

**TOWN COUNCIL MEETING  
December 7, 2015**

**I. ROLL CALL**

Town Council Members present:

Kristine S. Trocki, President  
Mary E. Meagher, Vice President  
Blake A. Dickinson  
Michael G. White  
Thomas P. Tighe

Also in attendance:

Andrew E. Nota, Town Administrator  
Peter D. Ruggiero, Town Solicitor  
Christina D. Collins, Finance Director  
Edward A. Mello, Police Chief  
Michael C. Gray, Public Works Director  
Chris Costa, Building/Zoning Official  
Donna Fogarty, Library Director  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 7:06 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

Council members reflected that today is Pearl Harbor Day.

**III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, RESOLUTIONS**

None.

**IV. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

**A motion was made by Councilor Tighe with second by Vice President Meagher to open the public hearing at 7:07 p.m. President Trocki, Aye; Vice President Meagher, Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

- A) Licenses
  - 1) Victualing License Renewals
    - a) Tallulah, LLC dba: **Tallulah's Tacos**  
252 Narragansett Avenue

- b) Tallulah, LLC dba: **Tallulah's Tacos – Mobile Unit**  
252 Narragansett Avenue  
Mackerel Cove Beach (east side of lot) and Head's Beach

Owners Kelly and Jacob Rojas in attendance. President Trocki noted the letter from Tallulah's emailed on December 3<sup>rd</sup> that did not make it past the town firewall; a copy the letter is an addendum to the meeting packet. President Trocki read the letter from Mr. and Mrs. Rojas, owners of Tallulah's, in response to letters of concern by West Ferry neighbors regarding the operation of Tallulah's, license renewal, their menu, the Planning Board recommendations outlined in the April 6, 2009 memorandum, and respect for the Dutch Harbor Boatyard and West Ferry neighborhood. This letter and a copy of their menu will be added to the public meeting packet and reposted on the Town website.

Public comment.

Ken Newman of Avenue B referenced neighbors' concerns with the original proposal and stated he has never heard anyone state they do not want a business located there. The Rojas' are very forthright and we could all do better communicating the issues. The neighbors hope the spirit of the original approval is maintained, the operation does not evolve into something more, and meets all codes and adheres to the original variance granted in 2009.

President Trocki noted that clearance by all Town departments is required prior to going forward with the application approval process.

Julia Held of Westwood Road stated no one is trying to get rid of Tallulah's; they just wish it were quieter. They feel the fan is more than just for ventilation and is noisy. If it is only used when employees are present, that is fine.

Kelly and Jake Rojas of Seaside Drive, owners of Tallulah's, state the fan is turned off at the end of business and turned on when it opens in the morning.

Mary Brennan of Narragansett Avenue reviewed the history of The Shack opened in 2009, which was primarily for the sale of lobster rolls and prepared deli foods, and that no food would be cooked on site, a provision in the original variance. Ms. Brennan noted a television show on WGBH-TV that presented a lobster going from live, raw lobster to cooked and prepared lobster at Tallulah's.

Vice President Meagher stated per the original variance, only a microwave and electric heating element are used, and food is not cooked on the premises, only reheated as part of preparation and to comply with food safety guidelines.

Ms. Brennan stated only a crock pot and microwave are allowed by the original variance, and neighbors want the original restrictions adhered to.

Kelly and Jake Rojas from Seaside Drive, owners of Tallulah's, state what was done for WGBH-TV was for marketing purposes, and was only done one time for the video. They use frozen pre-cooked lobster that is not cooked and is heated using the heating element on premises. The statements on their menu that Tallulah's is a "to-go" shack on a private dock, picnic tables are shared, and respect the privacy of boatyard clients was noted.

Carol Cronin of Narragansett Avenue stated the neighbors are not trying to shut Tallulah's down. Kelly and Jake have been responsive to the neighbor's concerns. The fan is an issue as it runs 24/7, and she requests it be turned off at the close of business each day.

President Trocki stated the Rojas' are open to working with the neighbors and addressing concerns, and this meeting is an opportunity to address problems and concerns.

There were no Council comments.

**A motion was made by Vice President Meagher with second by Councilor White to approve the Victualing License for Tallulah, LLC dba: Tallulah's Tacos located at 252 Narragansett Avenue. President Trocki, Aye; Vice President Meagher, Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

**A motion was made by Vice President Meagher with second by Councilor White to approve the Victualing License for Tallulah, LLC dba: Tallulah's Tacos Mobile Unit (located at Mackerel Cove Beach and Head's Beach). President Trocki, Aye; Vice President Meagher, Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

- 2) One Day Event/Entertainment License Application
  - a) Applicant: Rhode Races & Events, Inc.
  - Event: Jamestown Half Marathon Rhode Race
  - Date: October 15, 2016
  - Location: Fort Getty/streets of Jamestown/Fort Getty

Karen Zyons of Rhode Races & Events, Inc. in attendance. Town Administrator Nota commented on the new organization and changes that will take place with this year's proposed event. Ms. Zyons introduced Rhode Races & Events co-founder Susan Rancourt and commented on the meeting with Town Administrator Nota and Police Chief Mello to vet issues for this year's proposed event. Their revised application includes three potential Saturday dates of September 24<sup>th</sup>, October 15<sup>th</sup>, and October 22<sup>nd</sup>, with September 24<sup>th</sup> their first choice. (The Fort Getty season may be revised, which will appear later in the agenda.) The move to Fort Getty was a success, and they would like to move their location further into the park to avoid cars and racers using the roadway at the same time. Their organization would make a financial contribution to Jamestown based on runner participation (down last year due to date change from mid July). They request a date confirmation in order to secure sponsors and increase runner participation for 2016.

Mr. Nota reviewed event conditions, including safety plans, private EMS coverage, police patrols, equipment, and other issues, and details would be worked out with the Fire Chief and Police Chief. He is in favor of approving the application subject to the revisions outlined. Police Chief Mello commented on last year's race, there were no complaints, the group was organized, and there was little demand for services not reimbursed.

Ms. Zyons expressed the organization's appreciation for the Jamestown community and the race course, and the half marathon is their premier event. Mr. Nota stated if the Council is supportive he would negotiate a base fee plus a per-participant fee that would return a sizable contribution to the community.

**A motion was made by Vice President Meagher with second by Councilor White to approve the license application pending a schedule and fee to be determined by the Town Administrator. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

#### **V. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue.*

A) Scheduled to address.

1) Taxpayers Association of Jamestown re: Jamestown Fire Station

Mary Lou Sanborn and Fritz Attaway in attendance. Fritz Attaway of Decatur Avenue thanked the Council for the opportunity to speak this evening, referencing and summarizing the Taxpayers Association of Jamestown letter regarding the RFP being prepared for renovation of the Fire Department building. The voters approved \$2,200,000 to renovate the fire house, TAJ is concerned the 5% project contingency is not enough, and they recommend a 25% contingency reserve. TAJ requests the Town clarify all cost issues prior to posting a bid and seeks assurances the Town will not move forward with an RFP until it is clear the project can be completed within the \$2,200,000 cap approved by the taxpayers. They respectfully request a copy of the RFP when it is posted.

President Trocki inquired why TAJ proposed the large contingency fund. Mr. Attaway gave the Police Department expansion project as an example, which came in over budget. Vice President Meagher disagreed stating the scope of the original proposal was changed to include needed roof and heating system replacement. Public Works Director Gray addressed the meeting stating the project changes were made prior to proceeding to RFP, and in fact, the project when completed came in under budget. Discussion continued.

Mr. Attaway commented the TAJ wants to be sure the scope of the project will not change and if it does, includes contingency amounts prior to commencement of construction. Mr. Gray referenced the architect's bid estimate, and alternatives and flexibility that will be included in the RFP in order to ensure that project costs remain in line with the bid

amount. There will be an itemized budget and bids come before Council for approval and must be in line with the amount approved by the voters. Discussion continued.

President Trocki stated the bid will be revised as needed, and will not be awarded for more than the amount approved by the voters. Discussion ensued that a 25% contingency is very unusual.

Town Administrator Nota commented on the preliminary research that went into the project and the extensive work involved in the RFP preparation so that when it goes out to bid in the spring it will be as flexible as possible, taking into account fluctuating construction costs and interest rates. The demolition of the Grinnell Street property that occurred today with the assistance of Town staff saved \$10,000 to \$12,000, elevating the contingency to 6%. As the process continues the Town will save money where applicable. Mr. Nota referenced other potential savings areas. Discussion continued.

Vice President Meagher noted the Council would not approve an RFP above the amount allocated by the voters. The project will not start as soon as awarded and alternatives will be used to keep on budget. Project design will meet the needs of JFD efficiently and modified to fit the budget.

Mr. Attaway stated his appreciation for Council's intention to stay on budget and asked them to use extra due diligence in evaluating costs and changes in order to stay within the amount approved by the voters. President Trocki agreed that is the Council's intention and thanked him for his comments.

Mary Lou Sanborn of Bay View Drive asked the Town Administrator if the demolition of the Grinnell Street property was part of the Town budget or JFD project budget. Mr. Nota explained the demolition was part of the fire station project and ultimately paid through that project. It was undertaken at this time as the equipment was available for the Bay View Drive project and the Town took advantage of the opportunity in order to save \$10,000 to \$12,000 in costs.

B) Non-scheduled to address. None

## **VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

A) Administrator's Report: Town Administrator Andrew E. Nota

1) Goals and Objectives Update

President Trocki suggested bi-monthly or quarterly updates in lieu of monthly. Mr. Nota reported this can be done quarterly.

Mr. Nota reported on the RI League Cities and Towns 16<sup>th</sup> annual conference at the Crowne Plaza in Warwick on January 28<sup>th</sup>. The annual (free) conference features

numerous exhibitors and appropriate sessions on important issues faced by all municipalities. It is well worth attending for elected officials and municipal staff.

B) 3<sup>rd</sup> Quarter 2015 GZA Monitoring Report

Public Works Director Gray reported on the conclusions and recommendations noted in the report. The wells tested did not exceed any drinking water quality standards. Almost 15 years of monitoring reveal fifteen significant decreasing trends, basically metals, and one increasing trend, Barium, which leaches out of the soil and may not be related to the landfill. By the end of the month all data for the landfill will be finalized, a report submitted, and a letter confirming successful landfill closure should be received in the near future.

## VII. UNFINISHED BUSINESS

None.

## VIII. NEW BUSINESS

A) Conanicut Island Sailing Foundation 2015 Report

CISF Director Meg Myles in attendance. Ms. Myles proceeded with a PowerPoint presentation covering:

### 2015 Jamestown Sea Adventure Camp Review

- CISF Mission Statement
- Additions for 2015 (photos displayed)
  - 2 Hartley sailboats
  - Office trailer (10 weeks)
- Camp Basics
  - 7 weeks of camps – Explorers, Marine Adventures
  - Half day and Full day camps, \$125 - \$290; accommodations for special needs
- Capacity
  - 262 spots – 257 filled (98% capacity)
- Trash/Marine Debris
  - Campers collected 599.9 pounds of trash over 7 weeks
- Scholarships
  - Jamestown Education gave one full-week scholarship
  - CISF granted 11 full scholarships
- Challenges
  - Office trailer kept camp more organized; helped during inclement weather
  - Heavy rainfall causes tent to flood
  - For 2016 – make-up days at the end
  - Bathrooms in poor condition
- Multi-Uses at Fort Getty (pictures also displayed)
  - CYC hosted NBYA Junior Race Week August 10-12

- Port-a-johns should have been located away from bathrooms
- News to Report (photos also displayed)
  - Instructors Haley Barber, Rachel Bryer, Katie Dobbin, Nate Coolidge and Lee Dumaliang won the Community Sailing Excellence in Instruction Award
  - Received \$10,000 grant from 11<sup>th</sup> Hour Racing which includes
    - Hydrokinetic energy study
    - Aquabotz
    - I-Pads
    - Gear to develop weather station
    - Zip2Water filters (2)
- Conclusions
  - Fort Getty ideal location for learning, exploring, and marine activity; Sea Adventure Camp would not be as positive an experience anywhere else
  - CISF has the best interest of Fort Getty and its resources in mind at all times
  - Town has been fantastic to work with
- Summer 2016
  - CISF requests multi-year agreement for Sea Adventure Camp
  - CISF requests to have office trailer on site again
  - CISF hopes to add a fifth Hobie Wave
  - CISF adding third week for ages 6 & 7
- Public-Private Partnership (photos displayed)
  - CISF interested in building permanent structure at Fort Getty
  - Extend programming past current season

Ms. Myles thanked the Council and community for their support.

Town Administrator Nota commented on the great working relationship with CISF, partnership opportunities, funding should be discussed during the facility upgrades planning process, and a multi-year agreement would be appropriate and will be placed on the next agenda for discussion and potential action or approval.

Council members are impressed with CISF programming, continuing their activities, and would like more information to assist with strategic planning for the future. Discussion continued.

B) Awarding of Bid: Bay View Drive Revetment Project shoreline protection facility to be constructed of stone rip-rap along 400 linear feet of shoreline (eroded by Tropical Storm Sandy in 2012) for 1300 tons of filter stone to be covered by 3000 tons of stone rip-rap to Material Sand and Stone Corporation as bid as recommended by Public Works Director Michael Gray as follows:

Item 1	FS-3 Filter Stone	\$23.45 per ton
Item 2	R-7 Rip-Rap Stone	\$24.45 per ton

Public Works Director Gray in attendance. Mr. Gray displayed panels that were part of Town Council Meeting 12.07.2015

the Assent application approved by CRMC that demonstrate storm damage, erosion and the restoration plan. The stone to be used (\$100,000 cost), shoreline repair, grass slope reclamation, maintenance and paving were explained. The project will start next week and finished next spring.

Councilor Dickinson inquired about the materials and costs associated with the project. Mr. Gray noted the project came in under the funding allocated.

**A motion was made by Councilor Tighe with second by Councilor Dickinson to approve the award of bid to Material Sand and Stone Corporation as bid as recommended by Public Works Director Mike Gray. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

- C) Awarding of Bid: Harbor Master's Vessel replacement for 2013 21 ft. aluminum constructed boat with 250 hp motor to Silver Ships, Inc. for an amount not to exceed \$98,475 as bid as recommended by Police Chief Edward Mello

Police Chief Mello in attendance. Chief Mello gave an overview of the current 26-year old vessel and extensive repairs needed. Available vessels from various suppliers were researched and a bid was advertised, with three vendors responding. The 2013 vessel was the lowest bid, and if awarded, could take delivery in a matter of days.

**A motion was made by Councilor Tighe with second by Councilor Dickinson to approve the award of bid to Silver Ships, Inc. as bid as recommended by Chief Mello. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

- D) Calendar and Meeting Schedule for 2016: discussion and/or potential action and/or vote
- 1) FY 2016/2017 Budget meeting schedule
  - 2) 2016 Calendar
  - 3) Schedule Work Session with Board of Fire Wardens

Town Administrator Nota will integrate the School Committee budget meetings into the schedule. Discussion ensued of proceeding with the December 21<sup>st</sup> regular meeting which has only a few items, scheduling interviews on December 17<sup>th</sup>, and scheduling a meeting with executive session so that vacancies can be filled. Vacancies and upcoming term expirations were noted and Council members urged citizens to come forward to apply for the volunteer board/committee/commission positions. This date and time will be finalized tomorrow. Scheduling the work session with the Board of Fire Wardens will be continued. Discussion continued.

- E) 2017-2025 Transportation Improvement Program: discussion and/or potential action and/or vote



- 1) Letter of State Planning Council Chairman Michael DiBiase re: Transportation Improvement Program for Federal Fiscal Years 2017-2025
- 2) Public Works Director's recommendation

Public Works Director Michael Gray in attendance. Mr. Gray noted the packet that contained the picture of a proposed bridge at Zeek's Creek. All municipalities were solicited to provide a list of projects for potential inclusion on the TIP plan for federal funding, which must be submitted by January 8<sup>th</sup> and focus on bridges, paving, and traffic issues (six projects are proposed). Current TIP Program Projects for 2011-2016 are as follows:

- Sidewalk and Curbing Replacement on Walcott Avenue
- Resurfacing Narragansett Avenue from Southwest Avenue to West Ferry
- Bike Path from North Road to East Shore Road (move from study and development to program for construction)

Current projects must be reviewed and a request made to remain on the TIP list, and Mr. Gray recommends continuance. Discussion ensued of the Bike Path project across the dam and the bicycle-pedestrian crossing over the Jamestown Bridge. Proposed new TIP Program Projects for 2017-2025 are as follows:

- Round Marsh Bridge, North Road at tidal inlet
- Curb Ramps for ADA access on Conanicus Avenue and Walcott Avenue, to provide curb ramps to existing sidewalks at all intersections and crosswalks on Conanicus and Walcott

Lengthy discussion ensued. Mr. Gray stated once the list of projects is decided, the projects should be prioritized. He recommends top priority for the Round Marsh Bridge at North Road.

Mr. Nota referenced other areas of interest, including road widening (shoulders) and ferry landings (piers at Fort Getty, Dutch Island). It may be appropriate to begin the discussion with RIDEM to partner on projects. Per Michael Gray, the TIP process will be open more frequently than in the past and prior to 2025. Discussion continued.

Council members discuss prioritizing the TIP list. Road widening and ferry landings will be added to the TIP application. Lengthy discussion ensued. The TIP list should include: North Road Bike Path, Sidewalk and Curbing Replacement for Walcott and Hamilton Avenues, Bicycle/Pedestrian Access to Jamestown Bridge, Pavement Resurfacing of Narragansett Avenue, Downtown Improvement Project.

**A motion was made by Vice President Meagher with second by Councilor White to approve the Transportation Improvement Program status report as outlined by Public Works Director Michael Gray, with the addition of the road widening and ferry landings suggested by Town Administrator Nota. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

- F) Fort Getty: discussion and/or potential action and/or vote
  - 1) Fee Schedule for 2016 Season

Town Administrator Nota referenced the recommended \$100 fee increase for resident and non-resident seasonal RV campers and 3% convenience fee for credit card payments. The convenience fee would save the \$7,000 cost incurred this past season.

Discussion ensued of the interest to use Fort Getty for community based activities into the fall season. Vice President Meagher referenced the September 15, 2015 camping season closing, which seemed rather early, and potentially extending the camping season or shifting the opening and closing of the season. The fee schedule proposed is not based on an extended season. Parks and Recreation Program Director Jill Goldstein suggested opening the season earlier in the week so that staff is available. Discussion ensued.

**A motion was made by Vice President Meagher with second by Councilor White to approve the 2016 Fort Getty Fee Schedule as recommended with the fee increase of \$100 for the resident and non-resident seasonal campers and 3% convenience fee for credit cards with a 2016 season schedule of May 19<sup>th</sup> to September 19<sup>th</sup>. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

Town Administrator Nota stated Fort Getty Pavilion policies, procedures, and fees will be on the January agenda.

- G) Tree Warden Appointment: discussion and/or potential action and/or vote
  - 1) Letter of Steven Saracino with request for reappointment as Tree Warden
  - 2) Letter of Tree Preservation and Protection Committee Chair James Rugh re: Committee's unanimous vote to support reappointment of Steven Saracino as Tree Warden
  - 3) Letter of RIDEM Division of Forest Environment Coordinator Tee Jay Boudreau requesting submission of annual Tree Warden Appointment by February 1, 2016

**A motion was made by Councilor White with second by Councilor Dickinson to reappoint Steve Saracino as the Tree Warden.**

Discussion. Steve Saracino has done a great job.

Back to the vote on the motion. **President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

## **IX. ORDINANCES AND APPOINTMENTS AND VACANCIES**

- A) Appointments and Vacancies,  
Interviews were conducted over several dates.
  - 1) Jamestown Harbor Commission (One vacancy with an unexpired three-year term ending date of December 31, 2017); duly advertised, interviews conducted; review and/or potential action and/or vote

- a) Letters of interest
  - i) Daniel Wurzbacher
  - ii) Wayne Banks

A current Harbor Commission member is not seeking reappointment creating two openings. Discussion ensued of appointing one applicant. This agenda item will be continued to the January Town Council meeting.

- 2) Jamestown Library Board of Trustees (One vacancy with an unexpired three-year term ending date of December 31, 2015); duly advertised; interviews conducted; review and/or potential action and/or vote
  - a) Letters of interest
    - i) Christian Infantolino
    - ii) Frank F. Sallee
    - iii) David Reardon
    - iv) Marianne Kirby
    - v) Lauren McCombs

President Trocki thanked all those who applied. The candidates were all qualified and capable and it is a difficult choice to make. Vice President Meagher stated this is a great group of applicants. Marianne Kirby has experience with youth and young adults, the target group for the Library renovation project. Councilors Dickinson, White and Tighe concur.

**A motion was made by Vice President Meagher with second by Councilor Tighe to appoint Maryanne Kirby to the unexpired term to December 31, 2015. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

- 3) Jamestown Tax Assessment Board of Review (One vacancy with an unexpired three year term ending date of May 31, 2016); duly advertised; interviews conducted; review and/or potential action and/or vote
  - a) Letters of interest
    - i) Karen Gabriele
    - ii) Joyce Antoniello

**A motion was made by Councilor White with second by Vice President Meagher to appoint Joyce Antoniello to the unexpired term.**

Discussion. This would place two agents from the same real estate firm on the Board.

Back to the vote on the motion. **President Trocki, Nay; Vice President Meagher, Nay; Councilor Dickinson, Nay; Councilor White, Aye; Councilor Tighe, Nay. Motion fails by a majority vote in the negative.**

**A motion was made by Councilor Dickinson with second by Councilor Tighe to**  
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**appoint Karen Gabriele to the Tax Assessment Board of Review. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

- 4) Jamestown Planning Commission (One vacancy with an unexpired four year term ending date of December 31, 2018); duly advertised
  - a) Letter of interest
    - i) Theresa DiGiovanni

**A motion was made by Vice President Meagher with second by Councilor White to hold the appointment until Ms. DiGiovanni's interview is completed. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

#### **X. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

**A motion was made by Councilor Tighe with second by Vice President Meagher to approve and accept the Consent Agenda. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The Consent Agenda approved consists of the following:

- A) Adoption of Council Minutes
  - 1) November 9, 2015 (regular meeting)
  - 2) November 9, 2015 (work session)
  - 3) November 9, 2015 (interview session)
- B) Minutes from Boards, Commissions and Committees
  - 1) Jamestown Charter Review Committee (10/28/2015)
  - 2) Jamestown Charter Review Committee (11/04/2015)
  - 3) Jamestown Philomenian Library Board of Trustees (10/13/2015)
  - 4) Jamestown Traffic Committee (10/20/2015)
  - 5) Jamestown Tree Preservation & Protection Committee (10/27/2015)
  - 6) Jamestown Zoning Board of Review (09/22/2015)
- C) Zoning Abutter Notification
  - 1) NOTICE IS HEREBY GIVEN: that the Jamestown Zoning Board of Review will hold a public hearing December 15, 2015 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following: Application of EPI Real Estate Holdings, LLC, whose property is located at 41 Narragansett Ave., and further identified as Assessor's Plat 9, Lot 211 for a variance from Article 3, Table 3-2 Dimensional variances, 3. Art. 12, Sec. 1203 Parking Requirements.
    1. Chapter 82 Zoning-Appendix A-Minor Subdivision Regulation.

2. Preliminary Plat check list No. 3.
3. Art. 12, Sec. 1203 Parking Requirements. To 1. Divide current 10,210 into 2 lots. Lot A to be 4,059 sq. ft. instead of the required 5,000 sq. ft. 2. Lot B to be 4 ft. 9 in. rear lot set back instead of 12 ft. 3. Lot B – A variance to allow the existing configuration of parking to satisfy the requirements for Lot B. No physical alterations are being requested. Said property is located in a CD zone and contains 10,210 sq. ft.

D) CRMC Notices

- 1) December 2015 Calendar
- 2) Semi-Monthly Meeting Agenda for December 8, 2015

E) Abatements/Addenda of Taxes

Total Abatements: \$109,661.56 Total Addenda: \$109,653.49

1) Motor Vehicles – Abatements to 2015 Tax Roll

**Account/Abatement Amount**

a) #18-0028-40M \$ 43.24

2) Properties – Abatements to 2015 Tax Roll

**Property/Abatement Amount**

a) Plat 4 Lot 27 \$ 11,654.38

b) Plat 5 Lot 457 \$ 3,147.44

c) Plat 9 Lot 146 \$ 5,780.80

d) Plat 2 Lot 112 \$ 6,650.66

e) Plat 8 Lot 788 \$ 3,491.86

f) Plat 1 Lot 219 \$ 5,885.04

g) Plat 2 Lot 184 \$ 5,066.74

h) Plat 10 Lot 8 \$ 7,029.95

i) Plat 10 Lot 35 \$ 2,219.58

j) Plat 8 Lot 170-4H \$ 5,615.18

k) Plat 9 Lot 794 \$ 4,968.77

l) Plat 10 Lot 111 \$ 6,964.98

m) Plat 3 Lot 228 \$ 2,567.96

n) Plat 14 Lot 153 \$ 619.87

o) Plat 3 Lot 526 \$ 2,902.47

p) Plat 8 Lot 170-4H \$ 8.73

q) Plat 15 Lot 292 \$ 3,391.52

r) Plat 9 Lot 792 \$ 26,191.42

3) Properties – Addenda to 2015 Tax Roll

**Property/Addenda Amount**

a) Plat 2 Lot 184 \$ 5,066.74

b) Plat 5 Lot 457 \$ 3,147.44

c) Plat 14 Lot 153 \$ 619.87

d) Plat 10 Lot 111 \$ 6,964.98

e) Plat 9 Lot 146 \$ 5,780.80

f) Plat 4 Lot 27 \$ 11,654.38

g) Plat 14 Lot 144 \$ 2,946.37

h) Plat 9 Lot 794 \$ 4,968.77

- i) Plat 10 Lot 35 \$ 2,219.58
  - j) Plat 2 Lot 112 \$ 5,650.66
  - k) Plat 9 Lot 228 \$ 2,567.96
  - l) Plat 9 Lot 792 \$ 26,191.42
  - m) Plat 3 Lot 526 \$ 5,460.97
  - n) Plat 8 Lot 1704-H \$ 5,615.18
  - o) Plat 15 Lot 292 \$ 3,391.52
  - p) Plat 8 Lot 788 \$ 3,491.86
  - q) Plat 10 Lot 8 \$ 7,029.95
  - r) Plat 1 Lot 219 \$ 5,885.04
- F) Finance Director's Report
- G) One Day Event/Entertainment License Application
- 1) Applicant: Jamestown 1<sup>st</sup> Day Plunge
  - Event: Jamestown 1<sup>st</sup> Day Plunge 2016
  - Date: January 1, 2016
  - Location: East Ferry Beach/Veterans' Square

**XI. COMMUNICATIONS, PETITIONS AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RI CITIES AND TOWNS**

**A motion was made by Councilor Dickinson with second by Vice President Meagher to receive the Communications. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The Communications, Petitions, and Proclamations and Resolutions from Other Rhode Island Cities and Towns received consists of the following:

- A) Communications
- 1) Statewide Planning Council announcement of Public Hearings for Amendment to Rules and Standards – Comprehensive Plan Review on Monday, December 7, 2015 11:00 a.m. and 6:00 p.m.
  - 2) Letter of House Minority Leader Brian C. Newberry re: HUD's AFFH rule and Sustainable Community grants for land use and new development of affordable housing
  - 3) Notice of Master Plan Information Meeting for application of Jamestown Terrace, 138 Narragansett Avenue, Plat 8 Lot 79, Applicant: Douglas Enterprises, LTD for Comprehensive Permit for low and moderate income housing, a Major Land Development Project for 16 units, 2 buildings, Special Use Permit for Multi-Family Development Proposal with Variances on December 16, 2015 meeting of the Jamestown Planning Commission, 7:00 p.m., in the Jamestown Town Hall Town Council Chambers at 93 Narragansett Avenue
  - 4) Announcement and Registration form for RI League of Cities & Towns 2016 Annual Convention, January 28, 2016, Crown Plaza, Warwick

**XII. ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

Addressed previously.

### **XIII. EXECUTIVE SESSION**

None.

### **XIV. ADJOURNMENT**

**A motion was made by Vice President Meagher with second by Councilor White to adjourn. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye. Motion passes by a majority vote in the affirmative.**

The regular meeting was adjourned at 9:18 p.m.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Finance Director  
                  Solicitor