

APPROVED: 9/9/15

;Charter Review Committee  
Town of Jamestown, Rhode Island  
Minutes of the August 11, 2015 Meeting

The initial meeting of the Jamestown Charter Review Committee was held at the Jamestown Town Hall, in the Rosamond A. Tefft Council Chambers, 93 Narragansett Avenue, Jamestown, RI. The Town Clerk, Cheryl Fernstrom called the meeting to order at 3:31 PM.

**ROLL CALL**

The Town Clerk called the roll and noted the following members were present:

Anthony Antine  
Blake A. Dickinson  
Edward Gromada  
John Pagano  
Arlene D. Petit  
James Rugh  
Mary Lou Sanborn

Mary E. Meagher (Ex Officio Member)

Also present:

Wyatt Brochu  
Cheryl Fernstrom  
Andrew Nota

**MINUTES**

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**NEW BUSINESS**

A) Election of Officer. The Town Clerk suggested that the Committee elect officers.

The floor was open to nominations for Chairman. A motion was made by Blake Dickinson and seconded by Jim Rugh to nominate Arlene Petit as Chairman of the Committee.

The motion was unanimous. Anthony Antine, Blake Dickinson, Edward Gromada, John Pagano, Jim Rugh, Arlene Petit and Mary Lou Sanborn voted in favor of the motion.

A motion was made by Blake Dickenson and seconded by Mary Lou Sanborn to nominate James Rugh as Co-Chairman of the Committee.

The motion was unanimous. Anthony Antine, Blake Dickinson, Edward Gromada, John Pagano, Jim Rugh, Arlene Petit and Mary Lou Sanborn voted in favor of the motion.

A motion was made by John Pagano and seconded by Blake Dickinson to nominate Edward Gromada as Secretary of the Committee.

The motion was unanimous. Anthony Antine, Blake Dickinson, Edward Gromada, John Pagano, Jim Rugh, Arlene Petit and Mary Lou Sanborn voted in favor of the motion.

B) Town Solicitor Wyatt Brochu instructed the Committee on the components, requirements and restriction associated with "Title 42, State Affairs and Government Chapter 42-46, Open Meetings" Act; "Title 38, Public Records, Chapter 38-2, Access to Public Records" Act and "Chapter 36-14, Code of Ethics".

C) Town Administrator Andrew Nota reviewed with the Committee the Committee's Charge and the Town Charter's Provisions.

D) The Committee agreed to hold future meeting on the second and fourth Wednesdays of every month. The time of such meetings was set at 3:30 PM with an expectation that meeting last no longer than 90-minutes. The Committee will meet at the Town Hall in an appropriate meeting room.

E) The Committee agreed to hold its next meeting on August 26, 2015.

F) Agenda Items for the next meeting were set as Articles I and II of the Town's Charter.

#### **ADJOURNMENT**

A motion was made by Jim Rugh, and seconded by Mary Lou Sanborn to adjourn the meeting. Anthony Antine, Blake Dickinson, Edward Gromada, John Pagano, Jim Rugh, Arlene Petit and Mary Lou Sanborn voted in favor of the motion. The meeting adjourned at 5:06 PM.

A handwritten signature in black ink, appearing to be "Jim Rugh", written in a cursive style.