



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, June 27, 2016**  
**7:00 PM**

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) Presentation by the Jamestown Philomenian Library Board of Trustees:  
Building Needs Assessment - Mary Lou Sanborn, Jennifer Cloud, Dorothy Strang and Chris Walsh

**IV. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

A) **Town Council Sitting as the Alcoholic Beverage Licensing Board**

- 1) **NOTICE** is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3 Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **NEW** license application has been received by the Town Council under said Act, for the period May 17, 2016 to November 30, 2016 (duly advertised in the *Jamestown Press* April 28<sup>th</sup> and May 5<sup>th</sup> editions), and continued from the public hearing of June 14, 2016:

**CLASS B – VICTUALER - LIMITED**

PP Jamestown, LLC  
dba: Preppy Pig BBQ  
35 Narragansett Avenue  
Jamestown, RI 02835

- a) Approval of the Liquor License for a **NEW CLASS B – VICTUALER – LIMITED LICENSE**; review and discussion and/or potential action and/or vote
  - b) Approval to raise the **CLASS B – VICTUALER – LIMITED LICENSE CAP** to Two (2) [Present Cap One (1)] and set the **CLASS B – VICTUALER – LIMITED LICENSE CAP** at Two (2); review and discussion and/or potential action and/or vote
  - c) Approval to raise the total number of **LIQUOR LICENSES** in the Town of Jamestown to **THIRTEEN (13)** from Twelve (12); review and discussion and/or potential action and/or vote
- 2) Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956 and as amended the following license application has been received under said Act for August 20, 2016;

**CLASS F (NON-PROFIT)**

Jamestown Chamber of Commerce  
P.O. Box 35  
53 Narragansett Avenue  
Jamestown, RI 02835

- a) Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**; review and discussion and/or potential action and/or vote
  - b) Request for waiver of the Class F (Non-Profit) Liquor License Fee (\$15.00); review and discussion and/or potential action and/or vote
- B) Licenses and Permits; review and discussion and/or potential action and/or vote
- 1) Multi-License Application (new), continued from June 14, 2016  
Victualing and Entertainment
    - a) PP Jamestown, LLC dba: Preppy Pig BBQ  
Location: 35 D Narragansett Avenue
  - 2) Holiday License (new), continued from June 14, 2016
    - a) PP Jamestown, LLC dba: Preppy Pig BBQ  
Location: 35 D Narragansett Avenue
  - 3) One Day Event/Entertainment License Applications
    - a) Applicant: Bay Voyage, LLC dba: Bay Voyage  
Event: July 3<sup>rd</sup> Fireworks Display - Jamestown  
Date: July 3, 2016  
Location: Lawn Area at Bay Voyage  
150 Conanicus Avenue

- b) Applicant: Bay Voyage, LLC dba: Bay Voyage  
 Event: July 4<sup>th</sup> Fireworks Display - Newport  
 Date: July 4, 2016  
 Location: Lawn Area at Bay Voyage  
 150 Conanicus Avenue
- c) Applicant: James A. Thompson  
 Event: RI Beach Boogie  
 Date: July 9, 2016  
 Location: Fort Getty Pavilion
- d) Applicant: Rhode Races and Events  
 Event: Jamestown Half Marathon and  
 Officer Ryan Bourque Memorial 5K\*  
 Date: September 24, 2016\*  
 Location: Fort Getty Rd/ Beavertail Rd/Walcott Ave/  
 High St/Southwest Ave/Fort Getty Pavilion

\*Revised application for Jamestown Half Marathon (approved 12/7/2015) to include Officer Ryan Bourque Memorial 5K

**V. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

- A) Scheduled to address
- B) Non-scheduled to address

**VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Administrator's Report: Town Administrator Andrew E. Nota
  - 1) TIP 2017-2025 Recommended Projects

**VII. UNFINISHED BUSINESS**

**VIII. NEW BUSINESS**

- A) Award of Bid: Jamestown Fire Station Expansion Project to Iron Construction of Warwick, RI in the amount of Two Million, One Hundred and Twenty-Nine Thousand, Five Hundred Dollars (\$2,129,500) for construction of the Fire Station Expansion Project, in an amount not to exceed \$2,278,565, which includes a contingency amount of 7% or \$149,065, as recommended by Town Administrator Andrew E. Nota; review and discussion and/or potential action and/or vote
- B) Award of Bids: Supply of Drainage Materials, Phase 1 of the North Road Improvement
  - 1) Precast Drainage Structures: to Scituate Precast for an amount not to exceed the total bid price of \$18,292 for the supply and delivery of Precast Drainage Structures as recommended by Public Works Director Michael C. Gray; review and discussion and/or potential action and/or vote

- 2) Precast Concrete Pipe: to Scituate Concrete Pipe Corporation for an amount not to exceed the following:
    - Item 1: 160 LF of 12” RCP for a unit cost of \$7.79 per ft., and a total of \$1,246.40;
    - Item 2: 600 LF of 18” RCP for a unit cost of \$12.62 per ft., and a total of \$7,572.00;
    - Item 3: 570 LF of 24” RCP for a unit cost of \$18.52 per ft., and a total of \$10,556.40
    - Item 4: 1100 LF of 30” RCP for a unit cost of \$27.25 per ft., and a total of \$29,975.00
    - Item 5: 630 LF of 36” RCP for a unit cost of \$42.63 per ft., and a total of \$26,856.90
 as recommended by Public Works Director Michael C. Gray; review and discussion and/or potential action and/or vote
  - 3) Drainage Covers and Grates: to EJP for an amount not to exceed the following:
    - Item 1: Eleven (11) cast iron square frame and grates for a unit cost of \$344.77 each and a total of \$3,792.47
    - Item 3: Two (2) cast iron round covers for a unit cost of \$537.78 each and a total of \$1,075.56
 as recommended by Public Works Director Michael C. Gray; review and discussion and/or potential action and/or vote
  - 4) Drainage Covers and Grates: to Warwick Winwater Works for an amount not to exceed the following:
    - Item 2: Twenty (20) cast iron high capacity frame and grates for a unit cost of \$366.49 each and a total of \$7,329.80
 as recommended by Public Works Director Michael C. Gray; review and discussion and/or potential action and/or vote
- C) Amendment of the Jamestown Town Charter; review and discussion and/or potential action and/or vote to proceed to advertise in the *Newport Daily News* and *Jamestown Press* for public hearing on July 19, 2016

## **IX. ORDINANCES AND APPOINTMENTS AND VACANCIES**

- A) Ordinances
  - 1) Amendment of the Jamestown Code of Ordinances Chapter 70 Traffic and Vehicles, Article III. Specific Street Regulations, Sec. 70-55 Restrictions on Certain Streets; review and discussion and/or potential action and/or vote to proceed to advertise in the *Jamestown Press* for public hearing on July 19, 2016
- B) Appointments and Vacancies; review and discussion and/or potential action and/or vote
  - 1) Jamestown Zoning Board of Review – 3<sup>rd</sup> Alternate (One vacancy with a one-year term ending date of December 31, 2016); duly advertised; interview conducted
    - a) Letter of interest

- i) Marcy Coleman
- 2) Jamestown Housing Authority (One vacancy with an unexpired five-year term ending date of December 31, 2017); duly advertised; no applicants
- 3) Jamestown Fire Department Compensation Committee – Citizen-at-Large Representative (One vacancy with a three-year term ending date of May 31, 2019); duly advertised
  - a) Letter of interest for reappointment
    - i) Steven Jepson
- 4) Jamestown Affordable Housing Committee (Two vacancies with three-year term ending dates of May 31, 2019); duly advertised; interview conducted
  - a) Letter of resignation
    - i) Debra Murphy
  - b) Letter of interest for reappointment
    - i) Barbara Szepatowski
  - c) Letter of interest
    - i) Lydia Thomas
- 5) Jamestown Tax Assessment Board of Review – Member (One vacancy with a three-year term ending date of May 31, 2019); duly advertised
  - a) Term limit reached
    - i) Stuart Rice, Jr.
  - b) Alternate to move up to Member
    - i) Frank F. Sallee
- 6) Jamestown Tax Assessment Board of Review – Alternate (One vacancy with a one-year term ending date of May 31, 2017); duly advertised; no applicants
- 7) Jamestown Tree Preservation and Protection Committee (One vacancy with an unexpired three-year term ending date of December 31, 2016)
  - a) Letter of resignation
    - i) Paula Samos

**X. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

- A) Adoption of Council Minutes
  - 1) May 17, 2016 (special meeting)
  - 2) May 17, 2016 (special executive session)
  - 3) May 17, 2016 (regular meeting)
  - 4) May 17, 2016 (executive session)
  - 5) June 6, 2016 (Financial Town Meeting)
  - 6) June 14, 2016 (special meeting)
- B) Minutes from Boards, Commissions and Committees

- 1) Jamestown Fire Department Compensation Committee (05/17/2016)
  - 2) Jamestown Harbor Commission (04/13/2016)
  - 3) Jamestown Library Board of Trustees (05/10/2016)
  - 4) Jamestown Planning Commission (03/02/2016)
  - 5) Jamestown Planning Commission (03/16/2016)
  - 6) Jamestown Planning Commission (04/20/2016)
  - 7) Jamestown Traffic Committee (04/21/2016)
  - 8) Jamestown Zoning Board of Review (04/26/2016)
- C) CRMC Notices
- 1) June 2016 Calendar
- D) Abatements/Addenda of Taxes
- Total Abatements: \$22,757.28    Total Addenda: \$22,363.83
- 1) Properties – Abatements to 2015 Tax Roll
 

	<u>Account/Abatement Amount</u>	
a)	05-0003-05	\$ 2,598.00
b)	05-0361-00	\$ 5,640.08
c)	06-0500-08	\$ 393.45
d)	07-0434-50	\$ 4,813.00
e)	25-0022-00	\$ 9,312.75
  - 2) Properties – Addenda to 2015 Tax Roll
 

	<u>Account/Addenda Amount</u>	
a)	01-0001-44	\$ 5,640.08
b)	01-0052-07	\$ 4,813.00
c)	04-0863-01	\$ 9,312.75
d)	05-0003-06	\$ 2,598.00
- E) Finance Director’s Report
- F) One Day Event/Entertainment License Applications
- 1) Applicant: Greg Charest dba: Jamestown Rocket Hogs  
 Event: Independence Day Fireworks  
 Date: July 3, 2016  
 Location: Veterans Square/East Ferry
  - 2) Applicant: St. Matthew’s Parish  
 Event: St. Matthew’s Annual Summer Fair  
 Date: July 16, 2016  
 Location: 87 Narragansett Avenue
  - 3) Applicant: Bonnie B. Kennedy  
 Event: Party  
 Date: July 22, 2016  
 Location: Fort Getty Pavilion
  - 4) Applicant: Margaret Fonseca  
 Event: Wedding  
 Date: July 31, 2016  
 Location: Fort Getty Pavilion
  - 5) Applicant: Manuka Sports Management  
 Event: Race the State

Date: August 7, 2016  
Location: Mackerel Cove/Beavertail Road

**XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*Approval of the Communications, Petitions, and Proclamations and Resolutions from other Rhode Island Cities and Towns shall be equivalent to approval of each item as if it had been acted upon separately.*

- A) Communications
- 1) Letter of Conanicut Island Land Trust re: Firing ranges in Jamestown and adoption of an ordinance prohibiting the unregulated discharge of firearms on private property
  - 2) Letter of Diana and Malcolm Brown re: restrictive parking regulations on Seaside Drive proposed by the Traffic Committee
  - 3) Letter of Pat and Jay Holtzman re: restrictive parking regulations for Jamestown Shores area proposed by the Traffic Committee
  - 4) Email of Attorney General Peter F. Kilmartin re: 18<sup>th</sup> Annual Open Government Summit, July 29, 2016
  - 5) Letter of Tim Lemire requesting Council support for General Assembly formation of a study commission to investigate and determine effective education modules on parenting through and after divorce and how the modules could be implemented and nurtured in Rhode Island
  - 6) Notice of Public Hearings for Statewide Planning Council re: RIGL §42-11-10 and Chapter 42-35 draft plan entitled “Water Quality 2035” on July 13, 2016 at 2:00 p.m. Department of Administration Conference Room B, One Capitol Hill, Providence, and 6:00 p.m. RI Department of Environmental Management Room 300, 235 Promenade Street, Providence
  - 7) Letter of Jamestown Conservation re: RITBA purchase of electricity from Altus Power with plan to clear-cut wooded area of RITBA land near the Newport Pell Bridge to install solar panels
  - 8) Letter of Deborah A. Foppert, Esq. re: proposed Subdivision of Plat 8 Lot 68 with improvement of 200 ft. of Pemberton Avenue (between Arnold Avenue and Westwind Drive); being heard before the Planning Commission on July 20, 2016
  - 9) Letter of Sav Rebecchi dated October 14, 2015 to the Charter Review Committee with Charter amendment recommendations and proposed Charter Amendments dated June 19, 2016 for review by the Town Council
- B) Resolutions and Proclamations of other Rhode Island cities and towns
- 1) Resolution of the Exeter Town Council in support of Article 15 of the Governor’s FY 2017 Budget expanding the time frame between state-mandated property revaluations
  - 2) Resolution of the Exeter-West Greenwich School Committee in support of Bills H 7243 and S 2761 “Gun Free Schools”

- 3) Resolution of the Richmond Town Council in opposition to the expansion of the existing toll gantry plan for Interstate Route 95

## **XII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

### **XIII. EXECUTIVE SESSION**

*The Town Council may seek to go into Executive Session to discuss the following items:*

- A) Pursuant to RIGL §42-46-5(a) Subsection (2) potential litigation (King/Pike v. Town of Jamestown NM-2016-0120); review and discussion and/or potential action and/or vote in executive session and/or open session
- B) Pursuant to RIGL §42-46-5(a) Subsection (2) pending litigation (Monti v. Town of Jamestown NM-2015-0140); review and discussion and/or potential action and/or vote in executive session and/or open session
- C) Pursuant to RIGL §42-46-5(a) Subsection (5) real estate (offer to purchase town land); review and discussion and/or potential action and/or vote in executive session and/or open session

### **XIV. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. In addition to the two above-mentioned locations, notice also may be posted at the following locations: Jamestown Police Station; and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [cfernstrom@jamestownri.net](mailto:cfernstrom@jamestownri.net) not less than three (3) business days prior to the meeting.



# **Needs Assessment of the Jamestown Philomenian Library**

*Renovation Committee of the Jamestown Library*

*June 2016*

## **Background**

The Jamestown Philomenian Library (JPL) remains a popular and beloved island institution. Library patrons praise the staff and appreciate what the library does for them and the community. Over 75% of Jamestown's full-time population of 5405 are current JPL card-holders. 2015 figures from the RI Office of Library and Information Services (OLIS) show that the JPL ranks second highest in visits per capita and third highest in circulation per capita statewide. Not only is the JPL one of the most used public buildings in Jamestown, but it is one of the busiest libraries in the state considering the size of the population. While approximately 21% of Jamestown's population is made up of children under the age of 18, the population is generally considered to be aging, with over 55% of the population currently over fifty years old. Due to the steady influx of military families, the school age population remains relatively constant, but the general population swells to approximately 6900 in the summer.

Libraries mean many things to many people: a place to get a book, magazine, newspaper, or movie; a place to introduce children to books and reading; a place to protect and preserve history and culture; a place to research, ask questions, and get help with that research; a place to use a computer or the internet; a place to meet with others to study, learn, or work; a place to watch a movie, play a game, or do a puzzle; a place to hear a lecture or listen to a concert; a place to learn a new skill or create a craft; a place to do homework; a place to hear a story, whether the listener is a child or an adult; or simply a place that is local, familiar, and friendly. People see libraries as places of quiet and as places of learning, laughter, and fun – which is not always so quiet. The JPL has tried to be as many of these things as they can to as many people as they can, and so far has been very successful. This report has found nothing to counter that understanding. Rather, it is an assessment of what the library needs to continue being a cultural cornerstone for the community.

## **Approach**

In September 2015 the current Renovation Committee was formed at the behest of the Board of Trustees. It is comprised of Board members, interested town residents and library patrons. Over the course of the past nine months committee members met monthly to discuss the physical spaces inside and outside the library and to determine what the needs of the library are today and what they will be in the future. The guiding questions for the committee were (1) Does the JPL currently meet the needs of town residents; and (2) What will the JPL need in order to meet the future needs of residents. In trying to answer these questions, the committee gathered data related to these spaces, spoke with experts and staff, toured a recently built local library, and conducted a space and use survey. The findings of the committee are what follow. These findings were reached by consensus and are organized for the purposes of this report by the spaces found at the library.

## **The Library's History, Location and Neighbors**

The current JPL was built in 1971 consisting of what is now the adult reading room and the Wright Museum. It was accessed via a circular driveway from North Road. The building was renovated in 1993. That renovation included the addition of the entire eastern section of the library including the meeting hall, small meeting rooms, bathrooms, offices, children's area, staff room and circulation space and desk. It removed the driveway from North Road and the entrance from the west and provided a parking lot and new main entrance at the east of the library. The renovation cost \$1.4 million.

North Road, however, remains as the JPL's address. North Road is a state maintained road that is one of the main access routes through Jamestown. Some respondents to the survey expressed a desire for the JPL to have more of a "presence" on this major thoroughfare. A number of respondents to the survey said they would like to see the entrance to the library that faces North Road reopened. It so happens that the Town of Jamestown, in conjunction with RIDOT, is planning for the construction of a sidewalk in front of the JPL as part of the Safe Routes to School Program. While this sidewalk could serve such an entrance, OLIS requires that any entrance to a library located on a state road must be accessible to the handicapped.

The Community Playground, which was built in 1990, is located just north of the library at the corner of North Road and Valley Street. The current library parking lot, which runs between Swinburne Street and Valley Street, is frequently used by playground patrons. Additionally, the library's restrooms are the only public facilities locally available (as long as the library is open) to serve this well loved and well used Jamestown play space. As such, the library restrooms are very busy in the spring, summer and fall. After 26 years, they are well worn and in need of renovation. The proximity of the playground has made the JPL eminently visible to one of its primary constituencies, children and families.

The presence of the Jamestown Arts Center (JAC) also represents an opportunity for the library to share programming and facilities with another cultural institution. Patrons of the JPL, JAC, and the Community Playground often compete for use of the JPL parking lot. At times this has caused people to park throughout this densely populated neighborhood, causing some concern among residents of Valley, Douglas and Swinburne streets. A common complaint from survey respondents was the lack of available parking for the library.

The Town is currently reviewing the library/playground block in an effort to coherently plan improvements to these important facilities and the supports they require, such as parking and restrooms. The planning for Safe Routes to School also includes parking on North Road in front of the JPL and the playground. Additionally, the Town intends to develop parking along Valley Street. The Town has applied for a grant from RIDEM to update the playground facilities, and there has been some discussion of including a multi-use outdoor "performance space" adjacent to the library in the plans. If built, this space could potentially be used for library programming. The Town has already received a grant for planning a public memorial to the historic presence of the Narragansett Indian Tribe on Conanicut Island. The memorial will include both a physical landmark and a yearly ritual to be conducted by members of the Narragansett Tribe. The Town has tentatively decided to locate the memorial in the library/playground block. This site was chosen largely because artifacts from the Narragansetts and prehistoric settlements on Conanicut Island are currently located in the Wright Room of the library. The disposition of these artifacts

is just one part of a relationship between the Town and the Tribe. Federal funding for roads and other development requires the approval of the Narragansetts when potential burial sites are affected. This includes the Safe Routes to School funding which would help fund a sidewalk in front of the library, for which the Narragansett Tribe has yet to give approval.

### **General Facility**

The following is a list of necessary building repairs/renovations for the JPL. They have all been recognized as necessary by the Town Administrator, Public Works Director, and Library Director and have been included in the projected Town's Six Year Capital Improvement Budget Plan. It is an important point to consider that while these repairs/upgrades are currently expected to ultimately cost the town approximately \$600,000, most, if not all, of this list and cost, would be included in any renovation of the library.

- Carpet
- HVAC system
- Roof
- Painting (interior and exterior)
- Lighting (throughout the building, for quality and energy efficiency)
- Restroom rehabilitation and ADA compliance
- Museum improvements
- Furnishings
- Technology improvements

In addition the following have been determined by the Town to be in need of repair and/or replacement and currently expected to cost the town approximately \$85,000. These might also be included in any renovation of the library.

- Front door replacement
- Generator
- Sidewalk repair and ADA improvements
- Fuel tank
- Wastewater pump

The committee discussed security and safety throughout the building, especially pertaining to unsupervised or hard-to-observe spaces. The entrance closest to the large meeting room remains locked for entrance for this reason. Staff has also mentioned the restrooms as one of the largest safety concerns.

### **Basement**

The committee determined the basement could be better utilized; however, the potential use of the basement is dependent on how dry it is or can be. A professional evaluation is required to determine what must be done to insure that it is dry. It is a major concern that the Town's fiber optic connection and library computer system server is currently located in the basement. The committee discussed using the basement as a storage space. The use of compact shelving in the basement could allow for a more efficient storage of some of the collection; perhaps the "core collection," thus releasing space in the upstairs library. Cleaning and bathroom supplies, library programming supplies, furniture and equipment, which are now stored in closets or rooms meant for other purposes, could also be stored in the basement. It might also serve as much needed work space for staff or volunteers to repair books, create displays, etc. However, if the basement space were to become integral to the management and function of the library then easier access to the basement would be required and it is likely that an elevator would be necessary.

## **Technology**

Technology has changed significantly since the last library renovation. Computers are now essential features of library services. Tablets, Kindles, smart phones, and laptops are now commonplace. Since the last renovation of the library, the JPL has gone from using a dial-up network to a grant-funded fiber optic network for the library catalog and free Wi-Fi access for all its patrons. According to OLIS statistics, the JPL has one of the highest public internet computer uses per capita. Originally designed without public computers, the library now houses 19 public access desktop computers for children, teens and adults. Those 19 computers take up a considerable amount of space that was intended for other purposes. The staff has undertaken the constant challenge of planning and incorporating new technology applications (including newer computers) to ensure the residents of Jamestown and other library patrons have access to information. However, while this technology change has been handled well by the library staff making do, there is no unified plan for the future.

While the number of computers at the JPL is currently adequate, space for them is an issue. The recommended space for individual computer stations is 45 square feet per station. The library's current stations do not meet that standard. Not all computer workstations are handicap accessible. The JPL may never achieve full national standards for all computer stations, but there should be some that meet the requirement for handicap accessibility. Additionally, patrons using many of these stations ask for a certain level of privacy, which again has space implications. Some survey respondents also mentioned the cramped quarters at the computer workstations and the need for a technology upgrade.

Another major issue concerning technology at the JPL is connectivity. Currently, it is inadequate, as more and more patrons are bringing their own devices (laptops, smart phones, Kindles, etc.) to the library with them. The library is continually challenged to accommodate the influx of these devices and the space for patrons to use them. Local schools require the use of more technology out of school and some have issued Chromebooks to students for their use at home and at school. The burden on the library now shifts from one of hardware, to one of connectivity and space. Mobile users not only need space to sit and use their smart phones or tablets/laptops but they also need access to electrical outlets and adequate Wi-Fi. As with many older structures, there are too few electrical outlets at the JPL for today's needs.

## **Staff Area**

The staff area today is a cramped and crowded space. When the last renovation was completed, the JPL employed one full-time professional librarian and approximately 6 part-time employees. The staff area at that time contained a desk, a typewriter and book processing space, with the director occupying an adjacent 155 square foot office. Today, the JPL employs 3 full-time professional librarians, two full-time staff members, and six part-time employees, along with various volunteers, one of whom shares space in the director's office. Oftentimes, there may be as many as five staff members working at the library, any number of whom may be vying for space in the staff area at the same time.

According to the library floor plan provided to the committee, the current staff work space measures 475 square feet. Equipment to support both the library's and patrons' increasing

technology needs (three computers, a printer, kindles, iPads) is crammed into the reference librarian's "office," a 108 square foot partitioned space shared with another staff member. Functions performed in the remaining 367 square feet include: website management, sign making to promote library programs, cataloguing all library materials (books, cds, dvds, magazines, newspapers, etc.), and repairs of all materials patrons borrow. The processing of daily book deliveries (both incoming and outgoing) including inter-library loan items also occur in this space. The JPL processed 35,312 inter-library items in 2015. Inter-library loan has become very popular with patrons, with over 80% of survey respondents reporting that inter-library loan is important or very important to them.

Within this confined area, staff must also find space to maneuver and store carts, bins for books, and various supplies. Children's room materials may be found in any available space. According to national standards, for a library serving a town the size of Jamestown the JPL is below the standard for work space by well over 1,000 square feet.

The staff break room is a loosely partitioned 54 square foot space holding stacked lockers, a small table, two chairs and a water cooler. It hardly deserves the nomenclature break room. The kitchen measures 134 square feet and, along with the break room, it is not particularly separated from the work area. Additionally, the kitchen is occasionally used by the public for functions. Of this space, one counter top is used for work space as needed, with cupboards above and below given over to storage of children's room materials.

Due to the cramped conditions in the staff office space, JPL staff are often forced to do work that would normally be performed out of the public eye at the circulation desk. Some current library trends favor smaller circulation desks with more private work space for staff. The JPL circulation area is a multi-purpose space that totals 638 square feet. While the space in front of the desk is a busy thoroughfare, the desk itself is where patrons/visitors check out materials and get information. The desk holds two computer monitors for staff use, displays various library program notices, and holds computer passes. The space behind the desk may contain as many as six rolling carts, which are often stored in the space next to the Wright Museum. The wall unit behind the circulation desk contains those items that go out to the public (materials on hold for patrons, inter-library loan delivery, Kindles, iPads, museum passes, etc.). This area also contains the book return module with a small desk area measuring 25 square feet. The committee has discussed the use of smaller circulation desks which would release space for other uses and reduce noise caused by gathering patrons, staff answering calls, and the other distractions that come from such a large gathering space.

### **The Large Meeting Room**

The large meeting room at the north end of the library can seat 125 people, according to the fire marshal. Staff reports that it more comfortably seats 100 for a lecture or meeting and about 60 for a film. Spacious and available free of charge, it is a great resource for many different community organizations. It is one of the most accessible and accommodating meeting rooms in town and it is sought out more often than many of the other large public spaces. It is also the location of programs sponsored by the Friends of the Library and the library itself, particularly for children. Over the past year, the large meeting room has been signed up for use 328 times. But as much as it is in demand, it lacks flexibility. With no place to store dividers big or small,

chairs or supplies, it does not lend itself easily to accommodating more than one use at a time. It remains difficult to make dark for movies or other visual presentations during the day, it is acoustically challenged, and the lighting is inadequate for activities such as reading.

### **Small Meeting Spaces**

Whether understood as small spaces where two or more library users can work together and not disturb other patrons or as actual rooms that can be closed off, small meeting spaces are in short supply in the current library. However, they are coveted by all sorts of people, from middle school students working together around a table in the young adult area to the members of a knitting group or sign language class or a book discussion group who want a room in which to meet. The tables, desks and carrels that are located throughout the library do not afford much acoustic privacy. As a result, both the young adult area and adult reading area are more active and less quiet. Currently, there is only one small meeting room (a space with a door and window that serves 4 to 10 people comfortably) that can be used reliably; a second room is only occasionally available. At certain times of the day (after school, after dinner), these small meeting rooms are in high demand. Over the past year patrons have signed up to use this room 562 times – this does not include people who may use the room without signing up. Current library trends show that the number of library patrons looking for these small spaces now and in the future is on the rise. As noise was a consistent theme among survey respondents, these enclosed small meeting spaces not only allow people to meet without disturbing other library patrons, but also give those seeking a quiet environment the chance to work.

### **Sydney Wright Room**

Among their many roles, libraries also serve as repositories for the history and culture of their communities. The Sydney Wright Room/Museum helps to serve that purpose for the JPL. Conanicut Island is the site of one of the largest Native American burial grounds in the United States. In the 1960's and 70's, Catherine and Sydney Wright supported an archeological excavation near the Jamestown school that yielded artifacts from both the Narragansett Indian settlement of the 17<sup>th</sup> and 18<sup>th</sup> centuries and from prehistoric times. When the original library building was built in 1971, Mrs. Wright donated both the collection and the room to house the artifacts to the town. The room was named in memory of her husband. It is simultaneously one of the library's greatest assets and most difficult challenges. The collection belongs to the Narragansett Indian Tribe and can be removed by the Narragansetts at any time. Security, liability, and preservation of the artifacts are on-going concerns for the library and the Town. Although library staff has reorganized the room to also house local history materials, it is still not explored by many patrons. The library renovation of 1993 was built to the south and east of the Wright Room and, as a result, the Museum is neither obvious nor easily accessible to the public. It is also, paradoxically, in the middle of everything – located between the adult reading room to the west, the circulation desk to the south and the staff space to the east. The room itself is also used as a meeting room. It can hold 15 to 30 people comfortably and has 513 square feet of meeting space. It is larger than the small meeting room, but is used less frequently – over the past year patrons have signed up to use the Wright Room only 288 times. Whether this is due to the museum aspect of the room, its larger size, relatively poor lighting, or simply that it is overlooked is unknown.

## **Children's and Young Adult Areas**

The current children's room is crowded for materials, staff, and patrons. There is no storage space for program materials. The children's librarian has a small desk in the room itself, but neither office nor other professional work space. According to national standards, the shelving is not sufficient to house the current collection. That standard recommends 10 items per linear foot; however the JPL shelves 17.6 items per linear foot. The collection is not always shelved for best access and display for children due to space concerns. While school enrollment remains about steady on the island, the circulation of the children's collection has grown by at least 5% per year since 2011. Attendance at children's programs is also growing. The space is often too crowded for children, parents, and staff and lacks the flexibility to remedy the cramped conditions. In the recent survey, while parents noted the importance of children's programming and praised its quality, they noted the lack of space as a major problem. The space provided for this programming is below national standards – the story hour space by 25% and the craft area by 50%. Although it is not currently a library space, the committee discussed using outdoor space as a way to alleviate crowding in the children's room in the warmer months, especially when summer residents increase the attendance at children's programming.

The JPL is still grappling with the needs of young adults. The first library renovation (in 1993) did not acknowledge “young adults” and JPL did not even count YA as a separate entity until 2011. The JPL is a popular place for youth to go after school and the attendance at young adult programs has increased since 2011. The staff has created and recently enlarged and redesigned the young adult area (at the expense of other areas) to meet many current young patron needs. The collection is now being adequately housed. There are also 6 computers available for use in the area. More modern, teen-friendly seating has recently been provided. However, there is currently little separation between teens seeking a quiet space to work, those seeking to work with others (tutors, peers, etc), those who want to use the computers, and those who would simply like a place to socialize. In the afterschool hours noise can be a problem for patrons (teens and adults) seeking some quiet space in the library. The issue of noise at certain times of the day was frequently mentioned in the survey as a problem. This is due to the popularity of the library for children and teens after school, the current lack of separation of the various sections of the library, and the acoustics in the building.

## **Adult Area**

In the current library configuration the adult area is the largest designated space, at 3223 square feet. In an earlier era this space might have been called the Main Reading Room. In today's library, however, with so much space designated for younger users, for technology, and for various kinds of meeting, the adult area is filled mostly by various collections: adult fiction, all non-fiction, a small reference section, local history media files, large-print books, displays of new acquisitions, cd's, dvd's, audio books, and periodicals. According to national standards, none of these physical collections has adequate shelving space, even with the present traditional five-shelf high stacks. Current trends favor compact and/or more accessible shelving. The aisles between the stacks, at 36 inches wide, are only just ADA compliant; 42 to 44 inches wide is the standard that permits wheelchair turn-around.

Not much of the 3223 square feet is left for adult patrons. Behind the stacks are six computer cubicles, two study carrels with outlets, two round tables that seat four people each, two rectangular tables for two people each, four easy chairs, and four other chairs scattered throughout the stacks. Numerous responses on the survey cite the need for more comfortable reading and study space, and better lighting. Patrons' desire for quiet areas, separated from the buzz of computers, youngsters, and others' socializing, is a common survey theme.

In 1971 the current adult area comprised the entire library. Now, however, the space designated for adult patrons seems like an afterthought, even aesthetically. The few reading and study areas are dominated by the stacks. The unused former front door is a dead space labeled "emergency exit," and the lively displays of art elsewhere in the library are absent. Survey respondents frequently cited the lack of aesthetics and comfortable seating. Some respondents mentioned the possibility of developing a peaceful outside area or garden where patrons could sit and read.

Demographic figures from the 2015 Census show that adults 50 and over now represent 55% of Jamestown's year-round population. 75% of survey respondents were over 50, a testimony that these adults are regular, involved library patrons who desire a more comfortable, inviting space for their library activities. Current population trends in Jamestown, suggest that this older adult population will continue to grow. If the library wants to meet the needs of its patrons in the future, it must take the needs of this demographic as seriously as those of children and young adults.

### **Next Steps**

After nine months of work, the members of the Renovation Committee have become invested in the library and its future. The committee would like to recognize how valuable and important the varied input from different community members was to the work of the committee. Some committee members would like to continue with any project that may move forward. The Renovation Committee would like to recommend that the Board continue (and if possible to even broaden) the community involvement in whatever phases or committees may follow.

Additionally, the committee is aware that for the project to move forward and be successful, it will need the support and votes of a majority of the town population. Consequently, Jamestowners need to be informed of what this committee has found and where the project may go in the future. Members of this committee are more than willing to explain their work and findings at a public forum. In fact, they believe a public forum is an essential next step.



Please run the following ad in the *Jamestown Press* editions of April 28<sup>th</sup> and May 5<sup>th</sup>:



**Jamestown, Rhode Island**  
**NOTICE**

It is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following application has been received by the Town Council for the **NEW** license under said Act, for the period May 17, 2016 to November 30, 2016.

**NEW LICENSE:**

**CLASS B – VICTUALER – LIMITED**

PP Jamestown, LLC  
dba: Preppy Pig BBQ  
35 D Narragansett Avenue  
Jamestown, RI 02835

The above application will be in order for hearing at a meeting of said Licensing Board on **Tuesday, May 17, 2016 at 5:30 p.m.** at the Jamestown Town Hall, Rosamond A. Tefft Council Chambers, 93 Narragansett Avenue, in said Jamestown, at which time and place all remonstrants may make their objections against granting this license.

By Order of the Town Council  
Cheryl A. Fernstrom, CMC, Town Clerk

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [cfernstrom@jamestownri.net](mailto:cfernstrom@jamestownri.net) not less than three (3) business days prior to the meeting.

State of Rhode Island

16 APR 26 PM 2:38

RECEIVED  
TOWN OF JAMESTOWN, RI

Board of Licensing Commissioners

Application for License by Corporation

Retailer Class:

A \_\_\_\_\_ BT \_\_\_\_\_ BV ~~\_\_\_\_\_~~ BV-L \_\_\_\_\_ C \_\_\_\_\_

*JPR*

Name of Applicant (Corp. Name): PP Jamestown LLC

DBA: Preppy Pig BBQ Phone #: 401-578-6063

Address of Premise: 35 Narragansett Ave, Unit D

Hours of Operation: 1130am - 11 pm

State – Incorporated: RI Date of Incorporation: 1/19/16

Name Address, Phone # and Date of Birth of all Officers: (8/16/39)

President: Jason Pannone 12/12/83, 15 Larkspur Dr, Cranston RI 02920

Vice-President: Patrick DeSocio 7/23/77, 9 Bradbury St, Warren RI 02885

Secretary: Jefferey Quinlan, 10/26/82, 68 Bennington Rd, Cranston, RI 02920

Treasurer: \_\_\_\_\_

Name and Address of all Directors or Board Members:

n/a

Classes of Stock: *One Class No Par Value*

Amount of Each Authorized: \_\_\_\_\_ Amount of Each Issued: \_\_\_\_\_

Names and Addresses of All Registered Owners of Each Class and Amount Owned:

Same as above

If any of the above stock is hypothecated or pledged provide details:

n/a

If application is in behalf of undisclosed principal or party in interest, give details:

n/a

Does Applicant Own Premise? YES -or-  NO Is Property Mortgaged? YES -or-  NO

Is Property Leased?  YES -or- NO

**Give Name and Address of Mortgage or Lessee Amount of Extent:**

Landlord - North Meadow Properties LLC

**Have any Officers, Board Members or Stockholders ever been arrested or convicted of a crime?** YES -or-  NO (if Yes explain): \_\_\_\_\_

**Is any other business to be carried on in Licensed Premises?** YES -or-  NO (if Yes explain): \_\_\_\_\_

**Is any Officer, Board Member or Stockholder engaged in any manner as a Law Enforcement Officer?** YES -or-  NO (if Yes explain): \_\_\_\_\_

**Is Applicant or any of its Officers, Board Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Chapter 3-7 of the General Laws of Rhode Island, 1956, as amended?**

If yes, explain.

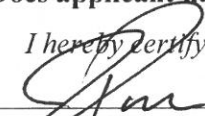
Yes - Preppy Pig LLC, Thirsty Beaver, Milk Money & McBlarney's County Tap

**Is Applicant the owner or operator of any other business?** YES -or-  NO If yes, explain: \_\_\_\_\_

**State amount of capital invested in the business:** 70k

**Does applicant have a draft system:** YES -or-  NO

*I hereby certify that the above statements are true to the best of my knowledge and belief.*

  
Applicant

2/12/16  
Date

\_\_\_\_\_  
Witness of Licensing Board or Notary Public

\_\_\_\_\_  
Date of Witness or Notary Expiration

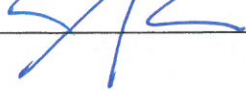
**Instructions for Corporation Applicants**

1. Every question on the Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporations having 25 or more stockholders need not file a list of the names and addresses of stockholders (question #8).
3. Attention is called to the requirements of the 1963 amendment of Section 3-5-10 of the General Laws.
  - a. All newly elected officers or directors must be reported to the Board of License Commissioners within 30 days.
  - b. Any acquisition by any person of more than 10% of any class of corporate stock must be reported within 30 days.
  - c. Any transfer of 50% or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer license.
4. Submit with this application a copy of the proposed menu – Class BV;BVL.
5. Submit with this application a copy of Pharmacist's Dept. of Health Licenses. (Class E)

*(Copy Shall Be Forwarded To Liquor Control Administration By Town Clerk)*

**Town of Jamestown, Rhode Island**  
**Board of License Commissioners**  
**Alcoholic Beverage License Application**

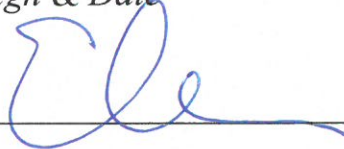
As part of the application process for a liquor license in the Town of Jamestown, the Alcoholic Beverage Licensing Commission of said town conducts an investigation to determine if the applicant has ever been convicted of any crime in this state or any other state. The applicant acknowledges the same, and consents to the investigation by the Commission or its designee, including the Jamestown Police Department, and the release of any information relating to a past criminal conviction of the applicant by any federal, state or municipal source to the Commission or its designee.

Signature of Applicant: 

For Office Use Only

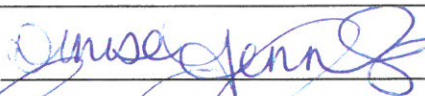
Advertising Fee: \$ \_\_\_\_\_ License Fee: \$ \_\_\_\_\_ Paid/Date: \_\_\_\_\_

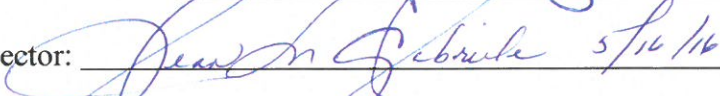
*Approval: Please Sign & Date*

Chief of Police:  5/16/16

Fire Chief: \_\_\_\_\_

Zoning Official: \_\_\_\_\_

Water & Sewer Clerk:  5/18/16

Tax Collector:  5/16/16



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for the period of **December 1, 20**\_\_\_\_\_ to **November 30, 20**\_\_\_\_\_.

Issued: \_\_\_\_\_

\_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk

State of Rhode Island

Board of Licensing Commissioners

Application for License by Corporation, Independent or Caterer

Retailer Class:

F  (beer/wine) -or- F1 \_\_\_\_\_ (full bar)  
Liability Insurance Policy **MUST** accompany this form upon submission\*

Date of Event: 8/20/11 Hours of Event: 6pm - 10pm  
(19 hour Maximum)

Address of Requested Premise: Fort Getty Pavilion

Name of Applicant: Jamestown Chamber of Commerce

DBA: \_\_\_\_\_ Applicants Phone #: (401) 423-3650

Address of Applicant: PO Box 35, Jamestown, RI 02835

Does applicant have a draft system? YES -or-  NO

Will Food be provided?  YES -or- NO *If yes, you must contact the R.I. Department of Health*

Will Entertainment be provided?  YES -or- NO

Has an Entertainment License been requested and/or applied for?  YES -or- NO

Does Applicant Own Premise? YES -or-  NO Is Property Mortgaged? YES -or- NO  N/A

Is Property Leased? YES -or- NO  N/A Is Property Town Owned?  YES -or- NO



Caterer Name: Chopmist Charles Address of Caterer: 40 Narragansett Ave

RI Tax ID Number: 45-2621136 ~~006667125~~ Jamestown, RI 02835 Non Profit ID Number: 45-2621136

State - Incorporated: RI Date of Incorporation: 5/18/11

Name Address, Phone # and Date of Birth of all Corporation Officers:

President: Manlyn Munger Vice President: Maria Flood

Secretary: Ben Thomas Treasurer: Cathleen Studley

Classes of Stock: (attach additional sheet if necessary)  N/A

Amount of Each Authorized: \_\_\_\_\_ Amount of Each Issued: \_\_\_\_\_

Names and Addresses of All Registered Owners of Each Class and Amount Owned:

\_\_\_\_\_  
\_\_\_\_\_

If any of the above stock is hypothecated or pledged provide details:

If application is on behalf of undisclosed principal or party in interest, give details:

N/A

Have any Officers, Board Members or Stockholders ever been arrested or convicted of a crime? YES -or- NO (if Yes explain):

Is any other business to be carried on in Licensed Premises? YES -or- NO (if Yes explain):

Is any Officer, Board Member or Stockholder engaged in any manner as a Law Enforcement Officer? YES -or- NO (if Yes explain):

Is Applicant or any of its Officers, Board Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Chapter 3-7 of the General Laws of Rhode Island, 1956, as amended?

If yes, explain.

NO.

Is Applicant the owner or operator of any other business? YES -or- NO If yes, explain:

State amount of capital invested in the business:

Y Y Y Y Y Y Y Y Y

I hereby certify that the above statements are true to the best of my knowledge and belief.

Applicant

6/22/10  
Date

Corporation Owner/Caterer

6-23-16  
Date

Witness of Licensing Board or Notary Public

Date of Witness or Notary Expiration

Instructions for Corporation Applicants

- 1. Every question on the Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporations having 25 or more stockholders need not file a list of the names and addresses of stockholders (question #8).
3. Attention is called to the requirements of the 1963 amendment of Section 3-5-10 of the General Laws.
a. All newly elected officers or directors must be reported to the Board of License Commissioners within 30 days.
b. Any acquisition by any person of more than 10% of any class of corporate stock must be reported within 30 days.

- c. Any transfer of 50% or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer license.

(Copy Shall Be Forwarded To Liquor Control Administration By Town Clerk)

**Town of Jamestown, Rhode Island**  
**Board of License Commissioners**  
**Alcoholic Beverage License Application**

As part of the application process for a liquor license in the Town of Jamestown, the Alcoholic Beverage Licensing Commission of said town conducts an investigation to determine if the applicant has ever been convicted of any crime in this state or any other state. The applicant acknowledges the same, and consents to the investigation by the Commission or its designee, including the Jamestown Police Department, and the release of any information relating to a past criminal conviction of the applicant by any federal, state or municipal source to the Commission or its designee.

Signature of Applicant: \_\_\_\_\_

For Office Use Only

Certificate of Liability Insurance: \_\_\_\_\_

F License Fee (Beer/Wine): \$15.00


Date Paid: \_\_\_\_\_

F1 License Fee (Full): \$35.00


Date Paid: \_\_\_\_\_

Approval: Please Sign & Date

Chief of Police: \_\_\_\_\_

 6/23/16


Fire Chief: \_\_\_\_\_

 6-23-16


Fire Marshall: \_\_\_\_\_

6-23-16


Zoning Official: \_\_\_\_\_

 6-23-16

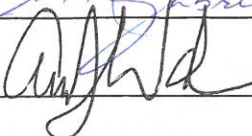
Water & Sewer Clerk: \_\_\_\_\_

 6/23/16

Tax Collector: \_\_\_\_\_

 6/23/16

Parks & Recreation Director: \_\_\_\_\_

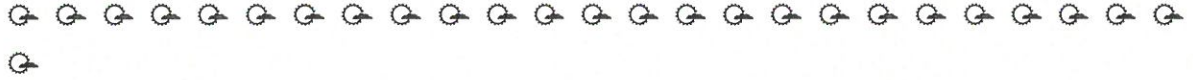
 6/23/16

Public Works Director:

*[Handwritten Signature]*

6-24-16

\_\_\_\_\_



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ for the day of the event to be held on: \_\_\_\_\_ ;

Location: \_\_\_\_\_

Issued: \_\_\_\_\_

Cheryl A. Fernstrom, CMC, Town Clerk

***Please keep this license on hand for the duration of the event***





**The Jamestown Chamber of Commerce**  
**PO Box 35**  
**Jamestown, RI 02835**  
**(401) 423-3650**  
**info@jamestownrichamber.com**

June 22, 2016

Dear Cheryl Fernstrom:

Attached please find the Application for License by Corporation, Independent or Caterer with respect to the upcoming Annual Night At party for the Chamber of Commerce to be held Saturday August 20, 2016 at Fort Getty.

We would appreciate it if you could please put this matter on the Agenda for the upcoming Town Council meeting scheduled for Monday, June 27th.

Also, we would kindly request the Town Council issue a waiver of the \$15.00 F License Fee as we are a non-profit and a portion of our proceeds will be donated to a non-for-profit here on Jamestown, in addition to the Chamber.

Please let me know if you need any additional information from us at this point. I will let Chuck Masso of Chopmist Charlies know that you need him to stop by Town Hall to sign off on the Application in order for it to be complete.

Please feel free to call me at (603) 831-1828 or (401) 423-3390 if you have any questions or concerns.

Thank you,



Monique Paquin  
Executive Director

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
16 FEB 12 AM 11:40

## Victualing & Entertainment License Multi-License Application

Please supply the Town Clerk's office with the following:

- Copy of Valid State Health Certificate       Retail Sales Tax Permit
- Victualing Fee: \$20.00
- Entertainment Fee: \$140.00/year

Permit for the period of: December 1, 2015 to November 30, 2016

Name of Applicant (Corp. Name): PP JAMESTOWN LLC

DBA: Piggy Pig BBQ

Partnership: LLC

Sole Proprietorship: \_\_\_\_\_ Business Phone #: \_\_\_\_\_

Address of Premise: 35 NARRAGANSET AVE, JAMESTOWN, RI

Hours of Operation: 11<sup>30</sup>-11pm RI Tax ID #: 81-1318320

Home/Mailing Address & Phone #: Po Box

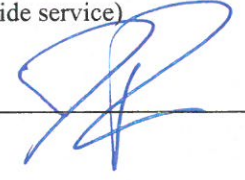
Names, addresses, Phone # & Dates of Birth of all partners, principal officers &/or stockholders:

Type of Operation: (restaurant, bakery, gift shop, etc.) RESTAURANT

What type of entertainment are you requesting? 1-2 PITCH ACOUSTICAL 2-3x PER MONTH.

Seating Capacity: 55

Number of Dining Areas: 1 Number of Kitchens: 1  
(including outside service)

Signature of Applicant: 

All Tax & Water Assessments must be PAID TO DATE prior to any Town Council action. Your application will not be acted upon should payment of these be in arrears.

**For Office Use Only**

○ License Fee: \$ \_\_\_\_\_

Date: \_\_\_\_\_

Approval: Please Sign & Date

Chief of Police: [Signature] 5/16/12

Fire Chief: \_\_\_\_\_

Zoning Official: \_\_\_\_\_

Water & Sewer Clerk: [Signature] 5/18/14

Tax Collector: [Signature] 5/16/16



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for the period of **December 1, 20\_\_\_\_ to November 30, 20\_\_\_\_.**

Issued: \_\_\_\_\_

\_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk

***Please display this license in a prominent place in your establishment***

# Town of Jamestown

Town Clerk's Office  
93 Narragansett Avenue  
Jamestown, RI 02835  
423-7282 ~ Fax: 423-7230

## Holiday License Application

Please provide the following:

- Application Fee: \$20.00                       Retail Sales Tax Permit  
 Department of Health Certificate (if applicable)

### License Holder:

Permit for the Period of: \_\_\_\_\_ May 17, 2016 to February 29, 2017

Corporate Name: PP JAMESTOWN LLC

Doing Business As: (dba) PREPPY P16 BBQ

Location of Business: 35 NARRAGANSETT AVE, UNIT D

Business Phone: TBD RI Retail Tax ID #: TBD

Hours of Operation: 12 - 10 pm

Business Address/Mailing Address & Phone Number (if different from above):

Po Box 8478, CRANSTON, RI 02920

Partnerships & Corporations: Please list names, addresses & dates of birth for all partners and principal officers/stockholders:

<u>Name</u>	<u>Address</u>	<u>Date of Birth</u>
<u>JASON PERMENTE</u>	<u>15 LARKSPUR DR CRANSTON</u>	<u>12/12/83</u>
<u>PATRICK DESOLIO</u>	<u>9 BRADBERRY ST WARREN</u>	<u>7/22/77</u>
<u>JEFFREY GUNLAN</u>	<u>68 BENNINGTON RD CRANSTON</u>	

Type of Operation: (restaurant, bakery, gift shop, etc.)

RESTAURANT

Signature of Applicant: \_\_\_\_\_



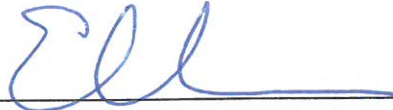
All Tax & Water Ass ments must be paid to date prior to an nown Town Council Action.  
Your application will not be acted upon should payment of these be in arrears.

**For Office Use Only**

Application Fee: \$20.00


Paid/Date: \_\_\_\_\_

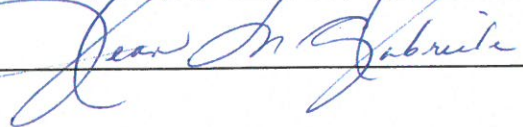
*Approval: Please Sign & Date*

Chief of Police:  5/16/14

Fire Chief: \_\_\_\_\_

Zoning Official: \_\_\_\_\_

Water & Sewer Clerk:  6/2/14

Tax Collector:  5/17/16



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2016 for the period of **March 1, 2016 to February 28, 2017.**

Issued: \_\_\_\_\_

\_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk



# TOWN OF JAMESTOWN

## One Day Event/Entertainment Application

**\$5.00 Application Fee**

Date Rec'd \_\_\_\_\_  
Office will enter date \_\_\_\_\_

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain) \_\_\_\_\_

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
16 JUN 15 PM 2:36

Name of Event: (if applicable) July 3 Fireworks

Date of Event: 7/3/16 Hours of Event: 6-10

Location of Event: Lawn area Bay Voyage Number of people attending: unknown

Name of Applicant/ Business: Bay Voyage LLC

Mailing Address: 150 Conanicus Ave Business Phone #: 401 264 2078

Contact Person: Kevin Sullivan Phone Number: 401 264 2078

List the type of entertainment being requested, if applicable (Band, DJ, etc.) \_\_\_\_\_

Who will the event benefit? for profit

Type of Operation: (Private, State Sponsored, Non-Profit): Private

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): N/A

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: 81158146600 Non-Profit ID #: \_\_\_\_\_

Number of Vendors/Peddlers: (circle one) N/A  1-10  11-20  21-30  31-40  41-50  
 (\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? Alcohol Beverages

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control or a public facility be needed? Yes No  
 If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.


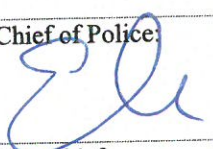

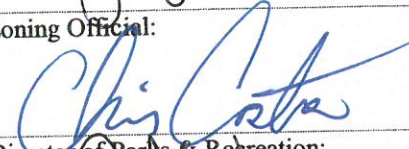
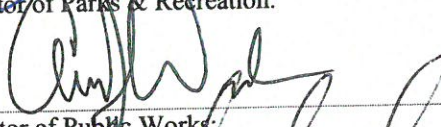
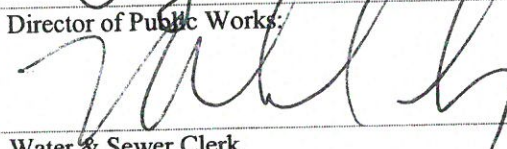
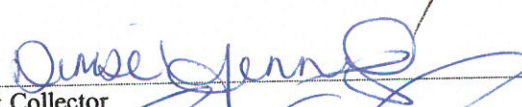

Signature of Applicant: \_\_\_\_\_

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.

**For Office Use Only**

License Fee: \$ \_\_\_\_\_ Ins. Policy: \_\_\_\_\_ Ft. Getty Rental Permit: \_\_\_\_\_

*For Approval: Please sign, date & provide approximate cost to Town.*

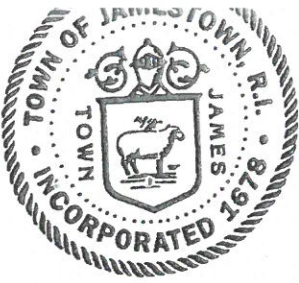
Department	Date	Approximate Cost or Comments
Town Administrator: 	6/29/16	
Chief of Police: 	6/21/16	
Fire Chief: 	6-23-16	
Zoning Official: 	6-16-16	
Director of Parks & Recreation: 	6/16/16	
Director of Public Works: 	6/17/16	
Water & Sewer Clerk: 	6/21/16	
Tax Collector: 	6/21/16	

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for the event scheduled for: (date) \_\_\_\_\_ (time) \_\_\_\_\_ with a location of \_\_\_\_\_.

Issued: \_\_\_\_\_

Cheryl A. Fernstrom, CMC, Town Clerk

***Please keep this license on hand for the day of the event.***



# TOWN OF JAMESTOWN One Day Event/Entertainment Application

**\$5.00 Application Fee**

Date Rec'd \_\_\_\_\_  
Office will enter date \_\_\_\_\_

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
16 JUN 15 PM 2:36

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain) \_\_\_\_\_

Name of Event: (if applicable) July 4 Fireworks

Date of Event: 7/4/16 Hours of Event: 6-10

Location of Event: Lawn Area Bay View Number of people attending: unknown

Name of Applicant/ Business: Bay Voyage LLC

Mailing Address: 150 Conanicut Ave Business Phone #: 401 264 2078

Contact Person: Kevin Sullivan Phone Number: Sam

List the type of entertainment being requested, if applicable (Band, DJ, etc.) \_\_\_\_\_

Who will the event benefit? For Profit

Type of Operation: (Private, State Sponsored, Non-Profit): Private

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): W/A

If the applicant is a Non-Profit organization, is it registered with the State? Yes  No

RI Tax ID #: 81158146600 Non-Profit ID #: \_\_\_\_\_

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50  
(\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? Alcoholic Beverage

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes  No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes  No

Will traffic control or a public facility be needed? Yes  No   
If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes  No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: \_\_\_\_\_

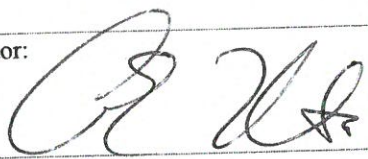


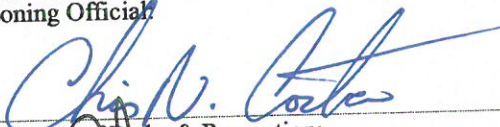

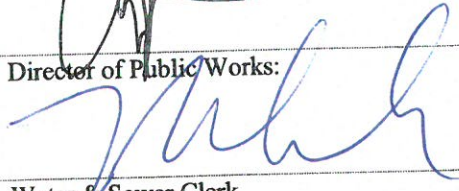
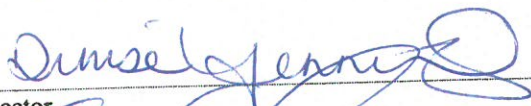

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.



**For Office Use Only**

License Fee: \$ \_\_\_\_\_ Ins. Policy: \_\_\_\_\_ Ft. Getty Rental Permit: \_\_\_\_\_

*For Approval: Please sign, date & provide approximate cost to Town.*

Department	Date	Approximate Cost or Comments
Town Administrator: 	6/24/16	
Chief of Police: 	6/21/16	
Fire Chief: 	6-23-16	
Zoning Official: 		
Director of Parks & Recreation: 	6/24/16	
Director of Public Works: 	6/24/16	
Water & Sewer Clerk: 	6/21/16	
Tax Collector: 	6/21/16	

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ for the event scheduled for: (date) \_\_\_\_\_ (time) \_\_\_\_\_ with a location of \_\_\_\_\_.

Issued: \_\_\_\_\_

Cheryl A. Fernstrom, CMC, Town Clerk

***Please keep this license on hand for the day of the event.***

I'm concerned that we are going to get a large number of patrons coming to watch the fireworks events from the lawn. I am not promoting this in any way but my concerns are having a large group of customers going to the bar for lawn cocktails and it will be difficult to supervise and monitor. I am requesting that I can have waitress service for the night to ensure proper I.D. checks and supervision. ~~is~~ in place.

Thank you

Kevin Sullivan

RECEIVED  
TOWN OF JAHRESTOWN, R.I.  
16 JUN 15 PM 2:37



# TOWN OF JAMESTOWN

## One Day Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd \_\_\_\_\_  
Office will enter date

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
16 JUN 17 PM 4:08

Name of Event: (if applicable) RI BEACH BOOGIE  
 Date of Event: JULY 9, 2016 Hours of Event: 12 NOON TO 10 PM  
 Location of Event: FT GETTY PAVILLION Number of people attending: 100  
 Name of Applicant/ Business: JAMES A. THOMPSON  
 Mailing Address: 831 NORTH MAIN RD Business Phone #: 401-741-3502

Contact Person: JAMES A. THOMPSON Phone Number: 401-741-3502

List the type of entertainment being requested, if applicable (Band, DJ, etc.) BANDS

Who will the event benefit? NO ONE

Type of Operation: (Private, State Sponsored, Non-Profit): PRIVATE

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): \_\_\_\_\_

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: \_\_\_\_\_ Non-Profit ID #: \_\_\_\_\_

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50  
(\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? NONE

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control or a public facility be needed? Yes No  
If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.



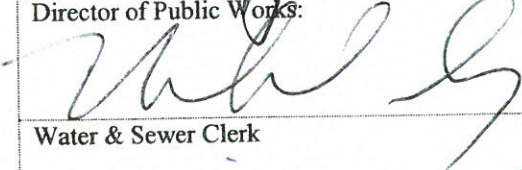


Signature of Applicant: [Signature]

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.

For Office Use Only

License Fee: \$ \_\_\_\_\_ Ins. Policy: \_\_\_\_\_ Ft. Getty Rental Permit: \_\_\_\_\_

For Approval: Please sign, date & provide approximate cost to Town.

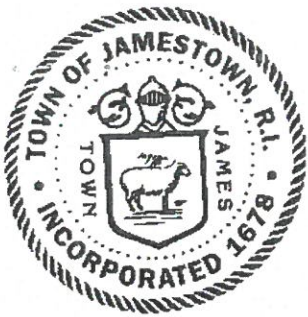
Department	Date	Approximate Cost or Comments
Town Administrator:		
Chief of Police:		
Fire Chief:	6-20-16	
Zoning Official: 	6-23-16	
Director of Parks & Recreation: 	6/22/16	
Director of Public Works: 	6/21/16	
Water & Sewer Clerk: 	6/21/16	
Tax Collector: 	6/21/16	

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for the event scheduled for: (date) \_\_\_\_\_ (time) \_\_\_\_\_ with a location of \_\_\_\_\_.

Issued: \_\_\_\_\_

Cheryl A. Fernstrom, CMC, Town Clerk

***Please keep this license on hand for the day of the event.***



# Town of Jamestown One Day

## Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd \_\_\_\_\_  
Office will enter date \_\_\_\_\_

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
16 JAN 21 AM 8:02

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

Name of Event: (if applicable) Jamestown Half Marathon Road Race AND 5k

Date of Event: Jan 24, Sat 24, 2016 Hours of Event: 7:00am - 10:30am

Location of Event: See attached map Number of people attending: 4000

Name of Applicant/ Business: Rhode Research Events, Inc.

Mailing Address: 3 Mayo Drive Business Phone #: 401-427-7764  
Warren, RI 02885

Contact Person: Karen Zyons Phone Number: 401-427-7764

List the type of entertainment being requested, if applicable (Band, DJ, etc.) DJ

Who will the event benefit? The Fort Getty Restoration fund, the Ryan Bowque fund, Pylonis P20, et

Type of Operation: (Private, State Sponsored, Non-Profit): \_\_\_\_\_

R.I. Show Promoter's Permit Number, per RIGL  44-19-1, (if applicable): \_\_\_\_\_

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: 47-5412470 Non-Profit ID #: \_\_\_\_\_

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50  
(\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? \_\_\_\_\_

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control or a public facility be needed? Yes No  
If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: [Signature]

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.



Town Council Members,

We are writing to formally request an amendment to our Permit application for the Jamestown Rhode Race. While a permit for a half marathon was granted in November, we wish to add a 5k race to this event for the reasons listed below.

Upon hearing of Officer Bourque's passing, we were struck by this tragedy and wanted to find a way to help. We contacted Andy Nota & Chief Mello and asked if we could designate a portion of the funds generated from this race to a fund in honor of Officer Bourque. They agreed that this was a wonderful idea and we have been continuing to develop this race in further ways so it could benefit the fund.

In conversations with Officer's Bourque's family & friends, they asked if we could add a 5k race to the half marathon in hopes that more people would have the opportunity to join in the cause. Chief Mello has agreed to work with us in helping execute this additional event.

We are hoping the Town Council will allow us the opportunity to add this race to honor Officer Bourque's memory.

Thank you for your consideration.

Karen Zyons & Susan Rancourt

Choose map location

Address or Zip Postcode SEARCH

REPORT COPY CLOSE

Import

# 2016 JAMESTOWN - 5K

Begins in: Jamestown, RI, United States

Creator: sgrenz

Privacy: Public

This is a 3.19 mi route in Jamestown, RI, United States. This map was created by sgrenz on 06/16/2016. View other maps that sgrenz has done or find similar maps in Jamestown

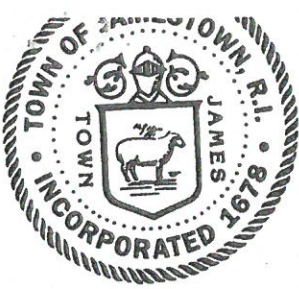
Directions / Notes

**BREAK THE SOUND BARRIER CHALLENGE**  
 UNDER ARMOUR JBL  
 JOIN NOW

Go MVP No Advertisements

Try Route Genius for fresh local routes of your target distance!





# TOWN OF JAMESTOWN

## One Day Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd \_\_\_\_\_  
Office will enter date

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade

Race:

- Bicycle/Wheelchair
- Run/Jog/Walk/Wheelchair
- Marine Vessel

- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

\*September 29, 2016

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
15 NOV 16 PM 4: 24

Name of Event: (if applicable) Jamestown Half Rhode Race

Date of Event: Sept 24, 2016 Hours of Event: 7:00am - 11:00am

Location of Event: see attached map Number of people attending: 1,000

Name of Applicant/ Business: Rhode Races & Events, Inc

Mailing Address: 19 Weaver Avenue #4 Business Phone #: 401-427-7764  
Near Pt, RI 02840

Contact Person: Karen Zyons Phone Number: 401-427-7764

List the type of entertainment being requested, if applicable (Band, DJ, etc.) DJ

Who will the event benefit? various local charities & High school booster clubs

Type of Operation: Private (Private, State Sponsored, Non-Profit): \_\_\_\_\_

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): \_\_\_\_\_

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: 47-5412470 Non-Profit ID #: \_\_\_\_\_

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50  
(\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? Nothing planned

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control or a public facility be needed? Yes No  
If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No will forward shortly

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: [Signature]

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.




**For Office Use Only**

License Fee: \$ \_\_\_\_\_ Ins. Policy: \_\_\_\_\_ Ft. Getty Rental Permit: \_\_\_\_\_

*For Approval: Please sign, date & provide approximate cost to Town.*

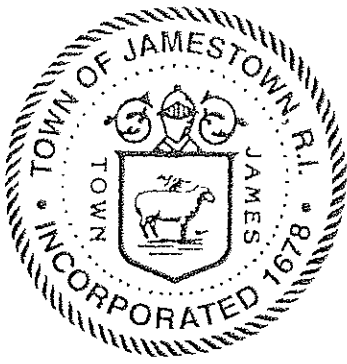
Department	Date	Approximate Cost or Comments
Town Administrator: 	12/1/15	
Chief of Police: 	11/17/15	police details req'd DOT permit req'd
Fire Chief: 	12.1.15	
Fire Marshal: 	12.1.15	
Zoning Official: 	12-1-15	
Director of Parks & Recreation: 	2/8/16	
Director of Public Works: 	12-1-15	
Water & Sewer Clerk: 	12/1/15	
Tax Collector: 	12/1/15	



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ for the event scheduled for: (date) \_\_\_\_\_ (time) \_\_\_\_\_ with a location of \_\_\_\_\_.

Issued: \_\_\_\_\_  
 Cheryl A. Fernstrom, CMC, Town Clerk

***Please keep this license on hand for the day of the event.***



## TOWN OF JAMESTOWN

93 NARRAGANSETT AVENUE  
P.O. BOX 377  
JAMESTOWN, RHODE ISLAND 02835

Town Offices - 423-7201  
Fax - 423-7229

June 23, 2016

Mr. Jared L. Rhodes, Secretary (Acting)  
Rhode Island State Planning Council  
One Capitol Hill, Providence, RI 02908

Re: TIP 2017-2025 Recommended Projects

Dear Mr. Rhodes:

The Town of Jamestown is appreciative of the projects proposed to be listed in the TIP. These projects represent maintenance and replacement of critical linkage bridges, sidewalks to get children off the busy roads and safely to school, and paving of the other half of our downtown main street; all vital to Jamestown's quality of life.

There are two projects that were listed in the 2013-2016 that were not recommended to carry through to the 17-25 TIP. The Town of Jamestown wishes at this time to formally advocate for the following projects reentry into the 17-25 TIP:

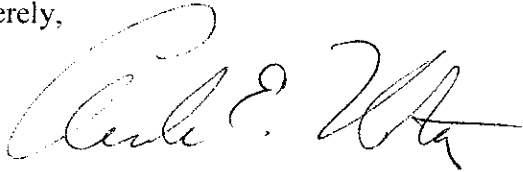
- Ice Road Bike Path – TIPID 5062
- Sidewalk and Curbing Replacement on Walcott Avenue from Hamilton Avenue to Fort Wetherill State Park

The ***Ice Road Bike Path*** was borne out of the Jamestown Bike Path Design Committee Final Report in April 2010. The committee, led by Robert Sutton involved seven residents including the Town Planner Lisa Bryer as well as the Town Administrator and Lambri Zerva, PE, from RIDOT. The Town has committed \$120,000 towards this project, over the last five years, and has completed the project design, including the Reservoir spillway bridge and has also permitted the only wetland crossing for the path through RIDEM. The Town is fully committed to completion of this project as evidenced by the most recent allocation of \$40,000 in the FY16-17 capital budget for the construction phase which has an total estimated cost of \$225,000.

In October 2011, a meeting was held with then RIDOT Director Lewis regarding the critically important bike path linkage in Jamestown and Director Lewis noted in his letter (attached) that "RIDOT supports the funding of this projects in the Transportation Improvement Program at the appropriate time, subject to successful project development and permitting by the Town..." The Ice Road Bike Path was first listed in the 13-16 TIP. The Town has successfully developed and permitted this project and would respectfully request that this project remain in the 17-25 TIP as it is ready for construction.

The *Sidewalk and Curbing Replacement on Walcott Avenue from Hamilton Avenue to Fort Wetherill State Park* was initially listed on the 13-16 TIP for construction in 2016 at a total cost of \$500,000. This project will make the main walking route from Jamestown's Village to Fort Wetherill State Park. Much of the sidewalk and curbing is in "failing" condition and would not support handicap usage. The need for this project is even more relevant 3 years later and the Town of Jamestown respectfully requests that this project remain in the 17-25 TIP.

Sincerely,



Andrew E. Nota, Town Administrator  
Town of Jamestown

C: Jamestown Town Council  
Robert Sutton, Chair, Jamestown Bike Path Design Committee  
Lisa Bryer, Town Planner  
Michael Gray, Public Works Director

Attachment: October 24, 2011 letter from RIDOT Director Lewis supporting the Ice Road Bike Path

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS



**Michael P. Lewis**  
Director

Department of Transportation  
OFFICE OF THE DIRECTOR  
Two Capitol Hill  
Providence, R.I. 02903-1124

OFFICE (401) 222-2481  
FAX (401) 222-2086  
TDD (401) 222-4971

October 24, 2011

Mr. Bruce Keiser  
Town Administrator  
Town of Jamestown  
P.O. Box 377  
Jamestown, Rhode Island 02835-1199

RE: Proposed Jamestown Bike Path

Dear Mr. Keiser:

In reference to your September 28<sup>th</sup> letter regarding our recent meeting to discuss the proposed Jamestown Bike Path, we concur that the meeting was very productive and provided the opportunity to gain a better understanding of the purpose and importance of this bicycle link to the Town. RIDOT supports the funding of this project in the Transportation Improvement Program at the appropriate time, subject to successful project development and permitting by the Town and the availability of funding. We look forward to working with the Town in the future on this exciting project.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael P. Lewis". The signature is stylized and overlaps the printed name below it.

Michael P. Lewis,  
Director



## TOWN OF JAMESTOWN

93 NARRAGANSETT AVENUE  
P.O. Box 377  
JAMESTOWN, RHODE ISLAND 02835

Town Offices - 423-7201  
Fax - 423-7229

TO: HONORABLE TOWN COUNCIL  
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR *AEN*  
SUBJECT: BID RECOMMENDATION – FIRE STATION EXPANSION PROJECT  
DATE: JUNE 24, 2016

---

### **Fire Station Expansion Project – Background:**

The Fire Station Expansion project has been an element of the Town's Capital Improvement Program since the budget development process for the FY2014-2015 fiscal year. The concept of an improved facility, consolidation options, the possible relocation of the station or development of a second station, has been discussed at various times within the community on an informal basis over the years. In 2014, a working group was formed inclusive of Town and Fire Department personnel and an architectural consultant (Aharonian & Associates, Inc.) in the development of a conceptual design plan and probable construction costs for this project. The next phase including, design and development of construction documents, was completed as of February 2016. The third and final phase, construction of the facility, is proposed to begin this summer 2017, with substantial completion expected in the spring 2017.

The planned facility is designed to address the lack of interior space sufficient to accommodate standardize fire apparatus and also to consolidate all Fire Department/EMS operations into one facility to achieve improved operational oversight and management of Department operations. It is my opinion, that the public safety of the community will be positively impacted with the development of this consolidated facility through its improved design, ability to offer expanded training opportunities, accommodate required staffing needs, improved ADA and general public accessibility and to house standardized fire apparatus, improving the department's water carrying capacity.

A conceptual design of the 11,710 sf. project area was presented at several public presentations inclusive of multiple capital and operating budget public hearings since FY2014-2015. The proposed new addition includes 7,970 sf. and renovation work on the existing building of approximately 3,740 sf., leaving a building total of 16,550 sf. upon the projects' completion. At the time the conceptual model was developed an estimated cost of \$178.00 sf. was used resulting in a cost before changes and/or contingency funds totaling \$2,084,380.

The conceptual design focused on the additional of three new full size truck bays to accommodate standardized fire apparatus, two additional vehicle bays, additional storage, laundry area, elevator/lift, lobby, stairway mechanical room, attic storage, day room/training, multi-purpose meeting room, relocation of fire offices, EMS suite area including offices, EMS storage, restrooms/showers, bunk rooms for EMS personnel and other facility and utility improvements needed due to the age and configuration of the existing building.

**Bid Solicitation:**

A request for bids was released on February 25, 2016 on the Newport eprocurement website, with a submittal deadline of March 8, 2016. A mandatory pre-bid meeting was held of all interested bidders on March 3, 2016. Questions regarding the RFP were accepted till March 8, 2016. At that time, there were 39 questions submitted. The responses for those questions were reflected as addendums to the RFP and posted to the site on March 7, 11, 15 and 16<sup>th</sup>, 2016. The final bids were opened and recorded on March 28, 2016 at 2:00pm with five (5) qualified companies having submitted a formal bid.

Due to all five (5) initial bid results having exceeded the bond authorization amount of \$2.2 million, a decision was made to conduct follow-up interviews with each bidder and established a dialogue regarding options for the use of value engineering practices on various segments of the project. This process was utilized in an effort to reduce the projects overall cost as estimated by the pool of bidders. Interviews were conducted on April 13 and 14, 2016 which resulted in an addendum outlining specific changes to the base bid requirements and additional changes to the add/alternate options. This rebid was opened at Town Hall in a public bid opening on May 19, 2016.

**Bid Results: Original Bid Submittals**

March 28, 2016 Bid Submittal							
Bidder	Base Bid	Alt 1 (add)	Alt 2 (deduct)	Alt 3 (deduct)	Alt 4 (deduct)	Alt 5 (add)	Alt 6 (deduct)
Iron Construction	\$2,968,000	\$29,000	(\$6,200)	(\$47,000)	(\$20,000)	\$7,000	(\$5,000)
Coletta Contracting	\$2,698,500	\$32,700	(\$6,800)	(\$32,800)	(\$32,000)	\$5,000	\$0
Urbane	\$2,974,000	\$23,000	(\$2,000)	(\$25,400)	(\$5,000)	\$6,000	(\$2,000)
EW Berman	\$2,569,000	\$27,000	(\$10,000)	(\$15,000)	(\$20,000)	\$5,000	(\$25,000)
Bailey Group	\$2,775,000	\$25,500	(\$5,500)	(\$40,000)	(\$15,000)	\$9,000	(\$7,300)

Alt 1: Remove and replace four(4) existing apparatus doors to match new doors.  
 Alt 2: Substitute red cedar shingle siding to white cedar shingle siding.  
 Alt 3: Remove all trim and siding from existing structure remaining. Existing siding and trim to remain. Paint existing trim.  
 Alt 4: Remove all new roof shingles from existing roof to remain. Weave in new additional roof shingles to existing roof.  
 Alt 5: Design build - new 2000 gallon cistern and all underground plumbing associated with tying in new drains to tank and overflow to storm drain. Provide pump and piping to supply source to owner.  
 Alt 6: Substitute Contech Construction Products, Inf. Urban Green Pavers and grass for specified stamped concrete parking areas.

**Re-Bid May 19, 2016**

May 19, 2016 Re-Bid Submittal								
Bidder	Base Bid	Alt 1	Alt 2	Alt 3	Alt4	Alt 5	Alt 6	Alt 7
Iron Construction	\$2,295,000	\$24,000	(\$7,000)	(\$29,000)	(\$20,000)	\$7,000	(\$6,000)	(\$6,500)
EW Berman	\$2,469,000	\$27,000	(\$10,000)	(\$15,000)	(\$20,000)	\$5,000	(\$25,000)	(\$5,000)

Bidder	Alt 8	Alt 9	Alt 10	Alt 11	Alt 12	Alt 13
Iron Construction	(\$2,000)	(\$41,000)	(\$6,000)	(\$17,000)	(\$28,000)	(\$39,000)
EW Berman	\$0	(\$40,000)	\$0	(\$20,000)	(\$3,000)	(\$30,000)

Recommended Alternates: 3, 4, 7, 8, 9, 12 and 13.

Reduction in Iron Construction bid amount from \$2,295,000 – (\$165,500) = \$2,129,500.

- Alt 1: Remove and replace four(4) existing apparatus doors to match new doors.
- Alt 2: Substitute red cedar shingle siding to white cedar shingle siding.
- Alt 3: Remove all trim and siding from existing structure remaining. Existing siding and trim to remain. Paint existing trim.**
- Alt 4: Remove all new roof shingles from existing roof to remain. Weave in new additional roof shingles to existing roof.**
- Alt 5: Design build - new 2000 gallon cistern and all underground plumbing associated with tying in new drains to tank and overflow to storm drain. Provide pump and piping to supply source to owner.
- Alt 6: Substitute Contech Construction Products, Inf. Urban Green Pavers and grass for specified stamped concrete parking areas.
- Alt 7: Alternate Flooring package.**
- Alt 8: Alternate Ceiling package.**
- Alt 9: Elevator/Lift purchased by Town separately.**
- Alt 10: Wood roof trusses.
- Alt 11: Remove part of 2nd floor, reduce functional space above garage bays.
- Alt 12: Alternate lighting package.**
- Alt 13: Exhaust extension purchased by Town separately.**

### **Low Bidder Determination:**

Of the two bidders that submitted a valid bid in the competitive re-bid addendum process, Iron Construction of Warwick, RI provided the lowest overall bid as well as the lowest net bid price based upon the accepted bid alternates and value engineering options.

### **Available and Proposed Funding:**

The project will be financed through the issuance of one bond totaling \$2.2 million that was authorized at the 2015 Financial Town meeting and any additional funding through a transfer of funds from the General Fund Unassigned Fund Balance that may be required based on project changes that may surface during construction. Funding sources for this project will support the construction of the complete project, including design, bidding and construction documents, contingency and project management services.

### **Bid Recommendation:**

If you concur with this recommendation, I respectfully request the Town Council authorize an award of bid to, Iron Construction, of 875 Centerville Road, Warwick, RI 02886 in the amount of Two Million, One Hundred and Twenty-Nine Thousand, Five Hundred Dollars (\$2,129,500) for construction of the Fire Station Expansion Project, in an amount not-to-exceed \$2,278,565, which includes a contingency amount of (7%) or \$149,065.

The contingency authorization, should it be required, will include a transfer of funds from the Towns General Fund Unassigned Fund Balance to the Fire Station Expansion Project, in an amount not-to-exceed, \$149,065.

In addition, the Town will purchase directly from the designated supplier, the 1) elevator/lift and 2) vehicle exhaust system extension at the combined cost of \$64,668. By purchasing this equipment directly, the Town will achieve an additional savings of \$15,332, from the contractors original cost of \$80,000, quoted for this same equipment. These purchases will follow the routine purchasing process for such items and are not included within this overall bid award.

Should you have any specific questions regarding any element of this recommendation, the project committee members will be available at the Council meeting to provide this information.

**Town of  
Jamestown, Rhode Island**

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PO Box 377  
Jamestown, RI 02835- 1509  
Phone: (401) 423-7220  
Fax: (401) 423-7229



**Date:** June 24, 2016

**To:** Andrew Nota  
Town Administrator

**From:** Michael Gray  
Public Works Director

**RE:** Bid Award  
Supply of Drainage Materials  
Phase I of the North Road Improvement Project

---

Phase I of the North Main Road Improvement Project includes the section between Sloop Street and West Reach Drive. The design and permitting of the project is complete and the first phase is ready for construction. Work will begin with the drainage improvements that include the installation of new catchbasins and drainage piping. All work will be completed by the Public Works Department.

Bids for the supply and delivery of the drainage materials were advertised and received on June 23, 2016 where they were opened and read in public. Only one bid was received for the precast drainage structures and concrete pipe and two bids were received for cast iron covers and grates. I have reviewed the bids received and recommend the following awards for the drainage materials:

**Precast Drainage Structures**

The project requires 21 precast drainage structures ranging in sizes between 4' and 6' in diameter. **I have reviewed the bid received and recommend the bid be awarded to lowest responsive bidder, Scituate Precast for a Total Bid Price of \$18,292 for the supply and delivery of Precast Drainage Structures.**



### **Precast Concrete Pipe**

The project requires 3,060 linear feet of pipe ranging in sizes between 12" and 36" in diameter. **I have reviewed the bid received and recommend that the bid be awarded to lowest responsive bidder, Scituate Concrete Pipe Corporation for the following:**

- Item 1: 160 LF of 12" RCP for a unit cost of \$7.79 per foot and total of \$1,246.40
- Item 2: 600 LF of 18" RCP for a unit cost of \$12.62 per foot and total of \$7,572.00
- Item 3: 570 LF of 24" RCP for a unit cost of \$18.52 per foot and total of \$10,556.40
- Item 4: 1100 LF of 30" RCP for a unit cost of \$27.25 per foot and total of \$29,975.00
- Item 5: 630 LF of 36" RCP for a unit cost of \$42.63 per foot and total of \$26,856.90

### **Drainage Covers and Grates**

The project requires cast iron frames and grates for the drainage catch basins and cast iron covers for the drainage manholes. Two bids were received for the supply and delivery of the cast iron covers and grates and I recommend the following bid awards:

**I recommend the bid be awarded to the lowest responsive bidder, EJP for the following:**

- Item 1: (11) Eleven cast iron square frame and grates for a unit cost of \$344.77 each and a total of \$3,792.47.
- Item 3: (2) Two cast iron round covers for a unit cost of \$537.78 each and a total of \$1,075.56.

**I recommend the bid be awarded to the lowest responsive bidder, Warwick Winwater Works for the following:**

- Item 2: (20) Twenty cast iron high capacity frame and grates for a unit cost of \$366.49 each and a total of \$7,329.80.



## **Town of Jamestown**

Town Clerk's Office  
Town Hall  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9800 Fax 401-423-7230  
Email: cfernstrom@jamestownri.net

**Cheryl A. Fernstrom, CMC**  
Town Clerk/Probate Clerk

### **TOWN OF JAMESTOWN PUBLIC HEARING NOTICE AMENDMENTS TO THE TOWN CHARTER**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **Tuesday, July 19, 2016 at 6:30 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue to gather public input on the following recommended amendments to the Jamestown Town Charter as submitted by the 2015 Jamestown Charter Review Committee. Opportunity shall be given to all persons interested to be heard at the public hearing. The full text of the following proposed amendments is available for review and/or purchase at the Town Clerk's Office between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, excluding Holidays.

**The proposed Charter amendments are as follows:**

- 1. Article II. The Town Council - Sec. 206 Special Meetings; Sec. 216 Procedure for Adopting Ordinance**
- 2. Article III. Town Administrator – Sec. 301 Appointment and Qualification**
- 3. Article IV. Administrative Departments - Sec. 404 Tax Assessor; Sec. 405 Board of Assessment Review; Sec. 406 Town Moderator; Sec. 422 Library Trustees**
- 4. Article V. Schools – Sec. 503 Vacancies**
- 5. Article VIII. Miscellany – Sec. 805 Elected Officials**
- 6. Article X. Boards, Commissions and Committees – Sec. 1002 Membership and Terms**

**A copy of the entire Charter amendments, as proposed, is available for review at the Jamestown Philomenian Library, 26 North Road; Jamestown Town Hall, 93 Narragansett Avenue; and online at [www.jamestownri.gov](http://www.jamestownri.gov).**

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, call 1-800-745-5555, via facsimile at 401-423-7230, or email at [cfernstrom@jamestownri.net](mailto:cfernstrom@jamestownri.net) not less than three (3) business days prior to the meeting.

**FOR ADVERTISEMENT IN THE JAMESTOWN PRESS: July 7<sup>th</sup> edition.**

**FOR ADVERTISEMENT IN THE NEWPORT DAILY NEWS: July 7<sup>th</sup> edition.**

**JAMESTOWN TOWN CHARTER  
AMENDMENTS PUBLIC HEARING  
JULY 19, 2016**

**The following amendments to the Charter have been proposed:**

**ARTICLE II. THE TOWN COUNCIL**

**Sec. 206. Special Meetings.**

The town council may convene a special meeting only by majority consent of the town council. ~~The town council may meet sooner than 8 hours after each member has been notified of a special meeting, but only by unanimous consent of the town council. Any member may waive the requirement of notice of a special meeting, and such waiver shall be entered in the record of the proceedings of such special meeting.~~ Special Meetings shall be subject to and comply with the Open Meetings legislation of the State as set forth in Title 42, Chapter 42-46 of the Rhode Island General Laws. The town council may by a majority vote convene an Emergency Meeting as set forth in §420606 to address only an unexpected occurrence that requires immediate action to protect the public.

The proposed amendment would more closely follow the Open Meetings Act.

**Sec. 216. Procedure for Adopting Ordinance.**

An ordinance or amendment to [an] existing ordinance may be introduced by any member at any regular or special meeting of the town council. Upon introduction of any ordinance or amendment to an existing ordinance, the town clerk shall distribute a copy to each town council member and to the town administrator; shall file a reasonable number of copies in the office of the town clerk and shall publish the ordinance. Following the publication by at least seven days, the town council may adopt the ordinance with or without amendment or reject it, but if it is amended as to any matter of substance, the town council may not adopt it until the ordinance or its amended sections have been subjected to all the procedures hereinbefore required in the case of a newly introduced ordinance. As soon as practicable after adoption of any ordinance, the town clerk shall have sufficient printed copies of the ordinance available at the town hall.

As used in this section, the term "publish" means to print in one or more newspapers of general circulation in the town and to post on the Town's website: (1) the complete ordinance and (2) the places where copies of it have been filed and the times when they are available for public inspection.

The proposed amendment would allow for expanded notification to the public.

### **ARTICLE III. TOWN ADMINISTRATOR**

#### **Sec. 301. Appointments and Qualifications**

The town council shall appoint a town administrator for an indefinite period of time, based solely upon the executive and administrative qualifications of the applicant, as outlined by generally accepted professional standards. The town administrator need not be a resident of the town or state at the time of appointment, but must become and remain a qualified elector and resident of the state within six months after appointment, unless an extension is approved by town council. The relationship between the town and the town administrator shall be contractual and not that between a municipality and a civil officer.

The proposed amendment would reflect consistency in hiring qualifications.

### **ARTICLE IV. ADMINISTRATIVE DEPARTMENTS**

#### **Sec. 404. Tax Assessor.**

There shall be a tax assessor with training and experience who shall be nominated by the town administrator with the approval of the town council, and shall have those powers and perform those duties prescribed now or in the future by town ordinance, the constitution and laws of the state not inconsistent with this Charter.

The proposed amendment would reflect consistency in hiring qualifications.

#### **Sec. 405. Board of Assessment Review.**

There shall be a board of assessment review consisting of three members and one alternate member who shall sit only when any one of the three members is unavailable. All members shall be qualified electors and residents of the town and shall be appointed by the town council for a term of three years. ~~There shall be no more than two board members belonging to the same political party noninclusive of the alternate member.~~ If a member of such board shall cease to be a qualified elector and resident of the town that office shall thereby become vacant. The board of assessment review shall hear and consider the appeal of any property owner concerning the amount of the assessed valuation as determined by the assessor. The board shall keep an accurate record of its proceedings which shall be available for public inspection. If it shall appear that the valuation of any property has been erroneous or incorrect, the board shall have authority to order a correction. Such determination shall be certified by the board to the tax assessor whose duty it shall be to make such corrections in the valuation as the board may determine. If the tax roll has been certified by the tax assessor the tax assessor shall transmit the findings of the board to the town council, which may cancel in whole or in part the tax based on such valuation in order to effect a correction.

The town council shall provide by ordinance for the organization and procedure of the board of assessment review and for the manner of receiving, considering and disposing of appeals. The taking of an appeal to the board of assessment review of any action thereon shall not be construed to limit or restrict the right of any taxpayer to apply to a court of competent jurisdiction for relief from any assessed valuation or tax.

The proposed amendment would remove language that refers to party designation.

**Sec. 406. Town Moderator.**

There shall be a town moderator, who shall be elected at the regular town election and shall have those powers and perform those duties prescribed now or in the future by the constitution and laws of the state not inconsistent with this Charter. In the event that the office of the town moderator becomes vacant during the term of office, the next highest vote getter from the most recent election shall be elevated to serve until a replacement is found.

The proposed amendment would reflect a process for replacement if there were no next vote getter.

**Sec. 422. Library Trustees.**

~~Proposition 12 submitted to the voters at the November 3, 2009 election read as follows: "Shall the Charter be amended to add the phrase "a free and public library for all the inhabitants thereof" after the term Jamestown Philomenian Library?"~~

The proposed amendment would remove this section.

**ARTICLE V. SCHOOLS**

**Sec. 503. Vacancies.**

Any vacancy in the membership of the school committee shall be filled by the town council by the next highest vote getter from the most recent election and so on until someone fills the vacancy until the next regular town election, when the office shall be filled for the unexpired term thereof. Should there be no next higher vote getter or if none of the vote getters be willing to serve then the council shall appoint a member, pursuant to the laws of the State of Rhode Island.

The proposed amendment would reflect a process for replacement if there were no next vote getter.

## ARTICLE VIII. MISCELLANY

### **Sec. 805. Elected Officials.**

For the purposes of this Charter, volunteer firefighters, ~~volunteer ambulance~~ emergency medical service members, town constables, and members of the special police shall not be considered elected or appointed officials of town government nor as town employees.

The proposed amendment would correctly identify the Emergency Medical Service.

## ARTICLE X. BOARDS, COMMISSIONS AND COMMITTEES

### **Sec. 1002. Membership and Terms.**

(3) Unless otherwise mandated by state law or regulations, all terms of board, commission and committee membership shall be limited to three years. With the exception of the zoning board of review alternate members, no person shall serve more than three consecutive terms on the same committee and that person shall not be reappointed to that body for one year thereafter, unless the person has special qualifications required by the board, or for other good reason, with a unanimous vote of the council concurring with the reappointment.

The proposed amendment would allow the Town Council the ability to retain a key committee member with specific qualifications.



## **Town of Jamestown**

Town Clerk's Office  
Town Hall  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9800 Fax 401-423-7230  
Email: [cfernstrom@jamestownri.net](mailto:cfernstrom@jamestownri.net)

**Cheryl A. Fernstrom, CMC**  
Town Clerk/Probate Clerk

### **PUBLIC HEARING NOTICE TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **Tuesday, July 19, 2016 at 6:30 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk's Office between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, excluding Holidays.

**Section 1.** The Town Council of the Town of Jamestown hereby ordains that the Jamestown Code of Ordinances, Chapter 70 Traffic and Vehicles Article III. Specific Street Regulations Sec. 70-55 Restrictions on Certain Streets, as the same may have been heretofore amended, is hereby amended.

The following is a summary description of the proposed amendments:

To restrict commercially-registered vehicles weighing over 7,000 pounds GVRW.

**Section 2.** This Ordinance amendment shall take effect upon its passage.

A copy of the entire amendment, as proposed, is available for review at the Jamestown Philomenian Library, 26 North Road; Jamestown Town Hall, 93 Narragansett Avenue; and online at [www.jamestownri.gov](http://www.jamestownri.gov).

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, call 1-800-745-5555, via facsimile at 401-423-7230, or email at [cfernstrom@jamestownri.net](mailto:cfernstrom@jamestownri.net) not less than three (3) business days prior to the meeting.

**FOR ADVERTISEMENT IN THE JAMESTOWN PRESS: July 7, 2016 edition.**

**PUBLIC HEARING NOTICE  
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **Tuesday, July 19, 2016 at 6:30 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 70 – Traffic and Vehicles. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays.

**Section 1.** The Jamestown Code Of Ordinances, Chapter 70, Traffic and Vehicles, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~strikethrough~~ are to be deleted from the ordinance;  
words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference.

**Section 2.** The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown’s Code of Ordinances.

**Section 3.** This Ordinance shall take effect upon its passage.

Ad Date(s): \_\_\_\_\_

Publication Source: Jamestown Press

Hearing Date: \_\_\_\_\_

Action: \_\_\_\_\_

Certified: \_\_\_\_\_



## Exhibit A

### **Sec. 70-55. Restrictions on certain streets.**

Any commercially-registered vehicle weighing over 7,000 pounds GVRW is prohibited on the following streets. This prohibition shall not apply to commercially-registered vehicles going to or coming from places upon such streets for the purpose of making deliveries of goods or providing services to property owners or similar activities for abutting lands or buildings, or federal, state, public service corporation or town-owned vehicles, or emergency response vehicles.

Carr Lane

Columbia Avenue (5:00 AM-3:00 PM)-from a point 200 feet south of West Street and continuing entire length to southern end.

Reservoir Circle

**TOWN COUNCIL SPECIAL MEETING  
May 17, 2016**

**I. ROLL CALL**

Town Council Members present:

Kristine S. Trocki, President  
Mary E. Meagher, Vice President  
Blake A. Dickinson  
Michael G. White  
Thomas P. Tighe

Also in attendance:

Andrew E. Nota, Town Administrator  
Christina D. Collins, Finance Director  
Peter D. Ruggiero, Town Solicitor  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER**

Council President Trocki called the special meeting of the Jamestown Town Council to order at 4:30 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue. It was announced the Town Council moved the Executive Session to the Town Hall Conference Room.

**III. NEW BUSINESS/EXECUTIVE SESSION**

*The Town Council may seek to go into Executive Session to discuss the following items:*

- A) Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel (Jamestown Fire Department volunteer/employee status); discussion and/or potential action and/or vote in executive session and/or open session

**A motion was made by Vice President Meagher with second by Councilor White to enter into Executive Session at 4:31 p.m. pursuant to RIGL §42-46-5(a) Subsection (1) Personnel.**

**Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel the following vote was taken: President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The Jamestown Town Council reconvened the special meeting at 5:31 p.m. President Trocki announced that no votes were taken in the Executive Session.

**A motion was made by Councilor Dickinson with second by Vice President Meagher to seal the Minutes of the Executive Session. President Trocki, Aye; Vice President**

**Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

#### **IV. ADJOURNMENT**

**A motion was made by Councilor Tighe with second by Councilor Dickinson to adjourn. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The special meeting was adjourned at 5:31 p.m.

Attest:

---

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Finance Director  
                  Solicitor

**TOWN COUNCIL MEETING**  
**May 17, 2016**

**I. ROLL CALL**

Town Council Members present:

Kristine S. Trocki, President  
Mary E. Meagher, Vice President  
Blake A. Dickinson  
Michael G. White  
Thomas P. Tighe

Also in attendance:

Andrew E. Nota, Town Administrator  
Christina D. Collins, Finance Director  
Edward A. Mello, Police Chief  
Peter D. Ruggiero, Town Solicitor  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 5:36 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

**III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, RESOLUTIONS  
AND PROCLAMATIONS**

- A) Acknowledgements
  - 1) Jamestown Police Department - New England Association of Chiefs of Police - Community Policing Award: Presented by Chief John Desmarais of the Cumberland, RI Police Department and NEACOP Executive Board

President Trocki thanked the police officers in attendance and congratulated the Jamestown Police Department on this achievement on behalf of the Town Council and citizens of Jamestown. This Award recognizes the efforts of our police officers and the department staff in its ability to build trust and relationships in our community. It is an honor for the Jamestown Police Department and the Town to be recognized by the New England Association of Chiefs of Police. Hundreds of police agencies applied for this distinction, and Jamestown is one of only two communities in New England receiving this award due to their outstanding community policing program. Our police department has made great efforts in this endeavor and is committed to continuing the success of its community policing. Chief Mello, police officers, and staff members of the Jamestown Police Department are commended for this remarkable accomplishment. (Applause)

President Trocki introduced Chief Desmarais.

Chief John Desmarais of the Cumberland Police Department addressed the meeting and reviewed the New England Association of Chiefs of Police Community Policing Award. The award is given to an agency that has truly achieved and successfully completed a community policing program. It shows that the Jamestown Police Department has adopted the community policing philosophy in its day-to-day operations and their interactions with the community they serve. On behalf of Chief Theodore Smith of Lincoln, NH, he presents the award to Police Chief Edward Mello and introduced the NEACOP Executive Director, Retired Police Chief Jack Coyle of North Attleboro, MA.

Chief Coyle addressed the meeting and reviewed the NEACOP Committee, made up of Police Chiefs and representatives from Roger Williams University and Norwich University, and their task of scrutinizing applications for the Community Policing Award. Only two rose to the top – Jamestown, RI and Putnam, CT. He is proud to present this Award to Chief Mello and the Jamestown Police Department. (Applause) The Award was displayed.

Chief Mello thanked Chief Desmarais for his kind words about the Department and the programs implemented. He welcomes fellow Chiefs representing the New England Chiefs of Police Association and Rhode Island Police Chiefs Association: Retired Chief Jack Coyle of North Attleboro, MA, Chief Brian Sullivan of Lincoln, RI, Chief Gary Silva of Newport, RI, Chief Joseph T. Little Jr. of the RI Capitol Police, Retired Chief Peter King of Raynham, MA, and US Marshall Jamie Hainsworth, and acknowledged his chiefs, wife Linda and son Mason. He is honored to represent the Department, as this Award is due to their hard work and commitment. We have worked to define community policing and what it means to this community – building trust within the community by building relationships. It is important to build strong relationships between the police and the community to prevent problems; whether it is an officer who visits homebound citizens, the Touch-A-Truck event, Dodge Ball, reading to children, participating in the Fools Rules Regatta, or other activities that make connections and build trust. Often the work of police officers goes unnoticed and is over shadowed by critical headline stories or comments. It is important to be recognized by our peers for our accomplishments. It is important to recognize our police officers for their hard work and for moving forward with our community policing plans, and we will continue to build on what has been accomplished. Relationships require a true partnership, each giving and not just taking, finding solutions, not just engaging in divisive behavior. Jamestown is one of only three agencies in RI to receive this award. He is proud of the members of this Department who have worked hard and the residents who have worked together to build relationships. These efforts will build a stronger community partnership. Thank you. (Applause).

President Trocki thanked everyone, congratulated Chief Mello and all members of the Department, and thanked the visiting Chiefs for coming this evening.

- B) Resolutions and Proclamations; review and discussion and/or potential action and/or vote
  - 1) In Support of the Green Economy Bond: No. 2016-10
    - a) Bond Referendum Proposed in Governor's 2016 Budget

President Trocki read the Resolution.

**A motion was made by Vice President Meagher with second by Councilor White to approve Resolution No. 2016-10 In Support of the Green Economy Bond. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Nay; Councilor White, Aye; Councilor Tighe, Aye. Motion passes by a majority vote in the affirmative.**

Councilor Dickinson commented he doesn't agree with all of the assertions in the Resolution and is more interested in jobs development.

- 2) Graduates Week, June 19-25, 2016: No. 2016-11

President Trocki read the Proclamation.

**A motion was made by Vice President Meagher with second by Councilor White to approve Proclamation No. 2016-11 Graduates Week, June 19-25, 2016. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

#### **IV. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

**A motion was made by Vice President Meagher with second by Councilor White to convene as the Alcoholic Beverage Licensing Board for the Town of Jamestown and open the public hearing at 6:00 p.m. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board
  - 1) **NOTICE** is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3 Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **NEW** license application has been received by the Town Council under said Act, for the period May 17, 2016 to November 30, 2016 (duly advertised in the *Jamestown Press* April 28<sup>th</sup> and May 5<sup>th</sup> editions):

#### **CLASS B – VICTUALER – LIMITED**

PP Jamestown, LLC  
dba: Preppy Pig BBQ

35 Narragansett Avenue  
Jamestown, RI 02835

Applicant comments: Attorney Anthony Giannini, representing Preppy Pig BBQ, introduced owner/operator Jason Pannone. They are requesting conditional approval of the liquor license until all requirements are met, would like to open for business the first week in June, and ask the Board to consider the application this evening.

Town Administrator Nota stated upon completion of the construction a number of requirements could be completed. As the next meeting is June 21<sup>st</sup> due to the Financial Town Meeting on June 6<sup>th</sup>, the public hearing is going forward this evening and the request for approval is before the Council. Signatures of the Fire Chief/Fire Marshall, Building/Zoning Official, and Water and Sewer Clerk, as well as the Department of Health Certificate, RI Sales Tax Permit, and proof of insurance are not provided. All will fall into place when construction is completed and the Certificate of Occupancy issued. The Council historically has not approved licenses without more approvals, but due to the date of the next meeting and the summer season upon us, they are asking for approval. If granted the license would be held in the Clerk's Office until all permitting and signoffs have occurred. Mr. Pannone stated the construction should be completed in two to three weeks.

Councilor Tighe stated he cannot in good conscience grant this license application until all signatures are in place and all conditions are met. President Trocki stated we want to support new business in town, but the Council has a policy in place and in the past other businesses have been required to fulfill all requirements. She asks if the Council has any comments.

Councilor Dickinson noted last year there was a similar issue and a special meeting was scheduled to address the license. He would entertain an early June meeting to review the status of the project. Vice President Meagher asked if their plan was to open prior to June 21<sup>st</sup>.

Mr. Pannone stated yes, they do; in the past they have appeared before Councils to make sure they would have a conditional license granted before proceeding to construction due to the costs involved. If the liquor license was not granted, they would not move forward with the project. There are signoffs that cannot be obtained until construction completion.

Vice President Meagher is in favor of supporting business, but she also supports the concerns of Council members who want all conditions met. Solicitor Ruggiero commented on conditional granting and when all aspects are completed the liquor license could be issued. Councilor White has no problem with a conditional granting or a special meeting for review. President Trocki stated the Council has confidence in the proposed business but has concern for all conditions being met. The public hearing would be continued. Notice was given to abutting property owners and President Trocki asked for public input. There was no public comment.

President Trocki stated the Council will convene in a special meeting to address the liquor license application. Discussion continued.

**A motion was made by Vice President Meagher with second by Councilor White to continue the application of PP Jamestown, LLC dba: Preppy Pig BBQ to a special meeting on Tuesday, June 14, 2016 at 6:00 p.m. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

**A motion was made by Vice President with second by Councilor Tighe to adjourn as the Alcoholic Beverage Licensing Board at 6:15 p.m. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

- B) Licenses and Permits
  - 1) Multi-License Application (new)  
Victualing and Entertainment
    - a) PP Jamestown, LLC dba: Preppy Pig BBQ  
Location: 35 D Narragansett Avenue
  - 2) Holiday License (new)
    - a) PP Jamestown, LLC dba: Preppy Pig BBQ  
Location: 35 D Narragansett Avenue

**A motion was made by Vice President Meagher with second by Councilor White to continue the Victualing, Entertainment, and Holiday License for PP Jamestown LLC. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

## V. OPEN FORUM

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

- A) Scheduled to address. None.
- B) Non-scheduled to address

Richard Koster of West Reach Drive inquired about the Bond reviewed under Resolution No. 2016-10 adopted this evening and asked if it had anything to do with the Bike Path proposed across the reservoir.

President Trocki stated this is a State Bond. Town Administrator Nota explained this is State funding and not a Town bond. There may be funding for bike paths under this program if it is passed by the voters in November and the Town could apply for grant funding through the Green Economy Bond.



Mr. Koster asked if the cost of the bike path would be totally on the Town. He was informed if no grants were received the cost would be totally on the Town. Mr. Koster asked for an update and progress report on the Rights-of-Way Committee. Vice President Meagher informed him the Friends of the Jamestown Rights-of-Way is a private committee, not a Town committee; they have visited almost all ROW's, and are preparing a report to submit to Council. Mr. Koster was recommended to contact the Conservation Commission who can give an update on the activities of the Friends of the Jamestown ROW's. The Town did an update on ROW's and the report is on file at Town Hall. Town Administrator Nota advised Mr. Koster to contact his office for Conservation Commission contact information and to obtain a copy of the 2013 ROW Report.

William Kelly of Reservoir Circle would like to bring to everyone's attention the significant number of comments and compliments on the excellent improvements made at Ft. Getty. The Garden Club hosted a plant sale this weekend attended by many and everyone was impressed with a positive attitude towards what has been accomplished. He appreciates the dedication and professionalism of our Town staff, the Police Department is a fine example receiving the Community Policing Award, and they should be commended. The professionalism done by our individual departments, particularly DPW and specifically Ramon, our Town carpenter and jack of all trades, should be noted. Construction of bathrooms and other improvements at Ft. Getty are excellent additions and improvements to the Park. Mr. Kelly suggests everyone visit the Park to see the improvements.

President Trocki stated the Council appreciates his comments and the Ft. Getty improvements are quite an achievement at a significant savings to the taxpayers. Mr. Gray will be informed of this appreciation. Organizations will appreciate the improvements, which are ongoing.

Arlene Volpe Seraichyk of Melrose Avenue stated she walks every morning and noticed opossums in the trash cans, expressed concern these wonderful animals would land in the Central Landfill, and asked if she would be trespassing if she checked trash cans on her neighbors' properties for opossums. She also asked about custody of a dog she has been taking care of for ten years whose owner recently died. Chief Mello suggested she call him about the opossums so this can be further discussed. She was also advised the dog ownership is not an issue for the Council, wait to see what happens, and seek legal help.

## **VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Administrator's Report: Town Administrator Andrew E. Nota
  - 1) June Meeting Schedule

Town Administrator Nota referenced the FTM on June 6<sup>th</sup>, special meeting on June 14<sup>th</sup>, regular Council Meeting on June 21<sup>st</sup>, and Parks and Recreation Department Workshop on June 22<sup>nd</sup> covering information on grant applications in progress for improvements at the North Road Playground and Lawn Avenue Recreation Complex coordinated through

Parks and Recreation Director Andy Wade. An email with all the June meetings will be forwarded to Council members. Library Building Committee members and school officials will be invited to the June 22<sup>nd</sup> session.

2) AT&T Lease Renewal Discussions

The AT&T lease expires in March of 2017, and the renegotiation process with the Town Administrator, Town Solicitor, and AT&T will commence in the next few weeks. This will be a rewrite of the existing lease, with reports back to Council. The new lease will bring in more revenue to the Town.

3) Golf Course Lease Renewal Update

Mr. Nota has been communicating with Golf Course Operator Joe Mistowski and will meet with him. The goal is to have a one-year lease proposal for review at the June 21<sup>st</sup> Council meeting. This would be advantageous to the operator and Town, give us time to review the building process and develop an RFP, and reconnect with this project.

4) Fire Station Project Bid Opening – Thursday, May 19<sup>th</sup>

Mr. Nota reports the opening of the second bid with the five companies who bid on the Fire Station Project is Thursday at 10:00 a.m. There has been an addendum process, all five companies have been interviewed, and based on a value engineering technique, ideas and concepts were exchanged to improve the costs associated with the project. We remain optimistic numbers will be more favorable than the initial opening, and a report will be before Council at the June meeting.

5) Revised FTM Warrant

Mr. Nota reports that we received two warrants to amend the budget in excess of \$10,000. C. Richard Koster proposed to amend the General Budget Capital Program by reducing the Bike Path Bridge Design from \$40,000 to \$0. Frank Prete of Frigate Street proposed to reduce the cost of the Police Protection line item to \$1,097,904, a reduction of \$600,000. The proposed budget reductions will be presented at the FTM and members of the community can speak on behalf of the warrants at that time. Today was the deadline to file budget amendments of \$10,000 or more.

B) Police Department 2015 Annual Report: Police Chief Edward A. Mello  
Chief Mello noted the Council has had a copy of report for a number of weeks. He hopes the information provided is explanatory, comprehensive, and complete. Vice President Meagher asked him to address the report and meetings with the Leadership Council and sessions held at the Library. Chief Mello stated part of the department's focus is community policing and the accreditation process, which Lt. Denault explained, and Ken Newman and Jim Rugh moderated the community policing session. The sessions gave an opportunity for feedback, make better inroads, provide information to the public, and engage the younger population of the community. The Police Department is meeting with the School Superintendent to review additional programs, and communications have improved. Councilor Dickinson asked about public input regarding police investigations and how complaints are handled. Part of building a relationship is determining how this

could be done better, and he suggested bringing this up with the Leadership Council. Discussion ensued of the Leadership Council. Chief Mello stated the intent was to meet twice a year to keep the dialogue open. Vice President Meagher asked if it is achieving what was desired. Chief Mello stated yes, this is an opportunity to work on what information is out there and to improve relations with the public, and members of the Leadership Council are the ambassadors for their neighborhoods. Vice President Meagher would like to see it promoted more. She found the meeting very good, wished more people attended, and asked how more people could be brought into the meetings. President Trocki referenced the quiz at the Community Policing session and asked if the *Jamestown Press* would review it for an article. The quiz will be forwarded to Tim Riel. Chief Mello stated he will continue to keep the public engaged.

## VII. UNFINISHED BUSINESS

None.

## VIII. NEW BUSINESS

- A) Approval and Authorization for signing of Police Department Mutual Aid Agreements; review and discussion and/or potential action and/or vote
  - 1) City of Newport
    - a) Adoption of Authorizing Resolution: No. 2016-12
  - 2) Town of North Kingstown
    - a) Adoption of Authorizing Resolution: No. 2016-13

Chief Mello explained RI General Law (§45-422) provides for Mutual Aid Agreements with adjacent communities to share resources. The new standards under the accreditation process require review and renewal of Mutual Aid Agreements by the respective Councils every three years. We are approaching expiration of the agreements and it is time to renew.

**A motion was made by Councilor Tighe with second by Councilor Dickinson to approve the authorization and signing of the Mutual Aid Agreements with the City of Newport and Town of North Kingstown. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

- B) Award of Bid: Repower 22' Ribcraft Vessel with 150 HP Motor to Conanicut Marine for an amount not to exceed \$13,000 as bid as recommended by Jamestown Harbor Commission and Police Chief Edward A. Mello; review and discussion and/or potential action and/or vote

Councilor Dickinson recused on this issue and filed the appropriate form.

**A motion was made by Councilor Tighe with second by Vice President Meagher to approve the bid award for the repower of the 22' Ribcraft vessel with 150 HP motor to Conanicut Marine for an amount not to exceed \$13,000 as bid as**

**recommended by the Harbor Commission and Police Chief Mello. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Recused; Councilor White, Aye; Councilor Tighe, Aye. Motion passes by a majority vote in the affirmative.**

## **IX. ORDINANCES AND APPOINTMENTS AND VACANCIES**

- A) Appointments & Vacancies
  - 1) Jamestown Zoning Board of Review – 3<sup>rd</sup> Alternate (One vacancy with a one-year term ending date of December 31, 2016); duly advertised (no applicants)
  - 2) Jamestown Housing Authority (One vacancy with an unexpired five-year term ending date of December 31, 2017)
    - a) Letter of resignation
      - i) Cheryl Main

We are still looking for a Zoning Board of Review Alternate and advertising will continue. A letter of resignation was received from Housing Authority Board member Cheryl Main. A letter of thanks will be sent to Cheryl Main for her services to the Town, and the vacancy will be advertised.

## **X. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

**A motion was made by Vice President Meagher with second by Councilor Tighe to approve and accept the Consent Agenda. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The Consent Agenda approved consists of the following:

- A) Adoption of Council Minutes
  - 1) May 2, 2016 (interview session)
  - 2) May 2, 2016 (regular meeting)
  - 3) May 2, 2016 (executive session)
- B) Minutes from Boards, Commissions and Committees
  - 1) Jamestown Philomenian Library Board of Trustees (04/12/2016)
- C) CRMC Notices
  - 1) May 2016 Calendar
- D) Zoning Abutter Notifications
  - 1) Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing May 24, 2016 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following: Application of Anthony W. Cafone, whose property is located at Seaside Drive, and further identified as Assessor's Plat 3, Lot 155, for a special use permit from Article

6, Section 82-601 and Article 3 Section 82-314, High Groundwater Table, to construct a single family home, OWTS system and storm water control. Said property is located in a R40 zone and contains 14,400 sq. ft.

- 2) Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing May 24, 2016 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following: Application of Cellco Partnership dba: Verizon Wireless (Town of Jamestown, Owner), whose property is located at 96 Howland Avenue, and further identified as Assessor's Plat 9, Lot 152, for a special use permit from Article 6, Section 82-601 and Article 3 Section 82-301, Uses & Districts, to expand its existing equipment outbuilding by 84 sq. ft. for the installation of distributed antenna system equipment. Said property is located in a R8 zone and contains 22,797 sq. ft.

E) Finance Director's Report

F) Holiday License Renewal Applications

- 1) Alfred B. Bingell dba: House of Pizza  
Location: 23 Narragansett Avenue
- 2) The Island Scoop dba: The Island Scoop  
Location: 79 North Road

G) One Day Event/Entertainment License Applications

- 1) Applicant: Rowland P. Barrett  
Event: Barrett Wedding Celebration  
Date: May 29, 2016  
Location: Fort Getty Pavilion
- 2) Applicant: Kristin Thornton  
Event: Party  
Date: June 17, 2016  
Location: Fort Getty Pavilion
- 3) Antonio Fonseca/Packaging & More, Inc.  
Event: Customer Appreciation Day Party  
Date: August 4, 2016  
Location: Fort Getty Pavilion
- 4) Applicant: Karen Pinheiro  
Event: Birthday Party  
Date: August 7, 2016  
Location: Fort Getty Pavilion
- 5) Applicant: Jon Mistowski  
Event: 15<sup>th</sup> Annual Golf Tournament  
Date: September 11, 2016  
Location: Jamestown Golf Course

## **XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

**A motion was made by Vice President Meagher with second by Councilor White to receive the Communications, Petitions, and Proclamations and Resolutions from other RI cities and towns. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The Communications, Petitions, Proclamations and Resolutions from other RI Cities and Towns received consists of the following:

- A) Resolutions and Proclamations of other Rhode Island cities and towns
  - 1) Resolution of the East Greenwich Town Council Supporting House Bill 8005 Student Transportation Legislation Revisions

## **XII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- Coyote population

## **XIII. EXECUTIVE SESSION**

*The Town Council may seek to go into Executive Session to discuss the following items:*

- A) Pursuant to RIGL §42-46-5(a) Subsection (2) Collective Bargaining (NAGE 68 and NAGE 69); review and discussion and/or potential action and/or vote in executive session and/or open session
- B) Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel (Town Administrator's review process and timeline); review and discussion and/or potential action and/or vote in executive session and/or open session

**A motion was made by Vice President Meagher with second by Councilor Dickinson to enter into Executive Session pursuant to RIGL §42-46-5(a) Subsection (2) Collective Bargaining and Subsection (1) Personnel at 6:51 p.m.**

**Pursuant to RIGL §42-46-5(a) Subsection (2) and Subsection (1) the following vote was taken: President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The Jamestown Town Council reconvened the regular meeting at 7:48 p.m. President Trocki announced that no votes were taken in the Executive Session.

**A motion was made by Councilor Tighe with second by Vice President Meagher to seal the Minutes of the Executive Session. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

## **XIV. ADJOURNMENT**

**A motion was made by Councilor Tighe with second by Vice President Meagher to adjourn. President Trocki, Aye; Vice President Meagher, Aye; Councilor**

**Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The regular meeting was adjourned at 7:48 p.m.

Attest:

---

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Town Solicitor  
                  Finance Director

**FINANCIAL TOWN MEETING**  
**June 6, 2016**

**Call to Order**

Moderator John Murphy called the Annual Financial Town Meeting to order at 7:18 p.m. in the Lawn Avenue School Gymnasium, 55 Lawn Avenue, Jamestown, and led the Pledge of Allegiance.

Moderator Murphy called for a moment of silence in memory of Jamestown Police Officer Ryan Bourque.

Town Council members present:

Kristine S. Trocki, President  
Mary E. Meagher, Vice President  
Blake A. Dickinson  
Michael G. White  
Thomas P. Tighe

Also in attendance:

John A. Murphy, Town Moderator  
Andrew E. Nota, Town Administrator  
Christina D. Collins, Finance Director  
James R. Bryer, Jr., Fire Chief  
Lisa W. Bryer, Town Planner  
Donna J. Fogarty, Library Director  
Kenneth S. Gray, Tax Assessor  
Edward A. Mello, Police Chief  
Fred F. Pease, Town Sergeant  
Howard F. Tighe, Deputy Fire Chief  
Andrew Wade, Parks and Recreation Director  
Wyatt A. Brochu, Town Solicitor  
Cheryl A. Fernstrom, Town Clerk

School Committee members present:

Catherine L. Kaiser, Chair  
Julia Held  
Sarah Baines  
Bruce Whitehouse  
Melissa Mastrostefano

Also in attendance:

Carol A. Blanchette, Superintendent  
Jane Littlefield, Director of Finance  
Lewis W. Kitts, Director of Buildings and Grounds



Carole Peterson, Melrose School Principal  
Nate Edmunds, Lawn School Principal  
Ken Duva, Director of Student Services  
Samira Hakke, Director of Technology

### **Budget Process, Meeting Procedures and Voting Overview**

Town Moderator Murphy alerted those in attendance to the location of all the exits and directed each section which exit to use in case of an emergency. Moderator Murphy explained the procedures that will be followed this evening. This is one of the larger Financial Town Meetings on record and the Board of Canvassers will give us a count of the number of voters shortly. The members and staff of the Jamestown School and the Fire Department were thanked for setting up this room for tonight's meeting. Our objective tonight is to have a fair, open and efficient meeting. Remember the golden rule - treat others as you would like to be treated. Please be polite and respectful.

Explanation of the Financial Town Meeting format, which operates under State law, followed. Moderator Murphy stated Town Council President Kristine Trocki will speak on behalf of the general Town budget. School Committee Chair Cathy Kaiser will speak on behalf of the School Department part of the budget. All voters in this room should have a white card to be used for paper ballot voting. All guests should be seated in the cafeteria.

### **Speaking at the FTM**

Moderator Murphy stated discussion and voting is limited to registered voters (those who received white cards). However, a department spokesperson who is not a voter may answer a question directed to them by the Moderator. Voters wishing to speak must use the microphone provided in the center aisle, stating their name and address. Discussion is limited to three minutes per voter, and voters should not repeat statements presented in previous voter comments.

### **Voting on Motions**

Moderator Murphy explained that voting on motions is as follows: the first alternative is to have a voice vote. Voters in favor of a motion are called upon to speak (not yell) "yes." The Moderator will then call for the voters opposed to that motion to speak (not yell) "no." If there is no clear majority voice vote, there will be a call for raising hands or a standing vote, holding up the white card to identify you as a voter. The Board of Canvassers will assist with the counting of these votes. Voters should not move about the room while hand or standing counts are being taken. If a voter requests, and twenty percent of the registered voters present at this meeting support that request, we will have a paper ballot. This takes about an hour to complete. There will be a commentary by Council President Trocki, followed by a commentary by School Committee Chair Kaiser, then a motion to adopt the budget. Our Town Charter requires that any proposal to amend the Council's recommended budget by \$10,000 or more be filed in writing 20 days in advance of this meeting. We have received two such filings to amend the budget to

reduce the bike path and police department. So there can be such motions to amend the budget. Once a motion is seconded, we can proceed to vote on the motion or engage in discussion pertaining to the motion.

**Town Council President Kristine Trocki**

Moderator Murphy introduced President Trocki, who thanked Moderator Murphy and addressed the assembled voters:

**INTRODUCTION**

Good evening. I'm Kristine Trocki, President of the Jamestown Town Council. On behalf of the Town Council and the School Committee, I would like to thank you for joining us this evening. There are a lot of you here tonight. I am excited to see so many people turn out to support the community. I promise we will get to the 2 important warrant issues that I suspect most of you have come out for — the 1st that calls for a Forty Thousand Dollar (\$40,000) reduction in the Bike Path and the 2nd that calls for a Six-Hundred Thousand Dollar (\$600,000) reduction in the Police Department.

**FTM PROCESS**

But first...I would like to explain briefly what the FTM is all about for all of the new faces in the crowd. I am proud to be a part of tonight's Financial Town Meeting, a tradition that dates back over 300 years. We are continuing this process tonight by outlining priorities and future needs of the Town for the next Fiscal Year, which runs from July 1st 2016 through June 30th 2017. By the end of tonight's discussion, it is our hope that you as voters will approve both the Town and School Budgets that we believe will add services and improve the quality of life for ALL residents.

**BUDGET PROCESS**

Although all Budgets are a year-round process, the formal structure begins in the months of December and January. It is at this time, the Town Administrator, Andy Nota, lays out the process and timeline for individual Town Departments and staff to develop recommendations. These recommendations are then submitted to Andy for consideration. Andy reviews each request in light of community priorities, while balancing the Town's most immediate needs with the financial impact on Town residents. The School follows a similar process that they will soon speak about.

In order to provide as much community input as possible, the Town Council held a total of Nine (9) Public Discussions to allow for sufficient time to discuss and review the Town Administrator's and School Department's budget recommendations.

Since January 1st, not including today's FTM, we as a Council have met on more than 34 separate occasions, on Council business and other dedicated discussions on specific Town issues or services. As the weeks progressed, and more information was provided by Department Heads and the Public, the budget was continuously updated and refined by the Town Council, School Committee and the Town Administrator.

## **FISCALLY SOUND**

From my perspective, we are an incredibly fortunate community. Jamestown is in great financial shape due in part to the past Council's hard work, all the challenging, yet rewarding, work and leadership that the current Council provides, but mostly due to the ongoing hard work of our highly qualified Town Officials, as well as continued and regular participation by our citizens as evidenced here tonight.

In short, Jamestown continues to offer its residents some of the Lowest Tax Rates, Highest Quality Municipal Services, and a Spectacular Community-Based Quality of Life. In FY 2016, Jamestown was *again* able to offer its residents and taxpayers the *3rd lowest residential tax rate*, 3rd lowest commercial rate, and 4th lowest motor vehicle rate in Rhode Island which will remain fixed at \$14.42 this year.

## **TAX RATES**

There have been a lot of rumors, discussions, and information circulating online about the cost of government and Town services in Jamestown. I want to remind you, in 2013, the tax rate was Nine Dollars and Thirty Five cents (\$9.35). This year, we propose a tax rate of Eight Dollars and Fifty Eight Cents (\$8.58), which results in a Total Rate Reduction of Seventy-Seven cents (\$ 0.77 cents), realized since the 2013 Fiscal Year. This is occurring during a time that our neighboring communities are proposing Municipal and School operating budget increases in the range of 2% - 4%. In the meantime, Jamestown remains financially stable not at a 1, 2, 3 or 4 percent increase, but instead we are proposing a mere .65 Tax Levy Increase this coming fiscal year for a combined Town and School budget.

Although everyone's property values are different and some went up, some went down and some stayed the same, what this means in terms of dollars and cents to the average household here in Jamestown is that if we go with the budget as proposed, and we select a just above median average Jamestown household valued at \$500,000.00 (that saw no increase or decrease in their property taxes), that household will receive approximately a One Hundred dollar (\$100) reduction in their tax bill this year as opposed to last year.

## **MISCELLANEOUS: BOND, OPEB, STATE FUNDING**

I am also very proud to report that we achieved a great accomplishment only a few short months ago that will have a significant impact on this budget and in the future. The Town's Bond Rating has been upgraded from a Aa2 to a Aa1 rating. This is the *highest* rating in Rhode Island and we are only the fifth community to achieve this distinction in the State. This is huge — in a community that has such a small commercial district. This Administrative achievement alone has already saved the Town approximately Six-Hundred and One Thousand Dollars (\$601,000) in debt service during the remaining years of the recent refinancing of General Fund Bonds.

Another great item to report is that the Town and School have jointly entered into a program to address their respective Other Post Employment Benefit liability or better

known as (OPEB). Together the School and the Town are developing an Irrevocable Trust specifically designed to address retiree benefit costs. This program will be managed by the Rhode Island Interlocal Risk Management Trust, the Town's Insurer. This is an affordable and comprehensive way for us to manage our Liability and its Trust investments that will serve the Town and the taxpayers well in the years to come.

Other important facts are that Jamestown is expecting a Ninety Three Thousand Dollar (\$93,000) increase again in both Local and State revenues. The Town's Unassigned Reserve remains funded at a very favorable level as of June 30, 2015, with the Town and Schools combined Unassigned Fund Balance totaling \$4.8 million or a significant 21.34% of the Total Town and School Budgets (another factor which helped procure our new bond rating).

For those that are new to the FTM, the budget itself consists of many, many line items and is primarily looked at in 2 parts — Operating and Capital. The Operating Budget represents the budget that includes all annual costs to manage the Town in a given year. The Capital Improvement Program in Jamestown is a short to mid-range plan (6-years) and is not in and of itself a separate budget. Instead, it is a line item within the Operating Budget of the General Fund. The Capital Program establishes a planning timeline and a corresponding funding plan and addresses Equipment Needs and Capital Infrastructure Projects (things like buildings, grounds, roads, parks, consultant services, etc.), that are generally over Ten Thousand Dollars (\$10,000).

### **CAPITAL PROGRAM**

Over the past three years, our Capital Program has aimed to improve the community's infrastructure with respect to the Town's roads, sidewalks, drainage systems, buildings, schools, parks, fields, and Forty Getty, as well as various shoreline improvements through mostly one-time large investments.

One of the reasons we can afford such a robust Capital Program is because of the Town's highly skilled staff which perform much of this work in-house, thus greatly reducing project cost and expanding the scope of work for many of our town projects.

This year's Capital Program is recommended to decrease by Seventy Thousand Dollars (\$70,000.00) from last year. In spite of this reduction, this year's Capital program again focuses on numerous areas of need within the community, including some of the following:

- 1) A continued commitment to the Pavement Management Program to improve our road network and sidewalks;
- 2) The second of four phases of North Road improvements, which includes expanding drainage systems and paving;
- 3) A continuation of Fort Getty improvements including the ongoing work at the Pavilion including landscaping and parking, the replacement of the Gatehouse structure; and the installation of new restrooms, office, and material and equipment

storage area at the entrance to the park. If you haven't already been out to see the work at Fort Getty, please take a drive out—it is beautiful.

- 4) Various mechanical, energy efficiency and interior improvements at the Library;
- 5) New roof at Fort Wetherill and completion of windows and exterior restoration;
- 6) Parks and Rec projects include improvements at our various sports fields; the Recreation Center entry floor way and modernization of restrooms; Replacement of a restroom at Mackerel Cove; needed interior work at the Senior Center; Enhancements to our Public Rights of Way; and the replacement of aging equipment;
- 7) Hopeful, expansion of the Fire Station; and
- 8) The acquisition of new equipment to support sidewalk cleaning, mowing and various landscape projects during the spring through fall; as well as really new *cool* versatile machines for snow removal for the walkways to the Schools and for the clearing of snow from the Business District in the winter months. These new machines will provide quicker and safer access to our downtown area, regardless of the weather.

These community priorities as proposed address our Community's needs in a fair, thoughtful and fiscally responsible fashion. Simply put, they deserve all of our support.

### **OPERATING PROGRAM**

With respect to the Operating Program, we are recommending a slight decrease in the Town's Operating Budget of approximately Fifty Thousand Dollars Five Hundred and Twelve Dollars (\$50,512) or a .49% decrease in municipal spending while maintaining the existing service levels. The School is requesting an increase in spending of Two Hundred and Sixty Nine Thousand, Four Hundred and Thirty Four Dollars (\$269,434) or 2.1%, for a total operating increase of only one percent .95%.

Also in the Budget as proposed, you will see a slight cost reduction in Public Safety Services, Parks and Recreation, Debt Service and Capital Improvements with no loss or deterioration of service levels.

### **PERSONNEL**

With respect to Personnel, several changes have recently occurred that will favorably impact this budget including the consolidation of two, 30 hour clerical positions in the Police Department involving the Harbor Clerk and Police Administrative Assistant, to one 37.5 hour position; the consolidation of local dispatch services to the Police Department of all Fire, EMS and Police dispatch services. The dispatch center at the Fire Station will now become the required secondary redundant center for dispatch; and we have repositioned the Fire Dispatcher and Maintenance Engineer position from the Fire Department to Public Works, and have outsourced the custodial work at the Fire Station.

Andy has also filled important town positions in the recent months. We have hired our new Parks and Recreation Director, Andy Wade, our new Building and Zoning Official, Chris Costa and our new Environmental Scientist/GIS Coordinator Jean Lambert.

## **TWO WARRANTS**

Now, what you have all been waiting for....the two warrants.

### ***Warrant 1 is the Bike Path Warrant – to reduce the Capital Budget by \$40,000***

The Bike Path Project has been a priority of this community for more than a decade and continues to be highlighted as one of this Councils' priority Goals and Objectives in order to add value to our community, provide safety to our children and improve connectivity for our residents. Over the years, we have put money aside for the Bike Path Project and the Project's design and permitting phases are now complete.

However, without the State and Federal funding that previous Councils were hoping for, we are now at a point where it's been discussed and agreed that the Town Staff can handle and are willing to take on this Project. Thus, we have budgeted Forty-Thousand Dollars (\$40,000) for this coming year so, if approved, Town staff can complete the project in-house when they're finished with the North Road Improvements, a couple years from now. Although it will take longer than many of us would like, it is prudent to budget for larger projects in this manner.

By doing so it allows for Town staff to perform the work, which in turn will reduce the Project's overall cost *significantly*. It will also make it possible to avoid any additional Debt Service. The extra time will allow Andy and his team to search for grants and other funding partners. As the saying goes, "*Good Things Come to Those That Wait.*" Our Bike Path is in the works and is worth waiting for.

As voters, when considering this issue, the question really comes down to Do You Want safer community access for pedestrian and bicycle travel between the Village and the Northern sections of Town and a beautiful place to take the family?

If the answer is yes, then I encourage you approve the allocated Budget amount by Voting NO for this Warrant that seeks to remove it.

The next warrant is, the Police Department Warrant – requesting a reduction to reduce the Operating Budget by \$600,000.

Unlike the Bike Path Project, the community has not had a chance to respond to the claims being made by some, that our Police Department is over funded, that we have too many officers, or that we should investigate and rely on other options to provide for Public Safety services here in Jamestown. The Council has hosted numerous budget hearings, special meetings regarding State Accreditation and Community Policing, and other public discussions with little, to no participation from members in the community voicing concern over these issues.

As Jamestowners when we look back at some of the major issues that have challenged our community in years past, residents in Jamestown traditionally turn out in large numbers to participate in the process, so their voices can be heard. As a Council, we have not yet experienced that level of interest regarding the financial implications of funding the Police Department.

Before I express my personal opinion about this issue, I would like to highlight several things that have occurred in recent years with respect to the Police Department that have added value to the community and saved you money. There has been a negotiated reduction in sworn Police Officers from 15 to the 14 we have today, there has been the consolidation of 2 Clerks positions to 1, as I previously mentioned, the negotiation of the last Police Contract greatly altered and decreased the Pension Benefits of our Future Officers to more closely parallel that being offered to other Town Employees and that of other Law Enforcement Members around the state. The Department was recently awarded the New England Association of Chiefs of Police – Community Policing Award - as only one of two departments in New England to receive the award in 2016. The Department is also continuing to successfully navigate the process for State Accreditation that we will hear more about in the coming months.

I imagine that there will be ongoing discussion and debate tonight on the two warrants, but first I would like to share my thoughts and I encourage my fellow councilors to chime in as well throughout tonight's discussion.

It is my personal belief that this Warrant has the potential to decimate our Police Department and fracture our community. I do not believe there will be any true cost savings. Instead it may have the opposite result due to the Town's contractual obligations with the Police Department and could potentially lead to lawsuits. In addition, if the Warrant were to be approved, it has the likelihood of putting the Council in the extremely difficult position to being forced to remove Six Hundred Thousand Dollars (\$600,000.00) elsewhere in both the Town and School budgets for 2016-2017. Right now, I cannot tell you what it is that would get chopped, but I can tell you that it has the potential to effect line items that impact everyone in this room and Island wide.

Conducting the process by this type of referendum without vetting the impacts of a *reduction* and holding public meetings for everyone to participate, learn the facts, and voice their opinions is not representative of what I know to be at the heart and soul of what makes our community so special.

Thus, the way I see it, the questions here are, Do you want police available around the clock? Do you want our officers safe on the job with backup? Do you want a fully functioning police department that is efficient in its staffing and not have to pay ridiculous amounts of overtime to cover shifts? Do you want our officers and the Town

there to help out with our community events like the Fools Rules Regatta, Annual Bike Race, our Halloween Events, 4th of July Fireworks, The Lighting of the Tree, Penguin Plunge; our numerous Marathons and other Charity events?

Most importantly, if something terrible happens and you need police services, wouldn't you rather a local Jamestown Officer show up at your door in a couple of minutes or do you want to wait for a State Trooper to arrive?

If your answer is YES to the above questions, then I encourage you to approve the allocated Budget amount by Voting NO for this Warrant that seeks to remove it.

Now Back to the Budget Overall....

I believe this proposed budget is fiscally conservative. I know the Town is fiscally sound. The Capital Improvements we've made in recent years, as well as the Capital Improvements we are proposing in this Budget, are not only necessary, but are designed to improve services, maintain the integrity of our buildings and infrastructures, and provide safety and quality of life to all residents. This benefits all of us, as well as our future generations to come.

Thus, the argument to decrease this Proposed Budget by Six-Hundred and Forty Thousand Dollars (\$640,000), with the two proposed warrants, I believe would be detrimental to the quality of life and public safety of all Jamestown residents. I believe it would also undo the collective effort, by all of those whom we've entrusted, who have been deeply involved and assigned, the extraordinary task of continuously balancing the budget, day by day, line item by line item.

I would like to extend a special thanks to Town Administrator Andy Nota, Finance Director Tina Collins, Superintendent Carol Blanchette and Director of Finance Jane Littlefield, who were instrumental during the most critical months of our budget process. I really want to commend Andy Nota for his painstakingly thorough review of all of our Budgets from top to bottom with a fresh approach. This strict scrutiny allowed for outdated line items to be eliminated or re-categorized for greater transparency.

I also thank the School Committee team, led by Cathy Keiser, my fellow Town Councilors and to all of the Department Heads who carefully "sharpened their pencils" and made this Fiscal Year 2016-2017 Budget, possible for the residents and taxpayers of Jamestown.

With these efforts, the recommended, and unanimously approved by all 5 Town Councilors, Annual Town budget for Fiscal Year 2016-2017 is Ten Million Three Hundred and Seventy Three Thousand Five Hundred and Thirty Five Dollars (\$10,373,535).



The recommended, and unanimously approved by all 5 Town Councilors, Jamestown School Department budget is Twelve Million Seven Hundred and Ninety Five Thousand Eight Hundred and Ninety One Dollars (\$12,795,891).

The total recommended Town and School Department budget for fiscal year 2016-2017 totals, Twenty Three Million One Hundred Sixty Nine Thousand Four Hundred and Twenty Six Dollars (\$23,169,426).

On behalf of the Town Council, I respectfully request your support for the Fiscal Year 2016-2017 Budget as it is presented. Thank you. (Applause)

Moderator Murphy thanked President Trocki for sharing that information.

**School Committee Chair Cathy Kaiser**

Moderator Murphy introduced Chairwoman Kaiser, who thanked Moderator Murphy and addressed the assembled voters:

Let's get right to the nitty gritty. The bottom line. This budget calls for a 2.47% increase in the town contribution, a total of \$10,975,649. Even with the increase, however, this figure is still 2.5% below the town contribution of FY2010, the year we first implemented zero-based budgeting.

This method of budgeting, by definition, produces numbers that correspond directly to needs rather than the previous year's figures "plus-some." Thus, the community can have confidence that the budget before you tonight represents a judicious use of taxpayer dollars.

We didn't reach the 2.47% increase by inflating the budget with new programs and services. We reached it by holding costs down in the face of increases in transportation, tuitions, and contractual obligations.

Two years ago, the school committee voted to reduce the town contribution by paying the annual cost of retiree benefits from the school reserves. We did this because we were anticipating a year-end surplus that would offset this expense in the upcoming budget year. At the time, however, we cautioned the community that we would have to re-evaluate this strategy every budget season.

Last year, we again transferred reserve funds to pay the yearly cost of retiree benefits. Because we were able to -- and because we considered this a reasonable step on behalf of island taxpayers. But we have now reached the tipping point.

As our fiscal efficiency has increased, any potential for surplus has decreased. With the annual cost of retiree benefits now exceeding any anticipated surplus, we can no longer fully fund yearly retiree benefits from the reserves.

For the budget before you, we are still partially funding these costs from the reserves. Absent any future windfall in state aid, however, taxpayers can expect this annual cost to be shifted back to the town contribution in coming years.

But taxpayers can also expect that the school committee and administration will continue to bring you budgets that exemplify prudent cost containment practices and that preserve and support rigorous programming in our schools.

The budget before you was passed by unanimous vote of the school committee. As we ask for your approval tonight, I would like to acknowledge the invaluable guidance and leadership of Superintendent Carol Blanchette and Finance Director Jane Littlefield. And now it's in your hands. Thank you. (Applause)

#### **Canvassers Count of Voters Present**

Moderator Murphy announced the Board of Canvassers report there are 570 registered voters present tonight. This is the largest attendance since 2010.

#### **Voting on the Budget**

Moderator Murphy entertains a motion to approve the general budget and noted the two resolutions to amend the budget.

**A motion was made by Town Council President Trocki with second by Town Council Vice President Meagher to approve the annual Town Budget for the fiscal year 2016-2017 in the amount of \$10,373,535.**

Moderator Murphy stated as there were two warrants submitted he will give the people who support those warrants an opportunity to speak to those warrants and asked if anyone would like to speak on behalf of the bike path warrant.

Richard Koster of West Reach Drive stated he has concerns for the \$50,000 allocated last year and \$40,000 this year, and he has never seen the total cost for the project, and what is it.

President Trocki stated the estimated cost is \$226,000 for the town to do the work right now unless we receive grant funding.

Mr. Koster stated we are talking about spending a quarter of a million dollars that will be fully supported by the taxpayers. Why aren't we voting on the total cost of the project first then decide whether to spend it? His second concern is recreational uses of watershed areas in Jamestown, including bicycle and walking paths, which are prohibited, and he wonders if this should be determined before going forward with funding the \$40,000 line item before we have all the answers.

Moderator Murphy asked Mr. Koster if he was moving adoption of the warrant to reduce the budget by for the bike path. Mr. Koster stated yes.

**A motion was made by Richard Koster with second by William Brennan to reduce the one line item for the shared recreational path for \$40,000 and reduce it to \$0.**

Moderator Murphy asked if anyone else would like to speak in favor of the motion to reduce the budget by \$40,000 for the bike path.

William “Bucky” Brennan of Narragansett Avenue stated he agrees with the prior speaker. He thanked the Council and School Committee for a good solid budget. He takes umbrage with the concept there is no room for these debates and we should go to every meeting to have an open dialog. The fact that we are here in such numbers is a testament to the fact that warrants are a good democratic thing to have and good for democracy and our community. He asks Council to answer questions regarding the land where the bike path is proposed. Does it go through a conservation easement deeded by RIDEM to the Town of Jamestown in 2001 on Plat 4 Lot 86?

Town Administrator Nota stated not that he is aware of and noted this is property that is managed by the Water and Sewer Commission. Mr. Nota stated there was significant property owned by RIDOT that has been shifted to the RITBA, and this can be researched further, but it is not believed the bike path would traverse the property.

Mr. Brennan again asked if the bike path goes through Plat 4 Lot 86 in an easement granted by RIDEM to the Town of Jamestown for \$157,000 back in 2001.

Mr. Nota answered that he doesn't have a plat map in front of him and he is not familiar with the lot he is referencing.

Mr. Brennan stated he believes it does, and this is a document on file with the town in Book 392 Page 95. He calls attention to the description of areas and items that cannot be done on the easement the town accepted. Prohibited activities listed include bicycling, walking or running on the designated trails, camping, fires, littering, cutting or removing matter, collecting plants or animals, timber harvesting, soil grading or excavating, or dumping of materials. He believes we don't have a legal right to do what we are doing without a change to that easement.

Mr. Nota asked if the property he is referring to is the Eldred playing field area.

Mr. Brennan stated no, it is on the Community Farm and Reservoir side when the highway was done. We don't know what the ultimate cost is, we don't have grants, and we are not hearing a clear answer, so he moves again as the gentleman before him, to strike this line item and approve the warrant.

Town Administrator Nota stated the Town Council first approved the bike path concept in 2000 and it was called the Conanicut Island Greenway Trail System. Since then every Council at every meeting has supported the furtherance of this bike path. In 2008 the Council appointed a Committee to study alternatives to safely travel from neighborhoods north of Route 138 to the village. In 2010 the Committee completed the Bike Path Design Report providing a concept across the reservoir connecting East Shore Road to North Road. Prior to that this project, in conjunction with RIDOT, was included in the TIP Program and is still in that State Program in the design phase seeking funding. The Town has not received support for funding. The evolution of the bike path project has changed significantly, and it has morphed into a hybrid of the original a plan that would traverse the Jamestown Bridge to where it is now as a connector from North Road to Eldred Avenue. In 2012 the voters approved \$21,000 to develop design drawings and a wetlands application to RIDEM. That has been completed and all permitting approved, and in 2013 the Town received the permit from RIDEM going across the reservoir for the bike path.

The Council as the Water and Sewer Commission is still discussing the idea of allowing recreational use of that property. The Charter provides the Council the authority to allow recreational use as they see fit. This has been discussed at multiple meetings, and Council will continue to discuss it before the Water and Sewer Commission to use this property as they see fit. In 2015 the voters approved \$50,000 to complete the design element of the bridge and the connector from the reservoir property on North Road to Eldred Avenue. The Town is contracted with PARE Corporation for an updated consulting estimate with Town staff performing the work at a cost \$226,000. To outsource the project to a private contractor it is estimated the cost would triple. Town staff is trying to save a project that has been before the town for 16 years.

The Green Bond that will be before the voters in November was noted and the town may be able to tap those funds. The Town is also pursuing additional grants and alternate funding sources so the Town taxpayers will not have to totally fund the project, but we don't know if that will be successful. That is the history of the project. The cost estimate to complete the work is \$226,000. The goal of Town administration was to present to Council the amount needed to fund the project over three years so that Town staff would be available to construct the project when North Road construction is completed.

Moderator Murphy asked for a point of clarification. The permits for the project were approved by RIDEM, the agency who developed and approved the conservation easement. Mr. Nota stated yes.

Ronald Ratcliff of Ship Street stated he would like to speak in favor of the bike path warrant. He appreciates the lengthy history of the bike path. He remembers the basic question - needs vs. wants. He lives in the Shores where we are going through parking restrictions. He doesn't know how many bikers there are in Jamestown and what percentage would use the path. He goes back to needs vs. wants. He has never seen how the plan is laid out. We are looking at a quarter of a million dollars doing the work

ourselves and three quarters if we don't, basic estimates. The question is do we need a bike path to support our lifestyle? The ProJo article this weekend stated we have a good place. Putting three quarters of a million dollars into a bike path when our roads are too narrow in the Shores and we are looking at new regulations doesn't pass the giggle test. Before allocating more money for the project, we should have our questions answered. He strongly supports the warrant to reduce this. It goes back to the question of do we need it or do we want it. Thank you. (Applause)

Moderator Murphy asks if anyone else would like to speak on the motion to adopt the warrant.

Albert Gamble of Sampan Avenue commented when the Route 138 bypass went in it cut the Island in half. There is no reasonable safe way for children to cross from the north end to the south end of the Island on bicycles without supervision. This is not for \$226,000, it is \$40,000, and it is well worth it to continue the project. We have been working on it since 2000. The people have no way to cross safely from the north end to the south end. We have been working on this for 16 years. We should put it through. Thank you. (Applause)

Maureen Ryland of Columbia Lane stated she is not in favor of the warrant. As a cyclist herself, if you try to go through the marsh on a bicycle you are taking your life in your hands. She has children who would like to get a job in town but they can't get there safely if there is no one to drive them, as it is not safe. Perhaps the other speaker has not seen people bicycling because it is not safe. If the path is built and safety improved, you would see more children and adult cyclists getting around town safely. (Applause)

Don Dauphinee of Spirketing Street stated he cycled from Heads Beach to town and thought he would take North Road, wearing a yellow shirt and helmet. He gets going and a big truck behind him stops and he can't bail out on either side of the road and it backed up traffic on both sides. He is not in favor of the motion to amend the bike path budget. (Applause)

Bob Sutton of Rosemary Lane stated in 2008 the Council appointed a Bike Path Committee and he was chair. He would like to address two points. A lot of work went into looking at the bike path and how we could get people safely from the both the north end and the south end, to the soccer fields, the golf course, and into town. The southern part of North Road is not safe for bicycles. An example was given of a young girl bicycling on North Road on her way to school yesterday and luckily she was assisted by a police car. The land to be crossed through was purchased from RIDEM and there may or may not be an easement on it, but the Town of Jamestown owns the property. The easement may recognize uses for that property, but it is not carved in stone, and it could be easily negotiated with RIDEM, and he knows that as a former employee of that Department and has worked on bike paths in other communities. He asks the voters to vote no on this proposed budget amendment. (Applause)

Bucky Brennan of Narragansett Avenue stated he has a copy of the Easement which states what can and cannot be done and he is willing to share it. It would be nice to get it changed, but you can't just say it can be negotiated away, that is not how it is done.

Dennis Webster of Mt. Hope Avenue stated he is in opposition to the warrant to cut the \$40,000 for the shared recreational path. The primary principle in the Jamestown Comprehensive Community Plan has been to maintain the rural character of Jamestown. Part of the rural character is the ability of our children to get around on their own without their parents having to drive them. With North Road so unsafe to negotiate, they cannot do that. This is one step in the direction of giving our town's children more freedom. We have been planning this for 16 years and it is time we took the first step. (Applause)

Robert Sutton of Rosemary Lane stated he was Chief of the Division of Planning and Development at RIDEM for 15 years and working there when this land was purchased by the Town with a grant from RIDEM. In response to the comment made, going back to negotiate with RIDEM is exactly the way it is done. (Applause)

Moderator Murphy stated as there are no more people to address this issue we can vote on it.

**Moderator Murphy called for a voice vote; all those in favor of adopting the warrant to cut the \$40,000 out of the budget, vote yes. "Yes". All those opposed to it say no. "No". The motion fails by a majority vote in the negative. (Applause).**

Moderator Murphy states we will go onto the Warrant related to the Police Department and asked if there is anyone who would like to move forward that warrant.

Frank Prete of Frigate Street stated after hearing many points that have been made loud and clear that \$600,000 is drastic and it is almost considered brute force, and people in Jamestown don't like brute force, he proposes reducing their Warrant to \$200,000 of the Police Department's budget. They feel the Town spends too much on policing relative to similar communities in RI with more crime per capita and larger patrol areas, and we should be able to do it for less. They have never indicated that they wanted the money to come from the Town budget or the School budget or the Fire Department or to have any dispatchers reduced. At no time do we want this removed from any other accounts. We have no personal animosities. He asks the Moderator's guidance to move to amend the proposed Warrant.

Moderator Murphy asked if his proposal is to present a \$200,000 reduction. Mr. Prete stated that is his motion.

**A motion was made by Frank Prete with a second by a voter in attendance to reduce the Police Department budget by \$200,000.**

Moderator Murphy asks if there is any further discussion.

John Romano of Hammett Court stated he is in favor of the warrant to cut the Police Department budget. The Jamestown Police wrongfully arrested him in 2014 and they were mean to him because of his sexuality. He feels the Jamestown Police should have their budget cut as there are too many police officers who are doing things that are unneeded and therefore he seconded the motion.

Richard Murphy of North Main Road stated if he understands the process you can't introduce a change of this nature, which is still above \$10,000. The warrant itself has to be voted up or down, and the next time someone wants to have a motion for this type of warrant there has to be another warrant.

Moderator Murphy stated this is not specifically addressed in our Town Charter or State law. A notice has been given proposing that the Police Department budget item be reduced by \$600,000. Since \$200,000 is within that figure of \$600,000, the proponents of that motion are in his view permitted to reduce it. That is why he allowed Mr. Prete to amend his request from \$600,000 to \$200,000.

John Kalooski of Seaside Drive stated he is not in favor of cutting any money from the Police Department budget. Look who is around you. Whether we are Republicans, Democrats, or Independents, we are all getting older. We need these services. I've called the Police on several occasions. One time he had an incident with his boat and called on his cell phone. By the time he crossed the street, the Police were there. One time he saw someone go across his property with a backpack. He never knew we had unmarked cars until that incident, and they were there right away. As we are becoming an older population we depend on them even more, and cutting the Police Department is not the answer. I commend them. And the Fire and Rescue, where else can you go where you call the Rescue and they are not there yet but the volunteers are already there to assist. To reduce the budget is not right. (Applause)

Beth Babbitt of Beacon Avenue is here with her son Jack and stated she is absolutely against reducing anything from the Police Department budget. The Police have been there for her and her son more times than she can count. Without them she doesn't know if Jack would be here. On numerous occasions Jack was having seven or more seizures a day and she has relied on them constantly. One time her house was broken into and the Police stayed outside her house for several nights and she felt safe. We have an amazing Police Department and she doesn't know why anyone would contemplate picking it apart and it would be very careless. (Applause)

Ray Ianetta of Maple Avenue stated he is against this Warrant and he is particularly disturbed about changing this Warrant from \$600,000 to \$200,000. He spoke to Mr. Prete about two weeks ago at a restaurant and asked him why he introduced this warrant and what his main objective was. Mr. Prete commented we have too many police in our

department and we spend too much money. I asked him what he thought the proper number would be. His answer was one, we need a sheriff, and only a sheriff, and eventually rely on the State Police to do here what they do in Exeter. This is not Exeter, we are not a distressed community, we are a financially stable community, and other towns would be upset to have the State Police patrol Jamestown at zero expense. This is not going to happen, and it probably would cost us more money. He looked at statistics on other comparable towns' websites and found that Little Compton has 12 police officers, Foster has 10, Hopkinton has 18, Scituate has 17, West Greenwich 12, Gloucester 15, Richmond has 14, and Charlestown has 20 officers. Most of those towns have less population than Jamestown other than Gloucester. Take Charlestown out with 20 policemen, there are no comparables; Jamestown is unique with 5,400 residents per the 2013 census. Jamestown's population increases by 2,000 in summer months, and also increases by 1,500 to 2,000 per day depending on what is happening in Town in summer for our parks. Other towns do not have the number of parks or visitors we have. Factoring that in, we have less police coverage per capita than these other towns, not more. We need to reject this as it is not a reasonable request, and he will vote against it. (Applause)

Ken Froberg of North Main Road stated last year he participated in the Citizens Police Academy sponsored by the Police Department. He met all members of the department individually, worked with them, they put us through a gauntlet, and it was a great experience. The gentleman proposing the Warrant was not at the academy, as if he had been, he would not be making this motion tonight. Mr. Froberg commented he has lived here and been a first responder for 50 years, going on fire calls and rescues, and is now retired, previously working in merchandising in industry and business. If you think we live in Disneyland here in Jamestown you are wrong. A lot is going on we are not aware of. He wants to say he strongly objects to this warrant and this should not be before us tonight. (Applause)

Steven Sparhawk of Dumplings Drive stated he is in favor of a strong fire department, strong local government, and strong local police force and believes we should have at least two officers on patrol on each shift. In 2015 JPD responded to over 6,000 calls for service and handled 72 felony and 215 misdemeanor cases, as printed in the newspaper ad. Do you think the State Police would take care of all that? They would not. JPD also conducts many community oriented activities, including our Seniors, youth, reading at the schools, taking young people to concerts, sports activities, and they generally go above and beyond what other police departments do. He has heard online and in person that people want to cut the Police Department because people are afraid of getting DUI's. This is preposterous as drunk driving is illegal, dangerous, and people die as a result. The Free Jamestown website referenced a citizen who was social and liked to go out in town to drink and didn't agree with the DUI enforcement. Driving under the influence of alcohol, marijuana, or other intoxicant is illegal and not up for debate. We hear references to Exeter. This is not Exeter. How many kids have died on the roads of Exeter in the last five years? Growing up in East Greenwich he knew the back roads of Exeter, where the kids could drink, and he knew enough to stay sober; some of his friends did not. He has



lived on this Island since 2009 and has always felt safe and has never feared the police or felt targeted. If there is an emergency he wants to have a local police officer respond in a timely manner, not the State Police. He wants an officer he knows - that is community policing. (Applause)

Stefan Gislason of Beavertail Road referenced the gentlemen who noted discrimination by the police, and that is a public issue with accountability. When he reads the Police Beat in the *Jamestown Press* it is not entirely representative of everything the Police are doing. It seems most of the arrests are for drug possession. Drugs are illegal, but society is progressing as seeing it as a victimless crime. Furthermore this is a public health issue, and every dollar spent for a punitive response is counter-productive and is not a productive way to combat drug abuse that is humane and compassionate for people who are suffering health problems.

Unknown female audience member stated she takes umbrage with what the prior speaker stated. It is not true that if someone is using drugs it is a private thing and does not affect anyone. If they are driving on the same roads as the rest of us, then it affects us. She feels the motion to amend the warrant from \$600,000 to \$200,000 is absurd and an attempt to barter with us. (Applause)

Moderator Murphy stated we will now take a voice vote on the amended Warrant in the amount of \$200,000.

**All those in favor say yes. "Yes." All those opposed say no. "No." The No's have it.** (Applause)

Moderator Murphy asked President Trocki to reiterate the motion on the General Budget.

President Trocki stated the motion as it stands was made by her and seconded by Vice President Meagher to approve the annual Town Budget for the fiscal year 2016-2017 in the amount of \$10,373,535.

**Moderator Murphy asked for all those in favor of the motion vote yes. "Yes." All those opposed vote no. (no response) The motion passes unanimously. (Applause)**

**A motion was made by President Trocki with second by audience member in attendance to approve the Jamestown School Budget in the amount of \$12,795,891.**

Moderator Murphy calls for a vote on the motion.

**All those in favor please say yes. "Yes." All those opposed say no. (no response) The motion passes unanimously.**

**A motion was made by President Trocki with second by Vice President Meagher to adopt the combined recommended Fiscal Year 2016-2017 budget for the Town and School Department for \$23,169,426.**

Moderator Murphy calls for a vote on the motion.

**All those in favor vote yes. “Yes.” All those opposed vote no. “No.” (one no) Motion passes by a majority vote in the affirmative.**

Moderator Murphy entertains a motion to waive the reading of the four Resolutions.

**A motion was made from a member of the audience present and seconded by a member of the audience present to waive the reading of the four Resolutions. Moderator Murphy called for all those in favor to vote yes. “Yes.” All those opposed vote no. (no response) Motion passes unanimously.**

**Resolution Number 1 – Sewer Line Frontage Tax Rate**

Moderator Murphy entertained a motion to approve Resolution 1 – Sewer Line Frontage Tax Rate.

**A motion was made by Council President Trocki with second by Council Member White to adopt Resolution 1. There was no discussion. Moderator Murphy called all those in favor of Resolution 1 say yes; “Yes”. All those opposed say no. (no response). The motion passes unanimously.**

**Resolution Number 2 – Borrowing in Anticipation of Taxes**

Moderator Murphy entertained a motion to adopt Resolution 2 – Borrowing in Anticipation of Taxes.

**A motion was made by Council President Trocki with second by Council Member White to adopt Resolution 2. Moderator Murphy called all those in favor of Resolution 2 say yes; “Yes”. All those opposed say no; (no response). The motion passes unanimously.**

**Resolution Number 3 – Disposition of Collected Back Taxes**

Moderator Murphy entertained a motion to adopt Resolution 3 – Disposition of Collected

**A motion was made by Council President Trocki with second by a voter in attendance to approve Resolution 3. All those in favor say yes; “Yes”. All those opposed say no. (no response). The motion passes unanimously.**

**Resolution Number 4 – Setting the Tax Rate**

Moderator Murphy entertained a motion to approve Resolution Number 4 - Setting the Tax Rate.

**A motion was made by Council President Trocki with second by Council Vice President Meagher to order the assessment and collection of a tax on the ratable real estate and tangible personal property in the sum not less than \$18,847,145 or not less than \$8.58 nor more than \$8.68 per thousand dollars of assessed value. Moderator Murphy asked all those in favor say yes; “Yes”. All those opposed say no; “No”. Resolution 4 is approved by a majority vote in the affirmative.**

**Adjournment**

Moderator Murphy calls for a vote to adjourn.

**A motion was made by a voter in attendance with second by a voter in attendance to adjourn. Moderator Murphy asks all those in favor vote yes; “Yes”. Those opposed vote no (no response). Motion to adjourn passes by unanimous vote.**

The Financial Town Meeting was adjourned at 8:46 p.m.

Attest:

---

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Finance Director  
                  Town Solicitors  
                  Town Moderator

**TOWN COUNCIL MEETING  
June 14, 2016**

**I. ROLL CALL**

Town Council Members present:

Kristine S. Trocki, President  
Mary E. Meagher, Vice President  
Blake A. Dickinson  
Michael G. White  
Thomas P. Tighe

Also in attendance:

Andrew E. Nota, Town Administrator  
Edward A. Mello, Police Chief  
Cathy Kaiser, School Committee Chair  
James Rugh, Charter Review Committee Vice Chair  
Peter D. Ruggiero, Town Solicitor  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 6:03 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

**III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, RESOLUTIONS  
AND PROCLAMATIONS**

None.

**IV. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

**A motion was made by Vice President Meagher with second by Councilor Dickinson to convene as the Alcoholic Beverage Licensing Board for the Town of Jamestown and open the public hearing at 6:04 p.m. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

- A) **Town Council Sitting as the Alcoholic Beverage Licensing Board**
- 1) **NOTICE** is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3 Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **NEW** license application has been received by the Town Council under said Act, for the

period May 17, 2016 to November 30, 2016 (duly advertised in the *Jamestown Press* April 28<sup>th</sup> and May 5<sup>th</sup> editions), and continued from the public hearing of May 17, 2016:

**CLASS B – VICTUALER - LIMITED**

PP Jamestown, LLC  
dba: Preppy Pig BBQ  
35 Narragansett Avenue  
Jamestown, RI 02835

- a) Approval of the Liquor License for a **NEW CLASS B – VICTUALER – LIMITED LICENSE**; review and discussion and/or potential action and/or vote
- b) Approval to raise the **CLASS B – VICTUALER – LIMITED LICENSE CAP** to Two (2) [Present Cap One (1)] and set the **CLASS B – VICTUALER – LIMITED LICENSE CAP** at Two (2); review and discussion and/or potential action and/or vote
- c) Approval to raise the total number of **LIQUOR LICENSES** in the Town of Jamestown to **THIRTEEN (13)** from Twelve (12); review and discussion and/or potential action and/or vote

Proprietor Jason Pannone in attendance stated they are not ready due to construction delays. The project is moving forward and should be completed in the next couple of weeks. President Trocki noted the Council is looking at future meeting dates and the next regular meeting is tentatively planned for Monday, June 27, 2016 with continuance of this public hearing to that date when all Council members can be present. Mr. Pannone thinks Preppy Pig BBQ should be ready in two weeks, but it will be tight. Discussion ensued of holding the Water and Sewer meeting at 6:00 p.m. and the Town Council at 7:00 p.m. on June 27<sup>th</sup>.

**A motion was made by Vice President Meagher with second by Councilor White to continue the Alcoholic Licensing Board public hearing and this permitting process to June 27<sup>th</sup> at 7:00 p.m. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

**A motion was made by Vice President Meagher with second by Councilor Tighe adjourn as the Alcoholic Beverage Licensing Board. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

- B) Licenses and Permits; review and discussion and/or potential action and/or vote, continued from May 17, 2016
  - 1) Multi-License Application (new)  
Victualing and Entertainment

- a) PP Jamestown, LLC dba: Preppy Pig BBQ  
Location: 35 D Narragansett Avenue
- 2) Holiday License (new)
  - a) PP Jamestown, LLC dba: Preppy Pig BBQ  
Location: 35 D Narragansett Avenue

**A motion was made by Vice President Meagher with second by Councilor White to continue the Preppy Pig discussion and the Multi-License Application for Victualing and Entertainment and the Holiday License Application to the hearing on the 27<sup>th</sup>. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

- 3) One Day Event/Entertainment License Applications
  - a) Applicant: Lawn School 8<sup>th</sup> Grade Class
  - Event: 8<sup>th</sup> Grade Graduation Dance
  - Date: June 21, 2016
  - Location: Fort Getty Pavilion

**Additional Request for: Waiver of Pavilion Rental Fee**

**A motion was made by Vice President Meagher with second by Councilor White to approve the One Day Event License for the 8<sup>th</sup> Grade Graduation Dance and waive the Pavilion rental fee. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

**V. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

- A) Scheduled to address. None
- B) Non-scheduled to address.

John Pagano of Seaside Drive asked about where the Council is as regards the Rental Ordinance. President Trocki noted the Council will be addressing this under Item VIII. New Business.

**VI. COUNCIL, ADMINISTRATOR, SOLICITOR,  
COMMISSION/COMMITTEE COMMENTS & REPORTS**

None.

**VII. UNFINISHED BUSINESS**

- A) Charter Review Committee Report/Charter Review Process; review and discussion and/or potential action and/or vote

Vice President Meagher commended the Charter Review Committee, who presented their recommendations in plenty of time for inclusion on the November ballot. The CRC was very clear in its methodology and kept its attention to specific items. There were housekeeping recommendations, which she is anxious to put before the public, and

recommendations for the Financial Town Meeting, for a more involved discussion. President Trocki referenced the April 6<sup>th</sup> CRC memorandum and report that listed the recommendations for specific language changes. This discussion regards the 11 suggested items and the Council would like to get at least the housekeeping language revisions on the November ballot. In order to do so, the language must be submitted and approved by the Secretary of State by August 10<sup>th</sup>.

Vice President Meagher noted she was the non-voting member on the CRC, there were language revisions that were important, and review followed:

- Sec. 206. Special Meetings. The proposed language revision “Special Meetings shall be subject to and comply with the Open Meetings legislation of the State as set forth in Title 42, Chapter 42-46 of the Rhode Island General Laws” to be compliant with State law.
- Sec. 405. Board of Assessment Review. The proposed language revision removes “There shall be no more than two board members belonging to the same political party non-inclusive of the alternate member” as the felt the political distinction is no longer necessary.
- Sec. 406. Town Moderator. The proposed language revision removes “the next highest vote getter from the most recent election shall be elevated to serve until a replacement is found” and replaces it with “the Town Council will appoint a replacement until the next regularly scheduled election” as in a number of past elections only one person ran for Town Moderator.
- Sec. 418 Fire Department and Emergency Medical Services. The underlined phrase is being added. Due to the administrative changes in our relationship with the Fire Department that are in progress, we may need to change this language which may warrant holding off on this change, as it may be premature and should be removed from the list. President Trocki noted as we are currently in discussions, it may not be appropriate for a vote in November.

Sav Rebecchi stated he is confused and asked for a point of order. He thought there would be a public hearing and not a motion to go on the ballot. President Trocki explained there will be a public hearing; Council is going through the revisions for those in attendance and the Council for the purposes of information. The public hearing would probably be in July as it has to be scheduled prior to August 10<sup>th</sup>. Mr. Rebecchi stated he misunderstood, he thought they were going to vote to put them on the ballot this evening.

Vice President Meagher referenced the specifics of the Fire Department as the 501(c)3, and that we are clarifying the relationship. President Trocki stated we may not want to put this forward at this time for notice of advertising. Councilor Dickinson stated we are anticipating it might change.

- Sec. 805. Elected Officials. It reads “volunteer ambulance members.” The word ambulance is removed and will now read “volunteer emergency medical service members”.
- Sec. 1002. Membership and Term. This regards the three years term limitation that allows someone to be reappointed after one year and gives an exemption for someone who has a certain skill whose absence would be detrimental for the Committee if that person were no longer a member and requires a unanimous vote of the Council.
- Sec. 216. Procedure for Adopting Ordinance. This added language requires posting of any ordinance or ordinance amendment on the Town website.
- Sec. 503. Vacancies. This section provides for a vacancy on the school committee if there is no “next highest vote getter” willing to serve, then the “council shall appoint a member”.
- Sec. 301. Appointment and Qualifications. The language for the Town Administrator is revised to reflect for “an indefinite period of time” with the language added “as outlined by generally accepted professional standards”.
- Sec. 404. Tax Assessor. The language “with training and experience” is added.
- Sec. 422. Library Trustees. This was note this language should be removed and the Library referred to as the Jamestown Philomenian Library.

President Trocki thanked the Charter Review Committee for the extensive work and a job well done. The Council needs to proceed to a notice to advertise for public hearing on the Charter amendments. Discussion ensued. Council members plan to hold one meeting in July and one in August.

**A motion was made by Vice President Meagher with second by Councilor White to advertise the Charter amendments for the housekeeping Items 1 through 11, holding Item 4 referring to Sec. 418 Fire and Emergency Services and the Resolution.**

Discussion. This does not include the Resolution on the Financial Town Meeting.

Back to the vote on the motion. **President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

Vice President Meagher stated the Resolution was a recommendation for the Financial Town Meeting asking the Council to review how the FTM is run, strongly recommending the “implementation of a paper ballot or electronic ballot to approve the Town, School, and combined budgets and any warrant item exceeding \$50,000, whether through a Financial Town Meeting or through an all-day Referendum”. The CRC hoped the Council



would review the FTM process; however our FTM rules are made by the Town Moderator. This warrants a lot of conversation, and this is what the CRC wants the Council to do and could be part of the discussion at the July 19th meeting, but not part of the ballot. Councilor White stated there is no direction, just a suggestion for Article XI. for the FTM. He feels when you go to secret ballot it is not a town meeting, the most democratic form of government, and would be a strong change to the Charter. President Trocki asked for other comments.

Councilor Dickinson stated the Charter describes there will be a meeting to address the budget, and the recommendation was not to lose the meeting. Technology allows use of various forms of media for debate, and this does not limit debate. There is no provision in the Charter for making such a change to the Charter, there is no provision for citizens to change the process, and it doesn't force Council to do anything as a body. Vice President Meagher stated this is a big change that requires a town-wide conversation with multiple discussions. Councilor Dickinson referenced his previous action to obtain signatures to see if there was support for an all-day referendum. There is no pathway in the Charter to do this, but there is in the meeting to call for a paper ballot. Discussion ensued. There is no avenue to make such a change, and it is appropriate to have discussions and obtain legal advice.

Charter Review Committee Vice Chair Jim Rugh is in attendance on behalf of Chair Arlene Petit, and read her letter as follows:

I am sorry that I am unable to attend tonight's meeting. I would like to clarify something that seems to be a misunderstanding regarding the Resolution from the Town Charter Review Committee. Article XI. Financial Provisions. It was the recommendation of the Town Charter Review Committee, and their hope, that the Council would give the budget process, whether it be, at the FTM or by a separate referendum, a thorough review and support the following Resolution.

**The TCRC strongly recommends the implementation of a paper ballot or electronic ballot to approve the Town, School and combined budgets and any warrant item exceeding fifty thousand dollars (\$50,000), whether through a Financial Town Meeting or through an all-day referendum.**

It was the intent of the TCRC to recommend the implementation of a paper ballot or electronic ballot to approve the Town, School and combined budgets and any warrant item exceeding fifty thousand dollars (\$50,000), whether through a Financial Town Meeting or through an all-day referendum – but instead support a review of the budget process. It was the intent of the TCRC to request that the Town Council review the budget process as a whole. If there is further information required on the above, I will request that the members of the TCRC meet with the Town Council.

Submitted by,  
Arlene Petit, Chair of the TCRC

President Trocki noted this is the same conclusion the Council just came to. Councilor White stated he isn't saying don't have the review, but he is not sure putting this in the Charter is the right way.

John Pagano of Seaside Drive stated the CRC is not trying to eliminate the FTM. The process needs to be more democratic and we need to give the Island people the opportunity to vote. The meeting begins at 7:00 p.m. which is difficult for voters and citizens to attend and vote on the budget. A paper ballot at the FTM or an all-day referendum would give everybody an opportunity to look at the budget, and the FTM could be one at which the budget is explained and followed by a paper ballot or all-day referendum. He prefers the all-day referendum. Vice President Meagher states it should be a conversation in town with dedicated meetings.

Norma Willis of North Main Road stated she did not attend the FTM. She is 84, heard there would be a large turnout with standing room, and she can't handle that. She believes there should be an all-day referendum so that people don't have to stand, unless there is a larger venue.

Rosemary Woodside of Skysail Court stated her agreement with Norma. If you want all taxpayers to be represented, a larger venue or a paper ballot would be needed. Meetings tend to be stacked with special interest groups, and it is intimidating when talking about the Police Department or Fire Department to vote no. Electronic or mail in ballot following an FTM would be appropriate.

Jerome Scott of Walcott Avenue stated he had experience with open town meetings in Rockport, MA, which is much like Jamestown. The open all-day referendum was very effective. Everyone had a chance to speak and it was well attended. Mr. Scott explained the all day open meeting, 9:00 a.m. to 4:00 p.m., held on a Saturday, with each item open for discussion on a sequential basis and then voted on. It was very successful and well attended, and it was more open and inclusive.

Sav Rebecchi of Sail Street stated 15 years ago he served on his first Charter Review Committee with Chief Tighe. We were fortunate many original members were part of the process. The original FTM was similar to what Jerry Scott described. As the Town got larger the budget hearing process evolved through the Council with finalizing at the FTM. The intent of the FTM was so that fellow citizens could look you in the eye when you decided to spend or not spend their money. He has always been an advocate for keeping the FTM and is in favor of the way we do it now. He has suggestions to consider for amending the Charter and asked how the Council would accept them. President Trocki suggested he forward them to the Town Administrator.

Councilor Dickinson stated he would have an objection, as the CRC has already done that and it takes the nine-month process to review the issues. Mr. Rebecchi stated one of his proposals would be how the CRC meetings are conducted. 60% of the CRC meetings were held at 3:30 p.m., not 7:00 p.m. He submitted a letter with suggestions, and he was

not contacted to come to a meeting to discuss them. Councilor Dickinson stated he doesn't disagree. The Chair had a defined process. The suggestions he (Sav) submitted were discussed during the process.

Mr. Pagano stated the Chair read Mr. Rebecchi's letter and it was discussed within the confines of what the CRC had decided to make changes to at the Charter review. Mr. Rebecchi stated there was no procedure the public could know on how the suggestions would be handled. President Trocki reiterated the recommendation to submit any suggestions to the Town Administrator. Councilor Dickinson stated it is the Town Council's purview and it doesn't have to be codified.

Mr. Rebecchi stated by codifying it when the next review takes place in six years, it ensures certain procedures are followed. Discussion ensued.

The notice for advertising for the Charter Review public hearing will take place at the June 27<sup>th</sup> meeting at 7:00 p.m., and the July 19<sup>th</sup> meeting will be at 6:30 p.m. to include the Charter housekeeping issues, and at future dates the other issues will be an ongoing discussion throughout the year.

## **VIII. NEW BUSINESS**

- A) Town Council Meeting dates for July and August; review and discussion and/or potential action and/or vote

June 27<sup>th</sup> is the next Council Meeting, with Water and Sewer at 6:00 p.m. and Town Council at 7:00 p.m. The following meeting is July 19<sup>th</sup> with Water and Sewer at 6:00 p.m. and Town Council at 6:30 p.m. Discussion ensued of the best date for the August meeting. It was determined August 16<sup>th</sup> was the best date, with Water and Sewer at 6:00 p.m. and Town Council at 6:30 p.m. Vice President Meagher will confer with the Library Trustees to schedule the needs assessment presentation. Discussion ensued of Town Council Meeting dates and agenda items as follows:

June 27<sup>th</sup> Water and Sewer meeting at 6:00 p.m. - will include the Water and Sewer Budget review and approval.

June 27<sup>th</sup> Town Council Meeting at 7:00 p.m. - will include the Fire Department Bid award recommendation, the notice of advertisement for the Rental Properties Ordinance, the notice of advertisement for the Traffic Ordinance amendment (Columbia Avenue), and the notice of advertisement for the Charter Amendments public hearing.

July 19<sup>th</sup> Water and Sewer Meeting - will be at 6:00 p.m.

July 19<sup>th</sup> Town Council Meeting at 6:30 p.m. - will include the Charter Amendments public hearing, Rental Ordinance public hearing, Traffic Ordinance Amendment public hearing, and the notice of advertisement for the Target Shooting Ordinance.

August 16<sup>th</sup> Water and Sewer Meeting - will be at 6:00 p.m.

August 16<sup>th</sup> Town Council Meeting at 6:30 p.m. - will include the Target Shooting Ordinance public hearing.

June 22<sup>nd</sup> at 6:00 p.m. - Parks and Recreation workshop at Town Hall.

June 21<sup>st</sup> at 3:30 p.m. - the Ordinance Review Committee will meet and include the Rental Ordinance.

The Golf Course update will be on an upcoming agenda, with a workshop after the summer, and Mackerel Cove discussion will be on an agenda after the summer.

**IX. ORDINANCES AND APPOINTMENTS AND VACANCIES**

None.

**X. CONSENT AGENDA**

None.

**XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

None.

**XII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

Addressed previously.

**XIII. EXECUTIVE SESSION**

None.

**XIV. ADJOURNMENT**

**A motion was made by Councilor White with second by Vice President Meagher to adjourn. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The special meeting was adjourned at 7:07 p.m.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Town Solicitor  
                  Finance Director

# JFD Incentive Committee Meeting Minutes

Date/Time : May 17, 2016

Location : Jamestown Fire Dept (7PM)

Incentive Committee Members: (Bold/Underline indicates member attendance):

**Ron Barber**, Jerry Scott, **Steve Jepson**, **Pat Perry**, Prim Bullock

Non-Members:

**Cheryl Barber**, **Bev Barber**

OPENING:

Nothing new

TRAINING RECORD REVIEW:

Committee recorded the TRAINING records for the calendar year 2016 through May 12. These training records are for the run cycle ending in June 2017. These totals will be used to determine eligibility for incentive/compensation to be distributed in Q3 of 2017. 24 trainings are required.

RUN/INCIDENT RECORD REVIEW:

Committee reviewed and approved RUN records into May 2016 (ending at run #274). These totals will be used to determine incentive/compensation amount to be distributed in Q3 of 2016.

CLOSING

No new issues. Next meeting will be **Tuesday, July 12, 2016**... 7PM at JFD



Jamestown Harbor Office  
250 Conanicus Avenue  
Jamestown, RI 02835  
401-423-7190

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**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the April 13, 2015 Meeting of the Jamestown Harbor Commission  
*Approved: 5/11/2016*

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, April 13, 2016 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

**I. CALL TO ORDER AND ROLL CALL**

Chairman Cain called the meeting to order at 7:02 PM with roll call:

Present:

David Cain, Chairman  
Wayne Banks, Commissioner  
William Harsch, Commissioner  
Clifford Kurz, Commissioner  
Joseph McGrady, Commissioner

Absent:

Dan Wurzbacher, Commissioner  
Bruce Dickinson, Commissioner

Also in attendance:

Chief Edward Mello, Executive Director  
George Souza, Conservation Commission Liaison  
Kim Devlin, Harbor Clerk & Recording Secretary

**II. APPROVAL OF MEETING MINUTES**

**A. Wednesday, March 9, 2016**

Commissioner Harsch moves to accept the minutes of the March 9, 2016 Jamestown Harbor Commission meeting, Commissioner McGrady seconded. So voted; (5 ayes, 0 nays).

**III. OPEN FORUM**

**A. Scheduled Requests to Address**

No Scheduled requests to address.

**B. Non-scheduled Requests to Address**

No Non-Scheduled requests to address.

**IV. EXECUTIVE DIRECTOR MELLO'S REPORT**

Executive Director Mello the boats, the Ribcraft and the Silver Ship will be in the water soon. The Ribcraft motor is being evaluated and a decision will be made in the next few days on if it will be repaired or replaced. The Silver Ship is ready and just needs commissioned and radios installed. Both vessels will be ready to go soon.

Executive Director Chief Mello reported we are getting ready for the season. The West Ferry pumpout upgrades have been quoted and we have ordered work to add an additional pumpout hydrant at West Ferry, so there will be two pumpout stations. We will be stenciling docks with "touch and go," the time limits, the Harbormaster vessel dock, and labeling pumpouts and the public touch & go dock.

Executive Director Chief Mello reported the town is considering placing a small kiosk with map and pamphlets at West Ferry.

Executive Director Chief Mello reported that the eastern most dolphin at West Ferry, when it was installed, the third leg hit rock and they couldn't get it in the ground. Executive Director Chief Mello met with contractors to assess the dolphin and Mike Gray is working with the RT Group to do a quick set of specs to repair that one piling. This is not an insignificant cost, but we will have it fixed correctly. Also, a piling at touch & go is worn out and we will look to replace that at the same time the dolphin is repaired.

Executive Director Chief Mello reported the sewer pump at West Ferry has alternating pumps and only one is working. The pump will be replaced next week.

Commissioner McGrady asked if it is safe for boats to be on the outhauls with the dolphin needing repaired.

Executive Director Chief Mello will keep an eye out may have to watch for storms, but in general, yes, it is safe for boats to be on the outhauls.

## **V. MARINE DEVELOPMENT FUND BUDGET**

### **A. 2015/2016 MDF YTD Budget**

The Marine Development Fund budget was presented to the Jamestown Harbor Commission.

## **VI. HARBOR CLERK REPORT**

Harbor Clerk Devlin had nothing to report.

## **VII. SUB-COMMITTEE REPORTS**

### **A. Budget**

Commissioner Kurz had nothing to report.

### **B. Facilities**

Commissioner Dickinson was absent.

### **C. Mooring Implementation**

Chairman Cain had nothing to report.

### **D. Traffic Committee**

Chairman Cain reported that at the next Traffic Committee meeting they will be discussing parking in the north end of the shores.

## **VIII. LIAISON REPORTS**

### **A. Conservation Commission Liaison**

Conservation Commission Liaison Souza asked if the Conservation buoys for Sheffield Cove would be installed soon.

Executive Director Chief Mello stated that yes, the buoys are included in the service contract and will be installed within the next week or so.

## **IX. OLD BUSINESS**

### **A. Long Range Infrastructure Plan**

Regarding Ft. Getty pier, Executive Director Chief Mello reported that the original assessment was conducted as a baseline for insurance purposes, so the town could file claims for repairs in the event the pier was damaged during a weather event. The original assessment for repairs, estimated at \$400,000, included significant in-kind work by the Public Works department. The Public Work department has committed resources for four (4) years of projects they have in the pipeline and will not be able to commit manpower to the Ft. Getty pier repairs.

Mike Gray has commissioned a second assessment of the Ft. Getty pier that includes all of the work being completed by outside contractors, and also includes the repairs to the approach to the pier. The project is estimated at \$700,000.

The Town Council is aware that the Harbor Commission has prioritized the Ft. Getty pier as a project they would like to see completed sooner rather than later, but the scope of the project is so large that we would need to partner with DEM or another organization to make it a successful project.

Commissioner McGrady stated that, for \$700,000, it might be a good idea to consider constructing something that would draw a profit.

## **X. CORRESPONDENCE**

**A. CRMC – April 2016 Calendar**

**XI. NEW BUSINESS**

There was no New Business to discuss.

**XII. OPEN FORUM – CONTINUED**

There was no Continued Open Forum.

**XIII. ADJOURNMENT**

Commissioner Kurz moved to adjourn at 7:29 PM, Vice-Chairman Harsch seconded. So voted; (5 ayes, 0 nays).

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'K. Devlin', written in a cursive style.

Kim Devlin  
Jamestown Harbor Clerk



JAMESTOWN PHILOMENIAN LIBRARY  
Board of Trustees  
May 10, 2016 Meeting Minutes

**Call to order: roll call of members:** Chair Sanborn called the meeting to order at 5:01PM. In attendance were: Peter Carson, Jennifer Cloud, Donna Forgery (library director), Scott Grace (liaison from the Friends of the Jamestown Library), Paul Housberg, Christian Infantolino, Marianne Kirby, Andy Nota (Town Administrator), Mary Lou Sanborn, Kristine Trocki (liaison from the Town Council), Chris Walsh, BJ Whitehouse (guest)

**Report of the Chair:** Chair Sanborn introduced newly appointed board of trustee, Christian Infantolino and Scott Grace as liaison from the "Friends". Board member Infantolino has offered to be a part of the Finance/Budget sub-committee with board member Carson. She also reminded trustees to contact our state representatives regarding library funding. Chair Sanborn mentioned she was contacted by Pebbles Armstrong regarding an initiative within the town to organize Jamestown and Conanicut Island as a unique arts and culture destination. There will be a meeting held in June to formalize plans for this venture. Sanborn will attend the meeting and advise the LBOT the results of that meeting. If she is unable to attend, board member Housberg will try to attend. She also mentioned she will be on vacation from June 8-24<sup>th</sup> and asked members if the next LBOT meeting should be re-scheduled to June 7<sup>th</sup>.

**Consent Agenda:** A motion was made by board member Kirby, seconded by board member Carson to accept the Consent Agenda as presented. The motion passed unanimously.

**Friends of the Library report:** Board member Kirby reported there are 43 new members to the "Friends". There is a plan to send a mailing to all Jamestown residents asking for new members. Currently a fundraiser to sell library bags is being held by the "Friends". Most of the current "Friends" board is "retiring" and new officers have yet to be determined. Board member Kirby provided a review of the current library programs sponsored by the "Friends". The "Friends" annual meeting will be held on Wednesday, June 8th at 7:00PM with Brian Butler as guest speaker.

**Unfinished Business:**

**1. Board of Trustees sub-commttee:**

**i. Finance/Budget:** Board members Carson and Infantolino will initiate the process for the LBOT having a 501(c)3 for fundraising purposes. An update will be provided at the June meeting.

**ii. Policy:** Board members Kirby and Housberg distributed a revised copy of the LBOT by-laws. Discussion took place with revisions suggested. A further revision of the LBOT by-laws will be discussed at the

June meeting. Two governance policies will be introduced at the June meeting.

**iii. Facilities:** Board chair Sanborn asked board members Coud and Walsh to meet with Donna Forgarty to discuss building maintenance priorities. The monies for these building maintenance issues will be

distributed from the current CIP funds.

**2. 2016-2017 Proposed CIP/Operational budget review:** Board chair Sanborn mentioned the proposed budgets will be voted on at the Annual Town Financial Meeting to be held on Monday, June 6th.

### **3. Library Renovation Project**

**i. Update of project outline/timeframe/public forum/project funding and management:** Board chair Sanborn indicated she contact Mohamad Farcan of Newport Architecture for a copy of the contract. The contract was signed by Tina Collins and himself. This is a current contract that was never cancelled by either the LBOT or the town. The first phase, Schematic Design, was completed and submitted for review and approval by the LBOT and the town. The presentation was made in June 2014 that included a budget and materials needed to help with fundraising. Board chair Sanborn further indicated she has meet with Andy Nota, Town Administrator, to discuss possible dates for a joint meeting between the Town Council members and the LBOT to discuss and review for informational purposes the results of the Building Use Committee report and results of the survey. The public would also be invited to attend the meeting/forum. The tentative dates for the meeting/forum are Wednesday, June 29th or Thursday, June 30th. Andy will contact Town Council members for their availability and let board chair Sanborn know the best date.

**ii. Building Space Committee report:** Board members Walsh and Cloud presented the board members with a sampling of the results of the survey and asked for suggestions on how to best represent the data in a report. They also mentioned a meeting was held on May 9th with the sub-committee and designated each sub-committee member to write a section of the Building Use report. The report will be distributed to the LBOT at the June 7th meeting. Board member Walsh indicated the preliminary findings offered "no surprises" in the needs/use of the library. Board chair Sanborn said she would draft a "letter to the editor" for the LBOT to review to send to the Jamestown Press thanking Jamestown residents for completing the survey and informing them of the future public forum.

**iii. Survey budget update:** Board members Walsh and Cloud indicated the current additional cost to the survey budget is \$26.00. A complete report will be provided at the June 7th meeting.

**4. Library Director's Annual Review:** Board member Kirby discussed the last narrative review given to the library director in 2011 as well as the proposed town job description for the library director. Board chair Sanborn indicated the library director's review should incorporate attainable goals and objectives for the library director that can be measured annually at each review. Board member Kirby also mentioned she has discussed with Donna Fogarty a self-assessment, a revised draft of the rubric, and identify personal goals as well as LBOT goals. These revisions will be discussed at the LBOT June 7th meeting.

**5. LBOT Secretary position:** Board chair Sanborn provided an update on the position of a LBOT secretary. She indicated she received no resposes from any of the school secretaries. In response to an ad in the Jamestown Press, she has received three (3) responses. Basically, all three

people had the same qualifications. Board members suggested interviewing face-to-face all three candidates. It was indicated since this position would be hired as an independent contractor, to identify any issues with the town. For the time being, board chair Sanborn will remain as secretary pro-temp and will also research any town related issues.

**6. LBOT Meeting Minutes/Library web site:** Board chair Sanborn mentioned the possibility of including the LBOT meeting minutes on the library web site. Donna Fogarty will check into this capability and advise the LBOT at the June 7th meeting.

**New Business:** BJ Whitehouse attended the LBOT meeting to review and request an opportunity for him to produce a short film on the Jamestown Library. BJ provided the details of the "flash mob" to the LBOT which included a breakdown of the "shots" taken and number of people per "shot". The video would be approximately 5 minutes long with no cost to the LBOT or library. BJ would be doing his own fundraising for the cost of the video. He would also provide liability waiver release forms to the participants of the video. The video should be completed and sent to the library by the end of June with a preview before the release. Discussion took place regarding the waiver and board members agreed it should include the Town of Jamestown and the LBOT. A motion was made by board member Housberg, seconded by board member Cloud to allow BJ Whitehouse to produce a short film on the Jamestown Library on the condition the waiver included the Town of Jamestown and the Jamestown Library Board of Trustees. The motion passed unanimously.

**Future Agenda Items:**

1. Weather Emergency Policy (August)
2. Strategic Plan (July)
3. Letter to Town Council regarding LBOT vacancies
4. Evaluation of Library Director Policy

**Public Comment:** None

**Adjournment and date of next meeting:** A motion was made by board member Kirby, seconded by board member Carson to adjourn the meeting at 6:51PM. The motion passed unanimously. The next LBOT meeting will be held on Tuesday, June 7th.

Respectfully submitted,

Mary Lou Sanborn

Secretary Pro Temp

**Approved As Written**  
**PLANNING COMMISSION MINUTES**  
**March 2, 2016**  
**7:00 PM**  
**Jamestown Town Hall**  
**93 Narragansett Ave.**

**I. Call to Order and Roll Call**

The meeting was called to order at 7:02 p.m. and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Dana Prestigiacomio
Michael Smith	

Also present:

Lisa Bryer, AICP – Town Planner  
Wyatt Brochu – Town Solicitor  
Cinthia Reppe – Planning Assistant  
Mike Darveau – Land Surveyor – Darveau Land Surveying  
Linda Nilsson - applicant  
Christian Infantolino - Attorney  
Noreen EM Drexel - applicant  
Jason Pannone – co-owner Preppy Pig  
Patrick DeSocio – co-owner Preppy Pig  
Jeff Quinlin – co-owner Preppy Pig  
Bob Bailey – Lila Delman – Realtor  
Nick Robertson – North Meadow Farms

**II. Approval of Minutes February 17, 2016**

A motion was made by Commissioner and seconded by Commissioner to accept the minutes as written. So unanimously voted.

**III. Correspondence – nothing at this time**

**IV. Citizen's Non Agenda Item**

Amy Barclay - 54 Ferry St.- 2 more trees taken down on Narragansett Avenue and we want our trees back. In their place are cinderblock planters and hydrangeas are planted in them. The problem is people cannot open their doors without hitting the car doors into the planters. The Chair

questioned Bryer about why the trees were cut down. She noted that it is her understanding that the tree's were growing into the buildings and that is why they were taken down. The tree removal was approved by the tree committee.

## V. Reports

1. Town Planner's Report – Accessory Family Dwelling Unit was approved at the TRC and the approval letter will be in the next packet. There have been 4 units approved so far. Ms. Bryer let the Planning Commission know that she handed out the budget meeting schedule in case they are interested in attending.
2. Chairpersons report – Planning Commission Chair Michael Swistak welcomed our newest member Dana Prestigiacomio.
3. Town Committees
4. Sub Committees

## VI. Old Business

### 1. Sustainable Jamestown – Review and Approval of Proposal – taking thisafter New Business

Lisa Bryer noted that we reviewed the Request for Proposal at the last meeting and this was somewhat comprehensive and she has thought more about it. She is suggesting that the project be phased and the RFP first address the public workshop. After that we will know what projects are will be a public workshop. Until we get to that point we will not know what the focus needs to be on until then. Go out to consultant to help with a facilitated workshop.

## VII. New Business

### 1. Linda R. Nilsson Minor Subdivision – Plat 8 Lot 39, 6 Ocean Avenue – Preliminary Approval

Michael Darveau said Linda Nilsson is here if they have any questions. Mr. Darveau was unanimously sworn in as an expert witness.

The parcel is located on the corner of Ocean Ave. and Narragansett Ave. One parcel will be 20,000 sq.ft. and the other 31,000 sq.ft. It meets all the requirements for water and sewer. He has provided a site plan that shows no constraints as to what can be there with regards to a structure. This is a fairly simple subdivision. Commissioner Pendlebury said at the TRC meeting there were no issues. Commissioner Swistak asked if the applicant reviewed the draft motion. He noted the stipulation that final can be done administratively.

A motion was made by Commissioner Pendlebury and seconded by Commissioner Pfeiffer to approve the motion as follows:

“At a meeting of the Planning Commission on March 2, 2016, the Planning Commission voted to Grant Preliminary Plan approval in accordance with the Town of Jamestown Subdivision Regulations, RIGL 45-23-37 and the plans entitled " **Minor Subdivision Site Plan for Linda R. Nilsson; Assessors Plat 8 Lot 39; 6 Ocean Avenue, Jamestown, RI; prepared by Darveau Land Surveying, Inc., P.O. Box 7918, Cumberland, RI 02864; dated January 26, 2016** based on the following Findings of Fact and subject to the following Conditions of Approval:

#### A. Findings of Fact

The Board makes the following findings:

1. The subdivision is consistent with the requirements of the Jamestown Comprehensive Plan;
2. Each lot in the subdivision conforms to the standards and provisions of the Jamestown Zoning Ordinance;
3. No building lot is designed and located in such a manner as to require relief from Article 3, Section 308 of the Zoning Ordinance. The application is proposing to connect to the public sewer system;
4. There will be no significant negative environmental impacts from the proposed development as shown on the plans, with all required conditions for approval;
5. The subdivision as proposed will not result in the creation of individual lots with such physical constraints to development that building on those lots according to pertinent regulations and buildings standards would be impracticable;
6. All subdivision lots have adequate and permanent physical access to a public street, namely, Ocean Avenue and Narragansett Avenue. Lot frontage on a public street without physical access shall not be considered compliant with this requirement;
7. The subdivision provides for safe circulation of pedestrian and vehicular traffic, and for a suitable building site that contributes to the attractiveness of the community;
8. The design and location of streets, building lots, utilities, drainage improvements, and other improvements in the subdivision minimize flooding and soil erosion;
9. All lots in the subdivision have access to sufficient potable water for the intended use. The new lot will connect to public water in Ocean Avenue and is located in the Urban Water District.
10. The approval is for a total of 2 lots, one existing and one new lot;

**D. Conditions of Approval**

1. That payment of a fee in-lieu-of land dedication shall be required for this subdivision for the new lot in the amount required by Article IIID of the Jamestown Subdivision Regulations. This fee shall be determined at the time of filing of the final plat and paid prior to recording of the final plan.
2. Granite monuments, or where granite monuments are not suitable, other suitable survey markers, other than concrete shall be placed at all corner points at the new property line prior to final approval;
3. The Planning Commission delegates final plan review to the Town Planner with the signature of the Planning Chair to appear on the Final Record Plat;
4. This approval shall be recorded with the Town Clerk within 20 days of receipt of approval; and,
5. This approval shall expire one year from the date of approval by the Planning Commission unless final approval is received within that time.”

So voted:

Michael Swistak – Aye  
Rosemary Enright – Aye  
Bernie Pfeiffer - Aye  
Michael Smith – Aye

Duncan Pendlebury – Aye  
Mick Cochran - Aye  
Dana Prestigiaco - Aye

Motion carries 7-0

**2. William J. O'Farrell and Noreen E.M. Drexel Minor Subdivision – Plat 11 Lot 44 – 881 and 951 Fort Getty Rd. – Preliminary Approval**

Attorney Christian Infantolino is representing the applicant.

Mike Darveau presented for the applicant. There are 3 homes in that area and originally all 3 buildings were on the same lot. He explained to the Planning Commission how the houses are arranged on the different lots now. The current lot is non-conforming because there are 2 homes on 1 lot. They believe it meets all of the requirements for subdivision. Much of the property cannot be developed because it has a conservation easement on it.

The old farmhouse has a cesspool but it is not on the towns list for mandatory replacement. Mr. Darveau believes it is not on the list because there is a septic system that is currently on the property serving one of the two houses. They are looking at the OWTs as new construction or an alteration. The old farmhouse is currently vacant. They want to ask that the new system is approved by DEM but not necessarily installed to be a condition of approval. Just in case the new owners want to knock it down and do something different.

Commissioner Pendlebury would like to know about access to the current house. Because they are approving the subdivision the developable lot needs to have access and an easement. Darveau noted that both lots have road access. Commissioner Enright said while we are discussing easements the one to the Arnold burial ground it needs to have an easement, they have been spending time recently to clean it up. It would be nice to have the legal right to access it. Ms. Drexel said she agrees to it.

Commissioner Cochran said they show 2 wells. There is an application Monday to have public water for the farm house. Commissioner Swistak said frontage for 955 comes from Beavertail Rd. 951 frontage comes from Ft Getty Road and 881 fronts Fort Getty Rd. Commissioner Pfeiffer asked if there is any restriction on subdivision in the conservation easement. No Darveau said. Enright asked if there is restriction on creating a driveway on conservation easement. No Darveau said. Discussion on how this may impact the subdivision ensued and Bryer said it was addressed in the last approval in 2013 approval. It was suggested by Bryer that the condition from the last motion in 2013 be added regarding the continued relevance of the conservation easements.

A discussion ensued regarding the adjacent historic Arnold cemetery. The Board decided that it was not appropriate as a condition since it is not on this property. The Board encouraged the owner and attorney to resolve future maintenance of the cemetery with easements and made this a condition of approval even though it was just encouraging.

A motion was made by Commissioner Pendlebury and seconded by Commissioner Pfeiffer to approve the subdivision as follows:

“At a meeting of the Planning Commission on March 2, 2016, the Planning Commission voted to Grant Preliminary Plan approval in accordance with the Town of Jamestown Subdivision Regulations, RIGL 45-23-37 and the plans entitled " **Minor Subdivision Site Plan for William J. O'Farrell and Noreen E. M. Drexel; Assessors Plat 11 Lot 44; 6 Ft. Getty Road and**

**Beavertail Road, Jamestown, RI;** prepared by **Darveau Land Surveying, Inc., P.O. Box 7918, Cumberland, RI 02864;** dated **February 10, 2016** based on the following Findings of Fact and subject to the following Conditions of Approval:

**A. Findings of Fact**

The Board makes the following findings:

1. The subdivision is consistent with the requirements of the Jamestown Comprehensive Plan;
2. Each lot in the subdivision conforms to the standards and provisions of the Jamestown Zoning Ordinance;
3. No building lot is designed and located in such a manner as to require relief from Article 3, Section 308 of the Zoning Ordinance since the new OWTS appears to be a significant distance from any wetlands to the west. Parcel B contains an existing cesspool. Cesspools are required to be replaced by January of this year by Town regulation;
4. There will be no significant negative environmental impacts from the proposed development as shown on the plans, with the required conditions for approval to remove and replace the cesspool;
5. The subdivision as proposed will not result in the creation of individual lots with such physical constraints to development that building on those lots according to pertinent regulations and buildings standards would be impracticable;
6. All subdivision lots have adequate and permanent physical access to a public street, namely, Ft. Getty Road and Beavertail Road. Lot frontage on a public street without physical access shall not be considered compliant with this requirement;
7. The subdivision provides for safe circulation of pedestrian and vehicular traffic, and for a suitable building site that contributes to the attractiveness of the community;
8. The design and location of streets, building lots, utilities, drainage improvements, and other improvements in the subdivision minimize flooding and soil erosion;
9. All lots in the subdivision have access to sufficient potable water for the intended use. Both existing houses are connected to Town Water and are located in the Rural Water District. Parcel B contains the well for 955 Ft. Getty Road (the main farm house). 955 Ft. Getty Road (130 Beavertail Road) has made application for public water connection and will be heard by the Board of Water and sewer commissioners on Monday March 7;
10. The approval is for a total of 2 lots, with two existing homes; and
11. The Planning Commission finds that it is the intent of this subdivision that all recorded easements, and the rights and restrictions appurtenant thereto, shall continue in full force and effect, irrespective of the changes made to lot lines as a result of this subdivision.

**D. Conditions of Approval**

1. That payment of a fee in-lieu-of land dedication shall not be required for this subdivision for either lot per Article IIID of the Jamestown Subdivision Regulations. This fee shall not be required since both lots will be developed with existing homes.
2. Water approval for 955 Ft. Getty Road (AP 11 lot 24) shall be received prior to final approval or an easement to the existing well located on Parcel B shall be required prior to final approval;
3. A new OWTS will be designed and approved by RIDEM prior to final approval, In addition, there shall be no occupancy of the existing house 951 Ft. Getty Road or a new house in that location until the cesspool is replaced;



4. Granite monuments, or where granite monuments are not suitable, other suitable survey markers, other than concrete shall be placed at all corner points at the new property line prior to final approval;
5. To encourage the property owner to provide permanent access to the historic cemetery for maintenance purposes;
6. The Planning Commission delegates final plan review to the Town Planner with the signature of the Planning Chair to appear on the Final Record Plat;
7. This approval shall be recorded with the Town Clerk within 20 days of receipt of approval; and,
8. This approval shall expire one year from the date of approval by the Planning Commission unless final approval is received within that time.

So voted:

Michael Swistak – Aye  
Rosemary Enright – Aye  
Bernie Pfeiffer - Aye  
Michael Smith - Aye

Duncan Pendlebury – Aye  
Mick Cochran - Aye  
Dana Prestigiaco - Aye

Motion carries 7-0

**3. The Preppy Pig BBQ – Plat 9 - Lot 246, 35 Narragansett Ave. Unit D - Jamestown, RI. – Development Plan Review – Jamestown Special Development District - Change of Use – and recommendation for Special Use Permit**

Bob Bailey realtor from Lila Delman introduced Jason Pannone co-owner of business leasing the space. This came before the Planning Commission last year for development plan review, this is the second layer of the building that Paul A Robertson (North Meadow Properties) owns which is currently car wash space.

Jason Pannone and Patrick DeSocio are co-owners. This started as a catering company by Patrick DeSocio and they have since partnered together to open up an actual restaurant. He explained the rendering that shows a new design to the front of the building. There is a raised retaining wall, clear glass will be used to replace the garage door. The stone on the wall will match the current stone. Signage will meet the requirement of 16 sq ft. There is not an extensive exhaust system. There will be counter service so no change to parking. The floor plan itself is the left side will be more of the kitchen area. It is all electric and a convection oven.

Commissioner Pendlebury said the applicant made a decision to reduce the number of seats at the TRC based on parking. They discussed outdoor cooking, there is occupied living space above the restaurant and they talked about the smoke disrupting the tenant. The outdoor cooking is done with wood and steam and there will be some smoke with the cooking. This was left as an open issue at TRC that needs to be resolved. Commissioner Pendlebury said he thinks the chimney from the smoker will need to be above the existing windows. He does not see resolution to that. Patrick DeSocio started doing smoking 7 years ago he found a smoker that will not pollute the area around it. They have chosen this smoker that steams. The smoke is clear and there is no open flame or fire, there will be some smoke first thing in the morning to start. They are custom built for them in Connecticut. With the water vat that is in there they are relatively clean. Dimension is about 5'x8' wide and 2 smokestacks with flues to regulate temperature. Chimneys are a little over 8' tall. It will be operated during the day and supervised at all times. External temperature the

way they are designed is to be usable on daily basis, to touch your car will be hotter than these smoker/steamers. It will be in a fixed position. Commissioner Swistak asked "how is the smoker isolated?" It will have a white lattice fence.

Assuming there will be carry out is that an issue for parking? Bryer noted that this property has an appropriate number of parking spaces onsite. It is a permitted use but they are looking for a special use permit for Beer and Wine. The Planning Commission can make a recommendation. Zoning will be looking at the liquor end of it. It will then go from Zoning to Town Council for the liquor license. Pendlebury noted that they should have an as built with a surveyors stamp for the existing parking and site plan. There is a high level of detail with an as built with dimensions.

They will have minimal equipment. There is a grease trap in place already Nick said. The Pergola is out but possibly for the future. They will be using umbrellas for the summer.

Pendlebury said he is concerned with the smoker, he said we have no way of knowing if the machine is as good as they say it is. He wants the fire department and the building inspector to take a look at this. How much wood will be on site and how much do they use? They use approximately 2 logs every hour so 20-24 a day. The chef (a pitmaster) gets the wood to and from the smoker. They won't be coming in and out of the restaurant regularly. Commissioner Prestigiacomo asked will they be serving beer and wine only to people eating there or if they are waiting for their food? The response was yes. They will have runners but no bar service. How will you control alcoholic beverages on the outside? All servers will be Tip certified. Bob Bailey questioned condition 3 regarding the board of water and sewer approval: can they get a building permit before that approval. Pendlebury responded you have to have water to get a building permit.

Commissioner Swistak said what happens if all they smell is BBQ all the time how will they respond to it. He said it will not be anything more than what the smells are at the different restaurants right now. Swistak is concerned about "what if there is a problem how do you respond to it?" Their goal is to abide by the rules of the town if there are issues it would be on them to build the chimneys taller. They will do everything they can to work with the town. The town does have nuisance rules as well noted Bryer. Bob Bailey asked about Village Hearth Bakery and the smoke from their oven. The chimney is above the ridge line so it's in compliance. They can adapt without being shutdown and they are willing to comply. There will be fire extinguishers inside and out.

Commissioner Smith asked whether the fire department is going to review this. How will the kitchen be set up he wants to see some of these questions answered? Commissioner Enright would like to see better drawings of the kitchen, they talked about plastic or paper and she asked where are they stored and where are the garbage cans? Runners that will be going from table to table they will have decorative trash cans. The Dumpster is shared with all the occupants of the site and the use is split up by Island Rubbish. What detail are you talking about Rosemary asked Mick. She answered she wants to know what goes on in the kitchen? 2 to 3 times a day there is meat going in. Everything will be under counter in the back area is where things will be prepped.

A discussion ensued about the window in the front and whether or not that should be a door or a pass through window? The window there it should be a door Mike said. Window next to it could

be a service door. Jason said they wouldn't object to it. They do not think that there will be too much traffic. The glass door will be open. Maybe in the winter it would be more, also they will be bringing the meat in prior to the rush in a non-compete time. Originally talked about lights and keep it at low level. There will be pedestrian traffic. They will be open until 9:00 p.m. so additional lighting will be needed, they can put it in the planters on the left.

Commissioner Pfeiffer stated that this is a unique proposition in the middle of town. They want to see an as-built showing the parking that was expanded from what was approved at Nick Robertson's last application. Pfeiffer feels comfortable enough with the conditions and thinks moving forward is appropriate. They can go to water and sewer and then start restaurant before alcohol approval. Commissioner Cochran is ready to go forward. Consensus is to vote tonight. Umbrellas will be solid colors, blue and pink to match signage and the trim, no advertising.

A motion was made by Commissioner Cochran and seconded by Commissioner Enright to approve the Development Plan as follows:

"The application of PP Jamestown, LLC and North Meadow Properties, LLC, 35 Narragansett Avenue was reviewed by the Planning Commission on March 2, 2016 and the Planning Commission hereby grants Development Plan approval based on the following finding of fact and subject to the following conditions of approval:

Findings of Fact:

1. The application was reviewed under the standards of Zoning Article 11.
2. This application has been reviewed by the TRC as required. (See attached Memo from TRC)
3. The applicant has provided the following information for the current application:
  - two different front building/street-side perspectives, one with a pergola (no date) and one with no pergola dated February 18, 2016
  - Two different first floor Plans (no date), one with a pergola and one with no pergola
  - A site plan showing existing Units A through D at 35 Narragansett Avenue, parking on site and off site and loading area (no date)
  - Parking Calculations (not updated to 50 seats)
  - Lighting specifications
  - Building sign (pig) decal detail
  - Sign sheet
4. The proposed improvements consists of:
  - a) Improvements of exterior siding.
  - b) Enclosure of left garage door with typical exterior glass door and window.
  - c) New glass garage door on the right side.
  - d) Interior improvements – added bathroom, flooring, drywall, paint.
  - e) Added patio – concrete.
  - f) Electrical and Plumbing upgrades (has an existing grease trap)
5. This property is located in the Commercial Downtown (CD) District. Restaurant use is permitted in the CD District. Restaurant with Liquor requires a special use permit. The Planning Commission finds this application is consistent with the Jamestown Comprehensive Plan.
6. The service is limited to a 50 seat restaurant including a patio with outdoor BBQ smoker.

7. There is adequate parking for the intended use; 10 provides for this use.
8. A joint trash receptacle (dumpster) is provided for all site uses in the rear of the site.

Conditions of Approval:

1. A Special Use Permit is required for liquor service;
2. A liquor license is required for serving liquor;
3. Board of Water and Sewer Commissioners approval is needed prior to a building permit;
4. Awning color will match the color scheme of the building and trim;
5. The planters along the east side shall be planted with appropriate perennial shrubs and flowers (may be annual);
6. The pergola has been removed from the application and it will not be required to be constructed.
7. The smoker chimney shall be a minimum of 8 feet as reported by the applicant at the meeting.
8. The stone wall shall be of similar materials as the stone wall on the street.
9. An as-built for the previous approval shall be filed with the building official prior to the building permit application for the front of the site including the parking and spaces.
10. The Fire Chief and Building Official shall inspect the smoker with respect to health and safety issues including smoke, carbon monoxide, wood storage, height of smoke stack and the issues that may affect the apartment upstairs. The applicant shall provide the smoker specifications for review prior to this inspection.
11. Signage confining alcohol to the site will be added on site in the area of the patio.
12. Additional low level pedestrian lighting will be added to the east side of the property.
13. The smoker will be gated and be shielded from public access.
14. Umbrellas without signage or advertising will be permitted at the outdoor tables.
15. Trash receptacles will be provided both inside and outside for patron use.
16. Staff will issue final Development Plan approval administratively.”

So voted:

Michael Swistak – Aye

Duncan Pendlebury – Aye

Rosemary Enright – Aye

Mick Cochran - Aye

Bernie Pfeiffer - Aye

Dana Prestigiaco - Aye

Michael Smith - Aye

Motion carries 7-0

**VIII. Adjournment**

A motion was made by Commissioner Cochran and seconded by Commissioner Pendlebury to adjourn the meeting at 9:21 p.m. So unanimously voted.

Attest:

*Cynthia Reppe*

Cynthia Reppe

Planning Assistant

**Approved As Written**  
**PLANNING COMMISSION MINUTES**  
**March 16<sup>th</sup>, 2016**  
**7:00 PM**  
**Jamestown Town Hall**  
**93 Narragansett Ave.**

**I. Call to Order and Roll Call**

The meeting was called to order at 7:00 p.m. and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Mick Cochran	Bernie Pfeiffer
Dana Prestigiacomio	Michael Smith

Not present:

Rosemary Enright – arrived at 7:10

Also present:

Lisa Bryer, AICP – Town Planner  
Wyatt Brochu – Town Solicitor  
Derick Hopkins – Narragansett Engineering Inc.  
Dan Cavanagh

**II. Approval of Minutes March 2<sup>nd</sup>, 2016**

A motion was made by Commissioner Cochran and seconded by Commissioner Pfeiffer to accept the minutes as written. So unanimously voted.

**III. Correspondence**

1. FYI – Letter to Jason Pannone – Re: The Preppy Pig BBQ. Received
2. FYI – Letter to Slingluff/DiGasper – TRC approval of Accessory Family Dwelling Unit. Received

**IV. Citizen’s Non Agenda Item – nothing at this time**

**V. Reports**

1. Town Planner’s Report – There are no applications for first meeting in April so the meeting will most likely be cancelled.
2. Chairpersons report – Commissioner Swistak made a motion that was seconded by Commissioner Cochran to move the meetings back to 7:30 p.m. starting with the second meeting in April. So unanimously voted.
3. Town Committees
4. Sub Committees

## VI. Old Business – nothing at this time

## VII. New Business

### 1. **Pompili/Cavanagh – Plat 3A, Lot 460 - Sloop St. - Zoning Ordinance Section 314 Sub District A Review, High Ground Water Table Impervious Overlay District 314 – Recommendation to Zoning Board**

Derick Hopkins, P.E. Narragansett Engineering, Inc .represented the application.

A motion was made by Commissioner Smith, seconded by Commissioner Cochran to accept him as an expert witness. So unanimously voted.

The property is a Sub-district A application, the lot is 14,400 square feet and slopes towards Gondola Avenue. The lot is in the R-40 zoning district. It is not in a flood hazard district. A 4 bedroom house with a detached garage with a gravel driveway is being proposed. There is a proposed deck in the back that is not covered and a deck in the front that is covered. The impervious cover is 12% not 13% as stated in the application. The plans have been amended to reflect this.

Commissioner Rosemary Enright arrived at 7:10.

Commissioner Cochran asked about the cul-tec stormwater system; what happens when it exceeds the 10 year storm? Mr. Hopkins answered that it will have a splash overflow onto Gondola Street. Cochran inquired about the detached garage and Dan Cavanagh, owner noted that the garage was detached for passive certification reasons.

Commissioner Pendlebury asked about the stormwater system and what happens when we get a very large storm. Derick Hopkins indicated that the slope is gentle enough that he would not anticipate too much erosion for that reason. We are concentrating it somewhat. But grass will break up the force of water. He could put in a level spreader if the board felt it was necessary.

Commissioner Smith asked about it being a passive house. Hopkins noted that it will have extra insulation and be on a slab. It is a floating slab with rigid foam foundation under it. The architect is not at the meeting so he cannot answer detailed questions about the design.

A motion was made by Commissioner Swistak and seconded by Commissioner Cochran to approve the Draft Motion dated March 11, 2016 At the March 16, 2016 Planning Commission meeting, the Planning Commission voted unanimously:

“To recommend to the Jamestown Zoning Board, approval of the application Dan and Julia Cavanagh, Plat 3A, Lots 460, Sloop Street review under Zoning Ordinance Section 82-314 – High Groundwater and Impervious Layer Overlay District, Sub-district A - review in accordance with the plan entitled **Existing Conditions (sheet 1 of 2) and Proposed Conditions (sheet 2 of 2)**, for **Cavanagh, 5 Morton Avenue, Newport, RI 02840; Location 0 Sloop ‘Street, Jamestown RI 02835, dated 12/16/15**. The recommendation for approval is based on the following findings of facts as amended:

Findings of Fact Section 314

The applicant is proposing to construct a 4 bedroom 34' x 34' dwelling with a 20' x 26' detached garage on Lot 460 totaling 14,400 square feet.

1. Applicant has obtained RI DEM approval for an ISDS/OWTS for a four-bedroom dwelling. This approval includes an approved variance for groundwater clearance. This approval has been re-submitted to RIDEM due to a site change, which detached the garage. The applicant is awaiting this approval;
2. The applicants OWTS permit from RIDEM and the Town of Jamestown Worksheet for Zoning Section 314 indicates the OWTS is a Septi-tech/Advantex to Geomat system.
3. The applicant's representative Derek Hopkins, PE, of Narragansett Engineering has submitted expert testimony before the Planning Commission on 3/16/16 as an expert witness with regards to OWTS Design and evidence that the proposed project meets the design requirements of Zoning Ordinance 82-314 High Ground Water Table and Impervious Overlay District as documented in a report prepared by Narragansett Engineering dated February, 2016.
4. Jamestown Public Works Director Michael Gray, PE provided correspondence to Lisa Bryer, Town Planner dated March 10, 2016 regarding the Cavanagh application with respect to Zoning Section 314 (attached) which notes that, the proposal in his opinion, meets the requirements of the Ordinance as follows:
  - a. The applicant meets the allowable impervious coverage limit of 13%.
  - b. The proposed 4 bedroom Advantex and geomat OWTS provides advanced treatment, and meets the requirements of this ordinance; and,
  - c. The proposed 218.7 C.F infiltration system exceeds the criteria of the Ordinance to accommodate the increase in runoff for a 10 year storm.
5. There are no wetlands on the subject property nor are there any wetlands within 150 feet from the applicable components of the OWTS per Zoning Ordinance Section 82-308 per the testimony of Engineer Derick Hopkins on March 16, 2016.
6. Based on soil evaluation reports, the subject lot is in sub-district A of the High Groundwater Table and Impervious Overlay District.

**Conditions of Approval**

1. The Operation and Maintenance (O & M) requirements for pervious driveway, stormwater mitigation (Cul-Tec 100 HD system) and OWTS shall be recorded in the Office of the Town Clerk with the Zoning Approval and evidence of such shall be provided to the Zoning Enforcement Officer.
2. The proposed driveway, shall be maintained as a pervious surface and not be paved at any time in the future. The O & M shall indicate that driveway shall remain pervious in perpetuity. Any change in this requirement will require additional approval by the Zoning Board of Review.
3. An as-built plan shall be provided by the Engineer to ensure constructed grades match the approved development plan.

4. The applicant shall not receive Jamestown Zoning Board Approval until the RIDEM resubmission has been approved.”

So voted:

Michael Swistak – Aye

Mick Cochran - Aye

Dana Prestigiaco - Aye

Rosemary Enright - Aye

Duncan Pendlebury – Aye

Bernie Pfeiffer - Aye

Michael Smith – Aye

Motion carries 6-0

### **VIII. Adjournment**

A motion to adjourn was made by Commissioner Pendlebury and seconded by Commissioner Cochran at 7:37 p.m. So unanimously voted.

Attest:

Lisa W. Bryer



Approved As Amended  
**PLANNING COMMISSION MINUTES**  
April 20th, 2016  
7:30 PM  
**JamestownTown Hall**  
93 Narragansett Ave.

**I. Call to Order and Roll Call**

The meeting was called to order at 7:33 p.m. and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Dana Prestigiacomio
Michael Smith	

Also present:

Cynthia Reppe – Planning Assistant  
Wyatt Brochu – Town Solicitor  
Dan Cotta – American Engineering  
Anthony Cofone – Andajo, LLC.

**II. Approval of Minutes March 16<sup>th</sup>, 2016**

A motion was made by Commissioner Cochran and seconded by Commissioner Enright to accept the minutes as written.

**III. Correspondence**

1. FYI – Letter to Cavanagh. Received

**IV. Citizen’s Non Agenda Item** – nothing at this time

**V. Reports**

1. Town Planner’s Report
2. Chairpersons report
3. Town Committees
4. Sub Committees

**VI. Old Business** – nothing at this time

## VII. New Business

1. Andajo/Cofone- Seaside Dr. – Plat 3A Lot 155 - Zoning Ordinance Section 314 Sub District A Review, High Ground Water Table Impervious Overlay District 314 – Recommendation to Zoning Board

Commissioner Swistak introduced Dan Cotta and Commissioner Cochran made motion to accept Mr. Cotta as an expert witness which was seconded by Commissioner Pfeiffer. So unanimously voted.

Dan Cotta said this is a double lot on Seaside Dr. The lot is across the street from the waterfront lots. They are proposing a house with 12% lot coverage. There is a second floor cantilever. Septic system is a septi-tech. No variances for the property. Drainage consists of roof leaders and a large shallow rain garden. He showed the foundation cross section. It is under the 35 foot height.

Commissioner Cochran asked where is the cantilever area and Commissioner Enright wants to see a picture of the driveway and he showed them on the plan. Commissioner Pfeiffer wants to see pervious on the plan. Commissioner Enright said “make it a condition that the deck/ patio is pervious.”

The stormwater calculation is greater than 12 % said Commissioner Pendlebury.

Commissioner Pendlebury said the roof area calculation is incorrect, which in turns makes the runoff and required storage calculations incorrect as a result.

Mr. Cotta said it would make the raingarden slightly larger and that can be done.

Commissioner Swistak said in your calculation it is based on roof area and it is greater than 1728 because of the cantilever on the front of the house which changes the result and increases the runoff. Commissioner Smith said there are 2 issues, the area of the roof and area of coverage, the foundation. The foundation complies with the 12%. Mr. Cotta said he can make the rain garden larger. The calculation is based on the RI state requirements not Jamestowns.

The Planning Commission would like the change made and circled back through Mike Gray prior to going to Zoning with the revised plan. Town Solicitor Wyatt Brochu said put pervious on the plans too.

**A motion was made by Commissioner Swistak that was seconded by Commissioner Pendlebury** to send a recommendation to the Jamestown Zoning Board, approval of the application Andajo, LLC, Plat 3A, Lots 155, Pole #58 Seaside Drive, review under Zoning Ordinance Section 82-314 – High Groundwater and Impervious Layer Overlay District, Sub-district A – review in accordance with the plan entitled **Town Submission for ANDAJO, LLC located at Seaside Drive – Pole 58, Jamestown, RI (sheet 1 of 1), dated 3/22/16**. The recommendation for approval is based on the following findings of facts as amended:

### Findings of Fact Section 314

The applicant is proposing to construct a 4 bedroom 32’ x 36’ dwelling with a 24’ x 23’ 10” garage on Lot 155 totaling 14,400 square feet.

1. Applicant has obtained RI DEM approval for an ISDS/OWTS for a four-bedroom dwelling;
2. The applicants OWTS permit from RIDEM and the Town of Jamestown Worksheet for Zoning Section 314 indicates the OWTS is a Septi-tech to Geomat3900 denitrification system.
3. The applicant's representative Dan Cotta, PE, of American Engineering, Inc. has submitted expert testimony before the Planning Commission on 4/20/16 as an expert witness with regards to OWTS Design and evidence that the proposed project meets the design requirements of Zoning Ordinance 82-314 High Ground Water Table and Impervious Overlay District as documented in a report prepared by American Engineering, Inc. dated March 8, 2016.
4. Jamestown Public Works Director Michael Gray, PE provided correspondence to Lisa Bryer, Town Planner dated April 15, 2016 regarding the Andajo, LLC application with respect to Zoning Section 314 (attached) which notes as follows:
  - a. The fill and grading will not impact the abutting properties with runoff and will direct stormwater flow to the rain garden.
  - b. The applicant meets the allowable impervious coverage limit of 12%.
  - c. The proposed 4 bedroom Septi-Tech and shallow geomat leachfield provides advanced treatment, and meets the requirements of this ordinance; and,
  - d. The proposed rain garden which will collect stormwater from the roof tops of the proposed dwelling and garage and the pervious driveway, exceeds the criteria of the Ordinance to accommodate the increase in runoff for a 10 year storm.
5. There are no wetlands on the subject property nor are there any wetlands within 150 feet from the applicable components of the OWTS per Zoning Ordinance Section 82-308 per the testimony of Engineer Dan Cotta on April 20, 2016.
6. Based on soil evaluation reports, the subject lot is in sub-district A of the High Groundwater Table and Impervious Overlay District.

### **Conditions of Approval**

1. The rear deck and front and side patio shall allow groundwater infiltration and not be covered without additional approval by the Zoning Board of Review.
2. The Operation and Maintenance (O & M) requirements for pervious driveway, rain garden and OWTS shall be recorded in the Office of the Town Clerk with the Zoning Approval and evidence of such shall be provided to the Zoning Enforcement Officer.
3. The proposed driveway, shall be maintained as a pervious surface and not be paved at any time in the future. The O & M shall indicate that driveway shall remain pervious in perpetuity. Any change in this requirement will require additional approval by the Zoning Board of Review.
4. An as-built plan shall be provided by the Engineer to ensure constructed grades match the approved development plan.
5. The proposed roof area calculations on the Jamestown Drainage Calculation Table must be amended to include the cantilever floor area, and the rain garden design and capacity must be adjusted as necessary; and the drawings must be updated to reflect these changes.

**VIII. Adjournment**

A motion was made by Commissioner Enright and seconded by Commissioner Cochran to adjourn the meeting at 8:08p.m. So unanimously voted.

Attest:



Cynthia L. Reppe  
Planning Assistant

## JAMESTOWN TRAFFIC COMMITTEE

### Meeting Minutes

Thursday, April 21, 2016

**I. A regular meeting of the Jamestown Traffic Committee was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:00 PM by Chairman Thomas P. Tighe.**

**II. The following members were present:**

Thomas Tighe, Chairman  
Mary E. Meagher, Vice-Chairman  
David Cain  
Timothy Yentsch  
Vincent Moretti  
Melissa Mastrostefano  
William Munger

Also present:

Police Chief Edward Mello  
Kim Devlin, Clerk

### III. READING AND APPROVAL OF MIUNTES

**A) March 17, 2016 (regular meeting)**

Motion was made by Member Cain, seconded by Member Moretti to accept the March 17, 2016 minutes. So voted; (5 ayes, 0 nays; 2 abstentions (Mastrostefano & Munger)).

### IV. OPEN FORUM

**A) Scheduled to Address**

There were no Scheduled Requests to Address.

**B) Non-Scheduled to Address**

There were no Non-Scheduled Requests to Address

### V. UNFINISHED BUSINESS

**A) Amendment of the Jamestown Code of Ordinances Chapter 70 Traffic and Vehicles, Article IV. Stopping, Standing and Parking, Sec. 70-87 Prohibited or Restricted Parking on Specified Streets and Sec. 70-89 parking at Jamestown Shores Beach; review and discussion and/or potential action and/or vote**

Chairman Tighe stated the recommendations have been made by the Police and Fire Chiefs' and the committee is recommending the proposed ordinance changes to the Town Council. If anyone feels the restrictions should be amended, state your case to the committee at this time.

Mr. Guy Settipane of Seaside Drive presented plat maps to the committee with the proposed parking restrictions highlighted. Mr. Settipane stated that there are currently no restrictions and the number of homes affected by the new restrictions is very large.

Executive Director Chief Mello stated the discussion began in the south shores and mostly due to input from (Fire) Chief Bryer that there are no parking regulations at all. When two vehicles are parked on opposite sides of the road it is difficult to pass. Hull Street, in particular, is difficult to allow parking on because it is a highly trafficked area. There are a number of street options that allow for parking on one side, but some roads are so narrow the residents don't think there should be street parking at all. Overnight parking would be permitted in areas where it is allowed, with a resident permit. Each household would be permitted three overnight parking passes. The residents in the south shores were able to adjust and accommodate. The parking restrictions in the south shores have made an improvement from the Fire Department's perspective.

Chief Tiexiera stated that the streets are narrow and the fire and rescue trucks are eight to nine feet wide.

Member Munger stated that some people have been complaining about parking for twenty years in the shores and the ambulance and fire people complained and that is what is driving this conversation. The intent is not to be problematic or to raise money, the intent is to solve a public safety problem.

Mr. Peter DiBiase, from Seaside Drive, stated that Chief Mello's explanation was helpful in aiding in the understanding of the intent of the restrictions. However, small lots cannot accommodate parking for large families or the surprise stops by friends, coaches, players, etc. Mr. DiBiase stated he is a waterfront resident and his home has significant value and raises a lot of tax money for the town and he should be able to enjoy his property.

Jerry Leroux thanked the members of the Traffic Committee for the additional hearing. Safety seems to be paramount issue, but he feels this is going too far. Mr. Leroux would like to know how many times, and where, there were emergencies when someone lost their life or a house because emergency vehicles couldn't pass a street.

Chairman Tighe stated that Mr. Leroux lives on Schooner Street, which has proposed no parking on the even side of the street and requires a pass for overnight parking. Chairman Tighe asked Mr. Leroux if he is opposed to those restrictions.

Mr. Leroux stated he is opposed to the entire ordinance.

Mr. Richard Cribb, Seaside Drive, stated he would support no parking on one side of the street, but not both.

Ms. Michelle LaFazia stated that, due to the new parking restrictions, there are three cars parked in front of her house day and night. Also, while walking, she has become trapped in between the parked cars and delivery trucks that double park on the street on more than one occasion.

Mr. Richard Cribb, Frigate Street, stated that he went to town hall and went through fourteen months of minutes and only saw one complaint, from Hull Street, where an ambulance couldn't pass. Mr. Cribb stated that he doesn't see a problem so he doesn't see a need for a solution.

Mrs. Charlotte Zarlengo stated that she would like to comment on the issue from a walker's point of view. There are a number of people that walk in the area and it is dangerous to walk with cars parked in the street. It would be nice to have one side of the street where there are no cars parked, but it is also important that the fire and rescue vehicles can pass.

Chairman Tighe asked Mr. Dan Lilly to express his views on the issue.

Mr. Dan Lilly, Seaside Drive, stated he lives on Seaside Drive near Beach Avenue and he feels having parked cars on the street helps to slow down traffic, making it safer to walk.

Mr. Sav Rebecchi, Sail Street, stated that he would like to report on the south shores area. Mr. Rebecchi stated that there is a learning curve with new restrictions, but he feels people are shifting their habits to abide by the new rules, which also creates a shift of problems. Mr. Rebecchi feels that there should be parking on one side of Seaside Drive. The new restrictions will push people farther and farther away from the right-of-way access points along Seaside Drive. Mr. Rebecchi asked what the town's responsibility is for making the streets safe and why there aren't sidewalks or shoulders. Mr. Rebecchi feels this is the town's responsibility, not the Police Chief or the Fire Chief. Also, Mr. Rebecchi suggested placing gravel on the right-of-ways to make parking areas for people who would like to access the water via a right-of-way.

Mrs. Kathleen Fitzgerald, Capstan Street, stated she and her husband bought their home in 1996 to escape the parking bans in Cambridge, and they came to Jamestown for the rural character. Mrs. Fitzgerald would like to address the issue from a different perspective. At night, in the summer, Capstan Street turns into a raceway. With no impediment of parked cars the racing is a major safety issue.

Mrs. Carol Nelson Lee, stated that there are a number of CRMC (Coastal Resources Management Council) designated rights-of-ways in the shores and she

feels the parking restriction will limit the use of rights-of-ways, as the proposed parking restrictions on all of the right-of-ways except five. We need to make sure that access to the rights-of-ways is available.

Member Yentsch asked Mrs. Nelson Lee what rights-of-ways are actively used.

Mrs. Nelson Lee stated that Champlin Way is used by kayakers, Spirketing is being used as a private driveway, and Steamboat is acceptable.

Mr. Michael Egan, Champlin Way, stated that he echoes Sav's (Rebecchi) comments. There are a number of rights-of-ways that are being taken over by private property owners and also the streets. The town owns 50' of road and, in some places, 20' of the road is being landscaped as private property.

Member Yentsch asked Chief Tiexiera what the minimum width that his vehicles can pass through comfortably.

Chief Tiexiera stated that 12-14' is the minimum.

Member Yentsch asked Chief Tiexiera if there were to be single sided parking on Seaside Drive, but that there would always be 14' of space, if that would be acceptable.

Member Yentsch stated that people have adapted well in the south shores, and maybe a parking line would solve the safety issue on Seaside and accommodate property owners. This could maybe be applied to Frigate and some other streets that are wider. I will the ask Chair what the mechanics are to amend the existing proposal.

Member Cain stated it would be nice to assess the legal rights-of-way owned by the town on each street and we should incorporate that into the recommendation to the Town Council.

Vice-Chairman Meagher stated that people are claiming 40-50' of the rights-of-ways as their property. It would be nice if the middle of the rights-of-ways were paved.

Mr. Rebecchi stated that several people have put gravel down on the rights-of-ways for private parking.

Member Munger stated that, from his perspective, he would like to table everything because he needs more time to digest the information presented tonight. He does feel he can support parking on one side of Seaside.



Member Moretti agrees that there was a lot of information presented tonight and we need to compromise and bring both parties together. Member Moretti also agrees that he would support no parking on one side of Seaside.

Vice-Chairman Meagher stated that there has been excellent input tonight and, in an effort to be consistent, there are areas that aren't as problematic as others and we need to individualize that more.

Chairman Tighe stated that, rather than try and do anything now, we should continue the matter.

Mrs. Nelson Lee stated that she is a member of Friends of the Jamestown Rights-of-Ways and the group has submitted a report to the town council on half of the rights-of-ways and that the group is walking the last right-of-way soon.

Chairman Tighe moved to continue the matter, Member Cain seconded. So voted; (7 ayes, 0 nays).

**B) Amendment of the Jamestown Code of Ordinances, Chapter 70 Traffic and Vehicles, Article III. Specific Street Regulations, Sec. 70-55 Restrictions on Certain Streets – Columbia Avenue; review and discussion and/or potential action and/or vote**

Chief Mello stated that the residents and Christian (Infantolino, McQuades representative), are trying to work out some of the issues and we would like the matter continued.

Member Cain moved to continue the matter, Vice-Chairman Meagher seconded. So voted; (7 ayes, 0 nays).

**C) Conanicus Avenue Crosswalk; review and discussion and/or potential action and/or vote**

**1) Letter of Police Chief Mello to RI State Traffic Commission**

Member Moretti moved to continue the matter, Member Cain seconded. So voted; (6 ayes, 0 nays).

**D) Speed limit on North Road from Sloop Street north to Summit Avenue; review and discussion and/or potential action and/or vote**

Chief Mello stated that there will be a three year paving project on North Road and it may be better to wait until the work is complete to make any decisions on the speed limit. Chief Mello stated that he will suggest that the speed limit be raised on North Road, at some point, and it is up to the committee if they want to break this up as the road project phases are completed or if they would rather address it all at once.

**VI. NEW BUSINESS**

There was no New Business to discuss.

Member Munger stated that he would like to add the feasibility of making the village golf cart friendly under New Business at the next meeting.

#### **VII. ADJOURNMENT**

There being no further business before the Committee, motion was made by Committee Member Yentsch and seconded by Committee Member Cain to adjourn the meeting at 7:30 PM. So unanimously voted.

Attest:

Kim Devlin  
Clerk

JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the April 26, 2016 Meeting

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Chairman called the meeting to order at 7:00 p.m. The clerk called the roll and noted the following members present:

Richard Boren  
Joseph Logan  
Dean Wagner  
Richard Cribb  
Judith Bell  
Terence Livingston  
Edward Gromada

Also present: Brenda Hanna, Stenographer  
Chris Costa, Zoning Officer  
Pat Westall, Zoning Clerk  
Wyatt Brochu, Counsel

MINUTES

Minutes of February 23, 2016

A motion was made by Joseph Logan and seconded by Richard Cribb to accept the minutes of the February 23, 2016 meeting as presented.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Dean Wagner, Richard Cribb, and Judith Bell voted in favor of the motion.

Terence Livingston and Edward Gromada were not seated.

CORRESPONDENCE

A letter from Christian Infantolino, Esq. requesting to withdraw the application Fowlers Rock, LLC without prejudice.

NEW BUSINESS

Earnshaw

A motion was made by Joseph Logan and seconded by to Richard Boren to continue the request of Donald & Marcella Earnshaw to the May 24, 2016 meeting.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Richard Cribb, Judith Bell, and Terence Livingston voted in favor of the motion.

Dean Wagner was recused and Edward Gromada was not seated.

Maccini

A motion was made by Joseph Logan and seconded by Richard Cribb to grant the request of Robert and Kristen Maccini whose property is located at 17 Friendship St., and further identified as Assessor's Plat 9, Lot 277 for a special use permit granted under Article 6, Special Use Permits and Variances, Pursuant to Section 82-704, Alteration of a non-conforming use, and dimensional relief from Section 82-302 District Dimension Regulations, and Table 3-2-R8 Zoning District, to repair the existing shed where the proposed westerly setback will be 3 ft. where 7 ft. is required, the proposed rear setback of 6.6 ft. where 10 ft. is required.

Regarding this request, this Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 600.

Regarding the request for a Variance, this Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 606, PARAGRAPHS 1 through 4, and SECTION 607, PARAGRAPH 2.

Regarding the request for a Special Use Permit, this Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 602.

This Variance is granted with the following restriction(s):]

This project must be constructed in strict accordance with the site and building plans submitted to the Board and will eliminate the addition to the existing shed.

This motion is based on the following findings of fact:

1. Said property is located in a R8 zone and contains 7,500 sq. ft.
2. There were 3 letters from neighbors in favor of the project.
3. There was 1 objector.
4. The applicant has agreed to eliminate the addition, so no additional setback or lot coverage relief is required.
5. The architect has incorporated materials which satisfy the desire of 1 neighbor.
6. The resulting change appears to be an improvement to the appearance of the property.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Richard Cribb, Judith Bell, and Terence Livingston voted in favor of the motion.

Dean Wagner was recused and Edward Gromada was not seated.

### Metcalfe

A motion was made by Dean Wagner and seconded by Joseph Logan to grant the request of Scott et Christine L. Metcalfe, whose property is located on 11 Union St., and further identified as Assessor's Plat 9, Lot 261 for a variance from Article 3, Section 82-302, Table 3.2 Lot coverage, and rear yard setbacks. To construct a rear deck which will result in approximately 42% lot coverage an increase of 7% where 30% is required, a rear yard setback 26' where 30' is required.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 600, SECTION 606, and SECTION 607, PARAGRAPH 2.

This Variance is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

- The deck shall have no roof, sides, awning or pergola. However, the deck can have railings.
- The deck shall not encroach on the westerly setback.

- The deck will be 26' from the southerly lot line.

This motion is based on the following findings of fact:

1. Said property is located in a R8 zone and contains 4791.6 sq. ft.
2. The house is a relatively small house on a small lot compared to other houses on Union Street.
3. There was one neighbor who agreed to withdraw his objection in light of the applicant's agreement to reduce the size of the deck.
4. The applicant agreed to reduce the size of the deck on the west side so that there is no encroachment into the west side setback.
5. The applicant agreed to reduce the size of the deck SO THAT THE DECK WILL BE 26' FROM THE SOUTH SETBACK WHERE 30' IS REQUIRED.
6. The deck will be 12' from the rear of the house.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Dean Wagner, Richard Cribb, and Judith Bell voted in favor of the motion.

Terence Livingston and Edward Gromada were not seated.

PP Jamestown, LLC

A motion was made by Richard Boren and seconded by Dean Wagner to grant the request of PP Jamestown, LLC, dba Preppy Pig BBQ (N. Meadow Properties LLC, owner) a tenant at the property located at 35D Narragansett Ave., and further identified as Assessor's Plat 9, Lot 246 for a special use permit Article 3, Section 302, Table 301, 6B-3 Lunchroom or Restaurant (Alcoholic Beverages). The request is to allow us to serve beer & wine at the restaurant.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTIONS 600 and 602.

This Special Use Permit is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

All of the findings of facts and conditions of approval as set forth in the Planning Commission approval of 3/4/16 are incorporated into this grant.

This motion is based on the following findings of fact:

1. Said property is located in a CL zone and contains 1,200 sq. ft.
2. The Planning Commission has recommended Development Plan approval.
3. Alcohol beverages will be prohibited beyond a certain point per signage as set forth in Ex. #2 - the Plan Review of Architecture, LLC.
4. There were 2 residents in opposition, but the opposition was not necessarily pertinent to the applicant under Section C, 3 of Table 3 -1.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Dean Wagner, Richard Cribb, and Judith Bell voted in favor of the motion.

Terence Livingston and Edward Gromada were not seated.

#### ADJOURNMENT

A motion was made and seconded to adjourn at 9:20 p.m.

The motion carried unanimously.



State of Rhode Island and Providence Plantations  
**Coastal Resources Management Council**  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 116  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-3767

## **JUNE 2016 CALENDAR**

- Tuesday, June 14**      **Semimonthly Meeting.** Corless Auditorium, URI Bay Campus, South Ferry Road, Narragansett, RI.  
**6:00 p.m.**
- Thursday, June 23**      **Administrative Fine Hearings.** CRMC offices. Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.  
**9:30 a.m.**
- Tuesday, June 28**      **ROW Subcommittee Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**5:45 p.m..**
- Tuesday, June 28**      **Semimonthly Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**6:00 p.m.**

*Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.*

/lat



**TOWN OF JAMESTOWN  
TAX ASSESSOR  
93 Narragansett Avenue  
Jamestown, RI 02835**

To: PRESIDENT, JAMESTOWN TOWN COUNCIL

From: JAMESTOWN TAX ASSESSOR

Subject: ABATEMENTS/ADDENDA OF TAXES FOR JUNE 21, 2016 MEETING

**REAL PROPERTY ABATEMENTS TO 2015 TAX ROLL**

#05-0003-05 Earley, Jack D. & Susan J.	Plat 1, Lot 324 - Property transfer 10-9-16 to Account #05-0003-06	\$2,598.00
#05-0361-00 Evangelista, Stephen	Plat 2, Lot 44 - Property transfer 5-3-16 to Account #01-0001-44	\$5,640.08
#06-0500-08 Furtado, Evelyn F., Trust	Plat 8, Lot 323 - Elderly Exemption Correction	\$393.45
#07-0434-50 Gladding, Shirley F.	Plat 2, Lot 183 - Property transfer 5-2-16 to Account #01-0052-07	\$4,813.00
#25-0022-00 Yeager, John C. Jr.	Plat 10, Lot 44 - Property transfer 5-10-16 to Account #04-0863-01	\$9,312.75

**REAL PROPERTY ADDENDA TO 2015 TAX ROLL**

#01-0001-44 10 Prospect, LLC	Plat 2, Lot 44 - Property transfer 5-3-16 from Account #05-0361-00	\$5,640.08
#01-0052-07 Adler, William A. & Alice M.	Plat 2, Lot 183 - Property transfer 5-2-16 from Account #07-0434-50	\$4,813.00
#04-0863-01 Driscoll, Patrick M. & Craig, Jemma L.	Plat 10, Lot 44 - Property transfer 5-10-16 from Account #25-0022-00	\$9,312.75
#05-0003-06 Earley, Susan J.	Plat 1, Lot 324 - Property transfer 10-9-16 from Account #05-0003-05	\$2,598.00

<b>TOTAL ABATEMENTS</b>	<b>\$22,757.28</b>
<b>TOTAL ADDENDA</b>	<b>\$22,363.83</b>

RESPECTFULLY SUBMITTED,

*Kenneth S. Gray*

KENNETH S. GRAY,  
TAX ASSESSOR



**Town of Jamestown**  
Finance Department  
Town Hall  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9809 Fax 401-423-7229  
Email: [ccollins@jamestownri.net](mailto:ccollins@jamestownri.net)

**Christina D. Collins**  
Finance Director

### MEMORANDUM

**TO:** Andrew E. Nota, Town Administrator

**FROM:** Christina D. Collins, Finance Director

**DATE:** 6/22/2016

**SUBJECT:** Budget to Actual

Attached is the Budget to Actual reports for the Fiscal Year 2015/2016. The report contains the expenses that have been paid through May 31, 2016.

Please do not hesitate to contact me with any questions or concerns.

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 2015 - JUNE 2016  
May 1, 2016 -May 31, 2016**

<b>Account Number &amp; Description</b>	<b>Annual Budget</b>	<b>PTD Expenses</b>	<b>YTD Expenses</b>	<b>Remaining \$</b>	<b>% of Budget</b>
<b>TOWN COUNCIL</b>					
70001101 Salaries (5)	11,300.00	0.00	8,475.00	2,825.00	75.00%
70001302 Fees & Supplies	1,250.00	0.00	89.13	1,160.87	7.13%
70001305 Advertising	2,000.00	0.00	0.00	2,000.00	0.00%
<b>70001 Town Council</b>	<b>14,550.00</b>	<b>0.00</b>	<b>8,564.13</b>	<b>5,985.87</b>	<b>58.86%</b>
<b>TOWN ADMINISTRATOR</b>					
70002101 Salary, Administrator	108,572.00	8,560.44	94,164.84	5,846.72	94.61%
70002102 Salary, Clerical w/longevity	63,002.00	4,511.66	53,935.92	4,554.42	92.77%
70002302 Fees, Supplies & Dues	2,500.00	1,053.40	1,296.13	150.47	93.98%
70002303 Travel Expenses	12,000.00	750.00	9,092.10	2,157.90	82.02%
<b>70002 Town Administrator</b>	<b>186,074.00</b>	<b>14,875.50</b>	<b>158,488.99</b>	<b>12,709.51</b>	<b>93.17%</b>
<b>PROBATE COURT</b>					
70003101 Salary, Judge	5,081.00	390.82	4,299.02	391.16	92.30%
70003302 Fees, Supplies & Dues	1,750.00	460.39	1,562.45	-272.84	115.59%
<b>70003 Probate Court</b>	<b>6,831.00</b>	<b>851.21</b>	<b>5,861.47</b>	<b>118.32</b>	<b>98.27%</b>
<b>ELECTION &amp; TOWN MEETINGS</b>					
70004101 Salaries, Canvassers (3 & 2alt.)	5,234.00	0.00	3,927.00	1,307.00	75.03%
70004102 Salary, Clerical	700.00	0.00	0.00	700.00	0.00%
70004103 Salaries, Moderator & Sergeant	1,450.00	0.00	1,096.04	353.96	75.59%
70004104 Election Supervisors	1,000.00	800.00	0.00	200.00	80.00%
70004302 Fees, Supplies & Dues	2,300.00	629.85	696.93	973.22	57.69%
70004305 Advertising & Printing	500.00	206.39	306.00	-12.39	102.48%
<b>70004 Election &amp; Town Meetings</b>	<b>11,184.00</b>	<b>1,636.24</b>	<b>6,025.97</b>	<b>3,521.79</b>	<b>68.51%</b>
<b>LEGAL</b>					
70050201 Professional Services	95,000.00	8,511.50	73,738.55	12,749.95	86.58%
<b>70005 Legal</b>	<b>95,000.00</b>	<b>8,511.50</b>	<b>73,738.55</b>	<b>12,749.95</b>	<b>86.58%</b>
<b>CLERK &amp; RECORDS</b>					
70060101 Salary, Town Clerk w/longevity	67,550.00	5,072.48	57,405.63	5,071.89	92.49%
70060102 Salary, Clerical (2) w/longevity	87,680.00	6,936.08	76,260.35	4,483.57	94.89%
70060302 Fees, Supplies & Dues	33,000.00	955.71	11,651.76	20,392.53	38.20%
70060305 Advertising & Printing	3,000.00	56.09	3,099.27	-155.36	105.18%
<b>70060 Clerk &amp; Records</b>	<b>191,230.00</b>	<b>13,020.36</b>	<b>148,417.01</b>	<b>29,792.63</b>	<b>84.42%</b>
<b>PLANNING</b>					
70070101 Salary, Town Planner w/longevity	77,545.00	5,508.22	66,528.56	5,508.22	92.90%
70070102 Salary, Clerical (.8) w/longevity	36,444.00	2,612.19	31,196.67	2,635.14	92.77%
70070201 Planning Commission	7,150.00	7,000.00	0.00	150.00	97.90%
70070302 Fees, Supplies & Dues	5,500.00	500.00	3,425.68	1,574.32	71.38%
70070305 Advertising	500.00	0.00	364.50	135.50	72.90%
<b>70070 Planning</b>	<b>127,139.00</b>	<b>15,620.41</b>	<b>101,515.41</b>	<b>10,003.18</b>	<b>92.13%</b>
<b>ZONING</b>					
70080101 Salaries, Zoning Board (10)	10,000.00	5,060.62	2,275.00	2,664.38	73.36%
70080302 Supplies	700.00	-335.99	129.35	906.64	-29.52%
<b>70080 Zoning</b>	<b>10,700.00</b>	<b>4,724.63</b>	<b>2,404.35</b>	<b>3,571.02</b>	<b>66.63%</b>
<b>PERSONNEL</b>					
70090900 Social Security Tax	291,485.00	21,325.00	231,848.11	38,311.89	86.86%
70090901 Blue Cross/Delta Dental	681,500.00	56,980.90	460,328.03	164,191.07	75.91%
70090902 Worker's Compensation	70,000.00	0.00	60,187.00	9,813.00	85.98%
70090903 Retirement System	296,425.00	0.00	205,575.52	90,849.48	69.35%
70090906 Life Insurance	10,000.00	2,047.60	9,033.78	-1,081.38	110.81%
70090907 General Liability Insurance	110,000.00	0.00	108,519.77	1,480.23	98.65%
70090910 Salary Study Adjustment	30,000.00	0.00	0.00	30,000.00	0.00%
70090920 Blue Cross - Police Retirees	118,805.00	378.00	103,546.88	14,880.12	87.48%
<b>70090 Personnel</b>	<b>1,608,215.00</b>	<b>80,731.50</b>	<b>1,179,039.09</b>	<b>348,444.41</b>	<b>78.33%</b>

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 2015 - JUNE 2016  
May 1, 2016 -May 31, 2016**

<u>Account Number &amp; Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b>FINANCE OFFICE</b>					
70100100 Salary, Finance Director w/longevity	89,597.00	6,411.24	78,025.56	5,160.20	94.24%
70100101 Salary, Deputy Tax Collector w/long	64,989.00	4,664.56	53,529.63	6,794.81	89.54%
70100102 Consultant, Computer Technican	40,000.00	1,136.87	34,659.55	4,203.58	89.49%
70100201 Professional Services	16,000.00	1,755.73	16,266.57	-2,022.30	112.64%
70100302 Fees, Supplies & Dues	22,000.00	495.01	16,657.72	4,847.27	77.97%
<b>70100 Finance</b>	<b>232,586.00</b>	<b>14,463.41</b>	<b>199,139.03</b>	<b>18,983.56</b>	<b>91.84%</b>
<b>TAX ASSESSOR</b>					
70110101 Salary, Assessor (.8) w/longevity	53,508.00	3,864.78	42,754.12	6,889.10	87.13%
70110102 Clerical (as needed)	0.00	0.00	0.00	0.00	#DIV/0!
70110302 Fees, Supplies & Dues	12,500.00	0.00	12,300.68	199.32	98.41%
70110305 Advertising & Printing	1,100.00	0.00	784.98	315.02	71.36%
70110308 Field Inspections	0.00	0.00	0.00	0.00	#DIV/0!
<b>70110 Tax Assessor</b>	<b>67,108.00</b>	<b>3,864.78</b>	<b>55,839.78</b>	<b>7,403.44</b>	<b>88.97%</b>
<b>AUDIT OF ACCOUNTS</b>					
70120201 Professional Services	22,000.00	0.00	22,320.00	-320.00	101.45%
<b>70120 Audit of Accounts</b>	<b>22,000.00</b>	<b>0.00</b>	<b>22,320.00</b>	<b>(320.00)</b>	<b>101.45%</b>
<b>POLICE PROTECTION</b>					
70310100 Salary, Police Chief	88,521.00	6,809.26	74,901.86	6,809.88	92.31%
70310101 Salaries, Police(13)/ Dispatch(4.5) /Support (.8 & 1 seasonal)	911,986.00	70,783.87	812,571.76	28,630.37	96.86%
70310102 Longevity, Officers/Dispatch	45,943.00	2,550.00	37,916.22	5,476.78	88.08%
70310103 Police Benefits	46,320.00	0.00	51,556.35	-5,236.35	111.30%
70310104 Overtime & Sick Leave	165,000.00	13,302.20	148,534.67	3,163.13	98.08%
70310105 Police Retirement	165,215.00	0.00	82,607.50	82,607.50	50.00%
70310302 Fees, Supplies & Dues	21,000.00	1,084.11	8,392.35	11,523.54	45.13%
70310303 Computer Maintenance	18,500.00	1,308.12	22,173.81	-4,981.93	126.93%
70310305 Advertising	0.00	0.00	65.10	-65.10	#DIV/0!
70310307 Building Maintenance	5,000.00	636.82	3,490.24	872.94	82.54%
70310308 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00%
70310309 Telephone	21,500.00	903.89	10,337.24	10,258.87	52.28%
70310310 Personal Equipment, Uniforms	8,000.00	661.00	3,535.80	3,803.20	52.46%
70310311 Maintenance Of Uniforms	32,150.00	0.00	25,395.13	6,754.87	78.99%
70310312 Ammunition & Supplies	4,000.00	0.00	2,606.00	1,394.00	65.15%
70310313 Maintenance, Police Cars	17,500.00	1,552.30	8,132.79	7,814.91	55.34%
70310314 Gas & Tires	38,000.00	1,575.39	19,031.99	17,392.62	54.23%
70310315 Training	20,000.00	2,205.89	11,439.77	6,354.34	68.23%
70310316 Police Incentive	0.00	0.00	0.00	0.00	#DIV/0!
70310317 Maintenance of Radio System	14,000.00	0.00	5,690.35	8,309.65	40.65%
70310318 Equipment	8,000.00	0.00	6,627.70	1,372.30	82.85%
<b>70310 Police Protection</b>	<b>1,638,832.00</b>	<b>103,372.85</b>	<b>1,343,203.63</b>	<b>192,255.52</b>	<b>88.27%</b>
<b>EMERGENCY MANAGEMENT AGENCY</b>					
70311302 Emergency Management Agency	10,000.00	0.00	3,120.10	6,879.90	31.20%
<b>70311 Emergency Management Agency</b>	<b>10,000.00</b>	<b>0.00</b>	<b>3,120.10</b>	<b>6,879.90</b>	<b>31.20%</b>
<b>FIRE PROTECTION</b>					
70320100 Salary, Fire Chief/Fire Inspector	55,325.00	4,255.76	46,813.36	4,255.88	92.31%
70320101 Salary, Dispatch/Maintenance OT & Fill-in for Dispatch	56,510.00	787.23	18,268.18	37,454.59	33.72%
70320102 Deputy Fire Chief Stipend (2)	2,000.00	0.00	0.00	2,000.00	0.00%
70320103 Salary, Fire Inspector	17,980.00	772.66	13,770.36	3,436.98	80.88%
70320104 Fire Incentive Program	70,000.00	0.00	0.00	70,000.00	0.00%
70320302 Fees, Supplies & Dues	5,000.00	199.29	1,608.01	3,192.70	36.15%
70320308 Insurance	55,000.00	746.75	44,433.50	9,819.75	82.15%
70320309 Telephone	8,800.00	806.51	7,182.42	811.07	90.78%
70320313 Apparatus & Truck Repair	25,000.00	2,329.21	17,010.67	5,660.12	77.36%

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 2015 - JUNE 2016  
May 1, 2016 -May 31, 2016**

<b>Account Number &amp; Description</b>	<b>Annual Budget</b>	<b>PTD Expenses</b>	<b>YTD Expenses</b>	<b>Remaining \$</b>	<b>% of Budget</b>
<b>70320314</b> Gas, Tires & Oil	15,000.00	244.11	7,943.42	6,812.47	54.58%
<b>70320315</b> Training	12,000.00	4,100.00	610.44	7,289.56	39.25%
<b>70320319</b> Fuel Oil	14,000.00	266.33	2,998.56	10,735.11	23.32%
<b>70320320</b> Maintenance	13,500.00	221.12	13,866.50	-587.62	104.35%
<b>70320321</b> Electricity	12,000.00	673.20	6,544.68	4,782.12	60.15%
<b>70320322</b> Alarm & Radio	6,000.00	0.00	2,259.91	3,740.09	37.67%
<b>70320323</b> Oxygen & Air Pack	5,000.00	0.00	969.44	4,030.56	19.39%
<b>70320324</b> Water	1,500.00	0.00	791.20	708.80	52.75%
<b>70320325</b> Fire Equipment	15,000.00	0.00	13,875.21	1,124.79	92.50%
<b>70320326</b> Fire Extinguisher Agents	2,400.00	1,733.00	1,053.00	-386.00	116.08%
<b>70320399</b> Subscriptions & Journal	500.00	0.00	0.00	500.00	0.00%
<b>70320 Fire Protection</b>	<b>396,246.00</b>	<b>17,135.17</b>	<b>199,998.86</b>	<b>179,111.97</b>	<b>54.80%</b>
<b>EMERGENCY MEDICAL SERVICES</b>					
<b>70600101</b> Ambulance Incentive Program	80,000.00	0.00	0.00	80,000.00	0.00%
<b>70600102</b> EMS Director	27,930.00	2,207.64	20,531.42	5,190.94	81.41%
<b>70600103</b> JFD EMS Captain	0.00	0.00	0.00	0.00	#DIV/0!
<b>70600xxx</b> Medical Director Stipend	3,000.00	0.00	0.00	3,000.00	0.00%
<b>70600104</b> ALS Per Diem (12 months)	175,200.00	0.00	161,760.00	13,440.00	92.33%
<b>70600330</b> Ambulance Building	16,000.00	483.00	8,365.46	7,151.54	55.30%
<b>70600332</b> Ambulance Personal Equip/Uniforms	10,000.00	0.00	0.00	10,000.00	0.00%
<b>70600333</b> Ambulance Medical	20,000.00	1,142.47	12,674.13	6,183.40	69.08%
<b>70600334</b> Ambulance Office	5,000.00	265.28	2,522.14	2,212.58	55.75%
<b>70600336</b> Ambulance Vehicles	12,000.00	0.00	6,306.54	5,693.46	52.55%
<b>70600337</b> Ambulance Training	23,000.00	201.88	10,531.38	12,266.74	46.67%
<b>70600455</b> Insurance on Ambulance	30,000.00	0.00	19,081.00	10,919.00	63.60%
<b>70600 EMS</b>	<b>402,130.00</b>	<b>4,300.27</b>	<b>241,772.07</b>	<b>156,057.66</b>	<b>61.19%</b>
<b>PROTECTIVE SERVICE</b>					
<b>70330101</b> Salary, Building Inspector	64,564.00	4,966.44	82,700.27	-23,102.71	135.78%
PT for New Position	5,395.00	0.00	0.00	5,395.00	0.00%
<b>70330102</b> Salary, Clerical (.5) w/longevity	25,014.00	1,836.82	22,224.17	953.01	96.19%
<b>70330117</b> Salary, Electrical Inspector	10,000.00	833.33	8,333.30	833.37	91.67%
<b>70330118</b> Salary, Plumbing Inspector	5,000.00	416.67	4,166.70	416.63	91.67%
<b>70330119</b> Salary, Mechanical Inspector	5,000.00	416.67	4,166.70	416.63	91.67%
<b>70330302</b> Fees, Supplies & Dues	4,500.00	72.00	4,815.54	-387.54	108.61%
<b>70330328</b> Hydrant Rental	160,000.00	0.00	0.00	160,000.00	0.00%
<b>70330 Protective Service</b>	<b>279,473.00</b>	<b>8,541.93</b>	<b>126,406.68</b>	<b>144,524.39</b>	<b>48.29%</b>
<b>ADMINISTRATION</b>					
<b>70410101</b> Salary, Public Works Director (.5)	50,357.00	3,498.26	42,263.50	4,595.24	90.87%
<b>70410302</b> Fees, Supplies & Dues	1,200.00	0.00	95.64	1,104.36	7.97%
<b>70410 Administration</b>	<b>51,557.00</b>	<b>3,498.26</b>	<b>42,359.14</b>	<b>5,699.60</b>	<b>88.95%</b>
<b>ENGINEERING</b>					
<b>70420101</b> Salary/Environ Services (.6)	38,927.00	0.00	24,685.18	14,241.82	63.41%
<b>70420103</b> Intern	10,000.00	0.00	7,519.50	2,480.50	75.20%
<b>70420302</b> Fees, Supplies & Dues	1,200.00	45.00	663.47	491.53	59.04%
<b>70420 Engineering</b>	<b>50,127.00</b>	<b>45.00</b>	<b>32,868.15</b>	<b>17,213.85</b>	<b>65.66%</b>
<b>HIGHWAY</b>					
<b>70430100</b> Salary, Supervisor w/longevity	67,047.00	4,883.68	54,246.57	7,916.75	88.19%
<b>70430101</b> Salaries (10) w/longevity & Overtime	568,266.00	44,969.72	501,675.43	21,620.85	96.20%
<b>70430308</b> Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00%
<b>70430313</b> Upkeep of Equipment	65,000.00	2,198.15	60,862.44	1,939.41	97.02%
<b>70430314</b> Oil & Gas	80,000.00	4,750.73	35,661.40	39,587.87	50.52%
<b>70430330</b> Sand & Gravel	15,000.00	1,611.99	8,987.42	4,400.59	70.66%
<b>70430331</b> Cold Patch	17,500.00	0.00	7,153.74	10,346.26	40.88%
<b>70430333</b> Road Supplies/Street Signs	15,000.00	1,139.75	6,383.36	7,476.89	50.15%
<b>70430334</b> Equipment Rental	3,000.00	0.00	1,450.00	1,550.00	48.33%

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 2015 - JUNE 2016  
May 1, 2016 -May 31, 2016**

<b>Account Number &amp; Description</b>	<b>Annual Budget</b>	<b>PTD Expenses</b>	<b>YTD Expenses</b>	<b>Remaining \$</b>	<b>% of Budget</b>
<b>70430336</b> Clothing (contractual)	5,500.00	0.00	5,700.10	-200.10	103.64%
<b>70430399</b> Safety & Licensing	6,500.00	735.39	4,702.95	1,061.66	83.67%
<b>70430 Highway</b>	<b>857,333.00</b>	<b>60,289.41</b>	<b>701,343.41</b>	<b>95,700.18</b>	<b>88.84%</b>
<b>SNOW REMOVAL</b>					
<b>70440336</b> Snow Removal (overtime)	28,000.00	0.00	18,168.32	9,831.68	64.89%
<b>70440337</b> Equipment & Supplies	49,000.00	3,343.02	50,387.95	-4,730.97	109.66%
<b>70440 Snow Removal</b>	<b>77,000.00</b>	<b>3,343.02</b>	<b>68,556.27</b>	<b>5,100.71</b>	<b>93.38%</b>
<b>WASTE REMOVAL</b>					
<b>70450101</b> Salary, Operator w/longevity Sunday OT hours	55,607.00 6,335.00	4,466.40 0.00	54,402.23 0.00	-3,261.63 6,335.00	105.87% 0.00%
<b>70450309</b> Telephone	600.00	52.23	468.63	79.14	86.81%
<b>70450321</b> Electricity	1,300.00	93.16	856.14	350.70	73.02%
<b>70450340</b> Maintenance & Testing	42,000.00	190.00	23,128.00	18,682.00	55.52%
<b>70450341</b> Transfer Trucking & Recycling	310,000.00	23,520.80	220,020.39	66,458.81	78.56%
<b>70450350</b> Hazardous Waste Recycling	500.00	0.00	0.00	500.00	0.00%
<b>70450 Waste Removal</b>	<b>416,342.00</b>	<b>28,322.59</b>	<b>298,875.39</b>	<b>89,144.02</b>	<b>78.59%</b>
<b>STREET LIGHTING</b>					
70460321 Electricity	82,500.00	5,748.74	52,646.78	24,104.48	70.78%
<b>70460 Street Lighting</b>	<b>82,500.00</b>	<b>5,748.74</b>	<b>52,646.78</b>	<b>24,104.48</b>	<b>70.78%</b>
<b>OTHER PUBLIC WORKS</b>					
<b>70480342</b> Town Cemetery & Parade	2,100.00	0.00	1,404.69	695.31	66.89%
<b>70480 Other Public Works</b>	<b>2,100.00</b>	<b>0.00</b>	<b>1,404.69</b>	<b>695.31</b>	<b>66.89%</b>
<b>PUBLIC BUILDINGS</b>					
<b>70490101</b> Service Contract Custodial	60,000.00	6,111.14	40,132.13	13,756.73	77.07%
<b>70490302</b> Building/Cleaning Supplies	5,300.00	629.67	1,699.89	2,970.44	43.95%
<b>70490309</b> Telephone & Alarms	15,000.00	1,342.70	12,538.58	1,118.72	92.54%
<b>70490321</b> Electricity	60,000.00	3,031.19	36,448.46	20,520.35	65.80%
<b>70490324</b> Water	10,500.00	1,361.12	4,616.44	4,522.44	56.93%
<b>70490343</b> Heat	45,000.00	2,630.92	12,514.70	29,854.38	33.66%
<b>70490344</b> Repairs & Maintenance	43,000.00	8,616.52	39,665.86	-5,282.38	112.28%
<b>70490375</b> Landscape	9,500.00	144.00	3,127.75	6,228.25	34.44%
<b>70490 Public Buildings</b>	<b>248,300.00</b>	<b>23,867.26</b>	<b>150,743.81</b>	<b>73,688.93</b>	<b>70.32%</b>
<b>TREE MANAGEMENT PROGRAM</b>					
<b>70495101</b> Consultant	9,600.00	500.00	8,400.00	700.00	92.71%
<b>70495302</b> Materials & Supplies	1,800.00	0.00	939.35	860.65	52.19%
<b>70495360</b> Tree Pruning	15,000.00	450.00	18,168.07	-3,618.07	124.12%
<b>70495370</b> Purchase Of Trees	5,000.00	0.00	1,875.00	3,125.00	37.50%
<b>70495375</b> Water	0.00	0.00	500.00	-500.00	#DIV/0!
<b>70495 Tree Management Program</b>	<b>31,400.00</b>	<b>950.00</b>	<b>29,882.42</b>	<b>567.58</b>	<b>98.19%</b>
<b>PUBLIC WELFARE</b>					
<b>70500101</b> Salary, Welfare Director	3,964.00	0.00	2,973.00	991.00	75.00%
<b>70500347</b> New Visions, Newport County	0.00	0.00	0.00	0.00	#DIV/0!
<b>70500 Public Welfare</b>	<b>3,964.00</b>	<b>0.00</b>	<b>2,973.00</b>	<b>991.00</b>	<b>75.00%</b>
<b>PUBLIC HEALTH</b>					
<b>70600456</b> Visiting Nurse/Mental Health/ SC Hospice/ Substance Abuse	17,500.00	0.00	12,500.00	5,000.00	71.43%
<b>70600458</b> Senior Center Operations	71,693.00	10,043.10	60,414.32	1,235.58	98.28%
<b>70600 Public Health</b>	<b>89,193.00</b>	<b>10,043.10</b>	<b>72,914.32</b>	<b>6,235.58</b>	<b>93.01%</b>

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 2015 - JUNE 2016  
May 1, 2016 -May 31, 2016**

<b>Account Number &amp; Description</b>	<b>Annual Budget</b>	<b>PTD Expenses</b>	<b>YTD Expenses</b>	<b>Remaining \$</b>	<b>% of Budget</b>
<b>ANIMAL CONTROL</b>					
70610xxx Animal Control Services/Shelter	5,000.00	0.00	0.00	5,000.00	0.00%
70610302 Fees, Supplies & Dues	0.00	88.00	0.00	-88.00	#DIV/0!
70610306 Tick Task Force	15,000.00	0.00	1,256.28	13,743.72	8.38%
<b>70610 Animal Control</b>	<b>20,000.00</b>	<b>88.00</b>	<b>1,256.28</b>	<b>18,655.72</b>	<b>6.72%</b>
<b>LIBRARY</b>					
70700100 Salary, Librarian w/longevity	69,921.00	5,247.38	59,426.58	5,247.04	92.50%
70700101 Salaries (2FT & 2@.875)w/longevity	144,990.00	10,944.33	117,665.96	16,379.71	88.70%
70700102 Custodian	0.00	0.00	0.00	0.00	#DIV/0!
70700302 Fees, Supplies & Dues	8,500.00	202.32	8,134.50	163.18	98.08%
70700308 Insurance	12,850.00	0.00	12,850.00	0.00	100.00%
70700309 Telephone	1,200.00	79.67	700.08	420.25	64.98%
70700310 Equipment	500.00	0.00	538.95	-38.95	107.79%
70700321 Electricity	24,000.00	2,271.16	13,691.04	8,037.80	66.51%
70700343 Heat	18,500.00	409.97	4,856.04	13,233.99	28.46%
70700344 Repairs & Maintenance	19,000.00	448.87	14,213.44	4,337.69	77.17%
70700345 Information Technology	6,000.00	0.00	7,216.74	-1,216.74	120.28%
70700351 Books & Periodicals	29,000.00	3,285.46	24,275.38	1,439.16	95.04%
70700352 Books - State Aid	87,697.00	4,621.32	67,533.55	15,542.13	82.28%
<b>70700 Library</b>	<b>422,158.00</b>	<b>27,510.48</b>	<b>331,102.26</b>	<b>63,545.26</b>	<b>84.95%</b>
<b>PARKS, BEACHES &amp; RECREATION</b>					
70800101 Salary, Director w/longevity	65,506.00	4,966.42	47,086.95	13,452.63	79.46%
70800102 Salaries, Rec, Parks (3) w/longevity	124,564.00	14,047.04	219,966.31	-109,449.35	187.87%
Seasonal Support Staff	142,221.00	0.00	0.00	142,221.00	0.00%
70800103 Salary, Teen Center Coordinator	35,653.00	2,742.54	30,144.55	2,765.91	92.24%
70800104 Salaries, Teen Center Support Staff	15,749.00	958.56	5,540.25	9,250.19	41.26%
70800302 Fees, Supplies & Dues	5,965.00	151.07	5,014.26	799.67	86.59%
70800305 Advertising & Printing	3,750.00	302.50	2,635.75	811.75	78.35%
70800308 Insurance	6,470.00	0.00	6,470.00	0.00	100.00%
70800309 Telephone	2,500.00	229.05	1,940.70	330.25	86.79%
70800310 Equipment	4,500.00	0.00	2,727.87	1,772.13	60.62%
70800314 Gas & Oil	10,000.00	559.89	6,101.27	3,338.84	66.61%
70800321 Electricity & Field Lighting	30,000.00	71.45	14,267.53	15,661.02	47.80%
70800322 Ft Getty Waste Water Removal	7,000.00	0.00	4,620.00	2,380.00	66.00%
70800323 Shores Beach/Sanitary Facility	3,000.00	0.00	0.00	3,000.00	0.00%
70800324 Water	12,000.00	0.00	18,974.48	-6,974.48	158.12%
70800341 Trash Removal	10,000.00	313.00	7,273.89	2,413.11	75.87%
70800344 Repairs, Maintenance &	26,000.00	684.43	19,193.60	6,121.97	76.45%
70800382 Summer Programs	3,825.00	0.00	0.00	3,825.00	0.00%
70800383 Winter Programs	1,200.00	0.00	500.00	700.00	41.67%
Senior Programs	3,000.00	0.00	0.00	3,000.00	0.00%
PAC-Operational	15,000.00	0.00	0.00	15,000.00	0.00%
<b>70800 Parks, Beaches &amp; Recreation</b>	<b>527,903.00</b>	<b>25,025.95</b>	<b>392,457.41</b>	<b>110,419.64</b>	<b>79.08%</b>
70801381 Special Activities	0.00	-670.00	3,584.69	2,914.69	
70801384 Exercise	0.00	1,684.59	-1,646.30	0.00	
70801386 Flag Football S/F	0.00	0.00	0.00	0.00	
70801388 Basketball S/F	0.00	273.00	771.35	1,044.35	
70801391 Sports Camp S/F	0.00	62.22	3,482.93	3,545.15	
70801392 Tennis S/F	0.00	0.00	638.99	638.99	
70801393 Soccer S/F	0.00	0.00	-1,105.00	-1,105.00	
70801395 Girl's Softball S/F	0.00	2,975.00	-1,520.00	1,455.00	
70801396 Restoration Rec Ctr S/F	0.00	0.00	0.00	0.00	
70801398 Pavilion	0.00	-2,051.00	-6,008.62	-8,059.62	
70801399 Miscellaneous	0.00	0.00	0.00	0.00	
70801400 Volleyball S/F	0.00	0.00	0.00	0.00	
70801401 Summer Playground S/F	0.00	579.00	-11,191.76	-10,612.76	
70801402 J.Y.O. S/F	0.00	0.00	0.00	0.00	
<b>70801 Recreation Programs</b>	<b>0.00</b>	<b>2,852.81</b>	<b>-12,993.72</b>	<b>-10,179.20</b>	

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
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May 1, 2016 -May 31, 2016**

<b>Account Number &amp; Description</b>	<b>Annual Budget</b>	<b>PTD Expenses</b>	<b>YTD Expenses</b>	<b>Remaining \$</b>	<b>% of Budget</b>
<b>DEBIT SERVICE</b>					
<b>70900504</b> Payment Of Principal	520,000.00	255,000.00	265,000.00	0.00	100.00%
<b>70900505</b> Payment Of Interest	276,060.00	45,650.00	177,923.75	52,486.25	80.99%
<b>70900503</b> Lease DPW Equipment Resolution	71,362.00	0.00	67,576.81	3,785.19	94.70%
xxxxxxx Lease JetVac *included in above	0.00	0.00	0.00	0.00	#DIV/0!
138 Narragansett Ave	28,500.00	0.00	0.00	28,500.00	0.00%
Fire Station Improvements	47,750.00	0.00	0.00	47,750.00	0.00%
<b>70900 Debit Service</b>	<b>943,672.00</b>	<b>300,650.00</b>	<b>510,500.56</b>	<b>132,521.44</b>	<b>85.96%</b>
<b>MISCELLANEOUS</b>					
<b>70920527</b> Incidentals & Emergencies	50,000.00	3,900.00	6,040.36	40,059.64	19.88%
<b>70920530</b> Conservation Commission	2,200.00	0.00	-565.45	2,765.45	-25.70%
<b>70920550</b> Chamber of Commerce Development	4,000.00	0.00	1,500.00	2,500.00	37.50%
<b>70920536</b> Eastern RI Co-Op Extension	0.00	0.00	0.00	0.00	#DIV/0!
Economic Development	5,000.00	0.00	0.00	5,000.00	0.00%
<b>70920 Miscellaneous</b>	<b>61,200.00</b>	<b>3,900.00</b>	<b>6,974.91</b>	<b>50,325.09</b>	<b>17.77%</b>
<b>Total</b>	<b>9,184,047.00</b>	<b>784,931.57</b>	<b>6,572,713.92</b>	<b>1,826,401.51</b>	<b>80.11%</b>





# TOWN OF JAMESTOWN

## One Day Event/Entertainment Application

**\$5.00 Application Fee**

Date Rec'd \_\_\_\_\_  
Office will enter date

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

*pd \$5.00*

Name of Event: (if applicable) Independence Day Fireworks  
 Date of Event: July 3, 2016 Hours of Event: 6pm - 10pm  
 Location of Event: Veterans Square (E. Ferry) Number of people attending: 2000  
 Name of Applicant/ Business: Gregg Charst DBA Jamestown Rocket Hops  
 Mailing Address: 19 Sail St Business Phone #: \_\_\_\_\_

Jamestown, RI  
 Contact Person: Gregg Charst Phone Number: 401 651-7916

List the type of entertainment being requested, if applicable (Band, DJ, etc.) 2 Bands  
 Who will the event benefit? Town Citizens

Type of Operation: (Private, State Sponsored, Non-Profit): Non-Profit  
 R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): \_\_\_\_\_

If the applicant is a Non-Profit organization, is it registered with the State? Yes  No   
 RI Tax ID #: \_\_\_\_\_ Non-Profit ID #: \_\_\_\_\_

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50  
 (\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list  
 Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? None

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes  No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes  No

Will traffic control or a public facility be needed? Yes  No   
 If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department  
 for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one  
 million dollars) when using Town owned property. Certificate of insurance:  Yes  No

If there is additional information for the Town Council that you would like to add please attach separate  
 correspondence.

Signature of Applicant: \_\_\_\_\_




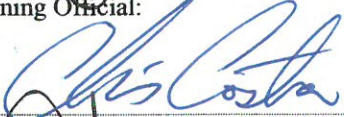

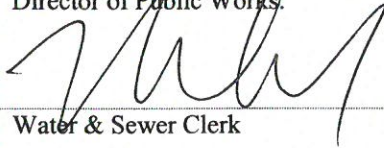
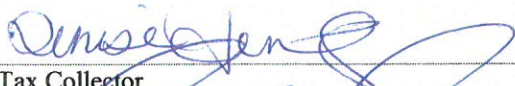
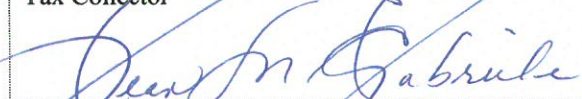
RECEIVED  
TOWN OF JAMESTOWN, R.I.  
16 MAY 27 PM 3:19

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.

**For Office Use Only**

License Fee: \$ \_\_\_\_\_ Ins. Policy: \_\_\_\_\_ Ft. Getty Rental Permit: \_\_\_\_\_

*For Approval: Please sign, date & provide approximate cost to Town.*

Department	Date	Approximate Cost or Comments
Town Administrator: 	6/14/14	
Chief of Police: 	6/14/14	police detail req'd
Fire Chief: 	6-14-14	
Zoning Official: 	6-16-14	
Director of Parks & Recreation: 	6/19/14	
Director of Public Works: 	6-1-14	
Water & Sewer Clerk: 	6/2/14	
Tax Collector: 	6/3/14	

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ for the event scheduled for: (date) \_\_\_\_\_ (time) \_\_\_\_\_ with a location of \_\_\_\_\_.

Issued: \_\_\_\_\_

Cheryl A. Fernstrom, CMC, Town Clerk

***Please keep this license on hand for the day of the event.***



# TOWN OF JAMESTOWN

## One Day Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd \_\_\_\_\_  
Office will enter date \_\_\_\_\_

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
16 MAY 19 AM 9:05

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

Name of Event: (if applicable) St Matthew's Annual Summer fair

Date of Event: Saturday July 16 2016 Hours of Event: 9: - 1pm

Location of Event: 87 Nascoganisett Ave Number of people attending: \_\_\_\_\_

Name of Applicant/ Business: St Matthew's Parish

Mailing Address: PO. Box 317 Business Phone #: 401.423.1762

Jamestown RI 02835

Contact Person: Susan McIntyre Phone Number: 401.423.1762

List the type of entertainment being requested, if applicable (Band, DJ, etc.) NA

Who will the event benefit? NA ~~operating~~ operating expenses for church

Type of Operation: (Private, State Sponsored, Non-Profit): Non-profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): N/A

If the applicant is a Non-Profit organization, is it registered with the State? Yes  No

RI Tax ID #: \_\_\_\_\_ Non-Profit ID #: 056015143

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50  
(\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? Donated items (toys, Books, furniture w/ misc. items)

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes  No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes  No

Will traffic control or a public facility be needed? Yes  No

If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes  No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.






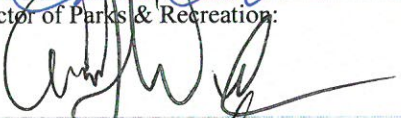



Signature of Applicant: [Handwritten Signature]

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.

**For Office Use Only**

License Fee: \$ \_\_\_\_\_ Ins. Policy: \_\_\_\_\_ Ft. Getty Rental Permit: \_\_\_\_\_

*For Approval: Please sign, date & provide approximate cost to Town.*

Department	Date	Approximate Cost or Comments
Town Administrator: 	6/14/16	
Chief of Police: 	6/14/16	
Fire Chief: 	5.19.16	
Fire Marshal: 	5.19.16	
Zoning Official: 	6-16-16	
Director of Parks & Recreation: 	6/13/16	
Director of Public Works: 	6-1-16	
Water & Sewer Clerk: 	6/2/16	
Tax Collector: 	6/3/16	



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ for the event scheduled for: (date) \_\_\_\_\_ (time) \_\_\_\_\_ with a location of \_\_\_\_\_.

Issued: \_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk

***Please keep this license on hand for the day of the event.***



# TOWN OF JAMESTOWN

## One Day Event/Entertainment Application

**\$5.00 Application Fee**

Date Rec'd \_\_\_\_\_  
Office will enter date \_\_\_\_\_

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)  
Party

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
16 MAY 17 AM 10:19

Name of Event: (if applicable) \_\_\_\_\_

Date of Event: July 22 2016 (22) Hours of Event: 5-10

Location of Event: Fort Getty Pavilion Number of people attending: 60

Name of Applicant/ Business: Bonnie B Kennedy

Mailing Address: 177 Conanicus Ave Business Phone #: 401-423-3242  
Jamestown RI 02835 Cell: 261-7630

Contact Person: Bonnie Kennedy Phone Number: \_\_\_\_\_

List the type of entertainment being requested, if applicable (Band, DJ, etc.) \_\_\_\_\_

Who will the event benefit? N/A

Type of Operation: (Private, State Sponsored, Non-Profit): \_\_\_\_\_

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): N/A

If the applicant is a Non-Profit organization, is it registered with the State? Yes  No

RI Tax ID #: \_\_\_\_\_ Non-Profit ID #: \_\_\_\_\_

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50  
(\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? NONE

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes  No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes  No

Will traffic control or a public facility be needed? Yes  No   
If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes  No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.


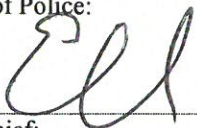

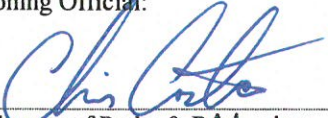

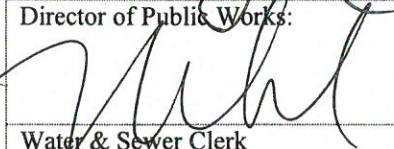

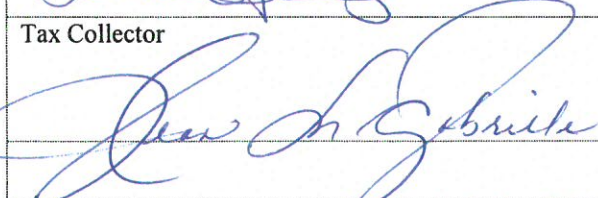
Signature of Applicant: Bonnie B Kennedy

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.

**For Office Use Only**

License Fee: \$ \_\_\_\_\_ Ins. Policy: \_\_\_\_\_ Ft. Getty Rental Permit: \_\_\_\_\_

*For Approval: Please sign, date & provide approximate cost to Town.*

Department	Date	Approximate Cost or Comments
Town Administrator 	6/14/16	
Chief of Police: 	6/14/16	
Fire Chief: 	5.17.16	
Zoning Official: 	6-16-16	
Director of Parks & Recreation: 	6/13/16	
Director of Public Works: 	6-1-16	
Water & Sewer Clerk 	6/2/16	
Tax Collector 	6/3/16	



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ for the event scheduled for: (date) \_\_\_\_\_ (time) \_\_\_\_\_ with a location of \_\_\_\_\_.

Issued: \_\_\_\_\_

Cheryl A. Fernstrom, CMC, Town Clerk

***Please keep this license on hand for the day of the event.***



# TOWN OF JAMESTOWN

## One Day

## Event/Entertainment Application

Date Rec'd \_\_\_\_\_  
Office will enter date

**\$5.00 Application Fee**

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)  
wedding

Name of Event: (if applicable) Wedding

Date of Event: July 31, 2016 Hours of Event: noon-10pm

Location of Event: Ft. Getty Pavilion Number of people attending: 150

Name of Applicant/ Business: Margaret Fonseca

Mailing Address: 110 Pincrest Drive Exeter, RI 02822 Business Phone #: 401 479-0877

Contact Person: Margaret Fonseca Phone Number: 401 479-0877

List the type of entertainment being requested, if applicable (Band, DJ, etc.) DJ

Who will the event benefit? \_\_\_\_\_

Type of Operation: (Private, State Sponsored, Non-Profit): \_\_\_\_\_

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): \_\_\_\_\_

If the applicant is a Non-Profit organization, is it registered with the State? no Yes No

RI Tax ID #: \_\_\_\_\_ Non-Profit ID #: \_\_\_\_\_

Number of Vendors/Peddlers: (circle one) N/A (1-10) 11-20 21-30 31-40 41-50  
(**\$5.00 each Vendor/Peddler in addition to Application Fee**)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? n/a

Will food be sold at the location? *If yes, you must contact the R.I. Department of Health* Yes No

Will alcohol be provided and/or served at this event? *If yes, Alcohol Liability Insurance must be provided* Yes No

Will traffic control or a public facility be needed? *If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.* Yes No

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

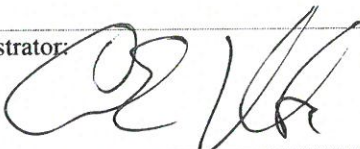


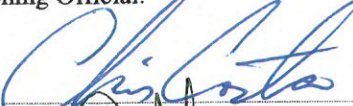

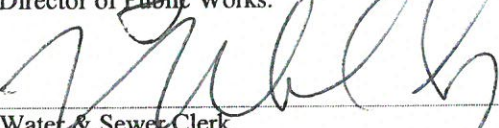
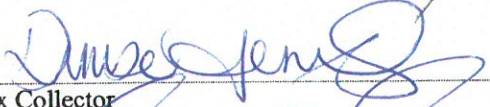

Signature of Applicant: Margaret Fonseca

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.

**For Office Use Only**

License Fee: \$ \_\_\_\_\_ Ins. Policy: \_\_\_\_\_ Ft. Getty Rental Permit: \_\_\_\_\_

*For Approval: Please sign, date & provide approximate cost to Town.*

Department	Date	Approximate Cost or Comments
Town Administrator: 	6/19/16	
Chief of Police: 	6/14/16	
Fire Chief: 	6-16-16	
Zoning Official: 	6-16-16	
Director of Parks & Recreation: 	6/13/16	
Director of Public Works: 	6/17/16	
Water & Sewer Clerk: 	6/14/16	
Tax Collector: 	6/14/16	

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for the event scheduled for: (date) \_\_\_\_\_ (time) \_\_\_\_\_ with a location of \_\_\_\_\_.

Issued: \_\_\_\_\_

Cheryl A. Fernstrom, CMC, Town Clerk

***Please keep this license on hand for the day of the event.***





# TOWN OF JAMESTOWN

## One Day Event/Entertainment Application

45.00 pd.

**\$5.00 Application Fee**

Date Rec'd \_\_\_\_\_  
Office will enter date

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

Name of Event: (if applicable) Race The State  
 Date of Event: August 7th 2016 Hours of Event: 8:30am - 12pm  
 Location of Event: Mackerel Cove/Bevertail Rd Number of people attending: Max 200  
 Name of Applicant/ Business: Manuka Sports Event Management  
 Mailing Address: 11 Toro St Newport Business Phone #: 401 619 4840  
02840  
 Contact Person: Hugh Piggin Phone Number: 401 662 9261

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
16 MAR 14 AM 11:24

List the type of entertainment being requested, if applicable (Band, DJ, etc.) \_\_\_\_\_  
 Who will the event benefit? Special Olympics Rhode Island  
 Type of Operation: (Private, State Sponsored, Non-Profit): Private  
 R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): \_\_\_\_\_  
 If the applicant is a Non-Profit organization, is it registered with the State? Yes No  
 RI Tax ID #: \_\_\_\_\_ Non-Profit ID #: \_\_\_\_\_

Number of Vendors/Peddlers: (circle one) (N/A) 1-10 11-20 21-30 31-40 41-50 None  
 (\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? NA

Will food be sold at the location? *If yes, you must contact the R.I. Department of Health* Yes No  
 Will alcohol be provided and/or served at this event? *If yes, Alcohol Liability Insurance must be provided* Yes No  
 Will traffic control or a public facility be needed? Yes No  
*If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.*

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant:

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.



The logo for Conanicut Island Land Trust features a stylized, flowing black line above the text "CONANICUT ISLAND" in a serif font. Below this, the words "LAND TRUST" are written in a smaller, spaced-out serif font.

CONANICUT ISLAND  
LAND TRUST

*"... We cannot win this battle to save species and environments without forging an emotional bond between ourselves and nature as well - for we will not fight to save what we do not love... We really must make room for nature in our hearts."*

Stephen Jay Gould, Paleontologist and Evolutionary Biologist (1941-2002)

June 1, 2016

Ms. Christine Trocki  
President Jamestown Town Council  
93 Narragansett Avenue  
Jamestown, RI 02835

RE: Unregulated firing ranges

Dear President Trocki,

On May 12, 2016, the issues of unregulated "firing ranges" and the associated draft ordinance recently considered by the Town Council were reviewed by the Directors of the Conanicut Island Land Trust (CILT). The subject of unregulated "firing ranges" is of particular interest to the CILT as it owns or enjoys an easement in approximately 500 acres on our island and has a legal interest in over 150 properties. Of the properties owned, all are open to the public. Of those, two are of particular relevance to this discussion since there is signage inviting the public to use them. They are the so-called Godena Farm on North Road and the Parker Property on East Shore Road. It should interest you that the Parker Property is featured in the "Trails Guide" published and sold by the Jamestown Conservation Commission at the Town Hall and elsewhere. We are frequently told by visitors that they learned of the Parker Property from the Trail Guide.<sup>1</sup> Both Godena and Parker are used on a daily basis by the public.

It has come to our attention that a backyard abutting the Parker Property has been used as a firing range. To our knowledge, this backyard has nothing remotely resembling the design

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<sup>1</sup> Apropos of this discussion, the Conservation Commission Guide says, "We invite you to enjoy with us the beauty of Conanicut Island. We hope that by getting out and visiting these lovely trails, everyone will appreciate the importance of preserving this national treasure." (Emphasis added.)

features of ranges where public safety has been carefully considered. Thus, we were shocked to learn that there is no municipal regulation regulating the discharge of firearms on private property. The members of the public who have been invited to use the Parker Property by the CILT or the Trail Guide walk within close proximity to where firearms are being discharged and are unquestionably at risk. It was the opinion of the CILT board that risk posed by firearms to individuals enjoying the trails was unacceptable.

In our recent discussion of this issue, there was agreement that the regulation of backyard firing ranges involved no second amendment issues. It was simply a health and safety issue. At one time, there were many firing ranges in Jamestown. Councilman Tighe (former police chief) will remember the firing range at Fort Wetherill used by the police and others when it was not a state park. He will remember a firing range at West Passage Estates before there was a subdivision. He may even remember a firing range on the Vieira Farm (now the Parker Property) when it was not a Land Trust property open to the public. In each case, it is impossible to imagine using these as firing ranges today for reasons of public safety. Target practice in a backyard should be regulated to a point that a bullet cannot escape the confines of the yard.

This leads to the discussion held at the end of the Town Council meeting. The suggestion seemed to be made that if the Town regulated target ranges, it would increase the Town's liability. Presumably, the thought was that if the Town created range standards and there was still an accident, the Town could be held accountable. Regardless of what the reasoning was behind the discussion, it appeared that limiting the Town's liability was a goal.

The CILT believes that, first and foremost, the proper focus should be protecting the public from a gun related accident. It is the Town Council that has "police power" or the inherent power to exercise reasonable control over persons in the interest of the health, safety and welfare of a community. This power was delegated to the Town Council in Sec. 214 of the Town Charter. If the Town can regulate what kind of gun can be used for hunting on the island in the interest of safety (Code of Ordinances Sec. 38-111), it should now step in and require that rifle ranges are constructed in a manner to protect the public.<sup>2</sup>

In view of the above, it was the unanimous vote of the CILT Board of Directors to respectfully petition the Town Council to enact an ordinance that prohibits the unregulated discharge of firearms on private property and requires safeguards reasonably designed to protect the public from the dangers associated with firearms.

Thank you for your anticipated cooperation.



Quentin Anthony, President

---

<sup>2</sup> It is obvious that Sec. 38-111 was adopted to require hunters to use guns with a limited range to reduce the chance of injuries or death to others, yet today one, who is not hunting, can fire off a high caliber round in his backyard that can travel a mile. This makes no sense.

CC: Town Council  
Andrew Notta  
Chief Mello  
CILT Directors

June 2, 2016

Jamestown Town Council  
Jamestown, Rhode Island

Dear Members of the Town Council;

We write to voice our strong opposition to the restrictive parking regulations the Traffic Committee has proposed for Jamestown Shores....most specifically Seaside Drive.

Unfortunately, the proposals, discussions, and subsequent recommendation process of the Traffic Committee occurred at a time of year when many impacted residents were out of town....hence, unable to attend open meetings on the subject. Low attendance figures indicate and validate the fact that notification and press coverage of recommended changes were minimal at best.

We have read with skepticism the primary reason the Committee cited for wanting to implement a "no on-street parking" policy on Seaside Drive: Access to our neighborhood by emergency vehicles is occasionally, or could be, impeded.

From a personal perspective, in 35 years of residency on Seaside Drive, we have NEVER had to re-route because of on-street hindrance. Is it possible that a larger emergency vehicle has encountered a tight squeeze at some point, of course. However it is doubtful that the issue is so significant that restrictive parking, which will impact ALL neighbors ALL the time, should be implemented.

As you are aware, particularly having collected "asphalt widths and right-of-way" data, most building lots in the Shores are relatively small; driveway parking is often limited to two or three vehicles. If the proposed regulation of "no parking on either side of Seaside Drive" is imposed, we ask you to consider and address the obvious:

Where will service vehicles park....the plumber, electrician, landscaper?  
What about deliveries....UPS/Fed Ex, furniture and appliance, construction product, etc., since the regulation states "no standing?"

What thought has been given to family events...a wedding, graduation, Baptism, funeral...Holiday celebrations, Summer cookouts, general entertainment, etc?

What consideration will be made for overnight guests with rental vehicles?

Although press coverage has periodically noted that parking regulations have been a Council agenda topic, investigative reporting seems scanty at best. Without a thorough discussion of **all potential reasons for the changes**, it is difficult to buy into the process. Are there additional considerations that have not been made public? Is this possibly an attempt at solutions for other challenges facing our neighborhoods like..... excessive development, right-of-way access, "party house" disruptions, Sunset Beach intruders?

It may be that all the above are valid concerns but clearly there is more to disclose.

We ask that you consider the ramifications to the Shores residents, and how you personally would be impacted if these restrictions were implemented in your neighborhood.

It is our understanding that the Parking Committee, which had tabled these recommendations in early May, recently voted to recommend MORE inclusive restrictions to the Council than those put forth previously! We request an open and forthright discussion of what is really happening here and urge the Council to reject approval of the recommendations until this occurs. At a minimum, please consider one-side parking on Seaside Drive.

Thank you.

Sincerely,

Diana and Malcolm Brown  
203 Seaside Drive  
Jamestown, RI 02835

Dear Attorney Trocki,

Thank you so much for returning my call yesterday. I really appreciate your consideration.

As I mentioned on the phone, We live in the North Shores and we are very unhappy with the new proposed parking restrictions in the North Shores area. We ask that the Town Council reconsider and reject the restrictions.

My address is 148 Beacon Avenue. Like many house lots in the shores, our lot is small. We can accommodate two parked cars in our driveway. This leaves family members and guests to park on the street.

We often entertain, and if I understand the parking restrictions, our guests would need a parking permit if they were to stay at our home past 11:00 PM. So would our son, who lives in Boston. In addition my neighbor across the street would have to park any of his visiting guest's vehicles in front of my house. This will create a problem that has not existed so far.

This is crazy. The proposed parking restrictions are unnecessary. They will create more problems than they allegedly solve. They will encourage disagreement with neighbors. Drive around the shores at night. There are no parking problems. This is not Back Bay Boston.

I understand the thinking about a few streets where better accessibility for fire and ambulance service is necessary. Although I question this argument, too. How many incidents have there been, if any? **Really** there are very few streets that are affected. The list of streets is absurd.

In short, these proposed restrictions are a solution to a problem that does not exist. We urge the council to reject these proposed restrictions.

Please take a look at the attached documents.

Thank you again for your consideration and please pass this along to all voting members of the Town Council. Let's ask the neighbors what they want.

<http://recordriewport.com/usa790/TrafficCommitteeNorthShores.pdf>

<http://uppershores.org/>

Sincerely,

Pat Holtzman & Jay Holtzman  
149 Beacon Avenue  
Jamestown, RI 02835



**RE: 2016 Attorney General Open Government Summit (July 29, 2016)**

Dear Town Clerk:

I would like to invite you to the 18<sup>th</sup> annual Open Government Summit and I would ask that you distribute this notice to others who may be interested in attending this event. This year's Open Government Summit will take place on Friday, July 29, 2016, 9:00 a.m. – 12:00 p.m., at the Roger Williams University Law School in Bristol. An agenda follows this letter.

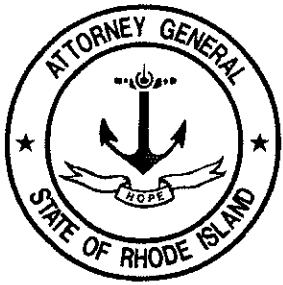
I strongly believe that we achieve a more open government through education and open dialogue than we do by waiting for and punishing mistakes. This Summit is an important part of that education and discussion strategy and will focus on the key elements of open government in this State: The Access to Public Records Act and the Open Meetings Act. Recent developments at the Department of Attorney General, the Rhode Island Courts and the Rhode Island General Assembly will be emphasized. Further, we plan to distribute copies of the Open Meetings and Access to Public Records Act statutes and summaries of recent Attorney General findings/opinions.

If you have any questions regarding this Summit, or to reserve seating, please contact us by email at [agsummit@riag.ri.gov](mailto:agsummit@riag.ri.gov) or by telephone at 274-4400 x 2101. Your reservation should include your name, bar number (if applicable), the entity that you are representing and a contact telephone number. Please feel free to pose questions you wish addressed at the Summit upon making your reservation by email. Be advised that a confirmation of your reservation will not be issued, however, you will be contacted when/if the circumstances so require, or if you need additional assistance. Because we expect a high turnout for this event, if you need to cancel, we ask that you inform us by email or telephone. ClerkBase will be streaming this presentation live beginning at 9:00 a.m. and a link will be available on the Attorney General's website. The video of this presentation will also be available on the Attorney General's website for later viewing. If communication assistance is needed (e.g., signers, captioners) or any other accommodation to ensure equal participation, please contact the above email or telephone number as soon as possible, but prior to July 25, 2016.

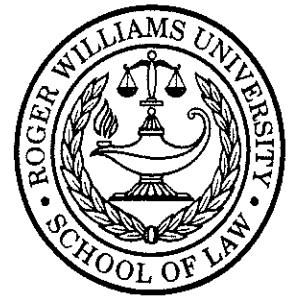
I thank you for your commitment to an open and accessible government, and I look forward to seeing you at this event. I also appreciate you forwarding this invitation to other interested individuals.

Very truly yours,

PETER F. KILMARTIN  
ATTORNEY GENERAL



OPEN GOVERNMENT SUMMIT  
ROGER WILLIAMS UNIVERSITY SCHOOL OF LAW  
JULY 29, 2016  
9:00 A.M. – 12:00 P.M.



- 8:30 – 9:00 a.m. Check-in/Distribution of Material
- 9:00 – 9:05 a.m. Welcoming by Dean Michael J. Yelnosky,  
Roger Williams University School of Law
- 9:05 – 9:15 a.m. Opening Remarks by Peter F. Kilmartin, Attorney General
- 9:15 – 10:15 a.m. Access to Public Records Act Presentation  
Michael W. Field, Assistant Attorney General; and  
Lisa Pinsonneault, Special Assistant Attorney General  
*Statutory requirements will be discussed and a 2015-2016 case law/legislative update will be provided. Frequent trouble areas, examples, and hot topics will also be highlighted.*
- 10:15 – 10:30 a.m. Break
- 10:30 – 11:30 a.m. Open Meetings Act Presentation  
Michael W. Field, Assistant Attorney General; and  
Lisa Pinsonneault, Special Assistant Attorney General  
*Statutory requirements will be discussed and a 2015-2016 case law/legislative update will be provided. Frequent trouble areas, examples, and hot topics will also be highlighted.*
- 11:30 – 12:00 p.m. Access to Public Records Act and Open Meetings Act Questions and Answers  
*Questions posed in advance (see below) and questions asked at the Summit will be addressed.*

To reserve seating email [agsummit@riag.ri.gov](mailto:agsummit@riag.ri.gov) or contact 274-4400 ext. 2101. Reservation should include your name, bar number (if applicable), the entity that you are representing and a contact telephone number. Seating for this event may be limited. For directions to the Roger Williams University School of Law visit <http://law.rwu.edu/admission/plan-your-visit/directions>.

ClerkBase will be streaming this presentation live over the internet and a link will be available on the Attorney General's website. This Program is co-sponsored by the Roger Williams University Law Alumni Association and is certified for a total of 3 Continuing Legal Education Credits (approval pending). Attorneys must be physically present at Roger Williams University to obtain CLE credits. This program (live or via video) also qualifies for APRA certification pursuant to § 38-2-3.16. Agenda subject to change.

If communication assistance is needed or any other accommodation to ensure equal participation, please contact the above email or telephone number as soon as possible, but prior to July 25, 2016.

15

Mr. Tim Lemire  
78 Grand View St.  
Providence, RI  
June 3, 2016

Kristine S. Trocki  
Jamestown Town Hall  
93 Narragansett Ave.  
Jamestown, RI 02835

Dear Ms. Trocki:

My name is Tim Lemire. I'm a Rhode Island native and a resident of Providence. I am not a lobbyist or an attorney, and I represent no organization, committee, or group.

I'm an ordinary citizen, and I'm writing you about an issue that affects the lives of children and parents throughout our state.

Our neighbors Massachusetts and Connecticut are among 17 U.S. states whose law requires divorcing parents of children under 18 to complete some kind of parent education—a seminar, a class—before their divorce is processed.

These classes educate, counsel, and help people navigate parenthood after divorce. They teach cooperation and communication skills. Parents *and* children benefit from them.

Rhode Island has no such requirement. Worse, a marketplace of diverse offerings in parental education after divorce does not exist in Rhode Island.

When divorcing parents fail to co-parent for their children's benefit, it's the children who pay the price. The strain on children of seeing their parents fight long after the divorce's ink is dry puts children at risk for depression, impaired academic performance, and even substance abuse and self-harm. The state, then, pays a price, in medical, counseling, and social work services.

I'd like to change that.

I'm consulting with my representative in the General Assembly, Aaron Regunberg, on how to petition the Assembly to form a Study Commission to investigate the most effective methods of parent education for divorcing couples and to determine how and where to implement those methods in our state.

Enclosed with this letter is an opinion piece I've submitted to the *Providence Journal*. I have mailed a copy of it to every mayor and town council president in Rhode Island.

I'd like to ask you for a brief letter expressing your support of the following:

**YES, I support the Rhode Island General Assembly forming a Study Commission to investigate and determine: (a) the most effective parent education modules available on parenting through and after divorce; and (b) how those modules could be implemented and nurtured here in Rhode Island.**

My goal is to go before the General Assembly with 39 letters from across the state, supporting the formation of this Study Commission.

I very much hope I may receive your support on this pro-family issue.

If you have any questions or concerns about my request, please feel free to contact me at 401-450-5125 or via email at [lemire.tim@gmail.com](mailto:lemire.tim@gmail.com).

Thank you for your time and consideration, and I hope to hear from you soon.

Yours,

A handwritten signature in black ink that reads "Tim Lemire". The signature is fluid and cursive, with a long horizontal stroke at the end.

Tim Lemire

## **Who Pays for Divorce?**

For many Rhode Island families, the upcoming holiday of Father's Day is a time of togetherness, laughter, love, and neckties as presents.

Some Dads, however, will get nothing for Father's Day: no card, no phone call, no gift—not even the sight of their own children.

These Dads are not criminals or evil people: they are divorced.

Some divorced parents, long after the ink on their settlement is dry, continue to fight and engage in zero-sum antagonism with each other: they impede child visitation; they refuse to co-parent; and they coach their children, in ways subtle or overt, to perceive the other parent as uncaring, unloving, indifferent, or even dangerous.

Eager to please one parent, the children learn to shun and even say they hate their other parent. The strain of seeing their mother and father fail to cooperate and communicate effectively puts these children at risk for depression, anxiety, impaired academic performance, social withdrawal, and self-destructive behavior.

This is not a theory. It happens.

When it happens, the natural bond between parent and child is replaced with a psychological rift that can take years to repair. In the worst cases, a loving parent is alienated from his or her own child.

That mother or father is left to experience birthdays, Father's Day or Mother's Day, Christmas or Hanukkah, all without his or her children. For these parents, even happy memories of the past, when their children were freely expressive with their love, can become too painful to recollect.

This situation exacts a financial cost to our state: in counseling and in therapy, and in social services and medical services, to say nothing of the cost when parents become depressed and turn to substance abuse or self-harm.

Divorced parents who continue to fight each other to win the hearts and minds of their children clog the Family Court system with cases that could be resolved with mediation and simple cooperation.

Does this situation happen in Rhode Island? Yes.

Are there measures to prevent it from happening? No.

In 17 U.S. states, including Massachusetts and Connecticut, all divorcing parents, regardless of whether or not the divorce is contested, are required by law to attend some form of parent education: a class, a seminar, a workshop, a counseling group.

This is not punishment: it is help. Parenting is hard enough; parenting through and after divorce can be even harder without guidance and education.

Here in Rhode Island, where a contested divorce can take up to a year to be processed, what does the law require divorcing parents to do?

Nothing.

The children and young people of our state deserve better:

- Our General Assembly, for its next legislative session, should convene a Study Commission to research the most effective methods of educating and counseling divorcing parents, to help them learn how to co-parent, communicate, and cooperate effectively.
- This Study Commission should determine how and where to implement such educational offerings in our state.

- As a marketplace of educational offerings rises, legislation should be drafted and passed making it mandatory in Rhode Island for divorcing parents of children under 18 to complete an education module about parenting in divorce before the final decree of divorce is processed.
- Family Court judges should be empowered to choose from a range of parent education modules, to suit the needs of divorcing parents and their children: i.e., for couples who evince ability to cooperate and co-parent, a three-hour class; and for those parents do not, a longer and more in-depth program.

Divorce can be expensive. The people who pay the hardest, dearest, and most enduring price for divorce, however, should not be the children.

Tim Lemire  
78 Grand View St.  
Providence, RI 02906  
401-450-5125

RHODE ISLAND STATE PLANNING COUNCIL

**NOTICE OF PUBLIC HEARINGS**

In accordance with the General Laws, Section 42-11-10 and Chapter 42-35, the State Planning Council has under consideration adoption of a draft plan entitled "**Water Quality 2035**", an Element of the State Guide Plan. This draft Water Quality Management Plan focuses on the need for careful management of the water resources of the State. It sets long-range goals and policies for the protection and restoration of water quality and aquatic habitats. The Draft highlights current and emerging challenges to achieving our clean water goals. It recognizes that maintaining acceptable quality and quantities of water while balancing the needs of natural systems with human activity and development can be complex. Opportunities to improve and adapt management in response to this challenge are included.

Notice is hereby given that two public hearings will be held on the adoption of this Plan at which time the opportunity shall be given to all persons interested to be heard upon the matter. The Plan will update and replace the following existing State Guide Plans that had protection and restoration of water quality as primary purposes:

- #162 Rivers Policy and Classification Plan (2004)
- #711 Blackstone Region Water Resources Management Plan (1981)
- #715 Comprehensive Conservation and Management Plan for Narragansett Bay (1992)
- #731 Nonpoint Source Management Plan (1995)

The date, time and locations of the hearings are:

Wednesday July 13, 2016

2:00 PM

Conference Room B, 2<sup>nd</sup> Floor  
Department of Administration  
One Capitol Hill  
Providence, Rhode Island

Wednesday July 13, 2016

6:00 PM

Room 300, 3<sup>rd</sup> Floor  
Department of Environmental  
Management  
235 Promenade Street  
Providence, Rhode Island

Each hearing will begin with a brief informational presentation about the draft plan followed by the opportunity for public comment. Written statements relative to any aspect of the proposed Plan, including alternative approaches, overlap, or potential economic impact, can be submitted in writing prior to, at the time of the hearing, or mailed by July 20, 2016 to: Parag Agrawal, Associate Director, Division of Planning, One Capitol Hill, Providence, Rhode Island 02908.

The draft plan may be viewed at Statewide Planning's website at: <http://www.planning.ri.gov/>  
A copy of the draft plan is also available for review during business hours (8:30 AM to 4:30 PM) at the Department of Administration, Division of Planning, One Capitol Hill, 3<sup>rd</sup> Floor, Providence, Rhode Island (401-222-7901).

This meeting place is accessible to individuals with disabilities. Any individual requiring a reasonable accommodation in order to participate in this meeting should contact Thomas Mannock at 222-6395 (voice) or #711 (R.I. Relay) at least five (5) business days prior to the meeting. Any individual requiring the services of an interpreter to participate in this meeting should contact Michael Moan at 222-1236 (voice) at least five business days prior to the meeting.

\_\_\_\_\_  
Parag Agrawal, AICP  
Secretary





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## JAMESTOWN CONSERVATION COMMISSION

June 16, 2016

Mr. Andy Nota  
Town Administrator  
Town of Jamestown  
Town Hall  
93 Narragansett Avenue  
Jamestown, RI 02835

Dear Mr. Nota:

It recently came to the Jamestown Conservation Commission's attention that the RIBTA has agreed to purchase electricity from Altus Power, with a plan to install solar panels in a wooded area of turnpike land near the Pell Bridge. The JCC of course fully supports alternative energy projects that reduce the reliance on fossil fuels and reduce carbon emissions. However, we are very concerned about the location of the planned installation, which appears to require the removal of a substantial area of trees.

We urge the town to work with RITBA to consider alternative solar energy siting locations that will not necessitate clear-cutting of up to two acres of woodland. Specifically, our concerns include:

1. Jamestown has invested considerable planning, time and funds to protect the green belt in the center of the island. Removing the at the RITBA site trees will detract from the present green viewshed and negatively impact the view coming west off of the Pell Bridge: an iconic green view that welcomes residents and visitors alike to our village.
2. Loss of the trees will open up a view to town infrastructure and Conanicut Marine's industrial-style facility, a particularly negative impact for the viewshed. Both Conanicut Marine and the waste water treatment plant are currently visually buffered by these trees, effectively hiding them.
3. Trees help to suppress traffic noise from the Pell Bridge, so removing such a substantial portion of the vegetative sound barrier will exacerbate the noise for the neighbors near the bridge.
4. Clearing of trees on this scale will result in a substantial loss of wildlife habitat, particularly for nesting birds, as well as greenhouse gas absorbing trees.

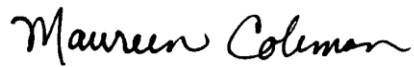


We hope that RIPTA will consider instead locating solar panels in areas that have already been developed, such as roof/toll booth gantries, parking lots (using elevated panels as carports), or other non-vegetated spaces. Or perhaps the other side of the Pell Bridge, which is already being used as an industrial site, could be considered. Neighboring Conanicut Marine successfully installed panels on roof space, for example.

The JCC respectfully requests that the town advocate for a delay in the clear-cutting of the treed acreage in order to further investigate less environmentally destructive alternative locations.

As you know, Jamestown's Master Plan, and the ordinances it supports, emphasize the importance of trees to promote the health, safety and welfare of the our citizens and to enhance the town's aesthetic qualities—all in the context of an overarching Master Plan goal to protect Jamestown's rural character. We are concerned that the clear-cutting of trees on this scale, even in the pursuit of energy sustainability, would set back the town's progress in these goals, perhaps irreversibly. We would be happy to collaborate to help identify solutions.

Best regards,

A handwritten signature in black ink that reads "Maureen Coleman". The script is cursive and fluid.

Maureen Coleman, Chair  
Jamestown Conservation Commission

CC: Honorable Town Council of Jamestown  
Buddy Croft, Executive Director RIBTA

# Archer & Foppert

Mailing: 20 Ocean Avenue, Jamestown, RI 02835  
Office: 57 Narragansett Avenue, Jamestown, RI 02835  
Fax: 401.423.9700

Deborah A. Foppert, Esq.  
Deb.Foppert@gmail.com  
401.423.2329

June 23, 2016

Cheryl Fernstrom, Town Clerk  
Town Council of the Town of Jamestown  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835

Re: Proposed Subdivision of Plat 8 Lot 68

Dear Members of the Town Council,

I am writing to seek your consideration of certain aspects of the Proposed Subdivision of Plat 8 Lot 68 (the "Property"), which is a 248,000 (5.6933 acre) parcel located between Arnold Avenue and Westwind Drive. Pursuant to the requirements of the Jamestown Subdivision Regulations, Dutch Harbor Development, LLC (the "Applicant") is proposing a subdivision of the Property into a total of three (3) lots. The Applicant is working closely with the professional staff of the Jamestown Planning Department, the Public Works Department and the Town's Technical Review Committee to insure that all of the criteria of the Town's Subdivision Regulations are met and that the proposal is a well-planned minor subdivision that minimizes the impact to the community, abutters and the environment, while maintaining public safety, health and welfare.

The proposed subdivision includes the improvement of two hundred (200) feet of the currently unimproved Pemberton Avenue from Westwind Drive running southerly. The proposed improvement to the road has been limited to the minimum length allowable for the proposed parcel. In addition to the currently unimproved Pemberton Avenue portion, the Applicant is proposing to transfer and dedicate a 4,002 square foot portion of the Property to the Town that (when combined with the two (200) foot portion of the unimproved Pemberton Avenue) will provide for a public road with a cul-de-sac with an appropriate turning radius for safe entry to the lots and for safety vehicles to maneuver appropriately. This minimal improvement to Pemberton Avenue and the addition of the small portion of the Property for the improved roadway is required due to a one (1) foot easement that runs between Westwind Drive and the Property, which restricts access to Westwind Drive from the Property.

The subdivision proposal is scheduled for a public hearing before the Jamestown Planning Commission on July 20<sup>th</sup>. If approved and the road is subsequently constructed, the Applicant will be

seeking the approval of this Town Council for acceptance of the proposed road and the related drainage system to be permanently owned and maintained by the Town as part of the municipal system.

Given the timing of the Town Council and Planning Board meetings during the summer months, the Applicant is seeking to come before the Town Council at the July 19, 2016 meeting. The Applicant is not seeking any approvals at this point, but seeks input regarding the Council's general support or concerns regarding the proposed dedication of the roadway to the Town.

Thank you in advance for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Deborah A. Foppert". The signature is fluid and cursive, with the first name being the most prominent.

Deborah A. Foppert  
Attorney for the Owners/Applicant

cc. Steve Perry

Lisa Bryer, Town Planner

Michael Darveau

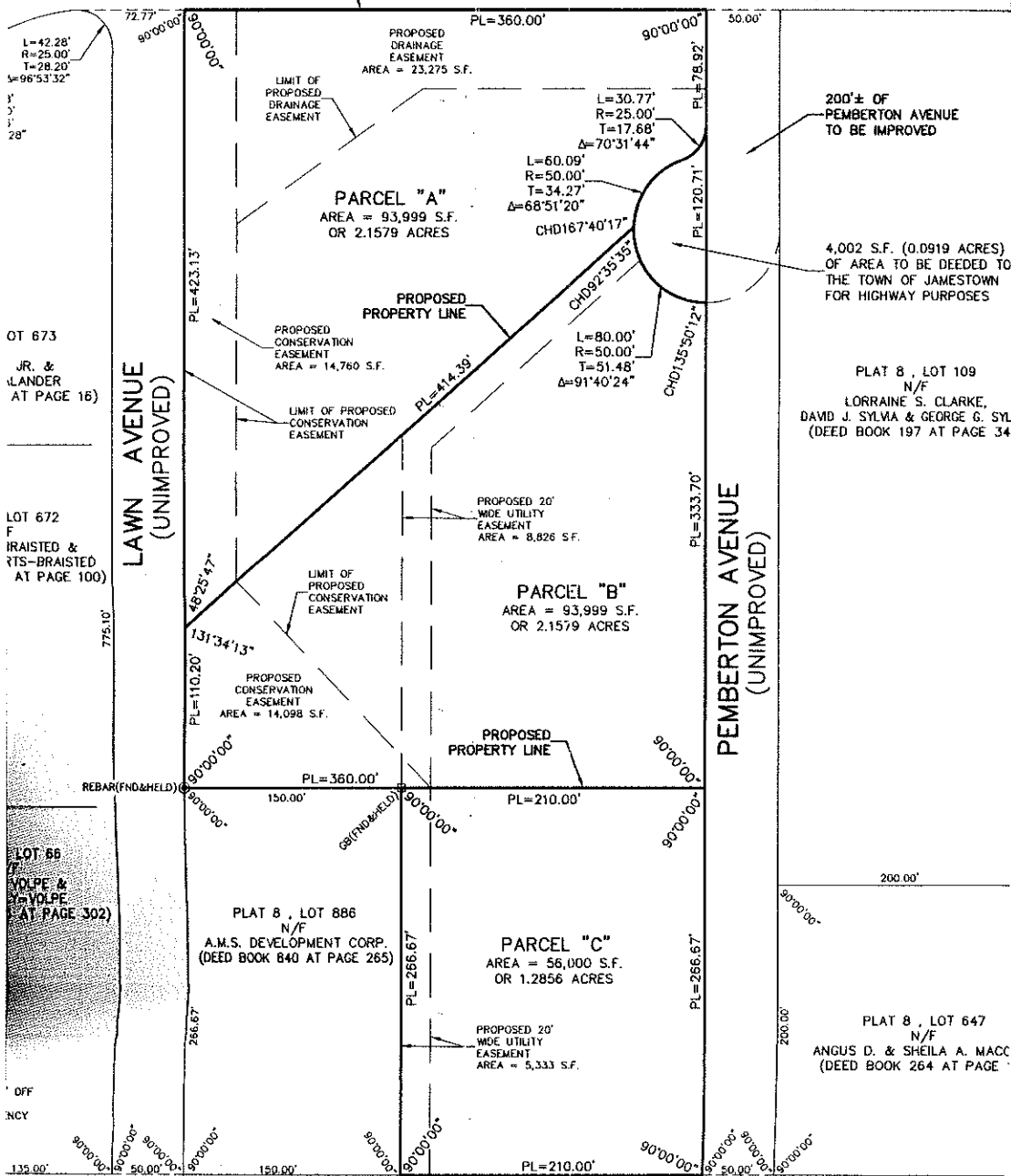
PLAT 8, LOT 666  
N/F  
JOHN O. PASTORE  
(DEED BOOK 166 AT PAGE 273)

PLAT 8, LOT 665  
N/F  
MARTHA R. ZABETAKIS  
(DEED BOOK 810 AT PAGE 104)

PLAT 8, LOT 664  
N/F  
ROBERT S. POWERS &  
ROBIN LEE MAIN  
(DEED BOOK 299 AT PAGE 66)

PLAT 8, LOT 663  
N/F  
JOYCE C. RODRIGUES  
(DEED BOOK 674 AT PAGE 104)

WESTWIND DRIVE  
(PUBLIC - IMPROVED - 50' WIDE)



ARNOLD AVENUE  
(PUBLIC - IMPROVED - 50' WIDE)

Sav Rebecchi  
13 Sail Street  
Jamestown, RI 02835

October 14, 2015

Dear 2015 Charter Review Committee Members,

There are two areas of improvement to the Charter that I would like you to consider.

Specifically they are concerning...

- (1) Council members acting as a Body
- (2) Conflict of Interest "penalties" for Committee Members.

The first area has to do with assuring the public that all actions taken by the Town Council have been voted on and approved by the majority.

During the 2001/2002 Charter Review our committee did a lot of research into the intent of the original Charter regarding the powers of the Town Administrator and how direction should be given to perform the various duties and responsibilities of the office.

That led to the discussion and later, our suggested amendment to section 210. - Interference with Administration that was approved by the Council to go on the ballot and was later approved by the voters.

It was determined that when the citizens of Jamestown voted to adopt the Council- Administrator form of government, they expected that no individual Council member would have the power to give private instructions to the Administrator or staff.

It has always been expected that all direction is to be given through a majority vote by the Council at a public meeting.

On several occasions throughout the years I have observed the Council being a bit casual about following these official procedures. Councilors often blurt out instructions without making a motion for the action and without having an official vote for the record.

The powers and duties of the Council President are clearly defined to insure that only actions by the majority vote of the Town Council are to be followed by the Town Administrator under the Code of Ordinances, Section 2-21 Parliamentary Rules.

The Charter also makes it clear in Article X, Section 1002-4 that the Chair of any Board, Commission or Committee "shall have neither fewer nor greater powers nor authorities than any other member, unless specified by ordinance".

The Town Solicitor on several occasions has said that a consensus is not an "official vote" and the Charter nor the Code of Ordinances, does not allow for it in any way.

Also, when a Councilor blurts out an instruction to the Administrator or anyone else and no other Councilor asks for a motion... their "silence" is not official consent.

By not going through the motion and vote process... it gives the impression to the Public and Town staff that they are expected to follow a Councilor's request "when ever" and "where ever" it happens. Meaning... not only inside the chambers at a public meeting, but also in private and outside of public view.

This issue is not unique to Jamestown, other communities have taken extreme actions to ensure that Council members are not overstepping their authority and directing staff for their special interests.

North Kingstown has implemented the Ethics Point online reporting system for employees and the public to report acts by staff, elected officials and vendors that are thought to be beyond their authority.

I personally don't believe that Jamestown needs to take extraordinary steps to assure the public that everything is being handled accordingly. I believe it is just a matter of establishing more specific procedures for approving official actions.

The solution might be as simple as requiring the Town Administrator to seek an official motion and vote before accepting a direction from a Council member.

My request to your Committee is to develop additional specific language to provide assurance that the Council and any other Board, Commission and Committee will follow the Charter's intent that only a majority vote will be the rule and it will be recorded for public access.

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My second item is regarding penalties for Conflict of Interest by Board, Commission and Committee members.

During the major 2001/2002 Amendments to the Charter, the language for Conflicts of Interest was standardized and placed in Section 105 for consistency, where in the past several sections would carry their own specific COI regulations.

Over the past several years there have been incidents of a volunteer Committee member championing initiatives that were also used as "promotion" for their private business endeavors.

I understand that on occasion, citizens volunteer to server on Town boards because of a personal motivating issue rather than an altruistic commitment to public service, but championing an action by the public body they serve on and knowingly use it to promote their personal careers or business interests should not be tolerated.

Paragraph (5) of Section-1002 of Article X: Boards, Commissions and Committees... states "All persons appointed shall be subject to removal for good cause as determined by the council", might not be enough to discourage potential offenders.

Knowing how difficult it is to populate all the volunteer boards, commissions and committees in a community of our size, I can understand a reluctance to remove someone for what might be deemed ultimately a minor offence or simple misjudgment. However, not taking any action, nor

handing out any type of public reprimand, does little to discourage others from doing similar things or stop the offending member from persisting with their behavior.

My request in this area is that you consider expanding Paragraph (5) to include a method for reprimand or penalty for board, commission and committee members who engage in actions that they use for personal career or business promotion.

Thank you for your consideration of these items. I apologize if you have already reviewed the Articles and Sections mentioned. I have made a point of watching those videos that are posted to stay current on your discussions but that can only be accomplished when you meet in the Council Chambers.

I would also like to thank you for your service to the Town and for your diligence in the very important task that you have taken on.

Sincerely,

Sav



Sav Rebecchi  
13 Sail Street  
Jamestown, RI 02835

6/19/16

## **Proposed Charter Amendments for Review by the Town Council**

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**RE: To improve communication to the Citizens during Charter Reviews**

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### **ARTICLE XII. - AMENDMENT OF CHARTER**

Section 1201.

#### **Sec. 1201. - Charter revision committee.**

The town council shall appoint a charter review committee made up of qualified electors and residents of the town to review this Charter whenever it is deemed necessary but not longer than six years from the previous review. A Town Council member may serve in an advisory role and shall not participate in the Committee votes. Said review committee shall within nine months of its appointment submit to the town council a report with its recommendations for amendments, additions or deletions.

(2) The Committee that has been appointed will publish in the newspaper of record and posted to the Town's website their meeting schedule and the topic(s) to be reviewed.

(3) The Committee shall have the majority of their meetings on week day evenings at start times held in common with meetings of other Town Boards, Commissions and Committees.

(4) Communications received from citizens regarding the review will be acknowledged by the committee and every reasonable effort will be made to respond to the communication indicating the date and time it will be discussed.

(5) Meeting minutes shall be posted on the Town's website within 14 days after they have been approved and accepted by the Committee. All approved minutes of all meetings addressing changes to the Charter shall be posted 14 days before any recommendations are presented to the Town Council.

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**RE: To increase citizen confidence in a committee serving in an advisory capacity.**

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**ARTICLE X. - BOARDS, COMMISSIONS AND COMMITTEES**

Sec. 1002. - Membership and terms.

(6) Not more than one Town Council member may serve on an Advisory Committee as a voting member.

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**RE: To improve public confidence that Directions to the Town Administrator are being giving according to the Town Council Majority vote requirement.**

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**ARTICLE II. - THE TOWN COUNCIL**

Sec. 208. - General Powers and Duties.

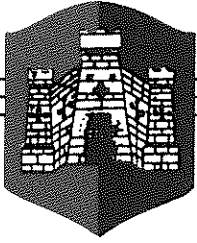
(2) All directions by the Council to the Town Administrator shall be made by majority vote that includes a show of hands along with a verbal response.

**ARTICLE III. - TOWN ADMINISTRATOR**

Sec. 305. - Powers and Duties of the Town Administrator.

(9) To acknowledge that an official action directed by the Council is the result of a majority vote and in accordance with Article II, Section 208-2, the Administrator shall state out loud for the public record what the direction is understood to be by beginning with the words "Under majority rule compliance I will;" .

(10) The Administrator shall ask for a vote by the Council on any direction that does not comply with Article II, Section 208-2.



# Town of Exeter, Rhode Island

675 Ten Rod Road  
Exeter, R.I. 02822

Phone: 401-294-3891  
Fax: 401-295-1248

## TOWN COUNCIL

Raymond A. Morrissey, Jr., *President*  
Daniel W. Patterson, *Vice President*  
Kevin P. McGovern  
Arlene B. Hicks  
Calvin A. Ellis

## STATE OF RHODE ISLAND TOWN OF EXETER

### RESOLUTION

No. 2016-07

### IN SUPPORT OF ARTICLE 15 (RELATING TO MUNICIPALITIES) OF THE GOVERNOR'S FY 2017 BUDGET

**WHEREAS:** The Town of Exeter Town Council desires to address the issue of expanding the timeframe between State-mandated, statistical, property evaluations; and

**WHEREAS:** Passage of Article 15 of the Governor's FY 2017 Budget will amend the requirement to revalue property from three (3) years to five (5) years thus collectively saving the Town of Exeter and the State approximately \$12,000.00 annually; and

**WHEREAS:** The Town of Exeter is desirous of escaping the endless, thirty-six month cycle of revaluations, appeals, and lawsuits that bring such instability and consternation to our community; and


**WHEREAS:** Expanding the time between "statistical revaluation" from every three years to one mid-point, five-year revaluation will not only help to relieve fiscal and administrative burdens on our town, but, more importantly, will help give our tax-weary residents a better sense of property value stability and help restore confidence and trust in State government.

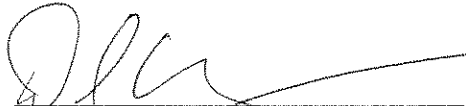
**NOW, THEREFORE, BE IT RESOLVED:** That we, the members of the Town of Exeter Town Council, join with other towns, cities, and concerned citizens of


the State of Rhode Island and hereby strongly urge passage of Article 15 of the Governor's FY 2017 Budget by the Rhode Island General Assembly during this 2016 legislative session; and


**BE IT FURTHER RESOLVED:** That the Exeter Town Clerk is hereby directed to forward a copy of this resolution to Governor Gina Raimondo, Senate President M. Teresa Paiva Weed, Speaker of the House Nicolas Mattiello, State Senator Elaine Morgan, State Representative Justin Price, and State Representative Doreen Costa, and all State of Rhode Island city and town councils in support of our mutual endeavor.


**ADOPTED BY VOTE OF THE TOWN OF EXETER TOWN COUNCIL  
THIS 2<sup>ND</sup> DAY, MAY, 2016.**

  
**Raymond A. Morrissey, Jr.**  
**Town Council President**


  
**Daniel W. Patterson**  
**Town Council Vice President**

  
**Kevin P. McGovern**  
**Town Council Member**

  
**Arlene B. Hicks**  
**Town Council Member**

  
**Calvin A. Ellis**  
**Town Council Member**

**IN WITNESS HEREOF, I HEREBY SET MY HAND AND THE OFFICIAL  
SEAL OF THE TOWN OF EXETER THIS 2<sup>ND</sup> DAY OF MAY, 2016.**

  
**Lynn M. Hawkins, CMC**  
**Exeter Town Clerk**



EXETER-WEST GREENWICH REGIONAL SCHOOL DISTRICT

940 Nooseneck Hill Road
West Greenwich, RI 02817
401-397-5125
Fax 401-397-2407
TTY 1-800-745-5555

JAMES H. ERINAKES, II, M.Ed.
Superintendent of Schools

MARIE-ELENA J. AHERN, Ed.D.
Curriculum Director

CARMELLA FARRAR, M. Ed.
Director of Special Education

ROBERT V. ROSS, M.Ed.
Director of Administration

PATRICIA J. RUIZZO
District Treasurer

SCHOOL COMMITTEE

Claudine Pande - Chairperson
Mark Rafanelli - Vice-Chairperson
Valerie Zuercher - Clerk
Theresa Donovan
Lee Kissinger
Diane Bampton Allen
Sheryl R. Green

School Committee Resolution on Gun Free Schools

WHEREAS: Current state law allows Concealed Carry Permit ("CCP") holders to carry firearms onto school grounds; and

WHEREAS: The vast majority of states do not permit firearms on school grounds; and

WHEREAS: A two year comprehensive Final Report of the Sandy Hook Advisory Commission, consisting of school administrators, teachers, law enforcement, psychiatrists, law makers and legal professionals, dated February 2015, made findings including "Safe School Climate" and "Safe School Design and Operations Strategies" that specifically did not include the use of firearms or the arming of teachers or non-law enforcement civilians in schools; and

WHEREAS: The National School Boards Association believes that students must have safe and supportive climates and learning environments that support their opportunities to learn and that are free of abuse, violence, bullying, weapons, and harmful substances including alcohol, tobacco, and other drugs; and

WHEREAS: The Rhode Island Association of School Committees' Executive Board have voted to support banning concealed weapons on school grounds, except for duly authorized members of law enforcement; and

WHEREAS: The Rhode Island School Superintendents' Association have adopted the School Superintendents Association "AASA Position Paper on School Safety: A response to the Tragedy at Sandy Hook Elementary," which specifically denounces "efforts to bring more guns into our schools by teachers and administrators," and reminds us that "schools remain the safest place for children"; and

WHEREAS: Rhode Island education leadership has carefully considered and implemented regularly audited school and district-wide building safety plans and emergency protocols inclusive of first-responders, local law enforcement, and the school community:

NOW, THEREFORE, BE IT RESOLVED: That the Exeter-West Greenwich Regional School District School Committee respectfully requests the Rhode Island General Assembly to support 2016 - H 7243, 2016 - S 2761.

WHERETO: The following bear witness:

[Signature]
Chairperson

[Signature: Valerie Zuercher]
Clerk

Introduced by: Valerie Zuercher

Passed: May 24, 2016

Our Mission: Empowering Students: Dream...Reach...Succeed.

Exeter-West Greenwich Regional School District does not discriminate on the basis of age, sex, marital status, race, religion, national origin, color, creed, political affiliation, sexual orientation or disability in its employment policies.

TOWN OF RICHMOND, RHODE ISLAND  
RESOLUTION #2016-19 OF THE TOWN COUNCIL  
IN OPPOSITION TO TOLLING GANTRIES

**WHEREAS:** Prior to commencement of the 2016 session of the General Assembly the Governor proposed a toll financed bridge repair program; and

**WHEREAS:** The Richmond Town Council unanimously voted to join other municipalities in their opposition of truck-tolling gantries; and

**WHEREAS:** Despite strong opposition, the Governor's proposal was passed by the Rhode Island General Assembly and signed into law by the Governor on February 11, 2016; and

**WHEREAS:** The law, as enacted, applies only to commercial trucks; and

**WHEREAS:** The constitutionality of taxing only commercial trucks has been questioned; and

**WHEREAS:** The law is widely regarded as a "gateway" tax that will eventually lead to the tolling ALL vehicles; and

**WHEREAS:** One of the proposed locations for a tolling gantry on Interstate 95 is at the border of Richmond and Hopkinton; and

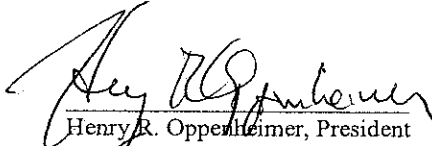
**WHEREAS:** To avoid tolls, vehicles will use alternate routes leading to increased local traffic and accelerated degradation of local roads and increased repair costs of them; and

**WHEREAS:** in avoiding the tolling gantry on Interstate 95 at the border of Hopkinton and Richmond, vehicles will utilize State Roads 3 and 138 creating traffic logjams on them and creating significant safety response problems in both Richmond and Hopkinton with the Richmond police station and the Hope Valley Wyoming Fire Station on this "alternative" toll-avoiding route; and

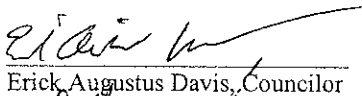
**THEREFORE BE IT RESOLVED** that the Richmond Town Council views the current tolling gantry law as the first step in taxing all vehicles and wishes to express its strong opposition to any expansion of this law.

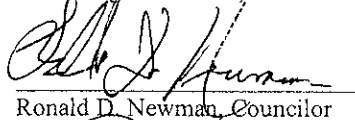
**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to our State Senator, State Representative, the Speaker of the House, the President of the Senate, the Governor, and to the other 38 Rhode Island municipalities requesting their opposition to any expansion of the existing toll gantry plan.

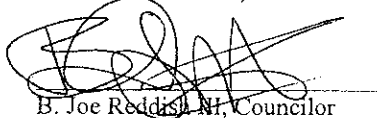
GIVEN UNDER THE SEAL OF THE TOWN COUNCIL OF THE TOWN OF RICHMOND  
THIS 7th DAY OF JUNE, 2016

  
Henry R. Oppenheimer, President

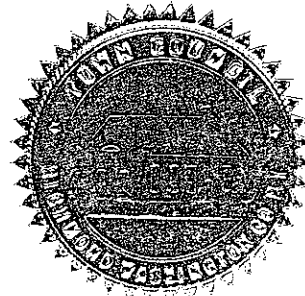
  
Paul H. Michaud, Vice President

  
Erick Augustus Davis, Councilor

  
Ronald D. Newman, Councilor

  
B. Joe Reddish, Councilor

ATTEST:   
Tracy A. Nelson, Town Clerk



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