

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, December 7, 2015

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:39 PM by Commission President Kristine S. Trocki.

The following members were present:

Mary E. Meagher, Vice-President
Blake A. Dickinson
Thomas T. Tighe
Michael G. White

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero, Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 11/2/15 (regular meeting)

Motion was made by Commissioner Dickinson, seconded by Commissioner White to accept the 11/02/15 regular meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 has been in service since May.

- Pumping was down for the month of November.
- Rainfall was below average for the month of November.
- North Reservoir is @ 30MG, usable storage-60MG.
- South Pond is @ 6MG, usable storage-6MG

2) **Town project reports: (See Project Update Report dated November 2015)**

Treatment Plant:

The staff has been working on general maintenance of equipment at the treatment facility.

Transfer pumping/Reservoir:

The Public Works Director reported the following:

- We were able to transfer 2.5 million gallons from South Pond to North Pond, for the month of November.
- The reservoir is 41 inches below the spillway. The next threshold for the next level of water restrictions is when the reservoir reaches 42 inches below the spillway.

Distribution System:

The Public Works Director reported that staff has been working on seasonal shut downs and hydrant maintenance in the distribution system.

Wastewater Treatment Plant:

The Public Works Director reported the following:

- Flows at the Wastewater Treatment Plant over the past 3 months are the lowest recorded over the past 10 years. This is due to no rainfall, low usage and conservation.
- He has provided the Commission with photos of the new sewer jet vacuum that was recently delivered. The Public Works Director briefly described the new equipment vs. the old equipment and stated that staff would be receiving training this week.

Following clarification of a few items, it was the consensus of the Commission to accept the report of the Public Works Director, as presented.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

(None)

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Meagher, seconded by Commissioner White to adjourn the meeting at 6:52 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk