



Jamestown Harbor Office
250 Conanicus Avenue
Jamestown, RI 02835
401-423-7190

**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the July 13, 2016 Meeting of the Jamestown Harbor Commission
Amended: 8/10/2016 Approved: 8/10/2016

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, July 13, 2016 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

I. CALL TO ORDER AND ROLL CALL

Chairman Cain called the meeting to order at 7:00 PM with roll call:

Present:

David Cain, Chairman
William Harsch, Commissioner
Clifford Kurz, Commissioner
Wayne Banks, Commissioner
Dan Wurzbacher, Commissioner

Absent:

Bruce Dickinson, Commissioner
Joseph McGrady, Commissioner

Also in attendance:

Chief Edward Mello, Executive Director
Mark Campbell, Harbormaster
Kim Devlin, Harbor Clerk & Recording Secretary

II. APPROVAL OF MEETING MINUTES

A. Wednesday, June 8, 2016

Commissioner Kurz moves to accept the minutes of the June 8, 2016 Jamestown Harbor Commission meeting, Commissioner Wurzbacher seconded. So voted; (4 ayes, 0 nays).

III. OPEN FORUM

A. Scheduled Requests to Address

No Scheduled requests to address.

(Vice-Chairman Harsch arrives 7:03).

B. Non-scheduled Requests to Address

Commissioner Kurz requested an amendment to the agenda, to change item X (B) to read "the needs, direction and limitation of beach access."

IV. EXECUTIVE DIRECTOR MELLO'S REPORT

Executive Director Chief Mello reported that the Assistant Harbormaster position has been advertised and there is not much interest. There is a college student at the Massachusetts Maritime Academy that is interested, and we are considering bringing him in as an intern. Executive Director Chief Mello stated that, in addition, we are not looking to appoint an Assistant Harbormaster at this time and will attempt again next year.

Regarding permits, at Head's beach there are 11 permits and 13 people on the wait list. No CRMC permitting was required to expand the beach permit rack space, since we added a level and didn't change the footprint. Because of the additional capacity, unless there is an objection, we will issue additional permits there. Executive Director Chief

Mello stated that the Public works department worked on the access road at Head's Beach and Executive Director Chief Mello discussed a plan for the area and placing a physical barrier to keep people from driving on the beach and grass with Mike Gray and Andy Nota. The idea is to allow launching small hand trailers with dinghies and small vessels, but not larger vessels at that location.

Chairman Cain asked if Executive Director Chief Mello expected any push-back from this decision.

Executive Director Chief Mello stated that, yes, he did expect push back over the decision, but it is prohibited by state law and town ordinance to drive a vehicle on the beaches. Once the infrastructure is there we will place signage to direct the public as to what is and is not allowed.

Executive Director Chief Mello reported that the signage for West Ferry has been improved; the signs for public access locations have been installed, the touch and go and pumpout docks were labeled so it is very clear what the intended use is for the different docks. The stairs at West Ferry have been inspected and we will bring in the engineer to spec out the new stairs and prepare a bid package. Ramon has made everything safe for the time being.

Executive Director Chief Mello reported that the Ribcraft is in service with the new motor – and the old motor will be picked up in the next week or two.

V. MARINE DEVELOPMENT FUND BUDGET

A. 2015/2016 MDF YTD Budget

The Marine Development Fund budget was presented to the Jamestown Harbor Commission.

Executive Director Chief Mello stated the date indicates this is the end of the fiscal year, not completely updated still things that need posted, not the final report on last fiscal year.

VI. SUB-COMMITTEE REPORTS

A. Budget

Commissioner Kurz had nothing to report.

B. Facilities

Commissioner Dickinson was not in attendance.

C. Mooring Implementation

Chairman Cain had nothing to report.

D. Traffic Committee

Chairman Cain reported that the Traffic Committee retracted its recommendation to the council and the meeting for July is cancelled.

VII. LIAISON REPORTS

A. Conservation Commission Liaison

Conservation Commission Liaison Souza was not in attendance.

VIII. OLD BUSINESS

There was no Old Business to discuss.

Commissioner Banks stated that we (the Jamestown Harbor Commission) talked about being involved with the plan for the Ft. Getty pier, but have not heard anything about a meeting.

Executive Director Chief Mello stated the ball is in the Town Council's court, but that he would remind Andy Nota about the discussion of having a joint meeting between the Jamestown Harbor Commission and the Town Council to discuss the future of the Ft. Getty pier.

IX. CORRESPONDENCE

There was no Correspondence.

X. NEW BUSINESS

A. Mooring Occupancy Transfer Recommendation

Executive Director Chief Mello reminded the Jamestown Harbor Commission of the recent mooring transfer request from an individual that indicated the mooring was rented with a rental house that was not a riparian mooring, and that is clearly

not allowed by the Harbor Management Ordinance. Executive Director Chief Mello's stated that his position at the time of the request was that the Harbormaster could allow the temporary use of a mooring for up to seven (7) days. Anything beyond seven (7) days would require the approval of the Jamestown Harbor Commission, and the Town Solicitor agrees.

Executive Director Chief Mello suggested that the Jamestown Harbor Commission develop a policy or standard that allows the mooring to be transferred for a longer time.

B. Additional Racks for Beach Permits at Ft. Getty and Head's Beach
[And the needs, direction and limitation for beach access and permits, as amended]

Commissioner Kurz began the discussion by asking what determines the capacity a beach location could accommodate and if the number of permit allowed should be based on available parking.

Executive Director Chief Mello stated that he doesn't necessarily think assigning a number of permits to make available is practical, because different vessels are different sizes. We need to have the tools, or the policy, to regulate the size and number of vessels permitted at beach locations. Right now it is up to Mark's discretion and we have nothing to fall back on if his decision is challenged.

Executive Director Chief Mello suggested the Jamestown Harbor Commission appoint a few members to develop a policy committee so that the policy could be in place for next season.

XI. OPEN FORUM – CONTINUED

There was no Continued Open Forum.

XII. ADJOURNMENT

Commissioner Harsch moved to adjourn at 7:55 PM, Commissioner Wurzbacher seconded. So voted; (5 ayes, 0 nays).

Respectfully submitted,



Kim Devlin
Jamestown Harbor Clerk