

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, June 27, 2016

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:00 PM by Commission President Kristine S. Trocki.

The following members were present:

Mary E. Meagher, Vice-President
Thomas T. Tighe
Michael G. White

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero, Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Denise Jennings, Water and Sewer Clerk

Absent:

Blake A. Dickinson, Commissioner

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

- 1) 04/19/16 (regular meeting, rescheduled from 04/04/16)
- 2) 05/02/16 (regular meeting)

Motion was made by Commissioner Meagher, seconded by Commissioner Tighe to accept the 04/19/16 and the 05/02/16 regular meeting minutes. So unanimously voted.

OPEN FORUM

- 1) Scheduled requests to address:

(None)
- 2) Non-Scheduled requests to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 well has been in operation since May.

- Pumping was up slightly for the month of May.
- Rainfall was down for the month of May, compared to April.
- North Reservoir is @ 60MG, usable storage-51MG. The reservoir level is 12 inches below the spillway.
- South Pond is @ 6MG, usable storage-6MG

2) **Town project reports: (See Project Update Report dated May 2016)**

Treatment Plant:

The Public Works Director reported that the lead and copper sample results have been received. Ten samples were submitted by homeowners for analytical testing and all sample results from this round, were below the EPA action levels.

Wastewater Treatment Plant:

The Public Works Director reported that Green Mountain Pipeline Services has completed the slip lining project on time and under budget and he commended Paul Robertson (from the Wastewater Department) who worked along with Green Mountain crew during the project.

LETTERS AND COMMUNICATIONS

1) Letter dated 06/15/16 from **William Dunning of 11 Avenue B re: reduction in water and sewer bill** for quarter ending March 2016.

William Dunning of 11 Avenue B reported the following:

- That he had received a call in March from Denise Jennings, Water and Sewer Clerk stating that he had used a lot of water during the recent billing period.
- That he was surprised to hear this, as the house was vacant during this time.
- Upon going to his house, he discovered that a toilet had broken and was leaking into the basement; to the level of 41 inches and that the water had apparently drained through a hole in the basement.
- At the same time, the pump which pumps sewer into the sewer system broke. Therefore, he knows that this excess water did not go into the sewer system.
- He requested that the Commission grant relief from charges, in accordance with his calculations in his letter dated 06/15/16.

Mr. Dunning stated that he has had to make many repairs to his home this summer, due to this unfortunate situation.

Commission President Trocki stated that she was open to discussion on the matter. The Public Works Director stated that he was unsure of how many other instances that might have been unfortunate, but there were some during this billing period due to the frigid weather in February.

Brief discussion ensued regard Mr. Dunning's calculations and costs associated with water production.

Administrator Nota reported that there was only one instance that he was aware of where relief was given by the Commission and that was a defined case where the leak was outside and no water had entered the system.

Administrator Nota stated that with Mr. Dunning's issue, there appears to be no clear indication as to when the sewer pump may have broken, so there is no way to quantify how much, if any, excess water went into the sewer system. Administrator Nota suggested that the Public Works Director meet with Mr. Dunning at his property, to investigate a little deeper.

Mr. Dunning briefly outlined his calculations, as stated on his letter dated 06/15/16.

Commission consensus: To ask the Public Works Director to meet with Mr. Dunning at his property to review the situation and to report back to the Commission at the next Water and Sewer meeting.

Commission President Trocki suggested that the Commission discuss the **application of Eugene B. Mihaly, President of the Jamestown Place Association (Plat 8, Lot 488; 35 Knowles Ct. -Catherine L. Kaiser, owner of Unit 101 and Ellicott et Mary Wright, owners of Unit 102)** for utility service connection (2) (water only), as the next item of business, which is currently scheduled under **NEW BUSINESS**.

Motion was made by Commissioner Meagher, seconded by Commissioner White to discuss the application Eugene B. Mihaly, President of the Jamestown Place Association (Plat 8, Lot 488; 35 Knowles Ct -Catherine L. Kaiser, owner of Unit 101 and Ellicott et Mary Wright, owners of Unit 102) as the next item of business. So unanimously voted.

- 1) Application of **Eugene B. Mihaly, President of the Jamestown Place Association (Plat 8, Lot 488; 35 Knowles Ct. - Catherine L. Kaiser, owner of Unit 101 and Ellicott et Mary Wright, owners of Unit 102)** for utility service connection (2) (water only)

Commission President Trocki stated that the applicant is asking to connect two units into the municipal water service and disconnect them from the well.

The Public Works Director reported the following:

- The applicant is requesting two new water service connections for units within the Jamestown Place Condominium located at 35 Knowles Ct.
- In 2001, the Commission approved an application to allow 8 water service connections, with a total of 10 units approved for construction.
- Two units are connected to a private well that was installed on the property.
- A copy of a resolution regarding the approval in 2001 was included in the Commission's packet.
- He has reviewed the 2001 resolution and at the time, the applicant estimated daily usage to be 416 gallons per a day.
- He has researched the actual billing history for the existing 8 units and he has determined that the actual gross usage is 51 gallons per a day, which is well below the 2001 estimated usage at 416 gallons per a day.
- He recommends that the Commission approve the application, subject to the two units being disconnected from the well and also from the plumbing.
- The applicant must pay the required connection fees.

Motion was made by Commissioner Meagher, seconded by Commissioner White to approve the application of Eugene B. Mihaly, President of the Jamestown Place Association (Plat 8, Lot 488; 35 Knowles Ct.- Catherine L. Kaiser, owner of Unit 101 and Ellicott et Mary Wright, owners of Unit 102) for utility service connection (2) (water only), as recommended by the Public Works Director and subject to the two units being disconnected from the private well and plumbing and payment of required connection fees. So unanimously voted.

UNFINISHED BUSINESS

- 1) **Proposed Water Budget FY2016/2017** (cont. from 05/02/16)
- 2) **Proposed Sewer Budget FY2016/2017** (cont. from 05/02/16)

Commission President Trocki stated that that there is no increase recommended for the proposed Water

Budget FY2016/2017 and there is a 3% increase recommended for the proposed Sewer Budget FY2016/2017, as previously reported by Administrator Nota.

Administrator Nota stated that in an ideal situation, he would like additional capital funds, but that he is content at this point with no increase for the Water Budget for FY2016/2017 and 3% increase for the Sewer Budget FY2016/2017.

The Public Works Director briefly outlined the upcoming capital projects and stated that he is currently working with the Finance Director and the Town Administrator regarding possible funding options.

Motion was made by Commissioner Meagher, seconded by Commissioner White to approve the proposed Water Budget FY2016/2017, as recommended. So unanimously voted.

Motion was made by Commissioner Meagher, seconded by Commissioner White to approve the proposed Sewer Budget FY2016/2017, as recommended. So unanimously voted.

3) **Recreational use of North Reservoir property** (cont. from 04/19/16)

a) **Draft of Resolution and General Rules re: Proposed Shared Use Path**

Administrator Nota thanked the Public Works Director and the Town Planner for all of their efforts gathering information. Administrator Nota stated that a draft of a Resolution and General Rules re: Proposed Shared Use Path was included in the Commission packets.

Administrator Nota further stated that this proposed path is not only a bike path, but a shared path for biking, walking, running, strolling, baby strollers etc... and that he is seeking the Commission's approval of the Resolution and their authorization to amend the Conservation Easement and Management Plan currently on the property. Administrator Nota stated that once the management plan is amended, he would then need to ask for approval from RIDEM for the proposed Shared Use Path.

Brief discussion ensued regarding the draft of the Resolution and General Rules re: Proposed Shared Use Path and the Management Plan.

Commission President Trocki referred to paragraph 2 of the resolution and asked that the words "Town sponsored Bike Path" be amended to read "Town Shared Use Path" and also referred to paragraph 3 to amend "Town sponsored Bike Path" to read "Town Shared Use Path".

Administrator Nota briefly outlined Green Funding and TIP which will be discussed later this evening during the regular Town Council meeting.

Motion was made by Commissioner Meagher, seconded by Commissioner White to adopt Resolution No. 2016-1 entitled *A Resolution Relative To Establish Certain Recreation Use of Town-owned Reservoir Properties*, as amended this evening. So unanimously voted.

Motion was made by Commissioner Meagher, seconded by Commissioner White to authorize Administrator Nota to review and draft an amendment to the Conservation Easement and the Management Plan for the property located at Plat 4, Lot 86 and to report back to the Commission with a draft of the plan, at a later date. So unanimously voted.

NEW BUSINESS

1) Application of **Eugene B. Mihaly, President of the Jamestown Place Association (Plat 8, Lot 488;**

35 Knowles Ct.- Catherine L. Kaiser, owner of Unit 101 and Ellicott et Mary Wright, owners of Unit 102) for utility service connection (2) (water only)

Previously discussed.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Meagher, seconded by Commissioner White to adjourn the meeting at 6:56 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk