



Jamestown Harbor Office
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**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the February 10, 2015 Meeting of the Jamestown Harbor Commission
Approved: 3/9/2016

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, February 10, 2016 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

I. CALL TO ORDER AND ROLL CALL

Chairman Cain called the meeting to order at 7:00 PM with roll call:

Present:

David Cain, Chairman
Bruce Dickinson, Commissioner
William Harsch, Commissioner
Clifford Kurz, Commissioner
Joseph McGrady, Commissioner
Wayne Banks, Commissioner

Absent:

Dan Wurzbacher, Commissioner

Also in attendance:

Chief Edward Mello, Executive Director
George Souza, Conservation Commission Liaison
Kim Devlin, Harbor Clerk & Recording Secretary

II. APPROVAL OF MEETING MINUTES

A. Wednesday, January 13, 2016

Commissioner Harsch moves to accept the minutes of the December 7, 2015 Jamestown Harbor Commission meeting, Commissioner Dickinson seconded. So voted; (4 ayes, 0 nays, 1 abstention (McGrady)).

B. Wednesday, December 9, 2015

Commissioner Harsch moved to approve the minutes of the December 9, 2015 Jamestown Harbor Commission meeting. Commissioner Dickinson seconded. So voted (4 ayes, 0 nays, 1 abstention (McGrady)).

III. OPEN FORUM

A. Scheduled Requests to Address

No Scheduled requests to address.

B. Non-scheduled Requests to Address

No Non-Scheduled requests to address.

IV. EXECUTIVE DIRECTOR MELLO'S REPORT

Executive Director Mello reported that we took possession of the new harbormaster vessel. The vessel was inspected by a marine surveyor and the engine was evaluated by an Evinrude dealer and both reports concluded the vessel was fine. The vessel was winterized and shrink wrapped.

Executive Director Chief Mello reported that the Harbormaster job posting is open until the 19 (February) and we are receiving applications.

The Town Council approved the harbor rates as recommended, but we did not present the operating budget. Executive Director Chief Mello talked to Town Administrator Andy Nota and decided we will wait until the leases are finalized and we will re-approve the budget. The lease will be signed in the near future.

Executive Director Chief Mello reported that there has been an administrative discussion on the East Ferry parking lot, curbs, sidewalks, railings, etc. which need repairs. There will be some overlap in the project between the town and harbor. Public Works Director Mike Gray and Town Administrator Andy Nota plan on making a proposal to start the improvements. An example of the overlap is that the railings would be paid for by harbor and the balance of the project will be paid for by the town.

V. MARINE DEVELOPMENT FUND BUDGET

A. 2015/2016 MDF YTD Budget

The Marine Development Fund budget was presented to the Jamestown Harbor Commission.

VI. HARBOR CLERK REPORT

Harbor Clerk Devlin reported that the wait list renewals will be closed on the 15th of February. .

VII. SUB-COMMITTEE REPORTS

A. Budget

Commissioner Kurz had nothing to report.

B. Facilities

Executive Director Chief Mello reminded the Jamestown Harbor Commission of the principle we follow when handling projects. Projects costing \$10,000 and under will be completed using funds from the operating budget and projects over \$10,000 are capital projects.

Executive Director Chief Mello presented the Jamestown Harbor Commission with the list of small projects to work from. The list consisted of the following small project options:

- West Ferry – Water line to the touch and go
- West Ferry – Grinder pump replacement
- West Ferry – Electricity to the touch and go
- West Ferry – Pumpout line check
- West Ferry – Repairs to two pilings
- West Ferry – Additional touch and go
- Ft. Getty – Safety repairs
- Ft. Getty – Kayak racks
- Head's Beach – Railing addition
- Head's Beach – Additional kayak/dinghy racks
- East Ferry – Railing repairs

Executive Director Chief Mello went through the list item by item to explain the reason these small projects are being presented to the Jamestown Harbor Commission as options.

C. Mooring Implementation

Chairman Cain had nothing to report.

D. Traffic Committee

Chairman Cain reported that the next Traffic Committee meeting will be held on February 18 at 6:00PM.

VIII. LIAISON REPORTS

A. Conservation Commission Liaison

Conservation Commission Liaison Souza reported that the Conservation Commission is supportive of conservation moorings, but are also concerned about eelgrass beds. The Conservation Commission is asking Jamestown Boat Yard to be sensitive of this issue in light of their approval for additional commercial moorings.

Regarding aquaculture, the Conservation Commission agrees that shellfish are beneficial to water quality, but also wanted to point out that aquaculture also increases human activity.

IX. OLD BUSINESS

There was no Old Business to discuss.

X. CORRESPONDENCE

A. Chief Mello – Memo Re: Commercial Mooring Request

B. Harry & Gail Chase – Re: CRMC File #2014-12-056 Pinheiro Aquaculture; 1-12-2016

C. CRMC – Re: February Calendar

Vice-Chairman Harsch moved to accept Correspondence Items A, B, and C; Commissioner Dickinson seconded. So voted; (6 ayes, 0 nays).

XI. NEW BUSINESS

A. Commercial mooring requests – Conanicut Yacht Club, Dutch Harbor Boat Yard, Clark’s Boat Yard; potential approval of additional mooring permits

Chairman Cain recused himself, based on his membership with the Conanicut Yacht Club.

Executive Director Chief Mello reported that the approval of the additional commercial mooring permits is permissible based on CRMC regulations. As a condition of the approval the commercial moorings may be granted with the following provisions: CRMC approval, Army Corps approval, the submission to the Town of the exact coordinates of the proposed moorings, the capacity for each mooring, and the submission of a parking plan to the Town. The final determination and assessment will be based on the Harbormaster’s final approval.

Commissioner Dickinson moved to approve the additional commercial moorings under Executive Director Chief Mello’s conditions for approval; Vice-Chairman Harsch seconded. So voted; (6 ayes, 0 nays).

B. Long Range Infrastructure Plan

Executive Director Chief Mello reviewed the Long Range Infrastructure Plan with the Jamestown Harbor Commission.

A discussion ensued, regarding the level of involvement the Town Council would like the Jamestown Harbor Commission to have in the determination of the use of the Ft. Getty pier.

Executive Director Chief Mello stated he could ask the Town Council how they would like the Jamestown Harbor Commission to proceed.

Commissioner Kurz moved to request the Chief ask the Town Council how they want the Jamestown Harbor Commission to interact with the Ft. Getty improvements; Commissioner Dickinson seconded. So voted; (6 ayes, 0 nays).

Executive Director Chief Mello requested the Jamestown Harbor Commission review the Long Range Infrastructure Plan before the next meeting so the final determination will be made at the March meeting.

The item will be continued to the March meeting.

XII. OPEN FORUM – CONTINUED

XIII. ADJOURNMENT

Vice-Chairman Harsch moved to adjourn at 8:15 PM, Commissioner Dickinson seconded. So voted; (6 ayes, 0 nays).

Respectfully submitted,



Kim Devlin
Jamestown Harbor Clerk