

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, May 4, 2015

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:32 PM by Commission President Kristine S. Trocki.

The following members were present:

Mary E. Meagher, Vice-President
Blake A. Dickinson
Thomas T. Tighe
Michael G. White

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero, Esq., Town Solicitor (arrived at 6:37 PM)
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

- 1) Award from Narragansett Water Pollution Control Association re: NWPCA's *Most Efficient Small Secondary Treatment Plant Award* for performance in 2014. The Public Works Director reported that the Jamestown Wastewater Treatment Facility has been selected to receive an award for the "Most Efficient Small Secondary Treatment Plant for performance in 2014. The Public Works Director further reported that the facility was given the award in 2012. Commission President Trocki asked the Public Works Director to extend the Commission's congratulations on receiving this award.

READING AND APPROVAL OF MINUTES

- 1) 04/06/15 (regular meeting)
Motion was made by Commissioner Dickinson, seconded by Commissioner White to accept the 04/06/15 meeting minutes. So unanimously voted.

OPEN FORUM

- 1) Scheduled requests to address:
(None)
- 2) Non-Scheduled requests to address:
Bruce Dickinson of 41 Arnold Avenue stated that he may want to speak when the Commission discusses recreational activity at the North Reservoir.

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 well has been placed back in to service for the season.
- Pumping was down for the month of April, which impacts revenue.
- Rainfall was below average for the month of April.
- Water quality/color was good.
- North Reservoir is @ 60MG, usable storage-60MG.
- South Pond is @ 7MG, usable storage-7MG

2) **Town project reports: (See Project Update Report dated April 2015)**

Transfer pumping/Reservoir:

The Public Works Director reported that as long as South Pond is spilling over, we will continue to transfer water to North Reservoir, as needed. The Public Works Director stated that he would like to keep North Reservoir topped off going into the Memorial Day holiday.

6:37 PM: Peter D. Ruggiero, Esq., Town Solicitor arrived.

Treatment Plant:

The Public Works Director announced that the Town has hired Paul White as the Assistant Water Superintendent. The Public Works Director reported that Mr. White has 30 years of experience as a treatment plant operator.

The Public Works Director also reported the following:

- The Town is responsible for providing safe drinking water to its customers and stated that the water is disinfected with chlorine, as the last step in treatment process before distribution to its customers. The Public Works Director further reported that the Town is below the contaminant levels as set by the EPA.
- Have provided in the Commission packet, a proposal and agreement from Pare Corporation for the 5-year update of the Water Supply Management Plan.

Distribution System:

The Public Works Director reported the following:

- The Water Department staff will be conducting hydrant flushing over the next few weeks for annual maintenance of the distribution system.

Wastewater Treatment Plant:

The Public Works Director reported that the monthly daily flow was below average for the month of April.

3) Approval of proposal and agreement with **Pare Corporation** in an amount not to exceed \$23,750, for the 5-year update of the **Water Supply Management Plan**.

Motion was made by Commissioner Meagher, seconded by Commissioner Tighe to approve the proposal and agreement with Pare Corporation in an amount not to exceed \$23,750, for the 5-year update of the Water Supply Management Plan. So unanimously voted.

Following clarification of a few items, it was the consensus of the Commission to accept the report as submitted by the Public Works Director.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

1) Town enforcement of OS 1 Ordinance prohibiting **Recreational Activity at the North Reservoir** Watershed Area (Hiking, Running, Horseback, ATV, Waterfowl (other) Hunting, Fishing and Boating). (per Commissioner Dickinson)

Commissioner Dickinson stated that the reason that he wanted to bring this to the Commissions attention, was due to the lack of consistency on enforcement of usage and access at the reservoirs.

The Public Works Director stated that when the Water Department staff witnesses people on the property they ask them to leave. The Public Works Director further stated that most of the activity is neighbors who walk to the reservoir and a small amount of others who drive and park to use the facility and the current ordinance states that rules and regulations need to be developed, as the Commission/Board sees fit.

Commissioner Dickinson stated that he felt that it was an awareness issue. Commissioner Meagher suggested erecting "No Trespassing" signs and also a gate or fencing. Commissioner Dickinson agreed. Brief discussion ensued regarding current signage regarding dog waste and permitted usage by the Jamestown Stripers Club for their annual fishing tournament.

The Public Works Director agreed that additional signage may help the situation and stated that the Water Department staff has observed human waste along the trail in the watershed area near the Water Treatment Facility. The Public Works Director stated that his main concern is safety and contamination by humans, dogs and other animals is a big issue. The Public Works Director further stated that the Town needs to protect the watershed area. Administrator Nota stated that in controlled situations, it is easier to monitor usage than it is in uncontrolled situations, specifically, in the watershed area near the Water Treatment Facility.

Commissioner Dickinson suggested investigating what other communities do for enforcement and stated that he would prefer no access to the watershed areas. The Public Works Director stated that residents will oppose no access to the properties. Commissioner Meagher stated that the public needs to be made aware that watershed area is fragile.

Following brief discussion it was the consensus of the Commission to ask the Town Administrator to meet with the Chief of Police and the Public Works Director to discuss this matter and report back to the Commission.

2) Resolution Number 2 re: **Borrowing for Sewer Slip Lining** purposes through issuance of bonds. (If favorable, adopt resolution)

Commission President Trocki noted that information was provided by the Solicitor and the Finance Director regarding this matter. Administrator Nota stated that this project should not be a surprise to the Commission, as it has been discussed several times during the past year. The Public Works Director briefly described the project. Following clarification on a few items, motion was made by Commissioner Meagher, seconded by Commissioner White to adopt Resolution # 2 (identified as #6- for the Town Council/Financial Town Meeting on June 1st) for borrowing for sewer slip lining purposes through issuance of bonds, as presented. So unanimously voted.

3) **Set June meeting schedule**

Following brief discussion, it was the consensus of the Commission to schedule the next meetings of the Board of Water and Sewer Commission for June 8th and June 22nd (if needed), to allow for the review and adoption of the fy 2015/2016 Water and Sewer Division Budgets.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Meagher, seconded by Commissioner White to adjourn the meeting at 7:11 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk