



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, October 19, 2015
7:30 PM

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, RESOLUTIONS AND PROCLAMATIONS

IV. PUBLIC HEARINGS, LICENSES AND PERMITS

All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

V. OPEN FORUM

Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue

- A) Scheduled to address
- B) Non-scheduled to address

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Administrator's Report: Town Administrator Andrew E. Nota

VII. UNFINISHED BUSINESS

- A) Rental Properties in Jamestown; discussion and/or potential action and/or vote
- B) Public Rights-of-Way: Town Administrator and Friends of Jamestown Rights-of-Way; discussion and/or potential action and/or vote

VIII. NEW BUSINESS

- A) Sheffield Cove Innovative Stormwater and Pathogen Control Grant - Authorization to apply; discussion and/or potential action and/or vote

- 1) Memorandum of Environmental Scientist/GIS Coordinator Justin Jobin
- B) Community Septic System Loan Program; discussion and/or potential action and or vote
 - 1) Memorandum of Environmental Scientist/GIS Coordinator Justin Jobin
 - 2) Adoption of Resolution No. 2015-19 “Community Septic System Loan Program

IX. ORDINANCES AND APPOINTMENTS AND VACANCIES

- A) Appointments & Vacancies (interviews scheduled for November 2, 2015)
 - 1) Jamestown Planning Commission (One vacancy with an unexpired four-year term ending date of December 31, 2018); duly advertised
 - a) Letter of Resignation
 - i) Michael Jacquard
 - 2) Jamestown Library Board of Trustees (One vacancy with an unexpired three-year term ending date of December 31, 2015); duly advertised
 - a) Letters of Interest
 - i) Christian Infantolino
 - ii) Frank F. Sallee
 - iii) Holly Turton
 - iv) Dave Reardon
 - v) Marianne Kirby
 - 3) Jamestown Harbor Commission (One vacancy with an unexpired three-year term ending date of December 31, 2017); duly advertised
 - a) Letter of Interest
 - i) Daniel Wurzbacher
 - ii) Wayne Banks
 - 4) Jamestown Tax Assessment Board of Review (One vacancy with an unexpired three-year term ending date of May 31, 2017); duly advertised
 - a) Letter of Interest
 - i) Karen Gabriele
 - 5) Jamestown Zoning Board of Review (One vacancy with an unexpired five-year term ending date of December 31, 2016); duly advertised; if favorable appoint*
 - a) Letter of Interest to fulfill unexpired term
 - i) Judy Bell, 1st Alternate, Zoning Board of Review
- *Jamestown Home Rule Charter Sec. 707: The town council shall, within 45 days, fill any vacancy, which may occur in the membership of said zoning board, for the unexpired term.

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.

- A) Adoption of Council Minutes
 - 1) October 5, 2015 (regular meeting)
 - 2) October 5, 2015 (executive session)
- B) Minutes from Boards, Commissions and Committees
 - 1) Jamestown Charter Review Committee (09/09/2015)
 - 2) Jamestown Charter Review Committee (09/23/2015)
 - 3) Jamestown Conservation Commission (05/14/2015)
 - 4) Jamestown Conservation Commission (06/11/2015)
 - 5) Jamestown Conservation Commission (07/09/2015)
 - 6) Jamestown Harbor Commission (09/09/2015)
- C) CRMC Notices
 - 1) October 2015 Calendar
- D) Zoning Board of Review Abutter Notification
 - 1) NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING OCTOBER 27, 2015, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT 7:00 P.M. UPON THE FOLLOWING: Application of Creighton & Anne Condon, whose property is located at 255 Hull Cove Farm Rd., and further identified as Assessor’s Plat 12, Lot 26 for a variance from Article 3, Sec. 302, (District Dimensional Regulations)to build a second floor on an existing house that is 21 feet from the side lot line and extend the front (south) porch 4 ft. that is 23.75 from the side lot line instead of the required 30 ft. Said property is located in a RR80 zone and contains 1.43 acres.

E) Abatements/Addenda of Taxes
 Total Abatements: \$76,775.29 Total Addenda: \$77,288.67

1)	Properties – Abatements to 2015 Tax Roll	
	<u>Property/Abatement Amount</u>	
a)	Plat 14 Lot 381	\$ 3,415.23
b)	Plat 2 Lot 112	\$ 6,650.66
c)	Plat 8 Lot 580	\$ 2,981.41
d)	Plat 7 Lot 135	\$13,636.90
e)	Plat 8 Lot 525	\$ 3,801.50
f)	Plat 3 Lot 566	\$24,035.06
g)	Plat 9 Lot 640	\$ 2,036.26
h)	Plat 3 Lot 460	\$ 778.79
i)	Plat 2 Lot 126	\$ 5,064.99
j)	Plat 9 Lot 163	\$ 3,004.48
k)	Plat 2 Lot 217	\$ 4,962.26
l)	Plat 15 Lot 103	\$ 3,334.45
m)	Plat 1 Lot 324	\$ 2,598.00
2)	Properties – Addenda to 2015 Tax Roll	

Property/Addenda Amount

- a) Plat 8 Lot 525 \$ 3,801.50
 - b) Plat 9 Lot 163 \$ 3,004.48
 - c) Plat 2 Lot 112 \$ 6,650.66
 - d) Plat 3 Lot 460 \$ 778.79
 - e) Plat 1 Lot 324 \$ 2,598.00
 - f) Plat 14 Lot 381 \$ 3,415.23
 - g) Plat 8 Lot 580 \$ 2,981.41
 - h) Plat 2 Lot 126 \$ 5,064.99
 - i) Plat 15 Lot 103 \$ 3,334.45
 - j) Plat 3 Lot 466 \$24,035.06
 - k) Plat 2 Lot 217 \$ 4,962.26
 - l) Plat 7 Lot 135 \$13,636.90
 - m) Plat 9 Lot 640 \$ 2,780.16
- 3) Motor Vehicles – Abatements to 2015 Tax Roll

Account/Abatement Amount

- a) #07-1024-15M \$ 102.05
 - b) #16-0840-05M \$ 244.78
 - c) #19-0072-84M \$ 128.47
- 4) Motor Vehicles – Addenda to 2015 Tax Roll

Account/Addenda Amount

- a) #16-0840-04M \$ 244.78
- F) Finance Director’s Report

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

- A) Communications
 - 1) Letter of Restoration Advisory Board Co-Chair Margaret A. Kirschner informing Jamestown of upcoming meetings, providing information on RAB activities, and Five-Year Review Report

XII. ITEMS FOR NOVEMBER 2, 2015 AGENDA AND FUTURE MEETINGS

- A) Interview Session (prior to Water and Sewer Meeting)
- B) Appointments for Board/Commission/Committee Vacancies

XIII. EXECUTIVE SESSION

The Town Council may seek to go into Executive Session to discuss the following items:

- A) Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel; discussion and/or potential action and/or vote in executive session and/or open session

XIV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State’s website and at the Town Hall and the Jamestown Philomenian Library.

In addition to the two above-mentioned locations, notice also may be posted, from time to time, at the following location: Jamestown Police Station; and on the Internet at www.jamestownri.gov.

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

2013
SHORELINE ACCESS:
Existing and Potential
Rights-of-Way

TOWN OF
JAMESTOWN
RHODE ISLAND

Map Legend

Features

- ~ Highways
- ~ Roads

Boundaries

- Jamestown
- RI Municipal
- Other States

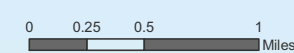
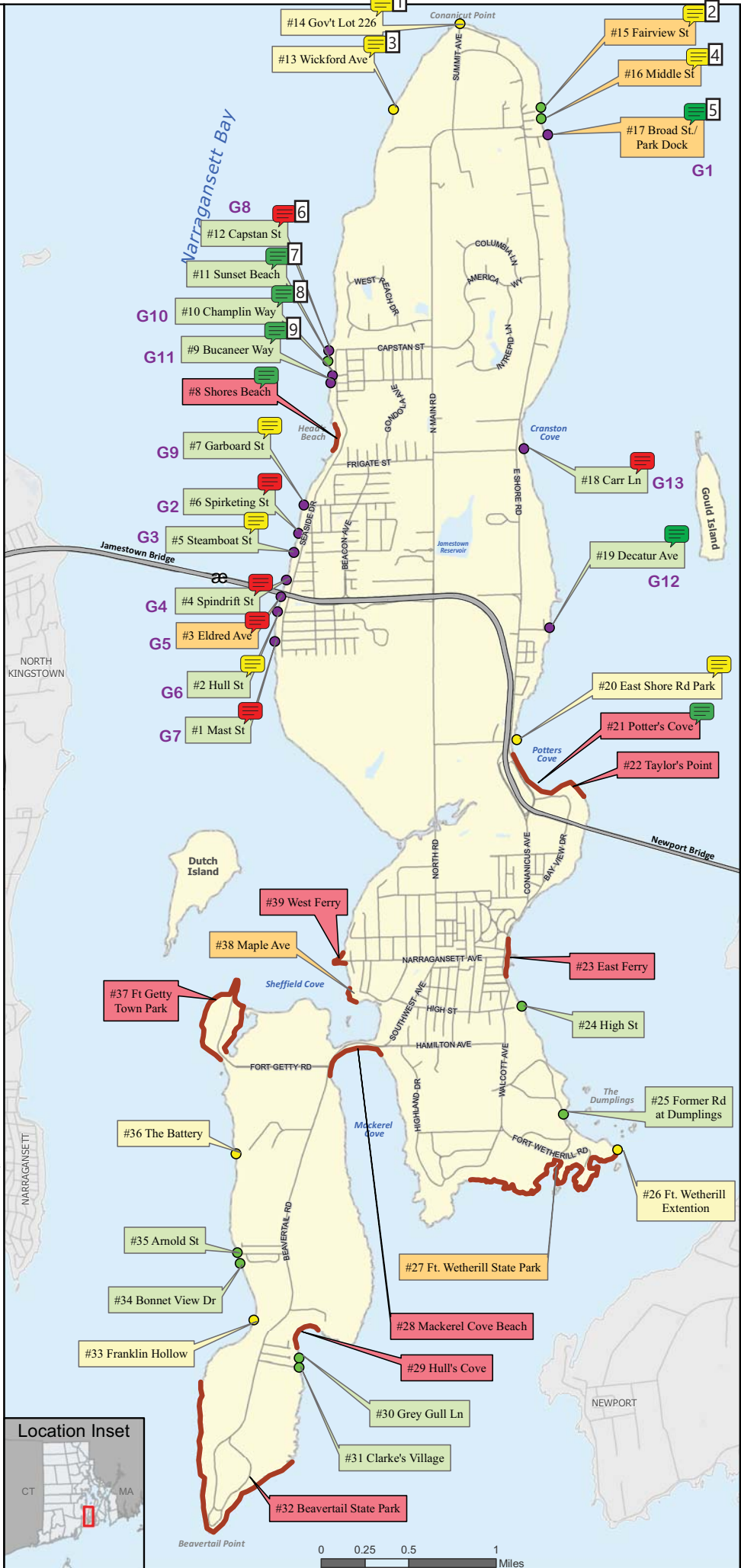
Rights-of-Way

- No 1 Priority Sites
- No 2 Priority Sites
- No 3 Priority Sites
- No recommendation until further review
- CRMC ROW Designation

This map is not the product of a Professional Land Survey. It was created by Jamestown GIS Dept. for general reference, informational, planning or guidance use, and is not a legally authoritative source as to location of natural or manmade features. Proper interpretation of this map may require the assistance of appropriate professional services. The Town of Jamestown makes no warranty, express or implied, related to the spatial accuracy, reliability, completeness, or currentness of this map.



Justin Jobin, Erin McKinley
 Marianne Diffin
 Jamestown GIS Dept.
 March 2013




Summary of Comments on ROW_North.pdf

Page: 1

 Number: 1 Author: samira Subject: Sticky Note Date: 10/14/2015 3:27:13 PM
Needs some clearing (check ownership)


Potential for sitting, viewscape, fishing access to water with steps.

Recommended amenities: ROW Sign, Park Bench, Small Boat Storage

 Number: 2 Author: samira Subject: Sticky Note Date: 10/14/2015 3:45:52 PM
Boat Storage on ROW and Private Property sign on access to beach.


Potential for Walking, Sitting, water access and small boat launching. Space for ~ 2 parking spots

Recommended amenities: ROW Sign, Park Bench

 Number: 3 Author: samira Subject: Sticky Note Date: 10/14/2015 3:28:24 PM
Needs clearing from the end of graded / maintained section of Wickford Ave West to the shoreline. Possible Eagle Scout project to cut path and create picnic / camping area overlooking the water. Steps of some sort are needed to safely access the beach. Space for parking with public works effort at transition from graded road to trail.


Potential for walking and sitting, water access.

Recommended amenities: ROW Sign, Park Bench, Camping Area

 Number: 4 Author: samira Subject: Sticky Note Date: 10/14/2015 3:26:27 PM
Boundaries are unclear. Last stretch to beach is rocky and eroded. Big step down to beach.


Potential for Walking, Sitting, water access and fishing.

Recommended amenities: ROW Sign, Park Bench

 Number: 5 Author: samira Subject: Sticky Note Date: 10/14/2015 3:25:54 PM
This ROW is in use. Parking needs to be more clearly signed and new piece of town property should be clearly defined and put to use as picnic space. A bathroom should also be considered at this location since it is heavily used.


Uses: Visual Corridor, walking Sitting, access to water, fishing and launching of small boats.

Recommended amenities: ROW Sign, Park Bench, Picnic Area, Small Boat Storage, Composting Outhouse.

 Number: 6 Author: samira Subject: Sticky Note Date: 10/14/2015 3:29:01 PM
Needs town's attention. Serious erosion from street runoff. Possible planting on ROW from Southern neighbor. Guard rail blocking access.


Potential for visual corridor, walking, sitting, access to water and fishing.

Recommended amenities: ROW Sign, Park Bench

 Number: 7 Author: samira Subject: Sticky Note Date: 10/14/2015 3:32:38 PM
This ROW is in good condition. Could use some tree trimming.


Potential for visual corridor, walking, sitting, access to water and fishing.

Recommended amenities: ROW Sign, Park Bench

 Number: 8 Author: samira Subject: Sticky Note Date: 10/14/2015 3:33:19 PM
Very good condition other than boat ramp is in disrepair.

Potential for visual corridor, walking, sitting, access to water, fishing, small boat access.

Recommended amenities: ROW Sign, Park Bench, Small Boat Storage

 Number: 9 Author: samira Subject: Sticky Note Date: 10/14/2015 3:31:16 PM

Comments from page 1 continued on next page

**2013
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RHODE ISLAND**

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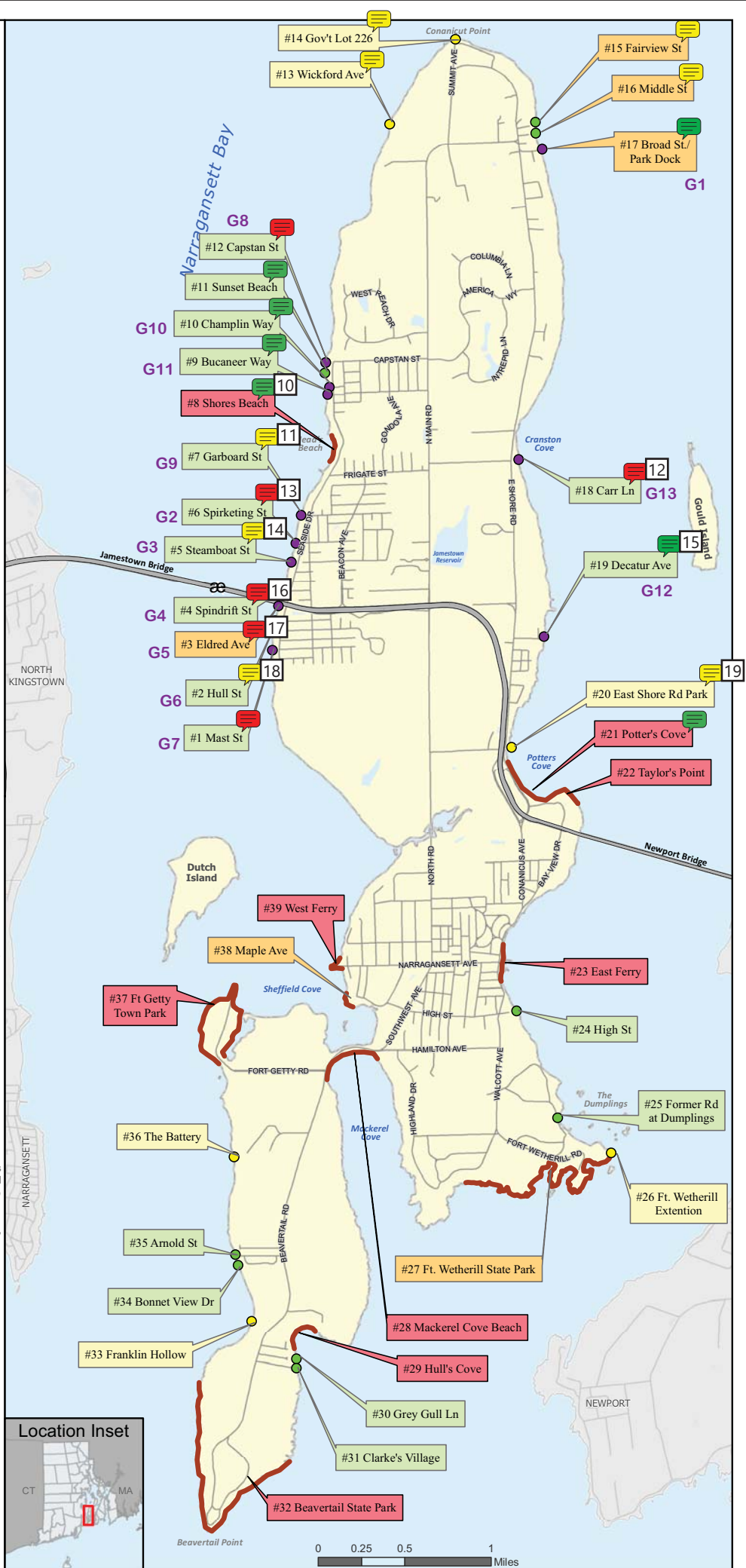
Rights-of-Way

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Justin Jobin, Erin McKinley
Marianne Diffin
Jamestown GIS Dept.
March 2013



Number: 10 Author: samira Subject: Sticky Note Date: 10/14/2015 3:30:51 PM

Already in service as public beach.

Boat launching area needs to be improved. Parking restricted to residents.

Amenities: trash, picnic table.

Recommended amenities: ROW Sign, Park Bench, Composting Outhouse, Boat ramp

Number: 11 Author: samira Subject: Sticky Note Date: 10/14/2015 3:29:34 PM

5 ft Drop to the beach. minor encroachment at entrance (narrowed with plantings).

Potential for visual corridor, walking, sitting, access to water and fishing.

Recommended amenities: ROW Sign, Park Bench

Number: 12 Author: samira Subject: Sticky Note Date: 10/14/2015 3:20:51 PM

Boundaries not clearly defined. Erosion from storm water runoff. Needs drainage work.

Potential for visual corridor, Walking, Sitting, water access and small boat launching.

Recommended amenities: ROW Sign, Park Bench

Number: 13 Author: samira Subject: Sticky Note Date: 10/14/2015 3:33:48 PM

Needs town's attention. Encroachment - used as driveway and parking area. Landscaped.

Concrete steps to water are very steep with an inadequate railing.

Potential for Visual Corridor, walking, sitting, access to water and fishing.

Recommended amenities: ROW Sign, Park Bench, Steps to Beach

Number: 14 Author: samira Subject: Sticky Note Date: 10/14/2015 3:42:59 PM

Beach access needs work, Erosion and rough steps. Encroachment at south corner at the street for driveway.

Potential Visual Corridor, walking, sitting. Access to water with some work.

Recommended amenities: ROW Sign, Park Bench, Steps to Beach

Number: 15 Author: samira Subject: Sticky Note Date: 10/14/2015 3:18:44 PM

In pretty good shape. Needs boundaries defined.

Potential for Walking, Sitting, water access and small boat launching. may be Space on ROW for ~ 2 parking spots

Recommended amenities: ROW Sign, Park Bench

Number: 16 Author: samira Subject: Sticky Note Date: 10/14/2015 3:43:22 PM

Needs town's attention. Encroachment including driveway, access blocked and boat storage.

Potential Visual Corridor, walking and sitting. Can not access water in current state.

Recommended amenities: ROW Sign, Park Bench

Number: 17 Author: samira Subject: Sticky Note Date: 10/14/2015 3:44:48 PM

Needs town's attention. Marked, "State Property, No Trespassing"

Potential for excellent water access with plenty of space for parking.

Recommended amenities: ROW Sign, Park Bench, Off Street Parking, Small Boat Storage, Composting Toilet

Number: 18 Author: samira Subject: Sticky Note Date: 10/14/2015 3:43:38 PM

Overgrown and not clearly defined.

Potential for Visual Corridor, Walking and sitting.

Recommended amenities: ROW Sign, Park Bench

Number: 19 Author: samira Subject: Sticky Note Date: 10/14/2015 3:17:58 PM

Adjacent to Potter's Cove. Overgrown with Poison Ivy. Needs some clearing.

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RHODE ISLAND

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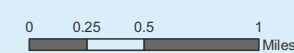
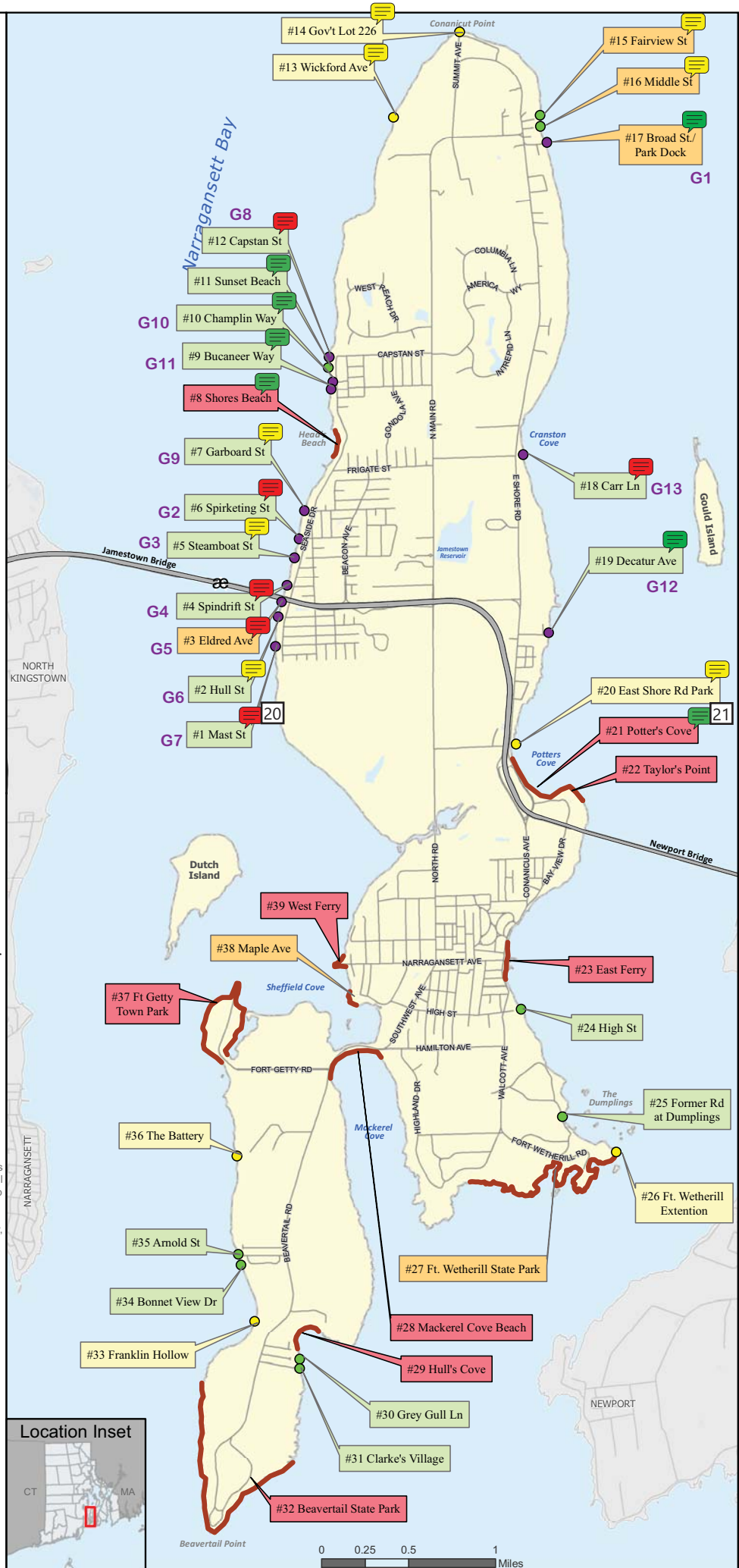
Rights-of-Way

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Justin Jobin, Erin McKinley
 Marianne Diffin
 Jamestown GIS Dept.
 March 2013



 Number: 20 Author: samira Subject: Sticky Note Date: 10/14/2015 3:43:58 PM

Needs town's attention due to severe encroachment. Garden and driveway on ROW.

Potential for Visual Corridor, walking and sitting. Would need steps for beach access.

Recommended amenities: ROW Sign, Park Bench

 Number: 21 Author: samira Subject: Sticky Note Date: 10/14/2015 3:15:59 PM

Good condition including parking (some erosion). Regularly in use.

Recommended amenities: ROW Sign, Park Bench, Composting Outhouse, Trash Can



The Town of Jamestown, Rhode Island

93 Narragansett Ave
Jamestown, RI 02835 – 1509
Phone: (401) 423-7193
Fax: (401) 423-7226
jjobin@jamestownri.net

To: Honorable Town Council

From: Justin Jobin
Environmental Scientist / GIS Coordinator

Re: Sheffield Cove Innovative Stormwater and Pathogen Control Grant

Date: October 13, 2015

Status of Sheffield Cove Study

Over this Summer Town Staff and our Consultant ESS, developed and performed an aggressive sampling program to differentiate between wet- and dry-weather sources, and sources from the watershed as well as sources internal and external to Sheffield Cove. ESS and Town staff worked together to carry out the sampling program over the late spring and summer. Six sampling events were conducted: 2 wet weather events; 2 dry weather events; and 2 in-cove events. The sampling program showed that over 99% of wet-weather loadings originate from two catchments within the watershed of the cove. Sampling also showed dry-weather loadings from these catchments to be a significant source of elevated pathogen concentrations in the cove. Identified stormwater and dry-weather sources include wildlife/wetlands and pet waste. No other significant sources were identified.

Following sampling and analysis, ESS and Town DPW staff collaborated to develop conceptual stormwater best management practices, which proposes bioretention on northern stretch of Maple Avenue and a combination of pervious pavement and sand filtration on Maple Avenue near its intersection with Spring Street. The proposed sand filter will also serve to treat dry-weather discharges from the two catchments to the Cove. ESS is currently in the process of developing a report of the sampling study that will include a design study of conceptual best management practices. Source controls (e.g., pet waste management education) are also recommended.

Grant Opportunity

In August of 2015, The New England Interstate Water Pollution Control Commission (NEIWPCC), in cooperation with the Narragansett Bay Estuary Program and its partners, invited pre-proposals for Water Quality Management Grants to solicit nutrient, pathogen, and stormwater management projects within the greater Narragansett Bay watershed under the United States Environmental Protection Agency's (U.S. EPA) Southeast New England Program ("SNEP").

On September 23rd, The Town submitted a pre-proposal for the Jamestown Sheffield Cove Innovative Stormwater and Pathogen Controls, requesting \$118,200.00 (See Attachment A.). A 40% Town match was proposed in the pre-proposal, \$5,000 cash match and \$35,000.00 in kind match from Staff and DPW. On October 9th 2015, The Town received a notification letter that our project was invited to full proposal status (See Attachment B). The proposal must be submitted by November 17th 2015.

Overview of Grant Availability

1. Through this grant program, the Narragansett Bay Estuary Program and NEIWPCC will provide up to \$900,000 in federal funds.
2. 30 pre-proposals were received, totaling over \$3.5 million in requested funds.
3. The Review Committee selected the 16 highest ranked pre-proposals, of which we were one, for invitation to full proposal.
4. The selected 16 pre-proposals total over \$1.7 million in requested funds.
5. Due to the fact that only \$900,000.00 is available for dispersment, approximately 50% of the 16 will be selected for funding.

Next Steps:

If The Council wishes to move forward with this opportunity, we will need a letter of support and authorization of commitment of match funds. I ask that you review the included attachments. I will be at the Council Meeting on October 19th to speak to the proposed project and answer any questions you may have.

ATTACHMENTS:

- A. Sheffield Cove Innovative Stormwater and Pathogen Control Preproposal
- B. Southeast New England Program Water Quality Management Grant – Invitation for Full Proposal
- C. Bangor, ME Schematics for Porus Concrete Sandfilter System

ATTACHMENT A



TOWN OF JAMESTOWN
P.O. Box 377
JAMESTOWN, RHODE ISLAND 02835

Town Offices - 423-7200
Fax - 423-7229

September 23, 2015

Tom Borden
NEIWPCC Program Director
Narragansett Bay Estuary Program
235 Promenade Street - Suite 310
Providence, RI 02908

Re: Jamestown Sheffield Cove Innovative Stormwater and Pathogen Controls

Dear Mr. Borden:

The Town of Jamestown (Town) is pleased to offer this proposal for the 2015 Water Quality Management Grants for the Greater Narragansett Bay Watershed entitled, "Sheffield Cove Innovative Stormwater and Pathogen Controls."

This application proposes to complete design work and implement bioretention and an innovative sand filter design on the Sheffield Cove in order to abate dry-weather and stormwater-related bacteria.

The Town is applying for \$118,200 under the 2015 Water Quality Management Grants for the Greater Narragansett Bay Watershed and is fully committed to providing a match of \$40,000. All match is to be provided by the Town of Jamestown. The Town acknowledges that funding is provided on a reimbursement basis.

Thank you for your consideration. If you need further information, please contact Justin Jobin (Environmental Scientist / GIS Coordinator) at (401) 423-7193.

Sincerely,

Andrew E. Nota
Town Administrator

Preproposal Narrative— Sheffield Cove Innovative Stormwater and Pathogen Controls

Description and Location

Sheffield Cove is a poorly flushed, but picturesque and recreationally important shellfishing ground in Greater Narragansett Bay. The cove has historically been enjoyed by both Jamestown residents and visitors. Rhode Island Department of Environmental Management (RIDEM) closed the cove in 2009 due to exceedances of bacterial benchmarks while citing concerns of contamination from sanitary wastewater and wet-weather sources. The Town of Jamestown (the Town) is currently developing strategies to reopen the cove which include confirming sources of bacteria, illicit discharge detection and elimination, and design of green infrastructure best management practices (BMPs). After evaluation of laboratory and field analysis, The Town feels a combination of bioretention and sand filtration to treat pathogens from stormwater and dry-weather background flows would be the best approach moving forward. The project proposed will continue design work through permitting and final design, which will be followed by a BMP installation. Source controls (e.g., pet waste management education) will also be implemented. The Town Council has listed the Sheffield Cove project as one of their top goals for their current term.

In order to direct management efforts, the Town developed a sampling program to differentiate between wet- and dry-weather sources, anthropogenic and nonanthropogenic sources, and sources from the watershed as well as sources internal and external to Sheffield Cove. The sampling program showed that over 99% of wet-weather loadings originate from two catchments within the watershed of the cove. Sampling also showed dry-weather loadings from these catchments to be a significant source of elevated pathogen concentrations in the cove. Identified stormwater and dry-weather sources include wildlife/wetlands and pet waste. No other significant sources were identified.

As part of this project, the Town proposes an innovative sand filter that combines StormCrete (pervious concrete) and sand filtration. This innovative approach will overcome site constraints including moderately high-density residential development, nearby wetlands and high groundwater. The combination of StormCrete and sand filtration has been used in other states (e.g., Maryland and Maine). It will allow for placement of the sand filter below Maple Avenue (a low-volume, Town-owned road). Dry- and wet-weather sampling show significant loadings during both storm and dry conditions; therefore, the proposed sand filter will be designed to accept stormwater and dry-weather flows. Bioretention, which the Town intends to construct as part of its match for the grant, will be installed in the road shoulder of Maple Avenue. In addition to structural BMPs the Town proposes to work with local residents to eliminate pet waste. To confirm the effectiveness of the proposed BMPs the Town intends to conduct wet-weather sampling in the spring and/or autumn (as project time allows). Sampling is proposed to include microbial source tracking (i.e., DNA fingerprinting) in order to differentiate specific impacts from various source types such as wildlife and domestic animals.

Anticipated Benefits as Related to Funding Priorities

Measurable goals for this proposed project include completion of designs of green infrastructure and innovative BMP retrofits. This project utilizes a combination of source controls, bioretention, and a specialized sand filter. Improvements are proposed to be measured with water sampling.

Transferability

The approach proposed in this preproposal can be used to demonstrate the effectiveness of stormwater BMPs in a moderately high-density residential area of Southern New England. The Town is prepared to share the results of this demonstration with other municipalities. The proposed project

includes the demonstration of an innovative BMP that combine pervious concrete and sand filtration to reduce pathogen loadings in wet and dry weather. The project demonstrates municipal efforts to reopen a shellfishing resource. Shellfish resource closures have implications for many area communities.

Approximate Project Budget

Task	Federal Grant Request	Nonfederal Match
1. QAPP Development	\$3,000	\$0
2. Structural BMP Design Work	\$17,500	\$0
3. Permitting and Final Design	\$17,500	\$0
4. Pet Waste Education	\$2,000	\$1,000
5. Public Involvement	\$2,000	\$2,000
6. Structural BMP Implementation	\$70,000	\$32,000
7. Measure and Document Results	\$3,000	\$5,000
8. Quarterly Reports	\$1,600	\$0
9. Final Reports	\$1,600	\$0
Totals	\$118,200	\$40,000

Source(s) of Match and Amounts

- In-Kind Match from the Town’s DPW and Town Managerial Staff: \$35,000
 - Town cash match: \$5,000
- TOTAL: \$40,000

All match is to be provided by the Town of Jamestown.

Timeline

Task	Month																
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
1. QAPP Development	X	X		X	X												
2. Structural BMP Design Work			X	X	X												
3. Permitting and Final Design						X	X	X	X	X	X						
4. Pet Waste Education						X	X										
5. Public Involvement							X										
6. BMP Implementation											X	X	X	X			
7. Measure and Document Results															X	X	
8. Quarterly Reports				X				X				X					X
9. Final Reports																	X

Project Partners and Anticipated Role of Partners

This project will be conducted and coordinated with Town staff. The Town intends to work closely with local residents, the Conservation Commission, and the Town Council; however, all matching contributions will be from the Town specifically.

ATTACHMENT B



October 9, 2015

Mr. Jobin
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

SUBJECT: Southeast New England Program Water Quality Management Grants

Dear Mr. Jobin,

Thank you for submitting a pre-proposal in response to the Narragansett Bay Estuary Program's Request for Proposals under the Southeast New England Program Water Quality Management Grants for the Greater Narragansett Bay Watershed. This federally funded grant program was established pursuant to our federal cooperative agreement with the U.S. Environmental Protection Agency. The New England Interstate Water Pollution Control Commission (NEIWPC) is the organization responsible for administering the funding for this project.

I am writing on behalf of the Review Committee to inform you that Jamestown's pre-proposal addressing Sheffield Cove Innovative Stormwater and Pathogen Controls is hereby invited to submit a full proposal. This was a very competitive grant process; we received 30 proposals totaling over \$3.5 million in requested funds. The Review Committee selected the 16 highest ranking proposals for invitation totaling over \$1.7 million. The same competitive review process will be followed for the selection of full proposals, and we intend to fund only the higher-ranking projects—those that demonstrate clear and significant benefits to greater Narragansett Bay watershed and its environment, and those that meet the goals and selection criteria of the Southeast New England Program.

Please refer to the original request for proposals on NEIWPC's website for instructions on submitting a full proposal. Full proposals **must be received by November 17, 2015 at 12 (noon) EST**. Applicants **must submit proposals electronically** through the NEIWPC website. To submit your proposal, go to www.neiwpc.org/rfp2/ and follow the instructions provided for uploading your file(s). Full proposals must include a (1) cover letter, (2) title page with abstract, (3) narrative with citations, (4) timeline, (5) budgets (both overall and task-based budget formats), (6) budget justification, (7) description of qualifications, and (8) letters of commitment or support. Please ensure that all required elements are attached to the full proposal including Appendix A. Title Page Format, Appendix B. Overall Budget Table, and Appendix C. Task-Based Budget Format. It is highly preferred that the proposal and all supporting information are submitted as a single PDF document.

In addition to the above, the PDF document must also include a completed "NEIWPCCC Subrecipient Risk Assessment Form" (attachment). Please review the form carefully. **Proposals submitted without a fully completed form will be disqualified.** If you cannot agree to the terms in the form and in EPA's General Terms and Conditions <http://www.epa.gov/ogd/tc.htm>, please do not submit a full proposal and notify me as soon as possible that you will not be doing so.

Below are some general comments that would benefit as you develop your full proposal. Please review the Selection Criteria in Appendix D and ensure that the criteria are fully addressed in the proposal. Where appropriate or applicable in your final proposal, you should:

- Specifically reference the Selection Criteria in Appendix D
- Refer to the required deliverables, including quarterly and final reports and Quality Assurance Project Plans (QAPPs), in the narrative, timeline, and budgets

Please note that NEIWPCCC utilizes a broader definition for Quality Assurance Project Plan requirements. QAPPs must be developed and approved for all projects involving environmental data operations (*e.g.*, collection, analysis, and/or manipulation of environmental data). QAPPs are not limited to monitoring projects or collection of primary data. Examples of other projects requiring QAPPs include review of secondary data, mapping projects, and modeling (including related to BMP selection). This list is not exhaustive.

If you have any questions or concerns regarding the full proposal process, please contact me as soon as possible at hradcliffe@neiwpc.org or 978-349-2522.

Sincerely,



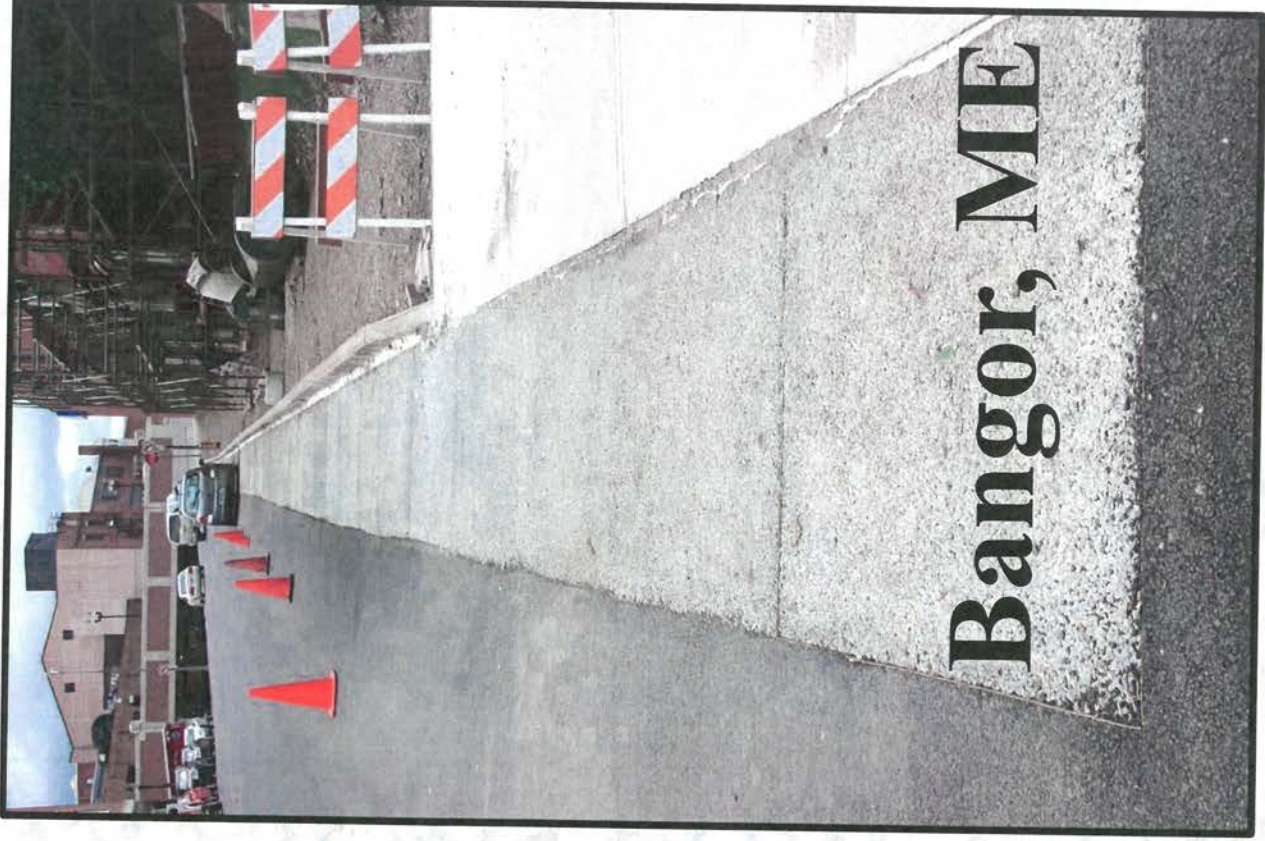
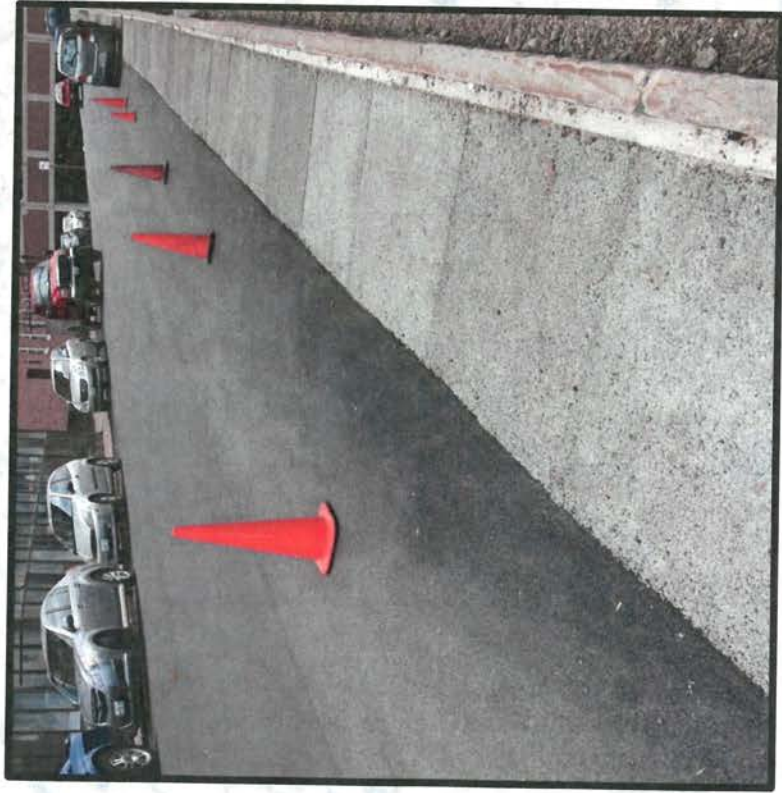
Heather Radcliffe, NEIWPCCC Program Manager and Staff Attorney
NEIWPCCC Technical Lead

Cc: Tom Borden, Program Director
Narragansett Bay Estuary Program

ATTACHMENT C

Stormcrete™

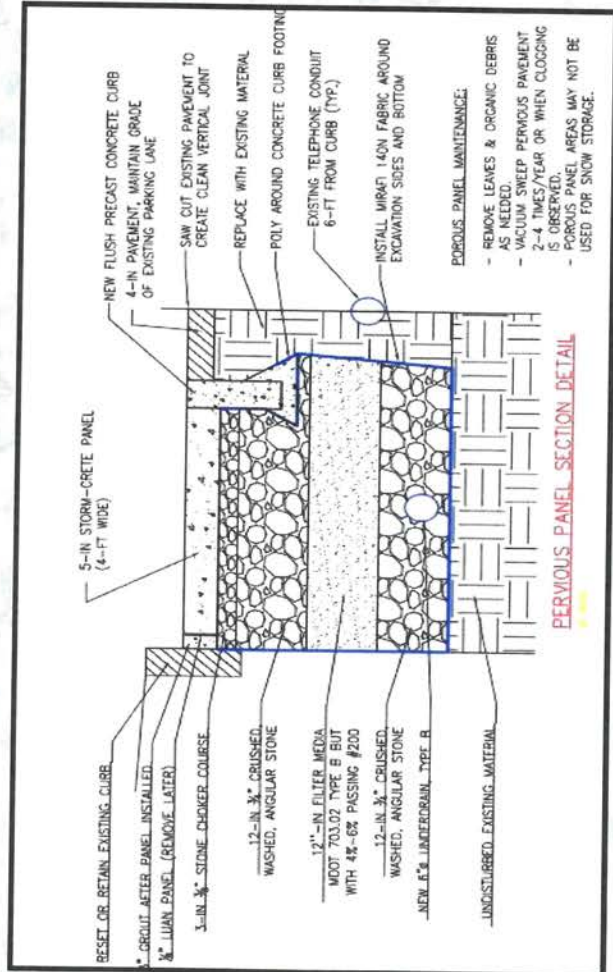
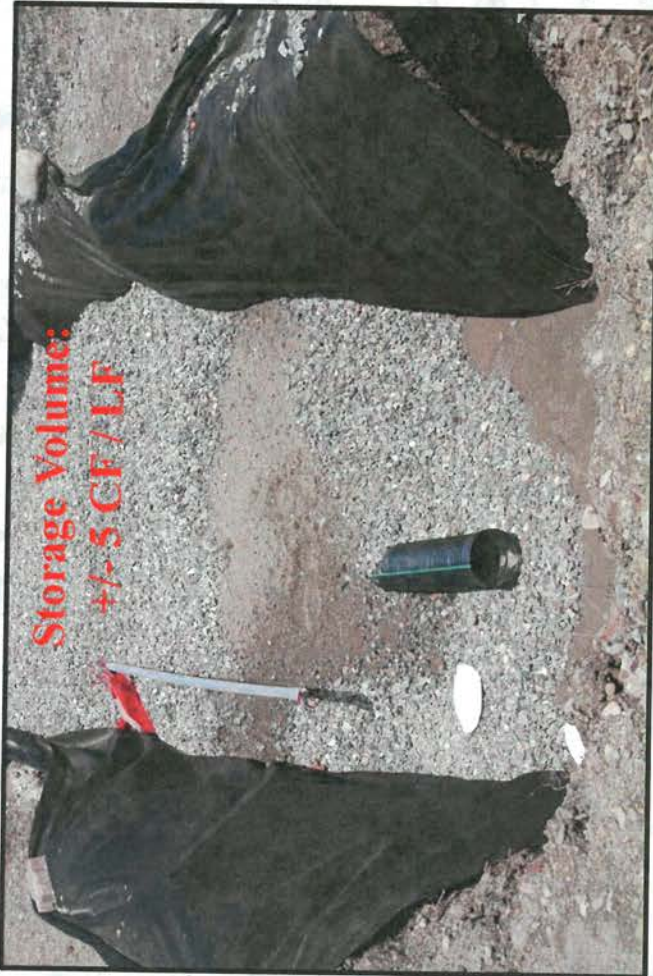
Precast Porous Concrete Gutter System

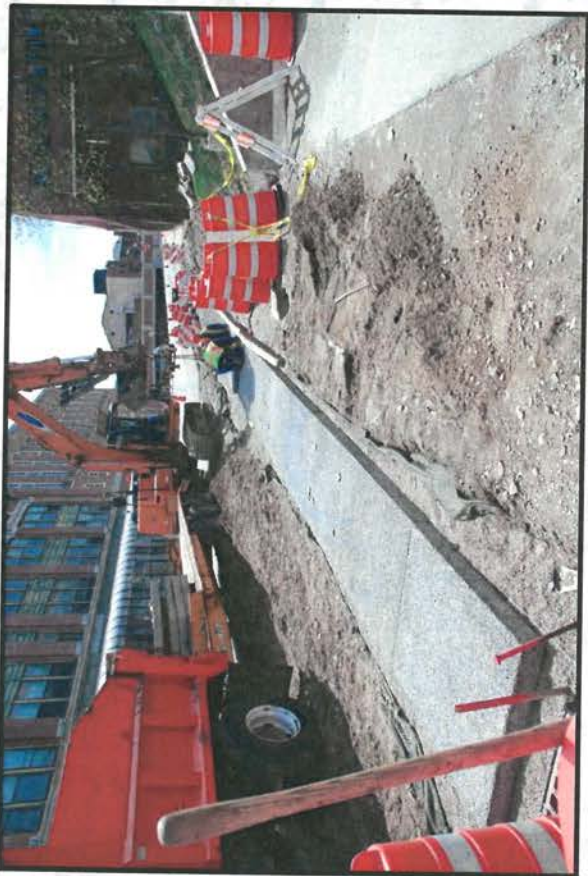
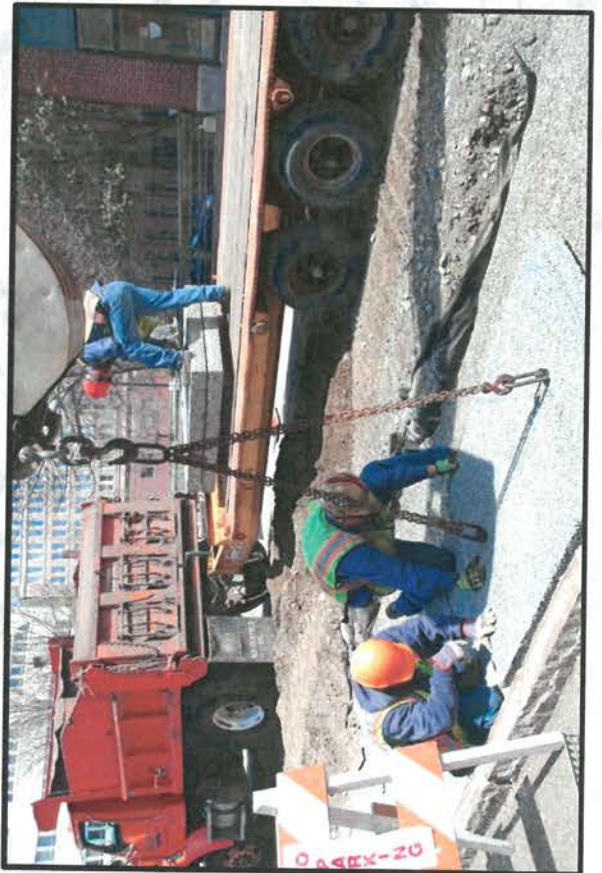
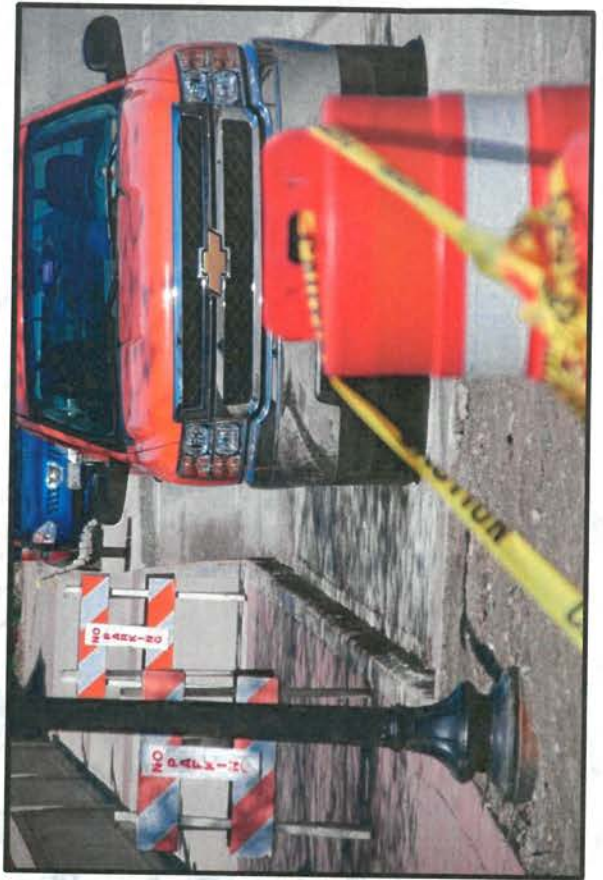


Bangor, ME

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TECHNOLOGIES, LLC
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Sub-Base / Filter







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TECHNOLOGIES, LLC
When it Rains...it's Porous™



The Town of Jamestown, Rhode Island

93 Narragansett Ave
Jamestown, RI 02835 – 1509
Phone: (401) 423-7193
Fax: (401) 423-7226
jjobin@jamestownri.net

To: Honorable Town Council

From: Justin Jobin
Environmental Scientist/GIS Coordinator

Re: Community Septic System Loan Program (CSSLP) Funding Resolution 2015 – 2016

Date: October 13, 2015

Jamestown's Community Septic System Loan Program (CSSLP) has provided the Town with installments of \$300,000 to be utilized in the form of 2% low interest loans of up to \$25,000 for up to 7 year terms for replacement and repair of failed and substandard septic systems.

The application to RI Clean Water Finance Agency is currently being prepared to obtain a second round of funding. Part of the application process requires that the Town Council create a resolution to formalize this process, as has been done in the past.

This will be our second approved CSSLP application since 2004 and we have successfully loaned finances for the replacement of 13 failing septic systems or cesspools with 100% repayment compliance for the 9 completed loans. There are also four active loans all of which are in good standing.

Please see the attached letter and resolution from 2004 along with a draft resolutions if the Council wishes to request another installment of \$300,000.00 to assist with the replacement of the 35 remaining sub-standard systems. I will be at the October 19th meeting to address any questions or comments you may have.

Respectfully Submitted,

Justin P Jobin
Environmental Scientist



Town of Jamestown

Resolution of the Town Council

No. 2015-19

“COMMUNITY SEPTIC SYSTEM LOAN PROGRAM”

WHEREAS, the Town of Jamestown anticipates entering into a Loan Agreement (Agreement) with Rhode Island Clean Water Finance Agency (RICWFA) under the Community Septic System Loan Program (CSSLP), which is administered through the Rhode Island Housing for the Town of Jamestown; and

WHEREAS, according to *Article 1 Section 1.10* of the RICWFA CSSLP Loan Agreement, the Town may apply additional Community Specific Criteria for Homeowner Loans; and

WHEREAS, said loan criteria has been reviewed and agreed upon by the Town Council of the Town of Jamestown, RI.

NOW, THEREFORE, BE IT RESOLVED, that the following criteria shall be applied to all CSSLP Loans in the Town of Jamestown administered by Rhode Island Housing:

1. The maximum amount of the loan shall be \$25,000;
2. The term shall be up to a maximum of Seven (7) years;
3. A failed on-site wastewater treatment system (OWTS) is defined by current Rhode Island Department of Environmental Management (RIDEM) Regulations and the Town of Jamestown On-Site Wastewater Management Ordinance. Proof of failure must be reported to the Town Office of Wastewater Management. For purposes of accessing loan funds, all cesspools and OWTS utilizing metal tanks may be considered failed systems;
4. There is no income level requirement or owner occupied restriction;
5. Under the existing CSSLP provisions, group or cluster OWTS projects are not allowed funding nor are commercially owned OWTS projects. These funds are approved for OWTS repair or replacement only and cannot be used solely for property alterations, remodeling or new building construction;
6. There will be no prepayment penalty;
7. A property owner must first acquire an approved RIDEM OWTS Permit to be eligible for funding;
8. A CSSLP applicant who is approved for a loan must utilize the funding within six months of CSSLP approval or the approval will be null and void,
9. A CSSLP applicant who is approved for a loan will obtain funding after a Certificate of Conformance is issued by RIDEM;
10. In addition to OWTS installed under the Agreement, applications for loans under this program may be approved for OWTS installed up to six months prior to the date of the forthcoming Loan Agreement with RICWFA;
11. The premises must be in decent, habitable condition with no minimum housing, building code or zoning violations which would inhibit the premises from being utilized for dwelling purposes.

By Order of the Jamestown Town Council

Kristine S. Trocki, President

Mary E. Meagher, Vice President

Blake A. Dickinson

Michael G. White

Thomas P. Tighe

IN WITNESS WHEREOF, I hereby attach my hand and the official seal of the Town of Jamestown this 19th day of October, 2015

Cheryl A. Fernstrom, CMC, Town Clerk

TOWN COUNCIL MEETING
October 5, 2015

I. ROLL CALL

Town Council Members present:

Kristine S. Trocki, President
Blake A. Dickinson
Michael G. White
Thomas P. Tighe

Town Council Members absent:

Mary E. Meagher, Vice President

Also in attendance:

Andrew E. Nota, Town Administrator
Peter D. Ruggiero, Town Solicitor
Christina D. Collins, Finance Director
James Bryer, Fire Chief
Howard Tighe, Deputy Fire Chief
Edward A. Mello, Police Chief
Cathy Kaiser, School Committee Chair
Cheryl A. Fernstrom, Town Clerk

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 7:00 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, RESOLUTIONS

A) Proclamation

1) No. 2015-18 Honoring William J. Piva, Jr.

The Proclamation was read by President Trocki.

A motion was made by Councilor White with second by Councilor Dickinson to approve the Proclamation. President Trocki, Aye; Vice President Meagher, Absent; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye. Motion passes by a majority vote in the affirmative.

IV. PUBLIC HEARINGS, LICENSES AND PERMITS

All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

None.

V. OPEN FORUM

Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue.

- A) Scheduled to address. None.
- B) Non-scheduled to address.

Perry Scott of Top O Mark Drive commented on water filter systems in town, needed by most properties located in the north end. Mr. Scott stated he has had one since 1999 and in 2011 had issues with his system and purchased a new one from the local Culligan franchise. Problems continued with the new system, which the vendor repaired, but to date the system is not operating properly. He asked if the Town had standards or an ordinance governing water filtration systems and whether the Building Official should have the authority to regulate them in order to assist Jamestown citizens. Discussion continued. Mr. Scott asked the Town Council to look into some type of governance and/or direction for citizens with such issues.

Town Council President Trocki noted this may be a homeowner issue rather than a town issue and asked Mr. Scott if he has conferred with the Building Official or Town Administrator. Mr. Scott stated he did not. Town Administrator Nota commented this may be a private matter and he would prefer to confer with Town staff before advising Mr. Scott and get back to him with more information. Discussion continued. Councilor Dickinson asked Mr. Scott if he was requesting the town to set a minimum standard for such equipment, and Mr. Scott answered yes. Discussion continued. Mr. Scott was thanked for coming this evening.

William Johnstone of Summit Avenue stated his issue this evening is the same as previously discussed. He is concerned with (paper road) Linden Street, where he has lived for 40 years. Issues with his neighbor have continued for 15 years, he would like to have them cleared up, and this is the last time he will be here. President Trocki stated the issues he eludes to are civil matters, not issues that can be addressed by the Town of Jamestown. She asked if he contacted the Volunteer Lawyer Services as suggested (telephone number provided to him) at the last meeting he attended, and he answered yes. Mr. Johnstone stated his neighbors are deliberately damaging his property and he wants it to stop. He has no recourse and no one is helping him. Mr. Johnstone commented on inconsistent lot numbers for his neighbor's property and the property owner names listed on and/or removed or changed on recorded deeds. Lengthy discussion ensued. Mr. Johnstone referenced all the town staff he has spoken to, including the Building Official and Town Administrator, and his disagreement with the Building Official. Town Administrator Nota stated new Building Official Costa is not up to speed yet on this issue which Mr. Johnstone updated him on, taking an hour of his time. Mr. Nota stated he assisted in the conversation and reiterated that Mr. Johnstone needs to seek legal counsel.

Mr. Johnstone contends his property is being damaged. President Trocki stated legal assistance is still needed and the Council cannot take any action as this is Open Forum. Mr. Johnstone again requests his property not be damaged and stated his neighbor is

building up the street (Linden Street) with gravel and stone (on the southerly side) so that the road gets a depression and rainfall goes into a trough, running along his side of the road (northerly side of Linden Street). Mr. Johnstone referenced past history with his property. He doesn't understand all of the issues and he does not have the money to pay a lawyer to assist him. Lengthy discussion ensued. President Trocki stated she appreciates his coming forward and that the Council is not being disrespectful, but understands from town staff this is a private matter that the town cannot get involved in. Mr. Johnstone referenced previous statements, property surveys, and a proposal to divide the road between the two neighbors on either side of Linden Street. President Trocki stated again he needs to get legal representation. Mr. Johnstone stated he cannot afford to spend \$29,000 or \$40,000 on legal representation, doesn't feel he should have to pay for legal services, and is disappointed the legal service could not help him. He asked if his neighbor can continue to build up the road without being stopped and stated he is tired of being pushed around by his neighbors and the police. President Trocki asked if there were any Town violations on the neighbor's property. Mr. Nota stated there are no legal violations at this time. Discussion continued. President Trocki reiterated this is a civil not town issue and suggested he try the RI Bar Association. Discussion continued. Mr. Johnstone was wished luck and thanked for coming this evening.

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

A) Town Administrator's Report: Town Administrator Andrew E. Nota.
Mr. Nota thanked the Council for their patience while he was away last week at the ICMA Conference. His report included:

- Jamestown Storm Drain Project update, with review of key components:
 - Art making sessions
 - Environmental education slogans
 - Storm drain location for sketches
 - Designation of 5 location for murals
 - Coordinate with town
 - Communicate with neighbors and businesses
 - Conduct education campaign
 - Schedule and publicize storm drain painting dates
- ICMA 2015 Conference Summary - Key Note Sessions reviewed
 - Our bias can be dangerous
 - Leadership models
 - Taking your civic pulse
 - Building relationships across borders through city to city partnerships
 - Are your city's finances sustainable
 - Police, the community and the manager
 - Power of critical relationships/Roles of the city manager and police chief
 - Project outcome overview: Helping public libraries implement performance
 - City managers: make the most out of transparency initiatives

- Ten things you should know about preparing your community for the aging population
- Human resources for small communities
- Getting a return on recreation, lifestyle, and community amenities
- Transforming organizational culture
- Council norms
- RIRRC Profit Sharing
 - \$5,295.76 profit sharing check received

B) Goals and Objectives Update: Town Administrator Andrew E. Nota. Mr. Nota referenced the 20-page updated Goals and Objectives distributed to Town Council members for the 2014-2016 term.

VII. UNFINISHED BUSINESS

None.

VIII. NEW BUSINESS

A) Jamestown Fire Department – False Alarms; discussion and/or potential action and/or vote.

Chief Bryer referenced the letter to Town Administrator Nota regarding false fire alarms in town. False alarms are billed at \$10 per alarm after two false alarms in a 365 day period. The actual cost is calculated at \$200 to \$250, and the fee schedule is outdated and the ordinance language is unclear. False fire alarms were noted, including commercial and residential properties with multiple false alarms in one month. How businesses handle false alarms, potential safety issues, and possible violations for not following the fire code were referenced and reviewed. Chief Bryer and Deputy Chief Tighe stated they are here before Council to discuss the issue and next steps in the process to review the present ordinance and fee schedule. Councilor Tighe asked for a time analysis from the Police Chief. Chief Mello stated there were 394 false alarms (police calls) in 2014 for the 165 registered burglar alarms, requiring 36 man hours for response, which he did not consider problematic. \$36 is collected annually by the Police Department for each alarm registered. The same is charged by the Fire Department.

It was suggested the Fire Chief and Police Chief work with the Town Solicitor to revise the ordinance fee schedule. Lengthy discussion ensued of significant costs involved with false alarms and the town's recourse as outlined in the ordinance, including closing down an establishment for violations. Town Administrator Nota stated this is not an action to raise funds, but to raise awareness of the problem and the significant costs imposed on public safety services. The Ordinance Review Committee should also review and render a recommendation. President Trocki stated the town is here to regulate this in order to protect its citizens. Lengthy discussion ensued. President Trocki directed the Fire Chief, Deputy Fire Chief, and Police Chief to work with the Town Administrator, Town Solicitor, and Ordinance Review Committee to improve and clarify the ordinance and fee schedule.

- B) Traffic Committee recommendations for Commercial Traffic flow at the intersection of Columbia Avenue and Windsor Street at McQuade's Market; discussion and/or potential action and/or vote to:
- 1) Place restrictions on commercial delivery vehicles proceeding from the south side of McQuade's Market through the intersection of Columbia Avenue and Windsor Street
 - 2) Make the intersection of Columbia Avenue and Windsor Street a four-way stop
 - 3) Add enhanced warning signage in the area of the intersection of Columbia Avenue and Windsor Street

Councilor Tighe, Chair of the Traffic Committee, stated this matter has been before the Traffic Committee on several occasions. Chief Mello and the Police Department conducted a traffic study of the area and the Traffic Committee makes the above recommendations to alleviate the problems and revise the current ordinance. Lengthy discussion ensued. Solicitor Ruggiero stated this appears later in the agenda.

- C) Liaison for Senior Center; discussion and/or potential action and/or vote
Councilor Tighe requested this agenda item. Discussion ensued.

A motion was made by Councilor White with second by Councilor Dickinson to appoint Councilor Tighe as Liaison to the Senior Center. President Trocki, Aye; Vice President Meagher, Absent; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye. Motion passes by a majority vote in the affirmative.

A letter will be forwarded to the Senior Center announcing the appointment of Councilor Tighe as the Liaison.

IX. ORDINANCES AND APPOINTMENTS AND VACANCIES

- A) Ordinances
- 1) Amendment of the Jamestown Code of Ordinances Chapter 70 Traffic and Vehicles, Article III. Specific Street Regulations, Sec. 70-52 Stop Intersections and Sec. 70-55 Restrictions on Certain Streets; discussion and/or potential action and/or vote to proceed to advertise in the *Jamestown Press* for public hearing on November 2, 2015

Solicitor Ruggiero prepared the ordinance amendment. The ordinance was reformatted and the language clarified for consistency. Proper signage will be installed after the ordinance amendment is adopted.

A motion was made by Councilor Tighe with second by Councilor White to proceed to advertise the ordinance amendment for public hearing. President Trocki, Aye; Vice President Meagher, Absent; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye. Motion passes by a majority vote in the affirmative.

B) Appointments and Vacancies

- 1) Jamestown Tree Preservation & Protection Committee (One vacancy with an unexpired three-year term ending date of December 31, 2017); duly advertised
 - a) Letter of interest
 - i) Mark Girard (previous candidate, interviewed)

A motion was made by Councilor Dickinson with second by Councilor Tighe to appoint Mark Girard to the Tree Preservation & Protection Committee. President Trocki, Aye; Vice President Meagher, Absent; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye. Motion passes by a majority vote in the affirmative.

- 2) Jamestown Library Board of Trustees (One vacancy with an unexpired three-year term ending date of December 31, 2015); duly advertised
 - a) Letters of interest
 - i) Christian Infantolino
 - ii) Frank F. Sallee
 - iii) Holly Turton

The vacancy was advertised and there are three applicants. Discussion ensued of interviewing the candidates. Councilors noted an attorney on the Board of Trustees would assist them in their actions and decisions. Council members concur it would be fair and in line with past practices to interview the candidates on November 2, 2015 prior to the regular Council Meeting.

- 3) Jamestown Harbor Commission (One vacancy with an unexpired three-year term ending date of December 31, 2017); duly advertised
- 4) Jamestown Zoning Board of Review (One vacancy with an unexpired five-year term ending date of December 31, 2016)
 - a) Letter of resignation
 - i) Richard Allphin
- 5) Jamestown Tax Assessment Board of Review (One vacancy with an unexpired three-year term ending date of May 31, 2017)
 - a) Letter of resignation
 - i) Richard Allphin

Advertising for the Harbor Commission vacancy will continue. The resignation of Richard Allphin from the Zoning Board of Review and Tax Assessment Board of Review was noted by President Trocki. A letter of thanks will be sent to Mr. Allphin for his years of service to the town and the vacancies will be advertised. Citizens are urged to come forward to fill board/commission/committee vacancies. Candidates who come forward will be scheduled for interviews on November 2nd.

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.

A motion was made by Councilor Tighe with second by Councilor White to approve and accept the Consent Agenda. President Trocki, Aye; Vice President Meagher, Absent; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye. Motion passes by a majority vote in the affirmative.

The Consent Agenda approved consists of the following:

- A) Adoption of Council Minutes
 - 1) September 21, 2015 (regular meeting)
 - 2) September 21, 2015 (executive session)
- B) Minutes from Boards, Commissions and Committees
 - 1) Jamestown Harbor Commission (07/08/2015)
 - 2) Jamestown Harbor Commission (08/12/2015)
 - 3) Jamestown Philomenian Library Board of Trustees (08/11/2015)
 - 4) Jamestown Tick Task Force (08/26/2013)
 - 5) Jamestown Tick Task Force (06/16/2014)
 - 6) Jamestown Tick Task Force (08/18/2014)
 - 7) Jamestown Tick Task Force (04/13/2015)
 - 8) Jamestown Tick Task Force (08/24/2015)
 - 9) Jamestown Zoning Board of Review (07/28/2015)
- C) RIDEM Notices
 - 1) Memorandum re: Continuance of RIPDES General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems
- D) Abatements/Addenda of Taxes
 - Total Abatements: \$72,720.24
 - Total Addenda: \$70,624.18
 - 1) Properties – Abatements to 2015 Tax Roll
 - Property/Abatement Amount**
 - a) Plat 2 Lot 112 \$ 6,650.66
 - b) Plat 8 Lot 580 \$ 2,981.41
 - c) Plat 7 Lot 135 \$13,636.90
 - d) Plat 8 Lot 525 \$ 3,801.50
 - e) Plat 3 Lot 566 \$24,035.06
 - f) Plat 9 Lot 640 \$ 2,036.26
 - g) Plat 16 Lot 181 \$ 941.22
 - h) Plat 3 Lot 460 \$ 778.79
 - i) Plat 2 Lot 126 \$ 5,064.99
 - j) Plat 2 Lot 217 \$ 4,962.26
 - k) Plat 15 Lot 103 \$ 3,334.45
 - l) Plat 1 Lot 324 \$ 2,598.00
 - m) Plat 3 Lot 488 \$ 1,721.76
 - 2) Properties – Addenda to 2015 Tax Roll

Property/Addenda Amount

a)	Plat 8 Lot 525	\$ 3,801.50
b)	Plat 2 Lot 112	\$ 6,650.66
c)	Plat 3 Lot 460	\$ 778.79
d)	Plat 1 Lot 324	\$ 2,598.00
e)	Plat 8 Lot 580	\$ 2,981.41
f)	Plat 2 Lot 126	\$ 5,064.99
g)	Plat 15 Lot 103	\$ 3,334.45
h)	Plat 3 Lot 566	\$24,035.06
i)	Plat 2 Lot 217	\$ 4,962.26
j)	Plat 7 Lot 135	\$13,636.90
k)	Plat 9 Lot 640	\$ 2,780.17

3) Motor Vehicles – Abatements to 2014 Tax Roll

Account/Abatement Amount

a)	#04-0350-15M	\$ 56.69
b)	#04-0350-17M	\$ 25.35

4) Motor Vehicles – Abatements to 2015 Tax Roll

Account/Abatement Amount

a)	#04-0350-15M	\$ 94.94
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E) One Day Event/Entertainment License Applications

- 1) Applicant: Jamestown Rotary Club
Event: Jamestown Classic Bike Race
Date: October 12, 2015
Location: East Ferry and around the Island
- 2) Applicant: Jamestown Police Department
Event: Wheels & Steel (Touch-A-Truck)
Date: October 11, 2015
Location: 250 Conanicus Avenue (Police Station)
- 3) Applicant: Benjamin Lessard
Event: Lessard-Berg Wedding
Date: October 10, 2015
Location: Fort Getty Pavilion
- 4) Applicant: Jamestown Police Department
Event: Halloween Block Party
Date: October 31, 2015
Location: Narragansett Avenue/Jamestown Fire Station Lot

XI. COMMUNICATIONS, PETITIONS AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RI CITIES AND TOWNS

Communication 2) from Mary Lou Sanborn regarding the Conanicut Yacht Club (not Jamestown Yacht Club) was noted. Ms. Sanborn stated this is her formal request to have the parking issue go before the Traffic Committee. The letter will be forwarded to the Traffic Committee and placed on the October 20th agenda at 6 p.m.

A motion was made by Councilor Tighe with second by Councilor White to receive the Communications, Petitions, and Proclamations and Resolutions from other RI Cities and Towns. President Trocki, Aye; Vice President Meagher, Absent; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye. Motion passes by a majority vote in the affirmative.

The Communications, Petitions, and Proclamations and Resolutions from other RI Cities and Towns consists of the following:

- A) Communications
 - 1) Letter of Discover Newport President & CEO Evan Smith with annual audit report
 - 2) Letter of Mary Lou Sanborn re: Conanicut Yacht Club event
- B) Resolutions and Proclamations of other Rhode Island cities and towns
 - 1) Resolution of the Middletown Town Council in Support of the Quonset Air Museum
 - 2) Resolution of the Westerly Town Council in Support of the Quonset Air Museum

XII. ITEMS FOR OCTOBER 19, 2015 AGENDA AND FUTURE MEETINGS

- A) Jamestown Rental Properties
- B) Discussion of Public Rights-of-Way

President Trocki noted the ongoing discussions on these topics, which will appear on the October 19th agenda. Town Administrator Nota referenced his memorandum regarding the Open Meetings violation determination by the Attorney General's Office issued to the Cranston City Council for not delineating all items for inclusion on a future agenda under their "Business for the Next Meeting" item. Mr. Nota stated going forward all items Council members would like discussed at the next meeting should be forwarded to the Clerk in advance in order to be included under "XII. Items for the Next Agenda and Future Meetings" to ensure that the Town is not in violation of the Open Meetings Act. At this time the Friends of the Jamestown Rights-Of-Way is planning to speak at the October 19th meeting, but if their report is not ready this item will be placed on a future agenda. Discussion continued.

A motion was made by Councilor Dickinson with second by Councilor Tighe to readdress X. Consent Agenda E) One Day Event Entertainment License Applications 1) Jamestown Classic Bike Race. President Trocki, Aye; Vice President Meagher, Absent; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye. Motion passes by a majority vote in the affirmative.

- E) One Day Event/Entertainment License Applications
 - 1) Applicant: Jamestown Rotary Club
 - Event: Jamestown Classic Bike Race
 - Date: October 12, 2015
 - Location: East Ferry and around the Island

Jamestown Rotary Club Vice President Mark Holland was in attendance. Councilor Dickinson commented on his email last year regarding the 2014 event. After last year's Bike Race Councilor Dickinson contacted local businesses for their review of the event, and one of the concerns raised was the congestion of people at the bottom of Narragansett Avenue that impedes them from doing business during the event. Though it is too late to move the start location for this year's event, he would like to discuss moving it for the future in order to lessen the impact on businesses. President Trocki noted this was reviewed during the budget cycle and it was noted the Rotary Club would work with the Police Chief and Town Administrator.

Mr. Holland stated the Rotary Club reviewed the start location for the event with the Chamber of Commerce. The logistics of the race are very involved and a start site out of the rain with electricity is needed and the race should go in one direction not two directions. There are over 500 race participants, alternate locations were investigated, but a more suitable site was not found for this year. Offsite parking with transportation and proper signage was arranged in order to alleviate parking and congestion issues. This year there will be a large banner that states "Parking for East Ferry Merchants Only" to ensure ample parking for business patrons, to alleviate pedestrian congestion, and to encourage rather than thwart business. Mr. Holland stated this is the 40th Annual Bike Race event and it promotes our beautiful Island for future business, if not on race day, and has resulted in a positive review of the Island and numerous repeat visits. Councilor Dickinson requests review after the event with the Town Administrator and Police Chief on the Race's impact on the business community. Mr. Holland is in favor of the review and investigating other alternatives for future events. President Trocki noted the application was approved for this year (under Consent Agenda), and in the future should be submitted at least three months in advance so that all signatures can be obtained in a timely manner and the application placed on an agenda and approved well in advance of the Race. Discussion ensued of reviewing the application timeline for such major events. Mr. Holland hopes this year's changes will be positive and he welcomes a review after the race and is in favor of reducing negative impacts. Mr. Holland was thanked for coming this evening.

Unknown audience member commented on the positive effect of the bike race.

Mary Lou Sanborn of Bay View Drive asked if a public body can vote on an agenda item listed under "Items for a Future Agenda" in order to achieve a 2/3 majority vote to place that item on the next/future agenda. She was informed no, this would be improper.

Discussion of agenda item placement continued. Council discussion of the procedure for placing items on the agenda and under the "Agenda Items for the Next Agenda and Future Meetings" topic continued. Solicitor Ruggiero stated the only way to have a discussion on any topic is to have it listed on the agenda. An action item can be placed on an agenda without first being listed under "Items for the Next Agenda and Future Meetings". Further discussion of the procedure to place on item on the agenda continued. Discussion of the Cranston ruling continued. Mr. Nota reviewed past practices and

development of a consistent agenda process. Solicitor Ruggiero explained the procedure for an agenda item that requires action, reviewed restrictions placed on agenda items, what can and cannot be voted on, how it must be listed in order to be an action item, and the restrictions currently placed on public bodies. Lengthy discussion continued.

XIII. EXECUTIVE SESSION

A) Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel; discussion and/or potential action and/or vote in executive session and/or open session

A motion was made by Councilor Tighe with second by Councilor Dickinson to enter into Executive Session pursuant to RIGL §42-46-5(a) Subsection (1) to discuss Personnel at 8:49 p.m.

Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel the following vote was taken: President Trocki, Aye; Vice President Meagher, Absent; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye. Motion carries by a majority vote in the affirmative.

The Jamestown Town Council reconvened the regular meeting at 9:29 p.m. President Trocki announced that no votes were taken in the Executive Session.

A motion was made by Councilor Tighe with second by Councilor Dickinson to seal the Minutes of the Executive Session. President Trocki, Aye; Vice President Meagher, Absent; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye. Motion carries by a majority vote in the affirmative.

XIV. ADJOURNMENT

A motion was made by Councilor Tighe with second by Councilor Dickinson to adjourn. President Trocki, Aye; Vice President Meagher, Absent; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye. Motion passes by a majority vote in the affirmative.

The regular meeting was adjourned at 9:30 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
 Town Administrator
 Finance Director
 Solicitor

Approved: 9/23/2015

Charter Review Committee
Town of Jamestown, Rhode Island
Minutes of the September 9, 2015 Meeting

The meeting of the Jamestown Charter Review Committee was held at the Jamestown Town Hall, in the small Conference Room, 93 Narragansett Avenue, Jamestown, RI. The Committee Chairman, Arlene Petit, called the meeting to order at 3:32 PM.

I. ROLL CALL

The Chairman called the roll and noted the following members were present:

Arlene D. Petit, Chairman
James Rugh, Co-Chairman
Anthony Antine
Blake A. Dickinson
John Pagano
Mary Lou Sanborn
Edward Gromada, Secretary

Mary E. Meagher (Ex Officio Member)

II. MINUTES

A motion was made by John Pagano and seconded by Ed Gromada to accept the minutes from the meeting of August 11, 2015. Tony Antine, Blake Dickinson, Ed Gromada, John Pagano, Jim Rugh, Arlene Petit and Mary Lou Sanborn voted in favor of the motion. Time of motion 3:37 PM.

Mary Lou Sanborn suggested a wording change to the minutes of August 26, 2015. In paragraph C, sub-para a. the words from "Sections 101 to 104: discussion ensued but no action or vote was taken", be changed to "Sections 101 to 104: no revisions necessary." The Committee agreed to use this wording on all future Sections where there was no wording change or votes taken. A motion was then made by John Pagano and seconded by Tony Antine to accept the minutes from the meeting of August 26, 2015. Tony Antine, Blake Dickinson, Ed Gromada, John Pagano, Jim Rugh, Arlene Petit and Mary Lou Sanborn voted in favor of the motion. Time of motion 3:38 PM.

III. OLD BUSINESS

A) The following Sections were reviewed by the Committee:

- a. Section 201. The Committee decided to reserve action on this Section until the September 23, 2015 Committee meeting.
- b. Section 206. Special meeting: At the August 26, 2015 meeting, Jim Rugh proposed a reworded section, as follow: "The town council may convene a special meeting only by majority consent of the town council. ~~The town council may meet sooner than 48 hours after each member has been notified of a special meeting, but only by unanimous consent of the town council. Any member may waive the requirement of notice of a special meeting, and such waiver shall be entered in the record of the proceedings of such special meeting.~~ Special Meetings shall be subject to and comply with the Open Meetings legislation of the State as set forth in Title 42, Chapter 42-46 of the Rhode Island General Laws. The town council may by a majority vote convene an Emergency Meeting as set forth in § 42-46-6 to address only an unexpected occurrence that requires immediate action to protect the public." A motion was made by Blade Dickinson and seconded by Ed Gromada to accept the changes made to this Section. Tony Antine, Blake Dickinson, Ed Gromada, John Pagano, Jim Rugh, Arlene Petit and Mary Lou Sanborn voted in favor of the motion. Time of motion 4:12 PM.

B) The following Sections were reviewed by the Committee:

- a. Section 212. Mary Lou Sanborn is researching other Town Councils in the way they describe the timeframe for an election. She will report back her findings at the September 23rd Charter meeting.
- b. Section 213 to 215 had no revisions necessary.
- c. Section 216. In paragraph two, Jim Rugh suggested adding the words "and to post on the Town's website" at the end of the first sentence. The new wording would be: "As used in this section, the term "publish" means to print in one or more newspapers of general circulation in the town and to post on the Town's website: (1) the complete ordinance and (2) the places where copies of it have been filed and the times when they are available for public inspection." A motion was made by Blade Dickinson and seconded by Ed Gromada to accept the changes made to this Section. Tony Antine, Blake Dickinson, Ed Gromada, John Pagano, Jim Rugh, Arlene Petit and Mary Lou Sanborn voted in favor of the motion. Time of motion 4:25 PM.
- d. Section 217 and 218 had no revisions necessary.
- e. Section 219. A discussion ensued regarding the percent (10%) used as a minimum number of qualified, registered voters required to submit a petition to the Town Council. The discussion centered on the fact that the registered voter list in Jamestown is overstated by as much as 20%, thus making the minimum number of required signatures for a petition inordinately high. The general consensus of the Committee was to not change this Section. Ed Gromada requested a vote. A motion was made by Jim Rugh and seconded by Tony Antine to not make any changes to this Section. Tony Antine, Blake Dickinson, John Pagano, Jim Rugh, Arlene Petit and Mary Lou Sanborn voted in favor. Ed Gromada voted against. Time of motion 4:49 PM.

f. Section 220. The Committee felt that the "Referendum procedure" referenced in this Section did not address a budget referendum, and if so, where in the Charter was a budget referendum mentioned. The wording of the Section will be sent to the Town Solicitor for further review and explanation.

g. Section 221 to 225 had no revisions necessary. Old Business ended at 4:55 PM.

H. SECTION 211 REFERRED TO THE TOWN SOLICITOR FOR REVIEW. *de*

IV. NEW BUSINESS

A. The next meeting of the Committee will be held on September 23, 2015.


B. For the next meeting, the Committee will consider:

i. Reviewing Section 201 and 212

ii. Reviewing Sections 301 to 406

V. ADJOURNMENT

A motion was made by John Pagano, and seconded by Mary Lou Sanborn to adjourn the meeting. Anthony Antine, Blake Dickinson, Edward Gromada, John Pagano, Jim Rugh, Arlene Petit and Mary Lou Sanborn voted in favor of the motion. The meeting adjourned at 5:03 PM.


Secretary

Approved: 10/14/2015

Charter Review Committee
Town of Jamestown, Rhode Island

Minutes of the September 23, 2015 Meeting

The meeting of the Jamestown Charter Review Committee was held at the Jamestown Town Hall, in the small Conference Room, 93 Narragansett Avenue, Jamestown, RI. The Vice Committee Chairman, James Rugh, called the meeting to order at 3:31 PM.

I. ROLL CALL

The Vice Chairman called the roll and noted the following members were present:

James Rugh, Co-Chairman
Anthony Antine
Blake A. Dickinson
John Pagano
Mary Lou Sanborn
Edward Gromada, Secretary

Mary E. Meagher and Arlene D. Petit were absent.

II. MINUTES

A motion was made by Blake Dickinson and seconded by John Pagano to accept the minutes from the meeting of September 9, 2015. Tony Antine, Blake Dickinson, Ed Gromada, John Pagano, Jim Rugh and Mary Lou Sanborn voted in favor of the motion. Time of motion 3:37 PM.

Mary Lou Sanborn suggested a wording change to the minutes of August 26, 2015. In Section III, Old Business, paragraph B) a new sub-paragraph h. to be added with the wording "Section 211. Referred to the Town Solicitor for review." Time of motion 3:40 PM.

III. OLD BUSINESS

A) The following Sections were reviewed by the Committee:

- a. Section 201. The Committee decided to reserve action on this Section until the October 14, 2015 Committee meeting.
- b. Section 301. The Committee generally felt that this Section does not specifically identify the qualifications, i.e. education, work experience, etc., necessary for a

Town Administrator. Blake Dickinson will research Town Administrator qualification with the National Association of Town Administrators and report back at the October 14, 2015 meeting.

Additionally the Committee felt that this section should codify a specific candidate selection committee for the purpose of researching, interviewing and proposing final candidates for the position of Town Administrator.

- c. Section 302. Mary Lou Sanborn suggested a complete wording change to this section that would be consistent with a similar section in the Town of Smithfield's Charter. The new wording would be: "The Town Manager can be removed at the discretion of the Council, by vote of a majority of all members of the Council with or without a public hearing, as the Council in its discretion shall determine. There shall be no right of appeal from the decision of the Council." Blake Dickinson made a motion that was seconded by Mary Lou Sanborn to review the new wording. Tony Antine, Blake Dickinson, Ed Gromada, John Pagano, Jim Rugh and Mary Lou Sanborn voted in favor of the motion. The Committee decided to reserve action on this Section until the October 14, 2015 Committee meeting.

Following this vote, John Pagano excused himself from the meeting for health reasons. A quorum remained as there were still five sitting members of the Committee.

- d. Sections 303 to 305 had no revisions necessary.
- e. Section 401. There was a discussion regarding the terminology of this section. The section's wording indicates that the Town Council will "establish town departments", when in fact that is the function of the Town Charter. Ed Gromada made a motion that was seconded by Blake Dickinson to remove the word "departments," from this section. Tony Antine, Blake Dickinson, Ed Gromada, Jim Rugh and Mary Lou Sanborn voted in favor of the motion.

The wording of the title of this section (Creation of departments) would need to be changed to compliment the content of the section. A motion was made by Ed Gromada and seconded by Mary Lou Sanborn to change the title of this section to "Creation of office and agencies". Tony Antine, Blake Dickinson, Ed Gromada, Jim Rugh and Mary Lou Sanborn voted in favor of the motion. The Committee decided to reserve action on this Section until the October 14, 2015 Committee meeting.

- f. Section 402. The wording of this section suggests that the Town Council give "annual" consent to the Town Administrator to head or appoint heads of town departments, offices and agencies. In fact that authority need only be granted once to a new Town Administrator and it would automatically be renewed indefinitely. A motion was made by Mary Lou Sanborn and seconded by Blake Dickinson to remove the word "annual" from this section. Tony Antine, Blake Dickinson, Ed Gromada, Jim Rugh and Mary Lou Sanborn voted in favor of the motion. The Committee decided to reserve action on this Section until the October 14, 2015 Committee meeting.
- g. Sections 403 had no revisions necessary.

- h. Section 404. Jim Rugh suggested the following change to this section: “There shall be a tax assessor with training and experience with regard to the duties required of the office who shall be nominated by the town administrator with the approval of the town council, and shall have those powers and perform those duties prescribed now and in the future by town ordinance, the constitution and laws of the state not inconsistent with this Charter. A motion was made by Ed Gromada and seconded by Blake Dickinson to review the new wording in this section. Tony Antine, Blake Dickinson, Ed Gromada, Jim Rugh and Mary Lou Sanborn voted in favor of the motion. The Committee decided to reserve action on this Section until the October 14, 2015 Committee meeting.
- i. Section 405. Mary Lou Sanborn will research the need for including the words “members belonging to the same political party” in this section. She will report back to the Committee on October 14, 2015.
- j. Section 406. The Committee was concerned about the wording in this section, because the only true function of the Town Moderator is to officiate at the annual town financial meeting. The Committee decided to revisit this section after hearing from the Town Solicitor regarding Section 212.

Section III, Old Business concluded at 5:07 PM.

IV. NEW BUSINESS

- A. The next meeting of the Committee will be held on October 14, 2015.
- B. For the next meeting, the Committee will consider:
 - i. Reviewing Section 407 and 423
- B. Mary Lou Sanborn open a discussion regarding the second meeting in November, which would be November 25th, the day before Thanksgiving – was this an effect date for the meeting. That opened a larger discussion about perhaps lengthening meetings in October, November and early December because the impact of the holiday season. The Committee decided to reserve action on this Section until the October 14, 2015 Committee meeting.

V. ADJOURNMENT

A motion was made by Mary Lou Sanborn, and seconded by Ed Gromada to adjourn the meeting. Anthony Antine, Blake Dickinson, Edward Gromada, Jim Rugh and Mary Lou Sanborn voted in favor of the motion. The meeting adjourned at 5:15 PM.



Secretary

JAMESTOWN CONSERVATION COMMISSION
Thursday, May 14, 2015, 7:00 PM
Jamestown Town Hall, Small Conference Room
93 Narragansett Ave., Jamestown, RI
Meeting Minutes

In attendance: M. Brown, M. Coleman, A. Kuhn-Hines, K. Smith, T. Smayda, G. Souza
Absent: B. DiGennaro
Others in attendance: Joe Pinhero; Tony Pinhero; Margo Sullivan, Jamestown Press

I. Call to Order: The meeting was called to order at 7:07 p.m.

MOTION to move IV. Requests to address the Commission to the top of the agenda (G. Souza/K. Smith 2nd, all in favor).

IV. Requests to address the Commission:

Joe and Tony Pinheiro presented plans for a portable boat-based submerged upweller at the dock at Ft. Getty to support oyster aquaculture. The design features a unique because it is tidal powered with funnels. Discussion of typical areas of conservation impact assessment: eelgrass, water quality, public access, aesthetics, and cumulative impact. Consensus that while cumulative impact may eventually be an issue, the project does not raise concerns re: conservation values. MOTION to send a letter to Town Council stating the JCC has no objections to the plan (M. Brown/A. Kuhn-Hines, all in favor).

II. Approval of Minutes: MOTION to approve minutes of 5/14/2015 Regular Meeting (K. Smith/2nd G. Souza, all in favor with T. Smayda abstaining)

III. Correspondence & Bills

1. Eastern RI Conservation District, renewal of support (\$100)
2. Jamestown Hardware Invoice: MOTION to approve \$230.78 in expenses from the Earth Day Cleanup with balance of \$492.00 invoice donated as sponsorship by Mission2Oceans (M. Brown/2nd A. Kuhn-Hines, all in favor)
3. Invitation to Fred Brown Retirement Party 6/18/2015
4. JCC Memo of Thanks to CILT
5. JCC Memo of Thanks to Jamestown Shores Assoc.
6. JCC Annual Report to Town Council
7. JCC Budget Update

V. CRMC, RIDEM, & Town of Jamestown Section 308 Ordinance Review:

1. CRMC Semi-monthly meeting agenda, 5/12/2015
2. CRMC May 2015 Calendar, amended 5/6/15
3. CRMC May 2015 Calendar, amended 5/7/15

VI. Old Business & Committee Reports:

1. Rights of Way Improvements: Island-wide planning (K. Smith), possible vote to expend up to \$500: Friends of Jamestown ROW will meet next Wednesday; ROW site surveys are progressing very well. Discussion that current town master plan docs do not address some key conservation/coastal protection priorities and would be more

- robust if they articulated best practices in avoiding conflict of interest in volunteer maintenance; JCC will need to follow a process to pursue incorporation of conservation priorities. Discussion of a potential funding source; CRMC has an adopt a ROW program; Save The Bay just received grant to do a statewide ROW audit; High Street (A. Kuhn-Hines); ; Taylor Point (G. Souza); Hull Cove (M. Brown): no updates.
2. Restoration/Shorelines: Round Marsh restoration project update (A. Kuhn-Hines): planning is in process for potential post-restoration monitoring; project work is being scheduled around bird nesting season so will resume later in the summer; plan to dig runnels in the fall as the final stage of water flow improvement; Mackerel Cove dune restoration (A. Kuhn-Hines): A. Kuhn-Hines presented a plan for multiple different plant species that could potentially increase erosion resilience; price estimating is in process; local Girl Scouts have a sustainability badge and could be a source of volunteers for planting; discussion of possible long-term upgrades to fencing; Sheffield Cove (A. Kuhn-Hines): JCC still has a pending request for advice from the Police Department re: plans to relocate a sidewalk which will impact foot traffic through vegetation. Discussion of Race the State's plan to host a statewide race featuring a kayak portage between Sheffield Cove and Mackerel Cove. Concerns raised about existing erosion problems on the access pathways to Sheffield Cove from the road, even with current low usage. Also concerns about participant and spectator impact to dune plantings, which were trampled during a past Penguin Plunge. MOTION to send a letter to Town Council asking that approval of permits for the event include a requirement for participant and crowd control to ensure foot traffic only in designated pathways (T. Smayda/2nd K. Smith, all in favor). Discussion re: the town's efforts to identify the source of bacterial pollution at Sheffield Cove. There is a group at URI that conducts monitoring that could be helpful for long-term water quality monitoring unrelated to the source identification process.
 3. Town Planning: Comp Plan / Recreation & Open Space plan (B. DiGennaro): no updates.
 4. Planning Commission, Conservation Development (K. Smith/M. Coleman): The Planning Commission will be continuing its due diligence with Conservation Development; a meeting in the next month will address the extent of properties that would be impacted.
 5. Land Protection and Stewardship: Trail maps (T. Smayda): trail map inventory is stable and distribution is continuing as planned. (M. Coleman): Sign at Fox Hill Marsh has been upgraded; Sanctuary Trail sign upgrade is planned for the near future. Mowing services will be on the June agenda. Discussion of a recent Jamestown Press article citing human feces at South Pond Reservoir, to which the South Pond Trail provides public access. Consensus that while JCC empathizes with the town's need to ensure water safety, the JCC would not like to see restrictions on public access to this trail. Consensus on opportunities for education on dog waste. MOTION to send a letter to Town Council requesting that any action to protect water supplies retain the current level of public access via the South Pond Trail, and offering support for public education about human impact to drinking water quality. Jamestown Shores conservation property stewardship (K. Smith): no updates
 6. Harbor Commission (G. Souza): HC has reviewed recent aquaculture requests and had no objections. Discussion of goal to keep HC and Traffic Committee in the loop on planning for Right of Way improvements, when relevant.
 7. Tree Committee (G. Souza): no updates

8. Litter Control: Cleanup/prevention activities (M. Brown): Earth Day Cleanup 4/25, possible vote to approve up to \$700 in expenses; other planning/prevention: Discussion of goal to coordinate with the summer litter corps wherever possible.
9. Public education: Storm Drain Education (M. Brown / A. Kuhn-Hines), possible vote to expend up to \$500: JEF has made great progress with idea generation for artwork for selected storm drains, as well as a framework for an education program that engages local kids at multiple age levels in installation. JAC has been successful in securing funding commitments for their role in implementation. Goal to finalize art and select specific locations for the fall. Ideas for future initiatives (All): Discussion that litter/enforcement is an ongoing issue at all ROWs and shorelines. Consensus to pursue a viewpoint piece in the Jamestown Press focused on toxins and environmentally friendly yard care.
10. Atlantic Fish Habitat Conservation Mooring project (M. Coleman): Jamestown demonstration project was approved by Atlantic Fish Habitat program; 2 of 3 marinas have signed memorandum of agreement so far; next step is signage with location recommendations to be proposed to Andy Nota.

VII. New Business:

1. Schedule next meeting (JCC): June 11, 2015 (Thursday), 7PM, Town Hall.

VIII. Adjourn: Meeting adjourned at 8:44 (K. Smith / M. Brown 2nd, all in favor)

Respectfully submitted by Maureen Coleman

JAMESTOWN CONSERVATION COMMISSION
Thursday, June 11, 2015, 7:00 PM
Jamestown Town Hall, Small Conference Room
93 Narragansett Ave., Jamestown, RI
Meeting Minutes

In attendance: M. Coleman, B. DiGennaro, A. Kuhn-Hines, K. Smith, G. Souza

Absent: M. Brown, T. Smayda

Others in attendance: Dennis Webster, Ed Gromada and Lois Migneault, Friends of Taylor Point; Margo Sullivan, Jamestown Press.

I. Call to Order: The meeting was called to order at 7:02 p.m.

Motion to move agenda item IV - Requests to Address the Commission to the top of the agenda (MOTION A. Kuhn Hines / G. Souza 2nd , all in favor)

IV. Requests to address the Commission

Dennis Webster, Ed Gromada and Lois Migneault of Friends of Taylor Point presented an update on their group's progress as well as future goals. JCC members commended the group on their excellent progress. The group seeks additional help with planning and are finding challenges in signing on volunteers to support the desired schedule for planning work. They are close to finalizing status as a nonprofit organization; have conducted a cleanup; have mapped existing footpaths; and are close to launching a web site. They are hoping to host a guided walk for the public on 6/27.

II. Approval of Minutes: 5/14/2015 Regular Meeting: Deferred to July meeting.

III. Correspondence & Bills

1. RI Natural History Survey: previously approved

V. CRMC, RIDEM, & Town of Jamestown Section 308 Ordinance Review:

1. CRMC Semi-monthly meeting agenda, 5/26/2015
2. CRMC June 2015 Calendar
3. RIDEM: Threatened bat species: deferred to July meeting

VI. Old Business & Committee Reports:

1. Rights of Way Improvements: Island-wide Planning (K. Smith), possible vote to expend up to \$500: the Friends of Jamestown ROWs is on schedule with assessments of ROWs; just completed visits to North End ROWs; assessments will continue through the summer with a goal of finishing in September. The group plans to assess progress mid-way through the process and report back to JCC on trends, issues and opportunities. Discussion that the town's current ROW ordinance encourages abutters to maintain ROWs but does not emphasize conservation values or coastal buffer protection; this will need to be taken into consideration in forming any plans for volunteer ROW maintenance. Discussion that some of the ROWs have are listed as unresolved on the CRMC statewide list; more research is needed. Save The Bay recently received a grant for a project to inventory and assess ROWs statewide, so there may be opportunities for collaboration. MOTION to approve \$200 in funding for ROW assessment work, contingent on viable options for funds disbursement (K. Smith / 2nd A. Kuhn-Hines, all in favor). High Street (A. Kuhn-Hines/M. Coleman): Town staff have done an excellent job following on the Eagle Scout candidate's

- complete; sign is installed. Final step will be native plantings; A. Kuhn-Hines is working on a planting plan; will work with town staff on purchasing/planting; mowing area will be limited per best practice in coastal buffer management; possibilities for pollinator plantings. Taylor Point (G. Souza): see discussion above; Hull Cove (M. Brown): no updates.
2. Restoration/Shorelines: Round Marsh restoration project update: project activity quiet until August due to bird nesting activity; Mackerel Cove dune restoration/Sheffield Cove (A. Kuhn-Hines): A. Kuhn-Hines has a good list of plant species to fill in gaps in dune grass at Mackerel. Fall planting is most appropriate. Race for the State coordinators have offered to collaborate with JCC to plan for dune/erosion protection. A. Kuhn-Hines and B. DiGenarro will coordinate.
 3. Town Planning: Comp Plan / Recreation & Open Space plan (B. DiGennaro): no updates.
 4. Planning Commission, Conservation Development (K. Smith/M. Coleman): Planning Commission met to review updated mapping of sub-dividable open space. They are still in the information-gathering phase but no barriers have been raised to the JCC-proposed enhancements to date. Justin Jobin created updated mapping to show properties island-wide that could potentially be subdivided (24 were identified); these maps will also be useful to JCC so he offered to review them at a future meeting.
 5. Land Protection and Stewardship: Trail maps (T. Smayda): no update; trails mowing (M. Coleman), vote to authorize ongoing maintenance services: MOTION to continue funding mowing services at the Sanctuary Trail for a maximum of 10 mowings at \$65 each (A. Kuhn-Hines / K. Smith 2nd, all in favor); Jamestown Shores conservation property stewardship: no updates; Trails and Dog Waste (M. Coleman): revisit discussion of opportunities to reduce dog waste on town trails; coordinating with Andy Nota to install dog-on-leash signs with expenses from trails fund to occur in FY2016. Updates & planning (M. Colman/JCC): Justin Jobin is interested in updating town data with data on conservation easements. M. Coleman received good feedback from CILT who will share deeds with Justin; will check with Audubon.
 6. Harbor Commission (G. Souza): no updates.
 7. Tree Committee (G. Souza): no JCC-related updates. The Tree Committee is considering a demonstration orchard.
 8. Tick Task Force (M. Coleman): Education activities may include a request for 'ride along' tick education info in JCC trail maps and signage at JCC-managed trailheads.
 9. Bike Path Committee (K. Smith): no recent activity beyond town decision to fund engineering study.
 10. Litter Control: Cleanup/prevention activities (M. Brown): Earth Day Cleanup 4/25, possible vote to approve up to \$700 in expenses; authorization of Windmist Farm expenses; other planning/prevention.
 11. Public education: Storm Drain Education (M. Brown / A. Kuhn-Hines); education materials, possible vote to expend up to \$250: The JAC received a \$1,000 grant from JEF for education programming around storm drain marking. Art design ideas are in process. Goal to introduce educational program in the fall. MOTION to approve up to \$200 in support of storm drain marking project K. Smith / 2nd B. DiGennaro, all in favor); Ideas for future initiatives (All): consensus to prioritize dog waste awareness for a Jamestown Press viewpoint, in addition to conservation-friendly yards. Continue to identify opportunities for awareness around pollutants to drinking water and waterways.
 12. Atlantic Fish Habitat Conservation Mooring project (M. Coleman): no updates but demonstration project for eelgrass-friendly moorings is progressing as planned.

VII. New Business:

1. Schedule next meeting (JCC): July 9, 2015 (Thursday), 7PM, Town Hall.

VIII. Adjourn: Meeting adjourned at 8:56, MOTION (K. Smith / B. DiGennaro 2nd, all in favor)

Respectfully submitted by Maureen Coleman

JAMESTOWN CONSERVATION COMMISSION
Thursday, July 9, 2015, 7:00 PM
Jamestown Town Hall, Small Conference Room
93 Narragansett Ave., Jamestown, RI
Meeting Minutes

In attendance: M. Coleman, A. Kuhn-Hines, T. Smayda, K. Smith, G. Souza

Absent: M. Brown, B. DiGennaro

Others in attendance: Mary Meagher, Town Council; Margo Sullivan, Jamestown Record.

- I. Call to Order: The meeting was called to order at 7:04.
- II. Approval of Minutes: 5/14/2015 Regular Meeting, MOTION (A. Kuhn-Hines/2nd K. Smith, all in favor); 6/11/2015 Regular Meeting MOTION (K. Smith/2nd G. Souza, all in favor; T. Smayda abstaining).
- III. Correspondence & Bills
 1. Matt Vieira – Sanctuary Mowing Services \$65.00: MOTION to approve invoice for mowing services 5/29/2015 (K. Smith/2nd T. Smayda, all in favor)
 2. JCC Memo to Town Council: Pinheiro Aquaculture Project
 3. JCC Memo to Town Council: South Pond/Reservoir Trail Access
 4. JCC Memo to Town Council: Race the State at Mackerel/Sheffield Coves
- IV. Requests to address the Commission: none.
- V. CRMC, RIDEM, & Town of Jamestown Section 308 Ordinance Review:
 1. CRMC July 2015 Calendar
 2. RIDEM—Threatened bat species at Fort Getty: Request from DEM wildlife biologist Charles Brown to meet to discuss recommendations for the town to accommodate the northern long-eared bat at Ft. Getty, recently listed as Threatened through the federal endangered species act. Anne Kuhn-Hines to attend the meeting; K. Smith, G. Souza, and Mary Meagher also interested; town administrator Andy Nota also will participate. M. Coleman will schedule meeting at Ft. Getty.
- VI. Old Business & Committee Reports:
 1. Rights of Way Improvements: Island-wide planning (K. Smith): most recent site audit by Friends group was rescheduled due to weather. Discussion that CRMC, Save The Bay, and Clean Ocean Access will be conducting a similar statewide process; CRMC staff expressed enthusiasm for coordinating. Comment that possible dumping encroachment has been noticed at Broad Street ROW. Ordinance Review (M. Coleman): Discussion that Jamestown's ROW ordinance does not currently address JCC goals for conservation values and could be improved with clearer language re: abutters maintaining vegetation, particularly in regard to risk to town of violating CRMC regulations. Discussion of Friends of Jamestown Rights of Way and goal to communicate their role to Town Council. MOTION to send a letter to Town Council and town administrator outlining plans, goals and roles of JCCs collaboration with the Friends group (K. Smith/2nd A. Kuhn-Hines, all in favor); High Street (A.

- Kuhn-Hines): no updates; opportunity for native plantings in the fall, to be coordinated with town staff. Taylor Point (G. Souza): no updates. Hull Cove (M. Brown): no updates; per M. Meagher, initial assessment indicated the intended helicoil walkway footing design will not work with the trail's geology and could potentially impact costs.
2. Restoration/Shorelines: Round Marsh restoration project update (A. Kuhn-Hines): limited project activity due to bird nesting season. Next steps will include post-project monitoring of test wells from 2007-2008; will measure high and low tide and salinity changes after the project's changes to the hydrology. Mackerel Cove dune restoration (A. Kuhn-Hines): developing a multi-species planting plan, and budget, for fall. Discussion of opportunities for improved fencing, a visual barrier to reduce foot traffic damage to plantings. Sheffield Cove (A. Kuhn-Hines): Walked the site with Race The State organizers (event Aug 11 at 9-11 am); they plan to have their volunteers route kayakers through pathways to avoid sensitive coastal areas. They expect fewer than 80 racers for the Sheffield-Mackerel Cove portage. The boardwalk currently needs repair and is causing erosion, so hoping town staff will be able to prioritize repairs.
 3. Town Planning: Comp Plan / Recreation & Open Space plan (B. DiGennaro): no updates.
 4. Planning Commission, Conservation Development (K. Smith/M. Coleman): still on hold with Planning Commission but due to sequencing priorities not issues with CD.
 5. Land Protection and Stewardship: Trail maps (T. Smayda): Discussion of goal to ensure placement of maps in visible locations at retailers; Chamber of Commerce is planning a kiosk; plan to include Tick Task Force tick protection education materials with map. T. Smayda has original trail map artwork. Trails stewardship trail status, vote to re-authorize volunteer stewardship role (M. Coleman): Sanctuary trail maintenance has progressed as planned with routine mowing and volunteer trail steward Chris Powell monitoring and implementing. MOTION to do a memo to Chris Powell reauthorizing and confirming roles and responsibilities (M. Coleman/2nd T. Smayda, all in favor). Jamestown Shores conservation property stewardship: no updates; Land Protection planning (B. Digennaro/JCC): Justin Jobin has updated mapping reflecting properties that are not permanently protected and would qualify for subdivision under the town's ordinance.
 6. Harbor Commission (G. Souza): no updates
 7. Tree Committee (G. Souza): Tree Committee has decided against a previously discussed demonstration orchard. The tree warden recently completed an inventory of trees on Narragansett Ave.
 8. Tick Task Force (M. Coleman): education activities moving forward; no conservation-related updates.
 9. Bike Path Committee (K. Smith): no updates
 10. Litter Control: Cleanup/prevention activities (M. Brown)
 11. Public education: Storm Drain Education project with JEF (M. Brown / A. Kuhn-Hines): M. Brown and M. Coleman attended Town Council meeting; goal to create mechanism for proactive communication, so a TC member will attend future meetings. M. Brown has worked with JAC to formalize process for art approval and site selection in supportive neighborhoods; goal to launch as part of education program at JAC in September. Dog waste/watershed protection Discussion of goal of education. MOTION to install a 'dogs on leash' sign at South Pond Trail, so be coordinated with town staff, with expenses to follow (A. Kuhn-Hines, T. Smayda, all

in favor). Atlantic Fish Habitat Conservation Mooring project (M. Coleman): JCC-sponsored project progressing well; Andy Nota has approved signage location, two of three marinas have finalized installation agreements; Ideas for future initiatives (All)

VII. New Business:

1. Reservoir trails and watershed protection ordinance language: Discussion of JCC's recent memo to Town Council requesting that South Pond trail access not be restricted; discussion at recent Town Council meeting; and identification of apparent conflicts between the ordinance language around the South Pond watershed and current use. It now appears the property actually is deeded for public access. Consensus to support ordinance updates as needed but goal to retain current limited public access and increased education around managing dog waste.
2. Schedule next meeting (JCC): September 8, 2015 (Tuesday), 7PM, Town Hall.

VIII. Adjourn: The meeting was adjourned at 8:33 p.m. MOTION K. Smith/2nd G. Souza, all in favor.

Respectfully submitted by Maureen Coleman



JAMESTOWN HARBOR OFFICE
TOWN HALL
93 NARRAGANSETT AVENUE
JAMESTOWN, RHODE ISLAND 02835

Phone 401.423.7262
Fax 401.423.7229

**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the September 9, 2015 Meeting of the Jamestown Harbor Commission
Approved: 10/14/2015

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, September 9, 2015 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

1. CALL TO ORDER AND ROLL CALL

Chairman Cain called the meeting to order at 7:00 PM with roll call:

Present:

David Cain, Chairman
Bruce Dickinson, Commissioner
William Harsch, Commissioner
Ed McGuirl, Vice-Chairman
Clifford Kurz, Commissioner

Absent:

Joseph McGrady, Commissioner
George Souza, Conservation Commission Liaison
Sam Paterson, Harbormaster

Also in attendance:

Executive Director Chief Mello
John Recca, Assistant Harbormaster
Kim Devlin, Harbor Clerk & Recording Secretary

2. APPROVAL OF MEETING MINUTES

A. August 12, 2015

Commissioner Harsch moved to approve the minutes of the August 12, 2015 Jamestown Harbor Commission meeting. Commissioner Dickinson seconded. So voted (5 ayes, 0 nays).

3. CONSENT AGENDA

No Consent Agenda.

4. EXECUTIVE SESSION

No Executive Session.

5. OPEN FORUM

A. Scheduled Requests to Address

No Scheduled requests to address.

B. Non-scheduled Requests to Address

Mr. David Butterfield addressed the Harbor Commission regarding the dinghy dock at Dutch Harbor, specifically the lack of signage. He stated people are using the touch and go as transient dockage and not for loading, unloading and pumping out, as it is intended.

Mr. Butterfield also requested water at the touch and go.

6. EXECUTIVE DIRECTOR MELLO'S REPORT

Executive Director Mello reported that the Ribcraft engine is not working at capacity and the issue is being looked into. The engine is only three or four years old, so he will look into having it repaired.

The vacant Jamestown Harbor Commission position has been advertised a number of times. The position will be re-advertised with less specific language.

Executive Director Mello reported the Town Council awarded the East Ferry lease to Conanicut Marine.

Executive Director Mello stated that he is aware of the signage issue at the West Ferry touch and go and aware of the need for clear instructions on the intended use of the touch and go dock.

7. MARINE DEVELOPMENT FUND BUDGET

A. 2014/2015 MDF YTD Budget

The Marine Development Fund budget was presented to the Jamestown Harbor Commission.

8. HARBOR CLERK REPORT

Harbor Clerk Devlin had nothing to report.

9. HARBORMASTER REPORT

Harbormaster Recca has nothing to report.

10. LIAISON REPORTS

A. Conservation Commission Liaison

Conservation Commission Liaison Souza was absent.

11. ONGOING BUSINESS

A. Budget

Commissioner Kurz had nothing to report.

B. Facilities

A. Beach rack additions at Ft. Getty and Head's Beach

Commissioner McGuirl had nothing to report.

C. Mooring Implementation

Chairman Cain had nothing to report.

D. Traffic Committee

Chairman Cain had nothing to report.

12. OLD BUSINESS

There was no Old Business to discuss.

13. NEW BUSINESS

A. Appeal – Vincent DelBuono; Re: Appeal of permit renewal late fees

Vincent DelBuono, who resides at 38 Collins Terrace and is a riparian property owner, stated that he is appealing the late fees included in his permit renewal. Mr. DelBuono stated his mooring was moved by the ice over the winter and that none of the mooring service providers returned their calls to have the mooring moved back and inspected, so they hired an unapproved diver to service the mooring.

Mr. DelBuono stated he has been in contact with the harbormaster and has kept him updated on the status of his mooring inspection, and is requesting the late fees be waived.

Chairman Cain stated he would like to have Sam's input and would entertain a motion to continue the appeal until the next meeting when Sam is present.

Vice-Chairman McGuirl moves to continue the appeal until the October meeting; Commissioner Dickinson seconded. So voted; (5 ayes, 0 nays).

B. Appeal – Duana Hodges; Re: Appeal of permit renewal late fees

Ms. Duana Hodges, stated she has been in the process of transferring parents estate to herself and she travels a lot and never received the permit renewals. Ms. Hodges did not know bills were coming via email and has had issues with email and has been creating new email accounts for her and her father. Ms. Hodges also stated that the permits were only recently transferred to her from her father, who has handled the renewals in the past.

A discussion ensued regarding the specifics of the permit renewals over the past few years.

Executive Director Mello stated that Ms. Hodges is in a transition phase and is asking for consideration of reducing or forgiving of the late fees.

Chairman Cain stated that maybe, for this specific instance, the Jamestown Harbor Commission should consider mitigating the penalty in this case.

Commissioner Dickinson mentioned that Ms. Hodges has taken ownership of the situation and moved to reduce the penalty by 50%, Commissioner Kurz seconded. So voted; (5 ayes, 0 nays).

C. Jamestown Boat Yard; Re: Request for additional commercial mooring permits

Executive Director Mello stated that there are a number of pending items regarding this agenda item and requested the item be carried forward.

14. CORRESPONDENCE

A. Jamestown Boat Yard – Request for additional mooring permits; 8-6-2015

B. Vincent DelBuono - Request for Appeal; 8-20-2015

C. CRMC – Semi-Monthly Meeting Agenda; 8-24-2015

D. CRMC – September 2015 Calendar; 9-1-2015

E. Duana Hodges – Request for Appeal; 9-2-2015

F. CRMC – Aquaculture application – Jesse Bazarnick; 9-4-2015

Executive Director Mello stated that no action is required at this time regarding the aquaculture application.

Vice-Chairman McGuirl moved to accept items 14C-F, Commissioner Dickinson seconded. So voted; (5 ayes, 0 nays).

15. OPEN FORUM – CONTINUED

No Continued Open Forum.

16. ADJOURNMENT

Vice-Chairman McGuirl moved to adjourn at 7:35 PM, Commissioner Dickinson seconded. So voted; (5 ayes, 0 nays).

Respectfully submitted,



Kim Devlin
Jamestown Harbor Clerk



State of Rhode Island and Providence Plantations
Coastal Resources Management Council
Oliver H. Stedman Government Center
4808 Tower Hill Road, Suite 116
Wakefield, RI 02879-1900

(401) 783-3370
Fax (401) 783-3767

OCTOBER 2015 CALENDAR

- Tuesday, October 13** **Semimonthly Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.
6:00 p.m.
- Tuesday, October 20** **Policy and Planning Subcommittee Meeting.** CRMC; Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.
8:30 a.m.
- Thursday, October 22** **Administrative Fine Hearings.** East Providence City Hall, Council Chambers, 145 Taunton Avenue, East Providence, RI.
9:30 a.m.
- Tuesday, October 27** **ROW Subcommittee Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.
5:45 p.m.
- Tuesday, October 27** **Semimonthly Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.
6:00 p.m.

Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.

Town of Jamestown as an abutter.

Town Property: Plat 12, Lots 138 & 139.

TOWN OF JAMESTOWN
ZONING BOARD OF REVIEW
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING OCTOBER 27, 2015, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT 7:00 P.M. UPON THE FOLLOWING:

Application of Creighton & Anne Condon, whose property is located at 255 Hull Cove Farm Rd., and further identified as Assessor's Plat 12, Lot 26 for a variance from Article 3, Sec. 302, (District Dimensional Regulations) to build a second floor on an existing house that is 21 feet from the side lot line and extend the front (south) porch 4 ft. that is 23.75 from the side lot line instead of the required 30 ft. Said property is located in a RR80 zone and contains 1.43 acres.

BY ORDER OF THE ZONING BOARD OF REVIEW
RICHARD BOREN, CHAIRMAN
CHRIS COSTA, ZONING OFFICER

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.

TOWN OF JAMESTOWN
TAX ASSESSOR
93 Narragansett Avenue
Jamestown, RI 02835

To: PRESIDENT, JAMESTOWN TOWN COUNCIL

From: JAMESTOWN TAX ASSESSOR

Subject: ABATEMENTS/ADDENDA OF TAXES FOR **OCTOBER 19, 2015** MEETING

MOTOR VEHICLE ABATEMENTS TO 2015 TAX ROLL

#07-1024-15M Grover, Wayne A.	2007 BMW Registration #982623 Vehicle sold 1-24-2014	\$102.05
#16-0840-05M Pinheiro, Karen & Antonio	2010 Toyota Tundra Registration #096064 Transfer to Account #16-0840-04M	\$244.78
#19-0072-84M Sandusky, Charles A.	2014 Ford Registration #044610 Soldier/Sailor Exemption	\$128.47

REAL PROPERTY ABATEMENTS TO 2015 TAX ROLL

#03-0582-50 Charboneau, William R. & Haskins, Barbara J., Trustees	Plat 14, Lot 381 - Property transfer 9-25-15 to Account #06-0029-50	\$3,415.23
#05-0361-00 Evangelista, Stephen A.	Plat 2, Lot 112 - Property transfer 9-2-15 to Account #03-0370-95	\$6,650.66
#06-0042-00 Fantoli, John R. & Joyce A.	Plat 8, Lot 580 - Property transfer 8-31-15 to Account #07-1009-50	\$2,981.41
#07-0020-00 Gagne, Regina L. (Estate)	Plat 7, Lot 135 - Property transfer 9-9-15 to Account #19-0012-20	\$13,636.90
#07-1009-50 Gromada, Edward M. & Madeleine T.	Plat 8, Lot 525 - Property transfer 8-31-15 to Account #02-1651-00	\$3,801.50
#08-0060-20 Halstead, Robert W. & Nancy L.	Plat 3, Lot 566 - Property transfer 9-11-15 to Account #12-0447-14	\$24,035.06
#13-2010-00 Morinho, Edward J. & Harder, Mary-Lee	Plat 9, Lot 640 - Property transfer 9-10-15 to Account #19-1265-50	\$2,036.26
#16-1005-00 Pompili, Michael V. & Amanda	Plat 3, Lot 460 - Property transfer 8-28-15 to Account #03-0480-05	\$778.79
#18-0622-95 Roche, Edward J. & Ann M., Trustees	Plat 2, Lot 126 - Property transfer 9-1-15 to Account #08-0641-00	\$5,064.99
#19-0003-12 Saarmaa, Erik & Joannah V.	Plat 9, Lot 163 - Property transfer 9-28-15 to Account #02-1775-15	\$3,004.48
#19-1692-05 Swistak, Matthew J.	Plat 2, Lot 217 - Property transfer 9-3-15 to Account #13-0423-01	\$4,962.26
#20-0142-50 Troiano, Ernest & Franciosa, Veronica	Plat 15, Lot 103 - Property transfer 9-4-15 to Account #11-0516-05	\$3,334.45
#22-0125-10 Vickers, Robert P. & Joann	Plat 1, Lot 324 - Property transfer 9-14-15 to Account #05-0003-05	\$2,598.00

MOTOR VEHICLE ADDENDUM TO 2015 TAX ROLL

#16-0840-04M Pinheiro, Antonio D.	2010 Toyota Tundra Registration #096064 Transfer from Account #16-0840-05M	\$244.78
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REAL PROPERTY ADDENDA TO 2015 TAX ROLL

#02-1651-00 Burditt, Frederic M. & Jean Northup	Plat 8, Lot 525 - Property transfer 8-31-15 from Account #07-1009-50	\$3,801.50
#02-1775-15 Byrne, Gerald I.	Plat 9, Lot 163 - Property transfer 9-28-15 from Account #19-0003-12	\$3,004.48
#03-0370-05 Case, John & Quaker	Plat 2, Lot 112 - Property transfer 9-2-15 from Account #05-0361-00	\$6,650.66
#03-0480-05 Cavanagh, Julia Scott & Daniel	Plat 3, Lot 460 - Property transfer 8-28-15 from Account #16-1005-00	\$778.79
#05-0003-05 Earley, Jack D. & Susan J.	Plat 1, Lot 324 - Property transfer 9-14-15 from Account #22-0125-10	\$2,598.00
#06-0029-50 Fagundes, Gary R..	Plat 14, Lot 381 - Property transfer 9-25-15 from Account #03-0582-50	\$3,415.23
#07-1009-50 Gromada, Edward M. & Madeleine T.	Plat 8, Lot 580 - Property transfer 8-31-15 from Account #06-0042-00	\$2,981.41
#08-0641-00 Holland, Bruce S.	Plat 2, Lot 126 - Property transfer 9-1-15 from Account #18-0622-95	\$5,064.99
#11-0516-05 Kohler, Joseph C. & Darlene M.	Plat 15, Lot 103 - Property transfer 9-4-15 from Account #20-0142-50	\$3,334.45
#12-0447-14 Lemmon, Timothy John & Waldman, Margot Lee	Plat 3, Lot 566 - Property transfer 9-11-15 from Account #08-0060-20	\$24,035.06
#13-0423-01 Manyan, George M.	Plat 2, Lot 217 - Property transfer 9-3-15 from Account #19-1692-05	\$4,962.26
#19-0012-20 Saletin, Deborah Furness & Jeffrey	Plat 7, Lot 135 - Property transfer 9-9-15 from Account #07-0020-00	\$13,636.90
#19-1265-50 Sorlien, Christopher C.	Plat 9, Lot 640 - Property transfer 9-10-15 from Account #13-2010-00	\$2,780.16


TOTAL ABATEMENTS	\$76,775.29
TOTAL ADDENDA	\$77,288.67

RESPECTFULLY SUBMITTED,

*Kenneth S. Gray*KENNETH S. GRAY,
TAX ASSESSOR

October 15, 2015

To: Andy E. Nota, Town Administrator

From: Christina D. Collins, Finance Director 

Re: Budget to Actual Reports

Attached is the Budget to Actual reports for the Fiscal Year 2015/2016. The report contains the expenses that have been paid through September 30, 2015.

Please do not hesitate to contact me with any questions or concerns.

**TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 2015 - JUNE 2016
September 1, 2015 - September 30, 2015**

Account Number & Description	Annual Budget	PTD Expenses	YTD Expenses	Remaining \$	% of Budget
TOWN COUNCIL					
70001101 Salaries (5)	11,300.00	2,825.00	2,825.00	8,475.00	25.00%
70001302 Fees & Supplies	1,250.00	0.00	0.00	1,250.00	0.00%
70001305 Advertising	2,000.00	0.00	0.00	2,000.00	0.00%
70001 Town Council	14,550.00	2,825.00	2,825.00	11,725.00	19.42%
TOWN ADMINISTRATOR					
70002101 Salary, Administrator	108,572.00	8,560.44	25,681.32	82,890.68	23.65%
70002102 Salary, Clerical w/longevity	63,002.00	4,511.65	13,492.69	49,509.31	21.42%
70002302 Fees, Supplies & Dues	2,500.00	404.26	354.26	2,145.74	14.17%
70002303 Travel Expenses	12,000.00	750.00	2,708.00	9,292.00	22.57%
70002 Town Administrator	186,074.00	14,226.35	42,236.27	143,837.73	22.70%
PROBATE COURT					
70003101 Salary, Judge	5,081.00	390.82	1,172.46	3,908.54	23.08%
70003302 Fees, Supplies & Dues	1,750.00	348.50	412.64	1,337.36	23.58%
70003 Probate Court	6,831.00	739.32	1,585.10	5,245.90	23.20%
ELECTION & TOWN MEETINGS					
70004101 Salaries, Canvassers (3 & 2alt.)	5,234.00	1,309.00	1,309.00	3,925.00	25.01%
70004102 Salary, Clerical	700.00	0.00	0.00	700.00	0.00%
70004103 Salaries, Moderator & Sergeant	1,450.00	323.68	448.68	1,001.32	30.94%
70004104 Election Supervisors	1,000.00	0.00	0.00	1,000.00	0.00%
70004302 Fees, Supplies & Dues	2,300.00	11.70	156.18	2,143.82	6.79%
70004305 Advertising & Printing	500.00	0.00	0.00	500.00	0.00%
70004 Election & Town Meetings	11,184.00	1,644.38	1,913.86	9,270.14	17.11%
LEGAL					
70050201 Professional Services	95,000.00	7,020.50	15,258.00	79,742.00	16.06%
70005 Legal	95,000.00	7,020.50	15,258.00	79,742.00	16.06%
CLERK & RECORDS					
70060101 Salary, Town Clerk w/longevity	67,550.00	5,072.48	15,217.44	52,332.56	22.53%
70060102 Salary, Clerical (2) w/longevity	87,680.00	6,479.23	20,127.00	67,553.00	22.96%
70060302 Fees, Supplies & Dues	33,000.00	2,699.00	3,964.80	29,035.20	12.01%
70060305 Advertising & Printing	3,000.00	254.70	235.20	2,764.80	7.84%
70060 Clerk & Records	191,230.00	14,505.41	39,544.44	151,685.56	20.68%
PLANNING					
70070101 Salary, Town Planner w/longevity	77,545.00	5,508.22	16,524.66	61,020.34	21.31%
70070102 Salary, Clerical (.8) w/longevity	36,444.00	2,612.20	7,814.30	28,629.70	21.44%
70070201 Planning Commission	7,150.00	0.00	0.00	7,150.00	0.00%
70070302 Fees, Supplies & Dues	5,500.00	385.40	946.85	4,553.15	17.22%
70070305 Advertising	500.00	121.50	121.50	378.50	24.30%
70070 Planning	127,139.00	8,627.32	25,407.31	101,731.69	19.98%
ZONING					
70080101 Salaries, Zoning Board (10)	10,000.00	325.00	650.00	9,350.00	6.50%
70080302 Supplies	700.00	-403.06	-141.57	841.57	-20.22%
70080 Zoning	10,700.00	-78.06	508.43	10,191.57	4.75%
PERSONNEL					
70090900 Social Security Tax	291,485.00	23,285.00	71,217.00	220,268.00	24.43%
70090901 Blue Cross/Delta Dental	681,500.00	44,865.83	142,083.83	539,416.17	20.85%
70090902 Worker's Compensation	70,000.00	0.00	63,500.00	6,500.00	90.71%
70090903 Retirement System	296,425.00	8,874.63	55,776.04	240,648.96	18.82%
70090906 Life Insurance	10,000.00	974.51	2,996.07	7,003.93	29.96%
70090907 General Liability Insurance	110,000.00	1,062.15	103,493.87	6,506.13	94.09%
70090910 Salary Study Adjustment	30,000.00	0.00	0.00	30,000.00	0.00%
70090920 Blue Cross - Police Retirees	118,805.00	10,339.27	29,585.81	89,219.19	24.90%
70090 Personnel	1,608,215.00	89,401.39	468,652.62	1,139,562.38	29.14%

**TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 2015 - JUNE 2016
September 1, 2015 - September 30, 2015**

Account Number & Description	Annual Budget	PTD Expenses	YTD Expenses	Remaining \$	% of Budget
FINANCE OFFICE					
70100100 Salary, Finance Director w/longevity	89,597.00	6,411.24	20,484.69	69,112.31	22.86%
70100101 Salary, Deputy Tax Collector w/long	64,989.00	4,664.56	16,213.21	48,775.79	24.95%
70100102 Consultant, Computer Technican	40,000.00	4,877.51	8,408.83	31,591.17	21.02%
70100201 Professional Services	16,000.00	885.00	1,894.82	14,105.18	11.84%
70100302 Fees, Supplies & Dues	22,000.00	-1,145.99	3,680.49	18,319.51	16.73%
70100 Finance	232,586.00	15,692.32	50,682.04	181,903.96	21.79%
TAX ASSESSOR					
70110101 Salary, Assessor (.8) w/longevity	53,508.00	3,864.78	11,594.34	41,913.66	21.67%
70110102 Clerical (as needed)	0.00	0.00	0.00	0.00	#DIV/0!
70110302 Fees, Supplies & Dues	12,500.00	-112.84	9,691.60	2,808.40	77.53%
70110305 Advertising & Printing	1,100.00	382.98	382.98	717.02	34.82%
70110308 Field Inspections	0.00	0.00	0.00	0.00	#DIV/0!
70110 Tax Assessor	67,108.00	4,134.92	21,668.92	45,439.08	32.29%
AUDIT OF ACCOUNTS					
70120201 Professional Services	22,000.00	6,510.00	12,555.00	9,445.00	57.07%
70120 Audit of Accounts	22,000.00	6,510.00	12,555.00	9,445.00	57.07%
POLICE PROTECTION					
70310100 Salary, Police Chief	88,521.00	6,809.26	20,427.78	68,093.22	23.08%
70310101 Salaries, Police(13)/ Dispatch(4.5) /Support (.8 & 1 seasonal)	911,986.00	87,334.00	256,334.14	655,651.86	28.11%
70310102 Longevity, Officers/Dispatch	45,943.00	0.00	17,375.95	28,567.05	37.82%
70310103 Police Benefits	46,320.00	4,171.70	12,995.93	33,324.07	28.06%
70310104 Overtime & Sick Leave	165,000.00	11,360.75	68,177.29	96,822.71	41.32%
70310105 Police Retirement	165,215.00	0.00	0.00	165,215.00	0.00%
70310302 Fees, Supplies & Dues	21,000.00	544.05	2,492.96	18,507.04	11.87%
70310303 Computer Maintenance	18,500.00	2,556.97	15,373.02	3,126.98	83.10%
70310305 Advertising	0.00	65.10	65.10	-65.10	#DIV/0!
70310307 Building Maintenance	5,000.00	4.58	114.26	4,885.74	2.29%
70310308 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00%
70310309 Telephone	21,500.00	1,321.28	2,507.83	18,992.17	11.66%
70310310 Personal Equipment, Uniforms	8,000.00	25.00	238.59	7,761.41	2.98%
70310311 Maintenance Of Uniforms	32,150.00	45.13	1,545.13	30,604.87	4.81%
70310312 Ammunition & Supplies	4,000.00	0.00	1,758.00	2,242.00	43.95%
70310313 Maintenance, Police Cars	17,500.00	987.29	2,411.51	15,088.49	13.78%
70310314 Gas & Tires	38,000.00	0.00	4,409.33	33,590.67	11.60%
70310315 Training	20,000.00	2,847.22	4,384.08	15,615.92	21.92%
70310316 Police Incentive	0.00	0.00	0.00	0.00	#DIV/0!
70310317 Maintenance of Radio System	14,000.00	786.00	5,197.35	8,802.65	37.12%
70310318 Equipment	8,000.00	0.00	537.60	7,462.40	6.72%
70310 Police Protection	1,638,832.00	118,858.33	424,542.85	1,214,289.15	25.91%
EMERGENCY MANAGEMENT AGENCY					
70311302 Emergency Management Agency	10,000.00	0.00	1,145.00	8,855.00	11.45%
70311 Emergency Management Agency	10,000.00	0.00	1,145.00	8,855.00	11.45%
FIRE PROTECTION					
70320100 Salary, Fire Chief/Fire Inspector	55,325.00	4,255.76	12,767.28	42,557.72	23.08%
70320101 Salary, Dispatch/Maintenance OT & Fill-in for Dispatch	56,510.00	1,025.21	13,190.54	43,319.46	23.34%
70320102 Deputy Fire Chief Stipend (2)	3,731.00	0.00	0.00	3,731.00	0.00%
70320103 Salary, Fire Inspector	2,000.00	0.00	0.00	2,000.00	0.00%
70320104 Fire Incentive Program	17,980.00	965.83	2,635.67	15,344.33	14.66%
70320302 Fees, Supplies & Dues	70,000.00	0.00	0.00	70,000.00	0.00%
70320302 Fees, Supplies & Dues	5,000.00	268.35	636.09	4,363.91	12.72%
70320308 Insurance	55,000.00	1,364.50	22,597.00	32,403.00	41.09%
70320309 Telephone	8,800.00	1,203.18	1,698.40	7,101.60	19.30%
70320313 Apparatus & Truck Repair	25,000.00	637.54	921.77	24,078.23	3.69%
70320314 Gas, Tires & Oil	15,000.00	1,146.69	2,053.87	12,946.13	13.69%

**TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 2015 - JUNE 2016
September 1, 2015 - September 30, 2015**

<u>Account Number & Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
70320315 Training	12,000.00	270.00	270.00	11,730.00	2.25%
70320319 Fuel Oil	14,000.00	0.00	145.24	13,854.76	1.04%
70320320 Maintenance	13,500.00	663.79	1,365.25	12,134.75	10.11%
70320321 Electricity	12,000.00	1,943.07	1,943.07	10,056.93	16.19%
70320322 Alarm & Radio	6,000.00	0.00	199.50	5,800.50	3.33%
70320323 Oxygen & Air Pack	5,000.00	0.00	0.00	5,000.00	0.00%
70320324 Water	1,500.00	0.00	0.00	1,500.00	0.00%
70320325 Fire Equipment	15,000.00	524.97	524.97	14,475.03	3.50%
70320326 Fire Extinguisher Agents	2,400.00	963.00	963.00	1,437.00	40.13%
70320399 Subscriptions & Journal	500.00	0.00	0.00	500.00	0.00%
70320 Fire Protection	396,246.00	15,231.89	61,911.65	334,334.35	15.62%
EMERGENCY MEDICAL SERVICES					
70600101 Ambulance Incentive Program	80,000.00	0.00	0.00	80,000.00	0.00%
70600102 EMS Director	27,930.00	2,207.64	6,167.93	21,762.07	22.08%
70600103 JFD EMS Captain	0.00	0.00	0.00	0.00	#DIV/0!
70600xxx Medical Director Stipend	3,000.00	0.00	0.00	3,000.00	0.00%
70600104 ALS Per Diem (12 months)	175,200.00	14,400.00	44,160.00	131,040.00	25.21%
70600330 Ambulance Building	16,000.00	689.23	915.23	15,084.77	5.72%
70600332 Ambulance Personal Equipment/Uniform	10,000.00	0.00	0.00	10,000.00	0.00%
70600333 Ambulance Medical	20,000.00	3,822.12	6,182.00	13,818.00	30.91%
70600334 Ambulance Office	5,000.00	504.75	718.86	4,281.14	14.38%
70600336 Ambulance Vehicles	12,000.00	1,802.10	2,556.24	9,443.76	21.30%
70600337 Ambulance Training	23,000.00	2,095.00	2,095.00	20,905.00	9.11%
70600455 Insurance on Ambulance	30,000.00	0.00	19,081.00	10,919.00	63.60%
70600 EMS	402,130.00	25,520.84	81,876.26	320,253.74	20.36%
PROTECTIVE SERVICE					
70330101 Salary, Building Inspector PT for New Position	64,564.00	4,966.44	42,968.75	21,595.25	66.55%
	5,395.00	0.00	0.00	5,395.00	0.00%
70330102 Salary, Clerical (.5) w/longevity	25,014.00	1,836.82	5,494.09	19,519.91	21.96%
70330117 Salary, Electrical Inspector	10,000.00	833.33	2,499.99	7,500.01	25.00%
70330118 Salary, Plumbing Inspector	5,000.00	416.67	1,250.01	3,749.99	25.00%
70330119 Salary, Mechanical Inspector	5,000.00	416.67	1,250.01	3,749.99	25.00%
70330302 Fees, Supplies & Dues	4,500.00	623.70	2,800.01	1,699.99	62.22%
70330328 Hydrant Rental	160,000.00	0.00	0.00	160,000.00	0.00%
70330 Protective Service	279,473.00	9,093.63	56,262.86	223,210.14	20.13%
ADMINISTRATION					
70410101 Salary, Public Works Director (.5)	50,357.00	3,498.26	14,277.43	36,079.57	28.35%
70410302 Fees, Supplies & Dues	1,200.00	0.00	0.00	1,200.00	0.00%
70410 Administration	51,557.00	3,498.26	14,277.43	37,279.57	27.69%
ENGINEERING					
70420101 Salary/Environ Services (.6) w/longevity	38,927.00	2,790.24	8,370.72	30,556.28	21.50%
70420103 Intern	10,000.00	1,605.00	7,519.50	2,480.50	75.20%
70420302 Fees, Supplies & Dues	1,200.00	28.67	122.52	1,077.48	10.21%
70420 Engineering	50,127.00	4,423.91	16,012.74	34,114.26	31.94%
HIGHWAY					
70430100 Salary, Supervisor w/longevity	67,047.00	4,883.68	15,177.13	51,869.87	22.64%
70430101 Salaries (10) w/longevity & Overtime	568,266.00	47,445.65	138,666.21	429,599.79	24.40%
70430308 Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00%
70430313 Upkeep of Equipment	65,000.00	14,623.93	21,049.15	43,950.85	32.38%
70430314 Oil & Gas	80,000.00	6,563.62	10,361.06	69,638.94	12.95%
70430330 Sand & Gravel	15,000.00	0.00	0.00	15,000.00	0.00%
70430331 Cold Patch	17,500.00	1,654.12	2,551.96	14,948.04	14.58%
70430333 Road Supplies/Street Signs	15,000.00	1,485.30	1,992.52	13,007.48	13.28%
70430334 Equipment Rental	3,000.00	1,450.00	1,450.00	1,550.00	48.33%
70430336 Clothing (contractual)	5,500.00	2,983.38	2,983.38	2,516.62	54.24%
70430399 Safety & Licensing	6,500.00	822.18	938.18	5,561.82	14.43%
70430 Highway	857,333.00	81,911.86	209,689.59	647,643.41	24.46%

**TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 2015 - JUNE 2016
September 1, 2015 - September 30, 2015**

<u>Account Number & Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
SNOW REMOVAL					
70440336 Snow Removal (overtime)	28,000.00	0.00	0.00	28,000.00	0.00%
70440337 Equipment & Supplies	49,000.00	0.00	0.00	49,000.00	0.00%
70440 Snow Removal	77,000.00	0.00	0.00	77,000.00	0.00%
WASTE REMOVAL					
70450101 Salary, Operator w/longevity Sunday OT hours	55,607.00	4,466.40	14,637.60	40,969.40	26.32%
	6,335.00	0.00	0.00	6,335.00	0.00%
70450309 Telephone	600.00	54.52	105.43	494.57	17.57%
70450321 Electricity	1,300.00	0.00	33.98	1,266.02	2.61%
70450340 Maintenance & Testing	42,000.00	7,595.00	7,595.00	34,405.00	18.08%
70450341 Transfer Trucking & Recycling	310,000.00	22,567.58	62,940.51	247,059.49	20.30%
70450350 Hazardous Waste Recycling	500.00	0.00	0.00	500.00	0.00%
70450 Waste Removal	416,342.00	34,683.50	85,312.52	331,029.48	20.49%
STREET LIGHTING					
70460321 Electricity	82,500.00	5,287.16	10,291.05	72,208.95	12.47%
70460 Street Lighting	82,500.00	5,287.16	10,291.05	72,208.95	12.47%
OTHER PUBLIC WORKS					
70480342 Town Cemetery & Parade	2,100.00	34.32	34.32	2,065.68	1.63%
70480 Other Public Works	2,100.00	34.32	34.32	2,065.68	1.63%
PUBLIC BUILDINGS					
70490101 Service Contract Custodial	60,000.00	11,822.14	14,877.71	45,122.29	24.80%
70490302 Building/Cleaning Supplies	5,300.00	0.00	221.79	5,078.21	4.18%
70490309 Telephone & Alarms	15,000.00	2,143.76	4,568.25	10,431.75	30.46%
70490321 Electricity	60,000.00	2,785.51	7,390.61	52,609.39	12.32%
70490324 Water	10,500.00	76.75	165.85	10,334.15	1.58%
70490343 Heat	45,000.00	377.40	377.40	44,622.60	0.84%
70490344 Repairs & Maintenance	43,000.00	7,163.62	8,310.62	34,689.38	19.33%
70490375 Landscape	9,500.00	1,388.91	1,388.91	8,111.09	14.62%
70490 Public Buildings	248,300.00	25,758.09	37,301.14	210,998.86	15.02%
TREE MANAGEMENT PROGRAM					
70495101 Consultant	9,600.00	2,125.00	2,125.00	7,475.00	22.14%
70495302 Materials & Supplies	1,800.00	222.27	245.99	1,554.01	13.67%
70495360 Tree Pruning	15,000.00	0.00	160.00	14,840.00	1.07%
70495370 Purchase Of Trees	5,000.00	0.00	0.00	5,000.00	0.00%
70495 Tree Management Program	31,400.00	2,347.27	2,530.99	28,869.01	8.06%
PUBLIC WELFARE					
70500101 Salary, Welfare Director	3,964.00	991.00	991.00	2,973.00	25.00%
70500347 New Visions, Newport County	0.00	0.00	0.00	0.00	#DIV/0!
70500 Public Welfare	3,964.00	991.00	991.00	2,973.00	25.00%
PUBLIC HEALTH					
70600456 Visiting Nurse/Mental Health/ SC Hospice/ Substance Abuse	17,500.00	7,000.00	9,000.00	8,500.00	51.43%
70600458 Senior Center Operations	71,693.00	0.00	17,923.26	53,769.74	25.00%
70600 Public Health	89,193.00	7,000.00	26,923.26	62,269.74	30.19%
ANIMAL CONTROL					
70610xxx Animal Control Services/Shelter	5,000.00	0.00	0.00	5,000.00	0.00%
70610302 Fees, Supplies & Dues	0.00	0.00	0.00	0.00	#DIV/0!
70610306 Tick Task Force	15,000.00	652.76	1,031.27	13,968.73	6.88%
70610 Animal Control	20,000.00	652.76	1,031.27	18,968.73	5.16%

**TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 2015 - JUNE 2016
September 1, 2015 - September 30, 2015**

<u>Account Number & Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
LIBRARY					
70700100 Salary, Librarian w/longevity	69,921.00	5,247.38	15,742.14	54,178.86	22.51%
70700101 Salaries (2FT & 2@.875)w/longevity	144,990.00	9,300.32	32,942.15	112,047.85	22.72%
70700102 Custodian	0.00	0.00	0.00	0.00	#DIV/0!
70700302 Fees, Supplies & Dues	8,500.00	864.79	2,467.01	6,032.99	29.02%
70700308 Insurance	12,850.00	0.00	12,850.00	0.00	100.00%
70700309 Telephone	1,200.00	153.98	234.62	965.38	19.55%
70700310 Equipment	500.00	538.95	538.95	-38.95	107.79%
70700321 Electricity	24,000.00	2,826.10	2,826.10	21,173.90	11.78%
70700343 Heat	18,500.00	0.00	0.00	18,500.00	0.00%
70700344 Repairs & Maintenance	19,000.00	1,448.22	1,488.69	17,511.31	7.84%
70700345 Information Technology	6,000.00	136.57	292.65	5,707.35	4.88%
70700351 Books & Periodicals	29,000.00	3,640.34	5,884.29	23,115.71	20.29%
70700352 Books - State Aid	87,697.00	2,975.04	19,139.83	68,557.17	21.82%
70700 Library	422,158.00	27,131.69	94,406.43	327,751.57	22.36%
PARKS, BEACHES & RECREATION					
70800101 Salary, Director w/longevity	65,506.00	4,821.88	14,465.64	51,040.36	22.08%
70800102 Salaries, Rec, Parks (3) w/longevity	124,564.00	33,862.29	121,147.33	3,416.67	97.26%
Seasonal Support Staff	142,221.00	0.00	0.00	142,221.00	0.00%
70800103 Salary, Teen Center Coordinator	35,653.00	2,742.54	8,204.21	27,448.79	23.01%
70800104 Salaries, Teen Center Support Staff	15,749.00	300.00	1,731.25	14,017.75	10.99%
70800302 Fees, Supplies & Dues	5,965.00	686.04	1,372.08	4,592.92	23.00%
70800305 Advertising & Printing	3,750.00	0.00	460.00	3,290.00	12.27%
70800308 Insurance	6,470.00	0.00	6,470.00	0.00	100.00%
70800309 Telephone	2,500.00	347.57	563.92	1,936.08	22.56%
70800310 Equipment	4,500.00	412.05	1,516.28	2,983.72	33.70%
70800314 Gas & Oil	10,000.00	734.89	2,982.39	7,017.61	29.82%
70800321 Electricity & Field Lighting	30,000.00	11,891.33	11,891.33	18,108.67	39.64%
70800322 Ft Getty Waste Water Removal	7,000.00	1,300.00	2,600.00	4,400.00	37.14%
70800323 Shores Beach/Sanitary Facility	3,000.00	0.00	0.00	3,000.00	0.00%
70800324 Water	12,000.00	0.00	0.00	12,000.00	0.00%
70800341 Trash Removal	10,000.00	1,638.00	4,914.00	5,086.00	49.14%
70800344 Repairs, Maintenance & Improvements	26,000.00	3,689.28	7,447.99	18,552.01	28.65%
70800382 Summer Programs	3,825.00	0.00	0.00	3,825.00	0.00%
70800383 Winter Programs	1,200.00	0.00	0.00	1,200.00	0.00%
Senior Programs	3,000.00	0.00	0.00	3,000.00	0.00%
PAC-Operational	15,000.00	0.00	0.00	15,000.00	0.00%
70800 Parks, Beaches & Recreation	527,903.00	62,425.87	185,766.42	342,136.58	35.19%
70801381 Special Activities	0.00	-458.00	2,592.00	2,592.00	
70801384 Exercise	0.00	0.00	0.00	0.00	
70801386 Flag Football S/F	0.00	0.00	0.00	0.00	
70801388 Basketball S/F	0.00	0.00	-40.00	-40.00	
70801391 Sports Camp S/F	0.00	-789.00	1,414.50	1,414.50	
70801392 Tennis S/F	0.00	843.99	638.99	638.99	
70801393 Soccer S/F	0.00	0.00	0.00	0.00	
70801395 Girl's Softball S/F	0.00	0.00	0.00	0.00	
70801396 Restoration Rec Ctr S/F	0.00	0.00	0.00	0.00	
70801398 Pavilion	0.00	490.24	631.73	631.73	
70801399 Miscellaneous	0.00	0.00	0.00	0.00	
70801400 Volleyball S/F	0.00	0.00	0.00	0.00	
70801401 Summer Playground S/F	0.00	-7,369.00	-11,232.60	-11,232.60	
70801402 J.Y.O. S/F	0.00	0.00	0.00	0.00	
70801 Recreation Programs	0.00	-7,281.77	-5,995.38	-5,995.38	

**TOWN OF JAMESTOWN
BUDGET VS. ACTUAL
JULY 2015 - JUNE 2016
September 1, 2015 - September 30, 2015**

Account Number & Description	Annual Budget	PTD Expenses	YTD Expenses	Remaining \$	% of Budget
DEBIT SERVICE					
70900504 Payment Of Principal	520,000.00	0.00	0.00	520,000.00	0.00%
70900505 Payment Of Interest	276,060.00	39,393.75	39,393.75	236,666.25	14.27%
70900503 Lease DPW Equipment Resolution	71,362.00	13,300.00	13,300.00	58,062.00	18.64%
xxxxxxx Lease JetVac *included in above	0.00	0.00	0.00	0.00	#DIV/0!
138 Narragansett Ave	28,500.00	0.00	0.00	28,500.00	0.00%
Fire Station Improvements	47,750.00	0.00	0.00	47,750.00	0.00%
70900 Debit Service	943,672.00	52,693.75	52,693.75	890,978.25	5.58%
MISCELLANEOUS					
70920527 Incidentals & Emergencies	50,000.00	0.00	3,128.28	46,871.72	6.26%
70920530 Conservation Commission	2,200.00	0.00	0.00	2,200.00	0.00%
Chamber of Commerce Development	4,000.00	0.00	0.00	4,000.00	0.00%
70920536 Eastern RI Co-Op Extension	0.00	0.00	0.00	0.00	#DIV/0!
Economic Development	5,000.00	0.00	0.00	5,000.00	0.00%
70920 Miscellaneous	61,200.00	0.00	3,128.28	58,071.72	5.11%
Total	9,184,047.00	642,792.98	2,048,965.80	7,135,081.20	22.31%

October 14, 2015

Cheryl A. Fernstrom, CMC,
Town Clerk
Town of Jamestown
93 Narragansett Avenue
Jamestown, Rhode Island 02835

Dear Clerk Fernstrom,

I would like to provide you and the Council with an informative brief and request that I believe is of interest to you in your work serving Jamestown.

Introduction

I joined the Restoration Advisory Board (RAB) in September, 2012. I became co-chair in January 2014 for a two-year term. The Navy co chair, David Dorocz, is the Environmental Director of Naval Station Newport (NAVSTA).

Mr. Emmet E. Turley, of Jamestown, was a member of the Board and participant in meetings for some years, before his passing in 2013. His participation in the board is an example of voluntary service demonstrating citizenship and service in the community by participating with the board in a matter of significant results.

The RAB is an inter-agency and community body. It serves the purpose of public information about remediation of environmental hazards at designated sites on local Navy base property. It is established under federal law.

There are several sites of various prior industrial uses designated for the Navy's Environmental Remediation Program. The base site in Jamestown is at the northern end of Gould Island. There are also several sites on Aquidneck Island on the base at property adjacent to the three Aquidneck Island municipalities.

One is able to learn about the status and progress of environmental remediation at the Jamestown public library. The RAB administrative record is in the reference section of the library in a three-ring binder of CD ROM disks.

The reference librarian receives an emailed group meeting announcement from the Co Chair, prior to each meeting. It contains a copy of the prior meeting minutes and upcoming meeting agenda with a request to post for the public.

Any person of Jamestown is welcome to attend the RAB. It is not a representative position nor limited to any certain number of persons.

The next meeting on **Wednesday, November 18, 2015, 6:30 - 8:00 PM**, at the Marriott Courtyard Middletown, is set to mark **the 20th anniversary** of the Board's establishment and will be celebrated with refreshments. I invite you to attend this meeting and any future meetings.

Current matter

This year, at the July, 2015 meeting, several citizens were recognized by the Commander of the base for their respective ten years or twenty years of participation and presented with a Navy pin memento of their interest in this important program.

Dr. Kathy Abbass is a Board member and attends the Board for Rhode Island Marine Archeology Project (RIMAP). She was recognized for twenty years of participation.

Thurston Gray is a Board member and Portsmouth resident. He was recognized for twenty years of participation.

Claudette Weissinger is a Board member and Portsmouth resident. She was recognized for twenty years of participation.

Manny Marques, Jr. is a RAB Board member and Middletown resident. He was recognized for ten years of participation.

Dr. David Brown, a long time resident of Newport who now resides in Middletown, was recognized for twenty years of participation.

These Board members and all members of the RAB are dedicated to quality information for the personnel of NAVSTA and the public in the surrounding communities of the base.

“Good environmental management can enhance the ability to accomplish assigned missions as well as improve community and public relations.” (Naval Facilities Environmental Program, *about us*)

Request

The RAB Board members from the Navy, Environmental Protection Agency (EPA) and Rhode Island Department of Environmental Management (RIDEM) federal and state regulatory agencies should also be recognized for their work in the public interest through their participation in the RAB.

The Newport RAB has enjoyed an enduring commitment by professionals of education, training, and supervision which are a source of stability to the community. Based on years of environmental work of a scope and nature challenging to contemplate, they provide documented technical materials to the public and are regularly available for questions and comments that can inform their work. They also hold meetings for public comment at key points in the regulatory process. This requirement secures the public with quality, timely information.

Please recognize Mr. David Dorocz, the Environmental Director of NAVSTA Newport, for his leadership of the RAB Board and on behalf of the key regulatory agency personnel who attend RAB.

Background

The RAB was established in 1996 with organizing activities beginning in 1995. It has been active in its purpose for twenty years. It was established to provide community awareness of status and progress of environmental remediation work on the base at certain sites addressed in the NAVSTA Newport Environmental Restoration Program. It is established through federal law. Its basis is community interest in information and participation in briefs about remediation of environmental hazards at designated sites. The interest in the Board has been enduring by several community members.

The meeting occurs six times per year. The professional personnel directly associated with the Environmental Restoration Program and the regulatory representatives of Rhode Island Department of Environmental Management (RIDEM) and the Environmental Protection Agency (EPA) are on the Board

Public information resources

People who live-or-work, on-or-near the NAVSTA Newport base are invited to attend the meetings; welcome to join the Board; and are notified of the date, place, and time of the meeting in the Newport Daily News and Navallog community newspapers prior to each meeting.

The local public libraries are repositories for information about the origin, purpose, regulatory requirements, and remediation activities. These materials are called an administrative record. They contain orientation materials, regulatory reports, and communications about the sites in the ERP available on CD ROM disks in the government reference section of the public libraries of Newport, Middletown, Portsmouth, and Jamestown.

The Naval Facilities website is a resource for description of primary program information and the NAVSTA administrative record.

The RAB website is a repository for the meeting minutes, links to regulatory information, and the Naval Facilities online administrative record.

The communication for the Navy at Naval Station Newport is conducted by Lisa Woodbury Rama, Public Affairs Officer, NAVSTA.

Thank you for the interest you have in this Board through your attendance which is a significant benefit to your constituents that you have direct experience with its purpose.

Sincerely,

Margaret A. Kirschner , Community Co Chair

Restoration Advisory Board website: www.rabnewportri.org

Naval Facilities website: www.navfac.navy.mil
Naval Facilities, Environmental, Products and Services, Environmental Restoration, Installation
Map, RI, NACFAC Mid Atlantic. Naval Station Newport

Margaret A. Kirschner P.O. Box 1012, 8 Pleasant Street, Newport RI 02840, 857-472-9191



ALL ARE WELCOME

Naval Station Newport Environmental Restoration Program Public Meetings

Public Meetings:

All are invited to attend the [Restoration Advisory Board \(RAB\)](#) meetings for the Navy's Environmental Restoration Program (ERP) at Naval Station Newport.

Meet fellow citizens and representatives from the Navy, the U.S. Environmental Protection Agency, and the Rhode Island Department of Environmental Management, and help plan studies and restoration of cleanup sites.

Meeting Location:

Courtyard Marriott
9 Commerce Drive, Middletown, RI

Meeting Time:

6:30 pm – 8:00 pm

Upcoming Meeting Dates:

November 18, 2015
January 20, 2016
March 16, 2016
May 18, 2016
July 20, 2016
September 21, 2016
November 16, 2016

Navy's website: <http://go.usa.gov/DyNw>

Community's local website: www.rabnewportri.org

Naval Station Public Affairs Officer (PAO): 401.841.3538

Naval Station RAB Co-Chair: 401.841.7671

Additional Information:

This library contains CDs and a bound index of the Navy's reports, referred to as an [Information Repository](#).

The reports contain information on the Navy's planning, implementation, and closure of the ERP sites at Naval Station Newport.

The CDs in the library are updated each fall. Just ask the librarian for directions on where they are located!



Fact Sheet
FIVE-YEAR REVIEW REPORT
January 2015



NAVAL STATION NEWPORT
NEWPORT, RHODE ISLAND



Department of the Navy
Naval Facilities Engineering Command, Mid-Atlantic
9324 Virginia Avenue
Norfolk, Virginia 23511-3095

INTRODUCTION

A five-year review has been completed for the remedial actions implemented at Naval Station (NAVSTA) Newport in Newport, Rhode Island. This five-year review is the fourth five-year review of sites at NAVSTA Newport.

The Navy is the lead federal agency for these sites, with regulatory oversight provided by the United States Environmental Protection Agency (USEPA) and the Rhode Island Department of Environmental Management (RIDEM). The five-year review addresses the operable units (OUs) at the four NAVSTA Newport sites listed below where Records of Decision (RODs) have been signed, remedial actions have been initiated, and site-related contaminants remain at levels above those that would allow for unlimited use and unrestricted exposure:

- Site 1 - McAllister Point Landfill, Source Control (OU 1) and Management of Migration (OU 4);
- Site 8 - Naval Undersea Systems Center (NUSC) Disposal Area (OU 7);
- Site 9 - Old Fire Fighting Training Area (OFFTA) (OU 3); and
- Tanks 53 and 56 at Site 13 - Tank Farm 5 (OU 2).

The purpose of this five-year review is to determine if the remedies selected and implemented or initiated at select operable units, are protective of human health and the environment.

Although not subject to five-year review, the other environmental sites and OUs at NAVSTA Newport are briefly discussed in the five-year review document along with the progress of the various stages of the CERCLA process. A summary of all Installation Restoration Program (IRP) sites at NAVSTA Newport and their current regulatory phase is provided in Table 1. The locations of the IRP sites are shown on Figure 1.

SITE 1 – MCALLISTER POINT LANDFILL, SOURCE CONTROL (OU 1) AND MANAGEMENT OF MIGRATION (OU 4)

Background

The McAllister Point Landfill covers approximately 11.5 acres in the central portion of NAVSTA Newport in Middletown, Rhode Island. The McAllister Point Landfill at NAVSTA Newport operated as a sanitary landfill from 1955 until the mid-1970's. During that time, the landfill accepted all the wastes generated at the Naval complex, including waste from all operational areas, Navy housing areas, and from the 55 ships home ported at Newport prior to 1973.

Remedial Activities

There have been two separate remedial actions implemented at the McAllister Point Landfill; a source control remedy, referred to as OU 1; and a remedial action that addressed marine sediments/management of migration, referred to as OU 4.

The ROD for OU 1, which included a source control remedy, was issued in 1993. The source control remedy included: capping; landfill gas controls; erosion controls; fence installation; land use controls (LUCs), and operation and maintenance (O&M).

OU 4 was identified in April 1996, during construction of the source control remedy at OU 1 when landfill debris was discovered in the intertidal zone following a winter construction hiatus. A second ROD that addressed marine sediments/ management of migration, referred to as OU 4, was issued in March 2000. The OU 4 remedy included dredging of contaminated sediment and debris, marine habitat restoration, and operation and maintenance.

In September 2007, an Explanation of Significant Differences (ESD) was issued to provide improved enforcement of institutional controls limiting site access and future site use. Land use controls are in place and were enhanced by the issuance of a land use control remedial design in 2012.

Long-term monitoring of groundwater, landfill gas, and off-shore sediment and porewater is ongoing. Refer to Figure 2 for a depiction of Site 1.

Assessment

Based on site inspection and review of O&M activities and monitoring data, the remedy is functioning as intended. Long-term monitoring of groundwater, landfill gas, and off-shore sediment and porewater is ongoing and should generally continue at the locations/frequencies recently developed. No significant issues were noted during site inspection or based on review of recent O&M and monitoring reports. Land use controls are in place and access to the site is restricted and controlled by the Navy.

Follow-Up Actions

No issues have been identified during the technical assessment or other five-year review activities that would call into question the current or future protectiveness of the remedy. At the request of the regulatory agencies, the Navy will be considering the need for replacement of one groundwater monitoring well which has historically been dry. Monitoring of groundwater, landfill gas, and off-shore sediment and porewater will be continued to confirm protectiveness of the remedies.

Protectiveness Statement

The five-year review determined that the remedies at McAllister Point Landfill are protective of human health and the environment.

SITE 8 – NAVAL UNDERSEA SYSTEMS CENTER (NUSC) DISPOSAL AREA (OU 7)

Background

The NUSC (currently known as Naval Undersea Warfare Center [NUWC]) Disposal Area at NAVSTA Newport is located in Middletown, Rhode Island and occupies

approximately 12.4 acres along the northern boundary of the NUWC grounds and is surrounded on the northwest, west, and southwest by developed areas of the NUWC facility. A wetland area lies southeast of the site and the Wanumetonomy Golf and Country Club borders the site to the northeast. Site 8 was reportedly used for disposal of rubble and inert materials, including scrap lumber, tires, wire, cable, and empty paint cans. The upland portions of the site have been used as fill and storage areas since the Navy developed the site in the early 1950s. Refer to Figure 3 for a depiction of Site 8.

Remedial Activities

The ROD for Site 8 was issued in September 2012 and the remedy included excavation of select soils and sediment in NUWC (Deerfield Pond) and Deerfield Creek, construction of a soil cover, maintenance of a paved area, in-situ groundwater treatment, monitored natural attenuation (MNA) of the residual groundwater plume, land use controls, and long-term monitoring.

The land use control remedial design was completed in October 2013 and a land use control remedial design addendum was completed in May 2014. Implementation of the soil remedy was initiated in December 2013. Asbestos was encountered during the implementation of the soil remedy and an explanation of significant differences (ESD) adding asbestos to the list of site contaminants of concern (COCs) was issued in December 2014.

Assessment

Remedial activities are on-going and on-site construction of the soil removal component of the remedy is anticipated to be completed in early 2015. The soil cover component will be completed in 2015 and final seeding of the soil cover system will be completed once the groundwater and sediment remedies are constructed. Although the discovery of asbestos was not anticipated, the remedy for the site as outlined in the ROD, including the asphalt/soil cover system and land use controls, will also be protective of human health and the environment with respect to asbestos.

Follow-Up Actions

During the five-year review, no issues were identified that would call into question the current or future protectiveness of the remedy. O&M and monitoring activities will be initiated as the remedy construction is completed.

Protectiveness Statement

The five-year review determined that the remedy at Site 8 will be protective of human health and the environment upon completion.

SITE 9 – OLD FIRE FIGHTING TRAINING AREA (OFFTA) (OU 3)

Background

The OFFTA at NAVSTA Newport is an approximately 8-acre site, located on Coaster's Harbor Island, adjacent to Narragansett Bay, in Newport, Rhode Island. Site 9 includes the original OFFTA site area and an adjacent area known as the Surface Warfare Officers School (SWOS) site (former Site 20). The OFFTA was constructed in 1944 to train Navy personnel in fighting ship-board fires and was closed in 1972. The SWOS was the location of the former Brig facility, which served as the Correctional Center from its construction in 1951 until its demolition in 1996. This area also includes a new fitness center. Refer to Figure 4 for a depiction of Site 9.

Remedial Actions

The ROD for Site 9 was issued in September 2010 and the remedy included a geotextile-lined soil cover in grassy areas and asphalt/concrete cover in other areas, long-term monitoring, O&M of a replacement stone revetment, and land use controls. The ROD has been modified with two ESDs adding asbestos as a COC, changing the groundwater performance standard for arsenic, and clarifying that the groundwater cleanup levels are really performance standards. The land use control remedial design was completed in February 2012.

Remedial construction was completed in May 2014 and the remedial action completion report and long-term management plan for the site were finalized in September 2014. O&M will be conducted in accordance with the long-term management plan.

Assessment

Remedy construction was recently completed and O&M of the remedy will be conducted in accordance with the recently completed long-term management plan. The asphalt/soil cover system and replacement stone revetment are in place and preventing exposure to contaminated soils. Land use controls are in place and enforced to prevent unauthorized use of the site.

Follow-Up Actions

No issues have been identified that would call into question the current or future protectiveness of the remedy. However, the Navy plans to conduct an assessment to evaluate whether Aqueous Fire Fighting Foams (AFFF) were used at the site during historical fire-fighting training operations and whether there was a potential release of perfluorooctanoic acid/perfluorooctane sulfonate (PFOA/PFOS). PFOA/PFOS are perfluorocarbons (PFCs) that are emerging contaminants and were not considered at the time of the RI and ROD. If the assessment indicates that AFFF was used at the site, then a sampling plan will be developed to assess the presence/absence of PFOA/PFOS.

Protectiveness Statement

The five-year review determined that the remedy at Site 9 (OU 3) is protective of human health and the environment.

TANKS 53 AND 56 AT SITE 13 – TANK FARM 5 (OU2)

Background

Tanks 53 and 56 are located within Tank Farm 5, Site 13, at NAVSTA Newport in Middletown, RI. Tanks 53 and 56 were constructed in 1942 of reinforced concrete and had a capacity of approximately 2.52 million gallons. Fuel oils were stored in the tanks from approximately World War II through 1974. In 1975, as part of an oil recovery program, the Navy began using the two tanks to store used oil for alternate use as a heating fuel oil. Use of the tanks was discontinued in 1984 and the tanks were demolished in 1999. Refer to Figure 5 for a depiction of the Tanks 53 and 56 area of Site 13.

Remedial Actions

The interim ROD for Tanks 53 and 56 at Site 13 was signed in September 1992, and included: groundwater extraction to contain contaminated groundwater and prevent its migration and potential discharge to surface water bodies; groundwater treatment using coagulation/filtration and UV oxidation to treat organic and inorganic contaminants; discharge of treated groundwater to the local wastewater treatment facility; and continued groundwater monitoring to confirm the capture of contaminated groundwater.

The groundwater extraction and treatment/containment system was completed in December 1994. The groundwater extraction and treatment system operated during the period from December 1994 to December 1996, when the system was shut down. The system was demolished in October 2008 because groundwater analytical results were below the cleanup levels established in the Interim Action ROD. In 2010, it was determined that detections did not exceed MCLs or RIDEM GA standards, that the remedial action was successful, and that no additional sampling was required. Note that the "GA" classification comes from RIDEM's classification system and indicates that the groundwater is presumed suitable as a drinking water source without the need for treatment. Therefore, the monitoring well network was abandoned.

Assessment

The remedial action objectives specified in the Interim Action ROD have been attained and as stated above, the groundwater treatment system has been demolished and the monitoring wells abandoned.

Follow-Up Actions

No issues have been identified that would call into question the current or future protectiveness of the remedy. However, a final decision document needs to

be prepared to document No Further Action as the final remedy for Tanks 53 and 56.

Protectiveness Statement

The five-year review determined that the interim remedy for Tanks 53 and 56 at Tank Farm 5 (Site 13, OU 3) is protective of human health and the environment.

NEXT REVIEW

The completion of the next Five-Year Review for NAVSTA Newport is required by December 2019, 5 years from the completion of the current review. Five-Year Reviews will continue for each site where contamination remains as part of the final remedy to ensure that the remedies continue to be protective (e.g., five-year reviews of capped or covered areas).

ADMINISTRATIVE RECORD

The Five-Year Review Report and Administrative Record for NAVSTA Newport are available for review through the Navy Point of Contact below or at the following website: <http://go.usa.gov/DyNw> (click on "Administrative Records" in the left margin)

Navy Point of Contact

Ms. Lisa Rama
Naval Station Newport, Public Affairs Office
690 Peary Street
Newport, Rhode Island 02841-1512
(401) 841-3538
Lisa.Rama@navy.mil

Table 1
Inventory of All IRP Sites and Operable Units
NAVSTA Newport, Rhode Island

FFA Site No.	Site Name	Operable Unit No.	Regulatory Phase
Site 1	McAllister Point Landfill	OU 1 and OU 4	Operation & Maintenance/Long-Term Monitoring Ongoing
Site 4	Coddington Cove Rubble Fill (CCRF) Area	No designation	Study Area Screening Evaluation (SASE)
Site 7	Tank Farm 1	OU 13	Remedial Investigation/Feasibility Study
Site 8	Naval Undersea Systems Command (NUSC) Disposal Area	OU 7	Remedial Design/Remedial Action
Site 9 (includes former Site 20)	Old Fire Fighting Training Area (OFFTA)	OU 3	Operation & Maintenance
Site 10	Tank Farm 2	OU 14	Remedial Investigation
Site 11	Tank Farm 3	OU 15	Remedial Investigation
Site 12	Tank Farm 4	OU 11	Remedial Design
Site 13	Tank Farm 5	OU 2	Remedial Design
Site 17	Gould Island	OU 6	Remedial Design
Site 19	Derektor Shipyard - Off-shore	OU 5	Remedial Design
	Derektor Shipyard - On-shore	OU 12	Remedial Design
Site 22	Carr Point Storage Area	OU 10	Remedial Investigation
MRP Site 1	Carr Point Shooting Range	OU 9	Remedial Investigation
Site 23	Coddington Point Buried Debris Areas	No designation	Remedial Investigation

NAVAL STATION NEWPORT

Environmental Restoration Program (ERP) Sites at Naval Station Newport

Site 1	McAllister Point Landfill
Site 4	Coddington Cove Rubble Fill Area
Site 8	NUSC Disposal Area
Site 9	Old Fire Fighting Training Area
Site 7	Tank Farm 1
Site 10	Tank Farm 2
Site 11	Tank Farm 3
Site 12	Tank Farm 4
Site 13	Tank Farm 5
Site 17	Gould Island
Site 19	Derecktor Shipyard
Site 22	Carr Point Storage Area
Site 23	Coddington Point Debris Sites
MRP Site 1	Carr Point Shooting Range



Site 17
Gould Island
Jamestown

