



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Tuesday, July 19, 2016**  
**6:30 PM**

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, RESOLUTIONS AND PROCLAMATIONS**

**IV. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

**A) Town Council Sitting as the Alcoholic Beverage Licensing Board**

- 1) **NOTICE** is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3 Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **NEW** license application has been received by the Town Council under said Act, for the period May 17, 2016 to November 30, 2016 (duly advertised in the *Jamestown Press* April 28<sup>th</sup> and May 5<sup>th</sup> editions), and continued from the public hearing of June 27, 2016:

**CLASS B – VICTUALER – LIMITED**

PP Jamestown, LLC  
dba: Preppy Pig BBQ  
35 Narragansett Avenue  
Jamestown, RI 02835

- a) Approval of the Liquor License for a **NEW CLASS B – VICTUALER – LIMITED LICENSE**; review and discussion and/or potential action and/or vote

- b) Approval to raise the **CLASS B – VICTUALER – LIMITED LICENSE CAP** to Two (2) [Present Cap One (1)] and set the **CLASS B – VICTUALER – LIMITED LICENSE CAP** at Two (2); review and discussion and/or potential action and/or vote
    - c) Approval to raise the total number of **LIQUOR LICENSES** in the Town of Jamestown to **THIRTEEN (13)** from Twelve (12); review and discussion and/or potential action and/or vote
  - B) Licenses and Permits; review and discussion and/or potential action and/or vote
    - 1) Multi-License Application (new), continued from June 27, 2016 Victualing and Entertainment
      - a) PP Jamestown, LLC dba: Preppy Pig BBQ  
Location: 35 D Narragansett Avenue
    - 2) Holiday License (new), continued from June 27, 2016
      - a) PP Jamestown, LLC dba: Preppy Pig BBQ  
Location: 35 D Narragansett Avenue
    - 3) Private Investigator License Application (new)\*
      - a) Santino Campo, Jr. dba: Santino Campo, Jr.  
Address: 9 Lawn Avenue, Jamestown, RI 02835  
(\*Previous License Holder #4, 1992-2001)
  - C) Public Hearings:
    - 1) Proposed Amendment of the Jamestown Code of Ordinances, Chapter 70 Traffic and Vehicles, Article III. Specific Street Regulations, Sec. 70-55 Restrictions on Certain Streets; duly advertised in the *Jamestown Press* July 7<sup>th</sup> edition; review and discussion and/or potential action and/or vote
    - 2) Proposed Amendments to the Jamestown Town Charter, Article II. Town Council, Sec. 206 Special Meetings and Sec. 216 Procedure for Adopting Ordinance; Article III. Town Administrator, Sec. 301 Appointments and Qualifications; Article IV. Administrative Departments, Sec. 404 Tax Assessor, Sec. 405 Board of Assessment Review, Sec. 406 Town Moderator, Sec. 422 Library Trustees; Article V. Schools, Sec. 503 Vacancies; Article VIII. Miscellany Sec. 805 Elected Officials; Article X. Boards, Commissions and Committees Sec. 1002 Membership and Terms; duly advertised in the *Jamestown Press* and *Newport Daily News* July 7<sup>th</sup> edition; review and discussion and/or potential action and/or vote

## V. OPEN FORUM

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

- A) Scheduled to address
- B) Non-scheduled to address

**VI. COUNCIL, ADMINISTRATOR, SOLICITOR,  
COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Administrator's Report: Town Administrator Andrew E. Nota
  - 1) Goals and Objectives: Update
  - 2) Tax Exemptions for Disabled Veterans

**VII. UNFINISHED BUSINESS**

- A) Jamestown Fire Station Expansion Project – contingencies and add alternates, continued from June 27, 2016; review and discussion and/or potential action and/or vote

**VIII. NEW BUSINESS**

**IX. ORDINANCES AND APPOINTMENTS AND VACANCIES**

- A) Ordinances
  - 1) Amendment of the Jamestown Code of Ordinances: Chapter 14 Buildings and Building Regulations Article V. Responsibilities of Property Owners (add new) Sec. 14-100 through Sec. 14-110 (add new); review and discussion and/or potential action and/or vote to proceed to advertise in the *Jamestown Press* for public hearing on August 16, 2016
- B) Appointments and Vacancies
  - 1) Jamestown Housing Authority (One vacancy with an unexpired five-year term ending date of December 31, 2017); duly advertised; no applicants
  - 2) Jamestown Tax Assessment Board of Review – Alternate (One vacancy with a one-year term ending date of May 31, 2017); duly advertised; no applicants
  - 3) Jamestown Tree Preservation and Protection Committee (One vacancy with an unexpired three-year term ending date of December 31, 2016); duly advertised; no applicants

**X. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

- A) Adoption of Council Minutes
  - 1) June 27, 2016 (interview session)
  - 2) June 27, 2016 (regular meeting)
  - 3) June 27, 2016 (executive session)
- B) Minutes from Boards, Commissions and Committees
  - 1) Jamestown Harbor Commission (05/11/2016)
  - 2) Jamestown Harbor Commission (06/08/2016)
  - 3) Jamestown Ordinance Review Committee (02/22/2016)
  - 4) Jamestown Ordinance Review Committee (03/08/2016)
  - 5) Jamestown Ordinance Review Committee (03/17/2016)

- 6) Jamestown Ordinance Review Committee (04/05/2016)
- 7) Jamestown Planning Commission (05/04/2016)
- 8) Jamestown Planning Commission (06/01/2016)
- 9) Jamestown Zoning Board of Review (05/24/2016)
- C) CRMC Notices
  - 1) July 2016 Calendar
- D) Abatements/Addenda of Taxes
 

Total Abatements: \$227.52

  - 1) Motor Vehicles – Abatements to 2012 Tax Roll
 

<u>Account/Abatement Amount</u>	
a) 19-1509-25M	\$118.91
  - 2) Motor Vehicles – Abatements to 2015 Tax Roll
 

<u>Account/Addenda Amount</u>	
a) 16-0155-00M	\$ 81.07
b) 19-1483-75M	\$ 27.54
- E) Finance Director’s Report
- F) One Day Event/Entertainment License Applications
  - 1) Applicant: Jamestown Striper Club  
 Event: Annual Kid’s Fishing Derby  
 Date: August 6, 2016  
 Location: North Reservoir
  - 2) Applicant: Jamestown Yacht Club  
 Event: Fools’ Rules Regatta  
 Date: August 13, 2016  
 Location: East Ferry Beach
  - 3) Applicant: Melissa Petrillo  
 Event: Bridal Shower/Dance Event  
 Date: August 28, 2016  
 Location: Fort Getty Pavilion
  - 4) Applicant: Perry Heath  
 Event: Heath/Brown Wedding  
 Date: September 2, 2016  
 Location: Fort Getty Pavilion
  - 5) Applicant: Arthur Washburn, Jr.  
 Event: Seaside Family Cruise  
 Date: September 4, 2016  
 Location: Fort Getty
  - 6) RI Turnpike and Bridge Authority  
 Event: 4 Bridges Ride  
 Date: September 18, 2016  
 Location: Route 138
  - 7) Applicant: Emily Anthony  
 Event: Anthony Wedding  
 Date: September 24, 2016  
 Location: Fort Getty Pavilion

- 8) Applicant: Deborah Barone  
Event: Demeter Party  
Date: October 2, 2016  
Location: Fort Getty Pavilion
- 9) Applicant: Shamus Flaherty  
Event: Party  
Date: October 8, 2016  
Location: Fort Getty Pavilion
- 10) Applicant: RI Turnpike and Bridge Authority  
Event: Citizens Bank Pell Bridge Run  
Date: October 23, 2016  
Location: East Shore Rd/Freebody Dr/Pell Bridge

**XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

- A) Communications
  - 1) Letter of Chris Cannon re: regulating “backyard” target shooting in Jamestown, with links to websites (unable to be shown at 4/12 public hearing) on target shooting
  - 2) Letter of Newport County YMCA Special Olympics Booster Club re: advertising in YMCA Adaptive Program and Special Olympics Team Yearbook
- B) Resolutions and Proclamations from other Rhode Island Cities and Towns
  - 1) Resolution of the Newport City Council commemorating the 226<sup>th</sup> Anniversary Celebration of “Hope Day: Birth of Our Nation” supporting Senate Resolution 2016-3039 passed by the Rhode Island General Assembly

**XII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

**XIII. EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

*Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State’s website and at the Town Hall and the Jamestown Philomenian Library.*

*In addition to the two above-mentioned locations, notice also may be posted, from time to time, at the following location: Jamestown Police Station; and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).*

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [cfernstrom@jamestownri.net](mailto:cfernstrom@jamestownri.net) not less than three (3) business days prior to the meeting.

Please run the following ad in the *Jamestown Press* editions of April 28<sup>th</sup> and May 5<sup>th</sup>:



**Jamestown, Rhode Island**  
**NOTICE**

It is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following application has been received by the Town Council for the **NEW** license under said Act, for the period May 17, 2016 to November 30, 2016.

**NEW LICENSE:**

**CLASS B – VICTUALER – LIMITED**

PP Jamestown, LLC  
dba: Preppy Pig BBQ  
35 D Narragansett Avenue  
Jamestown, RI 02835

The above application will be in order for hearing at a meeting of said Licensing Board on **Tuesday, May 17, 2016 at 5:30 p.m.** at the Jamestown Town Hall, Rosamond A. Tefft Council Chambers, 93 Narragansett Avenue, in said Jamestown, at which time and place all remonstrants may make their objections against granting this license.

By Order of the Town Council  
Cheryl A. Fernstrom, CMC, Town Clerk

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## **Town of Jamestown**

Town Clerk's Office

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9800 Fax 401-423-7230

Email: [cfernstrom@jamestownri.net](mailto:cfernstrom@jamestownri.net)

**Cheryl A. Fernstrom, CMC**  
Town Clerk/Probate Clerk

### **PUBLIC HEARING NOTICE TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **Tuesday, July 19, 2016 at 6:30 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk's Office between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, excluding Holidays.

**Section 1.** The Town Council of the Town of Jamestown hereby ordains that the Jamestown Code of Ordinances, Chapter 70 Traffic and Vehicles Article III. Specific Street Regulations Sec. 70-55 Restrictions on Certain Streets, as the same may have been heretofore amended, is hereby amended.

**The following is a summary description of the proposed amendment:**

**To restrict commercially-registered vehicles weighing over 7,000 pounds GVRW.**

**Section 2.** This Ordinance amendment shall take effect upon its passage.

**A copy of the entire amendment, as proposed, is available for review at the Jamestown Philomenian Library, 26 North Road; Jamestown Town Hall, 93 Narragansett Avenue; and online at [www.jamestownri.gov](http://www.jamestownri.gov).**

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, call 1-800-745-5555, via facsimile at 401-423-7230, or email at [cfernstrom@jamestownri.net](mailto:cfernstrom@jamestownri.net) not less than three (3) business days prior to the meeting.

**FOR ADVERTISEMENT IN THE JAMESTOWN PRESS: July 7, 2016 edition.**

**PUBLIC HEARING NOTICE  
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **Tuesday, July 19, 2016 at 6:30 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 70 – Traffic and Vehicles. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays.

**Section 1.** The Jamestown Code Of Ordinances, Chapter 70, Traffic and Vehicles, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~strike through~~ are to be deleted from the ordinance;  
words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference.

**Section 2.** The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown’s Code of Ordinances.

**Section 3.** This Ordinance shall take effect upon its passage.

Ad Date(s): \_\_\_\_\_  
Publication Source: Jamestown Press  
Hearing Date: \_\_\_\_\_  
Action: \_\_\_\_\_  
Certified: \_\_\_\_\_



## Exhibit A

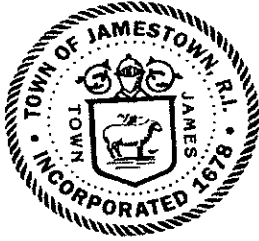
### **Sec. 70-55. Restrictions on certain streets.**

Any commercially-registered vehicle weighing over 7,000 pounds GVRW is prohibited on the following streets. This prohibition shall not apply to commercially-registered vehicles going to or coming from places upon such streets for the purpose of making deliveries of goods or providing services to property owners or similar activities for abutting lands or buildings, or federal, state, public service corporation or town-owned vehicles, or emergency response vehicles.

Carr Lane

Columbia Avenue (Restricted 3:00 PM to 5:00 AM ONLY)-from a point 200 feet south of West Street and continuing ~~entire length to southern end.~~ to the intersection of Windsor Street.

Reservoir Circle



**Town of Jamestown**  
Town Clerk's Office  
Town Hall  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9800 Fax 401-423-7230  
Email: [cfernstrom@jamestownri.net](mailto:cfernstrom@jamestownri.net)

**Cheryl A. Fernstrom, CMC**  
Town Clerk/Probate Clerk

**TOWN OF JAMESTOWN  
PUBLIC HEARING NOTICE  
AMENDMENTS TO THE TOWN CHARTER**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **Tuesday, July 19, 2016 at 6:30 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue to gather public input on the following recommended amendments to the Jamestown Town Charter as submitted by the 2015 Jamestown Charter Review Committee. Opportunity shall be given to all persons interested to be heard at the public hearing. The full text of the following proposed amendments is available for review and/or purchase at the Town Clerk's Office between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, excluding Holidays.

**The proposed Charter amendments are as follows:**

- 1. Article II. The Town Council - Sec. 206 Special Meetings; Sec. 216 Procedure for Adopting Ordinance**
- 2. Article III. Town Administrator – Sec. 301 Appointment and Qualification**
- 3. Article IV. Administrative Departments - Sec. 404 Tax Assessor; Sec. 405 Board of Assessment Review; Sec. 406 Town Moderator; Sec. 422 Library Trustees**
- 4. Article V. Schools – Sec. 503 Vacancies**
- 5. Article VIII. Miscellany – Sec. 805 Elected Officials**
- 6. Article X. Boards, Commissions and Committees – Sec. 1002 Membership and Terms**

**A copy of the entire Charter amendments, as proposed, is available for review at the Jamestown Philomenian Library, 26 North Road; Jamestown Town Hall, 93 Narragansett Avenue; and online at [www.jamestownri.gov](http://www.jamestownri.gov).**

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, call 1-800-745-5555, via facsimile at 401-423-7230, or email at [cfernstrom@jamestownri.net](mailto:cfernstrom@jamestownri.net) not less than three (3) business days prior to the meeting.

**FOR ADVERTISEMENT IN THE JAMESTOWN PRESS: July 7th edition.**  
**FOR ADVERTISEMENT IN THE NEWPORT DAILY NEWS: July 7<sup>th</sup> edition.**

**JAMESTOWN TOWN CHARTER  
AMENDMENTS PUBLIC HEARING  
JULY 19, 2016**

**The following amendments to the Charter have been proposed:**

**ARTICLE II. THE TOWN COUNCIL**

**Sec. 206. Special Meetings.**

The town council may convene a special meeting only by majority consent of the town council. ~~The town council may meet sooner than 8 hours after each member has been notified of a special meeting, but only by unanimous consent of the town council. Any member may waive the requirement of notice of a special meeting, and such waiver shall be entered in the record of the proceedings of such special meeting.~~ Special Meetings shall be subject to and comply with the Open Meetings legislation of the State as set forth in Title 42, Chapter 42-46 of the Rhode Island General Laws. The town council may by a majority vote convene an Emergency Meeting as set forth in §420606 to address only an unexpected occurrence that requires immediate action to protect the public.

The proposed amendment would more closely follow the Open Meetings Act.

**Sec. 216. Procedure for Adopting Ordinance.**

An ordinance or amendment to [an] existing ordinance may be introduced by any member at any regular or special meeting of the town council. Upon introduction of any ordinance or amendment to an existing ordinance, the town clerk shall distribute a copy to each town council member and to the town administrator; shall file a reasonable number of copies in the office of the town clerk and shall publish the ordinance. Following the publication by at least seven days, the town council may adopt the ordinance with or without amendment or reject it, but if it is amended as to any matter of substance, the town council may not adopt it until the ordinance or its amended sections have been subjected to all the procedures hereinbefore required in the case of a newly introduced ordinance. As soon as practicable after adoption of any ordinance, the town clerk shall have sufficient printed copies of the ordinance available at the town hall.

As used in this section, the term "publish" means to print in one or more newspapers of general circulation in the town and to post on the Town's website: (1) the complete ordinance and (2) the places where copies of it have been filed and the times when they are available for public inspection.

The proposed amendment would allow for expanded notification to the public.

### ARTICLE III. TOWN ADMINISTRATOR

#### **Sec. 301. Appointments and Qualifications**

The town council shall appoint a town administrator for an indefinite period of time, based solely upon the executive and administrative qualifications of the applicant, as outlined by generally accepted professional standards. The town administrator need not be a resident of the town or state at the time of appointment, but must become and remain a qualified elector and resident of the state within six months after appointment, unless an extension is approved by town council. The relationship between the town and the town administrator shall be contractual and not that between a municipality and a civil officer.

The proposed amendment would reflect consistency in hiring qualifications.

### ARTICLE IV. ADMINISTRATIVE DEPARTMENTS

#### **Sec. 404. Tax Assessor.**

There shall be a tax assessor with training and experience who shall be nominated by the town administrator with the approval of the town council, and shall have those powers and perform those duties prescribed now or in the future by town ordinance, the constitution and laws of the state not inconsistent with this Charter.

The proposed amendment would reflect consistency in hiring qualifications.

#### **Sec. 405. Board of Assessment Review.**

There shall be a board of assessment review consisting of three members and one alternate member who shall sit only when any one of the three members is unavailable. All members shall be qualified electors and residents of the town and shall be appointed by the town council for a term of three years. ~~There shall be no more than two board members belonging to the same political party noninclusive of the alternate member.~~ If a member of such board shall cease to be a qualified elector and resident of the town that office shall thereby become vacant. The board of assessment review shall hear and consider the appeal of any property owner concerning the amount of the assessed valuation as determined by the assessor. The board shall keep an accurate record of its proceedings which shall be available for public inspection. If it shall appear that the valuation of any property has been erroneous or incorrect, the board shall have authority to order a correction. Such determination shall be certified by the board to the tax assessor whose duty it shall be to make such corrections in the valuation as the board may determine. If the tax roll has been certified by the tax assessor the tax assessor shall transmit the findings of the board to the town council, which may cancel in whole or in part the tax based on such valuation in order to effect a correction.

The town council shall provide by ordinance for the organization and procedure of the board of assessment review and for the manner of receiving, considering and disposing of appeals. The taking of an appeal to the board of assessment review of any action thereon shall not be construed to limit or restrict the right of any taxpayer to apply to a court of competent jurisdiction for relief from any assessed valuation or tax.

The proposed amendment would remove language that refers to party designation.

**Sec. 406. Town Moderator.**

There shall be a town moderator, who shall be elected at the regular town election and shall have those powers and perform those duties prescribed now or in the future by the constitution and laws of the state not inconsistent with this Charter. In the event that the office of the town moderator becomes vacant during the term of office, ~~the next highest vote getter from the most recent election shall be elevated to serve until a replacement is found.~~ The Town Council will appoint a replacement until the next regularly scheduled election.

The proposed amendment would reflect a process for replacement if there were no next vote getter.

**Sec. 422. Library Trustees.**

~~Proposition 12 submitted to the voters at the November 3, 2009 election read as follows: "Shall the Charter be amended to add the phrase "a free and public library for all the inhabitants thereof" after the term Jamestown Philomenian Library?"~~

The proposed amendment would remove this section.

**ARTICLE V. SCHOOLS**

**Sec. 503. Vacancies.**

Any vacancy in the membership of the school committee shall be filled by the town council by the next highest vote getter from the most recent election and so on until someone fills the vacancy until the next regular town election, when the office shall be filled for the unexpired term thereof. Should there be no next higher vote getter or if none of the vote getters be willing to serve then the council shall appoint a member, pursuant to the laws of the State of Rhode Island.

The proposed amendment would reflect a process for replacement if there were no next vote getter.

## ARTICLE VIII. MISCELLANY

### **Sec. 805. Elected Officials.**

For the purposes of this Charter, volunteer firefighters, volunteer ambulance emergency medical service members, town constables, and members of the special police shall not be considered elected or appointed officials of town government nor as town employees.

The proposed amendment would correctly identify the Emergency Medical Service.

## ARTICLE X. BOARDS, COMMISSIONS AND COMMITTEES

### **Sec. 1002. Membership and Terms.**

(3) Unless otherwise mandated by state law or regulations, all terms of board, commission and committee membership shall be limited to three years. With the exception of the zoning board of review alternate members, no person shall serve more than three consecutive terms on the same committee and that person shall not be reappointed to that body for one year thereafter, unless the person has special qualifications required by the board, or for other good reason, with a unanimous vote of the council concurring with the reappointment.

The proposed amendment would allow the Town Council the ability to retain a key committee member with specific qualifications.

## **Goal: To Promote Quality of Life in the Community**

### **1. Maintain Jamestown’s “Rural Character “**

- A. *Define rural character and Jamestown’s unique character and sense of place;*
  - a. This is expressed in the Preamble of the Comprehensive Plan. The Planning Commission spent several evenings defining “Rural Character” as it pertains to Jamestown. The Planning Commission, acknowledging the vagueness and vastness of the term “rural character,” has defined it to mean, “that which is unique to the Island of Jamestown – a town infused with a rural feeling, an insular spirit and a village identity”.
- B. *Encourage preservation of open space on individual lots and small subdivisions;*
  - a. The Planning Commission has adopted amendments to the Comprehensive Plan related to Conservation Development and the importance of designing meaningful open space into subdivisions. The Planning Commission is in the process of adopting amendments to the Zoning and Subdivision Regulations (Conservation Development) which encourage open space in all subdivisions and mandate it in subdivisions of 5 lots and over. (Expected completion date December 2015). More clarification is needed to define “preservation of open space on individual lots” since development of existing lots requires nothing but a building permit in most situations.
  - b. *The Tax Assessor’s office will continue to support and monitor properties in the Open Space Program. These properties, which must remain undeveloped for a period of 15 years, benefit by way of reduced assessments.*
- C. *Develop a strategy for the protection of vistas, views, and open space including landscape elements that evoke rural character;*
  - a. One effective option for the Council to consider in developing this strategy would be to task the Planning Commission and to include this language in the Zoning Ordinance/Jamestown Special Development District, in areas that provide and share the islands most treasured scenic views/vistas, open space and landscape elements. One of the purposes of the Zoning Ordinance is, 5) Provide for the protection of the natural, historic, cultural, and scenic character of the town or areas therein; The Rhode Island “Green Book” also provides for a solid basis for identifying such landscape elements. Additional work in this area is required.
- D. *Develop a policy regarding preservation of historic structures;*
  - a. This topic has at times been somewhat divisive within the community in terms of residential structures with various perspectives offered by Planning Commission members, various organized groups as well as individuals within the community. Further discussion and research should be conducted in order to assess the need and/or support for such a policy/regulation in the community. The preservation of historic structures and community landmarks in general has received support from local residents. A continued effort to preserve these important community assets should be formalized for future consistency.
- E. *Support initiatives that encourage farming, sustainable agriculture, fishing and aquaculture;*
  - a. *Working with CRMC on evaluation process of permits for expansion of aquaculture activities in local waters.*
  - b. *Seeking viable options for the installation of upwellers at the Fort Getty waterfront and possible improvements to support commercial fishing operations. Discussion and research in this area will be ongoing through the winter months 2016-2017.*

- c. *The Tax Assessor's office will continue to support and monitor properties in the Farmland Program (Farm, Forest and Open Space). These properties, after being approved by the RI Division of Agriculture, must be actively farmed and undeveloped for a period of 10 years. The parcels are assessed at reduced rates based on state guidelines.*
- F. *Continue to support Farmers Market and Community Farm;*
  - a. *Supporting licensing application and function of Farmers Market at Fort Getty – seeking ways to increase food presence at farmers market and balance local craft presence with locally grown products. With the improved pavilion facilities, the improved grounds and restroom amenities are being utilized to enhance the market experience. Town staff are supporting the effort without managing it and allowing private parties to grow and diversify the operation.*
  - b. *The need for a winter farmers market should be considered, if a sufficient number of local vendors, including Newport and South County vendors, if needed, express interest and a viable location can be secured.*
  - c. *The Zoning Dept. will review and advise on all Special Use Permits, License's, and permits in support of community farming and farmers markets in the community.*
  - d. *The Town will continue to coordinate with the organizers of the community farm on a wide array of issues, albeit the nature of the farms activities are technically that of a non-profit, it does fulfill an important community need and preserve an important parcel of land. In addition, the farm does link with residents that utilize the Eldred Ave. playfields and will also do so on a larger scale with the users of the future shared use path.*
- G. *Develop a strategy for road marking, signage and lighting that reduces visual clutter; and*
  - a. *Shores parking restriction program designed to limit signage by area regulatory approach, versus signing each specific roadway. Broader Town-wide strategy remains in discussion before Traffic Committee. A community-wide assessment should be conducted along with improvements to directional signage, street signs and directional signs for places of local importance.*  
*As of July 2016 the Traffic Committee is preparing to finalize its thoughts on the northern Shores area, and focus its attention on other roads and neighborhoods in town regarding the issues of overnight parking and public safety access.*
  - b. *Coordination with RIDOT regarding state signage in community and updating of existing signs, where needed.*
  - c. *Council approves (Sept. 2015) delegation of permit review to Bldg./Zoning Official to address sandwich board signs used by community organizations and within the commercial district(s). Future review of sign ordinance is required in commercial district to facilitate appropriate revisions.*
- H. *Support the development of trails, walks, habitat restoration and programs that support resident's awareness and knowledge of the natural world around them.*
  - a. *Ongoing Projects include, the Taylors Point Initiative, Mackerel Cove Dune Restoration, the Creek Restoration program, Fort Getty Trails, Hull Cove and other public rights of way. Also included is the continuation of an active dialogue on access to North and South Pond property inclusive of the future shared use path at the North Reservoir.*

## **2. Protect Natural Resources**

- A. *Continue to protect the center island watershed;*



- a. Discussion on various supporting initiatives is ongoing.*
- B. Support community efforts towards habitat restoration, resource protection;*
  - a. Dune restoration efforts at Mackerel Cove and Fort Getty with the use of dune fencing and grass replanting efforts are continuing. A major restoration project is in the planning stages at Taylor Point with inventorying of invasive species already underway along with a detailed mapping of the property and the establishment of a partnership with a habitat restoration program at the University of Rhode Island.*
- C. Implement measures to address poor water quality in Sheffield Cove;*
  - a. Consultant hired and water testing phase is ongoing; Former employee Justin Jobin and interns for the Town working with our consultant ESS Group researched the source of elevated bacteria levels in stormwater discharges to Sheffield Cove. During a period over several months water samples were collected from the drainage and watershed during wet and dry weather events. Another round of sampling will be conducted and a report will be prepared that will summarize the findings.*
  - b. In October 2015, the Council supported the submittal of a grant application for \$118,200 with the New England Interstate Water Pollution Control Commission (NEIWPCC) along with the Narragansett Bay Estuary Program. A 40% Town match is required, although the Town's proposal includes a \$5,000 financial match and \$35,000 in-kind match. This is a competitive review process and the Town has since received notification that our 2016 application has been approved. Town staff, Jean Lambert will coordinate and manage this project in working with the Towns consultant, the ESS Group on this project.*
- D. Continue to update and revise the Ground Water Ordinance;*
  - a. Ongoing program, Ordinance revisions being prepared for consideration at the end of 2015.*
- E. Continue to purchase environmentally sensitive tax lots in the Shores neighborhood;*
  - a. This program is ongoing in the shore neighborhood with the Town providing the closing costs and related expenses associated with the acquisition of property.*
  - b. The Tax Assessor's office will continue to maintain up-to-date lists of all vacant properties acquired by the Town.*
- F. Continue with the ongoing efforts to improve the health and condition of Round Marsh; and*
  - a. In December of 2014 the DPW worked with staff from Save the Bay and RIDEM to improve tidal flow to Round Marsh. Tidal ditches were excavated and cleaned to restore tidal flows to the salt marsh. A contractor was hired to mulch invasive phragmites within Round Marsh. Over the next two years additional mulching will be conducted. Save the Bay has been monitoring the marsh for the effectiveness of the ditch excavation.*
- G. Continue efforts in wildlife management suggested by Tick Task force.*
  - a. The Task Force is entering its second year of program development and its second hunting season. The committee is working on the development of a comprehensive educational program, improved educational opportunities and media exposure to its messaging. The Taskforce has also forged a close working relationship with URI's Tom Mather in his research associated with tick borne diseases and comprehensive prevention programming. In addition, communication remains ongoing with RIDEM officials regarding approved methods to manage the local deer population and future opportunities to positively impact the herd on Dutch and Gould Islands. The Town has coordinated a visit to Dutch Island with RIDEM officials in November 2015 to evaluate the improvements being conducted by the Army Corps. Of Engineers and further discuss the idea of*

hunting in 2016 and possibly allowing public access in the future. Town staff with RIDEM officials visited Dutch Island in November 2015 to assess this ongoing work and further discuss options for future public access. The approved budget for this program in FY2016-17 is \$15,000.

### **3. Promote Public Access to the Water, Water-based Activities and Use of Jamestown's Natural Resources**

- A. *Develop stable funding mechanism and clear line of responsibility for maintenance of Public Right of Ways to the water;*
  - a. *Town staff, along with the Friends of Jamestown ROW committee and the Conservation Commission is reviewing the findings of the most recent ROW report from 2013. In review of this document, and a series of on-site visits to specific ROW's in the Shores neighborhood, the Town is preparing to send letters to all ROW abutters alerting them the effort to clearly delineate all property lines and to appropriately mark all public ROW's. The High Street ROW has been completed in 2015 with the engineering being completed for the bid development for the Hull Cove accessible boardwalk project. The Friends group and Town are preparing a broader discussion with the Town Council on Public ROW's for later October, early November 2015. The Friends of Jamestown ROW's presented information to the Council in Oct. 2015 with Town staff in updating the ROW inventory document that was produced in 2013. The first phase of this work included ROW's (1-21) from the Creek to the Northern tip of the island, with work on the southern ROW's to continue in 2016. Town staff have begun to visit each ROW in November 2015 with representatives of the Friends group in order to discuss possible enhancements at each location. As of July 2016 a letter has been compiled that will be submitted to all ROW property abutters providing them with notice of the Towns intention to visually mark the various ROW's in the community, with the appropriate CRMC public access signage and by visually marking the properties corners.*
  - b. *Maintenance continues to be one of the greatest challenges in terms of the sustainability of a ROW program. Town staff are working with neighbors in an attempt to secure the necessary assistance in this area. Discussions on the possibility of alternate funding sources in this area is being researched.*
- B. *Improve restroom facilities and parking accommodations at Mackerel Cove and Fort Getty;*
  - a. *Funding for replacement restrooms at Mackerel Cove was approved as part of the FY2015-16 Capital Program. The Town is in the process of seeking the necessary CRMC permitting to install this improved facility. The portable structure remains in the design and permitting phase and is expected to be available for public use for the summer of 2017. Town staff will construct this new portable structure during the upcoming winter months.*
  - b. *Discussion regarding improved restrooms at Fort Getty is continuing with more formal discussions expected to occur as part of the 2015 season review discussion with the Parks and Recreation Department. The future of both the lower and upper structures remain in question, and the need to replace both facilities is a priority improvement needed in the park. The concept of a shared facility in the park accommodating public restroom/shower use, park storage and program space is also being researched with the potential of a third party partner relationship. The Town is planning to complete the design of the new facilities during the fall/winter of FY2016-2017.*

- C. Continue improvements to the Pier, Ramp, Boat Storage and Water Access at Fort Getty;
  - a. A thorough review of existing facilities is underway, Town staff has been in communication with RIDEM officials regarding various grant programs available to assist with the refurbishment and improvements to the Fort Getty waterfront. This in concert with a long-term Capital waterfront funding commitment and planning by the Harbor Commission will be necessary to support any major improvements that are desired.
- D. Refresh long-term plans for Fort Getty and Fort Wetherill in assessing future improvement and development options for each property;
  - a. Fort Getty long-term planning is set to be revisited in late 2015. Ongoing discussions include the refurbishment and possible relocation of existing restroom facilities, the construction of a new gatehouse, the completion of Pavilion improvements in 2016, improvements to the waterfront facilities, and possible enhancements to the historic military facilities.
- E. Review the parking design at East Ferry and plans for rehabilitating the East Ferry-Ferry Landing;
  - a. Review of the East Ferry parking area and sidewalks remains ongoing with a funding recommendation planned for the FY2016-17 budget program. This project will be phased with curbing and sidewalk reconstruction followed by pavement reconstruction. An additional element to be considered involves the development of the triangular grass area, and improvement to its overall functionality by introducing a hardscape surfacing, seating and more durable streetscape elements with landscaping that can be maintained and improve the overall aesthetic of that area. In terms of the importance of the East Ferry area to the community, this project is deemed a priority to be considered in the upcoming budget cycle.
- F. Provide support for all community appropriate sailing, fishing, and marine-based activities; and
  - a. Recreation Department personnel are working on developing expanded water-based programs, using local organizations and businesses to support program offerings. Discussions are planned in fall 2015 with the CISF organization to discuss options to expand water-based programming at Fort Getty. Jamestown Outdoors has continued offering access to the public to water-based recreation equipment at Fort Getty in an MOU with the Town as well as offering delivery services at other locations in the community. Resident and visitor demand for opportunities in the areas of kayaking, paddle boarding, fishing, sailing and general boating opportunities has been increasing.
- G. Complete components of bike path improvements and continue to assess options for integration of pedestrian/bicycle paths and trails connecting key areas within the community.
  - a. North Pond connector design funding approved in FY2016 capital program, with award of contract made in August 2015. Preliminary work on path base expected to begin in 2016 by the Town's consultant PARE. Project development timeline is based on Town staff availability and funding. Request for CIP funding is anticipated in FY 2016-2017 and FY 2017-2018 and FY2018-2019, unless alternate funding can be secured to support the project.
  - b. North Road reconstruction beginning in FY2016, with three year(three phase) road drainage and repaving program accompanied by a fourth phase that includes a bike path/trail connector from West Reach to North Pond to interconnect with the North Pond Connector that exits onto Eldred Avenue. Project completion anticipated in FY2019-2020, based on funding availability. Storm water drainage permit has been secured for Phase I, with work expected to begin by Town staff in the spring 2016. Funding for Phase II will be requested as part of the FY2016-2017 CIP program.

**4. Recognize the Importance of the Village as the Town Center, the Focal Point for Most Community Activities**

- A. *Encourage economic development, especially in prime and undeveloped properties to achieve suitable commercial and retail growth, with emphasis on the Town Center and waterfront;*
  - a. *Consider the development of an Economic Development Committee to guide a local process. The sustainability of Jamestown’s economy will be a specific topic addressed during the Sustain Jamestown program. Discussions are ongoing with cultural arts-based organizations in developing concepts around exposure to the wealth of the artist community residing in Jamestown and how this resource can be harnessed to benefit the community and commercial district. This group is hosting an internal organizational meeting in July 2016 with the hope of moving the program forward during the fall 2016. The first phase of the initiative includes public engagement and information gathering to assess the community’s sentiments regarding the arts and culture program. One of the group’s goals is to assess the accuracy of the local sentiment on this topic. Discussions are also occurring with business owners/Chamber of Commerce seeking alternative methods to attract unconventional businesses and entrepreneurs to the community to fill vacant storefronts.*
  
- B. *Continue to work with Newport County Communities, Washington County Regional Planning Council and local organizations (i.e. Chambers of Commerce) to develop strategies to encourage investment and business sustainability in the village;*
  - a. *Discussion is continuing with the Washington County Regional Planning on the street light purchase and replacement program; Town also looking into other options for street light replacement with neighboring Town’s.*
  - b. *Progress is continuing with the development of a Newport County EDC agency to champion the opportunities that exist in each participating county community for business retention and new business development; meetings are continuing and all Newport County Communities have committed varying financial commitments to implement this program in FY2015-2016. Officials from each participating community are continuing to meet in the development of this regional organization. The next meeting of this group is scheduled in August 2016.*
  - c. *The development of an economic development committee is presently being considered. The question still exists as to whether a formal committee is necessary for EDC progress or a more well organized effort by the private sector with the town supporting the effort could address this specific need. Town staff have been working with the Chamber of Commerce on the installation of an informational kiosk in town to provide members with improved marketing opportunities; targeted conversations with individual commercial investors is continuing regarding properties that are presently available for possible development in the village.*
  
- C. *Ensure that future development and renovation in the Village maintains small scale and “walkable” character, while supporting businesses and investment that will encourage residents’ and visitors use;*
  - a. *More detailed discussions need to occur on this topic in order to agree on best and appropriate practices in this area.*
  
- D. *Provide improved customer and employee parking in the village;*
  - a. *Continue to seek opportunities for parking enhancements in the village and encourage businesses to coordinate off-site parking for their employees. Seek Planning Commission attention to this*

- issue in their review of applications in the Village District. Additional consideration should be given to the review of properties (possible acquisition) that may be able to assist in either seasonal parking, event parking or additional dedicated parking for local uses.*
- E. *Develop a policy regarding preservation of historic structures in Village;*
    - a. *This topic has previously been divisive within the community with various perspectives offered by Planning Commission members and residents. Further discussion and research should be conducted in order to assess the need and/or support for such a policy/regulation in the community.*
  - F. *Support the development of a Community Center, with the support and for the benefit of community organizations and residents;*
    - a. *Continue to evaluate the options available to diversify the use of the existing community center facility (Recreation Dept.). Also, consider possible enhancements and/or repurposing of areas in other public facilities, including the Library, EMS Barn, Schools and quasi-governmental buildings like the Grange, for such purposes. The Library Building project in particular is one that has raised this point as nationally Libraries are taking on an expanded role with the changes in services, technology and community demand. Research and communication on this item is ongoing and dependent on future public, private and grant funding to support any such initiative.*
  - G. *Complete the planning, design and construction of consolidated Fire/EMS station; and*
    - a. *The bid for the project was awarded by the Council to Iron Construction for \$2,129,500 in June 2016 and the Council has decided to continue discussions pertaining to the possible addition of several add alternates pertaining to roofing and siding options and the potential allocation of contingency funding to address any unknowns later in the project. The overall authorization amount for bonding was \$2.2 million. The project contract is being finalized and the contractor is mobilizing to establish an office inside the station for the full-term of the project. It is anticipated that the contractor will be in-site at some point in August to begin the site work elements. Estimated project completion period, spring 2017.*
  - H. *Coordinate planning, design and capital campaign activities with the Town’s Library Board in guiding plans for future building improvements and the establishment of a Library endowment.*
    - a. *Library Board is progressing with the organization for a Capital Campaign; evaluating its relationship with Friends of the Jamestown Library (501-c3); Building Committee is continuing to review the Library needs assessment and preliminary architectural designs; OLIS Consultant has been selected by Trustees per a requirement of the OLIS program; and alternative financial resources are being researched (Champlin Foundation, RI Foundation, OLIS, etc.) The Building committee has completed a community survey to assess any new input and/or changes in community sentiment regarding library services and the proposed facility enhancements. The results of the survey have bene compiled and have been reported out publicly. The building committee has moved on to the building design phase in evaluating the physical needs of the Library. The Board of Trustees for the Library began this process in 2011.*

## **5. Support Cultural, Civic and Recreational Opportunities that Promote a Sense of Community**

- A. *Implement an improved Parks & Recreation program based on resident need and ongoing community assessment;*

- a. *Discussion on this topic is slated to begin in September FY 2015-2016 and continue into the fall; Comparisons and assessment of data gathered on needed P&R programming in recent years, Collins Center Report, the PAC discussions, prior studies, and other influence on this subject should be considered during this assessment. A work session dedicated to this topic was held in November 2015 that addressed the ongoing search for a new P&R Director, and the specific department divisions, involving programming, seniors, parks, facilities and staffing plan. An additional workshop was held in June 2016 that focused on the facilities that the department oversees, including several that the department has recently applied for state RIDEM grant funding. This discussion concentrated on the Towns playground and Lawn Avenue recreational complex.*
- B. *Provide expanded, accessible and diversified program offerings for Jamestown's seniors;*
  - a. *Coordination with Senior Association Board and Executive Director is ongoing with communication occurring as to expanded program opportunities inside and outside of the community, including expanded transportation services. These services are to be supported by the Association jointly with the Parks and Recreation Department. Additional staff and facility coordination is being implemented via improved communication amongst agencies and personnel involved. Quarterly reports being submitted by Association to Town regarding meals, programming data and other pertinent information. The Town also provides guidance in the areas of payroll, information technology and purchasing procedures. Library programs and services are available for seniors and include home delivery of materials and assistance within-home library technology. Meetings with the Senior Association Board are ongoing in working on implementing this coordinated approach.*
- C. *Continue to maintain a strong partnership with the Jamestown Schools;*
  - a. *The Town maintains a close working partnership with the District and individual School Administrations, in terms of municipal department interaction, coordinated budgeting approach including capital program and long-term debt requirements, pension matters, as well as statewide financial issues and concerns, etc.;*
  - b. *The library participates and promotes in collaboration with the Jamestown Schools, a summer reading program; Afterschool activities: Book Groups, safe haven and meeting space, tutor space as well as class visits including library use instruction from professional librarians;*
  - c. *Coordinated use and maintenance of indoor and outdoor facilities continues by the Recreation Department for community programming and the board of canvassers for various town election functions.*
  - d. *Other town departments including Police and Fire provide for educational opportunities including a presence in the schools to establish stronger ties with the student and school department populations.*
- D. *Review the need for additional community space, condition and quality of space, and long-term funding options for improvements;*
  - a. *The Council may wish to consider the reformation of the Buildings and Facilities Committee to provide useful input into this analysis. Ongoing at this time is the work being performed at the Library through the efforts of the Board of Trustees who are looking into the redesign of the facility and improvements to the existing structure to meet the needs of the community; Initial review of*

restoration work needed at the Recreation Center facility is underway with smaller projects being addressed by Town staff and larger improvements yet to be fully defined; and further review is being performed for the construction of a new Clubhouse at the Town Golf Course. Further study on the Golf Course project is needed and will continue in FY2016-2017, with meetings with the architect scheduled in the summer/fall of 2016.

- E. Complete the planning, design and refurbishment of PAC facility as a potential new recreation center, subject to voter approval;
  - a. Property has been sold and project is no longer viable. Ongoing discussions continue in review of alternate Town facilities to consolidate services or to provide for expanded recreation space.
- F. Support the development of a Community Center, with the support and for the benefit of community organizations and residents;
  - a. Continue to evaluate the options available to diversify the use of the existing community center facility (Recreation Dept.). Also, consider possible enhancements and/or repurposing of areas in other public facilities, including the Library, EMS Barn, Schools and quasi-governmental buildings like the Grange, for such purposes. Research and communication on this item is ongoing and dependent on future public, private and grant funding to support any such initiative.
- G. Coordinate planning, design and capital campaign activities with the Town's Library Board of Trustees in guiding plans for future building improvements and the establishment of a Library endowment;
  - a. The Board of Trustees are moving forward in this area with planning and design work on a redesign of the facility and planning of a capital campaign and partnership with the Friends of the Library in terms of managing private donations raised during the campaign to support the building project and the establishment of an endowment to support future library needs. Discussion with the Friends and evaluation of other organizational models for a capital campaign are being evaluated by the LBOT. The matter of expanding the Library endowment required further discussion in terms of the future use of this funding and coordination with long-term goals of the Town Council and community.
- H. Coordinate planning for the replacement of the Town's playground with proposed library improvements, safe routes to school and neighborhood;
  - a. The CIP for FY2015-2016 included the first allotment of funding for the refurbishment of the Town's playground. It is anticipated that this project will cost between \$200,000 - \$250,000 to fully complete. It is anticipated that the second allotment of funding in the amount of \$50,000 will be requested as part of the Town's FY2016-2017 CIP program. The remainder of funds needed will be included as part of a \$100,000 grant application with RIDEM. The results of this grant should be known by September 2016.
  - b. As part of the playground enhancement, the Public Works Department is working on a redesign of Valley Street in order to provide for angle parking along the playground and the installation of a sidewalk to tie-in with the sidewalk to be installed along North Road.
  - c. The Town has authorized Crossman Engineering to proceed to 90% design on the Safe Routes to School program, specially addressing the parking, sidewalks and crosswalks along North Road adjacent to the Library and Playground. Upon completing the 90% design, the Town staff will meet with Federal and State Highway officials, including a representative from the Narragansett Tribe regarding the next step in the authorization process.
  - d. Informal discussions have occurred involving the Town, Library staff/Board of Trustees, select artists, the JAC and Worldway Social Marketing representatives, regarding an investigation into

- submitting a Planning grant with the National Endowment of the Arts (NEA). This grant that would be submitted in FY2016-2017 would involve the development of a Master Plan that would reflect the physical and programmatic integration of various public and private entities in the Village. This integration possibly culminating in the creation of a Cultural distinction that could be branded to attract and service residents and visitors. The next meeting has been planned with various partners to assess public sentiment to the concept of coordinated programming and marketing of arts/culture-based programming along with various municipal initiatives all that provide for ancillary benefits and support of the business community.*
- I. *Complete the 90% design phase and secure approval to initiate the implementation of the Safe Routes to School program;*
    - a. *The consultant (Crossman Engineering) is progressing with 90% design phase plans that will prompt the initiation of the implementation phase of the program; Town staff are in contact with Federal and State Highway representatives and will be meeting once this next phase is completed.*
  - J. *Complete components of bike path improvements and assess options for integration of pedestrian/bicycle paths and trails connecting key areas within the community;*
    - a. *The final design has been completed by (PARE) the project consultant hired to complete the design work on bike path connector (bridge design) at North Pond. The Highway division has begun planning for the paths sub-base installation from North Road to Eldred Avenue. This project is scheduled for FY2019. Engineering work on bridge design has begun, with boring samples being taken on-site in October 2015.*
  - K. *Review the need for a new Golf Course Clubhouse project and related facility needs;*
    - a. *Project options are still under review although planning will recommence in fall 2016. The operators lease expires in 2016 with the Council having approved a 1-year extension to allow for a thorough RFP process to commence and for the building plan to be developed. Overall need established during prior review of Building and Facilities Committee. Staff is preparing to re-engage the architect of record to finalize a draft plan for Town Council review in early 2016. The architect has been reengaged with a meeting planned in early December 2016. The goal of the administration is to have a viable plan and funding options presented to the Town Council in preparation for a 2017 referendum or the 2017 FTM. Additional public discussions and work session are recommended.*
  - L. *Acknowledge and support social and cultural organizations in the allocation of town spaces (meeting rooms) and services (security for events); and*
    - a. *This remains on ongoing discussion amongst community groups. Thoughts on this topic are being revised since the PAC was not acquired by the Town. Social and cultural organizations remain interested in addressing this ongoing space issue and are seeking to creative options to do so. Town staff are working on research for future improvements to the Recreation Center space, repurposing opportunities of other Town/local facilities, and future opportunities to collaborate in the development of a solution to this challenge.*
  - M. *Complete Fort Getty Pavilion improvements.*
    - a. *Pavilion Improvements are approximately 85% complete as of summer 2016 with the anticipated completion date estimated in fall 2016. Additional improvements still pending include, stonework on the east and west needs of the structure, hardscape paver walkways, and expanded shell*



surfaced walkways and additional lighting fixtures. A fundraising component has surfaced with this project, with donors being sought to fund several of the final finishing elements of the project.

**6. Promote a Sustainable Jamestown**

- A. Adopt Sustainable Jamestown Plan that supports community goals;
  - a. Process scheduled to begin in 2016.
- B. Support initiatives that encourage farming, sustainable agriculture, fishing and aquaculture;
  - a. Town staff working on elements pertaining to support for aquaculture and farming initiatives. In 2015-2016 the Town has supported an expansion of oyster and seaweed farming in leases on the west side of the island.
- C. Ensure that future development and renovation in the village maintains small scale and “walkable” character, while supporting businesses and investment that will encourage residents’ and visitors use;
  - a. Town staff working on update.
- D. Promote the use of green technologies and energy conservation;
  - a. Town needs to hire a consultant to perform an energy evaluation and develop a comprehensive plan. RFP development will commence in FY2015-2016. Staff have already communicated with RISE regarding lighting audits in several of the Town buildings.
    - 1. Research grant opportunities to support town-wide energy conservation measures and energy-based facility improvements; and
      - a. The Town is taking on this initiative in terms of planned energy enhancements to all town facilities and town-wide street lighting replacement and these improvements are a major part of the work being performed as part of the library redesign efforts, in terms of energy efficient lighting, HVAC systems and water conservation.
    - 2. Take part in initiative to improve energy efficiency of Town street lights, while curbing light pollution and improving traffic safety.
      - a. Town staff are evaluating several options in this regard. Continued efforts by the Washington County Regional Planning Council with the PRISM program, along with National Grid programs and other sub-groups of Rhode Island Town’s will all provide the community with viable alternatives in the next year to consider moving forward with this effort. The preliminary assessment of the Towns street light inventory has been completed and we are awaiting approval for Phase 2 of this assessment in order to move toward purchase of the inventory and the eventual change in ownership and implementation of more efficient lighting fixtures.

**7. Ensure Housing Affordability and Provide a Range of Housing Choices for Residents**

- A. Develop, renovate or restore units of affordable housing by promoting affordable accessory apartments and existing opportunities to subdivide lots for affordable housing purposes;
  - a. Program remains active and ongoing.
- B. Develop new strategies to buy “development rights “ for existing homes, allowing current residents to age in place;
  - a. Affordable Housing Trust Fund implemented and presently active.

- C. *Encourage the development of an Affordable Housing Trust that could include private donations;*
  - a. *Program approved, funded and implemented.*
- D. *Support the development of additional affordable housing units;*
  - a. *Review of new opportunities for affordable housing development remains ongoing. The Tax Assessor’s office will assist in the identification of potential affordable housing properties. Several properties in the Village are under review at this time as possible candidates. The former PAC property is moving through the review process with a private developer proposing 16 units, including 4 affordable. This project is expected to break ground in fall 2016.*
    - 1. *Review strategies for creating or subsidizing work-force housing for Town employees;*
      - a. *Very little interest has been expressed in this area by town personnel, although further research is needed.*
    - 2. *Research additional funding sources to support housing initiatives;*
      - a. *Research is ongoing, future updates to be provided.*
    - 3. *Complete Rules and Regulations for Affordable Housing Revolving Fund project eligibility;*
      - a. *Completed on 5/18/2015.*
    - 4. *Continue to provide stable and consistent annual grant funding for housing programs*
      - a. *In FY2015-2016 Town providing consistent \$75,000 in grant funds for affordable housing opportunities. \$400,000 Revolving fund local program also activated in FY2015-2016.*
- E. *Foster and expand partnership opportunities with Housing Agencies seeking to build-out projects;*
  - 1. *Educate the community as to the importance of this initiative, the existing Affordable Housing Funding Programs and the efforts of the Affordable Housing Committee;*
    - a. *Education effort is ongoing.*

**8. Senior Citizen Programming and Services**

- A. *Ensure Senior Citizen program, facility, transportation and funding needs are being met.*
  - a. *Coordination with Senior Association Board and Senior Program Coordinator is ongoing with communication occurring as to expanded program opportunities inside and outside of the community, including expanded transportation services. These services are to be supported by the Association, jointly with the Parks and Recreation Department. Additional staff and facility coordination is being implemented via improved communication amongst agencies and personnel involved. Quarterly reports being submitted by Association to Town regarding meals, programming data and other pertinent information. The Town also provides guidance in the areas of payroll, information technology and purchasing procedures. Library programs and services are available seniors and include home delivery of materials and assistance within-home library technology.*
  - b. *The Tax Assessor’s office will continue to assist seniors with the Elderly Exemption Program, which aims to help qualifying seniors remain in their homes by offering them a reduction in taxes.*

## **Goal: Ensure Effective and Accountable Town Government**

### **1. Improve Access to Local Government**

- A. *Improve services provided by the Town’s web site;*
  - 1. *Enable on-line application process and payments;*
    - a. *The Finance Department has established an on-line payment system for water/sewer payments for credit card use through a third party vendor at no cost to the Town. This work has been completed and is actively in use.*
    - b. *The Tax Assessors/Finance Department are collaboratively working on placing all motor vehicle and real property data on-line which will add great flexibility and search capability of the data by residents.*
    - c. *Research is being conducted into various accounting systems that would provide more direct access and transparency with Town revenues and expenditures.*
- B. *Encourage both internal and external public engagement and pursue cooperative relationships with various local, state and regional organizations;*
  - a. *Town staff are continuing to work on the development of public engagement opportunities with local, state and regional groups. An example of this includes, joint efforts to address the cost of street lighting, economic development efforts in Newport County, broader County and statewide efforts as organized through the RI League of Cities and Towns.*
  - b. *The Town is working on assessing various electronic means to engage the public and secure increased participation on various local issues. This effort is presently tied to the work of the local arts and culture groups that are also developing a means to generate similar input on residents’ perspective on the arts and culture presence in the community. A consistent and easily accessible means to provide such input could assist the town on numerous projects and initiatives in future years.*
- C. *Continue to foster volunteer initiatives and seek increased public participation; and*
  - a. *Various Town Departments have engaged the support of volunteers in the community and are working collaboratively on a number of local initiatives, including but not limited other broad structure of volunteer boards and Commissions in the community. Some of the more active groups today involve, the Friends of Jamestown ROW’s, the Taylor Point Restoration Association, Historical Society, Arts groups, Scouting Groups, Rotary Club, and the Friends of the Jamestown Philomenian Library.*
- D. *Maximize use of local media, internet, and Town’s web site to improve public access to information.*
  - a. *The Department continues to be very active in maintaining current and useful information on the Town’s website. Additionally, the department uses a very active Facebook account informing the residents of events, noteworthy achievements within the department and emergency conditions i.e. weather events.*

### **2. Maintain the Town’s Remarkable Sense of Fiscal Responsibility**

*Strive for financial stability and sustainability in the Town’s Enterprise Fund programs;*

- a. The Town has completed the negotiations of the three Town marina leases. This was completed with the goal in mind of achieving improved services and revenue generation allowing for increased investment through the Town Waterfront Fund in future waterfront projects.
    - b. Town staff has begun to implement a needed restructuring of the management and staffing of Fort Getty to address financial stability, asset maintenance and sustainability of the site. The full implementation of this program is expected to take 1-2 additional seasonal cycles to complete.
  - B. Continue to pursue cost recovery and revenue generating strategies in the Water & Sewer Division to provide for rate stabilization;
    - a. Town staff have been working on options to impact revenue enhancement opportunities in both the water and sewer divisions. An aggressive program of renegotiation of utility cell tower leases has been somewhat successful in the water division, and the possible lease of communication cabling to the Turnpike and Bridge Authority for redundancy purposes may provide much need support to the sewer division in the next year.
  - C. Maintain open communication with the School Committee/Administration to allow for coordinated approach in achieving transparent financial management practices;
    - a. Ongoing dialogue with the School District. Annual budget meetings are planned with the Superintendent in anticipation of the joint meeting the Town Council and School Committee in preparation of developing the Towns annual budget. Discussion on consolidation of services, long-term debt coordination and addressing various forms of long-term liability are held on an as-needed basis.
  - D. Implement a Capital Budget year closeout process for projects to assess the need for project continuation;
    - a. Closeout of CIP projects is reviewed on an annual basis during the budget process and managed in the Finance Department.
  - E. Ensure a clear process and stable funding source to support Town waterfront improvements;
    - a. Revisions to the Harbor Management Plan and Ordinance have provided for the Waterfront Reserve Fund in conjunction with annual harbor commission funding and periodic Town Capital Funding to provide the consistent availability of funding in this area.
  - F. Streamline the local government process, by improving efficiency through prioritization of resource allocation, and continual review of unfunded mandates;
    - a. Internal and external assessment are being performed annually in reevaluation areas where improved efficiencies can be achieved. An example of this is a reduction in 20% of the Tax Assessor services in FY2015-2016 and a statewide effort being considered locally for the consolidation of dispatch services.
    - b. With the hiring of a new Building/Zoning Official the existing permitting systems in that office are under review for potential updating and online options.
    - c. The consolidation of the Fire Department into one facility and the centralization of dispatch services in the Police Department are steps recently taken to improve efficiency and streamline the government process.
    - d. A merger has been facilitated with NAGE 68 with the positions of the Harbor Clerk (union position 30 hr.) and Police Chief's Administrative assistant (non-union 30 hr.). This position has

been located at the Police Station, thus consolidating the Harbor Division activities the Station and streamlining staffing to one full-time position (37.5 hrs.).

- e. With the resignation of the GIS and Environmental Coordinator planned in late January 2016, an opportunity to seek a realignment of this position and its duties has become available. This position has been filled as of spring 2016.
- G. Continue to maintain a favorable bond rating; and
  - a. This effort is ongoing with a continual focus on prudent budgeting and fiscal responsibility. The towns recent upgrade to a (Aa1) rating, up from the former (Aa2) rating is very strong rating and only one of five towns in Rhode Island to achieve this standing. The Town has already reaped the benefits of achieving the rating upgrade with savings on a bond refinancing and on the debt associated with the Fire Station project.
  - b. In order to maintain fair, accurate and up-to-date property values, the Tax Assessment Department will conduct a scheduled 3 year Statistical Revaluation as of December 31, 2015.
  - c. With the RI State pension suit having been settled, further investigation was initiated by the Town and School to assess the need for a dedicated Trust Fund to address future OPEB liability. The Town Council and school Committee decided to enter the RI Interlocal Trusts OPEB Irrevocable Trust Program in FY2016-2017. The school department has already transferred \$500,000 of their assigned reserve funds and the Town and School has transferred their PAYG – pay as you go - annual funds into the trust for FY2016-2017. Revisions to the GASB regulations may in fact impact the Towns bond rating should funding not be dedicated for this purpose.
- H. Develop a consistent and equitable fee policy and rate structure for outside organizations when public safety details are required.
  - a. This effort is limited by the collective bargaining agreement language and will need to be addressed in future negotiations.
  - b. In discussion with the RI Interlocal Risk Management Trust representatives, the concept of using trained CSO officers or retired law enforcement officials to assist in filling open details is presently being evaluated.

### **3. Maintain and Improve Town Infrastructure**

- A. Continue to support the Towns Pavement Management Program;
  - 1. Complete the drainage and road reconstruction of North Main Road in accordance with the Towns Pavement Management Plan;
    - a. Drawings were completed in August 2015 for submission to RIDEM for review and approval, with the Phase I drainage permit having been secured. Materials will be advertised for bid and construction is anticipated to start in the fall of 2015 for the first phase of the project which includes drainage installation between Sloop Street and West Reach Drive. This work has been planned to begin in the summer 2016 and the necessary materials has already been secured. Town staff will be meeting with residents of west reach regarding drainage improvements to the storm water pond area in that development. The work is being performed by Town personnel.

- B. Complete planning, design and construction of consolidated Fire/EMS station;
  - a. The bid for the project was awarded by the Council to Iron Construction for \$2,129,500 in June 2016 and the Council has decided to continue discussions pertaining to the possible addition of several add alternates pertaining to roofing and siding options and the potential allocation of contingency funding to address any unknowns later in the project. The overall authorization amount for bonding was \$2.2 million. The project contract is being finalized and the contractor is mobilizing to establish an office inside the station for the full-term of the project. It is anticipated that the contractor will be in-site at some point in August to begin the site work elements. Estimated project completion period, spring 2017.
  - b. The Building and Zoning Department will be working with the Planning Office, TRC, Planning Commission and Zoning Board to ensure compliance of this project with the Building and Zoning Codes.
- C. Complete the planning, design and refurbishment of PAC facility as a potential new recreation center, subject to voter approval;
  - a. Property has been sold and project is no longer viable.
- D. Review the need for additional community space, condition and quality of space, and long-term funding options for improvements;
  - a. The review of community needs in this area is an ongoing process with additional discussions planned in fall/winter 2015. The library currently acts as a defacto secondary Community Center offering resident instructed classes, meeting space for non-profit Boards, community organizations and groups: Children’s programing, story hours, book discussion for adults and children, the Friends cultural and educational programing. Future needs in the area of a community wide center, inclusive of recreation programing and senior services will require further community discussion and research.
- E. Coordinate planning, design and capital campaign activities with the Town’s Library Board in guiding plans for future building improvements and the establishment of a Library endowment;
  - a. The Board of Trustees are moving forward in this area with planning and design work on a redesign of the facility and planning of a capital campaign and partnership with the Friends of the Library or potentially a separate 501-c3 in terms of managing private donations raised during the campaign to support the building project and the establishment of an endowment to support future library needs.
- F. Coordinate planning for the replacement of the Town’s playground with proposed library improvements, safe routes to school and neighborhood;
  - a. The first allotment of funding (\$50,000) has been placed in reserve for the replacement and upgrading of the Towns playground. Informal discussions have begun involving representatives for the Library staff, Board of Trustees, Town Administration and JAC regarding the coordination of infrastructure improvements and programming. Additional public discussion and research is required. If the P&R department is successful in its grant application in the summer 2016, this project could begin as earl as the upcoming winter months, FY2016-2017.
- G. Complete the 90% design phase and secure approval to initiate the implementation of the Safe Routes to School program;

- a. The consultant is progressing with 90% design phase plans that will prompt the initiation of the implementation phase of the program; Town staff are in contact with Federal and State Highway representatives and the plan is in draft form and we are anticipating a completed 90% plan for additional review in the fall 2016.*
  - H. Complete Fort Getty Pavilion improvements;*
    - a. Landscape improvements are complete. Walkways, field stone seating areas, and chimney foundation will be completed as of summer 2016. Modular Bathrooms have been installed by the highway department and are in use for the 2016 season. Additional grounds work is needed in FY2017 and should be completed by spring 2017.*
  - I. Complete components of bike path improvements and assess options for integration of pedestrian/bicycle paths and trails connecting key areas within the community;*
    - a. This is an ongoing discussion, with existing projects including the safe routes to school program, North Pond connector and North Road path proposals. The design work on the North Pond connector is being presented for approval in August 2015 with work projected to begin in 2016, subject to funding availability. The North Road path is part of a 4-5 year program to reconstruct the final two phases of the North Road Drainage and repaving project. This work is also subject to available funding.*
  - J. Continue to study the need for a new Golf Course Clubhouse and equipment storage facility, design, funding, lease solicitation and program implementation schedule;*
    - a. This project was placed on hold pending the outcome of the PAC referendum. Town staff are planning to reengage this process in fall 2016 along with considerations regarding an RFP for a new lease on the Town Golf Course for 2017. The next meeting with the architect is planned for fall 2016.*
  - K. Perform evaluation of existing Town assets in assessing options for improvement, repurposing, or removal from Town asset list; and*
    - a. The Department was actively seeking a \$200,000 grant through the FEMA Hazard Mitigation Grant Program which was to be committed to the Bay View Drive revetment project. This project was ultimately funded through the Town Capital Projects at a much reduced overall cost. The project is expected to be fully completed as of summer 2016.*
  - L. Refresh long-term plans for Fort Getty and Fort Wetherill in assessing future options for each property.*
    - a. Rehabilitative work is continuing on the Fort Wetherill building, including the restoration of the exterior of the building, new windows and a new roof slated for fall 2016. The lease renewal with the FWBOA has been finalized and approved by the Town Council and FWBOA for the period, October 1, 2015 – December 31, 2020. Additional assessment of both properties for long-term options will recommence in fall/winter 2016-2017.*

#### **4. Pursue Effective Local, State and Regional Partnerships**

- A. Schedule routine public discussions with our local State Legislative team to educate them as to local concerns and areas of interest;*
  - a. This matter will be brought to the Council for consideration in the winter 2016.*
- B. Research regional and statewide programs for financial opportunity;*

- a. The library staff participates in continuing education through OLIS and is a member of the Ocean State library Consortia. The Town supports professional staff development on a state, regional and national level.*
- C. Research grant opportunities to support town-wide energy conservation measures and facility improvements;*
  - 1. Take part in initiative to improve energy efficiency of Town street lights, curb light pollution and improve traffic safety.*
    - a. Town staff are engaged with the RI League of Cities and Towns as well as other joint regional assessments as to the most efficient course of action and fiscally prudent choices to consider in this regard.*
- D. Adopt Sustainable Jamestown Plan;*
  - a. Town staff working on update.*
- E. Continue to work with Newport County groups, Washington County Planning, Jamestown Chamber of Commerce and local organizations to develop data and strategies to encourage investment and business in village;*
  - a. The Town is engaged with the regional organization representing Newport and Bristol County's to address this specific issue investment business and the health of our commercial districts.*
- F. Support and work with community organizations in the development of trails, walks, habitat restoration and programs that support residents' awareness and knowledge of the natural environment.*
  - a. Ongoing Projects include, the Taylors Point Initiative, Mackerel Cove Dune Restoration, the Creek Restoration program, Strom Drain Educational Program, Fort Getty Trails, active dialogue on access to North and South Pond property, and interaction with the State of Rhode regarding their local assets of Beavertail, Fort Wetherill and through CRMC and the permitting of aquaculture zones.*

## **Goal: Ensure Public Health and Safety**

### **1. Maintain an Effective and Responsive Community Policing Program**

- A. Ensure that all public safety officials become familiar with the community and establish a positive working relationship with its residents;*
  - 1. Improve and diversify a visual presence throughout the community, the schools, the waterfront and at special community events; and*
  - 2. Encourage community engagement with residents, local organizations, the schools, boaters and businesses by all Officials.*
    - a. In 2014, the Police Department developed and adopted a detailed and specific plan to enhance the overall community policing effort. Since that time, a department-wide philosophy of community policing and building a strong relationship with the community has begun to develop. This includes officers attending a variety of community events, community group meetings, bicycle patrols, walking beats within the village, specific liaison officers assigned to the senior population and school department. A computerized system of monitoring all officer activities in*



*these specific areas has been developed. All supervisors are held accountable by monthly monitoring and reporting of all community policing based activities.*

- b. The department has established the police leadership council which is comprised of a variety of local residents. The council has met on three occasions and will continue to meet bi-annually. Meetings to date have included discussions regarding police community relations as a local and national topic and police use of force as a local and national topic. We expect the next meeting scheduled for early fall to include additional participants such as high school aged residents.*
- c. The Police Department is significantly involved with the Local Traffic Committee as it weighs a wide variety of traffic related concerns.*
- d. The department hosted several public discussion opportunities in the spring 2016 regarding the Police Accreditation program, community policing and the department in general.*
- e. The department was awarded the 2016 community policing award from the New England Police Chiefs Association. Jamestown was one of only two communities to review this honor in 2016.*

## **2. Maintain a Safe and Secure Environment for Residents of all Ages**

- A. Provide improved town-wide emergency and alert communication through the use of the Code Red Notification System;*
    - a. The Police Department continues to maintain and use the Code Red System to notify residents as necessary due to local event related emergencies. The Department was a key stakeholder working with Rhode Island Emergency Management in the development of a statewide emergency notification system. This led to RIEMA contracting with Code Red to provide a statewide system. When fully implemented, it will result in a greater data base available to Jamestown and a cost savings to the Town.*
  - B. Improve local systems to address community, school and Harbor needs during disaster events;*
    - a. In 2015, the Police Department applied for a received a grant to fund the replacement of all 21 mobile radios installed in the entire DPW fleet of vehicles. This upgrade along with the transition to a high-band radio system will allow for reliable radio communications with all emergency personnel assigned to the DPW.*
- 1. Secure a portable generator for use at Town Hall and to support other critical government functions; and**
- a. In 2014, the Police Department applied for and received a \$17,500 grant to replace the aging and undersized generator at the police station. This project was funded through a combination of grant and local capital dollars. The end result was a 60 KW generator was installed along with a modern automatic transfer switch.*
  - b. In 2015, the Police Department applied for and received a grant of approximately \$20,000 which assisted in the funding of 70KW portable generator to be assigned to the Town Hall in times of significant duration power outages. This generator has been delivered, is available for use and is stored at the DPW.*

2. *Expand the Town’s fuel capacity to support emergency operations and community need, when necessary and available.*
  - a. *The Police Department has applied for a federal grant to partially fund the purchase of a 4,000 gallon diesel tank which will be installed at the Highway Department. The department was unsuccessful in their initial application, although ultimately received \$17,500 of the total \$35,000 project form RIEMA and will move forward with the installation greatly increasing the Town’s diesel fuel capacity.*
  
- C. *Achieve Police Department Accreditation;*
  - a. *The Police Department continues to work toward accreditation through the Rhode Island Accreditation Commission with a tentative review in the late fall of 2015. Lt. Deneault has served as the primary individual responsible for this endeavor. In doing so the Department has revised the rules and regulations and presented this draft to the Town Council for consideration and adoption. It is expected that the Council will take action of this matter in August 2015. Apart from the rules and regulations are the Department’s policies and procedures. The existing 60 policies have been reviewed and resulted in the re-write and revision of 20 policies. An additional 52 policies have been developed and are currently under review. Nine job descriptions have been written and are under review. An in-house process of tracking all accreditations standards and the required proofs has been developed including the development and disbursement of nearly 12 reporting forms required for a variety of accountability tracking purposes.*
  
- D. *Maintain active MOU’s and ongoing communication with our neighboring communities, State Police and Turnpike and Bridge Authority; and*
  - a. *The Police Department currently has active MOUs with the Town of North Kingstown and the City of Newport. These respective MOUs require review and revision on a periodic basis and received Council authorization for FY2017.*
  
- E. *Adopt policy regarding town surveillance cameras.*
  - a. *A draft policy has been developed and is under review.*
  
3. **Continue to Support Volunteer Fire Department and EMS Modernization and Improvements**
  - A. *Complete planning, design and construction of consolidated Fire/EMS station;*
    - a. *The bid for the project was awarded by the Council to Iron Construction for \$2,129,500 in June 2016 and the Council has decided to continue discussions pertaining to the possible addition of several add alternates pertaining to roofing and siding options and the potential allocation of contingency funding to address any unknowns later in the project. The overall authorization amount for bonding was \$2.2 million. The project contract is being finalized and the contractor is mobilizing to establish an office inside the station for the full-term of the project. It is anticipated that the contractor will be in-site at some point in August to begin the site work elements. Estimated project completion period, spring 2017.*
  
  - B. *Continue to monitor new ALS service and support EMS efforts to maintain and upgrade services;*
    - a. *The Fire Department and specifically the EMS Division are in close contact with the Town in regard to this program. Additional updates regarding this program are anticipated in*

*fall 2015, at which time we will have a much better sense of the accuracy of the Town's revenue and expense projects for this program. Additional updates on this program will be forthcoming.*

- C. Evaluate future need for EMS Barn property and department facility placement in community; and
  - a. This future discussion will commence as part of the FY 2016-17 budget process and later in the FY2016-2017 budget year.**
- D. Define and clarify a framework for the relationship between the Town and Fire Department/EMS.
  - a. This discussion has begun in the fall/winter 2015 and is continuing into FY2017.**

#### **4. Support Water System Improvements**

- A. Continue to evaluate and improve water system infrastructure;
  - a. Water Department and DPW are installing a new 12" water main in High Street. Anticipated completion fall of 2015. Staff will determine the next phase for water distribution improvements for the 2016 construction season.**
- B. Manage water supply to meet needs of all users; and
  - a. There are 3 existing sources of water supply - North Reservoir, Well JR-1, and South Reservoir (transfer to North Pond). Limitations continue to exist regarding the yield capacity of the water system and the demand to increase the size of the district and user base, beyond those properties already recognized in the buildout analysis.**
- C. Continue to research rate stabilization options.
  - a. Driven by capital infrastructure investment of \$50,000 annually which is insufficient to meet the districts needs and general operating costs and conservation and annual usage, predicated on water restrictions limits the Towns ability to stabilize rates at this time. There remains significant needs in water infrastructure in the short term which includes the South Reservoir Dam reconstruction and Long Term capital requirements for a large investment in distribution piping estimated to be in the millions.**

Revenues are annually driven by water usage, the need for water restrictions and the inability of the Town to dramatically expand the size of the district, based on properties within the district that have the right to tie-in at some point in the future, based on the calculated capacity of the system.

#### **5. Support Continued Wastewater System Improvements**

- A. Continue to evaluate and improve wastewater system infrastructure;
  - a. Sewer Lining and Rehabilitation project will improve approximately 9,000 linear feet of sewer piping which includes the main sewer interceptor.**
- B. Monitor methods to limit excess wastewater flow to collection system; and
  - a. Additional slip-lining will be required to eliminate sources of I-I to the system, which drives increased operating costs of the plant. Significant rainfall realized in the fall 2015 increased the flow at the plant from 100k to 1 million in less than 2 hours, which indicates significant I-I**

into the system. The initial phase of slip lining has been completed in this next phase with additional work to be completed due to cost saving sin phase 1.

C. Continue to research rate stabilization options.

a. A large investment in collection system improvements are required over the next 10-year period and beyond. Presently the \$25,000 in capital investment is inadequate to fund the needed improvements in the system. Typically the \$25,000 is barely enough to address unforeseen equipment replacement needs on an annual basis.

## **6. Maintain and Improve Town Roads and Facilities Used by the Public**

A. Complete the 90% design phase and secure approval to initiate the implementation of the Safe Routes to School program;

a. The consultant is progressing with 90% design phase plans that will prompt the initiation of the implementation phase of the program; Town staff are in contact with Federal and State Highway representatives and the plan is in draft form and beginning to take shape.

B. Evaluate Village District pedestrian and bicycle safety features;

a. North Pond connector design funding approved in FY2016 capital program, with award of contract made in August 2015. Preliminary work on path base expected to begin in 2016 by the Town's consultant PARE. Project development timeline is based on Town staff availability and funding.

b. North Road reconstruction beginning in FY2016, with three year(three phase) road drainage and repaving program accompanied by a fourth phase that includes a bike path/trail connector from West Reach to North Pond to interconnect with the North Pond Connector that exits onto Eldred Avenue. Project completion anticipated in FY2019-2020, based on funding availability.

c. The traffic Committee has recently taken steps to improve pedestrian safety through interaction with the State Traffic Commission for improvements to the crosswalks located at Mackerel Cove and High Street/Spring Street along Southwest Avenue.

d. Traffic Commission is also evaluation the crosswalk placement on Conanicus Avenue adjacent to the Recreation Center and East Ferry.

e. The Town's proposed FY2017 – FY 2025 TIP recommendations for the Federal Transportation Improvement Program are due in early January 2016. Projects the Town will be considering in this round include, reconstruction of the approach and bridge at the Great Creek due to sea level rise, sidewalk enhancements, ferry landing improvements, bike path improvements, and road widening projects.

C. Complete the drainage and road reconstruction of North Main Road in accordance with the Towns Pavement Management Plan; and

a. This program is under way with Phase I- drainage funded in FY2015-16 with subsequent Phases of drainage and road reconstruction scheduled over the following three-year cycle. The project in its entirety including the pedestrian /bicycle path is estimated to be completed in FY 2018-2019, subject to available capital program funding.

*D. Improve restroom facilities at Mackerel Cove and Fort Getty.*

- a. Funding for replacement restrooms at Mackerel Cove were approved as part of the FY2015-16 Capital Program. The portable structure is expected to be built during the winter months and be completed in time for the 2017 beach season.*
- b. Discussion regarding improved restrooms at Fort Getty is continuing with more formal discussions expected to occur as part of the 2016 season review discussion with the Parks and Recreation Department. The future of both the lower and upper structures remain in question, and the need to replace both facilities is a priority improvement needed in the park. The concept of a shared facility in the park accommodating public restroom/shower use, park storage and program space is also being researched.*

*7. Reduce Incidence of Tick Borne Disease*

*A. Continue to pursue Lyme disease prevention strategies initiated by Tick Task Force and deer herd management under the process regulated by RIDEM.*

- a. In 2014, the Police Department was tasked with developing the rules and regulations governing the hunting to be allowed on four parcels of Town owned property. These rules and regulations were adopted by the Council. Immediately following, the Department was tasked with managing the use of said properties. It is anticipated that this program will continue into the next hunting season with the same responsibilities remaining with the Department.*
- b. The Town is scheduling a managed visit to Dutch Island with RIDEM officials to evaluate the restoration and safety work being performed by the Army Corps. Upon the completion of this work, it is anticipated that the Town will seek authorization from RIDEM to allow a controlled hunting program on the island. Town staff with RIDEM officials visited Dutch Island in November 2015 to assess this ongoing work and further discuss options for future public access. The approved budget for this program in FY2016-17 is \$15,000.*

**Jon A. Fredette, US Navy Retired  
Chief Petty Officer  
16 Court Street  
Jamestown, RI 02835  
(401) 423-1523**

July 3, 2016

Andy Nota  
Town Administrator  
93 Narragansett Avenue  
Jamestown, RI 02835

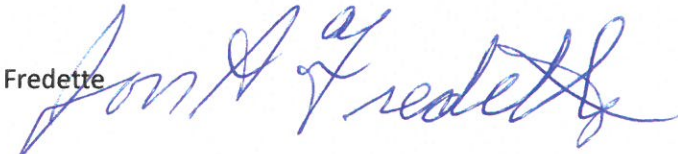
Dear Mr. Nota:

I visited the Town Hall and was filing for Total 100% Disability service connected with the person in charge of tax exempt. Enclosed please find a copy of State of Rhode Island Department of Revenue veterans; elderly and other tax exemption programs in Rhode Island. Please refer to page 2, Jamestown and Newport. I notice that Jamestown was one of the lowest tax credits for regular exemption tax credit and totally 100% disabled service connected. I also referred to Newport, being that we are in Newport County has quite a generous deduction in both areas.

I would like your consideration on raising both of these exemptions for our veterans.

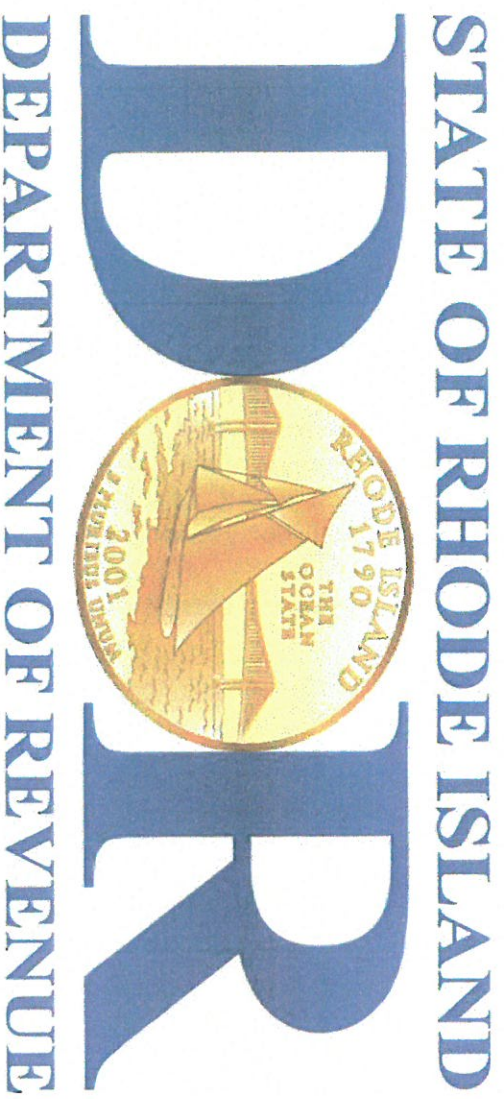
Sincerely,

Jon A. Fredette



Enclosure

**VETERANS', ELDERLY, AND OTHER TAX EXEMPTION  
PROGRAMS IN RHODE ISLAND MUNICIPALITIES  
2015**



**Governor Gina M. Raimondo**

**Prepared by:**

**Department of Revenue  
Division of Municipal Finance**

**VETERANS', ELDERLY, AND OTHER TAX EXEMPTION PROGRAMS IN  
RHODE ISLAND MUNICIPALITIES  
2015**

**(Assessment Date: 12/31/14)**

**PREPARED BY:**

**Mark Simpkins, Senior Management and Methods Analyst**

**Rhode Island Department of Revenue  
Division of Municipal Finance  
One Capitol Hill – 1st Floor  
Providence, RI 02908**



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# INTRODUCTION

This report is the result of a survey of Rhode Island's 39 cities and towns relating to veterans', elderly, and other tax exemptions. Because personal exemptions are subject to change, the user of this publication should contact a local tax assessor for the most current information available. This survey was conducted by the Division of Municipal Finance with the cooperation of local tax assessors. We are grateful for the cooperation the tax assessors have provided.

## Section I - Veterans' Exemptions

The veterans' exemptions are prescribed by Title 44, Chapter 3, Sections 4, 5 and 24 of the General Laws of Rhode Island. To be eligible, a veteran must have served or been discharged under conditions other than dishonorable and served during wartime periods as specified by law. The eligible wartime periods are:

World War I  
World War II, December 7, 1941 - December 31, 1946  
Berlin: May 9, 1945 to October 2, 1990. Cold War/Show of Strength  
Korean Conflict, June 27, 1950 - January 31, 1955  
Quemay and Matsu: August 23, 1956 to June 1, 1963. Show of Force and Escort  
Vietnam: July 1, 1958 to July 3, 1965. Advisory/US Troops Ordered to Undertake Offensive Position  
Vietnam Conflict, February 28, 1961 - May 7, 1975  
Vietnam Conflict & RVN/CM: July 3, 1965 to March 8, 1973. U.S. Troops Ordered to Offensive Position  
Korea: October 1, 1966 to June 30, 1974. Treaty Commitment  
El Salvador: January 1, 1981 to February 1, 1992. Advisory/Training  
Persons who actually served in the Grenada or Lebanon Conflicts of 1983 - 1984.  
Persian Gulf: August 2, 1990 to November 30, 1995. Operation Desert Shield & Desert Storm  
Persian Gulf Conflict, the Haitian Conflict, the Somali Conflict and the Bosnian Conflict at anytime during the period beginning August 2, 1990 and ending May 1, 1994, or in any conflict or undeclared war for which a campaign ribbon or expeditionary medal was earned, and who was honorably discharged from the service, or who, if not discharged, served honorably, or of the unmarried widow or widower of that person.  
Southwest Asia: December 1995 ongoing. Maritime Intercept Operation, Operation Southern Watch, Operation Vigilant Sentinel, Operation Northern Watch, Operation Desert Thunder, Operation Desert Fox, Exercise Intrinsic Action, Exercise Iris Gold, Operation Desert Spring  
Former Republic of Yugoslavia: December 20, 1995 - ongoing. Operation Joint Endeavor, Joint Guard and Force

Haiti: April 1, 1995 to January 31, 2000. Operation: UNMHI, U.S. for Haiti, USSPTG-Haiti  
Kosova, March 24, 1999 to Present  
Operation Noble Eagle, September 12, 2001 to Present  
Operation Enduring Freedom, September 12, 2001 to Present  
Operation Iraqi Freedom, September 12, 2001 to Present

Please note there are other military engagements that encompass a smaller period of eligible time for which veteran's exemptions are available. It is highly recommended that you contact the local tax assessor for eligibility.

Exemptions shall be applied to the property in the municipality where the person resides, and if there is not sufficient property to exhaust the exemption, the person may claim the balance in any other city or town where the person may own property. An exemption shall not be allowed to persons who are not legal residents of the State of Rhode Island. To qualify for an exemption, appropriate documentation will be required by the municipality at time of application. The seven exemption categories include:

- Veterans' regular exemption
- Unmarried widow/widower of qualified veteran
- Veterans' exemption for totally disabled through service connected disability
- Veterans' exemption partially disabled through service connected disability
- Gold Star parents' exemption
- Prisoner of war exemption
- Specially adapted housing exemption

## **Section II - Elderly Exemptions**

The elderly exemptions are prescribed by Title 44, Chapter 3, and Sections 13, 13.1, 13.2, 16, 32 and 39. This elderly exemption section describes the type of program, the amount of exemption or tax credit, income requirements and other eligibility requirements required by the various cities and towns. It is highly recommended that you contact the local tax assessor for eligibility.

Included in this section is an explanation of the Property Tax Relief Program administered by the State Division of Taxation and a copy of form RI-1040H Property Tax Relief Claim.

## **Section III - Miscellaneous Exemptions**

A number of other exemptions are available to eligible citizens and businesses in the various cities and towns of Rhode Island. Section III lists the most commonly used exemptions, but this report is not inclusive of all exemptions. This survey should be used as a guide and more detailed information can be obtained by contacting the individual city or town assessor.

The notes page cites the sections of the Rhode Island General Law for the exemptions listed under miscellaneous exemptions.

**SECTION I**  
**VETERANS' EXEMPTIONS**

## VETERANS' EXEMPTION PROGRAMS

<u>Community</u>	<u>Regular Exemption/ Tax Credit</u>	<u>Unmarried Widow/ Widower</u>	<u>Totally</u>		<u>Partially</u>		<u>Gold Star Parents</u>	<u>Prisoner of War</u>	<u>Specially Adapted Housing</u>	<u>Application Deadline</u>
			<u>Disabled Service Connected</u>	<u>Service Connected</u>	<u>Disabled Service Connected</u>	<u>Service Connected</u>				
Barrington	$\frac{\$13,900^1}{\$3,000^2}$	$\frac{\$13,900^1}{\$3,000^2}$	$\frac{\$13,900^1}{\$3,000^2}$	None	None	$\frac{\$13,900^1}{\$3,000^2}$	None	100%	March 15	
Bristol	<b>\$250.00</b>	<b>\$250.00</b>	<b>\$323.50</b>	<b>\$66.00</b>	<b>\$227.00</b>	<b>\$340.00</b>	Variable	Variable	March 15	
Burrillville	<b>\$225.00<sup>5</sup></b>	<b>\$225.00<sup>5</sup></b>	<b>\$300.00<sup>5</sup></b>	None	<b>\$225.00</b>	<b>\$900.00</b>	Variable	Variable	December 31	
Central Falls	<b>\$80.86</b>	<b>\$80.86</b>	<b>\$80.86</b>	None	<b>\$80.86</b>	<b>\$242.56</b>	Variable	Variable	March 15	
Charlestown	<b>\$150.00</b>	<b>\$150.00<sup>6</sup></b>	<b>\$500.00<sup>6</sup></b>	None	<b>\$5,100</b>	<b>\$500.00<sup>6</sup></b>	<b>\$500.00<sup>6</sup></b>	<b>\$500.00</b>	January 31	
Coventry	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$1,000</b>	None	<b>\$3,000</b>	<b>\$15,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	December 31	
Cranston	$\frac{\$7,972^1}{\$3,000^2}$	$\frac{\$7,972^1}{\$3,000^2}$	$\frac{\$17,975^1}{\$3,000^2}$	None	$\frac{\$12,131^1}{\$3,000^2}$	$\frac{\$39,852^1}{\$3,000^2}$	$\frac{\$79,705^1}{\$3,000^5}$	$\frac{\$79,705^1}{\$3,000^5}$	March 15	
Cumberland	<b>\$20,378</b>	<b>\$20,378</b>	<b>\$40,756</b>	None	<b>\$20,378</b>	<b>\$20,378</b>	None	None	March 15	
East Greenwich	<b>\$110.00</b>	<b>\$110.00</b>	<b>\$300.00</b>	None	<b>\$115.00</b>	<b>\$745.00<sup>1</sup></b>	<b>\$297.44<sup>2</sup></b>	<b>100%<sup>1</sup></b>	March 15	
East Providence	$\frac{\$7,200^1}{\$3,000^2}$	$\frac{\$7,200^1}{\$3,000^2}$	$\frac{\$14,400^1}{\$6,000^2}$	None	$\frac{\$10,900^1}{\$4,500^2}$	None	$\frac{\$14,400^1}{\$4,500^2}$	$\frac{\$14,400^1}{\$4,500^2}$	March 15	
Exeter	<b>\$5,000</b>	<b>\$5,000</b>	None	None	<b>\$3,000</b>	None	None	None	March 15	

**Bold print represents tax credit rather than exemption off of assessment.**

	<u>Regular Exemption/ Tax Credit</u>	<u>Unmarried Widow/ Widower</u>	<u>Totally Disabled Service Connected</u>	<u>Partially Disabled Service Connected</u>	<u>Gold Star Parents</u>	<u>Prisoner of War</u>	<u>Specially Adapted Housing</u>	<u>Application Deadline</u>
Foster	\$1,000	\$1,000	\$2,000	None	\$3,000	None	\$10,000	January 31
Glocester	<b>\$267.10</b>	<b>\$267.10</b>	<b>\$641.04</b>	None	<b>\$63.72</b>	<b>\$318.60</b>	<b>\$10,000</b>	March 15
Hopkinton	\$6,700	\$6,700	\$13,500	None	\$21,500	None	\$30,000	March 15
Jamesstown	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$2,000</b>	None	\$5,000	None	\$10,000	February 15
Johnston	<u>\$4,970<sup>1</sup></u> <u>\$3,000<sup>2</sup></u>	<u>\$4,970<sup>1</sup></u> <u>\$3,000<sup>2</sup></u>	\$9,980	None	\$7,450	\$24,850	\$16,580	March 15
Lincoln	\$10,000	\$10,000	\$15,000	None	\$5,000	\$11,000	\$11,000	April 15
Little Compton <sup>7</sup>	<u>\$18,000<sup>1</sup></u> <u>\$1,000<sup>2</sup></u>	<u>\$18,000<sup>1</sup></u> <u>\$1,000<sup>2</sup></u>	Based on Income	None	None	\$30,000	\$10,000	February 15
Middletown	\$25,777	\$25,777	\$51,555	None	\$38,676	\$31,293	\$106,083	March 15
Narragansett	<b>\$55.00</b>	<b>\$55.00</b>	<b>\$110.00</b>	None	<b>\$165.00</b>	<b>\$400.00</b>	<b>100%</b>	March 15
New Shoreham	\$170,356	\$170,356	\$170,356	None	None	None	\$10,000	December 31
Newport	<b>\$21,400</b>	<b>\$21,400</b>	<b>\$18,000</b>	None	\$3,000	\$52,000	\$10,000 or 10%	March 15
N. Kingstown	<u>\$11,700<sup>1</sup></u> <u>\$10,000<sup>2</sup></u>	<u>\$11,700<sup>1</sup></u> <u>\$10,000<sup>2</sup></u>	<u>\$13,630<sup>1</sup></u> <u>\$11,000<sup>2</sup></u>	None	<u>\$10,250<sup>1</sup></u> <u>\$8,750<sup>2</sup></u>	<u>\$51,160<sup>1</sup></u> <u>\$26,993<sup>2</sup></u>	\$21,040	March 15

**Bold print represents tax credit rather than exemption off of assessment.**  
 ~ Volunteer – Fire/Rescue Exemption \$700

	<u>Regular Exemption/ Tax Credit</u>	<u>Unmarried Widow/ Widower</u>	<u>Totally Disabled Service Connected</u>	<u>Partially Disabled Service Connected</u>	<u>Gold Star Parents</u>	<u>Prisoner of War</u>	<u>Specially Adapted Housing</u>	<u>Application Deadline</u>
N. Providence	\$5,000	\$5,000	\$10,000	None	\$5,000	\$5,000	\$15,000	December 31
N. Smithfield	<b>\$45.50</b>	<b>\$45.50</b>	<b>\$91.00</b>	None	<b>\$136.50</b>	\$15,000	\$10,000	December 31
Pawtucket	\$8,290 <sup>1</sup> \$2,000 <sup>2</sup>	\$8,290 <sup>1</sup> \$2,000 <sup>2</sup>	\$16,670 <sup>1</sup> \$4,000 <sup>2</sup>	None	\$12,475 <sup>1</sup> \$3,000 <sup>2</sup>	\$16,670 <sup>1</sup> \$4,000 <sup>2</sup>	\$16,670 <sup>1</sup> See Assessor	March 15
Portsmouth	\$14,530 <sup>1</sup> \$1,400 <sup>2</sup>	\$14,530 <sup>1</sup> \$1,400 <sup>2</sup>	\$19,315 <sup>1</sup> \$2,800 <sup>2</sup>	None	\$7,265	\$71,540	\$18,390	January 31
Providence	\$7,948 <sup>1</sup> \$1,000 <sup>2</sup>	\$7,948 <sup>1</sup> \$1,000 <sup>2</sup>	\$15,948 <sup>1</sup> \$1,000 <sup>2</sup>	None	\$23,896 <sup>1</sup> \$3,000 <sup>2</sup>	\$30,000	100% to \$45,000	March 15
Richmond	\$6,825	\$6,825	\$10,000	None	\$1,500	\$15,000	\$10,000	April 15
Scituate	<b>\$46.10</b>	<b>\$46.10</b>	<b>\$92.20</b>	None	<b>\$112.11</b>	<b>\$112.11</b>	<b>\$373.70</b>	March 15
Smithfield	\$4,000	\$4,000	\$10,000	None	\$6,000	\$15,000	\$20,000	March 15
S. Kingstown	<b>\$126.00</b>	<b>\$126.00</b>	<b>\$252.00</b>	None	<b>\$378.00</b>	<b>\$409.65</b>	<b>\$710.00</b>	June 7
Tiverton	\$10,225	\$10,225	\$20,460	None	\$6,140	\$30,690	\$10,225	March 15
Warren	\$ 9,584 <sup>1</sup> \$ 5,500 <sup>2</sup>	\$ 9,584 <sup>1</sup> \$ 5,500 <sup>2</sup>	\$19,291	None	\$9,215	None	\$10,000	December 31
Warwick	<b>\$138.40</b>	<b>\$138.40</b>	<b>\$346.00</b>	None	<b>\$207.60</b>	<b>\$519.00</b>	<b>\$692.00</b>	March 15

**Bold print represents tax credit rather than exemption off of assessment.  
Reflects information as of 12/31/2010**



<u>Community</u>	<u>Regular Exemption/ Tax Credit</u>	<u>Unmarried Widow/ Widower</u>	<u>Totally Disabled Service Connected</u>	<u>Partially Disabled Service Connected</u>	<u>Gold Star Parents</u>	<u>Prisoner of War</u>	<u>Specially Adapted Housing</u>	<u>Application Deadline</u>
W. Greenwich	\$50.00	\$50.00	\$150.00	Pro-Rated	\$75.00	\$100.00	\$10,000	March 15
W. Warwick	\$ <u>170,001</u> <sup>1</sup> \$ 1,000. <sup>2</sup>	\$ <u>170,001</u> <sup>1</sup> \$ 1,000. <sup>2</sup>	\$ <u>200,001</u> <sup>1</sup> \$ 3,000. <sup>2</sup>	None	\$225.00	\$190.00	\$190.00	March 15
Westerly	\$34,100 <sup>5</sup>	\$34,100 <sup>5</sup>	\$49,100 <sup>5</sup>	None	\$39,100 <sup>5</sup>	\$57,200 <sup>5</sup>	\$39,100 <sup>5</sup>	April 15
Woonsocket	<b>\$79.38<sup>5</sup></b>	<b>\$79.38<sup>5</sup></b>	<b>\$396.90</b> <sup>5/6</sup>	None	<b>\$238.14<sup>5</sup></b>	None	<b>\$793.80</b>	January 31

- 1 - Exemption for real estate
- 2 - Exemption for motor vehicle
- 3 - Only on real estate, not on motor vehicle
- 4 - Or 10% of assessed valuation, whichever is greater
- 5 - Can be applied to Motor Vehicle if no real estate
- 6 - In addition to veteran's exemption
- 7 - In addition to the previously provided exemption, any veteran who is discharged from the military or naval service of the United States under conditions other than dishonorable, or an officer who is honorably separated from military or naval service, who is determined, under applicable federal law by the veterans administration of the United States to be totally and permanently disabled through a service connected disability, who owns a specially-adapted homestead, which has been acquired or modified with the assistance of a special adaptive housing grant from the Veteran's Administration and that meets Veteran's Administration and Americans with disability act guidelines from adaptive housing or which has been acquired or modified, using proceeds from the sale of any previous homestead, which was acquired with the assistance of a special adaptive housing grant from the veteran's administration, the person or the person's surviving spouse is exempt from all taxation on the homestead.
- 8 - Paraplegic Veteran

**Bold print represents tax credit rather than exemption off of assessment.**

## Disability Exemption Report

Currently, the Town of Jamestown offers Veterans with 100% Service Connected Disabilities a tax exemption of \$2,000 off their assessments. At the 2016-17 tax rate of \$8.58/M, this amounts to a tax reduction of \$17.16.

The Service Connected Disability Program is state mandated, with exemption amounts that vary widely from community to community. At \$2,000, Jamestown ranks in a tie with Foster for the second lowest exemption amount in this category. Only Coventry, at \$1,000, offers less. At the high end of the exemption scale, Westerly offers disabled Veterans an exemption of \$49,100 off their assessments, which in Jamestown would amount to a tax reduction of \$421.28. Even Woonsocket, although in poor financial shape, offers disabled Veterans a tax credit of \$396.90.

Jamestown presently has eleven Veterans who qualify for this disability exemption, costing the town \$188.76. If we were to increase the exemption amount, with 11 qualifiers, the cost to the town would be as follows:

@ \$10,000 a tax credit of \$85.80 x 11	Total cost would be	\$943.80
@ \$15,000 a tax credit of \$128.70 x 11	Total cost would be	\$1,415.70
@ \$20,000 a tax credit of \$171.60 x 11	Total cost would be	\$1,887.60
@ \$30,000 a tax credit of \$257.40 x 11	Total cost would be	\$2,831.40
@ \$40,000 a tax credit of \$343.20 x 11	Total cost would be	\$3,775.20
@ \$50,000 a tax credit of \$429.00 x 11	Total cost would be	\$4,719.00

The Tax Assessor recommends increasing the exemption for Totally Disabled Veterans with Service Connected disabilities.

Respectfully submitted,

*Kenneth Gray*

Kenneth Gray  
Tax Assessor



## Town of Jamestown

Town Clerk's Office  
Town Hall  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9800 Fax 401-423-7230  
Email: cfernstrom@jamestownri.net

Cheryl A. Fernstrom, CMC  
Town Clerk/Probate Clerk

### PUBLIC HEARING NOTICE TOWN OF JAMESTOWN

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **Tuesday, August 16, 2016 at 6:30 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk's Office between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, excluding Holidays.

**Section 1.** The Town Council of the Town of Jamestown hereby ordains that the Jamestown Code of Ordinances, Chapter 14 Buildings and Building Regulations Article V. Responsibilities of Property Owners (new) Sec. 14-100 through Sec. 14-110 (new), as the same may have been heretofore amended, is hereby amended.

The following is a summary description of the proposed amendments:

To provide necessary regulation and control over residential rental units to protect adjacent property owners, occupants and neighborhoods from becoming blighted as a result of inadequate maintenance and lack of security and responsibility by landlords and renters from causing harm to the peace, quiet enjoyment and tranquility of citizens of the surrounding community and town.

**Section 2.** This Ordinance amendment shall take effect upon its passage.

A copy of the entire amendment, as proposed, is available for review at the Jamestown Philomenian Library, 26 North Road; Jamestown Town Hall, 93 Narragansett Avenue; and online at [www.jamestownri.gov](http://www.jamestownri.gov).

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, call 1-800-745-5555, via facsimile to 401-423-7230, or email [cfernstrom@jamestownri.net](mailto:cfernstrom@jamestownri.net) not less than three (3) business days prior to the meeting.

**FOR ADVERTISEMENT IN THE JAMESTOWN PRESS:** August 4<sup>th</sup> edition.

**PUBLIC HEARING NOTICE  
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **Tuesday, August 16, 2016 at 6:30 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding **Chapter 14 – Buildings and Buildings Regulation**. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and at [www.jamestownri.gov](http://www.jamestownri.gov).

**Section 1.** The Town Council of the Town of Jamestown does hereby resolve that the Jamestown Code Of Ordinances, **Chapter 14 – Buildings and Buildings Regulation**, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~striketrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See **Exhibit A**, attached hereto and incorporated herein by reference.

NOTE: amendments to the terms and conditions set forth at Exhibit A may be made based on comments received during the public hearing.

**Section 2.** The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown’s Code of Ordinances.

**Section 3.** This Ordinance shall take effect upon its passage.

Ad Date(s): \_\_\_\_\_  
Publication Source:     Jamestown    Press  
Hearing Date: \_\_\_\_\_  
Action: \_\_\_\_\_  
Certified: \_\_\_\_\_

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**Exhibit A**

**CHAPTER 14 – BUILDINGS AND BUILDING REGULATIONS**

**ARTICLE V. – RESPONSIBILITIES OF PROPERTY OWNERS**

Sec. 14 – 100. – Residential Rental Unit Registration - Purpose.

This chapter is enacted for the purpose of providing necessary regulation and control over residential rental units to protect adjacent property owners, occupants and neighborhoods from becoming blighted as a result of inadequate maintenance and lack of security and responsibility by landlords and renters from causing harm to the peace, quiet enjoyment and tranquility of citizens of the surrounding community and town.

Sec. 14 – 101. - Definitions.

Words and phrases used in this chapter shall have the following meanings, unless otherwise clearly indicated by the context:

RENTAL UNIT: A structure, dwelling unit or portion of a dwelling unit thereof providing living facilities for one or more persons, including provisions for sleeping.

REGISTRAR: The Town Clerk of the Town of Jamestown.

RESIDENTIAL RENTAL: A lease or other arrangement, written or verbal, for the occupation of a rental unit.

SHORT-TERM RESIDENTIAL RENTAL: A lease or other contractual arrangement for the occupation of a dwelling unit for 90 days or less; provided, however, that this term does not include an extension, including a month-to-month extension, granted without an intervening period of non-occupancy to tenants currently occupying the rental unit under a written lease for a term of more than six months.

Unless otherwise defined in this section, words and phrases shall have the meaning stated in Article 82-103 of the Zoning Code, if defined therein.

Sec. 14 – 102. - Applicability.

The provisions of this chapter shall apply to each and every Rental Unit except (1) hotels and motels; (2) group homes, community residences, family day care homes, congregate housing, and bed and breakfast establishments permitted.

1 Sec. 14 – 103. - Registration Required.

2  
3 Each and every Rental Unit, or part(s) of, which are let, leased, rented or  
4 otherwise occupied, in whole or in part, via lease or other arrangement, written or oral,  
5 shall be registered by the record property owner(s) or his or her agent with the Registrar  
6 before any tenant occupies the Rental Unit.

7  
8 Sec. 14 – 104. - Registration Form.

9  
10 A rental registration form shall be filed with the Registrar for each and every  
11 Residential Rental of a Rental Unit located in any property located in the town on a form  
12 prepared by and provided by the Registrar. The rental registration form shall contain at  
13 least the following information, and such other information which the Registrar deems  
14 useful and necessary to further the purposes of this chapter: the name and permanent  
15 mailing address of the record owner(s) of the Rental Unit and their emergency  
16 contact/property manager’s contact information, who must be available within thirty (30)  
17 minutes after any contact by any town official.

18  
19 Sec. 14 – 105. - Registration Term.

20  
21 A residential registration shall be valid from May 1 to the following April 30,  
22 except that an initial registration filed after May 1 shall be valid from the date of  
23 registration until the following April 30.

24  
25 Sec. 14 – 106. - Filing Requirement.

26  
27 On or before May 1 of each year, the record owner of a Rental Unit subject to this  
28 chapter shall file a rental registration form with the Registrar.

29  
30 Sec. 14 – 107. – Fees.

31  
32 Any fees assessed pertaining to this program can be found in the Town’s  
33 Schedule of Fees, Appendix C, of the Town’s Code of Ordinances.

34  
35 Sec. 14 – 108. - Occupancy Limits of Residential Rentals.

36  
37 Residential Rental of a Rental Unit shall be limited to two adult persons per  
38 bedroom, in addition to any minor child, family member or ward, between the hours of  
39 1:00 a.m. and 6:00 a.m.

40  
41 Sec. 14 – 109. – Landlord/Owner’s Obligations.

42  
43 Posting of Ordinances: The record owner(s) of any Rental Unit shall post, in plain  
44 view and in a conspicuous place at the main entrance within the Rental Unit, a notice  
45 containing the full text of any and all ordinances of the town pertaining to noise, keeping  
46 dogs on a leash, parking, trash maintenance and disposal, and occupancy limits, and any

1 other ordinance requirement which the Registrar may deem appropriate from time to  
2 time. Printed form notices to meet this requirement shall be available at the office of the  
3 Registrar.

4  
5 Sec. 14 – 110. - Enforcement: Penalty and Fines For Violations.

6  
7 Any property owner found to be in violation of any provision of this article shall  
8 be fined as follows:

- 9  
10 (1) The first offense shall be punished by a fine of \$50.00.  
11  
12 (2) The second offense within any twelve month period shall be punished by a  
13 fine of \$200.00.  
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15 (3) The third offense and each subsequent offense within any twelve month  
16 period shall be punished by a fine of \$500.00.  
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19 Sec. 14 – 111 – 120. – Reserved.  
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**TOWN COUNCIL INTERVIEW SESSION**  
**June 27, 2016**

**I. CALL TO ORDER**

The interview session for the Jamestown Town Council was called to order at 5:30 p.m. on Monday, June 27, 2016 in the Conference Room of the Jamestown Hall at 93 Narragansett Avenue.

**II. ROLL CALL**

Town Council members present:

Kristine S. Trocki, President  
Mary E. Meagher, Vice President  
Michael G. White  
Thomas P. Tighe

Town Council members absent:

Blake A. Dickinson

**III. INTERVIEW SESSION**

The following candidates were interviewed:

Lydia Thomas	Affordable Housing Committee
Marcy Coleman	Zoning Board of Review Alternate

**IV. ADJOURNMENT**

Town Council interviews were concluded at 5:55 p.m.

Attest:

---

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:   Town Council  
                  Town Administrator  
                  Town Solicitor  
                  Finance Director



**TOWN COUNCIL MEETING**  
**June 27, 2016**

**I. ROLL CALL**

Town Council Members present:

Kristine S. Trocki, President  
Mary E. Meagher, Vice President  
Michael G. White  
Thomas P. Tighe

Town Council Members absent:

Blake A. Dickinson

Also in attendance:

Andrew E. Nota, Town Administrator  
Christina D. Collins, Finance Director  
Edward A. Mello, Police Chief  
James Bryer, Fire Chief  
Howard Tighe, Deputy Chief  
Steve Tiexiera, Deputy Chief 3  
Lisa Bryer, Town Planner  
Michael C. Gray, Public Works Director  
Peter D. Ruggiero, Town Solicitor  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 7:08 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Tighe led the Pledge of Allegiance.

**III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS,  
RESOLUTIONS AND PROCLAMATIONS**

- A) Presentation by the Jamestown Philomenian Library Board of Trustees:  
Building Needs Assessment - Mary Lou Sanborn, Jennifer Cloud, Dorothy Strang and Chris Walsh

Board of Trustees Chair Mary Lou Sanborn introduced the Building Needs Assessment Committee Members and the detailed Needs Assessment of the Jamestown Philomenian Library. The last renovation project was 25 years ago.

Jennifer Cloud of East Shore Road distributed a summary sheet of the history of the Library facility and findings from the Needs Assessment Report including:

## Background

- The Library is one of the most used public buildings in Jamestown
- JPL one of the busiest libraries in the State – 2<sup>nd</sup> highest in visits per capita and 3<sup>rd</sup> highest in circulation per capita

## Approach

- Renovation Committee formed in September 2015 – met through May 2016
- Consultant Catherine Taylor, approved by OLIS, hired as resource to help secure grants and facilitate project process, including staff interviews
- Wright Museum family representative engaged for discussion of the history of the museum and its place in the Library renovation
- Tiverton Library visited (before its opening) for ideas and information
- Survey conducted with 10% of the population taking part

## Facility - Chris Walsh

- Repairs and renovations for the building evaluated for needs including: carpets, HVAC system, roof, painting, lighting, restroom rehabilitation, museum improvements, furnishings, technology improvements, front door replacement, generator, sidewalk repair, fuel tank and wastewater pump
- Basement – could be better utilized for the future; potential uses noted, some of which may need an elevator

## Technology – Jennifer Cloud

- Last renovation did not plan for computers
- Patrons moving towards mobile devices – with new complications – building not equipped with necessary outlets (connectivity)
- Library computers do not have enough space; little privacy

## Staff Area - Dorothy Strang – Member from the Friends of the Library

- Staff area cramped, crowded and inadequate – schematic displayed and reviewed
- When 1993 renovation completed there was one full time librarian and 6 part time employees
- Today JPL employees 3 full time librarians, 2 full time staff members, and six part time employees plus volunteers
- Library is below the standard for work space by over 1000 sq. ft.
- JPL processes 35,312 inter-library items in 2015
- Circulation desk area also used for staff work and mobile cart storage, creating space problems, and tendency to be noisy
- Lack of quiet space for staff for private work area

## Meeting Spaces – Chris Walsh

- Large Meeting Room resource for many community groups; very accommodating and accessible and reserved 328 times over the past year; it lacks flexibility, storage, and does not accommodate more than one use at a time

- Small Meeting Spaces (areas for 2 or more patrons) in high demand and short supply; popular for tutoring, tax preparation, knitting groups, sign language classes, and students working together; such spaces were reserved 562 times over the past year and used whenever available as well; the common complaint in the survey was that the spaces are noisy; the need for quiet, flexible small spaces is on the rise
- Sydney Wright Room is another meeting room for 15 to 30 people, used less frequently. It serves as a Museum, housing artifacts from 17<sup>th</sup> and 18<sup>th</sup> century Narragansett Indian settlements, prehistoric artifacts, and local history materials. The artifacts belong to the Narragansett Tribe and could be removed at any time. Security, liability and preservation of the artifacts are ongoing concerns, and any renovation must consider their protection and long-term care.

#### Children's, Young Adult, and Adult Areas – Dorothy Strang

- Children's and Young Adult areas are over-crowded, below national standards for shelving space, with no office for the Children's and Young Adult Librarian. Until the 1993 renovation, there was no children's space. Increased attendance called for an increase in the book collection by 5% per year. There are 17.6 items per linear foot on the shelves, and the national standard is 10 items per linear foot. Increased populations for story times and craft time requiring 3 story times. Children's Librarian Lisa Shelley reports by national standards 25% more space is required for story time and 50% more space for craft time. In 2011 there was a focus on the Young Adult section and it has an expanded collection adequately shelved per national standards, with computer and work stations and teen-friendly seating.
- Adult space – since the renovations in 1993, other designated spaces have made that area more of a collections space, and it is not big enough, not shelved at national standards, and the 36 inch aisles are minimally ADA compliant (42-44 inches standard). Limited space is left for adult patrons that includes 6 computer cubicles, 2 study carrels, round tables for 4 and 2, and 2 easy chairs plus other chairs, with poor lighting and aesthetics, and unusable space in front of former front door.
- Demographics - 75% of survey respondents over 50; 2015 Census Data – 55% of year-round residents are over 50. All age groups/patrons are important and should be accommodated.

#### Wrap-up – Chris Walsh

- The last renovation in 1993 created the (east) main entrance and closed the North Road entrance. Survey respondents argued for greater North Road presence.
- Safe Routes to School program includes a sidewalk on North Road, which is a State Road, and OLIS requires any library entrance on a State Road must be handicapped accessible.
- Playground – Library parking lot, restrooms and drinking fountain used by visitors and facilities need work.

- JAC – Library parking lot and nearby streets used for parking, and biggest complaint in survey was lack of parking in the area.
- Coordination and Communication - Additional parking, public memorial to Narragansett Tribe, and Playground renovation will impact any Library renovation and is of critical importance as this project moves forward.

President Trocki thanked the Committee for the thorough presentation and opened the meeting to questions.

Council members asked for next steps and timeline. Board of Trustees Chair Mary Lou Sanborn commented the feasibility study is complete, we are moving into the design phase, and formation of a Building Committee will be at the next meeting, with schematic design as the next phase.

#### **IV. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

**A motion was made by Vice President Meagher with second by Councilor White to convene as the Alcoholic Beverage Licensing Board for the Town of Jamestown and open the public hearing at 7:57 p.m. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

#### **A) Town Council Sitting as the Alcoholic Beverage Licensing Board**

- 1) **NOTICE** is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3 Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **NEW** license application has been received by the Town Council under said Act, for the period May 17, 2016 to November 30, 2016 (duly advertised in the *Jamestown Press* April 28<sup>th</sup> and May 5<sup>th</sup> editions), and continued from the public hearing of June 14, 2016:

#### **CLASS B – VICTUALER - LIMITED**

PP Jamestown, LLC  
 dba: Preppy Pig BBQ  
 35 Narragansett Avenue  
 Jamestown, RI 02835

Jason Pannone in attendance stated the project is moving along, they should be ready to go for the July Town Council meeting, and requested continuance of the public hearing to the July 19<sup>th</sup> Council Meeting.

**A motion was made by Vice President Meagher with second by Councilor White to continue the Liquor License public hearing for PP Jamestown, LLC dba: Preppy**

**Fig BBQ to the July 19<sup>th</sup> meeting. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

- a) Approval of the Liquor License for a **NEW CLASS B – VICTUALER – LIMITED LICENSE**; review and discussion and/or potential action and/or vote
  - b) Approval to raise the **CLASS B – VICTUALER – LIMITED LICENSE CAP** to Two (2) [Present Cap One (1)] and set the **CLASS B – VICTUALER – LIMITED LICENSE CAP** at Two (2); review and discussion and/or potential action and/or vote
  - c) Approval to raise the total number of **LIQUOR LICENSES** in the Town of Jamestown to **THIRTEEN (13)** from Twelve (12); review and discussion and/or potential action and/or vote
- 2) Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956 and as amended the following license application has been received under said Act for August 20, 2016;

**CLASS F (NON-PROFIT)**

Jamestown Chamber of Commerce  
P.O. Box 35  
53 Narragansett Avenue  
Jamestown, RI 02835

- a) Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**; review and discussion and/or potential action and/or vote
- b) Request for waiver of the Class F (Non-Profit) Liquor License Fee (\$15.00); review and discussion and/or potential action and/or vote

President Trocki recuses on this issue, files the appropriate form, and leaves the dais, as she is a board member of the Chamber of Commerce. Vice President Meagher presides over the meeting.

Monique Paquin, Executive Director of the Jamestown Chamber of Commerce, addresses the Council stating she is requesting a Class F Liquor License for their annual “Chamber Night” event on Saturday, August 20<sup>th</sup>. They also request a waiver of the \$15 license fee as they are a non-profit organization. The proceeds of the event will benefit the Chamber and another local non-profit to be announced shortly.

Vice President Meagher states this is new and will set an example for other non-profit groups. Town Administrator Nota stated this has not been a common practice in

Jamestown and is one we should adopt. Chief Mello stated this practice has been in discussion with the Town Administrator, and the Chamber is performing their due diligence in making sure they are properly licensed. Non-profit organizations are allowed to have up to five such licenses per year to serve or sell beer and wine for an event. The other alternative is to have a Caterer with a Class P License, and they have opted for the Class F License.

**A motion was made by Councilor White with second by Councilor Tighe to approve the Class F Liquor License for the Chamber of Commerce for August 20, 2016. President Trocki, Recused; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

**A motion was made by Councilor White with second by Councilor Tighe to waive the fee. President Trocki, Recused; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye. Councilor Tighe, Aye.**

President Trocki returns to preside over the meeting.

This will encourage other non-profits to come forward to apply for Class F licenses. Mr. Nota explained Class F and Class F1 licenses are used in other communities statewide. It provides another check and balance, especially when holding public and private events on Town-owned properties. This was precipitated by a BYOB event that raised consciousness of the dangers involved with such events. The Class F license provides oversights and protections, and we need to educate groups on the licensing procedure for non-profit organizations. Discussion continued.

**A motion was made by Vice President Meagher with second by Councilor White to continue Agenda item IV. A) Class B – Victualer – Limited License for Jamestown Peppy Pig, as well as the approval for a new Class B – Victualer – Limited License, as well as approval to raise the Class B – Victualer Limited License Cap to Two, presently set at One, and an approval to raise the total number of Liquor licenses for the Town overall to Thirteen from Twelve to the next Council meeting date of July 19, 2016. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

**A motion was made by Vice President Meagher with second by Councilor White to adjourn as the Alcoholic Beverage Licensing Board. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye. Councilor Tighe, Aye.**

- B) Licenses and Permits; review and discussion and/or potential action and/or vote
- 1) Multi-License Application (new), continued from June 14, 2016
  - Victualing and Entertainment
  - a) PP Jamestown, LLC dba: Preppy Pig BBQ

- Location: 35 D Narragansett Avenue
- 2) Holiday License (new), continued from June 14, 2016
    - a) PP Jamestown, LLC dba: Preppy Pig BBQ  
Location: 35 D Narragansett Avenue

**A motion was made by Vice President Meagher with second by Councilor White to continue the Multi-License Application for the Victualing and Entertainment Licenses as well as the Holiday License for Preppy Pig to the July 19<sup>th</sup> meeting. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye. Councilor Tighe, Aye.**

- 3) One Day Event/Entertainment License Applications
  - a) Applicant: Bay Voyage, LLC dba: Bay Voyage  
Event: July 3<sup>rd</sup> Fireworks Display - Jamestown  
Date: July 3, 2016  
Location: Lawn Area at Bay Voyage  
150 Conanicus Avenue
  - b) Applicant: Bay Voyage, LLC dba: Bay Voyage  
Event: July 4<sup>th</sup> Fireworks Display - Newport  
Date: July 4, 2016  
Location: Lawn Area at Bay Voyage  
150 Conanicus Avenue

The Bay Voyage is requesting to have alcohol service on the lawn for the two events. Chief Mello offered clarification; when the Council approved the Bay Voyage's liquor license they were not allowed to have alcohol service on the lawn area, it was limited to the deck area and pool area, and if they wanted have an event or serve alcohol on the lawn, they were required to have a special event permit. Mr. Sullivan's letter was read in which he asked to have waitress service on the lawn in order to ensure proper ID checks and supervision. Wait staff would be bringing beverages onto the lawn from the bar area. Concern for alcohol service on the lawn by area residents was noted. It appears Mr. Sullivan is following proper procedure. Chief Mello stated this is a policy decision for the Council. This is a request for an expansion of use.

There was no reference to entertainment, and it should be known that no entertainment is allowed in the outside area for the two dates. Discussion ensued of whether drinks can be brought onto the lawn from the restaurant. Chief Mello stated the liquor license limits the service area to the deck and pool and inside area. This is a unique property not limited to one use. Mr. Sullivan is covering his bases to allow alcohol service on the lawn, with the limitations imposed by the Council. The conditions were put in place when the license was first granted. Councilor White commented on the letter and Mr. Sullivan's concern for staff monitoring so that someone doesn't purchase drinks from the bar and hand one to a minor. It would have been helpful if Mr. Sullivan were here to answer questions. Chief Mello stated due to an expected mixed population at the event, the license should be specific as to what is allowed and what conditions are placed on the granting of the

license. There must be monitoring so that patrons do not take alcoholic beverages off the property. The license should specify what is allowed, entrances and exits must be monitored, no bar only wait service, and monitoring so only legal age patrons consume alcohol. Councilor Tighe believes we should deny it.

Christian Infantolino of Reservoir Circle stated he represented the Bay Voyage when they applied for the liquor license but is not representing them at this time. When the liquor license public hearing was held, the Council directed the Bay Voyage apply for a special event permit for special occasions and events, and this is what Mr. Sullivan has done. From past discussions the intention was for wait service on the lawn for such events. Mr. Infantolino stated he goes to the fireworks with family, it is a great vantage point, and the alcohol service would be a nice additive. He understands the concern, and service by wait staff and no bar is a reasonable restriction. The present license allows patrons to purchase alcohol and bring it onto the lawn. It appears Mr. Sullivan is trying to minimize the potential overflow of alcohol coming onto the property by using TIP trained servers, and having patrons monitored will be an added advantage.

**A motion was made by Councilor Tighe to deny the License.** There was no second.

Discussion ensued of conditions for the granting of the licenses that include Chief Mello's conditions, employees should monitor the entrances, he will provide wait service, there will be no bar on the lawn, that there will be a time limitation both nights in consideration of the neighbors, there should be no entertainment, and monitoring patrons movement so they do not cross over onto streets or town property across from the beach.

**A motion was made by Vice President Meagher with second by Councilor White to approve the two requests for both July 3<sup>rd</sup> and July 4<sup>th</sup> given the caveats as described by Chief Mello**

- **Provide employees who will monitor entrances and exits to the lawn area**
- **Service will be provided by wait staff**
- **There will be no bar on the lawn**
- **There will be no entertainment in the outside area**
- **There will be a time limit of 10:30 p.m. both nights**
- **There will be monitoring of movement of patrons to ensure they do not cross over onto streets or town property across from the beach**

**President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye. Councilor Tighe, Nay.**

This is a trial license, and if there are other requests for special event licenses, Mr. Sullivan should be present to address them.

c)      Applicant:    James A. Thompson  
          Event:        RI Beach Boogie  
          Date:         July 9, 2016  
          Location:    Fort Getty Pavilion



James Thompson in attendance reviewed the event held last year, when there were five bands over the course of the day. The attendees and band members are 60 and older, and the event was very mellow. He is involved in music as a DJ for WRIU. He felt the Pavilion would be a beautiful place for the event, it worked out well last year, and he is applying again this year. Mr. Thompson stated he is not selling or providing alcohol and last year he went through former Director Piva, who informed him he should have liquor liability insurance to cover attendees who bring and consume alcohol. He purchased the liquor liability policy for this year as well. He doesn't feel the event would be a threat to public safety.

Town Administrator Nota stated with the information available, he and Chief Mello will not sign off on this event. Last year the event was proposed as a music event for a group of friends. This year the event is posted on Facebook and selling tickets. This is a private event selling tickets, on Town property, for a BYOB event on the premises. The Town does not have a policy in place to approve that type of event. Does the Council want Fort Getty to become a concert venue? The campground is in full operation with summer residents, and the issues have raised red flags. Council members are concerned with ticket sales; a family battle of the bands would be acceptable. Mr. Thompson noted the Chamber of Commerce is selling tickets for their event. President Trocki noted the Chamber applied for a Class F liquor license, will have TIP certified servers, will charge for the alcohol, and provided proof of liquor liability insurance and event liability insurance.

Council members note the expansion of the event from last year. Mr. Thompson asked how he should proceed. He is not a non-profit organization, loses money on the event, and just does it for the love of music. Discussion ensued of the Council's intent for use of Fort Getty and the Pavilion. The event has been promoted as BYOB and that is what the people expect. The liquor aspect at this late date is problematic. Not knowing the number of attendees, if police details are needed, extra restroom facilities requirements, whether attendees will arrive with alcohol, and the protection of summer campground residents are of concern. An event planned for the future with the protections referenced this evening may be a better way to go.

**A motion was made by Vice President Meagher with second by Councilor White to deny the license at this time with the options as described by the Chair. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

- d) Applicant: Rhode Races and Events
- Event: Jamestown Half Marathon and Officer Ryan Bourque Memorial 5K\*
- Date: September 24, 2016\*
- Location: Fort Getty Rd/ Beavertail Rd/Walcott Ave/ High St/Southwest Ave/Fort Getty Pavilion

\*Revised application for Jamestown Half Marathon (approved 12/7/2015) to

include Officer Ryan Bourque Memorial 5K

Karen Zyons of Rhode Races and Events in attendance requested to revise their application approved in December to include the Officer Ryan Bourque Memorial 5K. One of their missions is to support local communities where events are held. When they heard of Office Bourque's passing, the 5K in his memory was proposed. The half marathon would start at 7:00 a.m. and the 5K at 7:30 a.m., following the same course as Payton's Pace, with proceeds going towards the Playground Restoration Fund. To date \$700 has been raised. Chief Mello confirmed the Police Department and Officer Bourque's family is in favor of the event. One or two staff members will be needed to monitor the event. The Town Administrator has no objection.

**A motion was made by Councilor White with second by Vice President Meagher to approve the event. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

**A motion was made by Vice President Meagher with second by Councilor White to move up Item X F) 5) out of order to the next item. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

## **X. CONSENT AGENDA**

- F) One Day Event License
  - 5) Applicant: Manuka Sports Management
  - Event: Race the State
  - Date: August 7, 2016
  - Location: Mackerel Cove/Beavertail Road

Hugh Piggini of Manuka Sports was in attendance and explained the statewide Race the State kayak and road race event that crosses Mackerel Cove and Beavertail Road to Sheffield Cove. The event was successful last year with 40 to 50 participants expected this year. Town Administrator Nota stated the Town continues to monitor the event and Chief Mello is comfortable supporting it this year.

**A motion was made by Vice President Meagher with second by Councilor White to approve the license. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

## **V. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

- A) Scheduled to address. None.
- B) Non-scheduled to address. None.

## **VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

A) Administrator's Report: Town Administrator Andrew E. Nota  
Mr. Nota reported last Tuesday, through the RIDOH water monitoring program random sampling, the beach at Mackerel Cove tested above acceptable limits for contaminants and was closed. Follow-up tests on Wednesday showed there were no contaminants and the beach was reopened on Thursday. There are no inherent problems, and this was an unusual event due to weather conditions.

1) TIP 2017-2025 Recommended Projects.  
Town Administrator Nota referenced his letter to the State Planning Council and thanked Planner Lisa Bryer for her assistance. Two local projects were included in the TIP – the former Ice Road Bike Path, now the Shared Use Path that traverses the North Reservoir property, and the Side Walk Replacement on Walcott Avenue from Hamilton to Ft. Wetherill. Due to reprioritization of State dollars in the TIP there was a recommendation to remove the two projects, and the Town objected to their removal. There may not be a reaction to the letter, but the objection should be on the record. The concrete curbing from Hamilton to Wetherill has deteriorated to the degree that the Town cannot maintain the sidewalks. State attention is required, as this is a State road. We will continue working with RIDOT and Statewide Planning to try to maintain the project on the TIP, in addition to the Shared Path.

## **VII. UNFINISHED BUSINESS**

None.

## **VIII. NEW BUSINESS**

A) Award of Bid: Jamestown Fire Station Expansion Project to Iron Construction of Warwick, RI in the amount of Two Million, One Hundred and Twenty-Nine Thousand, Five Hundred Dollars (\$2,129,500) for construction of the Fire Station Expansion Project, in an amount not to exceed \$2,278,565, which includes a contingency amount of 7% or \$149,065, as recommended by Town Administrator Andrew E. Nota; review and discussion and/or potential action and/or vote  
Town Administrator Nota reported on the rebid and the transparent process from the hiring of Architect Aharonian & Associates, review of the needs of the community, and public sessions. There were five bidders, with bids ranging from \$2,569,000 to \$2,974,000, all above the \$2,200,000 approved by the voters at the 2015 FTM. A thorough review of the project by the Architect, Committee, Town staff, and the Fire Chiefs ensued. It was determined an additional addendum review of the five bidders using the value engineering process was the next step. Discussion continued. Two of the five bidders resubmitted rebids - E. W. Burman at \$2,469,000 and Iron Construction at \$2,295,000, both with add alternates in the bids. There are two major items that can be purchased directly through the Town, saving additional funding. Other cost reductions

were noted, including roofing and siding, and work that can be completed later. Discussion ensued of contingencies, which generally range between 3% and 7%, and use of fund balances for contingencies. When presented with this project our Bond Rating was Aa2 status, and the projected cost was \$3,392,000. With the Town's new Bond Rating of Aa1 the long-term costs of the project over 25 years would be reduced, based on current rates that fluctuate with the market. Lengthy discussion ensued of contingencies and costs. Adding contingencies is prudent, and due diligence was done, bringing the bid in under the bond amount approved. The final cost for Iron Construction with the cost reductions outlined is \$2,129,500.

The Fire Station renovation will take a year. Council members reference Councilor Dickinson's comments provided prior to this meeting. Town Administrator Nota commented it was important to Councilor Dickinson to stick to the \$2,200,000 approved, and he felt the overall costs would be greater and the FTM request should have been higher. It was noted the original bids included add alternates. This was an exhaustive project that was fully vetted. Lengthy discussion ensued.

Discussion continued. The \$2,200,000 is not the actual final cost, and with the interest will be more over the 25 year life of the Bond. Discussion ensued of contingency funding and the transparency of the process with full vetting. Chief Bryer noted concerns with adding on later for the roof and shingling as future costs may not be the same as current costs with additional setup costs involved with doing them later. Discussion ensued of awarding the bid at this time and whether there would be a penalty for addressing the contingencies at a later time. There would be no penalty, and this is the Council's purview. Discussion ensued of the Bid Alternates.

Public Works Director Gray commented on past Town projects, including the Highway Barn, no one wants to spend more money, and this project was vetted more than any other he has been part of. Everyone involved with the Fire Station project is confident with what is there, the plans, and the specs. Discussion continued. The project has been transparent and all parties are trying to do the right things. Add alternates are not the same as contingencies. It will not hold up or jeopardize the project to vote on it tonight without the contingencies. The project is coming in under the \$2,200,000. Discussion continued.

**A motion was made by Vice President Meagher with second by Councilor White to approve the bid to Iron Construction for the amount of \$2,129,500. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

The Council will continue the matter of contingencies and add alternates to next meeting agenda.

- B) Award of Bids: Supply of Drainage Materials, Phase 1 of the North Road Improvement
  - 1) Precast Drainage Structures: to Scituate Precast for an amount not

to exceed the total bid price of \$18,292 for the supply and delivery of Precast Drainage Structures as recommended by Public Works Director Michael C. Gray; review and discussion and/or potential action and/or vote

- 2) Precast Concrete Pipe: to Scituate Concrete Pipe Corporation for an amount not to exceed the following:

Item 1: 160 LF of 12” RCP for a unit cost of \$7.79 per ft., and a total of \$1,246.40;

Item 2: 600 LF of 18” RCP for a unit cost of \$12.62 er ft., and a total of \$7,572.00;

Item 3: 570 LF of 24” RCP for a unit cost of \$18.52 per ft., and a total of \$10,556.40

Item 4: 1100 LF of 30” RCP for a unit cost of \$27.25 per ft., and a total of \$29,975.00

Item 5: 630 LF of 36” RCP for a unit cost of \$42.63 per ft., and a total of \$26,856.90

as recommended by Public Works Director Michael C. Gray; review and discussion and/or potential action and/or vote

- 3) Drainage Covers and Grates: to EJP for an amount not to exceed the following:

Item 1: Eleven (11) cast iron square frame and grates for a unit cost of \$344.77 each and a total of \$3,792.47

Item 3: Two (2) cast iron round covers for a unit cost of \$537.78 each and a total of \$1,075.56

as recommended by Public Works Director Michael C. Gray; review and discussion and/or potential action and/or vote

- 4) Drainage Covers and Grates: to Warwick Winwater Works for an amount not to exceed the following:

Item 2: Twenty (20) cast iron high capacity frame and grates for a unit cost of \$366.49 each and a total of \$7,329.80

as recommended by Public Works Director Michael C. Gray; review and discussion and/or potential action and/or vote

Public Works Director Gray explained the bids.

**A motion was made by Vice President Mary Meagher with second by Councilor White to award the bid for Precast Drainage Structures to Scituate Precast for an amount not to exceed \$18,292. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

**A motion was made by Vice President Meagher with second by Councilor White to award the bid for Precast Concrete Pipe to Scituate Concrete Pipe Corporation for an amount not to exceed for Item 1 \$1,246.40; for Item 2 \$7,572.00; for Item 3 \$10,556.40; for Item 4 \$29,975.00; and for Item 5 \$26,856.90. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

**A motion was made by Vice President Meagher with second by Councilor White to award the bid for Drainage Covers and Grates to EJP, a different company, for an amount not to exceed the following: for Item 1 Eleven cast iron square frame and grates for \$3,792.47; for Item 3 Two cast iron round covers for \$1,075.56. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

**A motion was made by Vice President Meagher with second by Councilor White to award the bid for Drainage Covers and Grates for Item 2 to Warwick Winwater Works for \$7,329.80. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

Public Works Director Gray split the bids up for better prices. President Trocki thanked him for working so hard to save the Town and taxpayers money.

- C) Amendment of the Jamestown Town Charter; review and discussion and/or potential action and/or vote to proceed to advertise in the *Newport Daily News* and *Jamestown Press* for public hearing on July 19, 2016

President Trocki referenced the discussion at the last Town Council Meeting on the proposed Charter amendments prepared by the Charter Review Committee for presentation to the public.

**A motion was made by Vice President Meagher with second by Councilor White to proceed to advertise the proposed Charter Amendments in the *Newport Daily News* and *Jamestown Press* for public hearing on July 19, 2016. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

President Trocki noted the suggestions by Sav Rebecchi for Charter amendments that are part of Communications. Town Administrator Nota met with Sav and reviewed his suggestions. Communication 9) will be removed for discussion later in the agenda.

## **IX. ORDINANCES AND APPOINTMENTS AND VACANCIES**

### **A) Ordinances**

- 1) Amendment of the Jamestown Code of Ordinances Chapter 70 Traffic and Vehicles, Article III. Specific Street Regulations, Sec. 70-55 Restrictions on Certain Streets; review and discussion and/or potential action and/or vote to proceed to advertise in the *Jamestown Press* for public hearing on July 19, 2016

Vice President Meagher stated the ordinance language as written is not the same as agreed at the Traffic Committee Meeting. It should read that the vehicles are allowed between 3:00 p.m. to 5:00 a.m. from a point “200 feet south of West Street and continuing to the intersection of Windsor Street” and not “entire length to southern end.” This will be changed prior to advertising for public hearing.

**A motion was made by Vice President Meagher with second by Councilor White to advertise the amended proposed amendment of the Jamestown Code of Ordinances Chapter 70 Traffic and Vehicles Sec. 70-55 for public hearing on July 19, 2016. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

- B) Appointments and Vacancies; review and discussion and/or potential action and/or vote
  - 1) Jamestown Zoning Board of Review – 3<sup>rd</sup> Alternate (One vacancy with a one-year term ending date of December 31, 2016); duly advertised; interview conducted
    - a) Letter of interest
      - i) Marcy Coleman

**A motion was made by Vice President Meagher with second by Councilor White to appoint Marcy Coleman to the Zoning Board of Review Alternate position. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

- 2) Jamestown Housing Authority (One vacancy with an unexpired five-year term ending date of December 31, 2017); duly advertised; no applicants

Advertising will continue.

- 3) Jamestown Fire Department Compensation Committee – Citizen-at-Large Representative (One vacancy with a three-year term ending date of May 31, 2019); duly advertised
  - a) Letter of interest for reappointment
    - i) Steven Jepson

**A motion was made by Vice President Meagher with second by Councilor White to reappoint Steven Jepson to the Fire Department Compensation Committee. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

- 4) Jamestown Affordable Housing Committee (Two vacancies with three-year term ending dates of May 31, 2019); duly advertised; interview conducted
  - a) Letter of resignation
    - i) Debra Murphy
  - b) Letter of interest for reappointment
    - i) Barbara Szepatowski
  - c) Letter of interest
    - i) Lydia Thomas

**A motion was made by Vice President Meagher with second by Councilor White to**

**reappoint Barbara Szepatowski and to appoint Lydia Thomas to the Affordable Housing Committee. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

A letter of thanks will be sent to Debra Murphy for her services to the Town.

- 5) Jamestown Tax Assessment Board of Review – Member (One vacancy with a three-year term ending date of May 31, 2019); duly advertised
  - a) Term limit reached
    - i) Stuart Rice, Jr.
  - b) Alternate to move up to Member
    - i) Frank F. Sallee
- 6) Jamestown Tax Assessment Board of Review – Alternate (One vacancy with a one-year term ending date of May 31, 2017); duly advertised; no applicants

**A motion was made by Vice President Meagher with second by Councilor White to appoint Alternate Frank Rusty Sallee to the Tax Assessment Board of Review as Member. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

A letter of thanks will be sent to Stuart Rice for his many years of service. As there are no applicants for the Alternate position advertising will continue.

- 7) Jamestown Tree Preservation and Protection Committee (One vacancy with an unexpired three-year term ending date of December 31, 2016)
  - a) Letter of resignation
    - i) Paula Samos

A letter of thanks will be sent to Paula Samos for her service to the Town and the vacancy will be advertised.

## **X. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

**A motion was made by Vice President Meagher with second by Councilor Tighe to approve and accept the Consent Agenda as amended. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

The Consent Agenda approved consists of the following:

- A) Adoption of Council Minutes



- 1) May 17, 2016 (special meeting)
- 2) May 17, 2016 (special executive session)
- 3) May 17, 2016 (regular meeting)
- 4) May 17, 2016 (executive session)
- 5) June 6, 2016 (Financial Town Meeting)
- 6) June 14, 2016 (special meeting)
- B) Minutes from Boards, Commissions and Committees
  - 1) Jamestown Fire Department Compensation Committee (05/17/2016)
  - 2) Jamestown Harbor Commission (04/13/2016)
  - 3) Jamestown Library Board of Trustees (05/10/2016)
  - 4) Jamestown Planning Commission (03/02/2016)
  - 5) Jamestown Planning Commission (03/16/2016)
  - 6) Jamestown Planning Commission (04/20/2016)
  - 7) Jamestown Traffic Committee (04/21/2016)
  - 8) Jamestown Zoning Board of Review (04/26/2016)
- C) CRMC Notices
  - 1) June 2016 Calendar
- D) Abatements/Addenda of Taxes
 

Total Abatements: \$22,757.28    Total Addenda: \$22,363.83

  - 1) Properties – Abatements to 2015 Tax Roll
 

	<u>Account/Abatement</u>	<u>Amount</u>
a)	05-0003-05	\$ 2,598.00
b)	05-0361-00	\$ 5,640.08
c)	06-0500-08	\$ 393.45
d)	07-0434-50	\$ 4,813.00
e)	25-0022-00	\$ 9,312.75
  - 2) Properties – Addenda to 2015 Tax Roll
 

	<u>Account/Addenda</u>	<u>Amount</u>
a)	01-0001-44	\$ 5,640.08
b)	01-0052-07	\$ 4,813.00
c)	04-0863-01	\$ 9,312.75
d)	05-0003-06	\$ 2,598.00
- E) Finance Director's Report
- F) One Day Event/Entertainment License Applications
  - 1) Applicant: Greg Charest dba: Jamestown Rocket Hogs  
 Event: Independence Day Fireworks  
 Date: July 3, 2016  
 Location: Veterans Square/East Ferry
  - 2) Applicant: St. Matthew's Parish  
 Event: St. Matthew's Annual Summer Fair  
 Date: July 16, 2016  
 Location: 87 Narragansett Avenue
  - 3) Applicant: Bonnie B. Kennedy  
 Event: Party  
 Date: July 22, 2016

- 4) Location: Fort Getty Pavilion  
Applicant: Margaret Fonseca  
Event: Wedding  
Date: July 31, 2016  
Location: Fort Getty Pavilion

## **XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*Approval of the Communications, Petitions, and Proclamations and Resolutions from other Rhode Island Cities and Towns shall be equivalent to approval of each item as if it had been acted upon separately.*

Council proposes to remove the following Communications 1), 4), 5), 7), 8) and 9).

- 7) Letter of Jamestown Conservation Commission re: RITBA purchase of electricity from Altus Power with plan to clear-cut wooded area of RITBA land near the Newport Pell Bridge to install solar panels

This has been addressed publicly by the Governor's Office. Mr. Nota stated the project received major grant funding, and has been down-sized from the original proposal. He and Public Works Director Gray have met with RITBA and they have been very cooperative and willing to work with the Town regarding impact of the view corridor. This letter asks for abandonment of the site. We don't know enough about the project and the importance of that location. RITBA is willing to work with the Town. Council members agree there should be a conversation. Town Administrator will look into this.

**A motion was made by Vice President Meagher with second by Councilor White to have the Town Administrator facilitate a conversation between the Bridge and Turnpike Authority and the Conservation Commission. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

- 4) Email of Attorney General Peter F. Kilmartin re: 18<sup>th</sup> Annual Open Government Summit, July 29, 2016

President Trocki noted the annual Summit is July 29<sup>th</sup> for review of the Open Meeting Laws for any elected and appointed officials and board members at Roger Williams University and all those interested are urged to attend.

- 8) Letter of Deborah A. Foppert, Esq. re: proposed Subdivision of Plat 8 Lot 68 with improvement of 200 ft. of Pemberton Avenue (between Arnold Avenue and Westwind Drive); being heard before the Planning Commission on July 20, 2016

Town Planner Lisa Bryer explained that this proposed subdivision will be on the Planning Commission agenda for July 20<sup>th</sup>, and this is a notice to Council for their information as suggested by Solicitor Brochu and no action is required by Council.

**A motion was made by Vice President Meagher with second by Councilor White to receive Communications 2), 3), 6), and 8). President Trocki, Aye; Vice President Meagher, Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

The Communications received are as follows:

- 2) Letter of Diana and Malcolm Brown re: restrictive parking regulations on Seaside Drive proposed by the Traffic Committee
- 3) Letter of Pat and Jay Holtzman re: restrictive parking regulations for Jamestown Shores area proposed by the Traffic Committee
- 6) Notice of Public Hearings for Statewide Planning Council re RIGL §42-11-10 and Chapter 42-35 draft plan entitled “Water Quality 2035” on July 13, 2016 at 2:00 p.m. Department of Administration Conference Room B, One Capitol Hill, Providence, and 6:00 P.M. RI Department of Environment Management Room 300, 235 Promenade Street, Providence
- 8) Letter of Deb Foppert, Esq. re: proposed Subdivision of Plat 8 Lot 68 with improvement of 200 ft. of Pemberton Avenue (between Arnold Avenue and Westwind Drive); being heard before the Planning Commission on July 20, 2016

Other Communications:

- 1) Letter of Conanicut Island Land Trust re: firing ranges in Jamestown and adoption of an ordinance prohibiting the unregulated discharge of firearms on private property.

This is an interesting letter for Council discussion as we review the target shooting ordinance.

- 5) Letter of Tim Lemire requesting Council support for General Assembly formation of a study commission to investigate and determine effective education modules on parenting through and after divorce and how the modules could be implemented and nurtured in Rhode Island.

President Trocki asked Solicitor Ruggiero if he has heard anything about this proposal for a study commission. Solicitor Ruggiero stated he is not aware of this initiative.

- 9) Letter of Sav Rebecchi dated October 14, 2015 to the Charter Review Committee with Charter amendment recommendations and proposed Charter Amendments dated June 19, 2016 for review by the Town Council

Some of the suggested procedures could be part of the Town Council Rules and Procedures. In terms of penalties, they should remain with the Ethics Commission. These items were brought forward by Sav as the Charter Review was more of a Committee review and public discussion would be at the public hearing level, and he was unsure where in the process his suggestions would be addressed.

**A motion was made by Vice President Meagher with second by Councilor White to accept Communications 1), 5), 4), 7), and 9). President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

B) Resolutions and Proclamations of other Rhode Island cities and towns

**A motion was made by Vice President Meagher with second by Councilor White to accept the Resolutions and Proclamations from other RI cities and towns. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

The Resolutions and Proclamations accepted are as follows:

- 1) Resolution of the Exeter Town Council in support of Article 15 of the Governor's FY 2017 Budget expanding the time frame between state-mandated property revaluations
- 2) Resolution of the Exeter-West Greenwich School Committee in support of Bills H 7243 and S 2761 "Gun Free Schools"
- 3) Resolution of the Richmond Town Council in opposition to the expansion of the existing toll gantry plan for Interstate Route 95

**XII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**  
None.

### **XIII. EXECUTIVE SESSION**

*The Town Council may seek to go into Executive Session to discuss the following items:*

- A) Pursuant to RIGL §42-46-5(a) Subsection (2) potential litigation (King/Pike v. Town of Jamestown NM-2016-0120); review and discussion and/or potential action and/or vote in executive session and/or open session
- B) Pursuant to RIGL §42-46-5(a) Subsection (2) pending litigation (Monti v. Town of Jamestown NM-2015-0140); review and discussion and/or potential action and/or vote in executive session and/or open session
- C) Pursuant to RIGL §42-46-5(a) Subsection (5) real estate (offer to purchase town land); review and discussion and/or potential action and/or vote in executive session and/or open session

**A motion was made by Vice President Meagher with second by Councilor White to enter into Executive Session pursuant to RIGL §42-46-5(a) Subsection (2) potential litigation, Subsection (2) pending litigation, and Subsection (5) real estate at 9:50 p.m.**

**Pursuant to RIGL §42-46-5(a) Subsection (2), Subsection (2), and Subsection (5) the following vote was taken: President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

The Jamestown Town Council reconvened the regular meeting at 10:31 p.m. President Trocki announced that no votes were taken in the Executive Session.

**A motion was made by Councilor Tighe with second by Vice President Meagher to authorize Solicitor Ruggiero to settle the Beavertail Farms Tax appeals under protest. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

**A motion was made by Vice President Meagher with second by Councilor White to seal the Minutes of the Executive Session. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

#### **XIV. ADJOURNMENT**

**A motion was made by Vice President Meagher with second by Councilor White to adjourn. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Absent; Councilor White, Aye; Councilor Tighe, Aye.**

The Jamestown Town Council adjourned the regular meeting at 10:33 p.m.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Finance Director  
                  Town Solicitor



Jamestown Harbor Office  
250 Conanicus Avenue  
Jamestown, RI 02835  
401-423-7190

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**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the May 11, 2015 Meeting of the Jamestown Harbor Commission  
*Approved: 6/8/2016*

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, May 11, 2016 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

**I. CALL TO ORDER AND ROLL CALL**

Chairman Cain called the meeting to order at 7:00 PM with roll call:

Present:

David Cain, Chairman  
Wayne Banks, Commissioner  
William Harsch, Commissioner  
Clifford Kurz, Commissioner  
Bruce Dickinson, Commissioner  
Dan Wurzbacher, Commissioner

Absent:

Joseph McGrady, Commissioner

Also in attendance:

Chief Edward Mello, Executive Director  
George Souza, Conservation Commission Liaison  
Kim Devlin, Harbor Clerk & Recording Secretary

**II. APPROVAL OF MEETING MINUTES**

**A. Wednesday, April 13, 2016**

Commissioner Harsch moves to accept the minutes of the March 9, 2016 Jamestown Harbor Commission meeting, Commissioner McGrady seconded. So voted; (4 ayes, 0 nays).

**III. OPEN FORUM**

**A. Scheduled Requests to Address**

No Scheduled requests to address.

**B. Non-scheduled Requests to Address**

No Non-Scheduled requests to address.

**IV. EXECUTIVE DIRECTOR MELLO'S REPORT**

Executive Director Mello reported that the new Harbormaster, Mark Campbell, started yesterday. The job opening was advertised throughout multiple outlets and 19 applications were received. A number of applicants were interviewed and Mark rose to the top, based on his 30 years of experience with the US Coast Guard, including the role of Chief of Staff for the Admiral. Mark is extremely qualified and we are looking forward to having him on board.

Executive Director Chief Mello reported the West Ferry bathroom was installed this week and we expect the outhaul stairs to be repaired this week, as well as the additional pumpout hydrant at West Ferry. The touch and go repairs will be finished by the end of next week. We have ordered stencils for the touch and go docks at West Ferry to make the use of the docks more clear. We are also working on signage for East Ferry. The pumpout lines were tested by LA Management when they were installing the hydrant and there are no breaks in the line and the line is testing at full pressure. There are no issues with the pumpouts at West Ferry.

Executive Director Chief Mello reported that Public Works Director Mike Gray is prepared to go to bid to repair the dolphin at the West Ferry outfalls, but it cannot be repaired until the end of the season. We will find a temporary solution. We are also going out to bid for a new motor for the Ribcraft and the new boat is ready to go in the water tomorrow.

## **V. MARINE DEVELOPMENT FUND BUDGET**

### **A. 2015/2016 MDF YTD Budget**

The Marine Development Fund budget was presented to the Jamestown Harbor Commission. A discussion ensued regarding the budget being incorrect. Executive Director Chief Mello stated he would discuss with the Finance Department.

## **VI. SUB-COMMITTEE REPORTS**

### **A. Budget**

Commissioner Kurz had nothing to report.

### **B. Facilities**

Commissioner Dickinson had nothing to report.

### **C. Mooring Implementation**

Chairman Cain had nothing to report.

### **D. Traffic Committee**

Chairman Cain reported that the Traffic Committee will meet next week and continue discussing parking in the shores.

## **VII. LIAISON REPORTS**

### **A. Conservation Commission Liaison**

Conservation Commission Liaison Souza was absent.

## **VIII. OLD BUSINESS**

There was no Old Business to discuss.

## **IX. CORRESPONDENCE**

### **A. Temporary Exemption Request – Madeline Pierz; 4/19/2016**

## **X. NEW BUSINESS**

### **A. Temporary Exemption Request – Madeline Pierz**

Executive Director Chief Mello stated that Patricia (Orsi) is here to request the temporary assignment of Madeline Pierz's mooring. The mooring is not a riparian mooring and he understands the policy by the former Harbormaster was to grant the requests on a one year basis without coming to the Jamestown Harbor Commission for approval. Executive Director Chief Mello stated that when he received the request he referred to the Harbor Management Ordinance and it does not appear that the Harbormaster has that discretion.

Executive Director Chief Mello reads the applicable part of the Harbor Management Ordinance, Section 78-26 (h) (1) and stated that the request is at the discretion of the Jamestown Harbor Commission.

Executive Director Chief Mello stated that, in this case, the renter of the home of the permit holder is asking to use the mooring for the season.

Patricia Orsi, the renter, addressed the commission stating that they were told the mooring came with the home rental and that they are renting the home for two year.

Chairman Cain concerned about who said what to whom regarding the use of the mooring. .

Executive Director Chief Mello stated he recommends approving this for one year.

Dc moved to approve the request for one year, subject to the approval of the harbormaster. Commissioner Dickinson, So voted; (6 ayes, 0 nays).

### **B. Harbor Management Ordinance and Comprehensive Harbor Management Plan revisions for CRMC**

Executive Director Chief Mello stated that Kim (Devlin) is about 99.9% complete with the revision of the Harbor Plan. The plan language isn't deficient, they (CRMC) wanted mapping changes. Kim has been developing maps for one section of the plan to bring us into compliance.

#### **IV. EXECUTIVE DIRECTOR MELLO'S REPORT\**

##### **A. Temporary Exemption Requests**

Executive Director Chief Mello stated that he would like to read the ordinance and what the language says about Temporary Exemption requests. Executive Director Chief Mello stated that Section 78-26(h) (1) of the Harbor Management Ordinance on page 16 reads:

*Private mooring permits and permits for outhauls on Town owned property: occupancy. Private permit holders may not allow any vessel other than that described in the application to use the mooring or outhaul permitted for more than seven consecutive days; provided, however, that i) the harbormaster may permit the temporary use of a mooring or outhaul by another vessel upon the written request of the mooring permit holder and ii) the harbor commission, if it deems the action appropriate, may waive the restriction more generally and for a longer period. Private permit holders are prohibited from charging a fee for the temporary use of their moorings or outhaul. The harbormaster shall have the authority to move or cause to be moved any vessel violating the provisions of these regulations, at the expense and risk of the vessel owner. The vessel and/or owner of the vessel granted the temporary use of a mooring may only request the temporary use of a mooring for one season. In subsequent years, the vessel and/or vessel owner may not be the recipient of another temporary use exemption, except by order of the harbor commission.*

Executive Director Chief Mello stated that his interpretation of the language requires Harbormaster approval if you would like to allow someone to use a mooring for seven (7) days. If you would like to allow use mooring for eight (8) days you would need Jamestown Harbor Commission approval.

Executive Director Chief Mello stated that he can see how this would be difficult to enforce and could result in mooring rentals. Executive Director Chief Mello suggested the Harbormaster could approve a seven (7) day temporary use, but anything longer would require Jamestown Harbor Commission approval.

Executive Director Chief Mello stated we will update the forms and the websites.

A discussion on Temporary Use forms ensued.

#### **XI. OPEN FORUM – CONTINUED**

There was no Continued Open Forum.

#### **XII. ADJOURNMENT**

Commissioner Kurz moved to adjourn at 7:56 PM, Vice-Chairman Harsch seconded. So voted; (6 ayes, 0 nays).

Respectfully submitted,



Kim Devlin  
Jamestown Harbor Clerk





Jamestown Harbor Office  
250 Conanicus Avenue  
Jamestown, RI 02835  
401-423-7190

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**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the June 8, 2016 Meeting of the Jamestown Harbor Commission  
*Approved: 7/13/2016*

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, June 8, 2016 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

**I. CALL TO ORDER AND ROLL CALL**

Chairman Cain called the meeting to order at 7:00 PM with roll call:

Present:

David Cain, Chairman  
William Harsch, Commissioner  
Clifford Kurz, Commissioner  
Bruce Dickinson, Commissioner  
Dan Wurzbacher, Commissioner  
Joseph McGrady, Commissioner

Absent:

Wayne Banks, Commissioner

Also in attendance:

Chief Edward Mello, Executive Director  
George Souza, Conservation Commission Liaison  
Kim Devlin, Harbor Clerk & Recording Secretary

**II. APPROVAL OF MEETING MINUTES**

**A. Wednesday, May 11, 2016**

Commissioner Harsch moves to accept the minutes of the May 11, 2016 Jamestown Harbor Commission meeting, Commissioner McGrady seconded. So voted; (5 ayes, 0 nays).

**III. OPEN FORUM**

**A. Scheduled Requests to Address**

No Scheduled requests to address.

**B. Non-scheduled Requests to Address**

Carol Cronin thanked the Jamestown Harbor Commission for the West Ferry outhaul stair repairs, but asked when the permanent repairs would be done.

Executive Director Chief Mello stated that we will have to commit to an incremental replacement of the stairs after a more detailed assessment. There is no time frame for the repairs, as of now.

**IV. EXECUTIVE DIRECTOR MELLO'S REPORT**

Executive Director Mello reported that the Ribcraft will be repowered and the old motor sold for parts. The Eastern has been sold.

The Silver Ship is in the water and waiting for radio repairs.

**V. MARINE DEVELOPMENT FUND BUDGET**

**A. 2015/2016 MDF YTD Budget**

The Marine Development Fund budget was presented to the Jamestown Harbor Commission.

**VI. SUB-COMMITTEE REPORTS**

**A. Budget**

Commissioner Kurz had nothing to report.

**B. Facilities**

Commissioner Dickinson had nothing to report.

**C. Mooring Implementation**

Chairman Cain had nothing to report.

**D. Traffic Committee**

Chairman Cain reported that at the last Traffic Committee meeting the Committee made a recommendation to the Town Council for parking in the north shores. If anyone would like to comment they should watch the town council agenda.

**VII. LIAISON REPORTS**

**A. Conservation Commission Liaison**

Conservation Commission Liaison Souza had nothing to report.

**VIII. OLD BUSINESS**

There was no Old Business to discuss.

**IX. CORRESPONDENCE**

**A. CRMC –Monthly Calendar June; 6/1/ 2016**

**X. NEW BUSINESS**

**A. Dutch Harbor Boat Yard – Approval of 10 additional commercial mooring permits**

Commissioner McGrady recused himself.

Executive Director Chief Mello stated that Dutch Harbor Boat Yard requested an additional ten mooring permits to bring their mooring total to 118. Coastal Resources Management Council and the Army Corps of Engineers have approved the permits and Dutch Harbor Boat Yard has provided all of the required documentation to proceed with the approval of the additional permits, aside from the approval of the Harbormaster.

Vice-Chairman Harsch moved to approve the additional moorings for Dutch Harbor Boat Yard; Commissioner Kurz seconded. So voted; 6 ayes, 0 nays.

Executive Director Chief Mello noted that the total mooring permits for Dutch Harbor Boat Yard is 118.

**XI. OPEN FORUM – CONTINUED**

There was no Continued Open Forum.

**XII. ADJOURNMENT**

Commissioner Dickinson moved to adjourn at 7:25 PM, Commissioner Wurzbacher seconded. So voted; (6 ayes, 0 nays).

Respectfully submitted,



Kim Devlin  
Jamestown Harbor Clerk

**ORDINANCE REVIEW COMMITTEE MEETING**  
**February 22, 2016**

**I. ROLL CALL**

Committee members present:

Kristine S. Trocki, Town Council President  
Mary E. Meagher, Town Council Vice President  
Edward A. Mello, Police Chief  
Andrew E. Nota, Town Administrator

Also in attendance:

Connell C. Cannon  
John A. Murphy  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER**

The regular meeting for the Jamestown Ordinance Review Committee was called to order at 10:02 a.m. in the Conference Room of the Jamestown Town Hall at 93 Narragansett Avenue by Council President Trocki.

**III. NEW BUSINESS**

- A) Approval of Minutes; review and discussion and/or potential action and/or vote
- 1) July 22, 2015 (informational work session)
  - 2) November 30, 2015 (informational work session)

**A motion was made by Town Administrator Nota with second by Council Vice President Meagher to approve the Minutes of the work sessions. President Trocki, Aye; Vice President Meagher, Aye; Police Chief Mello, Aye; Town Administrator Nota, Aye.**

- B) Proposed Ordinance; review and discussion and/or potential action and/or vote
- 1) Target Shooting

**IV. PUBLIC COMMENT**

President Trocki asked if there were comments at this time and stated public comment would be taken throughout the session.

Connell "Chris" Cannon of East Shore Road commented he is in attendance to hear the suggested ordinance, express his thoughts on it, and looks forward to the updates.

President Trocki noted Police Chief Mello and Town staff prepared the updates contained Ordinance Review Committee Meeting 02.22.2016

in the proposed Ordinance. Town Administrator Nota referenced the review and research that commenced as a result of discussion and comments at the public work sessions. Currently target shooting is not regulated in Jamestown, and regulations in other municipalities vary greatly based on the community and density. What is proposed is a simple ordinance to regulate private, non-commercial target shooting ranges.

Review of Sec. 38-112 Definitions proceeded. Important specifications in the ordinance include:

- Point of Discharge -setbacks
- Day of week and time restrictions
- Property owner permission

Discussion ensued. The ordinance as proposed may evolve as a result of discussion at a public hearing and/or as necessary to protect both densely populated areas and what has been a traditional activity in Jamestown. Chief Mello noted “compact area” is not listed in Sec. 38-112 and should be defined in the Zoning Ordinance. When that occurs the proposed (target shooting) ordinance could then be amended to reflect the definition. Discussion ensued of time frames and distances.

Town Administrator Nota outlined procedures for the public hearing process and that all interested parties would be notified when the ordinance appears before the Council for review and/or public hearing. The ordinance could go before the Council at the March 7<sup>th</sup> meeting for review and discussion and potential vote to proceed to advertise for a public hearing at the March 22<sup>nd</sup> or April 4<sup>th</sup> regular meeting.

Review of Sec. 38-113 Shooting Prohibited proceeded. Chief Mello reviewed potential day and time restrictions, seasonal hours, public safety, and enforcement. Discussion ensued of the difficulty in enforcing seasonal hours. Discussion ensued of uniform set hours of 9:00 a.m. to 4:00 p.m., Monday through Saturday. Discussion ensued of the noise and nuisance enforcement related to firearms usage.

Chief Mello reviewed distance from the point of discharge, which varies from 375 feet to 2,000 feet in regulations for other communities. Discussion ensued of the proper point of discharge/setbacks for Jamestown. Chief Mello recommended 500 feet, the same as outlined in State hunting regulations. Discussion ensued of “premises” and its definition, and that the word “dwelling” should be used when relating to the minimum distance. Discussion ensued of using “from any building or dwelling” in the ordinance language (Sec. 38-112. Definitions 2. (ii)).

John Murphy of Hamilton Avenue stated “point of discharge” becomes a question of proof and should be defined as “. . . on a parcel of land the boundaries of which are within 500 feet of any boundary or any parcel of property which is used for human habitation or other regular use by humans. . .” as written in his draft ordinance presented to the Council at the (November) public work session. Town Administrator Nota stated

the ORC will review all scenarios and referenced the difficulty in developing an ordinance that covers all situations. Discussion ensued of target range distance and direction, turning, and specifications in the ordinance. Discussion ensued of distance from the property line and/or from the target range location, 500 foot setback, turning direction, obtaining permission from abutters if the 500 foot setback could not be met when turning, and prohibiting turning and/or exception from the 500 foot setback.

Mr. Murphy and Mr. Cannon commented that illegal actions cannot be prevented. ORC members agree that what is proposed makes sense and protects an existing practice as well as the public. There are no known incidents at target shooting ranges and it is difficult to eliminate what has been a tradition; what is proposed is practical and fair. Discussion ensued of the berm and its location on the target shooting range property. Any definition and/or regulation of a commercial target shooting activity would be outlined in the Zoning Ordinance. Discussion ensued of target shooting range activities by the property owner or a guest with written permission.

Discussion ensued of defining “premises” in the ordinance for enforcement purposes. Discussion ensued of language revisions for grammar and clarity. Sec. 38-113 should be revised to read “No person shall discharge any firearm in such fashion that the shot, bullets, arrows, darts or other missile shall in their flight over or into the land of another for which he shall not have written permission of the owner and occupant of said building to shoot. Such written permission shall be carried on the person at all times when engaged in the activity and shall be shown and exhibited upon request by a police officer. No person shall shoot at, along or across any public roadway.”

Chief Mello noted the language contained in Sec. 38-114. Use of weapons in self defense is standard language used in ordinances and RI state law. Discussion ensued of hours of shooting from 9:00 a.m. to 4:00 p.m. without breaks and that night shooting is not acceptable. Discussion involved volume of rounds and that language specifying only one shooter at a time will be included in the ordinance.

President Trocki and Vice President Meagher appreciate the work involved in developing the ordinance, residents concerns, take all issues very seriously, and the ordinance will evolve over time as required. Violations of the ordinance are misdemeanors and fines set accordingly. The map of existing shooting ranges will be revised to reflect additional sites noted at the public work sessions and the Community Farm will be revised to reflect the Ceppi Property. The proposed bike path, maintenance road, and potential access issues at this location and other similar locations in Town were noted. Discussion ensued of further revising Sec. 38-113 noted above to include the language “. . . roadway, public access roadway or area of public recreation” to reflect and/or protect a future bike path and restrict shooting in the potential bike path area.

Chris Cannon noted recent incidents in Florida related to the lack of ordinances regulating shooting.

Further discussion ensued of ordinance revision to monitor the direction of range and modification for the future bike path and potential language to reflect “. . . any public bike path, walkway or roadway. . .” Discussion ensued of using the phrase “town designated pathway”. Discussion ensued of future protection of the bike path and/or hiking trails and postings along with maps clearly defining the trails to restrict where people travel and for protection of the public. Discussion continued and it was noted such language should be part of the public open discussion, added to the ordinance language, and whether it should be done now rather than as a future revision. ORC members want enforcement language written to Chief Mello’s satisfaction. President Trocki noted ORC members respect people’s property rights as well as protecting the public.

**V. NEXT STEPS: review and discussion**

**A motion was made by Vice President Meagher with second by Town Administrator Nota to approve the proposed ordinance as amended and to place it on the next Town Council meeting agenda for review and discussion and vote to proceed to advertise for public hearing in April. President Trocki, Aye; Vice President Meagher, Aye; Police Chief Mello, Aye; Town Administrator Nota, Aye.**

**VI. FUTURE MEETINGS: review and discussion/potential dates**

Discussion ensued of the next meeting date and time. It was determined the next ORC meeting will be Tuesday, March 8, 2016 at 3:00 p.m. in the Town Hall Conference Room. Topics for the next meeting shall include: Rental Properties, Noise Ordinance, Construction Ordinance, Peddler’s Licenses. Building/Zoning Official Chris Costa and Planning Director Lisa Bryer will attend the next meeting.

**VII. ADJOURNMENT**

**A motion was made by Vice President Meagher with second by Police Chief Mello to adjourn. President Trocki, Aye; Vice President Meagher, Aye; Police Chief Mello, Aye; Town Administrator Nota, Aye.**

The Ordinance Review Committee meeting was adjourned at 11:23 a.m.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Ordinance Review Committee  
Town Council  
Town Solicitor  
Finance Director

**ORDINANCE REVIEW COMMITTEE MEETING**  
**March 8, 2016**

**I. ROLL CALL**

Committee members present:

Kristine S. Trocki, Town Council President  
Mary E. Meagher, Town Council Vice President  
Edward A. Mello, Police Chief  
Andrew E. Nota, Town Administrator

Also in attendance:

Lisa Bryer, Town Planner  
Chris Costa, Building/Zoning Officer  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER**

The regular meeting for the Jamestown Ordinance Review Committee was called to order at 3:05 p.m. in the Conference Room of the Jamestown Town Hall at 93 Narragansett Avenue by Council President Trocki.

**III. NEW BUSINESS**

- A) Approval of Minutes; review and discussion and/or potential action and/or vote  
1) February 22, 2015 (regular meeting)

Continued to the next meeting

- B) Proposed Ordinances; review and discussion and/or potential action and/or vote  
1) Rental Properties Ordinance  
a) Registration for Short Term Residential Leases

Mr. Nota stated Building Official Chris Costa and Planner Lisa Bryer prepared the Ordinance and Registration Form. Discussion ensued of what constitutes a short term rental. Discussion ensued of long term rentals, rentals for one year or less, and rentals for six months or less and whether they should be included in the ordinance. Discussion ensued of the registration process and whether it should be part of this ordinance or outlined in a separate ordinance. Long term rentals (one month or longer) are generally not a problem.

The Zoning Ordinance defines “household” as “One or more persons living together in a single dwelling unit. . . a person or up to a maximum of three unrelated persons living together.” President Trocki feels that for public safety and fairness to all, there should be registration for all leases/rentals for residential properties, not just short-term leases, including non-owner occupied dwellings and Bed & Breakfast establishments. The registry should include language specifying a local or Jamestown contact or residential

property manager that can be there within 30 minutes of contact for any event or problem, if the owner does not live here. A Jamestown resident restriction could be challenged as too strict.

Discussion ensued whether short term rentals are anything less than three months, and that it appears that rentals of less than a week are the areas where problems are occurring. Parking standards and a minimum rental period would alleviate some issues.

Registration Form. The form must specify the number of bedrooms and how it relates to the septic system. Discussion ensued of no more than two people per bedroom, specified number of bedrooms, defining occupancy limit, and an occupancy limit section on the registration form. Occupancy should be defined between certain hours for overnight guests, perhaps (11:00 p.m. to 6:00 a.m.) or (1:00 a.m. – 6:00 a.m.), when gatherings must end, and how many guests are allowed in the dwelling for set hours/time frame. Occupancy limits should be based on the number of bedrooms. Child occupancy could be specified as “under the age of 15” and maximum occupancy could be specified as two adults and two children under the age of 15 per bedroom. It should be a requirement that the Permit with all information and Rules and Regulations must be posted at the rental dwelling, including the number of vehicles allowed. All of this required documentation and information should be posted on a placard in the dwelling for proof of rental and must be accessible upon request. Discussion ensued of vehicles, which should be limited to one vehicle per bedroom. Parking for renters should be different than that allowed for owner occupied dwellings.

Discussion ensued of the hotel tax charged for short term rentals. VRBO (Vacation Rentals by Owner) transform a residential neighborhood. B & B's (Bed and Breakfasts) are heavily regulated and pay taxes. Discussion ensued of regulation and enforcement and a waiver form for parties. Chief Mello referenced ordinances proposed for the North Shores area and documenting the number of parking passes required, in order to set limits.

The Ordinance should be revised to include fines for failure to comply with ordinance provisions. Discussion ensued of violations and specifying the number of off-street parking spaces on the registration form. Discussion ensued of violations, which would be failure to register, non-posting of rules and rental agreement, lack of required parking passes, and more cars than allowed by ordinance. Discussion ensued of warnings and/or violations issued to the landlord for non-compliance. Tax Assessor Gray can provide and/or verify the number bedrooms for each property. Discussion ensued of what rentals are based on, properties paying more than one tax, personal property taxes, business and commercial property taxes. Lengthy discussion ensued of penalties for non-compliance and including all rentals in the rental registration. Discussion continued.

Discussion ensued assigning the Tax Assessor or other Town Department the task to keep track of rental properties. Discussion continued on taxation, the hotel tax as an additional business tax on residential property, B&B's pay tangible taxes, should the



short-term rentals pay tangible taxes, and information required on the registration form. The burden should be placed on the property owner. The Occupancy limits need to be revised and a date of May 1<sup>st</sup> annually should be specified on the rental registration form. Discussion ensued of landlord/tenant obligations. The placard with required information was reviewed further and determined it should be in a specified location with all specified information at all times. Discussion continued. The Rental Properties ordinance and Registration Form will be revised, reviewed, and continued to the next meeting.

2) Noise Ordinance

This ordinance will be continued to the next meeting.

3) Peddler's Ordinance

The Peddler's license was reviewed. Discussion ensued of vendors and trucks, vendors being allowed for a specified time and location (local roads, parks, town property) and vendors being awarded a location through an RFP process. Discussion of prohibitions ensued – certain roads to be prohibited or possible full prohibition without specific permission.

Discussion ensued of One Day Peddler licenses – which should be allowed by a license or attached to an event only.

**IV. NEXT STEPS: review and discussion**

**V. FUTURE MEETINGS: review and discussion/potential dates**

The next meeting is Thursday, March 17, 2016 at 3:00 p.m. in the Town Council Chambers (due to Revaluation Hearings).

**VI. ADJOURNMENT**

**A motion was made by Town Administrator Nota with second by Vice President Meagher to adjourn. President Trocki, Aye; Vice President Meagher, Aye; Police Chief Mello, Aye; Town Administrator Nota, Aye.**

The Ordinance Review Committee meeting was adjourned at 4:48 p.m.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Ordinance Review Committee  
Town Council  
Town Solicitor  
Finance Director

**ORDINANCE REVIEW COMMITTEE MEETING**  
**March 17, 2016**

**I. ROLL CALL**

Committee members present:

Kristine S. Trocki, Town Council President  
Mary E. Meagher, Town Council Vice President  
Edward A. Mello, Police Chief  
Andrew E. Nota, Town Administrator

Also in attendance:

Chris Costa, Building/Zoning Officer  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER**

The regular meeting for the Jamestown Ordinance Review Committee was called to order at 3:10 p.m. in the Rosamond A. Tefft Council Chambers of the Jamestown Town Hall at 93 Narragansett Avenue by Council President Trocki.

**III. APPROVAL OF MINUTES**

- A) February 22, 2016; review and discussion and/or potential action and/or vote
  - B) March 8, 2016; review and discussion and/or potential action and/or vote
- Continued.

**IV. UNFINISHED BUSINESS**

- A) Proposed Ordinances; review and discussion and/or potential action and/or vote
  - 1) Rental Properties Ordinance, continued from March 8, 2016
    - a) Registration for Short Term Residential Leases, continued from March 8, 2016

Discussion ensued of the intent of the ordinance and whether it is to target short-term rentals of less than six months or all rental properties. A registry would help identify rental properties; people may be opposed to paying a fee to register their properties. Discussion continued of setting a rental registry fee based on the number of bedrooms (\$10 per bedroom) and number of people per bedroom (2 adults and 1 child). Contact information for all rentals would be helpful for the Police Department.

Discussion ensued of monitoring the rental properties and reviewing sites such as VRBO (Vacation Rentals By Owner) Air B & B, and established listings. The weekly and long weekend turnovers cause problems for neighboring property owners/residents, mainly nuisance issues and noise, which could be addressed in the noise ordinance.

The name of the owner or contact person (property manager/registered agent) needs to be readily available and the owner or designated contact (property manager/registered agent) should be at the property location in ½ hour (30 minutes) or less and/or “a reasonable amount of time” in the event of a problem and/or emergency. The rental registration could specify both long-term and short-term rentals. If neighbors do not report problems/issues there is no way to know about and track difficult tenants and/or properties. Discussion ensued.

Town staff would: create a placard for posting at each rental property with the rules and regulations for short-term rental properties, develop/revise registration forms, and collect the registration fee. Discussion ensued of instituting the fee in the second year to ease into the new regulations and rental registry, perhaps \$10 per bedroom for rentals of six months or less; no fee for rentals longer than six months; establishing a fee for non-compliance with the registration requirement. Discussion ensued of mandating registration for all non-owner-occupied residential rentals in all zoning districts.

Discussion ensued of occupancy and a maximum of two (2) adults per bedroom, and exempting minor-aged children. Discussion ensued of the registration period: September 1<sup>st</sup> to April 1<sup>st</sup> in year one and April 1<sup>st</sup> annually thereafter. Discussion ensued of defining conditions and definitions in the ordinance: eliminate the word “guest”, eliminate the word “household”, keep the phrase “dwelling unit”, remove short-term and require all units to be registered. The property manager/responsible person/emergency contact “must respond within 30 minutes or less” should apply to both tenant and/or Town of Jamestown notification of an issue and/or problem. This should apply to all rental properties, and “hotels/motels” should be removed from the ordinance/definitions.

Discussion ensued of family dwelling units, VRBO’s (most are principal residences), renting of rooms, and removal of Definition 4. Discussion ensued of occupancy limits, including language “by any individual in whole or in part”. . . “shall be registered by the property owner”; “Occupancy shall be limited to no more than two adult persons per registered bedroom in addition to minor-aged children,” and eliminating the rest of the language.

Discussion ensued of the landlord’s obligations. The need for a placard prepared by town staff with all pertinent language posted in a conspicuous location should be required. Noise, parking, and other pertinent issues should be listed on the placard. The rental agreement must be readily available upon request. Pertinent town ordinances such as noise and parking, or excerpts from those ordinances, should be referenced and/or posted on the placard (created by town staff and laminated) and available in a conspicuous location posted by the property owner or contact person/rental agent.

Discussion ensued of parking and requiring off-street parking spaces for rental units and limiting on-street parking of vehicles. Discussion ensued of visitor parking on the street and on lawns and non-designated areas, language regulating parking, and specifying parking spaces in the ordinance. Discussion continued of violations and fines. Only the Ordinance Review Committee Meeting 03.17.2016

person/tenant/owner defined in the ordinance can be issued a citation for a violation. Discussion continued.

2) Peddler's License Ordinance, continued from March 8, 2016

The ordinance should specify times and locations and the streets allowed/prohibited. Sec. 46-22 Peddling at houses in the ordinance prohibits peddling at houses. Discussion ensued of limiting peddling at homes with proper licensing. It should remain as prohibited and the language of Sec. 46-22 revised. Sec. 46-21 Creation of noise is fine as written. Discussion ensued of vendors for special events and as vendors under the One Day Event/Entertainment license. No "traveling vendor" (parking on the side of the road and selling goods/wares/food items) should be allowed without proper permitting. Discussion ensued of peddlers who have licenses for set locations on town property such as Mackerel Cove, Head's Beach and East Ferry (Del's Lemonade, Stearns Farm, hot dog carts) and establishing a policy through the ordinance of awarding such licenses in the future through the RFP process. Discussion ensued of the cap set at 3 for East Ferry and lowering the cap. Discussion ensued of restrictions on the number of days per year/season a license would be issued. Farm products/goods could be addressed differently. A policy is easier to enforce when outlined in an ordinance. Discussion continued.

## V. NEW BUSINESS

- A) Proposed Ordinances; review and discussion and/or potential action and/or vote  
1) Noise Ordinance  
Continued.

## VI. NEXT STEPS: review and discussion

Discussion ensued of placing the revised ordinances on a Council meeting agenda (April meeting) for a vote to proceed to advertise for public hearing for ordinance adoption (May meeting).

## VII. FUTURE MEETINGS: review and discussion/potential dates

The next meeting is scheduled for Tuesday, April 5<sup>th</sup> at 3:00 p.m. in the Town Council Chambers.

## VIII. ADJOURNMENT

**A motion was made by Vice President Meagher with second by President Trocki to adjourn. President Trocki, Aye; Vice President Meagher, Aye; Police Chief Mello, Aye; Town Administrator Nota, Aye; Police Chief Mello, Aye; President Trocki, Aye; Vice President Meagher, Aye.**

The Ordinance Review Committee meeting was adjourned at 4:45 p.m.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:    Ordinance Review Committee  
                  Town Council  
                  Town Solicitor  
                  Finance Director

**ORDINANCE REVIEW COMMITTEE MEETING**  
**April 5, 2016**

**I. ROLL CALL**

Committee members present:

Kristine S. Trocki, Town Council President  
Mary E. Meagher, Town Council Vice President  
Edward A. Mello, Police Chief  
Andrew E. Nota, Town Administrator

Also in attendance:

Chris Costa, Building/Zoning Officer  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER**

The regular meeting for the Jamestown Ordinance Review Committee was called to order at 3:08 p.m. in the Conference Room of the Jamestown Town Hall at 93 Narragansett Avenue by Council President Trocki.

**III. APPROVAL OF MINUTES**

- A) February 22, 2016
- B) March 8, 2016
- C) March 17, 2016

Approval of Minutes is continued to the next meeting.

**IV. UNFINISHED BUSINESS**

- A) Proposed Ordinances; review and discussion and/or potential action and/or vote
  - 1) Rental Properties Ordinance, continued from March 17, 2016
    - a) Registration for Short Term Residential Leases, continued from March 17, 2016

Discussion ensued of the intent of the ordinance, which is to register all residential leases, not just short term leases. Town Administrator Nota distributed a draft ordinance and registration form for review based on the discussion at the March 17<sup>th</sup> meeting.

President Trocki reviewed the committee's actions to date to develop an ordinance. The ORC's goal is to achieve a proper ordinance to serve what is in the best interest of the Town as a whole. Review with the Police Chief, Town Planner, Building Official, and town staff was noted. The proposed ordinance will cover all rentals so that there will be a knowledge of all renters in the Town of Jamestown with a registry and a contact person who can be reached, available, and can be on-site within a reasonable time when there is an incident requiring immediate attention. All of these safeguards will cost the Town Ordinance Review Committee Meeting 04.05.2016

money to manage; the Council wants to encourage people to complete the registration form, and there will be no fee in the first year. A posting of landlord/tenant regulations will be a requirement. The ORC is working on limiting the number of occupants based on the number of bedrooms to protect septic systems, water, and sewer systems. Review continued of maximum occupancy and parking issues/parking spaces. Step 1 is to achieve landlord compliance.

John Pagano of Seaside Drive commented on this past weekend's activity at a rental in his neighborhood with 10 occupants. Discussion of "guests" ensued. The proposed ordinance specifies no guests between the hours of 1:00 a.m. and 6:00 a.m., and landlords would be notified of too many "guests" which constitutes a violation of the occupancy limit.

Town Administrator Nota reviewed changes to the registration form. The fee of \$0 should be listed in the corner of the form; reference should be made to the Ordinance and the Code of Ordinances; short-term rentals should be specified on the form; yearly should be added to the rental period; plurals should be indicated where appropriate; emergency contact must respond within 30 minutes; mobile and business phones should appear on the form; certification should be in bold; a fee could be added in the future.

The Ordinance should include the fee schedule for violations; paid violation fees could be used to provide part of the funding for the registration process. Concerns were raised that a registration fee may alienate landlords. The registration form should be filed in April annually for the period May 1<sup>st</sup> to April 30<sup>th</sup>. The definition of "dwelling unit" should be changed to "rental unit;" discussion ensued. Discussion ensued of hotels, motels, and bed & breakfast establishments not covered by the proposed ordinance. Discussion ensued of long-term renters with family members who visit for extended periods. The ordinance is geared towards seasonal rentals. Discussion ensued of enforcement, tenant turnovers, short-term rental problems, and regulation of both long-term and short-term rentals.

Discussion ensued of occupancy limits related to short-term rentals and occupancy limits outlined in State law. The term "short term" should be added to the definitions as 90 days or less. A placard with all rules and regulations must be posted in all rentals at the main entrance in plain view. Up-to-date contact information and vehicle information must be provided.

The Clerk will revise the ordinance and registration form and distribute to ORC members.

2) Peddler's License Ordinance, continued from March 17, 2016  
Discussion ensued of non-profit groups such as Girl Scouts, Boy Scouts, religious groups, and others who would be exempt from the exclusion of door-to-door sales outlined in the ordinance. Discussion ensued of stationary vendors and mobile vendors. The 1996 policy limiting vendors to three (3) at East Ferry was referenced. A bidding Ordinance Review Committee Meeting 04.05.2016

process for stationary vendors would be required for next season, as this year's licenses have been approved with the bid process specified in the ordinance. The fee for the Peddler's license is not specified in the ordinance but listed as part of "Appendix C Schedule of Fees" in the Code of Ordinances. Lengthy discussion ensued.

All ordinance revisions will be reviewed by the Town Solicitor prior to proceeding to the Town Council for review and possible action.

3) Noise Ordinance, continued from March 17, 2016  
Continued to the next meeting.

#### **V. NEW BUSINESS**

None.

#### **VI. NEXT STEPS: review and discussion**

The public hearing scheduled for April 12, 2016 on the target shooting ordinance was noted. Recent revisions to the Traffic Ordinance and the reaction of the proprietor of McQuade's Market were noted.

#### **VII. FUTURE MEETINGS: review and discussion/potential dates**

The next meeting date was not scheduled.

#### **VIII. ADJOURNMENT**

**A motion was made by President Trocki with second by Vice President Meagher to adjourn. President Trocki, Aye; Vice President Meagher, Aye; Police Chief Mello, Aye; Town Administrator Nota, Aye; Police Chief Mello, Aye; President Trocki, Aye; Vice President Meagher, Aye.**

The Ordinance Review Committee meeting was adjourned at 5:25 p.m.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Ordinance Review Committee  
Town Council  
Town Solicitor  
Finance Director



**Approved As Written**  
**PLANNING COMMISSION MINUTES**  
**May 4th, 2016**  
**7:30 PM**  
**Jamestown Town Hall**  
**93 Narragansett Ave.**

**I. Call to Order and Roll Call**

The meeting was called to order at 7:35 p.m. and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Dana Prestigiacomo
Michael Smith	

Also present:

Lisa Bryer – AICP – Town Planner  
Wyatt Brochu – Town Solicitor  
Cynthia Reppe – Planning Assistant  
Michael Darveau – Professional Land Surveyor  
Christian Infantolino - Attorney  
Noreen Drexel  
Shahin Barzin – S. Barzin Architects  
Jimmy Tzimkas - Chef

**II. Approval of Minutes April 20<sup>th</sup>, 2016**

A motion was made by Commissioner Enright and seconded by Commissioner Cochran to approve the minutes with the following change:

Page 2, second to the last paragraph:

**A motion was made by Commissioner Swistak that was seconded by Commissioner Pendlebury** to send a recommendation to the Jamestown Zoning Board, approval of the application Andajo, LLC  
So unanimously voted.

**III. Correspondence**

1. FYI – Letter Administrative Subdivision – Izzi.  
Town Planner Lisa Bryer explained this subdivision to the Planning Commission.
2. FYI – Memo to Zoning Re: Andajo LLC. Received

**IV. Citizen’s Non Agenda Item – nothing at this time**

## V. Reports

1. Town Planner's Report – in the past we have asked the commissioners if anyone is taking any vacations this summer and to let us know.
2. Chairpersons report
3. Town Committees
4. Sub Committees

## VI. Old Business – nothing at this time

## VII. New Business

1. **William J. O'Farrell and Noreen E.M. Drexel Minor Subdivision** –Plat 11 Lot 44 – Two Lot Minor Subdivision - 951 and 953 Fort Getty Rd. and Administrative Subdivision between Plat 11, Lots 7,44 and 45 – review and approval

Christian Infantolino attorney for the applicant addressed the Commission. They decided that the existing lot lines between the existing lots would benefit from amendment and so they will be doing an Administrative Subdivision first and then they will record the minor subdivision approval. They did get their OWTS approval as noted in the conditions and we have a copy in the file.

A motion was made by Commissioner Cochran and seconded by Commissioner Smith to acknowledge Mike Darveau as an expert witness, All in favor.

Mr. Darveau said some of the existing lot lines done a few years ago did not line up correctly with what is out in the field when he went out there to set the bounds. They decided to do the administrative subdivision first and then the minor, and they adjusted some of the lot lines around the yellow house. Mr. Darveau explained the changes to the Commission to show the features he was referencing.

Commissioner Pendlebury asked about the easement to the cemetery and Mr. Darveau said it runs only on one lot now. Are we going to do this all in one motion asked Commissioner Swistak, Ms. Bryer said no you have two motions in front of you; the Administrative and the Minor Subdivision. The Administrative subdivision will be recorded first so the Minor subdivision assumes that the Administrative is already in place. There were a few changes made, they have received water approval for Lot 7 and the septic approval for Lot 44.

Commissioner Enright made a motion that was seconded by Commissioner Smith to grant Administrative Subdivision approval in accordance with the Town of Jamestown Subdivision Regulations, RIGL 45-23-37 and the plans entitled "**2016 Administrative Subdivision Plan for William J. O'Farrell and Noreen E.M. Drexel, Plat 11 Lots 7, 44 and 45, Fort Getty Road and Beavertail Road, Jamestown, Rhode Island**; prepared by **Darveau Land Surveying, Inc.**; dated **April 13, 2016** based on the following Findings of Fact and subject to the following Conditions of Approval:

**A. Findings of Fact**

1. The subdivision is consistent with the requirements of the Jamestown Comprehensive Plan and/or shall satisfactorily address the issues where there may be inconsistencies. Jamestown's Comprehensive Community Plan encourages maintenance of active farmland such as is deeded for the subdivision property;
2. No building lot is designed and located in such a manner as to require relief from Article 3, Section 308 of the Zoning Ordinance as long as future proposed systems are located further than 150 feet from the edge of any wetland on lot 7;
3. There will be no significant negative environmental impacts from the proposed development as shown on the plans, with all required conditions for approval;
4. The subdivision as proposed will not result in the creation of individual lots with such physical constraints to development that building on those lots according to pertinent regulations and buildings standards would be impracticable;
5. All subdivision lots have adequate and permanent physical access to a public street, namely, Fort Getty Road and Beavertail Road. Lot frontage on a public street without physical access shall not be considered compliant with this requirement;
6. The subdivision provides for safe circulation of pedestrian and vehicular traffic, for adequate surface water runoff, for suitable building sites and for preservation of natural, historical, or cultural features that contribute to the attractiveness of the community. All lots in the subdivision have access to either Ft. Getty Road or Beavertail Road and no new streets are being created through this subdivision;
7. The design and location of streets, building lots, utilities, drainage improvements, and other improvements in the subdivision minimize flooding and soil erosion;
8. All lots are located in the rural service area where public water, when available, is regulated by the Jamestown Board of Water and Sewer Commissioners. Lots 7, 44 (both houses) and 45 are connected to town water.
9. The subdivision parcels are subject to conservation easements by The Nature Conservancy, the Conanicut Island Land Trust and the Audubon Society. The applicant and the applicant's attorney have stated that this subdivision does not effect the existing conservation easements on this property;
10. In reference to the farms on both the north and south side of Ft. Getty Road, The Historic Landscape of Rhode Island book by RIHPHC states that:  
Farmed since the settlement of Jamestown, these two farms were one parcel originally owned by the Arnold Family. – *The Law Farm's building complex (Beaverhead Farm) forms a rough quadrangle, including a mid-18<sup>th</sup> century farmhouse, wood-shingled barn with three wooden silos, and shingled outbuildings; rectangular fields spread to the south and west. **This rural landscape is one of the finest on the island;***
11. The RIHPHC's Historic and Archaeological Resources of Jamestown RI lists the Jonathan Law Farmhouse (mid-18<sup>th</sup> century): along the south side of Ft. Getty Road is a shingled residence with a large, off-center brick chimney and a 1 story ells on the east side. Nearby is a large, wood shingled barn, another shingled outbuilding is located near the road. Governor Arnold's grandson Benedict left the farm to his nephew Jonathan Law in 1733. It was later the property and residence of Hazard Knowles, then was owned by several other families. Benedict Arnold is buried on a small plot on the farm, as are a number of his siblings, his father, Josiah Arnold, and Josiah's two wives;

12. This application was reviewed by the Technical Review Committee (TRC) meeting on April 26, 2016 at which time they voted to recommend approval of this subdivision to the Planning Commission.
13. Attorney Christian Infantolino represented the applicant;
14. Michael Darveau, PLS, Darveau Land Surveying Inc., represented the applicant as an expert witness, and provided a detailed explanation of the subdivision plans, prepared by him; and,
15. A new OWTS was designed and approved by RIDEM on April 28, 2016 to replace the cesspool located at 951 Ft. Getty Road (AP 11 Lot 44)

**B. Conditions of Approval**

1. This subdivision is for the purpose of modifying lot lines between three existing lots. No new lots are being created.
2. This subdivision approval does not supersede any previous zoning approvals;
3. It is the intent of this subdivision that all recorded easements, and the rights and restrictions appurtenant thereto, shall continue in full force and effect, irrespective of the changes made to lot lines as a result of this Administrative Subdivision;
4. That payment of a fee in-lieu-of land dedication shall not be required for this subdivision as required by Article IIID of the Jamestown Subdivision Regulations because “no new lot for development” is being created;
5. The access easement over lot 45 in favor of lot 24 (the Arnold Burial Ground) shall be created and recorded by the applicant contemporaneously with the Final Plat;
6. Any new proposed house on Lot 7 will require a new OWTS;
7. The Plans shall be amended to show the following:
8. This approval shall be recorded with the Town Clerk contemporaneously with the Final Plat; and,
9. This approval shall expire three months from the date of approval unless the Final Plat is signed by the Administrative Officer and recorded in the office of the Town Clerk of the Town of Jamestown.

So voted:

Michael Swistak – Aye  
Rosemary Enright – Aye  
Bernie Pfeiffer - Aye  
Michael Smith - Aye

Duncan Pendlebury – Aye  
Mick Cochran - Aye  
Dana Prestigiacomio - Aye

Motion carries 7-0

At a meeting of the Planning Commission on May 4, 2016, the Planning Commission voted to Grant **AMENDED** Preliminary Plan approval in accordance with the Town of Jamestown Subdivision Regulations, RIGL 45-23-37 and the plans entitled " **Minor Subdivision Site Plan for William J. O'Farrell and Noreen E. M. Drexel; Assessors Plat 11 Lot 44; 6 Ft. Getty Road and Beavertail Road, Jamestown, RI**; prepared by **Darveau Land Surveying, Inc., P.O. Box 7918, Cumberland, RI 02864; dated April 14, 2016** based on the following Findings of Fact and subject to the following Conditions of Approval:

**A. Findings of Fact**

The Board makes the following findings:

1. The subdivision is consistent with the requirements of the Jamestown Comprehensive Plan;
2. Each lot in the subdivision conforms to the standards and provisions of the Jamestown Zoning Ordinance. The purpose of the amended plan is to allow an administrative Subdivision Plan to be recorded, which modifies the lot lines between Lots 7, 44, and 45 as well as to provide an amended lot line between the proposed subdivision lots, and provide the necessary easements to make each lot self-sufficient and legal;
3. No building lot is designed and located in such a manner as to require relief from Article 3, Section 308 of the Zoning Ordinance since the new OWTS appears to be a significant distance from any wetlands to the west. Parcel B contains an existing cesspool. Cesspools are required to be replaced by January of this year by Town regulation;
4. There will be no significant negative environmental impacts from the proposed development as shown on the plans, with the required conditions for approval to remove and replace the cesspool;
5. The subdivision as proposed will not result in the creation of individual lots with such physical constraints to development that building on those lots according to pertinent regulations and buildings standards would be impracticable;
6. All subdivision lots have adequate and permanent physical access to a public street, namely, Ft. Getty Road and Beavertail Road. Lot frontage on a public street without physical access shall not be considered compliant with this requirement;
7. The subdivision provides for safe circulation of pedestrian and vehicular traffic, and for a suitable building site that contributes to the attractiveness of the community with all required conditions of approval;
8. The design and location of streets, building lots, utilities, drainage improvements, and other improvements in the subdivision minimize flooding and soil erosion;
9. All lots in the subdivision have access to sufficient potable water for the intended use. Both existing houses are connected to Town Water and are located in the Rural Water District. Parcel B contains the well for 955 Ft. Getty Road (the main farm house);
10. The approval is for a total of 2 lots, with two existing homes;
11. The Planning Commission finds that it is the intent of this subdivision that all recorded easements, and the rights and restrictions appurtenant thereto, shall continue in full force and effect, irrespective of the changes made to lot lines as a result of this subdivision;
12. Water approval was granted for 955 Ft. Getty Road (AP 11 lot 45) on March 7, 2016 and recorded April 26, 2016;
13. A well easement to the existing well located on Parcel B (AP 11, Lot 44) was granted in favor of AP 11 Lot 45; recorded in the office of the Town Clerk on April 28, 2016;
14. A new OWTS was designed and approved by RIDEM on April 28, 2016 to replace the cesspool located at 951 Ft. Getty Road (AP 11 Lot 44); and,
15. Michael Darveau, PLS, was accepted and testified as an expert witness before the Planning Commission on May 2, 2016.

**D. Conditions of Approval**

1. This amended approval supersedes the approval granted by the Planning Commission on March 4, 2016 and attached to this approval;

2. That payment of a fee in-lieu-of land dedication shall not be required for this subdivision for either lot per Article IIID of the Jamestown Subdivision Regulations. This fee shall not be required since both lots will be developed with existing homes.
3. There shall be no occupancy of the existing house 951 Ft. Getty Road (AP 11 Lot 44) or a new house in that location until the cesspool is replaced by the approved OWTS referenced in Finding of Fact #14 above;
4. Granite monuments, or where granite monuments are not suitable, other suitable survey markers, other than concrete shall be placed at all corner points at the new property line prior to final approval;
5. The following easements shall be recorded with the final record plan:
  - a. Access and utility easement over Lot 44A for the Benefit of Lots 44 B and 45
  - b. Access and utility easement over Lot 44 B for the benefit of Lot 45
  - c. Access easement over Lot 45 for the benefit of Lot 24
6. The Planning Commission delegates final plan review to the Town Planner with the signature of the Planning Chair to appear on the Final Record Plat;
7. This approval shall be recorded with the Town Clerk within 20 days of receipt of approval; and,
8. This approval shall expire one year from the date of approval by the Planning Commission unless final approval is received within that time.

So voted:

Michael Swistak – Aye

Duncan Pendlebury – Aye

Rosemary Enright – Aye

Mick Cochran - Aye

Bernie Pfeiffer - Aye

Dana Prestigiaco - Aye

Michael Smith - Aye

Motion carries 7-0

**2. J'town Main Street LLC – Plat 9 - Lot 63, 29 Narragansett Ave. - Jamestown, RI. – Development Plan Review – Change of Use**

A motion was made by Commissioner Smith and seconded by Commissioner Cochran to accept Mr. Barzin as an expert witness. So unanimously voted.

Mr. Barzin said they will be preparing food here in the kitchen for different events and locations. It will be more of a grab and go sale on site and not a restaurant with seats. He explained the outside of the building and what materials they are going to use. The siding will be epei.

They will bring the mechanical system up to date and they will maintain 9 parking spaces on the west side. The curbcut on Narragansett Ave. stays as is but the one on Green Lane they will eliminate but still want the right to have it back in the future. In respect to the number of parking spots the Building Official calculated it based on 5 spaces per 1000 sq. ft. The building is 1700 sq. ft. so that equates to 8.5 or 9 spots. Commissioner Prestigiaco asked about the hours of operation. They will not be open in the evenings. Possibly 8-9 in the morning until 5-6 in the evening.

Jimmy Tsimkas, the chef,said they will be making sandwiches, wraps, cheese platters all wrapped all ready to grab and go and the drinks will be premade and pre bottled. Cooking will be in the

morning maybe 6:30-7 then 8 am opening. They will be preparing salads, sandwiches with lunch meats and cheeses, and cooking turkeys and such.

Commissioner Pendlebury clarified that this kitchen is central to various operations that the owners have. How often will the deliveries go out? Probably by 10 a.m. possibly 2 runs with a van. Commissioner Enright asked about other places off island, are they trying to centralize all the cooking? Yes, the Sakonnet Vineyard is the biggest recipient of the food made here in addition to a few other locations.

The HVAC system is pretty big Commissioner Smith said. Are you going to shield it? Yes, Mr. Barzin said they will be replaced with smaller units and pushed to the back of the building. Will there be any visual block for that? They did not plan on it but yes they could Barzin said. Commissioner Swistak said in the past we have made this a requirement. Commissioner Pendlebury said it can probably be a low profile system and then will stay out of everyone's perspective, he thinks it might be complicated to fit it into the village guidelines because of the flat roof. Once you have a design Commissioner Swistak said can it come back to TRC? Yes Lisa said.

Kitchen exhaust is going up Swistak asked? Yes it is Mr. Barzin answered. Commissioner Swistak asked about seating and parking, if we go back to other business in town with regards to seating, they were counted for parking calculations. Ms. Bryer said this use is not technically a restaurant that's why they used square footage and Chris Costa (Building Inspector) decided it was more of a catering thing making the food and delivering it out. Costa decided it was a permitted use and there are no inside seats, similar to a retail office. There are no inside seats. This is Chris Costa's call not ours as a finding we should state that clearly as a use.

Will there be umbrellas? No it is under the pergola. There should be no advertising on the umbrellas if you have them noted Swistak. The applicant is agreeing that the picnic tables are under the pergola. No picnic table on grass area. Commissioner Pendlebury said the village guidelines show if we had our way and if possible we would love to have storefronts right at the sidewalk, but if you look there are pre-existing conditions that have grass in the front and it kind of formalizes it and puts it in the category of the other buildings.

The neighbor Preppy Pig will be putting 4 bollard lights so it should serve as parking lighting for this area too. The pole lighting will shut off automatically at a certain time. There will be solar lights too. Town Planner Lisa Bryer reminded Mr. Barzin, they need to be shielded.

Commissioner Enright asked about the van; will it be using the back door. Yes all deliveries will be loaded from the side/back door from the parking lot. The loading zone is in the parking lot. It is not marked on the plan. There will be 3 employees at the same time working in the building, 6 total

Commissioner Pendlebury stated we discussed the front door and hopefully changes. Mr. Barzin thinks there is a space that may allow them to take the door off and shift it so it will swing and then they can change it to wood.

Commissioner Swistak said the final design will be reviewed by the TRC for the equipment screening. Looking for a condition that says the exhaust goes vertical through the roof no walls. All seating will be under the pergola and no seating in the lawn area. The Planning Commission discussed the motion and made additions.

Commissioner Swistak made a motion seconded by Commissioner Pendlebury to grant Development Plan approval based on the following finding of fact and subject to the following conditions of approval:

Findings of Fact:

1. The application was reviewed under the standards of Zoning Article 11;
2. This application has been reviewed by the TRC on April 11 and April 26, as required. (See attached Memos from TRC);
3. The applicant has provided the following information for the current application (attached):
  - Proposed Schematic Site Plan, , J-Town Main Street Commissary Kitchen, Page 2 of 2, 3-26-2016
  - Proposed Elevations, J-Town Main Street Commissary Kitchen, Page 1 of 2, 4-20-2016
4. The revised plans show the following improvements:
  - a. Epay board or similar cedar board siding in dark color as presented to cover the cinder block side walls;
  - b. Wood trim around the windows;
  - c. An enclosure for the gas tank and trash;
  - d. A walkway from the sidewalk to the front door;
  - e. Keeping the brick front façade;
  - f. The pergola will be stained to match the siding and the brick;
  - g. Signs on the building front and at the street that meet the Zoning Ordinance sign code; and,
  - h. Solar lighting along the walkway.
5. This property is located in the Commercial Downtown (CD) District. Retail and Restaurant use is permitted in the CD District;
6. The loading zone will be located along the driveway off Narragansett Avenue;
7. The use proposed is catering, which has been classified as a mix of restaurant and personal service;
8. No zoning relief is necessary;
9. The existing sign on the west side of the property will be removed and the sign on the east property line will be replaced;
10. The existing light towards the rear west side is remaining but is being replaced with an LED lamp;



11. The Building Official has determined that there is adequate parking on site for the proposed use; 9 on site and one on street are provided. The parking is calculated based on 5 spaces per 1,000 square feet of GLFA. The building's GLFA has been determined to be 1700 square feet which requires 8.5 (9) parking spaces;
12. Shahin Barzin, Architect, was recognized as an expert witness and testified on behalf of the applicant.

Conditions of Approval:

1. The proposed improvements, as shown on the plans referenced in Finding of Fact #4, shall be constructed in strict conformance with the approved plans including:
  - a. The applicant's architect will make an effort to either cover the aluminum frame or replace the front door and frame with a more appropriate door to be approved by the TRC;
  - b. All exhaust will be vertical and above the roof; and,
  - c. The final equipment on the roof will be reviewed by the TRC and may require appropriate screening.
2. The curb cut on Green Lane will be removed and replaced by a concrete sidewalk. The property owner retains the right to the curb cut if it is needed in the future;
3. No tables will be placed on the grass area and all seating will be located under the pergola;, and,
4. Provide additional planting along the stone wall.

So voted:

Michael Swistak – Aye  
Rosemary Enright – Aye  
Bernie Pfeiffer - Aye  
Michael Smith - Aye

Duncan Pendlebury – Aye  
Mick Cochran - Aye  
Dana Prestigiacomio - Aye

Motion carries 7-0

**3. CDBG Endorsement of Application PY 2016**

Town Planner Lisa Bryer explained the CDBG application and priority list was approved by the Town Council. The applicants show how many Jamestown residents are serviced by their different organizations and that is how they are ranked.

A motion was made by Commissioner Swistak and seconded by Commissioner Enright that the Jamestown Planning Commission hereby certifies that the proposed PY 2016 Community Development Block Grant activities are in compliance with local development policy as set forth in the 2015 Jamestown Comprehensive Community Plan and with the Jamestown Subdivision and Land Development Regulations and Jamestown Zoning Ordinance.

