – Letter – J-Town Main Street, LLC – Development Plan Review Approval. Received
2. FYI – Letter – Nilsson – Final Approval. Received

A motion was made to open the Public Hearing by Commissioner Cochran and seconded by Commissioner Enright. So unanimously voted.

A motion was made by Commissioner Cochran and seconded by Commissioner Enright for the Jamestown Planning Commission to sit as the Local Review Board. So unanimously voted.

IV. Old Business

The Planning Commission Sitting as the Local Review Board pursuant to RIGL 45-53 Low and Moderate Income Housing Act

Preliminary Public Hearing

- 1. Jamestown Terrace, 138 Narragansett Avenue, Assessors Plat 8 Lot 79, owned by the Holy Ghost Society, Applicant Douglas Enterprises, LTD. The application consists of a Comprehensive Permit for low and moderate income housing, a Major Land Development Project for 16 Units (4 are low and moderate income restricted units), 2 buildings, Special Use Permit for Multi-Family Development Proposal with Variances**

Commissioner Pendlebury said we have reviewed this project at our last meeting so we can hopefully move forward tonight for approval. The additional information we have received in our packet has to do with the maintenance of the stormwater system.

Christian Infantolino is here representing Douglas Enterprises, LTD. He went over the need for affordable housing in Jamestown. As discussed in the master plan conditions he asked to waive the open space and recreation fees and that at preliminary they will be asking for the final approval to be administrative. He introduced the expert witnesses.

Mr. DeSimone said unfortunately George Gifford is out of town so Mr. DeSimone walked the Planning Commission through the Landscape Plan. The green wall cannot be done on the western property line as it was discovered that there is too much shade there with the canopy trees after the survey was done. He is proposing a cedar fence along the west property line. He discussed the solar lights placement and they will be 3 feet tall. He showed the Planning Commission where the plants will be and that they will be adding some flowers to the plan too.

Commissioner Pendlebury confirmed that the trash bins are 4 yard containers that they pick up. Mr. DeSimone said during the summer months trash will be picked up twice during the week. The fence surrounding the trash area is the same as the west side fence.

Brian Poor from David Presbrey architects showed the plan. There are two buildings, A & B. Building A has 4 units which consist of 1 affordable unit and 3 two bedroom units at market rate. Building B are all 2 bedroom units, 3 of them are affordable. Shingle style architecture, red cedar shingles and contrasting trim. Since the last meeting they have incorporated the railings. Building B has 3, 2 bedroom units that are affordable. Commissioner Prestigiaco asked if the second building will have the same railing as Building A on Narragansett Ave. No Mr. Poor answered.

She was under the impression that it would be more of a porch. Commissioner Pendlebury agrees with Mr. Poor. There is no prohibition to the 24 inch overhang Mr. DeSimone talked to Chris Costa about that after Commissioner Enright questioned him.

Engineer Dan Cotta showed the drainage plan and explained the maintenance agreement. He made a presentation to the board reviewing the things they have asked for during the last meeting. They did connect the access road to Pemberton and it is a 13 foot wide exit only. The notes were put into the maintenance regarding rain gardens, as were recommended by Jean Lambert and he did speak to her today regarding her memo. He will incorporate all the comments in the conditions and into the maintenance agreement. He has no objection to adding this. The surface for the driveway will be the chipped sealed stone.

Commissioner Pendlebury asked about the sidewalks, is it concrete or a pebble finish (exposed aggregate) and Doug responded that he planned on concrete. Pendlebury wants a note on the landscape plan stating concrete. They are proposing cisterns. Pendlebury asked about lawn watering DeSimone said there is a well on the property and once he is out there he can see what is going on and possibly can use the well to water as well. Commissioner Pfeiffer asked is there a benefit to a single line off the main to split? There will be a valve at each building Mr. Cotta said. There will be individual meters for water. Town Planner Lisa Bryer asked about the operation and maintenance of the cisterns. Dan Cotta will make sure it is in the Plan and Operation of the Maintenance System.

Mr. Infantolino none of the variance requests have changed. If there are no other questions they are done with their presentation.

Commissioner Pendlebury asked if anyone in the audience wanted to speak.

Alma Davenport 99 Clinton Ave. Jamestown – She doesn't mean to be a Johnny come lately, she might be entirely too late or at the wrong place. She is going to ask some questions that she has since she went over all the files today and said to please stop her if she has misinformation. With existing zoning 2 houses would be possible on this lot. DeSimone is asking for approx 375000 sq ft. of relief. She questioned the open space requirement being waived and thinks this would be a \$100,000 fee. He is also requesting a waiver of the building fees. As far as she could tell originally their parking was adequate and now they are requesting relief. She is looking at how things will look in reality there seems to be a lot more green space than the way the picture looks and she thinks it is not being represented appropriately. Given the height of the buildings they will be very prominent in her opinion. Regarding affordable housing being affordable at least 20% the 4 is the absolute minimum in her estimation. These are condo units and for the people that can afford the units through Rhode Island Housing, assessments can come up at just about any time and after 3-4 years they could possibly go up.

Commissioner Pendlebury gave Mr. DeSimone a chance to respond.

Mr. DeSimone told Ms. Davenport that he has experience with for profit affordable housing. The state statute requires 25% of the units be affordable which is what he is presenting. The Planning Commission working with the affordable housing committee wanted more 2 bedroom units so they switched it to more 2 bedroom. This has been a remarkably open procedure that has been going on

for about a year. The town has hired a finance expert to go over the projects finances and everything was in order. In the R20 zone in the village there are no pieces of land that will support a project this large. With the zoning ordinance/comprehensive plan there is a desire that affordable housing be in the village. Even though this property is in the R20zone it abuts CL. What you are seeing here tonight is a culmination of a year's worth of meetings. They have spent a great deal of time meeting with the neighbors, the purpose of a rendering is to demonstrate what the building will look like and it is not to scale with the setbacks etc.

She is not a neighbor and she questioned the amount of money that he will charge for the market rate units and thinks that if he can get more than the 450K he says that he will. DiSimone noted that the final affordable units price will be set by RI Housing and the price may change a very small amount and he has to send them the assessment which has gone up and they will give the final price, it is very close to what has been represented. They will sell for exactly what RIMFAC says as far as the affordable units go. His anticipated costs have gone up.

Pendlebury noted that we have a draft memo motion which we have a number of things that need to be added into this. The Planning Commission discussed all the additional conditions of approval to be added to the motion. This will be incorporated into the approval.

Mike Swistak 143 Narragansett Ave.- does this draft motion take into consideration the waiver of the fee? Are you approving the waiver of the fee and does the draft motion say what the fee would be? Mr. Brochu noted that the Planning Commission agreed to waive the fee for open space. Mr. Swistak lobbied to keep it in the requirement. Commissioner Pendlebury is comfortable with waiving it. Commissioner Cochran asked about it and interesting enough condo's in the CD district would not pay this fee. They are required to because this is in the R-20. Those trade-offs for affordable housing are minimal Commissioner Cochran said. Town Solicitor Brochu was asked "is there a precedent with regards to this?", he responded No.

Commissioner Enright asked about 30 year restriction being permanent. Bryer noted that it is a minimum of 30 years that is required and the State determined that that is considered "permanent".

A motion was made by Commissioner Pendlebury that was seconded by Commissioner Pfeiffer "To grant Comprehensive Permit/Preliminary Plan approval for the project titled "Jamestown Terrace" in accordance with the Town of Jamestown Zoning Ordinance including Article 17 – *Low and Moderate Income Housing* and Subdivision Regulations, RIGL 45-23-37 and the plans entitled:

- 1) **"1000' Radius Plan for Jamestown Terrace located at 138 Narragansett Avenue, Jamestown, Rhode Island, Sheets 1 of 5, dated 5-5-16** by American Engineering, Inc., 400 South County Trail – Suite A 201 Exeter, Rhode Island 02822;
- 2) **"Existing Conditions for Jamestown Terrace located at 138 Narragansett Avenue, Jamestown, Rhode Island, Sheets 2 of 5, dated 04/13/16** by American Engineering, Inc., 400 South County Trail – Suite A 201 Exeter, Rhode Island 02822;
- 3) **"Site Plan for Jamestown Terrace located at 138 Narragansett Avenue, Jamestown, Rhode Island, Sheets 3 of 5, updated 06/07/16** by American Engineering, Inc., 400 South County Trail – Suite A 201 Exeter, Rhode Island 02822;

- 4) **"Layout Plan for Jamestown Terrace located at 138 Narragansett Avenue, Jamestown, Rhode Island, Sheets 4 of 5, updated 06/07/16** by American Engineering, Inc., 400 South County Trail – Suite A 201 Exeter, Rhode Island 02822;
- 5) **"General Details for Jamestown Terrace located at 138 Narragansett Avenue, Jamestown, Rhode Island, Sheets 5 of 5, updated 06/07/16** by American Engineering, Inc., 400 South County Trail – Suite A 201 Exeter, Rhode Island 02822;
- 6) **Elevations Drawing No. A1, A2 and A3, Owner Jamestown Village, dated Apr. 8, 2016** by David Presbrey Architects, 810 Eddy Street, Providence, Rhode Island 02905-4808;
- 7) **Preliminary Submission, Landscape Plan, Drawing 1 dated May 2016**, by The Gifford Design Group, Inc., Landscape Architecture, Environmental Planning, 4096 Mendon Road, Cumberland, Rhode Island 02864. This approval is based on the following Procedural History, Project Description, Findings of Fact and is subject to the following Conditions of approval:

A. PROCEDURAL HISTORY

1. An application for Comprehensive Permit was received on November 16, 2015 and, subsequent to additional checklist items being submitted on December 9, 2015, the receipt of the Letter of Eligibility, the application was certified as complete on December 15, 2015. The application is for 16 condominium dwelling units located in 2 buildings; 12 in one building and 4 in another. The project is entitled "Jamestown Terrace".
2. The applicant, Douglas Enterprises, Ltd. is a for-profit developer. The applicant controls the site by virtue of a purchase and sales agreement dated May 12, 2015. Douglas Enterprises, Ltd. is eligible to pursue a Comprehensive Permit pursuant to R.I. Gen. Laws § 45-53 and a letter dated October 26, 2015 from Eric Shorter, Director of Development, Rhode Island Housing which states that Douglas Enterprises, Ltd. is "eligible to pursue a Comprehensive Permit application in the Town of Jamestown to develop 138 Narragansett Avenue. Modifications to this proposed development resulting from the local review process do not require an additional letter of eligibility."

Other materials entered into the record through application to the Local Review Board/TRC during the Preliminary Review Phase include:

Exhibit 1: Letter to Lisa Bryer, Town Planner, dated May 3, 2016.

Exhibit 2: Letter to Jamestown Planning Commission, dated May 1, 2016.

Exhibit 3: Relief Requested amended May 20, 2016

Exhibit 4: Water Volume Calculations for Jamestown Terrace dated May 5, 2016

Exhibit 5: Abutters List

Exhibit 6: Letter of Eligibility from Rhode Island Housing, dated October 26, 2015.

Exhibit 7: Affordability Deed Restriction Template.

Exhibit 8: Financial Pro Forma

Exhibit 9: Photo of Existing Site

Exhibit 10: Public Offering Statement, Jamestown Terrace Condominium

Exhibit 11: Rental Restriction (within Condominium Declaration)

Exhibit 12: Restrictions on Exterior Appearance of Building (within Condominium Declaration)

3. The application states that four of the 16 dwellings will be low and moderate income units that will remain affordable through a deed restriction. These units are proposed to consist of three 2-bedroom and one 1-bedroom units. The ownership condominiums will provide ownership opportunities to households whose incomes do not exceed 100% area median income.
4. This application was heard by the Local Review Board for pre-application on September 16, 2015 and October 7, 2015. A Master Plan Informational Public Meeting was held on January 6, 2016 and closed on January 20, 2016: The Planning Commission sat as the Local Review Board for this application pursuant to RIGL 45-53 Low and Moderate income Housing Act. Notice of the public hearing was sent to the abutters within the required notice area, published in the December 3 and December 24, 2015 Jamestown Press, posted at the Town Hall, the Police Station and the Jamestown Philomenian Library and also posted on the Town of Jamestown web site and the RI Secretary of State's public meeting web site. The Local Review Board reviewed the Preliminary Plan on June 1, 2016 and a Preliminary Public Hearing was held June 15, 2016. This hearing was duly advertised on May 26, 2016, notice was sent to abutters within the required notice area, and the notice was posted at the Town Hall, The Police Station and the Jamestown Philomenian Library and also posted on the Town of Jamestown web site and the RI Secretary of State's public meeting web site.
5. Christian S. Infantolino, Esq. of Morneau and Murphy appeared as legal counsel on behalf of the Applicant.
6. During the Local Review Board meetings and Public Hearing, the Board received comments and reports from the Town Planner. The Planning Commissions legal counsel, Wyatt Brochu advised the Board as well.
7. Neighbors (abutters) were also present at the public hearing and submitted additional information to the Board for their consideration. The concerns of the abutters were discussed by the Board and given consideration during the review process and included:
 - a. Amount of relief needed
 - b. The cost of the LMI units
 - c. 30 days is too short a time to allow the condos to be rented
 - d. The Open Space requirement and what the fee would have been if required
 - e. The condo fees and how they need to be kept down for the affordable units
9. The Preliminary Plan application was reviewed at a Technical Review Committee (TRC) Meeting on May 20, 2016 and proceedings of that meeting were prepared (Exhibit 1)

B. PROJECT DESCRIPTION and FINDINGS OF FACT

1. The proposed project is described on the plans by American Engineering, Inc. as indicated above, and made a part of the record. The Applicant has submitted architectural renderings by David Presbrey Architects, as indicated above and made a part of the record. The

applicant has submitted a landscaping plan by Gifford Design Group, as indicated above, and made part of the record.

2. The property on which the project is proposed is located at 138 Narragansett Avenue and shown on Assessor's Map 8 Lot 79. The property contains approximately 40,801 square feet (.94 acres) and is presently developed with the Portuguese American Citizens Club building, built in approximately 1945.
3. The property is cleared with several trees present and is gently sloping to the south. It is located in an R-20 district where 20,000 s.f. is required for a single family house and 200,000 s.f. is required for multi-family dwellings. The Zoning directly across Pemberton Avenue to the east and south is CL – Commercial Limited. Zoning to the north and west is R-20.
4. The proposed development is consistent with local needs as identified in the Jamestown Comprehensive Plan - Affordable Housing Element which states the following:

Goal: *Create a diversity of housing types (such as homeownership, rental, employee preference, etc.) to meet the needs of Jamestown's low-moderate income residents, employees, and special populations while maintaining Jamestown's unique mixture of village and rural character.*

Policy 3: *Identify potential locations for affordable housing development: recommended actions.*

Action Item a: *Target appropriate parcels for Infill development of affordable housing.*

4. The local concerns do not outweigh the State and Local need for affordable housing. The Local Review Board approves granting the necessary Zoning Ordinance relief as follows.
 - a) Deviation from (formerly Dimensional (variance)) from Article 3, Section 82-302, Table 3-2, minimum lot size for multifamily project within the R-20 zone of the Village Special Development District.

Relief requested = 376,199 square feet.

Calculations:

Minimum required = 200,000

Additional required = 31 (bedrooms) X7,000 square feet = 217,000 s.f.

Total required = 417,000 s.f. – 40,801 s.f. (provided) = 376,199 s.f.

- b) Deviation from front yard setbacks pursuant to Table 3-2:

Relief requested = 8.5 feet along both Pemberton and Narragansett Avenue.

Setback required = 30 feet

Setback provided = 21.5 feet

Setback relief = 8.5 feet

- c) Special use permits for multifamily dwellings in R-20 zone; Table 3-1 permitted uses.
 - d) Variance for open space requirement: Article 10 Section 82-1006.5

Relief requested: 20,682

Open space required: 40,192

Open space provided: 19,510

Open space relief requested: 20,682

5. The application, as described in the plans, is for 16 multi-family dwelling units in two buildings on one lot. All units will be offered for purchase and 4 of those units will be for sale as “affordable units” with a permanent deed restriction to remain affordable. The two buildings are proposed to be 2.5 story units, both within the 35 foot height requirement per the Zoning Ordinance. The 12 market rate units will have two-bedrooms each and the 3 of the Low-Moderate (LMI) units will have 2-bedrooms each and the 4th affordable unit will have 1-bedroom. The units are compatible in scale to the existing senior housing on Pemberton Avenue and are compatible in architectural style to the surrounding units in the neighborhood as amended.
6. The Local Review Board has been presented with no facts evidencing significant negative environmental impacts from the proposed development as shown on the plans, with all required conditions of approval. The Technical Review Committee reviewed the plans at a meeting on May 20, 2016. The outstanding issues noted at that meeting have been addressed.
7. There will not be significant negative impacts on the health and safety of current or future residents of the community. The proposed development has a reduction in impervious cover over what exists today on site. The applicant has indicated that stormwater runoff will be further mitigated by roof leaders, cisterns, a rain garden and drainage trench.
8. The proposed Major Land Development Project has adequate and permanent physical access to a public street in accordance with the requirements of § 45-23-60(5). Narragansett Avenue and Pemberton Avenue are the public roads to which the project will have access. Narragansett Avenue is a State Road. Pemberton Avenue is a local road in Jamestown and is in adequate condition to service the project. The proposed dwelling units will have access to said public roads via driveway access. The development will construct new concrete sidewalks on Pemberton Avenue to and Narragansett Avenue to Lawn Avenue
9. The proposed development will not result in the creation of individual lots with any physical constraints to development that building on those lots according to pertinent regulations and building standards would be impracticable. The buildings have been designed by David Presbrey Architects specifically for this lot.
10. The Major Land Development Project has adequate water for the intended use and adequate provision for wastewater disposal. The Applicant proposes public water and sewer for all dwelling units and has received approval from the Jamestown Board of Water and Sewer Commissioners.
11. The required subsidy for this affordable housing development is proposed by the developer to include:

Local Subsidy: Building Permit Fee waivers for LMI units only

12. The local review board makes the following findings as required per RIGL45-53-4, on each of the following standard provisions, where applicable:
 - a. The proposed development is consistent with local needs as identified in the local comprehensive community plan with particular emphasis on the community's affordable housing plan and/or has satisfactorily addressed the issues where there may be inconsistencies.

The Jamestown 2015 Comprehensive Plan notes that all affordable housing is in need but in particular family, elderly, special need and workforce housing are particular needs. The developer intends to target empty nesters. This could mean elderly. But with two bedrooms and proximity to the schools and the village, the affordable units would be attractive to small families or single parent households also. The Comp Plan Housing Element states:

Island Families: It is a priority of the Town to provide housing opportunities that allow for the intergenerational continuity of island families. However, with escalating housing prices, people who grew up in Jamestown often cannot afford to live there as adults.

It is especially difficult for young families to find starter housing in Jamestown. With single-family home prices so high, rental housing is the only alternative for many families. Average rents in Jamestown are beyond what many working families can afford to pay.

Island Elderly: With fixed incomes and specific housing needs, it can be a challenge to provide appropriate housing for the elderly. Jamestown's elderly population is growing, which places demands on the housing market for smaller homes, condominiums and townhouses, and one level homes, all of which are scarce on the island. The population of residents over 65 years of age has increased by 344, or 35 percent between 1990 and 2010 and has increased 166, or almost 17 percent in the ten year span between 2000 and 2010, during a time that our overall population decreased by 217 persons.

The 2000 CHAS data indicate that there are 114 low-income elderly households with housing problems in Jamestown. For many elderly homeowners, staying in their large homes is no longer an option, for financial and/or maintenance reasons. Skyrocketing property values have created property-tax burdens elderly homeowners cannot afford. These residents could downsize, but there is not enough appropriate housing available. There are no assisted-living facilities in Jamestown. The Jamestown Housing Authority has a 2-to-5 year wait for its 47 subsidized elderly-housing units.

- b. The proposed development is in compliance with the standards and provisions of the municipality's zoning ordinance and subdivision regulations, and/or where expressly varied or waived local concerns that have been affected by the relief granted do not outweigh the state and local need for low and moderate income housing.

The property is zoned R-20 permitting various residential, government, education, institutional, water related and home office uses. The proposed use (multi-family) is permitted by special use permit and requires 200,000 square feet for the use (3-12 units). This parcel is 40,801 square feet and does not comply with the size requirement. The Local Review Board has determined that the relief requested outweighs the local concerns, which have been meaningfully addressed through design, and the state and local need for low and moderate income housing.

- c. All low and moderate income housing units proposed are integrated throughout the development; are compatible in scale and architectural style to the market rate units within the project; and will be built and occupied prior to, or simultaneous with the construction and occupancy of any market rate units.

The LMI units are integrated throughout the development with one in the 4 unit building and 3 units in the 12 unit building. According to Architect Donald Powers "Given the prior use on the site (PAC) and the mixed pattern of single family and multi-family already existing on Pemberton, this intensity of use seems reasonable. Further, based on professional and personal experience with the community and a general understanding of the challenges to affordability, the stated desires of a large part of the community (Jamestown Visions) the specific needs of this housing market, and cost of services as they relate to housing type, the proposed use seems warranted. Furthermore the site plan and ratio of open space to lot coverage seems acceptable."

- d. There will be no significant negative environmental impacts from the proposed development as shown on the final plan, with all required conditions for approval.

Flood Zone X occurs on the south-west corner of the subject site. A portion of Building B is located within the X Zone and will require special design considerations. On site stormwater drainage will be handled at the Preliminary Stage of review.

- e. There will be no significant negative impacts on the health and safety of current or future residents of the community, in areas including, but not limited to, safe circulation of pedestrian and vehicular traffic, provision of emergency services, sewerage disposal, availability of potable water, adequate surface water run-off, and the preservation of natural, historical or cultural features that contribute to the attractiveness of the community. Health and Safety is of primary concern to the Town of Jamestown. The following elements have been reviewed, discussed, and addressed to the satisfaction of the Local Review Board and it has been determined that there will be no significant negative impacts to the health and safety to current or future residents of the community:
 - Vehicular circulation and traffic
 - Pedestrian traffic through and by the proposed development
 - Emergency Services

- Sewerage disposal
 - Availability of potable water
- f. The proposed land development project has adequate and permanent physical access to a public street in accordance with the requirements of § 45-23-60(5).

See Finding of Fact #8 above.

- g. The proposed development will not result in the creation of individual lots with any physical constraints to development that building on those lots according to pertinent regulations and building standards would be impracticable.
- h. See Finding of Fact #9 above.

C. CONDITIONS OF APPROVAL

1. The approval is for a total of 16 condominium units; 12 market rate and 4 affordable (LMI). The LMI units will consist of 1 one-bedroom unit and 3 two-bedroom units evenly dispersed throughout the proposed project;
2. The project shall be built in strict accordance with the final approved site, building and landscape plans and these conditions of approval;
3. That payment of a fee in-lieu-of land dedication is waived as the open space provided on the site has been determined to be adequate for this development and the full open space requirement is hereby waived by variance;
4. The monitoring agent for this affordable housing development will be the Narragansett Housing Authority;
5. The vehicular, exit only egress onto Pemberton Avenue will be increased from 12 feet wide to 13 feet wide and the construction of this egress shall be coordinated with the Fire Chief to insure adequacy for emergency services;
6. Once approved by the Local Review Board this approval shall be recorded by the applicant with the Office of the Town Clerk and the Planning Office shall post the approval outside the Planning Office within 30 days of the date of approval;
7. The Plan and Maintenance of the Stormwater System, including the plan showing the system and site grading shall be recorded with the Office of the Town Clerk prior to final approval;
8. An as-built of the final grading and stormwater system shall be submitted to the Director of Public Works for approval and subsequently recorded in the Office of the Town Clerk prior to the Certificate of Occupancy for the 12 unit building.

9. The applicant has agreed to off-site improvements which consist of constructing sidewalks along Pemberton Avenue to Narragansett Avenue and along Narragansett Avenue to Lawn Avenue. The applicant shall provide security in the amount of \$8940 plus the cost of necessary curbing replacement on Pemberton Avenue prior to Final Approval;
10. The developer shall give notice to the Director of Public Works prior to installation of the sidewalks to allow for inspection of such during and after construction;
11. Building in the Flood Zone is regulated by the Building Code and shall be reviewed during the building permit phase of this project;
12. All lower level porches shall be fully enclosed by railings and approved by the Planning Office prior to building permit approval. Lawn will replace the concrete under the balcony facing Narragansett Avenue on Building A;
13. Adequate lighting shall be added to illuminate the dumpster area;
14. The proposed Trench Drain shall have a green resin grate and not a steel bar grate and this change shall be shown on the final plans by American Engineering;
15. The following changes shall be made to the Plan of Operation and Maintenance of Storm Water System:
 - a) The three comments from the Memo from Jean Lambert, P.E., Environmental Scientist, shall be incorporated into the Plan of Operation and Maintenance as follows:
 - The site plan shows a gravel trench surrounding Building A. The O&M Plan references Dura Trench. Either add "Dura Trench" to the site plans or remove from the O&M Plan.
 - The specific rain garden maintenance notes #7-12 from sheet 4 of the site plans should be incorporated into the O&M Plan;
 - The snow removal section should also specify that snow shall not be disposed in the rain garden area;
 - b) The maintenance requirements of the cisterns should be added to the Plan;
 - c) The Stormwater calculations shall be revised to reflect the entire roof area and provided to the Environmental Scientist.
16. Sheets 3, 4 and 5 by American Engineering dated revised 6-7-16 shall be updated to show the enlarged dumpster enclosure, consistent with the final Landscape Plan by Gifford Design Group dated 5-25-16;
17. Final Approval shall be granted administratively. This Preliminary Plan approval shall expire one year from the date of approval by the Local Review Board unless the Final Approval is granted, or an extension is granted per Article V. C. 4. q. of the Subdivision Regulations;
18. Prior to recording the Declaration of Condominium the developer shall submit such to the Planning Director. The Declaration of Condominium may not be recorded prior to the Planning Director granting approval of the Condominium Declaration to confirm its compliance with the terms of this approval and including the following provisions:

- a) Prohibiting any alteration from the site and grading plan without review and approval by the Town;
- b) including the requirements of the Stormwater Operation and Maintenance Plan;
- c) Prohibiting rental of units for less than 30 days;
- d) Prohibiting the placement and use of barbeque grills on porches and balconies.”

So voted:

Duncan Pendlebury – Aye

Dana Prestigiacomio - Aye

Rosemary Enright – Aye

Mick Cochran - Aye

Bernie Pfeiffer - Aye

Motion carries 5-0

A motion to close the public hearing was made by Commissioner Cochran and seconded by Commissioner Enright. So unanimously voted.

A motion was made to return to the Planning Commission from the Local Review Board by Commissioner Cochran and seconded by Commissioner Enright. So unanimously voted.

There is a possibility of not having any applications for the July 6th meeting, we will let the Planning Commission know if we cancel the meeting.

V. **Adjournment**

A motion was made by Commissioner Enright and seconded by Commissioner Cochran to adjourn the meeting at 9:15 . So unanimously voted.

Attest:



Cynthia L. Reppe

Planning Assistant

Approved As Amended
PLANNING COMMISSION MINUTES
July 20, 2016
7:30 PM
Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 7:30 p.m. and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Mick Cochran	Bernie Pfeiffer
Dana Prestigiacomo	Michael Smith

Not present: Rosemary Enright, Bernie Pfeiffer

Also present:

Lisa Bryer, AICP – Town Planner
Cinthia Reppe – Planning Assistant

II. Approval of Minutes June 15, 2016

A motion was made by Commissioner Cochran and seconded by Commissioner Pendlebury to accept the minutes as written. So unanimously voted. Swistak and Smith Abstain.

III. Correspondence

1. FYI – Letter – O’Farrell/Drexel – Final Approval. Received
2. FYI – Letter – Douglas Enterprises – Jamestown Terrace - Preliminary Approval. Received
3. FYI – Letter – LI Balloch Family/Altamira – Administrative Subdivision Approval. Received
4. FYI – Letter – Auclair – Administrative Subdivision Approval. Received
5. FYI – Letter – Douglas Enterprises – Jamestown Terrace – Final Approval. Received

Preliminary Public Hearing – Continued to August 17,2016

A motion was made by Commissioner Swistak and seconded by Commissioner Smith to continue the Preliminary Public Hearing until August 17, 2016 at 7:30 p.m. So unanimously voted.

Dutch Harbor Development - This project consists of a three-lot subdivision being accessed by both Arnold Avenue and developing a portion of the paper street, Pemberton Avenue, a public street off Westwind Drive. The project is comprised of

Tax Assessors Plat (AP) 8 Lot 68. Said lot proposed for subdivision is a through lot between Arnold Avenue and Westwind Drive and begins approximately 1/10th of a mile west of North Road on Arnold Avenue and approximately 1/10th of a mile west of North Road on Westwind Drive.

IV. Adjournment

A motion to adjourn the meeting at 7:36 p.m. was made by Commissioner Swistak and seconded by Commissioner Cochran. So unanimously voted.

Attest:


Cynthia L. Reppe

Approved As Written
PLANNING COMMISSION MINUTES
August 3, 2016
7:30 PM
JamestownTown Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 7:30 p.m. and the following members were present:

Michael Swistak – Chair Mick Cochran
Bernie Pfeiffer
Michael Smith

Not present: Duncan Pendlebury, Rosemary Enright, Dana Prestigiacomo,

Also present:

Lisa Bryer, AICP – Town Planner
Cinthia Reppe – Planning Assistant

II. Approval of Minutes July 20, 2016

A motion was made by Commissioner Cochran and seconded by Commissioner Pfeiffer to accept the minutes with the following change:

Page 1 under Roll Call - ~~Bernie Pfeiffer~~
So unanimously voted.

III. Correspondence – nothing at this time

IV. Citizen's Non Agenda Item – nothing at this time

V. Reports

1. Town Planner's Report
2. Chairpersons report
3. Town Committees
4. Sub Committees

VI. Old Business

- 1. Sustainable Jamestown - RFP**

Town Planner Lisa Bryer said the last time we looked at this it was all one project. At the last meeting we decided it would be better to phase it into at least two phases.

We are asking the consultant for creative public participation and an interactive workshop. Part of the reason we are doing this is in the comp plan it says we are going to do an energy plan and a sustainability plan. So any plan that is developed should include energy, sustainability and sea level rise and it should be consistent with the state guidance documents for comp plans.

Ms. Bryer brought it back for the Planning Commission to sign off and she will put it out to bid. The deadline will be September 9th.

Commissioner Swistak asked who will be involved in the interviews, she would like a planning commissioner or two. Do you have a list of who you will be sending it to? It is posted on the City of Newport's web site and she does have a list of qualified consultants that she will let know about it.

Swistak mentioned that we may want to check into the sustainability program at URI? Can you find a student that might be interested in this project? Undergrad may not be ready but a graduate degree student might be interested in helping in addition to a consultant.

Swistak asked when the workshop would occur, on what night? It could happen on meeting nights or we could schedule a separate night. Smith said he thinks it will be difficult to get the public involved. All agreed that need to come up with a buzzword to get everyone interested including web based engagement.

VII. Adjournment

A motion was made by Commissioner Swistak and seconded by Commissioner Cochran to adjourn the meeting at 8:03 pm. So unanimously voted.

Attest:



Cynthia L. Reppe



Oliver Stedman Government Center
4808 Tower Hill Road; Suite 116
Wakefield, RI 02879
401-783-3370

PUBLIC NOTICE

File Number: 2015-09-105 (modification) Date: August 24, 2016

This office has under consideration the application of:

Walrus & Carpenter Oysters LLC
c/o Jules Opton-Himmel
73 Harrison Street
Providence, RI 02909

for a State of Rhode Island Assent to: add sugar kelp to the species that can be cultured at this site. Kelp is grown during the winter and harvested in the spring.

Project Location:	Dutch Island Harbor
City/Town:	Jamestown
Waterway:	Dutch Island Harbor

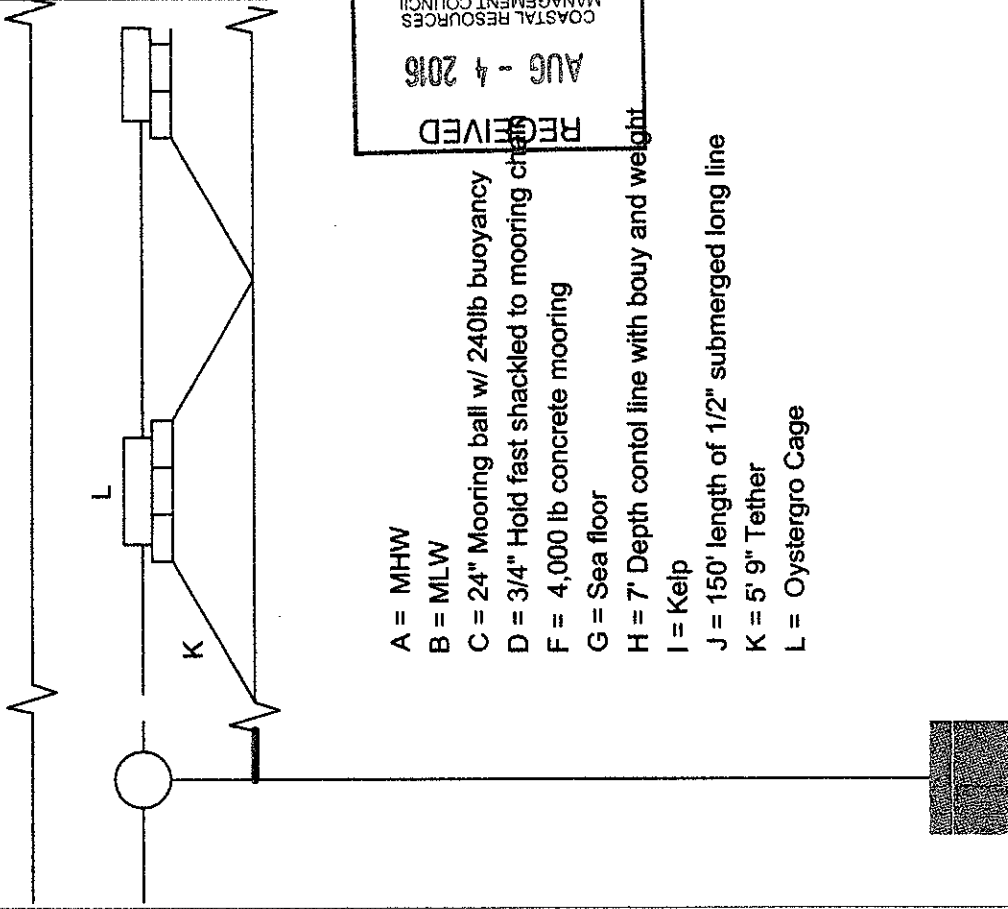
Plans of the proposed work may be seen at the CRMC office in Wakefield. An electronic copy of the application can be sent upon request to the CRMC Aquaculture Coordinator.

In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before September 23, 2016.

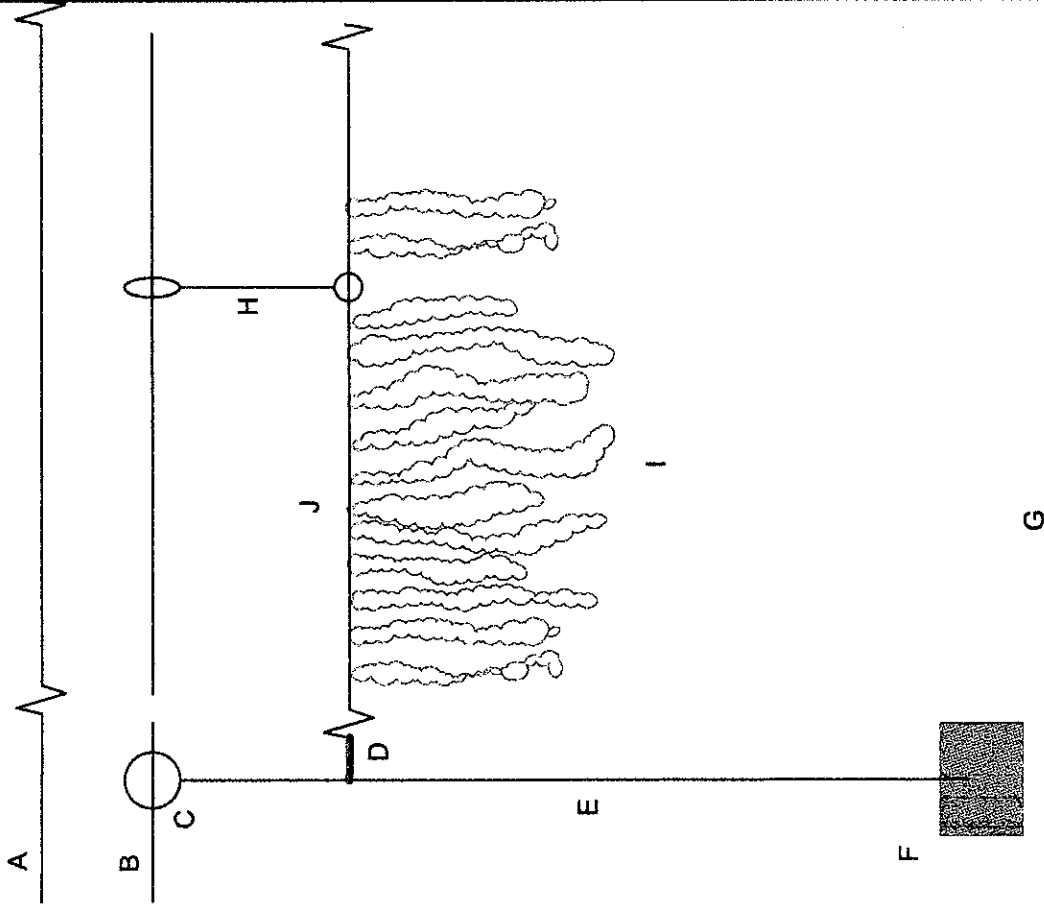
SUMMER PROFILE



RECEIVED
AUG - 4 2016
COASTAL RESOURCES
MANAGEMENT COUNCIL

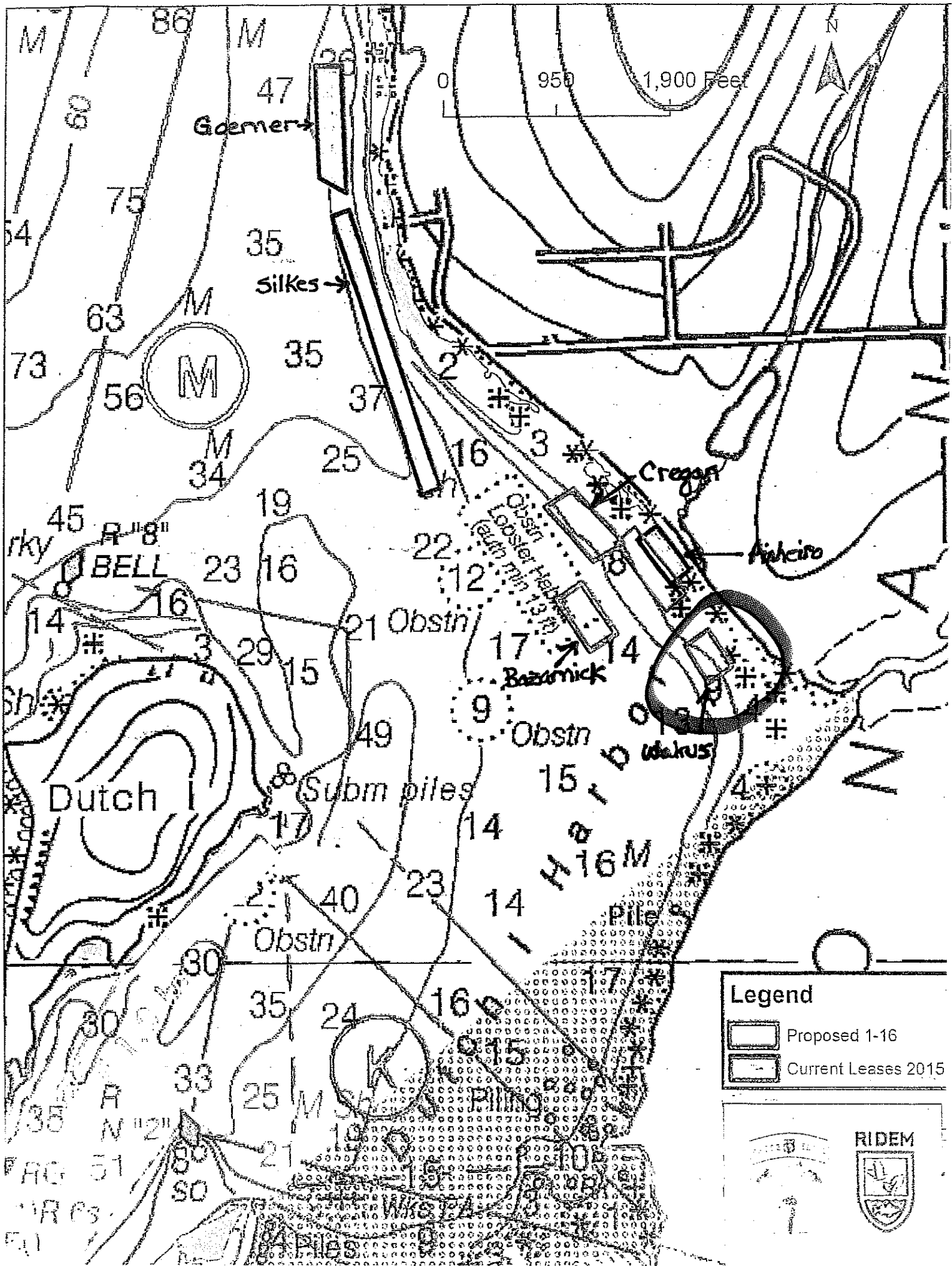
- A = MHW
- B = MLW
- C = 24" Mooring ball w/ 240lb buoyancy
- D = 3/4" Hold fast shackled to mooring chain
- F = 4,000 lb concrete mooring
- G = Sea floor
- H = 7' Depth control line with bouy and weight
- I = Kelp
- J = 150' length of 1/2" submerged long line
- K = 5' 9" Tether
- L = Oystergro Cage

WINTER PROFILE





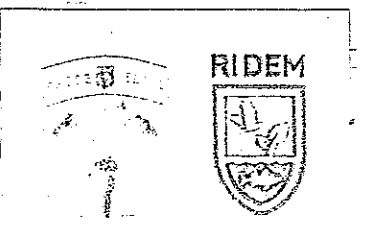
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- L = Oystergro Cage



Legend

-  Proposed 1-16
-  Current Leases 2015



Town of Jamestown as an abutter.

Town property: Plat 15, Lots 12 & 39, and Plat 16, Lots 51, 220, & 221.

TOWN OF JAMESTOWN
ZONING BOARD OF REVIEW
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING Sept. 27, 2016, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT **7:00** P.M. UPON THE FOLLOWING:

Application of John R. Connors, whose property is located at Pole #20 Frigate St., and further identified as Assessor's Plat 16, Lot 222 for a variance/special use permit from Article 3, Sections 308 & 314 to construct a single family dwelling & install a 2 bedroom OWTS on a sub-district A lot (high groundwater table and impervious layer overlay district) and where the OWTS will be 51' from a forested wetland edge instead of the required 150 ft. Said property is located in a R40 zone and contains 8,332 sq. ft.

BY ORDER OF THE ZONING BOARD OF REVIEW
RICHARD BOREN, CHAIRMAN
CHRIS COSTA, ZONING OFFICER

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.

BY ORDER OF THE ZONING BOARD OF REVIEW
RICHARD BOREN, CHAIRMAN
CHRIS COSTA, ZONING OFFICER

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.

Town of Jamestown as an abutter.

Town property: Plat 16, Lot 189.

TOWN OF JAMESTOWN
ZONING BOARD OF REVIEW
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING Sept. 27, 2016, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT **7:00** P.M. UPON THE FOLLOWING:

Application of AMS Development Corp. (Master Pizzi Holdings, LLC, owner), whose property is located at Frigate St., and further identified as Assessor's Plat 16, Lot 185 for a special use permit from Article 6, Section 82-601 And Article 3, Section 82-314, to construct a single family residence in subsection A (High Groundwater Table and Impervious Layer Overlay District) with associated well, OWTS, & storm water control systems. Said property is located in a R40 zone and contains 9,505 sq. ft.

BY ORDER OF THE ZONING BOARD OF REVIEW
RICHARD BOREN, CHAIRMAN
CHRIS COSTA, ZONING OFFICER

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.

BY ORDER OF THE ZONING BOARD OF REVIEW
RICHARD BOREN, CHAIRMAN
CHRIS COSTA, ZONING OFFICER

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**TOWN OF JAMESTOWN
TAX ASSESSOR
93 Narragansett Avenue
Jamestown, RI 02835**

To: PRESIDENT, JAMESTOWN TOWN COUNCIL

From: JAMESTOWN TAX ASSESSOR

Subject: ABATEMENTS/ADDENDA OF TAXES FOR **SEPTEMBER 20, 2016** MEETING

MOTOR VEHICLE ABATEMENTS TO 2016 TAX ROLL

#13-2229-10M Murphy, Allison	Motor Vehicle – 2009 VW Reg. #459069 Registered in VT 11-3-15 – Abate 58 days	\$1.03
#20-0535-59M Trainer, Courtney M.	Motor Vehicle – 2012 VW Golf Reg. #590308 Duplication – also billed to Acct. #20-0535-61M	\$58.40

REAL PROPERTY/TANGIBLE ABATEMENTS TO 2016 TAX ROLL

#04-0677-70 Donahue, Daniel S.	Plat 12, Lot 184 – Volunteer Exemption Transfer from Acct. #04-0677-75	\$700.00
#06-0042-00 Fantoli, John R. & Joyce A.	Plat 8, Lot 70 – Property transfer 8-31-16 to Account #03-0064-40	\$4,790.84
#08-0415-50 Hellewell, Victoria A.	Tangible Property – Furniture-Fixtures Closed office in 2015	\$8.58
#13-0525-50 Marsh, Lauren R.	Plat 6, Lot 42 – Property transfer 8-23-16 to Account #13-1365-50	\$2,465.03
#13-1365-50 Mello, Edward A. & Linda	Plat 9, Lot 856 – Property transfer 8-29-16 to Account #08-0341-00	\$8,422.41
#18-0025-25 RBS Citizens Bank NA	Tangible property – Signage – Duplicate billing Also billed to Acct. #03-0750-05	\$6.49
#21-0001-10 US Bank National Association, Trustee	Plat 3, Lot 514 – Property transfer 8-31-16 to Account #16-0512-50	\$4,997.26

REAL PROPERTY/TANGIBLE ADDENDA TO 2016 TAX ROLL

#03-0064-40 Caldas, Elizabeth Ann	Plat 8, Lot 70 – Property transfer 8-31-16 from Account #06-0042-00	\$4,790.84
#04-0677-75 Donahue, Daniel S. & Jocelyn	Plat 9, Lot 424 – Volunteer Exemption Transfer to Acct. #04-0677-70	\$700.00
#08-0341-00 Heath, Jeffrey L., Trustee	Plat 9, Lot 856 – Property transfer 8-29-16 from Account #13-1365-50	\$8,422.41

#13-1365-50 Mello, Edward & Linda	Plat 6, Lot 42 – Property transfer 8-23-16 from Account #13-0525-50	\$2,465.03
#16-0512-50 Pennington, Timothy & Finan, Ashley	Plat 3, Lot 514 – Property transfer 8-31-16 from Account #21-0001-10	\$4,997.26

TOTAL ABATEMENTS	\$21,450.04
TOTAL ADDENDA	\$21,375.54

RESPECTFULLY SUBMITTED,

Kenneth S. Gray


KENNETH S. GRAY,
TAX ASSESSOR



Town of Jamestown
Finance Department
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9809 Fax 401-423-7229
Email: ccollins@jamestownri.net

Christina D. Collins
Finance Director

MEMORANDUM

TO: Andrew E. Nota, Town Administrator
FROM: Christina D. Collins, Finance Director 
DATE: 9/16//2016
SUBJECT: Budget to Actual

Attached is the Budget to Actual reports for the Fiscal Year 2015/2016. The report contains the expenses that have been paid through June 30, 2016.

Please do not hesitate to contact me with any questions or concerns.

**TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 2015 - JUNE 2016
June 1, 2016 - June 30, 2016**

UNAUDITED

<u>Account Number & Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
TOWN COUNCIL					
70001101 Salaries (5)	11,300.00	2,825.00	11,300.00	0.00	100.00%
70001302 Fees & Supplies	1,250.00	0.00	89.13	1,160.87	7.13%
70001305 Advertising	2,000.00	390.00	390.00	1,610.00	19.50%
70001 Town Council	14,550.00	3,215.00	11,779.13	2,770.87	80.96%
TOWN ADMINISTRATOR					
70002101 Salary, Administrator	108,572.00	8,560.44	111,285.72	-2,713.72	102.50%
70002102 Salary, Clerical w/longevity	63,002.00	4,511.66	62,959.24	42.76	99.93%
70002302 Fees, Supplies & Dues	2,500.00	168.87	2,518.40	-18.40	100.74%
70002303 Travel Expenses	12,000.00	750.00	10,592.10	1,407.90	88.27%
70002 Town Administrator	186,074.00	13,990.97	187,355.46	-1,281.46	100.69%
PROBATE COURT					
70003101 Salary, Judge	5,081.00	390.82	5,080.66	0.34	99.99%
70003302 Fees, Supplies & Dues	1,750.00	331.33	2,354.17	-604.17	134.52%
70003 Probate Court	6,831.00	722.15	7,434.83	-603.83	108.84%
ELECTION & TOWN MEETINGS					
70004101 Salaries, Canvassers (3 & 2alt.)	5,234.00	1,309.00	5,236.00	-2.00	100.04%
70004102 Salary, Clerical	700.00	0.00	0.00	700.00	0.00%
70004103 Salaries, Moderator & Sergeant	1,450.00	448.68	1,544.72	-94.72	106.53%
70004104 Election Supervisors	1,000.00	52.50	852.50	147.50	85.25%
70004302 Fees, Supplies & Dues	2,300.00	375.16	1,701.94	598.06	74.00%
70004305 Advertising & Printing	500.00	56.62	569.01	-69.01	113.80%
70004 Election & Town Meetings	11,184.00	2,241.96	9,904.17	1,279.83	88.56%
LEGAL					
70050201 Professional Services	95,000.00	20,481.00	102,731.05	-7,731.05	108.14%
70005 Legal	95,000.00	20,481.00	102,731.05	-7,731.05	108.14%
CLERK & RECORDS					
70060101 Salary, Town Clerk w/longevity	67,550.00	5,072.48	67,550.59	-0.59	100.00%
70060102 Salary, Clerical (2) w/longevity	87,680.00	6,659.23	89,855.66	-2,175.66	102.48%
70060302 Fees, Supplies & Dues	33,000.00	3,257.47	25,414.94	7,585.06	77.01%
70060305 Advertising & Printing	3,000.00	710.56	3,865.92	-865.92	128.86%
70060 Clerk & Records	191,230.00	15,699.74	186,687.11	4,542.89	97.62%
PLANNING					
70070101 Salary, Town Planner w/longevity	77,545.00	5,508.22	77,545.00	0.00	100.00%
70070102 Salary, Clerical (.8) w/longevity	36,444.00	2,612.19	36,421.05	22.95	99.94%
70070201 Planning Commission	7,150.00	0.00	7,000.00	150.00	97.90%
70070302 Fees, Supplies & Dues	5,500.00	1,349.74	5,275.42	224.58	95.92%
70070305 Advertising	500.00	0.00	364.50	135.50	72.90%
70070 Planning	127,139.00	9,470.15	126,605.97	533.03	99.58%
ZONING					
70080101 Salaries, Zoning Board (10)	10,000.00	650.00	7,985.62	2,014.38	79.86%
70080302 Supplies	700.00	1,240.34	1,033.70	-333.70	147.67%
70080 Zoning	10,700.00	1,890.34	9,019.32	1,680.68	84.29%
PERSONNEL					
70090900 Social Security Tax	291,485.00	24,301.41	289,695.70	1,789.30	99.39%
70090901 Blue Cross/Delta Dental	681,500.00	145,544.58	662,853.51	18,646.49	97.26%
70090902 Worker's Compensation	70,000.00	0.00	60,187.00	9,813.00	85.98%
70090903 Retirement System	296,425.00	80,328.82	300,352.53	-3,927.53	101.32%
70090906 Life Insurance	10,000.00	998.90	12,080.28	-2,080.28	120.80%
70090907 General Liability Insurance	110,000.00	0.00	108,519.77	1,480.23	98.65%
70090910 Salary Study Adjustment	30,000.00	0.00	0.00	30,000.00	0.00%
70090920 Blue Cross - Police Retirees	118,805.00	12,219.81	116,144.69	2,660.31	97.76%

TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 2015 - JUNE 2016
June 1, 2016 - June 30, 2016

UNAUDITED

Account Number & Description	Annual Budget	PTD Expenses	YTD Expenses	Remaining \$	% of Budget
70090 Personnel	1,608,215.00	263,393.52	1,549,833.48	58,381.52	96.37%
FINANCE OFFICE					
70100100 Salary, Finance Director w/longevity	89,597.00	6,411.24	90,848.04	-1,251.04	101.40%
70100101 Salary, Deputy Tax Collector w/long	64,989.00	9,014.56	67,208.75	-2,219.75	103.42%
70100102 Consultant, Computer Technican	40,000.00	5,365.30	41,161.72	-1,161.72	102.90%
70100201 Professional Services	16,000.00	3,358.32	21,380.62	-5,380.62	133.63%
70100302 Fees, Supplies & Dues	22,000.00	2,137.34	20,290.07	1,709.93	92.23%
70100 Finance	232,586.00	26,286.76	240,889.20	-8,303.20	103.57%
TAX ASSESSOR					
70110101 Salary, Assessor (.8) w/longevity	53,508.00	7,130.53	53,749.43	-241.43	100.45%
70110102 Clerical (as needed)	0.00	0.00	0.00	0.00	#DIV/0!
70110302 Fees, Supplies & Dues	12,500.00	518.93	12,819.61	-319.61	102.56%
70110305 Advertising & Printing	1,100.00	108.24	893.22	206.78	81.20%
70110308 Field Inspections	0.00	0.00	0.00	0.00	#DIV/0!
70110 Tax Assessor	67,108.00	7,757.70	67,462.26	-354.26	100.53%
AUDIT OF ACCOUNTS					
70120201 Professional Services	22,000.00	0.00	22,320.00	-320.00	101.45%
70120 Audit of Accounts	22,000.00	0.00	22,320.00	(320.00)	101.45%
POLICE PROTECTION					
70310100 Salary, Police Chief	88,521.00	6,809.26	88,520.38	0.62	100.00%
70310101 Salaries, Police(13)/ Dispatch(4.5) /Support (.8 & 1 seasonal)	911,986.00	69,199.92	952,555.55	-40,569.55	104.45%
70310102 Longevity, Officers/Dispatch	45,943.00	8,170.44	48,636.66	-2,693.66	105.86%
70310103 Police Benefits	46,320.00	3,955.43	55,511.78	-9,191.78	119.84%
70310104 Overtime & Sick Leave	165,000.00	17,004.46	178,841.33	-13,841.33	108.39%
70310105 Police Retirement	165,215.00	82,607.50	165,215.00	0.00	100.00%
70310302 Fees, Supplies & Dues	21,000.00	2,370.41	11,846.87	9,153.13	56.41%
70310303 Computer Maintenance	18,500.00	1,396.49	24,878.42	-6,378.42	134.48%
70310305 Advertising	0.00	0.00	65.10	-65.10	#DIV/0!
70310307 Building Maintenance	5,000.00	303.97	4,431.03	568.97	88.62%
70310308 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00%
70310309 Telephone	21,500.00	2,224.10	13,465.23	8,034.77	62.63%
70310310 Personal Equipment, Uniforms	8,000.00	449.00	4,645.80	3,354.20	58.07%
70310311 Maintenance Of Uniforms	32,150.00	0.00	25,395.13	6,754.87	78.99%
70310312 Ammunition & Supplies	4,000.00	180.68	2,786.68	1,213.32	69.67%
70310313 Maintenance, Police Cars	17,500.00	4,558.22	14,243.31	3,256.69	81.39%
70310314 Gas & Tires	38,000.00	1,601.76	22,209.14	15,790.86	58.45%
70310315 Training	20,000.00	1,967.38	15,613.04	4,386.96	78.07%
70310316 Police Incentive	0.00	0.00	0.00	0.00	#DIV/0!
70310317 Maintenance of Radio System	14,000.00	393.00	6,083.35	7,916.65	43.45%
70310318 Equipment	8,000.00	0.00	6,627.70	1,372.30	82.85%
70310 Police Protection	1,638,832.00	203,192.02	1,649,768.50	-10,936.50	100.67%
EMERGENCY MANAGEMENT AGENCY					
70311302 Emergency Management Agency	10,000.00	0.00	3,120.10	6,879.90	31.20%
70311 Emergency Management Agency	10,000.00	0.00	3,120.10	6,879.90	31.20%
FIRE PROTECTION					
70320100 Salary, Fire Chief/Fire Inspector	55,325.00	4,255.76	55,324.88	0.12	100.00%
70320101 Salary, Dispatch/Maintenance OT & Fill-in for Dispatch	56,510.00	1,418.36	20,473.77	36,036.23	36.23%
70320102 Deputy Fire Chief Stipend (2)	3,731.00	0.00	0.00	3,731.00	0.00%
70320103 Salary, Fire Inspector	2,000.00	2,000.00	2,000.00	0.00	100.00%
70320104 Salary, Fire Inspector	17,980.00	358.74	14,901.76	3,078.24	82.88%
70320104 Fire Incentive Program	70,000.00	70,000.00	70,000.00	0.00	100.00%
70320302 Fees, Supplies & Dues	5,000.00	4,245.79	6,053.09	-1,053.09	121.06%
70320308 Insurance	55,000.00	918.00	46,098.25	8,901.75	83.82%

**TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 2015 - JUNE 2016
June 1, 2016 - June 30, 2016**

UNAUDITED

Account Number & Description	Annual Budget	PTD Expenses	YTD Expenses	Remaining \$	% of Budget
70320309 Telephone	8,800.00	1,713.36	9,702.29	-902.29	110.25%
70320313 Apparatus & Truck Repair	25,000.00	8,415.52	27,755.40	-2,755.40	111.02%
70320314 Gas, Tires & Oil	15,000.00	1,123.66	10,156.54	4,843.46	67.71%
70320315 Training	12,000.00	5,265.00	9,975.44	2,024.56	83.13%
70320319 Fuel Oil	14,000.00	0.00	3,264.89	10,735.11	23.32%
70320320 Maintenance	13,500.00	1,202.08	15,289.70	-1,789.70	113.26%
70320321 Electricity	12,000.00	1,841.09	9,058.97	2,941.03	75.49%
70320322 Alarm & Radio	6,000.00	0.00	2,259.91	3,740.09	37.67%
70320323 Oxygen & Air Pack	5,000.00	244.52	1,213.96	3,786.04	24.28%
70320324 Water	1,500.00	189.72	980.92	519.08	65.39%
70320325 Fire Equipment	15,000.00	3,747.03	17,622.24	-2,622.24	117.48%
70320326 Fire Extinguisher Agents	2,400.00	474.00	3,260.00	-860.00	135.83%
70320399 Subscriptions & Journal	500.00	0.00	0.00	500.00	0.00%
70320 Fire Protection	396,246.00	107,412.63	325,392.01	70,853.99	82.12%
EMERGENCY MEDICAL SERVICES					
70600101 Ambulance Incentive Program	80,000.00	80,000.00	80,000.00	0.00	100.00%
70600102 EMS Director	27,930.00	1,379.77	24,118.83	3,811.17	86.35%
70600103 JFD EMS Captain	0.00	0.00	0.00	0.00	#DIV/0!
70600xxx Medical Director Stipend	3,000.00	0.00	0.00	3,000.00	0.00%
70600104 ALS Per Diem (12 months)	175,200.00	14,400.00	176,160.00	-960.00	100.55%
70600330 Ambulance Building	16,000.00	13,382.49	22,230.95	-6,230.95	138.94%
70600332 Ambulance Personal Equip/Uniforms	10,000.00	534.89	534.89	9,465.11	5.35%
70600333 Ambulance Medical	20,000.00	4,592.24	18,408.84	1,591.16	92.04%
70600334 Ambulance Office	5,000.00	801.57	3,588.99	1,411.01	71.78%
70600336 Ambulance Vehicles	12,000.00	915.68	7,709.36	4,290.64	64.24%
70600337 Ambulance Training	23,000.00	485.95	11,219.21	11,780.79	48.78%
70600455 Insurance on Ambulance	30,000.00	0.00	19,081.00	10,919.00	63.60%
70600 EMS	402,130.00	116,492.59	363,052.07	39,077.93	90.28%
PROTECTIVE SERVICE					
70330101 Salary, Building Inspector	64,564.00	4,966.44	92,633.15	-28,069.15	143.47%
PT for New Position	5,395.00	0.00	0.00	5,395.00	0.00%
70330102 Salary, Clerical (.5) w/longevity	25,014.00	1,836.82	25,897.81	-883.81	103.53%
70330117 Salary, Electrical Inspector	10,000.00	833.33	9,999.96	0.04	100.00%
70330118 Salary, Plumbing Inspector	5,000.00	416.67	5,000.04	-0.04	100.00%
70330119 Salary, Mechanical Inspector	5,000.00	416.67	5,000.04	-0.04	100.00%
70330302 Fees, Supplies & Dues	4,500.00	470.71	5,358.25	-858.25	119.07%
70330328 Hydrant Rental	160,000.00	160,000.00	160,000.00	0.00	100.00%
70330 Protective Service	279,473.00	168,940.64	303,889.25	-24,416.25	108.74%
ADMINISTRATION					
70410101 Salary, Public Works Director (.5)	50,357.00	8,378.76	54,140.52	-3,783.52	107.51%
70410302 Fees, Supplies & Dues	1,200.00	908.11	1,003.75	196.25	83.65%
70410 Administration	51,557.00	9,286.87	55,144.27	-3,587.27	106.96%
ENGINEERING					
70420101 Salary/Environ Services (.6)	38,927.00	3,000.00	27,685.18	11,241.82	71.12%
70420103 Intern	10,000.00	0.00	7,519.50	2,480.50	75.20%
70420302 Fees, Supplies & Dues	1,200.00	432.75	1,141.22	58.78	95.10%
70420 Engineering	50,127.00	3,432.75	36,345.90	13,781.10	72.51%
HIGHWAY					
70430100 Salary, Supervisor w/longevity	67,047.00	8,442.33	67,572.58	-525.58	100.78%
70430101 Salaries (10) w/longevity &	568,266.00	46,466.91	593,112.06	-24,846.06	104.37%
70430308 Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00%
70430313 Upkeep of Equipment	65,000.00	19,389.71	82,450.30	-17,450.30	126.85%
70430314 Oil & Gas	80,000.00	8,751.23	49,163.36	30,836.64	61.45%
70430330 Sand & Gravel	15,000.00	4,572.20	15,171.61	-171.61	101.14%

**TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 2015 - JUNE 2016
June 1, 2016 - June 30, 2016**

UNAUDITED

Account Number & Description	Annual Budget	PTD Expenses	YTD Expenses	Remaining \$	% of Budget
70430331 Cold Patch	17,500.00	6,487.36	13,641.10	3,858.90	77.95%
70430333 Road Supplies/Street Signs	15,000.00	5,623.41	13,146.52	1,853.48	87.64%
70430334 Equipment Rental	3,000.00	0.00	1,450.00	1,550.00	48.33%
70430336 Clothing (contractual)	5,500.00	0.00	5,700.10	-200.10	103.64%
70430399 Safety & Licensing	6,500.00	793.67	6,232.01	267.99	95.88%
70430 Highway	857,333.00	100,526.82	862,159.64	-4,826.64	100.56%
SNOW REMOVAL					
70440336 Snow Removal (overtime)	28,000.00	0.00	18,168.32	9,831.68	64.89%
70440337 Equipment & Supplies	49,000.00	185.12	53,916.09	-4,916.09	110.03%
70440 Snow Removal	77,000.00	185.12	72,084.41	4,915.59	93.62%
WASTE REMOVAL					
70450101 Salary, Operator w/longevity	55,607.00	4,222.68	63,091.31	-7,484.31	113.46%
Sunday OT hours	6,335.00	0.00	0.00	6,335.00	0.00%
70450309 Telephone	600.00	143.52	664.38	-64.38	110.73%
70450321 Electricity	1,300.00	1,344.49	2,293.79	-993.79	176.45%
70450340 Maintenance & Testing	42,000.00	16,000.02	39,318.02	2,681.98	93.61%
70450341 Transfer Trucking & Recycling	310,000.00	52,811.10	296,352.29	13,647.71	95.60%
70450350 Hazardous Waste Recycling	500.00	0.00	0.00	500.00	0.00%
70450 Waste Removal	416,342.00	74,521.81	401,719.79	14,622.21	96.49%
STREET LIGHTING					
70460321 Electricity	82,500.00	8,731.86	67,127.38	15,372.62	81.37%
70460 Street Lighting	82,500.00	8,731.86	67,127.38	15,372.62	81.37%
OTHER PUBLIC WORKS					
70480342 Town Cemetery & Parade	2,100.00	634.31	2,039.00	61.00	97.10%
70480 Other Public Works	2,100.00	634.31	2,039.00	61.00	97.10%
PUBLIC BUILDINGS					
70490101 Service Contract Custodial	60,000.00	6,300.57	52,543.84	7,456.16	87.57%
70490302 Building/Cleaning Supplies	5,300.00	784.29	3,113.85	2,186.15	58.75%
70490309 Telephone & Alarms	15,000.00	3,331.07	17,212.35	-2,212.35	114.75%
70490321 Electricity	60,000.00	10,394.14	49,873.79	10,126.21	83.12%
70490324 Water	10,500.00	2,022.20	7,999.76	2,500.24	76.19%
70490343 Heat	45,000.00	1,927.84	17,073.46	27,926.54	37.94%
70490344 Repairs & Maintenance	43,000.00	14,243.50	62,525.88	-19,525.88	145.41%
70490375 Landscape	9,500.00	8,006.80	11,278.55	-1,778.55	118.72%
70490 Public Buildings	248,300.00	47,010.41	221,621.48	26,678.52	89.26%
TREE MANAGEMENT PROGRAM					
70495101 Consultant	9,600.00	1,125.00	10,025.00	-425.00	104.43%
70495302 Materials & Supplies	1,800.00	0.00	939.35	860.65	52.19%
70495360 Tree Pruning	15,000.00	0.00	18,618.07	-3,618.07	124.12%
70495370 Purchase Of Trees	5,000.00	100.00	1,975.00	3,025.00	39.50%
70495375 Water	0.00	0.00	500.00	-500.00	#DIV/0!
70495 Tree Management Program	31,400.00	1,225.00	32,057.42	-657.42	102.09%
PUBLIC WELFARE					
70500101 Salary, Welfare Director	3,964.00	991.00	3,964.00	0.00	100.00%
70500347 New Visions, Newport County	0.00	0.00	0.00	0.00	#DIV/0!
70500 Public Welfare	3,964.00	991.00	3,964.00	0.00	100.00%
PUBLIC HEALTH					
70600456 Visiting Nurse/Mental Health/ SC Hospice/ Substance Abuse	17,500.00	0.00	12,500.00	5,000.00	71.43%
70600458 Senior Center Operations	71,693.00	4,717.93	75,175.35	-3,482.35	104.86%
70600 Public Health	89,193.00	4,717.93	87,675.35	1,517.65	98.30%

**TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 2015 - JUNE 2016
June 1, 2016 - June 30, 2016**

UNAUDITED

<u>Account Number & Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
ANIMAL CONTROL					
70610xxx Animal Control Services/Shelter	5,000.00	0.00	0.00	5,000.00	0.00%
70610302 Fees, Supplies & Dues	0.00	5.35	93.35	-93.35	#DIV/0!
70610306 Tick Task Force	15,000.00	952.24	2,208.52	12,791.48	14.72%
70610 Animal Control	20,000.00	957.59	2,301.87	17,698.13	11.51%
LIBRARY					
70700100 Salary, Librarian w/longevity	69,921.00	5,247.38	69,921.34	-0.34	100.00%
70700101 Salaries (2FT & 2@.875)w/longevity	144,990.00	10,904.72	139,515.01	5,474.99	96.22%
70700102 Custodian	0.00	0.00	0.00	0.00	#DIV/0!
70700302 Fees, Supplies & Dues	8,500.00	466.13	8,802.95	-302.95	103.56%
70700308 Insurance	12,850.00	60.65	12,910.65	-60.65	100.47%
70700309 Telephone	1,200.00	231.56	1,011.31	188.69	84.28%
70700310 Equipment	500.00	0.00	538.95	-38.95	107.79%
70700321 Electricity	24,000.00	3,192.49	19,154.69	4,845.31	79.81%
70700343 Heat	18,500.00	511.59	5,777.60	12,722.40	31.23%
70700344 Repairs & Maintenance	19,000.00	8,264.96	22,927.27	-3,927.27	120.67%
70700345 Information Technology	6,000.00	0.00	7,216.74	-1,216.74	120.28%
70700351 Books & Periodicals	29,000.00	1,339.49	28,900.33	99.67	99.66%
70700352 Books - State Aid	87,697.00	11,741.92	83,896.79	3,800.21	95.67%
70700 Library	422,158.00	41,960.89	400,573.63	21,584.37	94.89%
PARKS, BEACHES & RECREATION					
70800101 Salary, Director w/longevity	65,506.00	4,966.42	57,019.79	8,486.21	87.05%
70800102 Salaries, Rec, Parks (3) w/longevity	124,564.00	30,586.03	264,599.38	-140,035.38	212.42%
Seasonal Support Staff	142,221.00	0.00	0.00	142,221.00	0.00%
70800103 Salary, Teen Center Coordinator	35,653.00	2,742.55	35,629.64	23.36	99.93%
70800104 Salaries, Teen Center Support Staff	15,749.00	1,359.38	7,858.19	7,890.81	49.90%
70800302 Fees, Supplies & Dues	5,965.00	2,343.40	7,508.73	-1,543.73	125.88%
70800305 Advertising & Printing	3,750.00	1,140.00	4,078.25	-328.25	108.75%
70800308 Insurance	6,470.00	0.00	6,470.00	0.00	100.00%
70800309 Telephone	2,500.00	593.39	2,763.14	-263.14	110.53%
70800310 Equipment	4,500.00	2,138.94	4,866.81	-366.81	108.15%
70800314 Gas & Oil	10,000.00	1,410.10	8,071.26	1,928.74	80.71%
70800321 Electricity & Field Lighting	30,000.00	6,570.94	20,909.92	9,090.08	69.70%
70800322 Ft Getty Waste Water Removal	7,000.00	2,177.50	6,797.50	202.50	97.11%
70800323 Shores Beach/Sanitary Facility	3,000.00	0.00	0.00	3,000.00	0.00%
70800324 Water	12,000.00	0.00	18,974.48	-6,974.48	158.12%
70800341 Trash Removal	10,000.00	2,413.00	9,999.89	0.11	100.00%
70800344 Repairs, Maintenance &	26,000.00	12,522.67	32,400.70	-6,400.70	124.62%
70800382 Summer Programs	3,825.00	902.16	4,702.16	-877.16	122.93%
70800383 Winter Programs	1,200.00	336.30	836.30	363.70	69.69%
Senior Programs	3,000.00	0.00	0.00	3,000.00	0.00%
PAC-Operational	15,000.00	0.00	0.00	15,000.00	0.00%
70800 Parks, Beaches & Recreation	527,903.00	72,202.78	493,486.14	34,416.86	93.48%
70801381 Special Activities	0.00	2,153.63	1,268.32	1,268.32	
70801384 Exercise	0.00	940.00	978.29	0.00	
70801386 Flag Football S/F	0.00	0.00	0.00	0.00	
70801388 Basketball S/F	0.00	89.94	1,134.29	1,134.29	
70801391 Sports Camp S/F	0.00	915.02	4,460.17	4,460.17	
70801392 Tennis S/F	0.00	-135.00	503.99	503.99	
70801393 Soccer S/F	0.00	125.00	-980.00	-980.00	
70801395 Girl's Softball S/F	0.00	1,576.13	3,031.13	3,031.13	
70801396 Restoration Rec Ctr S/F	0.00	0.00	0.00	0.00	
70801398 Pavilion	0.00	-1,018.97	-9,078.59	-9,078.59	
70801399 Miscellaneous	0.00	0.00	0.00	0.00	
70801400 Volleyball S/F	0.00	0.00	0.00	0.00	
70801401 Summer Playground S/F	0.00	-1,130.71	-11,743.47	-11,743.47	

**TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 2015 - JUNE 2016
June 1, 2016 -June 30, 2016**

UNAUDITED

Account Number & Description	Annual Budget	PTD Expenses	YTD Expenses	Remaining \$	% of Budget
70801402 J.Y.O. S/F	0.00	0.00	0.00	0.00	
70801 Recreation Programs	0.00	3,515.04	-10,425.87	-11,404.16	
DEBIT SERVICE					
70900504 Payment Of Principal	520,000.00	0.00	520,000.00	0.00	100.00%
70900505 Payment Of Interest	276,060.00	52,486.25	276,060.00	0.00	100.00%
70900503 Lease DPW Equipment Resolution	71,362.00	0.00	67,576.81	3,785.19	94.70%
xxxxxxx Lease JetVac *included in above	0.00	0.00	0.00	0.00	#DIV/0!
138 Narragansett Ave	28,500.00	0.00	0.00	28,500.00	0.00%
Fire Station Improvements	47,750.00	0.00	0.00	47,750.00	0.00%
70900 Debit Service	943,672.00	52,486.25	863,636.81	80,035.19	91.52%
MISCELLANEOUS					
70920527 Incidentals & Emergencies	50,000.00	1,184.59	11,124.95	38,875.05	22.25%
70920530 Conservation Commission	2,200.00	2,016.65	1,451.20	748.80	65.96%
70920550 Chamber of Commerce Development	4,000.00	2,500.00	4,000.00	0.00	100.00%
70920536 Eastern RI Co-Op Extension	0.00	0.00	0.00	0.00	#DIV/0!
70920570 RI Economic Development	5,000.00	5,000.00	5,000.00	0.00	100.00%
70920 Miscellaneous	61,200.00	10,701.24	21,576.15	39,623.85	35.26%
Total	9,184,047.00	1,390,759.80	8,790,757.15	393,289.85	95.72%



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd _____
Office will enter date _____

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain) _____

RECEIVED
TOWN OF JAMESTOWN, R.I.
16 SEP - 8 PM 1:52

Name of Event: (if applicable) LECTURE BY ANDREW BALEWICH

Date of Event: SEPT 20 2016 Hours of Event: 6³⁰ - 9⁰⁰

Location of Event: RECREATION CTR. Number of people attending: 200

Name of Applicant/ Business: DEMOCRATIC TOWN COMMITTEE MARY MERRICK HSK

Mailing Address: C/O 23 MERRICK JAMESTOWN Business Phone #: 423-0882

Contact Person: MARY MERRICK Phone Number: 423-2453

List the type of entertainment being requested, if applicable (Band, DJ, etc.) N/A

Who will the event benefit? JAMESTOWN PLAYGROUND RENOVATION FUND

Type of Operation: (Private, State Sponsored, Non-Profit): NON-PROFIT POLITICAL TOWN COMMITTEE

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): NA

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: _____ Non-Profit ID #: _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
(\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? THE AUTHORS BOOKS WILL BE AVAILABLE OFF PREMISES

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control or a public facility be needed? Yes No

If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval. RECREATION CTR

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: [Signature]

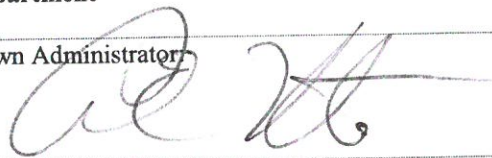



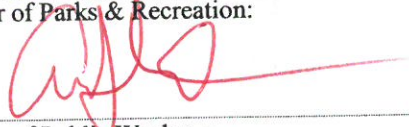
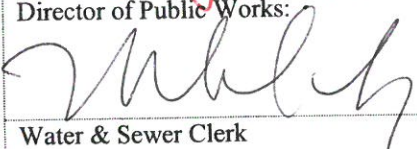


Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

NOT CHARGING
FOR ANY DONATIONS

For Office Use Only

License Fee: \$ _____ Ins. Policy: _____ Ft. Getty Rental Permit: _____

For Approval: Please sign, date & provide approximate cost to Town.

Department	Date	Approximate Cost or Comments
Town Administrator 	9/16/16	
Chief of Police: 	9/16/16	
Fire Chief: 	9-14-16	
Zoning Official: 	9-15-16	
Director of Parks & Recreation: 	9/8/16	
Director of Public Works: 	9-14-16	
Water & Sewer Clerk 	9/8/16	
Tax Collector 	9/8/16	

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 20_____ for the event scheduled for: (date) _____ (time) _____ with a location of _____.

Issued: _____

Cheryl A. Fernstrom, CMC, Town Clerk

Please keep this license on hand for the day of the event.

Remarks for Meeting with Town Administrator Andrew Nota

Jamestown Town Hall, September 1, 2016

- My name is Roseanne Pawelec. My husband, Carl Pucci and I have owned our property at 504 Seaside Drive in Jamestown since 1989.

Current Public Utilization of Champlin Way

- The public Right-of-Way at Champlin Way, in my opinion, is one of the most publically utilized Rights-of-Way in a residential neighborhood in Jamestown. On any given day, neighbors, (which I define as homeowners of many Upper Shore Streets and Seaside Drive) can be found at the Champlin Right-of-Way. They walk their dogs to the water, take their kids down to the beach, launch kayaks, use paddleboards, dig quahogs and clams, or simply sit at the top of the wall at the water's edge. Six years ago when my grandson Alex was born, we held his baptismal ceremony there. Many Rights-of Way in residential neighborhoods remain overgrown with brush and weeds and are nearly impassable. Not at Champlin Way. Neighbors have been cutting the grass and maintaining the Right-of-Way for pedestrian access for over 30 years.
- What you don't see very frequently is neighbors launching boats. Less than a handful a year. Why? Because it's a tricky proposition. The pad was designed, and its original intended public use, was as a pedestrian walk through, not a boat ramp. The cracked concrete pad does not extend to the water. It is too steep and too short to use safely, even at a moon high tide. The water is shallow with boulder fields and marine growth for approximately 30 yards into the bay. If you are among the few to brave these conditions and launch a boat, you have to know exactly at what point to hit the brakes while you're backing your boat down into the water or your truck or SUV becomes stuck in the mud. If that happens, you'll need a heavy vehicle and chains to pull it out. The few neighbors who launch a boat there, and we are among them, have taught themselves over the years through trial and error how to do this without anyone getting hurt, or their boat becoming damaged. Additionally, there is no beach at high tide at Champlin Way. You can't leave a dinghy or a kayak or anything else at the shore or it will be swept away by the time you get back.

History

- To suggest that the primary use of this Public Right- of- Way is as a boat launch is misleading. A group of neighbors got together in the 1970's wanting to insure that there would be continued access to the shore and stem erosion at the water's edge. The poured concrete pad was the solution. Launching boats was not the motivation in

the 70's, nor was the pad created with boat launches in mind. Until the 1980's, there were handrails on either side of the opening to assist pedestrians with access.

Public Safety Threat

- Seaside Drive today serves as a pedestrian walking trail. People jog, bike, walk their dogs and push strollers with young children because it is the only relatively flat street on the Island. Many come down to Seaside from the upper shore through Champlin Way. Imagine for a second what the neighborhood will look like on a summer weekend with boats being launched at the Champlin Right-of-Way. A boater has to first pull his truck onto Champlin Way, blocking passage on that street, and then back his boat trailer across Seaside Drive, blocking passage to both cars and people as he tries to navigate his boat through a narrow opening to the water. And it will be narrow, given that private property lines on either side of the opening are just a few feet away. How long before a driver, whose eyes and focus are on getting that boat into the water, collides with a pedestrian, a bicyclist or a pet? How long before an emergency vehicle is blocked from traveling down Seaside or Champlin Way while a boat is being launched?

Boat Trailer Parking

- Where are the boat trailers going to go? Where are the pickups going to be parked? On Seaside? On Champlin Way? Maybe Umiak? You know from the Town's own traffic and parking studies how narrow Seaside and Champlin are. The Fire Chief is on record, stating that his department has difficulty navigating the Shore's narrow streets. We can't get out of our own driveway unless neighbors park and make sure their guests park off the street and partially onto their own front lawns. Again, imagine streets, and not just Seaside; but Champlin Way and Umiak with trucks and boat trailers parked on those narrow streets during summer weekends.

Environmental Damage and Alarming Costs

- It is alarming to think of the cost associated with turning a narrow, cracked concrete pad, never designed to accommodate boats, into a legally functioning public boat launch. This is not a "modification." This is a new and major construction project in a community zoned "residential." It is alarming to think of the damage to the carefully cultivated eel grass which CRMC and the Town's Conservation Commission is so proud of. It will be irrevocably damaged by a construction project at the Shoreline. If the eel grass goes, the clam bed will probably follow. The construction of a public boat launch will entail the poring of concrete over yards and yards of currently permeable surfaces, adding to runoff concerns in a high groundwater district. It is alarming to think of the

potential for accidents on two streets utilized constantly by pedestrians. And, it is alarming to think about the number of calls the Jamestown Police Department will get about inappropriately parked trucks and trailers or night fisherman launching at high tide at midnight or boaters who simply choose to ignore the private property lines of abutters.

Ignoring the Town's Own Recommendations

- Perhaps most troubling is that the Town of Jamestown, following months of public workshops and public hearings, released the 2015 Comprehensive Community Plan which addressed public access at the Rights-of-Way in Jamestown. The report, adopted by the State of Rhode Island, the Town Planning Commission and the Town Council, included a rating system to place each right-of-way into a category based on the functionality of the right-of-way to serve the public. The Champlin Way Right-of-Way received a score of 3. The Comprehensive Community Plan determined that number 3 sites should be maintained as pedestrian access only sites. Quoting now from that report, "These sites are of the lowest priority because they would require planning, public workshops, clearing, stair construction, boundary markers, posting and possible parking arrangements in order for them to be safe and fully accessible. This would be at considerable cost to the Town and would not provide access to a substantial number of people."

Quality of Life

- We are in a densely populated neighborhood which has many limitations including narrow streets. Still, it's a community which works, largely due to compromise and respect and cooperation, neighbor to neighbor. Those are traits you can't legislate. I ask you to consider all of this as you move forward to identify an appropriate location for a public boat launch.
- The Champlin Way Right-of-Way is not a "suitable" location for a public boat ramp as you have indicated to the Jamestown Press. It would be hard to imagine that any location along Seaside Drive would be a "suitable" location for a public boat launch given all of the concerns we've expressed. Should you proceed, you will alter, impede and diminish pedestrian neighborhood access to the Shoreline at Champlin Way, create a public safety hazard, and harm the environment.



Uma's resident in Right-of-Way at Champlin
Photo taken 8/30/16



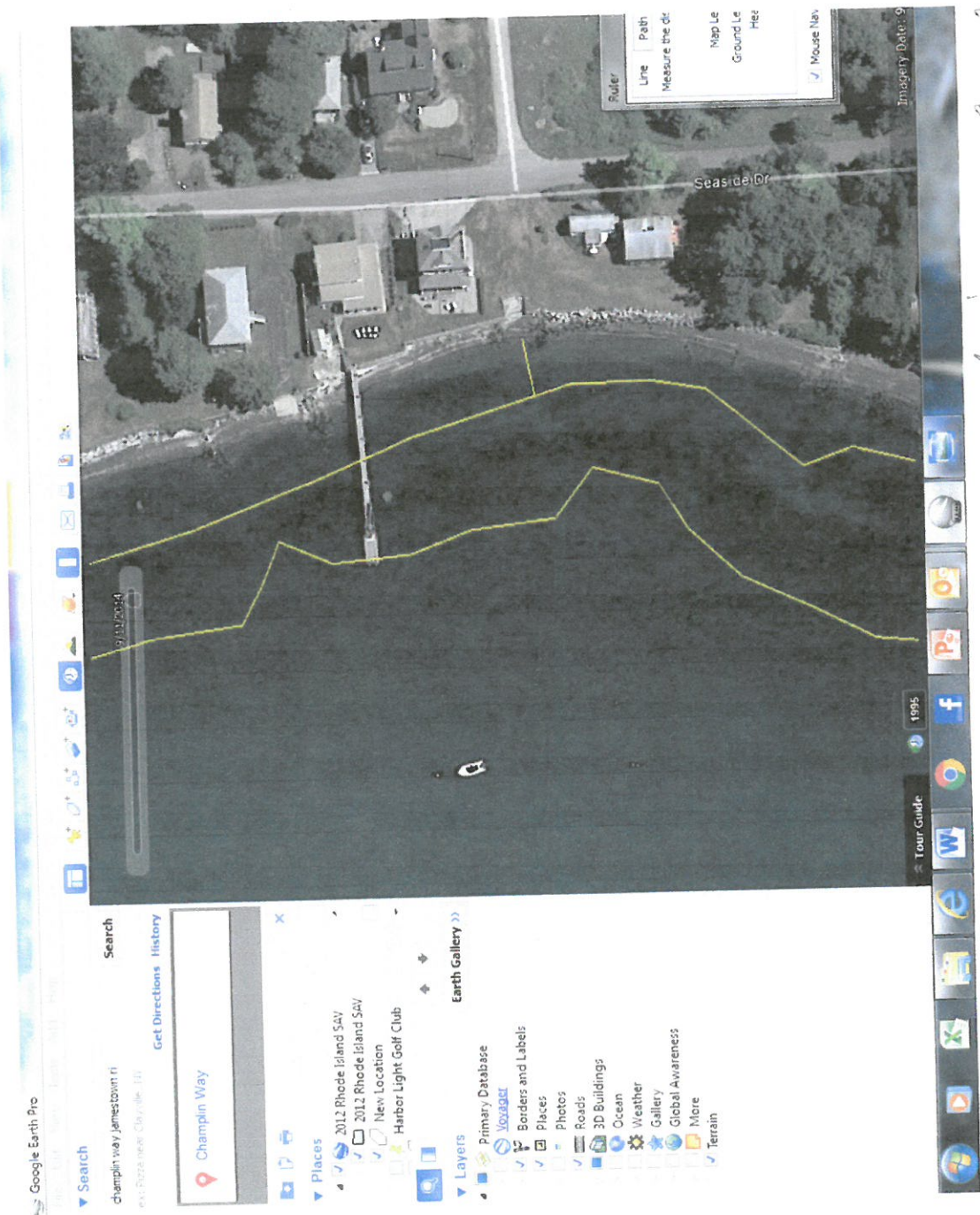
Kids bikes left in Champlin Regt-t-of-way while
they went swimming
Photo taken on 8/28/14



Clamming Immediately South of the Chazylin Right-of-Way
Photo taken 08/30/2016.



Seaside Drive Homeowner just North of the Chapman
Right-of-Way hunting for Green Crab per bait



- Cell grass field image, courtesy of Save the Bay

From 2015 Comprehensive Community Plan

MAP 14

SHORELINE ACCESS: Existing and Potential Rights-of-Way

TOWN OF JAMESTOWN RHODE ISLAND

Comprehensive Plan, 2014

Map Legend

- Water
- Roads
- Highways

Boundaries

- RI Municipal
- Jamestown

Rights-of-Way

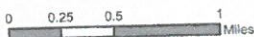
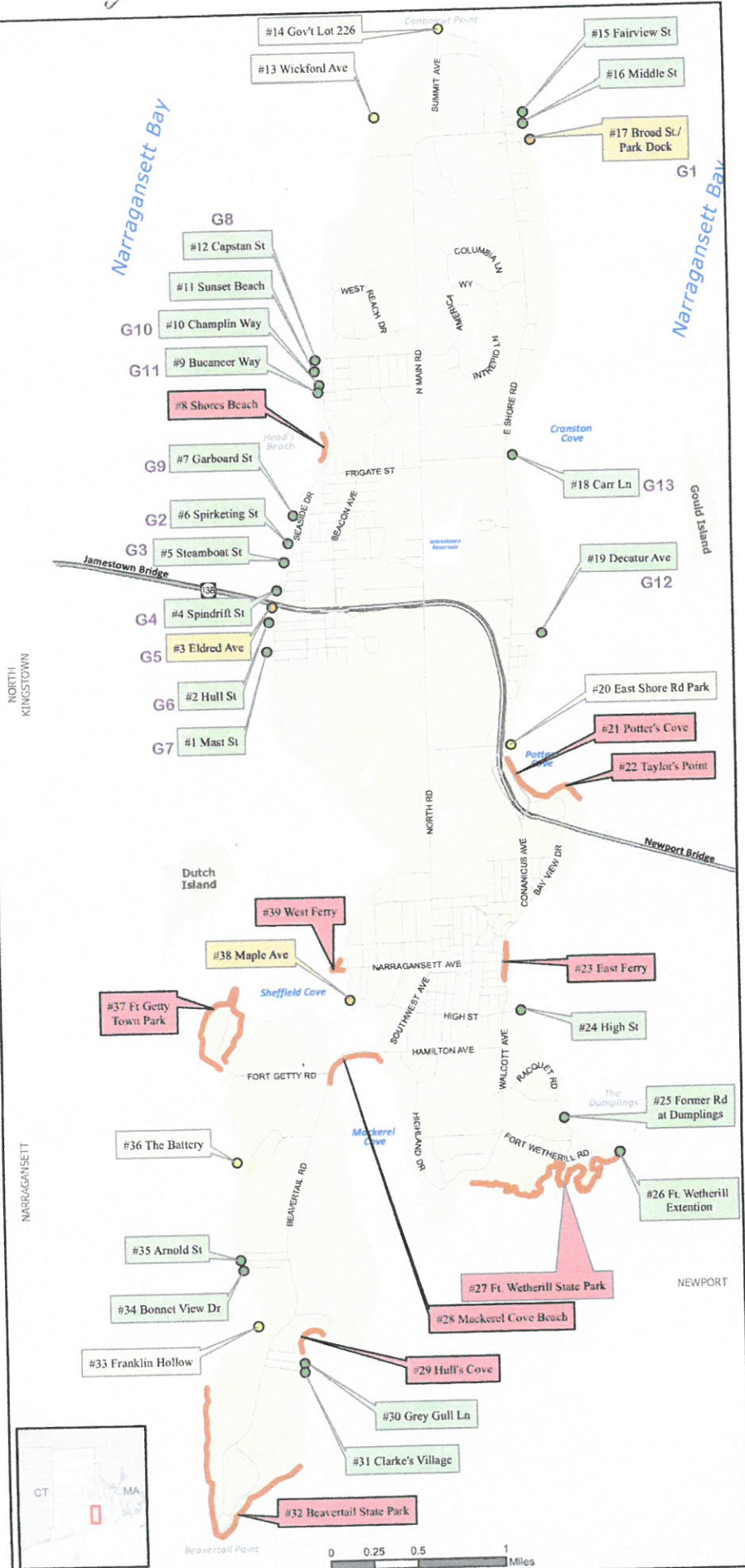
- No 1 Priority Sites
- No 2 Priority Sites
- No 3 Priority Sites
- No recommendation until further review
- CRMC ROW Designation

Sources:
RIGIS, CRMC
The Town of Jamestown

This map is not the product of a Professional Land Survey. It was created by Jamestown GIS Dept. for general reference, informational, planning or guidance use, and is not a legally authoritative source as to location of natural or manmade features. Proper interpretation of this map may require the assistance of appropriate professional services. The Town of Jamestown makes no warranty, express or implied, related to the spatial accuracy, reliability, completeness, or currentness of this map.



Justin Jobin
Jamestown GIS Dept.
May 2014





Direct Right-of-Way Abutter, House within
8 feet of Right-of-Way



No beach at high tide



DOMESTORATION, LLC.

1263 Hartford Ave. Johnston, RI 02919 (401) 272 - 2211

August 24, 2016

Town Council President
Attn. Kristine S. Trocki
93 Narragansett Avenue
Jamestown, RI 02835

Dear Ms. Trocki:

In our efforts to save R. Buckminster Fuller's iconic geodesic dome on Airport Road in Warwick, we are offering the dome for public use.

If you are interested, please contact me at the above number for an appointment. All negotiations for this project must be well under way by November 1, 2016



Sincerely,

Robert Corio, Founder
Dome Restoration, LLC