



Jamestown Harbor Office
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**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the March 9, 2015 Meeting of the Jamestown Harbor Commission
Approved: 4/13/2016

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, March 9, 2016 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

I. CALL TO ORDER AND ROLL CALL

Chairman Cain called the meeting to order at 7:02 PM with roll call:

Present:

David Cain, Chairman
Dan Wurzbacher, Commissioner
William Harsch, Commissioner
Clifford Kurz, Commissioner
Joseph McGrady, Commissioner

Absent:

Wayne Banks, Commissioner
Bruce Dickinson, Commissioner

Also in attendance:

Chief Edward Mello, Executive Director
George Souza, Conservation Commission Liaison
Kim Devlin, Harbor Clerk & Recording Secretary

II. APPROVAL OF MEETING MINUTES

A. Wednesday, February 10, 2016

Commissioner Harsch moves to accept the minutes of the February 10, 2016 Jamestown Harbor Commission meeting, Commissioner McGrady seconded. So voted; (4 ayes, 0 nays).

III. OPEN FORUM

A. Scheduled Requests to Address

No Scheduled requests to address.

B. Non-scheduled Requests to Address

Mr. Chris Brown, of 55 Gondola (Avenue), addressed the Jamestown Harbor Commission regarding the additional mooring permits issued to commercial entities. Mr. Brown stated that he is a former member of the Jamestown Harbor Commission and, according to the Harbor Management Ordinance, there is a ratio of 60% private moorings to 40% commercial moorings for each zone.

Chairman Cain stated that he is familiar with the Harbor Management Ordinance and the additional permits were granted based on CRMC (Coastal Resources Management Council) recommendation.

Executive Director Chief Mello stated that there are conditions under which the permits were granted that have not yet been met, and all permits must be within the marina perimeters and must be approved by the Harbormaster.

Mr. Brown stated that the main concern for him is the increase of density in the area of his mooring, as he is already having issues with his mooring that he will discuss with the Harbormaster.

IV. EXECUTIVE DIRECTOR MELLO'S REPORT

Executive Director Mello reported that the application period for the Harbormaster applications to be submitted closed on February 19. Other than accepting the applications the Town has not yet taken any steps towards filling the position, but will do so rapidly.

Executive Director Chief Mello reported that there are a few projects at West Ferry that are being evaluated. One is the addition of a pumpout hydrant on the touch and go dock. We have a purchase order ready and will be moving forward with that project when the docks are launched this spring and the existing pumpout is commissioned.

Chairman Cain stated that he received an email from Carol Cronin stating the fenders at West Ferry need repaired.

Executive Director Chief Mello stated he is aware of the email and the plan is to repair the fenders when the docks are commissioned.

Executive Director Chief Mello stated that the pumpout line will be tested to make sure it is operating at maximum efficiency at the same time the company is installing the additional hydrant at West Ferry.

Executive Director Chief Mello reported that Public Works Director Mike Gray is working on the replacement of two sewer pumps at West Ferry.

Executive Director Chief Mello reported that there is a broken dolphin at the West Ferry out hauls and, based on the quote to make the repairs, we will need to obtain additional estimates. In addition, Executive Director Chief Mello received a quote to repair the pier at Ft. Getty and, based on that quote, we will need to go out to bid. The cost is much higher and the scope of work is much greater than expected.

Executive Director Chief Mello reported that he is preparing the new vessel for the season.

Chairman Cain asked if Executive Director Chief Mello has had any communication with the Town Council on the Jamestown Harbor Commission participation in discussions on the use of Ft. Getty.

Executive Director Chief Mello stated that the Town Council is aware that the Jamestown Harbor Commission would like to participate in the discussions on Ft Getty, however; the Town Council is unsure of how they are going to proceed, but they are aware the Jamestown Harbor Commission is ready to participate as requested.

V. MARINE DEVELOPMENT FUND BUDGET

A. 2015/2016 MDF YTD Budget

The Marine Development Fund budget was presented to the Jamestown Harbor Commission.

VI. HARBOR CLERK REPORT

Harbor Clerk Devlin had nothing to report.

VII. SUB-COMMITTEE REPORTS

A. Budget

Commissioner Kurz had nothing to report.

B. Facilities

Commissioner Dickinson was absent.

C. Mooring Implementation

Chairman Cain had nothing to report.

D. Traffic Committee

Chairman Cain reported that at the next Traffic Committee meeting they will be discussing parking in the north end of the shores.

VIII. LIAISON REPORTS

A. Conservation Commission Liaison

Conservation Commission Liaison Souza thanked the Jamestown Harbor Commission for their support in the siting of moorings and aquaculture projects around the island and for considering the impacts those actions will have on conservation efforts. Conservation Commission Liaison Souza also asked the Jamestown Harbor Commission if they would be willing to collaborate on a meeting to discuss the impacts of such projects.

Chairman Cain stated that, at this time, there is no issue raised so maybe the Jamestown Harbor Commission and the

Conservation Commission should monitor the situation and take that action when needed. Chairman Cain thanked Conservation Commission Liaison Souza for his kind words.

IX. OLD BUSINESS

A. Long Range Infrastructure Plan

Executive Director Chief Mello requested the Jamestown Harbor Commission prioritize the projects for the Long Range Infrastructure Plan in order to submit projects to the Town Council for consideration as a capital improvement project, with an offer of contributing funds from retained earnings. That being said Executive Director Chief Mello reminded the Jamestown Harbor Commission that there is not much money in retained earnings and it doesn't take long to burn through the money in the event of an emergency.

Chairman Cain requested input from the Jamestown Harbor Commission members.

Commissioner Kurz stated he would like to see improvements to the Ft. Getty pier, but we need to know the future use of the pier and would also like to have input from the community.

A discussion on Ft. Getty pier ensued.

Chairman Cain asked Executive Director Chief Mello if the safety repairs at East Ferry would make the railing repairs a priority.

Executive Director Chief Mello stated that the Town is going to spend a significant amount on the repairs to the East Ferry parking lot and include the railings in the project. The majority of the project will be funded by the Town, but the railings will come out of the harbor budget. Executive Director Chief Mello stated the Town has fixed a lot of the safety issues.

A discussion on the West Ferry touch and go ensued.

Executive Director Chief Mello stated that if funds are placed in the West Ferry touch and go line item we will have the spring to evaluate and determine if there is a need for additional touch and go space and we don't have to spend the money until spring of 2017.

Commissioner McGrady stated he feels there needs to be a solid plan for Ft. Getty before committing funding to that project.

Executive Director Chief Mello stated that if Ft. Getty pier is a priority then the Jamestown Harbor Commission should send that message to the Town Council by requesting funding for the project in the next year or two. Executive Director Chief Mello pointed out that just because the request is made doesn't mean the Town Council will commit tax dollars to the project to make the point that the Jamestown Harbor Commission feels the project should be a priority.

Executive Director Chief Mello stated, based on the discussion, he will draft a Long Range Infrastructure Plan and bring it back to the Jamestown Harbor Commission for review at the next meeting.

B. Revised 2016/2017 Budget

Executive Director Chief Mello detailed the changes made to the 2016/2017 budget:

- West Ferry outhaul revenue was increased to \$9600
- West Ferry dinghy dock revenue added to the budget at \$4500
- West Ferry floating docks (new cost per lease) expenditure added at \$7600
- Maintenance of docks and harbors expenditure increased to \$48,700

Executive Director Chief Mello reported that the net change to the budget is an increase of \$18,000. The budget would require the Jamestown Harbor Commission's approval and then it will be sent back to the Town Council for the final approval.

Commissioner Kurz moved to approve the 2016-2017 budget; Vice-Chairman Harsch seconded. So voted; (4 ayes, 0 nays).

X. CORRESPONDENCE

A. CRMC – Re: Semi-Monthly meeting agenda; 3/4/2016

B. Chris Brown – Re: Feb 10 JHC meeting for new commercial moorings; 3/4/2016

XI. NEW BUSINESS

There was no New Business to discuss.

XII. OPEN FORUM – CONTINUED

There was no Continued Open Forum.

XIII. ADJOURNMENT

Vice-Chairman Harsch moved to adjourn at 7:55 PM, Commissioner Kurz seconded. So voted; (4 ayes, 0 nays).

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'K. Devlin', written in a cursive style.

Kim Devlin
Jamestown Harbor Clerk