**Town of Jamestown**  
**2016 COMMUNITY DEVELOPMENT BLOCK GRANT PRIORITY LIST**

- 1) Public Facility: Funding for the Jamestown Housing Authority to replace roof and add insulation at the 35 unit Pemberton Apartments elderly and disabled housing development.  
Amount: \$60,300
- 2) Public Facility: Provide funding for the Jamestown Senior Center to replace subfloor and tile, rubber non-skid treads and mats on stairs and entryways, install ADA compliant signage, restore hardwood floors, and replace electrical and install energy efficient light fixtures at their facility.  
Amount: \$ 44,500
- 3) Public Services: Provide operating support for the Community Housing Resource Board/Housing Hotline of Newport County to provide housing counseling, referral services, and education and outreach to affirmatively further Fair Housing in Newport County.  
Amount: \$ 3,000
- 4) Operating Costs: Church Community Housing Corp to administer the Regional Revolving Loan Fund for home rehabilitation, Homeownership Assistance, and RI Housing Loan programs in Jamestown.  
Amount: \$ 15,000
- 5) Public Facility: Provide funding for repairs to the Women's Resource Center's Touro Street facility which provides services for battered women and children.  
Amount: \$ 5,000
- 6) Public Services: Provide funding for East Bay Community Action Program's East Bay Skills Alliance to support the technical skills training aspect of the CNA program.  
Amount: \$2,550
- 7) Planning Activity: Provide funding for the Town of Jamestown to conduct a study to locate lots which can support additional affordable units, prepare a mailing list for owners of these lots, and prepare an affordable housing communication plan and information packet for the community.  
Amount: \$ 9,700
- 8) Public Services: Support for the Women's Resource Center to provide services for battered women and children.  
Amount: \$3,000
- 9) Public Facility: Provide funding for the repairs to the exterior windows of the Boys & Girls Clubs of Newport County's 95 Church Street facility in Newport, RI, 02840.  
Amount: \$ 3,000

- 10) Housing Development: Provide funding to acquire single family homes or other properties to then be resold to home buyers under CCHC's Land Trust program.

Amount: \$ 0

- 11) Administration:

Amount: \$3,950

Total: (amount subject to \$150,000 cap) \$150,000

TOTAL \$150,000

So unanimously voted.

### VIII. Adjournment

A motion was made by Commissioner Enright and seconded by Commissioner Cochran to adjourn the meeting at 9:03 p.m. So unanimously voted.

Attest:



Cynthia L. Reppe

**Approved As Amended**  
**PLANNING COMMISSION MINUTES**  
**June 1, 2016**  
**7:30 PM**  
**JamestownTown Hall**  
**93 Narragansett Ave.**

**I. Call to Order and Roll Call**

The meeting was called to order and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Dana Prestigiacomo
Michael Smith	

Also present:

Lisa Bryer, AICP – Town Planner  
Wyatt Brochu – ESQ., Town Solicitor  
Cinthia Reppe – Planning Assistant  
Douglas DeSimone  
Dan Cotta – American Engineering  
Brian Poor – Presbrey Architects  
John Dumaliang – Presbrey Architects

**II. Approval of Minutes May 4, 2016**

A motion was made by Commissioner Cochran and seconded by Commissioner Enright to accept the minutes as written. So unanimously voted.

**III. Correspondence**

1. FYI – Letter – EPI – Final Approval. Received
2. FYI – Letter – Currie/Gillerin – Administrative Subdivision. Received
3. FYI – Letters – O’Farrell/Drexel – Subdivisions. Received

Commissioners Swistak and Smith recused and left the table.

**IV. Old Business**

A motion was made to sit as the local review board by Commissioner Enright and seconded by Commissioner Pfeiffer. So unanimously voted.

The Planning Commission Sitting as the Local Review Board pursuant to  
RIGL 45-53 Low and Moderate Income Housing Act

## Preliminary Plan Review

1. **Jamestown Terrace, 138 Narragansett Avenue, Assessors Plat 8 Lot 79, owned by the Holy Ghost Society, Applicant Douglas Enterprises, LTD. The application consists of a Comprehensive Permit for low and moderate income housing, a Major Land Development Project for 16 Units (4 are low and moderate income restricted units), 2 buildings, Special Use Permit for Multi-Family Development Proposal with Variances.**

Douglas Enterprises is the applicant. This application consists of 16 units and 2 buildings which are multi-family buildings. They are before us tonight for a Preliminary review. There will be a public hearing on June 15, 2016 at 7:30 p.m.

Christian Infantolino introduced a few of the members of the team, Dan Cotta, American Engineering, Brian Poor and John Dumaliang, Architects for David Presbrey Architects.

Commissioner Pendlebury, Vice Chair stated for purposes of this meeting we are most interested in the new elements that have been submitted and please explain the changes that have been made.

Dan Cotta said there is a slight flood plain and showed the Planning Commission. There is a wetland across from the site and he showed it. He showed the general direction of surface water flow towards the south.

In response to a question about fire code, Mr. DeSimone said the local fire code requires both buildings have sprinklers. They have 1 additional parking place now and they have also shown the dumpsters on the plan. The roof leaders will be connected to the Cisterns. There is a proposed rain garden that will be grass.

Commissioner Pendlebury asked what the material will be. A green grate **material covering the trench around the building**. Maintenance of it is to wash it out with a hose. As a result of this development the impervious area on site will be reduced by 17%. At the TRC meeting Mr. DeSimone stated he likes the look of the sealed chipped bluestone instead of asphalt.

The updated landscaping plan was not included in the packet. The lighting is bollard style downward projecting light. He changed the plan at the refuse area to have room for more recycling. Discussion during TRC was looking to not have a lot of light since it is residential but the parking lot should have enough light so that people will see and not trip in the parking lot or refuse area.

The original landscape plan had a green wall along the west side by Narragansett Avenue but it will not work with the existing tree canopy. They are now proposing a 6' fence. There will be a hedge across the front of Narragansett Ave. and a sidewalk connected to provide pedestrian access.

At Master Plan they did not have a survey and now they have done survey and they have found exactly where the line is and the sidewalk will be straight with regards to the sidewalk on Pemberton Ave. The apron will be asphalt on Narragansett Ave. and on Pemberton Avenue.

Commissioner Pendlebury asked about the area of pavement to the east of the driveway that the Holy Ghost Society has used forever. Mr. DiSimone noted that it is on the adjacent property and although it makes sense to remove it and let it be lawn, Mr. DeSimone does not know if the owner, Mr. Mercer will be interested in doing this.

In terms of the driveway surface, Mr. DeSimone wants chipped bluestone instead of asphalt. He asked if the Planning Commission also preferred this instead of asphalt? The emergency access is not emergency anymore and should not be labeled as such Bryer noted. It will be an egress only. Will there be signage that says exit only on Pemberton Avenue. Yes he can do that.

Brian Poor, Architect from Presbrey Architects Inc. has been working for Mr. Presbrey for over 30 years. They have refined the plan and incorporated some of Don Powers' comments. He explained and showed the plans with the comments that were made. Commissioner Pendlebury asked about building B, it doesn't show doors going to the porch. The drawing they have shows an elevator shaft and they do not need it now. They have moved this since the last presentation. There is an elevator but it does not have to be that high they said. A discussion ensued about the increasing the ridge height on the east-west elevation, Pendlebury asked if they did investigate it? Poor responded that they were able to keep it at proportion with the windows. What is perceived at the street view is a gable roof line.

A discussion ensued regarding what type of material to use for the door. There is concern about the night light spilling out of a glass door. They will investigate whether or not they can use motion lights. Building B has balconies and lower level has porches.

Commissioner Pendlebury is raising the question again about what people can have on the decks because it can get very visually messy from the street if no restrictions are put on this such as clothes lines, BBQs, bikes etc. The general language says nothing offensive can go out there. He isn't preventing them from putting holiday things out, he thinks they can restrict BBQs. Commissioner Prestigiacomio said at her condo in Connecticut they are only allowed to have electric grills; it is a fire issue. Mr. DeSimone will incorporate more restrictions into the legal documents which are one of the exhibits (condo regulations). He will amend the page regarding no outdoor grilling and no clothes lines. Enright asked about the renting. She would like it worded slightly different. He will take the wording out that talks about if potential town regulations since if it is more restrictive it would apply to them anyway, but it is less restrictive that she is worried about. The declaration is going to become an exhibit.

Commissioner Pendlebury asked if they would consider railings on the first floor porches, it looks more like a patio instead of a porch. Yes, they will do that. There will be language to prohibit lawn furniture on green space also.

The siding is Red Cedar Shingles, the windows are Anderson 400 series roofline architectural shingles, slate color.

Town Solicitor Wyatt Brochu told DeSimone to check with Chris Costa regarding the eaves being 24 inches and maybe they should be 18 inches. Setback is measured from the foundation Pendlebury said but for this project it is measured from the porch roof line **which is the most protruding part of the building.**

Commissioner Enright asked about the size of the units in building B, is this the accurate version now? Yes DeSimone said.

Commissioner Prestigiacommo asked does this have all the requirements for people with disabilities. Yes. They are all designed to be able to be converted to handicap and there is 1 handicap unit right now.

Mr. DeSimone said he is requesting to get preliminary and final at the same time. What are the planning commissions thought on this? Town Planner Lisa Bryer said she does not object, it is standard but her concern is that they get the outstanding and additional information in plenty of time. Bryer noted that final is an administrative function of just ensuring that all the conditions are met and paperwork is done. It is not uncommon for the applicant to request this.

DeSimone noted that there is no plan to record here, but the Condo declaration is what is recorded. These are not recorded until the building is built. They will require you to record the grading plan/landscape plan that was requested at the last TRC meeting noted Bryer. DeSimone stated that there are restrictions on how long the units can be rented out however, the price restricted units are prohibited from renting by Rhode Island Housing.

Commissioner Pendlebury asked Wyatt Brochu about the cover letter requests that fees are waived for the requirement of open space. Attorney Brochu noted that the open space requirement was agreed to be waived at the Master Plan stage and therefore fees are not required. After survey was done they lost about 200 sq. ft. of land.

Commissioner Cochran made a motion that was seconded by Commissioner Enright to close the local review board. All in Favor.

Commissioners Smith and Swistak came back to table

## **2. 2016 Election of Officers**

We have an election every June, for Chair, Vice Chair and Secretary (name only but if Chair and Vice Chair have to recuse then Secretary takes over as chair). The rules say that the chair can appoint a nominating committee. The chair has for the last few years chosen to not have a nominating committee and the Planning Commission agrees. Commissioner Smith made a motion that was seconded by Commissioner Cochran to nominate all three current officers to the same positions. So unanimously voted.

## **V. Adjournment**

A motion to adjourn at 8:47 p.m. was made by Commissioner Enright and seconded by Commissioner Cochran.

Attest:



Cynthia L Reppe

JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the May 24, 2016 Meeting

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Chairman called the meeting to order at 7:00 p.m. The clerk called the roll and noted the following members present:

Richard Boren  
Joseph Logan  
Judith Bell  
Terence Livingston  
Edward Gromada

Also present: Brenda Hanna, Stenographer  
Chris Costa, Zoning Officer  
Pat Westall, Zoning Clerk  
Wyatt Brochu, Counsel

MINUTES

Minutes of April 26,, 2016

A motion was made by Joseph Logan and seconded by Edward Gromada to accept the minutes of the April 26, 2016 meeting as presented.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Judith Bell, Terence Livingston and Edward Gromada voted in favor of the motion.

Dean Wagner and Richard Cribb were absent.

CORRESPONDENCE

A letter dated March 9, 2016 from Mary Dacquino requesting another year extension of an existing variance for Plat 9, Lot 288.

Dacquino

A motion was made by Joseph Logan and seconded by Terence Livingston to grant a one year extension of the previously granted variance for Plat 9, Lot 288.



The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Judith Bell, Terence Livingston and Edward Gromada voted in favor of the motion.

Dean Wagner and Richard Cribb were absent.

## OLD BUSINESS

### Earnshaw

A motion was made by Richard Boren and seconded by Joseph Logan to grant the request of Donald & Marcella Earnshaw, whose property is located on Deck St., and further identified as Assessor's Plat 14, Lot 301 for a special use permit from Article 3, Section 82-314(C), High Groundwater Table and Impervious Overlay District, Sub district A., to construct a 30 x 24 two bedroom, single-family home, OWTS and associated storm water control.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 600, SECTION 606, and SECTION 607, PARAGRAPH 2.

This Variance is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a R40 zone and contains 7,200 sq. ft.
2. Mr. Edward Avizins testified that there are no wetlands on the site.
3. Dan Cotta testified that a DEM variance for the septic system was obtained and good for 25 year storm.
4. The Planning Commission voted unanimously to recommend approval to the Zoning Board of Review.
5. The findings of fact from the Planning Commission are incorporated by reference into this approval.
6. The conditions of approval from the Planning Commission are incorporated by reference into the approval.
7. Mr. Carl Seelig, through his attorney, has withdrawn his opposition and has stated that Mr. Earnshaw and Mr. Seelig

will be executing a consent order in the Newport County Superior Action regarding the boundaries of this property.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Judith Bell, Terence Livingston and Edward Gromada voted in favor of the motion.

Dean Wagner and Richard Cribb were absent.

#### NEW BUSINESS

##### Fagnoli

A motion was made by Joseph Logan and seconded by Edward Gromada to continue the request of David & Liz Morris & Wendy Fagnoli, whose property is located at 10 Hawthorne Rd., and further identified as Assessor's Plat 8, Lot 390 for a variance to the June 28, 2016 meeting.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Judith Bell, Terence Livingston and Edward Gromada voted in favor of the motion.

Dean Wagner and Richard Cribb were absent.

##### Cavanagh

A motion was made by Joseph Logan and seconded by Terence Livingston to grant the request of David & Julia Cavanagh, whose property is located at Sloop St., and further identified as Assessor's Plat 3, Lot 460 for a special use permit from Article 6, Section 82-601, and Article 3, Section 82-314 to construct a single family residence in a Subsection A High Groundwater Table and Impervious Layer Overlay District, with associated well, OSWTS and storm water control systems.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTIONS 600 and 602.

This Special Use Permit is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

The project must adhere to the 4 conditions of approval referenced in the Planning Commission's March 17, 2016 memorandum.

This motion is based on the following findings of fact:

1. Said property is located in a R40 zone and contains 14,400 sq. ft.
2. All requirements of the ordinance appear to be satisfied by the plans submitted and the testimony.
3. The application was approved unanimously by the Planning Commission in its March 17, 2016 memorandum.
4. There were no objectors.
5. The findings of fact by the Planning Commission are incorporated by reference in this decision.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Judith Bell, Terence Livingston and Edward Gromada voted in favor of the motion.

Dean Wagner and Richard Cribb were absent.

#### Cofone

A motion was made by Edward Gromada and seconded by Terence Livingston to grant the request of Anthony W. Cofone, whose property is located at Seaside Dr., and further identified as Assessor's Plat 3, Lot 155 for a special use permit from Article 6, Section 82-601 and Article 3 Section 82-314, High Groundwater Table, to construct a single family home, OWTS system & storm water control.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTIONS 600 and 602.

This Special Use Permit is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a R40 zone and contains 14,400 sq. ft.
2. The construction of a single family dwelling with an OWTS system and storm water control.
3. There were no objectors.
4. Information provided by Anthony Cofone and engineer Mike Darveau.
5. The findings of fact and conditions of the Planning Commission of 4/15/2016 are incorporated into this approval.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Judith Bell, Terence Livingston and Edward Gromada voted in favor of the motion.

Dean Wagner and Richard Cribb were absent.

#### Izzi

A motion was made by Judith Bell and seconded by Joseph Logan to grant request of Antonetta Izzi, whose property is located at 50 Seaside Dr., and further identified as Assessor's Plat 14, Lot 134 for a variance from Article 7, Section 82-700, Non Conforming Uses, to acquire 2,400 Sq. ft. (60' x 40') of land from the neighbor to construct a bottomless sand filter system.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 600, SECTION 606, and SECTION 607, PARAGRAPH 2.

In particular reference to Article 7, Section 82-700.

This Variance is granted with the following restriction/condition(s):]

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

Conditions of approval from the Town Planner, RIGL 45-23-37, are incorporated by reference.

This motion is based on the following findings of fact:

1. Said property is located in a R40 zone and contains 17,640 sq. ft.

2. Findings of fact from the Town Planner are incorporated into this approval by reference.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Judith Bell, Terence Livingston and Edward Gromada voted in favor of the motion.

Dean Wagner and Richard Cribb were absent.

### Cellco

A motion was made by Terence Livingston and seconded by Edward Gromada to grant the request of Cellco Partnership dba Verizon Wireless (Town of Jamestown, Owner), whose property is located at 96 Howland Ave., and further identified as Assessor's Plat 9, Lot 152 for a special use permit from Article 6, Section 82-601 and Article 3 Section 82-301, Uses & Districts, to expand its existing equipment outbuilding by 84 sq. ft. for the installation of distributed antenna system equipment.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTIONS 600 and 602.

This Special Use Permit is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a R8 zone and contains 22,797 sq. ft.
2. There were two people speaking in opposition.
3. Verizon seeks to expand its existing outbuildings by 84 sq. ft.
4. The shelter expansion will not substantially or permanently injure the character of the surrounding areas but is expected to match the character of the district.
5. The addition will be a "Cape Cod" style outbuilding.
6. The expansion will conform to Section 82-304 of the zoning ordinance by providing vegetative screening adjacent to abutting lots.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Judith Bell, Terence Livingston and Edward Gromada voted in favor of the motion.

Dean Wagner and Richard Cribb were absent.

ADJOURNMENT

A motion was made and seconded to adjourn at 8:40 p.m.

The motion carried unanimously.



State of Rhode Island and Providence Plantations  
**Coastal Resources Management Council**  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 116  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-3767

## **JULY 2016 CALENDAR**

(\*AMENDED 07-13-2016)

- Tuesday, July 19**      **Policy and Planning Subcommittee Meeting.** CRMC Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.  
**8:30 a.m.**
- \*Tuesday, July 26**      **OSAMP Subcommittee Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**5:00 p.m.**
- Tuesday, July 26**      **Semimonthly Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**6:00 p.m.**
- Thursday, July 28**      **Administrative Fine Hearings.** Department of Administration, Executive Dining Room, One Capitol Hill, Providence, RI.  
**9:30 a.m.**

*Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.*

/lat

**TOWN OF JAMESTOWN**  
**TAX ASSESSOR**  
93 Narragansett Avenue  
Jamestown, RI 02835

To: PRESIDENT, JAMESTOWN TOWN COUNCIL

From: JAMESTOWN TAX ASSESSOR

Subject: ABATEMENTS/ADDENDA OF TAXES FOR JULY 19, 2016 MEETING

**MOTOR VEHICLE ABATEMENT TO 2012 TAX ROLL**

#19-1509-25M Stone, Jan S. (Estate)	Motor Vehicle - 2008 Dodge #JS 704 Uncollectable - Deceased	\$118.91
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**MOTOR VEHICLE ABATEMENTS TO 2015 TAX ROLL**

#16-0155-00M Parfitt, Eileen (Estate)	Motor Vehicle - 2013 Ford #931908 Uncollectable - Deceased	\$81.07
#19-1483-75M Stewart, David W. (Estate)	Motor Vehicle - 2006 Dodge #762176 Uncollectable - Deceased	\$27.54

<b>TOTAL ABATEMENTS</b>	<b>\$227.52</b>
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RESPECTFULLY SUBMITTED,

*Kenneth S. Gray*

KENNETH S. GRAY,  
TAX ASSESSOR





**Town of Jamestown**  
Finance Department  
Town Hall  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9809 Fax 401-423-7229  
Email: [ccollins@jamestownri.net](mailto:ccollins@jamestownri.net)

**Christina D. Collins**  
Finance Director

### MEMORANDUM

**TO:** Andrew E. Nota, Town Administrator  
**FROM:** Christina D. Collins, Finance Director  
**DATE:** 7/15/2016  
**SUBJECT:** Budget to Actual

Attached is the Budget to Actual reports for the Fiscal Year 2015/2016. The report contains the expenses that have been paid through June 30, 2016.

Please do not hesitate to contact me with any questions or concerns.



**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 2015 - JUNE 2016  
June 1, 2016 -June 30, 2016**

<u>Account Number &amp; Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b>TOWN COUNCIL</b>					
70001101 Salaries (5)	11,300.00	2,825.00	11,300.00	0.00	100.00%
70001302 Fees & Supplies	1,250.00	0.00	89.13	1,160.87	7.13%
70001305 Advertising	2,000.00	0.00	0.00	2,000.00	0.00%
<b>70001 Town Council</b>	<b>14,550.00</b>	<b>2,825.00</b>	<b>11,389.13</b>	<b>3,160.87</b>	<b>78.28%</b>
<b>TOWN ADMINISTRATOR</b>					
70002101 Salary, Administrator	108,572.00	8,560.44	111,285.72	-2,713.72	102.50%
70002102 Salary, Clerical w/longevity	63,002.00	4,511.66	62,959.24	42.76	99.93%
70002302 Fees, Supplies & Dues	2,500.00	158.22	2,507.75	-7.75	100.31%
70002303 Travel Expenses	12,000.00	750.00	10,592.10	1,407.90	88.27%
<b>70002 Town Administrator</b>	<b>186,074.00</b>	<b>13,980.32</b>	<b>187,344.81</b>	<b>-1,270.81</b>	<b>100.68%</b>
<b>PROBATE COURT</b>					
70003101 Salary, Judge	5,081.00	390.82	5,080.66	0.34	99.99%
70003302 Fees, Supplies & Dues	1,750.00	130.75	2,153.59	-403.59	123.06%
<b>70003 Probate Court</b>	<b>6,831.00</b>	<b>521.57</b>	<b>7,234.25</b>	<b>-403.25</b>	<b>105.90%</b>
<b>ELECTION &amp; TOWN MEETINGS</b>					
70004101 Salaries, Canvassers (3 & 2alt.)	5,234.00	1,309.00	5,236.00	-2.00	100.04%
70004102 Salary, Clerical	700.00	0.00	0.00	700.00	0.00%
70004103 Salaries, Moderator & Sergeant	1,450.00	448.68	1,544.72	-94.72	106.53%
70004104 Election Supervisors	1,000.00	52.50	852.50	147.50	85.25%
70004302 Fees, Supplies & Dues	2,300.00	178.36	1,505.14	794.86	65.44%
70004305 Advertising & Printing	500.00	56.62	569.01	-69.01	113.80%
<b>70004 Election &amp; Town Meetings</b>	<b>11,184.00</b>	<b>2,045.16</b>	<b>9,707.37</b>	<b>1,476.63</b>	<b>86.80%</b>
<b>LEGAL</b>					
70050201 Professional Services	95,000.00	13,414.00	95,664.05	-664.05	100.70%
<b>70005 Legal</b>	<b>95,000.00</b>	<b>13,414.00</b>	<b>95,664.05</b>	<b>-664.05</b>	<b>100.70%</b>
<b>CLERK &amp; RECORDS</b>					
70060101 Salary, Town Clerk w/longevity	67,550.00	5,072.48	67,550.59	-0.59	100.00%
70060102 Salary, Clerical (2) w/longevity	87,680.00	6,659.23	89,855.66	-2,175.66	102.48%
70060302 Fees, Supplies & Dues	33,000.00	840.53	13,448.00	19,552.00	40.75%
70060305 Advertising & Printing	3,000.00	710.56	3,865.92	-865.92	128.86%
<b>70060 Clerk &amp; Records</b>	<b>191,230.00</b>	<b>13,282.80</b>	<b>174,720.17</b>	<b>16,509.83</b>	<b>91.37%</b>
<b>PLANNING</b>					
70070101 Salary, Town Planner w/longevity	77,545.00	5,508.22	77,545.00	0.00	100.00%
70070102 Salary, Clerical (.8) w/longevity	36,444.00	2,612.19	36,421.05	22.95	99.94%
70070201 Planning Commission	7,150.00	0.00	7,000.00	150.00	97.90%
70070302 Fees, Supplies & Dues	5,500.00	1,213.45	5,139.13	360.87	93.44%
70070305 Advertising	500.00	0.00	364.50	135.50	72.90%
<b>70070 Planning</b>	<b>127,139.00</b>	<b>9,333.86</b>	<b>126,469.68</b>	<b>669.32</b>	<b>99.47%</b>
<b>ZONING</b>					
70080101 Salaries, Zoning Board (10)	10,000.00	325.00	7,660.62	2,339.38	76.61%
70080302 Supplies	700.00	802.79	596.15	103.85	85.16%
<b>70080 Zoning</b>	<b>10,700.00</b>	<b>1,127.79</b>	<b>8,256.77</b>	<b>2,443.23</b>	<b>77.17%</b>
<b>PERSONNEL</b>					
70090900 Social Security Tax	291,485.00	24,301.41	266,202.84	25,282.16	91.33%
70090901 Blue Cross/Delta Dental	681,500.00	45,207.08	562,516.01	118,983.99	82.54%
70090902 Worker's Compensation	70,000.00	0.00	60,187.00	9,813.00	85.98%
70090903 Retirement System	296,425.00	17,395.61	222,971.13	73,453.87	75.22%
70090906 Life Insurance	10,000.00	998.90	12,080.28	-2,080.28	120.80%
70090907 General Liability Insurance	110,000.00	0.00	108,519.77	1,480.23	98.65%
70090910 Salary Study Adjustment	30,000.00	0.00	0.00	30,000.00	0.00%
70090920 Blue Cross - Police Retirees	118,805.00	11,463.81	115,388.69	3,416.31	97.12%
<b>70090 Personnel</b>	<b>1,608,215.00</b>	<b>99,366.81</b>	<b>1,347,865.72</b>	<b>260,349.28</b>	<b>83.81%</b>

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 2015 - JUNE 2016  
June 1, 2016 - June 30, 2016**

<u>Account Number &amp; Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b>FINANCE OFFICE</b>					
70100100 Salary, Finance Director w/longevity	89,597.00	6,411.24	90,848.04	-1,251.04	101.40%
70100101 Salary, Deputy Tax Collector w/long	64,989.00	9,014.56	67,208.75	-2,219.75	103.42%
70100102 Consultant, Computer Technican	40,000.00	4,955.54	40,751.96	-751.96	101.88%
70100201 Professional Services	16,000.00	3,358.32	21,380.62	-5,380.62	133.63%
70100302 Fees, Supplies & Dues	22,000.00	2,663.06	19,815.79	2,184.21	90.07%
<b>70100 Finance</b>	<b>232,586.00</b>	<b>26,402.72</b>	<b>240,005.16</b>	<b>-7,419.16</b>	<b>103.19%</b>
<b>TAX ASSESSOR</b>					
70110101 Salary, Assessor (.8) w/longevity	53,508.00	7,130.53	53,749.43	-241.43	100.45%
70110102 Clerical (as needed)	0.00	0.00	0.00	0.00	#DIV/0!
70110302 Fees, Supplies & Dues	12,500.00	370.59	12,671.27	-171.27	101.37%
70110305 Advertising & Printing	1,100.00	108.24	893.22	206.78	81.20%
70110308 Field Inspections	0.00	0.00	0.00	0.00	#DIV/0!
<b>70110 Tax Assessor</b>	<b>67,108.00</b>	<b>7,609.36</b>	<b>67,313.92</b>	<b>-205.92</b>	<b>100.31%</b>
<b>AUDIT OF ACCOUNTS</b>					
70120201 Professional Services	22,000.00	0.00	22,320.00	-320.00	101.45%
<b>70120 Audit of Accounts</b>	<b>22,000.00</b>	<b>0.00</b>	<b>22,320.00</b>	<b>(320.00)</b>	<b>101.45%</b>
<b>POLICE PROTECTION</b>					
70310100 Salary, Police Chief	88,521.00	6,809.26	88,520.38	0.62	100.00%
70310101 Salaries, Police(13)/ Dispatch(4.5) /Support (.8 & 1 seasonal)	911,986.00	69,199.92	933,191.29	-21,205.29	102.33%
70310102 Longevity, Officers/Dispatch	45,943.00	8,170.44	47,758.95	-1,815.95	103.95%
70310103 Police Benefits	46,320.00	3,955.43	54,446.71	-8,126.71	117.54%
70310104 Overtime & Sick Leave	165,000.00	17,004.46	161,766.89	3,233.11	98.04%
70310105 Police Retirement	165,215.00	82,607.50	165,215.00	0.00	100.00%
70310302 Fees, Supplies & Dues	21,000.00	1,714.18	11,190.64	9,809.36	53.29%
70310303 Computer Maintenance	18,500.00	1,153.98	24,635.91	-6,135.91	133.17%
70310305 Advertising	0.00	0.00	65.10	-65.10	#DIV/0!
70310307 Building Maintenance	5,000.00	33.97	4,161.03	838.97	83.22%
70310308 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00%
70310309 Telephone	21,500.00	1,569.00	12,810.13	8,689.87	59.58%
70310310 Personal Equipment, Uniforms	8,000.00	145.00	4,341.80	3,658.20	54.27%
70310311 Maintenance Of Uniforms	32,150.00	0.00	25,395.13	6,754.87	78.99%
70310312 Ammunition & Supplies	4,000.00	180.68	2,786.68	1,213.32	69.67%
70310313 Maintenance, Police Cars	17,500.00	1,745.05	11,430.14	6,069.86	65.32%
70310314 Gas & Tires	38,000.00	0.00	20,607.38	17,392.62	54.23%
70310315 Training	20,000.00	140.00	13,785.66	6,214.34	68.93%
70310316 Police Incentive	0.00	0.00	0.00	0.00	#DIV/0!
70310317 Maintenance of Radio System	14,000.00	0.00	5,690.35	8,309.65	40.65%
70310318 Equipment	8,000.00	0.00	6,627.70	1,372.30	82.85%
<b>70310 Police Protection</b>	<b>1,638,832.00</b>	<b>194,428.87</b>	<b>1,602,623.87</b>	<b>36,208.13</b>	<b>97.79%</b>
<b>EMERGENCY MANAGEMENT AGENCY</b>					
70311302 Emergency Management Agency	10,000.00	0.00	3,120.10	6,879.90	31.20%
<b>70311 Emergency Management Agency</b>	<b>10,000.00</b>	<b>0.00</b>	<b>3,120.10</b>	<b>6,879.90</b>	<b>31.20%</b>
<b>FIRE PROTECTION</b>					
70320100 Salary, Fire Chief/Fire Inspector	55,325.00	4,255.76	55,324.88	0.12	100.00%
70320101 Salary, Dispatch/Maintenance OT & Fill-in for Dispatch	56,510.00	1,418.36	20,473.77	36,036.23	36.23%
70320102 Deputy Fire Chief Stipend (2)	3,731.00	0.00	0.00	3,731.00	0.00%
70320103 Salary, Fire Inspector	2,000.00	0.00	0.00	2,000.00	0.00%
70320104 Salary, Fire Inspector	17,980.00	358.74	14,901.76	3,078.24	82.88%
70320104 Fire Incentive Program	70,000.00	0.00	0.00	70,000.00	0.00%
70320302 Fees, Supplies & Dues	5,000.00	4,026.82	5,834.12	-834.12	116.68%
70320308 Insurance	55,000.00	918.00	46,098.25	8,901.75	83.82%
70320309 Telephone	8,800.00	1,127.79	9,116.72	-316.72	103.60%
70320313 Apparatus & Truck Repair	25,000.00	7,283.63	26,623.51	-1,623.51	106.49%

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 2015 - JUNE 2016  
June 1, 2016 -June 30, 2016**

<b>Account Number &amp; Description</b>	<b>Annual Budget</b>	<b>PTD Expenses</b>	<b>YTD Expenses</b>	<b>Remaining \$</b>	<b>% of Budget</b>
<b>70320314</b> Gas, Tires & Oil	15,000.00	237.57	9,270.45	5,729.55	61.80%
<b>70320315</b> Training	12,000.00	5,265.00	9,975.44	2,024.56	83.13%
<b>70320319</b> Fuel Oil	14,000.00	0.00	3,264.89	10,735.11	23.32%
<b>70320320</b> Maintenance	13,500.00	1,175.52	15,263.14	-1,763.14	113.06%
<b>70320321</b> Electricity	12,000.00	930.43	8,148.31	3,851.69	67.90%
<b>70320322</b> Alarm & Radio	6,000.00	0.00	2,259.91	3,740.09	37.67%
<b>70320323</b> Oxygen & Air Pack	5,000.00	244.52	1,213.96	3,786.04	24.28%
<b>70320324</b> Water	1,500.00	0.00	791.20	708.80	52.75%
<b>70320325</b> Fire Equipment	15,000.00	3,747.03	17,622.24	-2,622.24	117.48%
<b>70320326</b> Fire Extinguisher Agents	2,400.00	474.00	3,260.00	-860.00	135.83%
<b>70320399</b> Subscriptions & Journal	500.00	0.00	0.00	500.00	0.00%
<b>70320 Fire Protection</b>	<b>396,246.00</b>	<b>31,463.17</b>	<b>249,442.55</b>	<b>146,803.45</b>	<b>62.95%</b>
<b>EMERGENCY MEDICAL SERVICES</b>					
<b>70600101</b> Ambulance Incentive Program	80,000.00	0.00	0.00	80,000.00	0.00%
<b>70600102</b> EMS Director	27,930.00	1,379.77	24,118.83	3,811.17	86.35%
<b>70600103</b> JFD EMS Captain	0.00	0.00	0.00	0.00	#DIV/0!
<b>70600xxx</b> Medical Director Stipend	3,000.00	0.00	0.00	3,000.00	0.00%
<b>70600104</b> ALS Per Diem (12 months)	175,200.00	14,400.00	176,160.00	-960.00	100.55%
<b>70600330</b> Ambulance Building	16,000.00	8,621.12	17,469.58	-1,469.58	109.18%
<b>70600332</b> Ambulance Personal Equip/Uniforms	10,000.00	474.90	474.90	9,525.10	4.75%
<b>70600333</b> Ambulance Medical	20,000.00	2,267.28	16,083.88	3,916.12	80.42%
<b>70600334</b> Ambulance Office	5,000.00	583.77	3,371.19	1,628.81	67.42%
<b>70600336</b> Ambulance Vehicles	12,000.00	765.68	7,559.36	4,440.64	62.99%
<b>70600337</b> Ambulance Training	23,000.00	0.00	10,733.26	12,266.74	46.67%
<b>70600455</b> Insurance on Ambulance	30,000.00	0.00	19,081.00	10,919.00	63.60%
<b>70600 EMS</b>	<b>402,130.00</b>	<b>28,492.52</b>	<b>275,052.00</b>	<b>127,078.00</b>	<b>68.40%</b>
<b>PROTECTIVE SERVICE</b>					
<b>70330101</b> Salary, Building Inspector	64,564.00	4,966.44	92,633.15	-28,069.15	143.47%
PT for New Position	5,395.00	0.00	0.00	5,395.00	0.00%
<b>70330102</b> Salary, Clerical (.5) w/longevity	25,014.00	1,836.82	25,897.81	-883.81	103.53%
<b>70330117</b> Salary, Electrical Inspector	10,000.00	833.33	9,999.96	0.04	100.00%
<b>70330118</b> Salary, Plumbing Inspector	5,000.00	416.67	5,000.04	-0.04	100.00%
<b>70330119</b> Salary, Mechanical Inspector	5,000.00	416.67	5,000.04	-0.04	100.00%
<b>70330302</b> Fees, Supplies & Dues	4,500.00	141.36	5,028.90	-528.90	111.75%
<b>70330328</b> Hydrant Rental	160,000.00	0.00	0.00	160,000.00	0.00%
<b>70330 Protective Service</b>	<b>279,473.00</b>	<b>8,611.29</b>	<b>143,559.90</b>	<b>135,913.10</b>	<b>51.37%</b>
<b>ADMINISTRATION</b>					
<b>70410101</b> Salary, Public Works Director (.5)	50,357.00	8,378.76	54,140.52	-3,783.52	107.51%
<b>70410302</b> Fees, Supplies & Dues	1,200.00	673.94	769.58	430.42	64.13%
<b>70410 Administration</b>	<b>51,557.00</b>	<b>9,052.70</b>	<b>54,910.10</b>	<b>-3,353.10</b>	<b>106.50%</b>
<b>ENGINEERING</b>					
<b>70420101</b> Salary/Environ Services (.6)	38,927.00	3,000.00	27,685.18	11,241.82	71.12%
<b>70420103</b> Intern	10,000.00	0.00	7,519.50	2,480.50	75.20%
<b>70420302</b> Fees, Supplies & Dues	1,200.00	400.33	1,108.80	91.20	92.40%
<b>70420 Engineering</b>	<b>50,127.00</b>	<b>3,400.33</b>	<b>36,313.48</b>	<b>13,813.52</b>	<b>72.44%</b>
<b>HIGHWAY</b>					
<b>70430100</b> Salary, Supervisor w/longevity	67,047.00	8,442.33	67,572.58	-525.58	100.78%
<b>70430101</b> Salaries (10) w/longevity & Overtime	568,266.00	46,466.91	593,112.06	-24,846.06	104.37%
<b>70430308</b> Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00%
<b>70430313</b> Upkeep of Equipment	65,000.00	6,166.69	69,227.28	-4,227.28	106.50%
<b>70430314</b> Oil & Gas	80,000.00	4,672.49	45,084.62	34,915.38	56.36%
<b>70430330</b> Sand & Gravel	15,000.00	4,572.20	15,171.61	-171.61	101.14%
<b>70430331</b> Cold Patch	17,500.00	5,863.66	13,017.40	4,482.60	74.39%
<b>70430333</b> Road Supplies/Street Signs	15,000.00	1,170.78	8,693.89	6,306.11	57.96%
<b>70430334</b> Equipment Rental	3,000.00	0.00	1,450.00	1,550.00	48.33%

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 2015 - JUNE 2016  
June 1, 2016 - June 30, 2016**

<b>Account Number &amp; Description</b>	<b>Annual Budget</b>	<b>PTD Expenses</b>	<b>YTD Expenses</b>	<b>Remaining \$</b>	<b>% of Budget</b>
<b>70430336</b> Clothing (contractual)	5,500.00	0.00	5,700.10	-200.10	103.64%
<b>70430399</b> Safety & Licensing	6,500.00	299.58	5,737.92	762.08	88.28%
<b>70430 Highway</b>	<b>857,333.00</b>	<b>77,654.64</b>	<b>839,287.46</b>	<b>18,045.54</b>	<b>97.90%</b>
<b>SNOW REMOVAL</b>					
<b>70440336</b> Snow Removal (overtime)	28,000.00	0.00	18,168.32	9,831.68	64.89%
<b>70440337</b> Equipment & Supplies	49,000.00	185.12	53,916.09	-4,916.09	110.03%
<b>70440 Snow Removal</b>	<b>77,000.00</b>	<b>185.12</b>	<b>72,084.41</b>	<b>4,915.59</b>	<b>93.62%</b>
<b>WASTE REMOVAL</b>					
<b>70450101</b> Salary, Operator w/longevity	55,607.00	4,222.68	63,091.31	-7,484.31	113.46%
Sunday OT hours	6,335.00	0.00	0.00	6,335.00	0.00%
<b>70450309</b> Telephone	600.00	90.87	611.73	-11.73	101.96%
<b>70450321</b> Electricity	1,300.00	1,318.11	2,267.41	-967.41	174.42%
<b>70450340</b> Maintenance & Testing	42,000.00	15,303.12	38,621.12	3,378.88	91.96%
<b>70450341</b> Transfer Trucking & Recycling	310,000.00	27,652.01	271,193.20	38,806.80	87.48%
<b>70450350</b> Hazardous Waste Recycling	500.00	0.00	0.00	500.00	0.00%
<b>70450 Waste Removal</b>	<b>416,342.00</b>	<b>48,586.79</b>	<b>375,784.77</b>	<b>40,557.23</b>	<b>90.26%</b>
<b>STREET LIGHTING</b>					
70460321 Electricity	82,500.00	3,694.96	62,090.48	20,409.52	75.26%
<b>70460 Street Lighting</b>	<b>82,500.00</b>	<b>3,694.96</b>	<b>62,090.48</b>	<b>20,409.52</b>	<b>75.26%</b>
<b>OTHER PUBLIC WORKS</b>					
<b>70480342</b> Town Cemetery & Parade	2,100.00	1019.31	2,424.00	-324.00	115.43%
<b>70480 Other Public Works</b>	<b>2,100.00</b>	<b>1019.31</b>	<b>2,424.00</b>	<b>-324.00</b>	<b>115.43%</b>
<b>PUBLIC BUILDINGS</b>					
<b>70490101</b> Service Contract Custodial	60,000.00	3,480.57	49,723.84	10,276.16	82.87%
<b>70490302</b> Building/Cleaning Supplies	5,300.00	288.54	2,618.10	2,681.90	49.40%
<b>70490309</b> Telephone & Alarms	15,000.00	2,300.12	16,181.40	-1,181.40	107.88%
<b>70490321</b> Electricity	60,000.00	6,327.31	45,806.96	14,193.04	76.34%
<b>70490324</b> Water	10,500.00	43.75	6,021.31	4,478.69	57.35%
<b>70490343</b> Heat	45,000.00	1,670.83	16,816.45	28,183.55	37.37%
<b>70490344</b> Repairs & Maintenance	43,000.00	9,290.71	57,573.09	-14,573.09	133.89%
<b>70490375</b> Landscape	9,500.00	2,001.00	5,272.75	4,227.25	55.50%
<b>70490 Public Buildings</b>	<b>248,300.00</b>	<b>25,402.83</b>	<b>200,013.90</b>	<b>48,286.10</b>	<b>80.55%</b>
<b>TREE MANAGEMENT PROGRAM</b>					
<b>70495101</b> Consultant	9,600.00	300.00	9,200.00	400.00	95.83%
<b>70495302</b> Materials & Supplies	1,800.00	0.00	939.35	860.65	52.19%
<b>70495360</b> Tree Pruning	15,000.00	0.00	18,618.07	-3,618.07	124.12%
<b>70495370</b> Purchase Of Trees	5,000.00	0.00	1,875.00	3,125.00	37.50%
<b>70495375</b> Water	0.00	0.00	500.00	-500.00	#DIV/0!
<b>70495 Tree Management Program</b>	<b>31,400.00</b>	<b>300.00</b>	<b>31,132.42</b>	<b>267.58</b>	<b>99.15%</b>
<b>PUBLIC WELFARE</b>					
<b>70500101</b> Salary, Welfare Director	3,964.00	991.00	3,964.00	0.00	100.00%
<b>70500347</b> New Visions, Newport County	0.00	0.00	0.00	0.00	#DIV/0!
<b>70500 Public Welfare</b>	<b>3,964.00</b>	<b>991.00</b>	<b>3,964.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>PUBLIC HEALTH</b>					
<b>70600456</b> Visiting Nurse/Mental Health/ SC Hospice/ Substance Abuse	17,500.00	0.00	12,500.00	5,000.00	71.43%
<b>70600458</b> Senior Center Operations	71,693.00	887.03	71,344.45	348.55	99.51%
<b>70600 Public Health</b>	<b>89,193.00</b>	<b>887.03</b>	<b>83,844.45</b>	<b>5,348.55</b>	<b>94.00%</b>

**TOWN OF JAMESTOWN  
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<b>ANIMAL CONTROL</b>					
70610xxx Animal Control Services/Shelter	5,000.00	0.00	0.00	5,000.00	0.00%
70610302 Fees, Supplies & Dues	0.00	0.00	88.00	-88.00	#DIV/0!
70610306 Tick Task Force	15,000.00	890.00	2,146.28	12,853.72	14.31%
<b>70610 Animal Control</b>	<b>20,000.00</b>	<b>890.00</b>	<b>2,234.28</b>	<b>17,765.72</b>	<b>11.17%</b>
<b>LIBRARY</b>					
70700100 Salary, Librarian w/longevity	69,921.00	5,247.38	69,921.34	-0.34	100.00%
70700101 Salaries (2FT & 2@.875)w/longevity	144,990.00	10,904.72	139,515.01	5,474.99	96.22%
70700102 Custodian	0.00	0.00	0.00	0.00	#DIV/0!
70700302 Fees, Supplies & Dues	8,500.00	451.97	8,788.79	-288.79	103.40%
70700308 Insurance	12,850.00	60.65	12,910.65	-60.65	100.47%
70700309 Telephone	1,200.00	158.10	937.85	262.15	78.15%
70700310 Equipment	500.00	0.00	538.95	-38.95	107.79%
70700321 Electricity	24,000.00	1,476.85	17,439.05	6,560.95	72.66%
70700343 Heat	18,500.00	511.59	5,777.60	12,722.40	31.23%
70700344 Repairs & Maintenance	19,000.00	5,176.31	19,838.62	-838.62	104.41%
70700345 Information Technology	6,000.00	0.00	7,216.74	-1,216.74	120.28%
70700351 Books & Periodicals	29,000.00	1,339.49	28,900.33	99.67	99.66%
70700352 Books - State Aid	87,697.00	9,429.51	81,584.38	6,112.62	93.03%
<b>70700 Library</b>	<b>422,158.00</b>	<b>34,756.57</b>	<b>393,369.31</b>	<b>28,788.69</b>	<b>93.18%</b>
<b>PARKS, BEACHES &amp; RECREATION</b>					
70800101 Salary, Director w/longevity	65,506.00	4,966.42	57,019.79	8,486.21	87.05%
70800102 Salaries, Rec, Parks (3) w/longevity	124,564.00	30,429.99	264,443.34	-139,879.34	212.30%
Seasonal Support Staff	142,221.00	0.00	0.00	142,221.00	0.00%
70800103 Salary, Teen Center Coordinator	35,653.00	2,742.55	35,629.64	23.36	99.93%
70800104 Salaries, Teen Center Support Staff	15,749.00	1,359.38	7,858.19	7,890.81	49.90%
70800302 Fees, Supplies & Dues	5,965.00	1,616.14	6,781.47	-816.47	113.69%
70800305 Advertising & Printing	3,750.00	150.00	3,088.25	661.75	82.35%
70800308 Insurance	6,470.00	0.00	6,470.00	0.00	100.00%
70800309 Telephone	2,500.00	438.50	2,608.25	-108.25	104.33%
70800310 Equipment	4,500.00	1,786.58	4,514.45	-14.45	100.32%
70800314 Gas & Oil	10,000.00	474.05	7,135.21	2,864.79	71.35%
70800321 Electricity & Field Lighting	30,000.00	1,982.28	16,321.26	13,678.74	54.40%
70800322 Ft Getty Waste Water Removal	7,000.00	877.50	5,497.50	1,502.50	78.54%
70800323 Shores Beach/Sanitary Facility	3,000.00	0.00	0.00	3,000.00	0.00%
70800324 Water	12,000.00	0.00	18,974.48	-6,974.48	158.12%
70800341 Trash Removal	10,000.00	2,413.00	9,999.89	0.11	100.00%
70800344 Repairs, Maintenance &	26,000.00	2,764.50	22,642.53	3,357.47	87.09%
70800382 Summer Programs	3,825.00	902.16	902.16	2,922.84	23.59%
70800383 Winter Programs	1,200.00	336.30	836.30	363.70	69.69%
Senior Programs	3,000.00	0.00	0.00	3,000.00	0.00%
PAC-Operational	15,000.00	0.00	0.00	15,000.00	0.00%
<b>70800 Parks, Beaches &amp; Recreation</b>	<b>527,903.00</b>	<b>53,239.35</b>	<b>470,722.71</b>	<b>57,180.29</b>	<b>89.17%</b>
70801381 Special Activities	0.00	2,000.75	4,915.44	4,915.44	
70801384 Exercise	0.00	400.00	438.29	0.00	
70801386 Flag Football S/F	0.00	0.00	0.00	0.00	
70801388 Basketball S/F	0.00	89.94	1,134.29	1,134.29	
70801391 Sports Camp S/F	0.00	-1,200.00	2,345.15	2,345.15	
70801392 Tennis S/F	0.00	-135.00	503.99	503.99	
70801393 Soccer S/F	0.00	0.00	-1,105.00	-1,105.00	
70801395 Girl's Softball S/F	0.00	1,576.13	3,031.13	3,031.13	
70801396 Restoration Rec Ctr S/F	0.00	0.00	0.00	0.00	
70801398 Pavilion	0.00	-1,018.97	-9,078.59	-9,078.59	
70801399 Miscellaneous	0.00	0.00	0.00	0.00	
70801400 Volleyball S/F	0.00	0.00	0.00	0.00	
70801401 Summer Playground S/F	0.00	-1,505.71	-12,118.47	-12,118.47	
70801402 J.Y.O. S/F	0.00	0.00	0.00	0.00	
<b>70801 Recreation Programs</b>	<b>0.00</b>	<b>207.14</b>	<b>-9,933.77</b>	<b>-10,372.06</b>	

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<b><i>DEBIT SERVICE</i></b>					
<b>70900504</b> Payment Of Principal	520,000.00	0.00	520,000.00	0.00	100.00%
<b>70900505</b> Payment Of Interest	276,060.00	0.00	223,573.75	52,486.25	80.99%
<b>70900503</b> Lease DPW Equipment Resolution	71,362.00	0.00	67,576.81	3,785.19	94.70%
<b>xxxxxxx</b> Lease JetVac *included in above	0.00	0.00	0.00	0.00	#DIV/0!
138 Narragansett Ave	28,500.00	0.00	0.00	28,500.00	0.00%
Fire Station Improvements	47,750.00	0.00	0.00	47,750.00	0.00%
<b>70900 Debit Service</b>	<b>943,672.00</b>	<b>0.00</b>	<b>811,150.56</b>	<b>132,521.44</b>	<b>85.96%</b>
<b><i>MISCELLANEOUS</i></b>					
<b>70920527</b> Incidentals & Emergencies	50,000.00	1,184.59	11,124.95	38,875.05	22.25%
<b>70920530</b> Conservation Commission	2,200.00	0.00	-565.45	2,765.45	-25.70%
<b>70920550</b> Chamber of Commerce Development	4,000.00	2,500.00	4,000.00	0.00	100.00%
<b>70920536</b> Eastern RI Co-Op Extension	0.00	0.00	0.00	0.00	#DIV/0!
<b>70920570</b> RI Economic Development	5,000.00	5,000.00	5,000.00	0.00	100.00%
<b>70920 Miscellaneous</b>	<b>61,200.00</b>	<b>8,684.59</b>	<b>19,559.50</b>	<b>41,640.50</b>	<b>31.96%</b>
<b>Total</b>	<b>9,184,047.00</b>	<b>721,650.46</b>	<b>8,030,975.28</b>	<b>1,153,071.72</b>	<b>87.44%</b>



HAND DELIVERED  
JULY 1, 2016

①

Jamestown Town Council  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835

Dear Town Officials:

My thanks for your careful consideration of a subject which inspires so much passion. As we expected, and as we have seen in April's public hearing, the prospect of regulating "backyard" target shooting in Jamestown can bring out straight talk.

Over the last two years, as this matter has been discussed and considered, my objective has always been, and continues to be, the safety of those who live in Jamestown.

I hope you will take a few minutes to view the two videos (see links below) which we were unable to show April 12. The point of them is to graphically demonstrate the range and power of a 9mm bullet. Our point is what happens if the shooter misses his or her target, or the shot ricochets, and is not contained by berms or walls.

**As the experts pointed out on April 12, and as common sense tells us, accidents happen in target shooting, even under the controlled circumstances of police and military firearms training. How much more likely is a bad result in the less formal atmosphere typical in a backyard target range?**

**My objective is to motivate the Town to eliminate as much as is possible the obvious danger BEFORE we experience the terrible consequences of an accident.**

**As Doc Clarke commented in April, why did authorities wait for three deaths before installing a center median barrier on the Pell Bridge, when all experts predicted that head-on collisions were inevitable without one.**

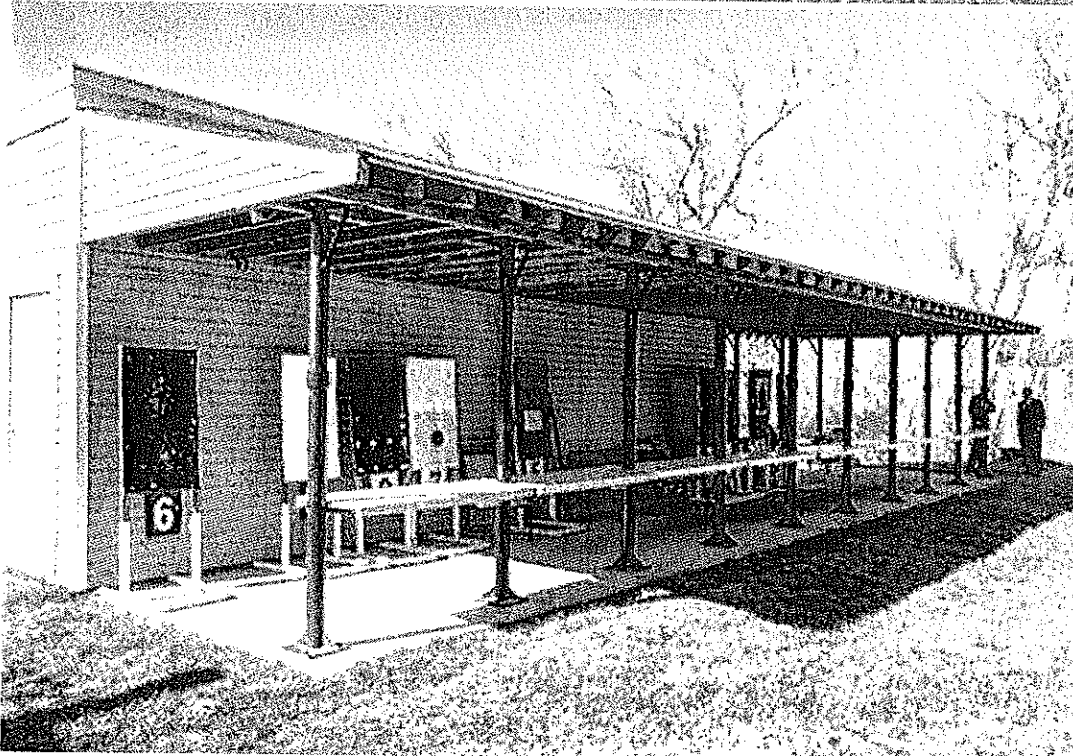
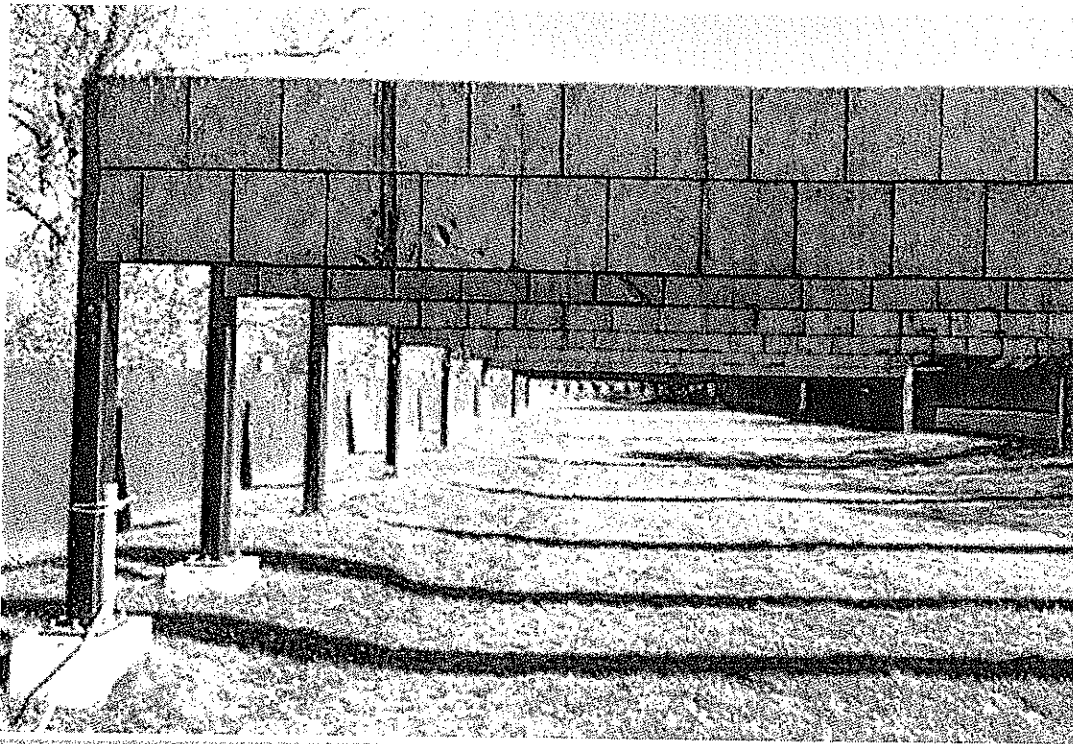
In the videos linked below, one depicts a 1000 yard shot and the other a 440 yard shot. These videos are very descriptive, as referenced in the April 12 testimony of retired prosecutor Randy White.

I am told that the 1000 yard shot could very well be deadly. The distance the shooter travels in his cart provides a good sense of the half mile the bullet travels, yet still arriving with enough power to make a solid dent in steel plate.

[https://m.youtube.com/watch?v=\\_wXFf34bB34&autoplay=1](https://m.youtube.com/watch?v=_wXFf34bB34&autoplay=1)

<https://m.youtube.com/watch?autoplay=1&v=jJ3XwizTqDw>

Below are pictures of the outdoor target range at the Newport Rifle Club (NRC). It achieves complete containment through its twenty foot high berm backing up the targets, eight foot high steel plate side walls, and fully baffled protection over the range to contain bullets exiting firearms aimed too high from a standing or prone stance.



If you are interested I think you may be able to visit NRC. Their website is: [club.org/](https://newportrifleclub.org/)

<https://newportrifleclub.org/>

Please consider that in Jamestown backyard shooters use the same pistols and rifles used for target shooting at the NRC. Jamestown shooters may even use more powerful firearms: remember the April 12 testimony by Sandy Kane about shooting “everything, including 50 caliber” firearms. But our local ranges have considerably less containment protections than the NRC. Also, they most certainly have less enforcement of recognized safety protocols. For example, at the NRC new shooters must first qualify indoors before shooting outdoors and NRC rules say members arriving to shoot must not have consumed alcohol for 12 hours prior to shooting.

On April 12, we heard testimony from a number of proponents of backyard shooting say that they use their yards to teach shooting to children. Teaching ones son or daughter to shoot is commendable, but better done indoors with 100% containment.

If Jamestown decides to limit target shooting to a town owned site, the NRC provides a good model of a facility promoting the fun, skills, enjoyment, and pride inherent in the sport of target shooting, but in a safe environment.

I was surprised at some of the comments made in the last few minutes of the meeting. Maybe everybody was tired?

**It was said the thought behind the proposed ordinance was so that “the town would not be directly involved with the liability associated with activity that was occurring on private property.” Then it was said the proposed ordinance was written to keep the town on “the fringe of responsibility” and that inspections of private ranges may be complex and costly and that the town was concerned about the cost. While these were honest words to hear from our leaders and while I respect honesty I cannot agree with what was said. This isn’t a late night noise issue, or an underage drinking party, both of which occur on private property and both of which the police would deal with because there are ordinances governing public safety with situations occurring even on private property.**

**I want to believe that at some point enlightened and courageous leadership will trump managing our town on “the fringe of responsibility”.**

**Public safety is the issue requiring action. We are considering the use of powerful firearms where an error could send a bullet one to three miles in any direction. That’s a lot more serious then noise at midnight.**

A few minutes later the words “peace of mind” were used to describe what the proposed regulation would give to those living in two-thirds of Jamestown, as target shooting ranges could not be used in this area were the town’s proposed ordinance to be adopted.

But those of us living in the unprotected area where those with ranges “can still have their activity” also deserve “peace of mind” from errant bullets. I think the Council members, the Town Administrator, and the Police Chief all live in the protected area. OK, probably a coincidence, but yet very concerning optics. I do not want to think that our relatively small island might need to elect council members from different parts of our island so that we all can have “peace of mind”.

As I said on April 12, there is no comparison when you compare hunting and target shooting. It’s apples and oranges. The pistols and rifles used to target shoot versus those used to hunt, the differing distances their projectiles travel, the extreme restrictions on hunting versus no restrictions on target shooting, all combine to make a night and day difference. Applying hunting standards and regulation to target shooting is totally wrong. It’s probably why towns similar to Jamestown simply said years ago: no target shooting unless approved by the town and police. It might be that simple. Lots of people happily and safely live in those towns. DEM lists 33 ranges in our state where you can safely shoot.

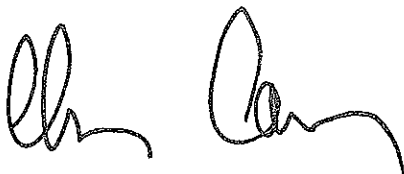
[http://www.dem.ri.gov/programs/bnatres/fishwild/huntered/h\\_ranges.htm](http://www.dem.ri.gov/programs/bnatres/fishwild/huntered/h_ranges.htm)

I realize that you can’t make everyone happy. Sometimes that’s the price of leadership. Putting safety first should make it easier to lead. Carol and I have four grandchildren who we want to visit and roam our property freely. Under the current regime, we have to be constantly on alert, as the shooting can start any time. I would love to see your reaction to being at our home for a few hours with target shooting going on three hundred feet away. Over two hours, there could easily be one hundred plus shots fired. I will be nice and say it’s unpleasant.

Jamestown needs to give target shooting the respect it deserves: Proper safety regulations, governing both site features and range operation, are needed. The Town cannot position itself “on the fringe of responsibility” giving just two-thirds of its residents “peace of mind”.

We ask for your leadership that would allow all of Jamestown to have peace of mind. Please.

Very truly yours,



Chris Cannon

Cc: Andrew Nota, Town Administrator; Chief Edward Mello, JPD



2

FOR YOUTH DEVELOPMENT  
FOR ~~JUNE 20th~~ 2016  
FOR SOCIAL RESPONSIBILITY

Jamestown Town Council  
93 Narragansett Ave  
Jamestown, RI 02835

We are writing on behalf of the Newport County YMCA Adaptive Program and Special Olympics Team. Our team is now in its ninth season. We started with a single swimmer and now serve 150 children and adult athletes every week. We continue to expand and now participate in ten different sport seasons. Without the support of our local community and organizations, this would not have been possible.

To celebrate the success of our athletes, we are publishing a yearbook in October. This book will serve as a reminder of all that our athletes have accomplished. To support this celebration, we are selling ad space in the yearbook. Opportunities to advertise include:

- Full Page ad is \$150.00
- Half Page ad is \$80.00
- Quarter Page ad is \$50.00

We hope you will seriously consider buying a spot in our yearbook. All proceeds support the team; it enables us to provide new and innovative adaptive programs, provide no cost sport seasons to our athletes such as bowling, team uniforms, and ensure that they have proper equipment. All of this gives our athletes a sense of pride and goes towards building a successful team and a strong community.

Enclosed please find the ad request form. Just fax the form to (401) 848-7521, email it to [dmgjgg@gmail.com](mailto:dmgjgg@gmail.com), mail it to the YMCA, or call (401) 849-0258 to schedule a convenient pick up time. Please call if you have any questions, Dan at (401) 849-0258 or Megan Leonard at the YMCA (401) 847-9200.

Thanks so much for your generous support.

Dan Glenning  
Newport County YMCA Special Olympics Booster Club

# NEWPORT COUNTY YMCA ADAPTIVE PROGRAM AND SPECIAL OLYMPICS YEARBOOK ADVERTISING RATES

Celebrating the Success of our Athletes

\_\_\_\_ Full Page Advertisement:        \$150     (4.75" w x 7.75"h)

\_\_\_\_ Half Page Advertisement:        \$80        (4.75" w x 3.75"h)

\_\_\_\_ Quarter Page Advertisement:    \$50        (2.25" w x 3.75"h)

\_\_\_\_ I am unable to purchase an ad but would like to make a  
\$\_\_\_\_\_ donation in support

(All ads are in black & white)

Name: \_\_\_\_\_

(As you would like it to appear in all printed materials. Email an image to [dmgjjg@gmail.com](mailto:dmgjjg@gmail.com),  
or attach the image to this form)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

\_\_\_\_ Please find enclosed check for \$\_\_\_\_\_ (Made payable to Newport County YMCA)

\_\_\_\_ Please charge a total of \$\_\_\_\_\_ to my: \_\_\_ Visa \_\_\_ MasterCard \_\_\_ AMEX \_\_\_ DISC

Name on the card: \_\_\_\_\_ Address: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Please return this signed form & payment by August 31<sup>st</sup> 2016 to be included in the yearbook:  
Newport County YMCA 792 Valley Rd, Middletown, RI 02842  
Thank you for your support.

Tax ID #: 050258916

Newport County YMCA \* 792 Valley Road \* Middletown, RI 02842

Tel: 401-847-9200 \* Fax: 401-848-7521 \* Email: [meganl@newportymca.org](mailto:meganl@newportymca.org)



**CITY OF NEWPORT**

**RESOLUTION  
OF THE  
COUNCIL**

**No. 2016-81**

WHEREAS, Two hundred and twenty-six years ago, on May 29, 1790, in the City of Newport, the Rhode Island Constitutional Convention was convened for the purpose of resolving the adoption of the proposed Constitution that would create the United States of America; AND

WHEREAS, Fourteen years and twenty-five days had passed and the revolutionary English Colony of Rhode Island had declared itself separate and free from any allegiance to Great Britain on May 4th of 1776, and two years, eight months, and twelve days had elapsed since the Philadelphia Constitutional Convention had adopted the proposed Constitution for the United States of America on September 17th of 1787; AND

WHEREAS, On a vote of thirty-four to thirty-two, Rhode Island's Constitutional Delegation adopted the proposed Constitution of the United States and thus became the thirteenth and the last of the original states to ratify and complete the Union; AND

WHEREAS, The great bell of the Second Baptist Church on Farewell Street rang joyously accompanied by an exuberant carillon of all Newport's churches, and the dancing in the streets of the City of Providence combined with great celebrations across the state to herald in the newborn State of Rhode Island and Providence Plantations, the Hope State, and to mark the "Birth of Our Nation"; AND

WHEREAS, By Rhode Island's revolutionary legislative action, resonating precisely two months later with the collective action of the Declaration of Independence, the United States of America was formally conceived in Liberty and the hope of America's Founding Fathers was fulfilled; AND

**CITY OF NEWPORT**

**RESOLUTION  
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**No. 2016-81**

WHEREAS, Rhode Island's prominent stature in these historic events has surely rendered our state eminently deserving of the slogan, "The Birthplace of Our Nation"; AND

WHEREAS, On May 26, 2016, 2016-S3039 Senate Resolution was passed by the Rhode Island General Assembly commemorating the 226<sup>th</sup> Anniversary Celebration of "Hope Day: Birth of Our Nation"; NOW, THEREFORE BE IT

RESOLVED, That the City of Newport, hereby commemorates the 226th Anniversary Celebration Of "Hope Day: Birth of Our Nation" and expresses its support of 2016-S3039 Resolution; AND, BE IT FURTHER

RESOLVED, The City Clerk shall forward copies of this resolution to all other Rhode Island cities and towns requesting their support.

LYNN UNDERWOOD CEGLIE  
MARCO T. CAMACHO  
JEANNE-MARIE NAPOLITANO  
KATHRYN E. LEONARD

IN COUNCIL  
READ AND PASSED  
**July 13, 2016**



Laura C. Swistak  
City Clerk