

TOWN COUNCIL WORK SESSION
December 29, 2014

I. ROLL CALL

Town Council Members present:

Mary E. Meagher, Vice President
Blake A. Dickinson,
Michael G. White
Thomas P. Tighe

Town Council Members absent:

Kristine S. Trocki, President

II. CALL TO ORDER

Town Council Vice President Mary E. Meagher called the Town Council Work Session to order at 6:30 p.m. in the Rosamond A. Tefft Council Chambers of the Jamestown Town Hall at 93 Narragansett Avenue, Jamestown.

III. TOWN COUNCIL WORK SESSION

A) Agenda setting for the Jamestown Town Council Meeting of Monday, January 5, 2015

III. Acknowledgements and Resolutions.

Town Administrator Nota referenced the Resolution that must be approved by the Council before it is submitted to the Legislature for their approval in order to enact enabling legislation for the potential acquisition of the PAC property. At Monday's meeting the date options for the referendum will be available (depend on the time required) as well as the total amount needed "not to exceed . . ." to purchase and renovate the building.

IV. Public Hearings and Licenses.

The public hearing on the Eident Sports license application for the Jamestown Half Marathon is continued on the agenda. Chief Mello and Administrator Nota engaged in a conference call with the organizers. Eident has proposed options for Council review on Monday, including a date change and revised financial arrangements.

VI. Reports.

The Town Administrator's Report and an update on Planning Initiatives by the Town Planner will be listed under Reports. Vice President Meagher asked if Chief Mello could give an update on Community Policing. If he is available this would appear as Item C) under Reports.

VII. Unfinished Business.

There will be background information on video options for Council meetings, whether using Town staff or vendors. Town staff handled the installation of the camera and the Town now has a high quality and efficient video system connected to its audio system in the Council Chambers. Various options for vendors to provide editing and syncing services and post and archive meeting videos on the website will be reviewed.

East Ferry Lease. There are two options for Council consideration – negotiation with the existing tenant or proceed to an RFP process open to all bidders, with a comprehensive proposal and review and recommendation by Town staff. Administrator Nota recommends extending the existing lease for one year with Conanicut Marine (expires in June) to allow sufficient time if a change is made. The agenda will be revised to reflect a potential vote for discussion and possible action.

The West Ferry and Fort Wetherill leases are also expiring.

Fort Getty. Follow-up on discussion at the last meeting for the Recreation Department to come back with a full operating recommendation, fee schedule for the season, and a discussion of the CISF sailing program and potential portable class room. This is for the short term for next season, not the long-term planning for Fort Getty. Vice President Meagher referenced letters to the editor in the *Jamestown Press* regarding air conditioners and electrical issues and asked the Town Administrator to confirm the problems were corrected.

Councilor Dickinson requested an update on the employee evaluation forms and guidelines. Administrator Nota stated the evaluations are tied to the Council goals as requested. The full packet is complete and available for Council review.

VIII. New Business

Setting of the January Meeting Calendar. Administrator Nota asked if the agenda setting work session usually scheduled for the Wednesday prior to the Monday regular meeting could be amended for the coming month and take place on the Monday prior to the meeting, January 26th, instead of Wednesday, January 28th, as his wife is receiving an award on that evening and he would like to attend the ceremony. Council members will review their schedules and get back to him.

There are two bid awards on the agenda - for two tilt equipment trailers and two sanders, as recommended by Public Works Director Gray. Councilor Tighe would like to shorten the agenda and address the bid awards differently, perhaps during the Water and Sewer meeting. Administrator Nota suggested placing the items under the Consent Agenda, and Council members agree to list them as Consent Agenda items. Discussion ensued.

Interviews are scheduled for January 5th beginning at 5:00 p.m. There are 10 new candidates for Board/Commission/Committee vacancies to be interviewed. In the future interviews will also be scheduled on work session dates.

Council adoption of an amended 2014-2015 Harbor budget. Finance Director Collins and Chief Mello worked on this, revising the budget to reflect the Lease Funds being removed from the budget and placed in a separate fund and to complete it prior to the next fiscal year's budget. The amended budget was approved by the Harbor Commission. Discussion ensued.

Councilor Dickinson inquired about the Pavilion schedule and if it falls under Agenda Item C) 1). He was informed yes, it does.

Councilor Tighe inquired about the Council goals and the task completion dates and requested an update on the January 5th agenda. Administrator Nota will review with staff this week. This is placed under New Business as E).

IX. Ordinances & Appointments

Ordinances. There are a series of ordinance amendments for a vote to proceed to advertise for Chapter 22 Noise Ordinance, Chapter 38 Miscellaneous Offences and Alcoholic Beverage Service Licensing (Class F), Chapter 42 Parks and Recreation (clean up language), and Chapter 70 Traffic and Vehicles (clean up language).

Appointments. There is a full listing of all individuals who have reached term limits as of December 31st, requesting reappointment, or requesting appointment. The Clerk's Office will schedule as many interviews as possible for Monday for new candidates. This agenda format will be continued so that all information is available.

X. Consent Agenda. The Consent Agenda will contain the two bid awards, approval of Minutes, CRMC Notice, abutter notifications for an Accessory Family Dwelling Unit, Abatements, and Finance Director's Report.

XI. Communications. To date there are three communications; memorandum from Beavertail Road residents opposing commercial winery activities in RR-80 and RR-200 zoning districts, letter of Jeff and Abby Boal of Fox Hill Farm on extending the camping season at Fort Getty, and a letter from Bill Munger regarding the East Ferry lease.

XII. Executive Session. There will be one item regarding the IBPO negotiations.

Administrator Nota asked if there are any items that should be added.

Councilor Dickinson asked if the video surveillance policy could be reviewed by the Solicitor's Office with potential discussion on the February or March agenda.

Vice President Meagher would like the Council to consider a Charter Review Committee and put this on Monday's agenda as F) under New Business. Administrator Nota will review the Charter for information regarding requirements, etc.

Vice President Meagher asked for a public update on North Road. This will be done under the Administrator's Report. The Center Line will be reviewed as well, as requested by Councilor Dickinson.

IV. OPEN FORUM

- A) Scheduled to address. None.
- B) Non-scheduled to address. None.

V. ADJOURNMENT

There being no further business to discuss, the work session was adjourned at 6:58 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk