

**TOWN COUNCIL MEETING**  
**August 3, 2015**

**I. ROLL CALL**

Town Council members present:

Kristine S. Trocki, President  
Mary E. Meagher, Vice President  
Blake A. Dickinson  
Michael G. White  
Thomas P. Tighe

Also in attendance:

Andrew E. Nota, Town Administrator  
Peter D. Ruggiero, Town Solicitor  
Christina D. Collins, Finance Director  
Michael C. Gray, Public Works Director  
Edward A. Mello, Police Chief  
Cathy Kaiser, School Committee Chair  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 7:05 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

**III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, RESOLUTIONS**

A) Resolution

- 1) No. 2015-13 “Authorizing the Town Administrator to make a One-Time Election to Re-Amortize the Unfunded Actuarial Accrued Liability to Twenty-One Years for MERS General Employees”
  - a) Memorandum of Town Administrator and Finance Director with supporting documents

The Resolution was read by President Trocki. Town Administrator Nota explained the determination to re-amortize the unfunded actuarial accrued liability for twenty-one years instead of twenty-five years as it was in the best interest of the Town and would save \$520,000 by so doing.

**A motion was made by Vice President Meagher with second by Councilor White to adopt the Resolution. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

#### **IV. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

None.

#### **V. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue.*

- A) Scheduled to address. None.
- B) Non-scheduled to address. None.

#### **VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Administrator's Report: Town Administrator Andrew E. Nota.

- 1) Goals and Objectives Update

Revised copies of the Town Administrator's Report were distributed as the hard copy version of the Goals and Objectives had missing pages (the electronic version contained all pages). The Goals and Objectives Report is the framework for the 2014-2016 Council term and contains the three main goals with sub-goals and objectives to achieve them. Mr. Nota plans to update the report monthly on the progress and completion of goals. Council members commented on the extensive effort required to prepare the document. Discussion of goals and objectives for Fort Getty and Parks and Recreation is scheduled for the September 21<sup>st</sup> meeting. Other department Goals and Objectives discussions will be scheduled for future meetings.

- 2) Rights of Way and Access Update

Town Administrator Nota reviewed major Public Rights of Way projects. The High Street ROW is near completion; engineering for the Hull Cove project is almost ready to proceed to the bid process (with 20% funding contribution provided by the Town and 80% funding contribution by CRMC, estimated at \$100,000 cost); and parking at the Park Dock is working well. The ROW Committee (Friends of the Jamestown Rights of Way) made up of community volunteers is researching the 2013 Shoreline and ROW Inventory and confirming the information. Public ROW's and access points are under review to update information, including notification to abutting property owners, in order to provide access and/or a view corridor.

Carol Nelson Lee of Buoy Street, member of the Friends of the Jamestown Rights of Way, stated the group is working with the Town to assess ROW's and their potential and best uses. The assessment of ROW's north of Route 138 should be completed next week and will be shared with the Town. Ms. Nelson-Lee commented access to the shore is important as the Island has reached build-out. Mr. Nota will work with the Friends, and this will be discussed at a September meeting.

The Taylor Point Group is working with URI and may have a report for Council in September as well. Council members are looking forward to the findings of the two groups.

3) RhodeMap RI and Rhode Island economic development plan

Town Administrator Nota referenced the letter of Kevin Flynn of Statewide Planning explaining the Federal Sustainable Communities grant received by the agency, potential impact on the RhodeMap Rhode Island Plan, what it will be used for and what the study will provide, and that no additional State mandates are forthcoming as a result of the study. Discussion ensued.

4) Jamestown Storm Drain Project

Mr. Nota gave an update on the education-based project discussed at the July meeting initiated by the Conservation Commission in conjunction with the Jamestown Art Center. An open dialogue with Town staff will continue. The theme will be aquatic with messages that tie to run-off and pollution that enter into the bay through storm drains using art and local artists, with guidance by the Town Council. Councilor Dickinson is the liaison to the Conservation Commission. Public comment to the Conservation Commission or Jamestown Arts Center is encouraged. Discussion ensued.

5) Senior Citizens Meals update

Town Administrator Nota referenced the new Senior Association Executive Director Ellen Conway Vietri, who will be providing senior program updates on a quarterly basis, beginning with the meal program statistics. The program serves 5,500 to 6,000 meals annually. Discussion ensued.

## VII. UNFINISHED BUSINESS

A) Police Department Rules and Regulations; discussion, and/or potential action, and/or vote to adopt

Police Chief Edward Mello gave an overview of the proposed Rules and Regulations for 2015, which is part of the State accreditation process. The 2004 version was referenced. Chief Mello explained the difference between Rules and Regulations, which are adopted by the Town Council, and Policies and Procedures, which are adopted by the Police Department, and revised more often. Both a vision statement and mission statement are part of the Rules and Regulations. Vice President Meagher commented on language consistency between Section 13-22 and Section 13-36 (identification) and general language in Section 13-24 being more specific and personalized to Jamestown.

**A motion was made by Councilor Tighe with second by Vice President Meagher to adopt the Police Department Rules and Regulations with the language amendments discussed. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

B) Discussion surrounding new Crosswalk at Southwest Avenue and High Street Councilor Dickinson stated he requested this item and is happy with the information provided in the meeting packet. Discussion ensued of painting of the approved crosswalk, which is currently unmarked. Public Works Director Gray is unsure where the State is in the process. This crosswalk does not have a sidewalk for this busy road. Mr. Gray will follow up on the project. Discussion of signage ensued.

## VIII. NEW BUSINESS

- A) Award of Bid: Design Services for the Jamestown Bike Path for an amount not to exceed \$50,000 as recommended by Public Works Director Michael Gray
- 1) PARE Corporation Proposal

**A motion was made by Councilor Tighe with second by Vice President Meagher to award the bid for the bike path design services to PARE Corporation for an amount not to exceed \$50,000. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

## IX. ORDINANCES AND APPOINTMENTS AND VACANCIES

- A) Appointments and Vacancies
- 1) Affordable Housing Committee (One vacancy with a three-year term ending date of May 31, 2018); duly advertised
    - a) Request for appointment – previous applicant, interviewed
      - i) William Reardon
    - b) Request for appointment – new applicant
      - i) Theresa DiGiovanni
  - 2) Coastal Resources Management Council (One vacancy with a two-year term ending date of May 31, 2017); duly advertised
    - a) Request for appointment
      - i) Hali Beckman
  - 3) Jamestown Harbor Commission – Coastal Waters (One vacancy with an unexpired three-year term ending date of December 31, 2017); duly advertised (no applicants)
  - 4) Jamestown Philomenian Library Board of Trustees (One vacancy with an unexpired three-year term ending date of December 31, 2015)
    - a) Letter of resignation
      - i) Craig Watson

**A motion was made by Vice President Meagher with second by Councilor Tighe to appoint Hali Beckman to the Coastal Resources Management Council. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

**A motion was made by Councilor Dickinson with second by Vice President Meagher**

**to appoint Bill Reardon to the Affordable Housing Committee for the term ending May 31, 2018. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The Harbor Commission vacancy and the Library Board of Trustees vacancy will be advertised, with interviews prior to the September meeting. The ad should state that the Harbor Commission vacancy coastal waters status is not mandatory. A letter of thanks will be sent to Craig Watson for his services on the Library Board of Trustees.

#### **X. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

The following items were removed from the Consent Agenda: G) Eagle Scout Project Approval and I) One Day Peddler License application.

G) Eagle Scout Service Project Proposal Approval: Battery drainage project by Ryan Geib (presented to Council July 6, 2015)  
Council members commented on Ryan's excellent presentation at the July 6<sup>th</sup> Town Council meeting. Ryan was very enthusiastic about his Eagle Scout Project to correct a drainage issue at the Battery and eliminate the large puddle in the walkway.

**A motion was made by Vice President Meagher with second by Councilor White to approve the Eagle Scout Project. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

I) One Day Peddler License Application  
1) Applicant: Hawaiian Jim's Shave Ice Company  
Event: NBYA Jr. Race Week  
Date: August 10-11, 2015  
Location: Ft. Getty

Councilor Dickinson asked if the NBYA Race Week had been approved. The Clerk stated it had been approved at the May 4<sup>th</sup> meeting.

**A motion was made by Councilor Dickinson with second by Vice President Meagher to approve the One Day Peddler License application. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

**A motion was made by Vice President Meagher with second by Councilor Tighe to approve and accept the Consent Agenda. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The Consent Agenda approved consists of the following:

- A) Approval of Council Minutes
  - 1) July 6, 2015 (regular meeting)
  - 2) July 6, 2015 (interviews)
  - 3) April 9, 2015
  - 4) April 2, 2015 (budget work session)
  - 5) March 30, 2015 (fire station work session)
  - 6) March 9, 2015 (budget work session)
- B) Minutes of Boards, Commissions and Committees
  - 1) Jamestown Fire Department Incentive Committee (07/14/2015)
  - 2) Jamestown Harbor Commission (04/08/2015)
  - 3) Jamestown Harbor Commission (05/13/2015)
  - 4) Jamestown Zoning Board of Review (06/23/2015)
- C) CRMC Notices
  - 1) August 2015 Calendar
- D) Zoning Board of Review Abutter Notice
  - 1) Notice is hereby given that the Jamestown Zoning Board of Review will hold a Public Hearing on July 28, 2015 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following: Application of Andrea Colognese and Doriana Carella, whose property is located at 85 Gondola Avenue and further identified as Assessor's Plat 16 Lot 351, for a variance from Article 3 Table 3-2 (District Dimensional Regulation) to construct an addition which will be 5 ft. from the northerly boundary instead of the required 30 ft. Said property is located in a RR80 zone and contains 2.507 acres
- E) Abatements/Addenda of Taxes
  - 1) Abatements – Properties
    - a) Plat 5 Lot 343 \$784.88 (2014 tax roll)
    - b) Plat 5 Lot 343 \$787.57 (2015 tax roll)
    - c) Plat 8 Lot 217 \$1,879.20 (2015 tax roll)
  - 2) Addenda – Properties
    - a) Plat 8 Lot 764 \$743.90 (2015 tax roll)
  - 3) Addenda – Motor Vehicles
    - a) C. Corbesso \$194.31 (2014 tax roll)
    - b) P. Schieffelin \$263.53 (2015 tax roll)
- F) Finance Director's Report
- H) One Day Event/Entertainment License Applications
  - 1) Applicant: Martha Yates  
Event: Party  
Date: September 26, 2015  
Location: Ft. Getty Pavilion
  - 2) Applicant: Kristine Smith  
Event: Wedding  
Date: August 29, 2015  
Location: Ft. Getty Pavilion

- 3) Applicant: Jamestown Yacht Club  
Event: Fools' Rules Regatta  
Date: August 22, 2015 (rain date August 23, 2015)  
Location: East Ferry Beach
- 4) Applicant: Jamestown Rotary Club  
Event: Dough Boys by Rotary  
Date: August 22, 2015
- 5) Applicant: Terry Tiernan  
Event: Wedding  
Date: September 5, 2015  
Location: Ft. Getty Pavilion
- 6) Applicant: North Kingstown Lions Club  
Event: Lions Club Car Show  
Date: August 22, 2015  
Location: Ft. Getty
- 7) Applicant: Jamestown Striper Club  
Event: Annual Striper Club Kid's Fishing Derby  
Date: August 15, 2015  
Location: North Reservoir
- 8) Applicant: Paul and Pat Jutras  
Event: Dance Party  
Date: August 9, 2015  
Location: Ft. Getty Pavilion
- 9) Applicant: Nathan Banks  
Event: Family Celebration  
Date: August 30, 2015  
Location: Ft. Getty Pavilion
- 10) Applicant: John A. Murphy  
Event: Wedding  
Date: August 14, 2015  
Location: Ft. Getty Pavilion
- 11) Applicant: Kevin Gaudreau  
Event: Wedding  
Date: August 16, 2015  
Location: Ft. Getty Pavilion
- 12) Applicant: Bambi Wood  
Event: Party  
Date: August 7, 2015  
Location: Ft. Getty Pavilion

## **XI. COMMUNICATIONS, PETITIONS AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RI CITIES AND TOWNS**

### A) Communications

- 1) Letter of Jamestown Yacht Club re: Fools' Rules Regatta requesting the  
Town Council Meeting 08.03.2015

Town Council review the policy of charging for Police details and waive or reduce costs so they can continue to donate all profits to Jamestown youth sailing

Chris Powell is away and unable to attend this meeting. Mr. Powell can attend the September meeting to address this communication.

**A motion was made by Councilor Dickinson with second by Vice President Meagher to receive the Communications. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

A) Petitions

- 1) Pole Petition: National Grid and Verizon proposal for new Joint Pole 18 at Arnold Avenue at the intersection of Lawn Avenue
  - a) Recommendation by Public Works Director Michael Gray

**A motion was made by Vice President Meagher with second by Councilor White to approve the Pole Petition. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

## XII. EXECUTIVE SESSION

- A) Pursuant to RIGL §42-46-5(a) Subsection (5) real estate (Ft. Wetherill Boat Owners Association); discussion and/or potential action and/or vote in executive session and/or open session
- B) Pursuant to RIGL §42-46-5(a) Subsection (2) pending litigation (Tarbox v. Jamestown Zoning Board of Review); discussion and/or potential action and/or vote in executive session and/or open session

**A motion was made by Vice President Meagher with second by Councilor Tighe to enter into Executive Session pursuant to RIGL §42-46-5(a) Subsection (2) to discuss Pending Litigation and Subsection (5) to discuss Real Estate.**

**Pursuant to RIGL §42-46-5(a) Subsection (2) Pending Litigation and Subsection (5) Real Estate the following vote was taken: President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The Jamestown Town Council reconvened the regular meeting at 8:24 p.m. President Trocki announced that no votes were taken in the Executive Session.

**A motion was made by Vice President Meagher with second by Councilor Dickinson to approve the five-year lease renewal with the Ft. Wetherill Boat Owners Association. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**



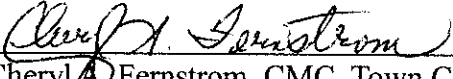
**A motion was made by Vice President Meagher with second by Councilor Tighe to seal the Minutes of the Executive Session. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

### **XIII. ADJOURNMENT**

**A motion was made by Councilor White with second by Vice President Meagher to adjourn. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The regular meeting was adjourned at 8:25 p.m.

Attest:

  
\_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Finance Director  
                  Solicitor