



JAMESTOWN POLICE DEPARTMENT

ANNUAL REPORT 2015

VISION/MISSION STATEMENT



The Jamestown Police Department is committed to providing the most professional police services; where the citizens we serve are treated with respect and dignity; where all employees have an opportunity to contribute, learn, receive recognition for accomplishments and be involved in their own personal and professional development; where we constantly evaluate and improve our efforts to enhance public safety while actively engaging the community.

It is the mission of the Jamestown Police Department:

- Protect and provide for the safety of the general public
- Enforce the laws of the State of Rhode Island and the Ordinances of the Town of Jamestown
- Create a proactive partnership with the residents of the Town of Jamestown that best serves the needs of the community
- Attain a high quality of life for all

PERSONNEL/STAFFING

The Department is currently authorized as follows: Sworn Officers: 14 FTE; Civilian Dispatchers: 4.5 FTE; Administrative Assistant: .5 FTE; Parking Monitor: 1 FTE (seasonal); Harbormasters: 1.5 FTE (seasonal).

During the calendar year, the Department recruited and trained three new sworn officers and one dispatcher in order to fill vacancies created by retirement and resignations. The Department also merged two administrative positions. The harbor clerk (.75) and the administrative assistant (.75) positions were merged to develop one FTE. The net was a reduction of .5 FTE.

The Department assumed the full-time responsibility of dispatching for the Jamestown Fire Department. All Department members have been trained to meet the dispatching and reporting requirements of the fire department. This included enhancements to software and records management to allow for a streamlined reporting process to the Rhode Island Fire Marshal's Office.

Both the full and part time harbormasters retired during the year. The Department recruited and trained one part-time harbormaster and will be seeking a full time (seasonal) harbormaster for the 2016 season.

COMMUNITY POLICING



The Department continues in strengthening the community policing culture amongst all members. The Department began holding quarterly meetings with what has been labeled as the Police Leadership Council. This group of leaders was invited from various disciplines within the community. They include members of business, marina trades, school, senior population various neighborhood groups and the faith based population. The "Council" meets quarterly to discuss current police and community issues, be it local or national. The overall intent is a

better understanding of the police role within the community. The "Council" has committed to facilitating community forums to encourage this conversation on a broader scope.

We have continued our efforts in assigning officers to walking beats and bike patrol in the Village area. Officers have assisted at or attended a number of community events and meetings including: Drivers' Education, Jamestown Day, Prevention Coalition, Jamestown Chamber of Commerce, Senior Center and the Shores Association. Officers have also independently

developed relationships with seniors in the community through various groups our as individuals. This included organized trips for seniors which were sponsored and facilitated by officers.



The Department has been very involved in the planning of a number of large scale community events. These events include: Rotary Bike Race, Save-the-Bay Swim, Jamestown Half Marathon, 4th of July Fireworks and the New Years' Plunge. The Department continues to maintain its

mutual-aid agreement with the Town of North Kingstown, allowing us the option to request assistance from their police department to assist with these major events.

The Department has organized and managed a Halloween “block party” in cooperation with the Jamestown Fire Department. Members organized and managed the several bike-to-school days and bike rodeos along with school department staff. During the holiday season, officers continue to promote “Cram-the Cruiser” in which they receive donations for the local food pantry.



Department members for the first time entered a team to compete in the “Fools Rules” regatta, an annual community event.

Members organized a large scale “touch-a-truck” event held at Fort Getty and attended by hundreds. This event generated more than one-thousand dollars for charity including the Jamestown Senior Center.



Officers partnered with the Jamestown Recreation Department and organized a Dodge Ball tournament in which the police officers competed against numerous other community teams. This resulted in \$800 being donated to the Teen Center.

UNIFORM CRIME REPORT STATISTICS

The Department, as do all law enforcement agencies, tracks crimes in two parts. Part A crimes are those against persons, property crimes or crimes against society. Part B crimes are those which include such crimes as disorderly conduct, driving while intoxicated and trespassing.

CRIMES BY YEAR

CATEGORY	2014	2015	% CHANGE
PART A TOTALS	61	60	-%
PART B CRIMES	252	336	+33%
OVERALL TOTAL	313	396	+26%

* Based on Jan 1-Dec 31

ARREST STATISTICS

The Department tracks juvenile and adult arrests separately. The arrest rate increased by 7% in 2015.

ARRESTS BY YEAR

	2014	2015	CHANGE %
ADULTS	143	160	+11%
JUVENILES	14	9	-3.5%
TOTAL	157	169	+7%

* Based on Jan 1-Dec 31

TRAFFIC ENFORCEMENT

The Department continues in a very active role in addressing traffic concerns and complaints. The policy regarding traffic includes a three pronged approach which includes a review of engineering, education and enforcement.

Members of the Department serve as direct staff support to the local traffic committee. This committee comprised of two council members and five members of the public serves as an advisory committee to the Town Council in which they develop solution to traffic and parking concerns brought forth by residents.

Officers consider a number of factors when determining whether to issue a traffic citation including but not limit to: previous driving history, road conditions and the location of the violation. In 2014, Northeastern University, the Rhode Island Department of Transportation and the Rhode Island Police Chiefs’ Association released a study of traffic stops in Rhode Island. Noteworthy within the report is that statewide by average, officers issue citations in 55% of all traffic stops. Jamestown Police officers issue citations in approximately 18% of traffic stops.

The possession of under one ounce of marijuana is classified as a civil offense and as such is reflected as a motor vehicle citation. There were 28 marijuana citations issued during 2015.

TRAFFIC STOPS BY YEAR

	2013	2014	2015
CITATIONS	690	289	479
NOTICE/DEMAND	3	3	4
WARNINGS	2160	1387	1893
ARREST	73	63	75
ARREST PASSENGER	1	1	0
NO ACTION	32	13	18
TOTALS TRAFFIC STOPS	2959	1756	2469

* Based on Jan 1-Dec 31

TRAINING/EDUCATION

The Department continues to focus on training efforts. The Departments records training in three categories: In-service training, roll-call training and specialized training. During the year, each officer received approximately 28 hours of in-service training and an additional eleven hours of roll-call training. All officers were trained and are now equipped with Naloxone in the effort to be better prepared to respond to drug overdoses.

Various officers in the Department collectively received approximately 440 hours of specialized training in a variety of topics ranging from active shooter, first-aid, CPR, breathalyzer and firearms. We continue with the philosophy of professional development. This included one member of the Department attending extensive leadership and management courses through Roger Williams University. An additional member of the Department completed her master’s degree program at Boston University.

ANIMAL CONTROL

The Department operates under a standardized policy for all police officers to follow when addressing animal related complaints. The officers are responsible for the investigation of animal-related complaints and enforcing violations. The policy allows for the Department to be assisted by a volunteer animal liaison who has frequently assisted with meeting the needs of the community. The Department has responded to approximately 430 animal related complaints during the year. One ordinance violation cases was adjudicated.

The Department has been licensed by Rhode Island Department of Environmental Management to temporarily kennel animals at the police station for no more than 24 hours. In addition, the Department continues with its' agreement with the Town of North Kingstown to provide longer term kennel services.

EMERGENCY MANAGEMENT

The Department continues to be a large partner in the area of Emergency Management for the community. The Department has the ability to notify residents in the event of an emergency by using a reverse calling system (Code Red). The change in this service provider was the result of the Rhode Island Emergency Management Agency developing a state wide notification with Code Red. This collaboration will allow the development of a larger calling data base as well as variety of redundancy options.

The Department has completed a number of initiatives related to Medical Points of Distribution (MPOD). These include the re-writing of the Town's response plan and establishing the distribution of a variety of vaccinations. The Department has modified its Town-wide Emergency Operations Plan and it has received approval from the Rhode Island Emergency Management Agency.

In April, the Department organized and conducted a multi-agency active threat exercise at the Melrose School. In addition to members of the Jamestown Police Department, the exercise included law enforcement officers from Rhode Island State Police, North Kingstown Police and Newport Police Departments. The officers and all teaching staff worked collectively to exercise the active threat plan and response previously developed with school leadership. More than 100 combined staff members participated in the exercise. This exercise was grant funded.

The Department was awarded a grant through Rhode Island EMA to purchase portable radios which will be assigned to school leadership. This direct path of communications is vital during any school or town wide emergency event.

The Department was awarded a grant to upgrade all department of public works vehicle with functional two-way radios thereby improving their response during emergency events.

FACILITY/EQUIPMENT



The Department's fleet includes a total of nine (9) vehicles: five (5) marked units, three (3) unmarked units and one repurposed patrol car which is assigned to traffic details.

The Department continued to maintain the station building with general upkeep measures such as painting and lighting improvements. The booking area was completely renovated making for a safer and more secure environment for officers and prisoners.

PROFESSIONAL STANDARDS

The Chief of Police is responsible for the direction to investigate all complaints and allegations made against sworn and civilian members of the Department. A thorough investigation ensures that the integrity of the Department remains intact. Each investigation is conducted objectively, thoroughly, and without bias. At the conclusion of all investigations, the findings are assigned to one of the following categories:

- **Sustained:** Evidence sufficient to prove allegations.
- **Not Sustained:** Insufficient evidence to either prove or disprove allegations.
- **Exonerated:** Incident occurred but was lawful or proper.
- **Unfounded:** Allegation is false or not factual.
- **Policy failure:** Flaw in policy caused incident.

There are two types of complaints that may be filed; external and internal complaints. External complaints are filed by persons not employed by the police department. Internal complaints are those that are filed by members of the department.

External complaints are generally received in three fashions. The first is an informal verbal complaint directed to a commanding officer of the Department. These matters are evaluated by that commanding officer and he or she determines whether or not the complaint requires further investigation or action by the Lieutenant and/or Chief of Police.

The second type of external complaint is a written informal complaint. This type of complaint is generally received through three avenues. The first would be a direct email to the Lieutenant and/or Chief of Police. The second is received through the general feedback function built within the Town's website. These "feedbacks" are grouped with all Town feedback and then disseminated to the appropriate department head for action. Lastly, in April 2015, the Department created a feedback form which is specific to complimenting or complaining about a member of the Police Department. This function is located on the Police Department's homepage

on the town website. These forms, when submitted, are received directly by the Lieutenant and Chief of Police.

The third method of external complaint is a formal written complaint against a member of the Department. The complaint forms as well as directions to complete them are available on the Department's website, at the police station, or at the Town Clerk's Office. These complaints are sent directly to the Chief of Police for assignment of investigation.

Internal complaints such as employee against employee or policy violations are reviewed by the Lieutenant and Chief of Police in order to determine appropriate action.

In 2015, the members of the Department had 8,766 documented contacts with members of the public through investigation, arrests, traffic collision investigations and traffic stops. During the calendar year, the Department received eight complaints from citizens. The Department also makes every effort to document and recognize positive comments from the citizens which are received in writing. The Department received fourteen written compliments from the public during the same time period.

Summary of Professional Standards Complaints 2015

Type of Complaint	Number	Sustained	Not Sustained	Exonerated	Unfounded	Policy Flaw	Pending
External							
Racial Profiling	0	0	0	0	0	0	0
Unprofessional Behavior	6	4	1	0	0	0	1
Job Performance	0	0	0	0	0	0	0
Miscellaneous	2	0	0	0	2		0
TOTAL	8	4	1	0	2	0	1

Internal							
Attendance/Absenteeism	0	0	0	0	0	0	0
Attitude and Conduct	0	0	0	0	0	0	0
Informational Counseling	0	0	0	0	0	0	0
Insubordination	1	1	0	0	0	0	0
Job Skill Level	0	0	0	0	0	0	0
Policy Violation	0	0	0	0	0	0	0
Radio Procedure	0	0	0	0	0	0	0
Tardiness	1	1	0	0	0	0	0
Work Performance	3	3	0	0	0	0	0
TOTAL	5	5	0	0	0	0	0

GOALS

The Department will focus its effort on providing professional police services to the community while continuing to enhance its' Community Policing efforts. During 2015, the Department has revised all policies and all rules and regulations. We have developed more than 20 accountability systems in which we will better track responsibilities by members. It is expected that the Department will seek and achieve accreditation through the Rhode Island Police Accreditation Commission in the spring of 2016.