

Approved: 3/16/16

Charter Review Committee
Town of Jamestown, Rhode Island

Minutes of the February 17, 2016 Meeting

The meeting of the Jamestown Charter Review Committee was held at the Jamestown Town Hall, in the Rosamond A. Tefft Council Chambers, 93 Narragansett Avenue, Jamestown, RI. The Committee Chairman, Arlene Petit, called the meeting to order at 4:36 PM.

I. ROLL CALL

The Chairman called the roll and noted the following members were present:

Arlene D. Petit, Chairman
James Rugh, Co-Chairman
Anthony Antine
John Pagano
Mary Lou Sanborn
Edward Gromada, Secretary
Mary E. Meagher (Ex Officio Member)

Blake Dickinson was absent.

II. MINUTES

A motion was made by Jim Rugh and seconded by Mary Lou Sanborn to accept the amended minutes from the meeting of February 10, 2016. Tony Antine, Ed Gromada, John Pagano, Arlene Petit, Jim Rugh and Mary Lou Sanborn voted in favor of the motion. Time of motion 3:42 PM.

III. OLD BUSINESS

- A) The following Sections were reviewed by the Committee:
- a. Section 417. Had no revisions necessary. This Section was decided at the February 2, 2016 meeting
 - b. Section 206. The Committee decided to retain the changes made earlier and this Section was identified as an important section to pass forward to the Town Council.
 - c. Section 216. The Committee decided to retain the changes made earlier but this Section was identified as less important and it may not pass forward to the Town Council.

- d. Section 301. This Section deals with generally accepted professional standards for Town department managers and it may be combined with other like Sections.
- e. Section 404. This Section deals with generally accepted professional standards for Town department managers and it may be combined with other like Sections.
- f. Section 405. The Committee decided to retain the changes made earlier and this Section was identified as an important section to pass forward to the Town Council.
- g. Section 406. The Committee decided to retain the changes made earlier and this Section was identified as an important section to pass forward to the Town Council.
- h. Section 418. The Committee decided to retain the changes made earlier and this Section was identified as an important section to pass forward to the Town Council.
- i. Section 421. This Section deals with generally accepted professional standards for Town department managers and it may be combined with other like Sections.
- j. Section 422. The Editor's Note will be removed from this Section.
- k. Section 503. The Committee decided to retain the changes made earlier but this Section was identified as less important and it may not pass forward to the Town Council.
- l. Section 805. The Committee decided to retain the changes made earlier and this Section was identified as an important section to pass forward to the Town Council.
- m. Section 1002. The Committee decided to retain the changes made earlier and this Section was identified as an important section to pass forward to the Town Council.
- n. Section 1101. Had no revisions necessary. However, the Committee decided to change the resolution it drafted at the February 10, 2016 meeting to make the wording more precise. The new wording is as follows:

"The Charter Review Committee strongly recommends the installation of a paper ballot to approve the Town, School and combined budgets and warrant items exceeding fifty thousand dollars whether through a Financial Town Meeting or through an all-day Referendum."

A motion was made by Mary Lou Sanborn and seconded by John Pagano to forward the Resolution to the Town Council. The motion was approved by Arlene Petit, Anthony Antine, Ed Gromada, John Pagano, Jim Rugh and Mary Lou Sanborn at 5:34 PM.

- o. Section 1102. Had no revisions necessary
- p. Section 1103. Had no revisions necessary
- q. Section 1104. Had no revisions necessary
- r. Section 1105. Had no revisions necessary
- s. Section 1106. Had no revisions necessary

B) To summarize the work completed at this meeting there were 13 Sections reviewed that may be grouped as follow:

- a. There are 6 important Sections to pass on the Town Council:
 - i. Section 206. Special Meeting
 - ii. Section 405. Board of Assessment Review
 - iii. Section 406. Town Moderator
 - iv. Section 418. Fire

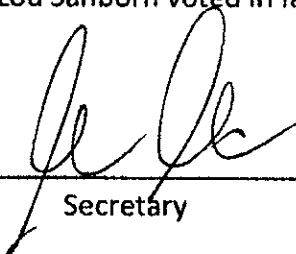
- v. Section 805. Elected Officials
- vi. Section 1002. Membership and Terms
- b. There are 2 Sections the Committee felt were less important:
 - i. Section 216. Procedure for Adapting Ordinance
 - ii. Section 503. Vacancies
- c. There are 3 Sections with similar changes that the Committee felt should be combined into overall change for all town departments:
 - i. Section 301. Appointment and Qualifications
 - ii. Section 404. Tax Assessor
 - iii. Section 421. Town Planner
- d. There are 2 Sections that had administrative changes:
 - i. Section 422. Library Trustees
 - ii. Section 1101. Proposed Budget

IV. NEW BUSINESS

A) The next meeting of the Committee will be held on Wednesday, March 16, 2016 at 4:30 PM.

V. ADJOURNMENT

A motion was made by Mary Lou Sanborn, and seconded by Jim Rugh to adjourn the meeting. Anthony Antine, Blake Dickinson, Edward Gromada, John Pagano, Jim Rugh, Arlene Petit and Mary Lou Sanborn voted in favor of the motion. The meeting adjourned at 5:39 PM.



Secretary

