

TOWN OF JAMESTOWN
BOARD OF
WATER AND SEWER COMMISSIONERS

Monday, June 18, 2001

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, 26 North Road at 7:01 PM by Commission President Guy Settipane. The following members were present:

David Swain, Vice-President
Kenneth G. Littman
David Long
Norma Willis

Also present were:

Maryanne Crawford, CPA, Town Administrator
Denise Jennings, Assistant Finance Director/Water and Sewer Clerk
Steven Goslee, Public Works Director
Arthur Christman, Fire Chief

Absent:

James Murphy, Esq., Town Solicitor

READING AND APPROVAL OF MINUTES

- 1) 04/16/01 (regular meeting) (continued from 05/21/01)
Motion by Commissioner Swain, seconded by Commissioner Littman to accept the minutes of 04/16/01 for the regular meeting of the Board of Water and Sewer Commission. Motion so voted, 3 in favor; Commissioners Settipane and Willis abstained. (Commissioners Settipane and Willis were not on the Commission on 04/16/01)
- 2) 04/16/01 (work session re: proposed **On-Site Wastewater Management Ordinance**)
(continued from 05/21/01)
Motion by Commissioner Swain, seconded by Commissioner Littman to accept the minutes of 04/16/01 for the Town Council work session on the proposed On-Site Wastewater Management Ordinance. Motion so voted, 3 in favor; Commissioners Settipane and Willis abstained. (Commissioners Settipane and Willis were not on the Commission on 04/16/01)
- 3) 05/21/01 (regular meeting)
Following short discussion regarding changes on Page 1 and Page 3, motion was made by Commissioner Swain, seconded by Commissioner Willis to table adoption of the 05/21/01 minutes until the next meeting on 07/16/01. So unanimously voted.

REPORT OF TOWN OFFICIALS

- 1) **Pumping Report:**
Mr. Goslee reported that pumping was down and that the reservoir was down a few inches, but due to the rainfall over the past weekend it is now back up and that the Annual Drinking Water Quality

Report for 2000 aka Consumer Confidence Report had been mailed out to all customers and has been distributed to all town buildings for public review. Mr. Goslee then reported on the status of the following projects:

- Desalinization well
- North/South pipeline
- Beavertail pipeline
- Sewer treatment plant rehabilitation
- Aeration system

Commissioner Willis suggested that the Commission be supplied with a schedule of ongoing projects, cost and budget information associated with those projects. Commission consensus: Town Administrator to supply said schedule and information.

Following clarification of several items, motion was made and seconded to accept the pumping report. So unanimously voted.

Water Supply System Management Plan prepared by Pare Engineering Corporation (revised April 20, 2001)

Commissioner Willis asked for clarification on several items regarding the Water Supply System Management Plan.

2) **Annual Drinking Water Quality Report for 2000** aka Consumer Confidence Report
Previously discussed.

LETTERS AND COMMUNICATIONS

3) Letter from R. Patrick Tremo (75 Bay View Drive) re: **desalinization**
Motion by Commissioner Swain, seconded by Commissioner Littman to accept the letter from R. Patrick Tremo and to forward a copy to the Water Study Committee. So unanimously voted.

UNFINISHED BUSINESS

1) Application of New England Construction c/o Central Baptist Church (Plat 9, Lot 32; 99 Narragansett Avenue) for **expansion/change of use** (continued from 05/21/01)

Fred Clarke of 146 Longfellow Avenue stated that he was present to represent Central Baptist Church and that Steve Rodi from New England Construction was present to make a formal presentation.

Mr. Rodi gave a brief presentation on the proposed expansion of Central Baptist Church. The main items presented were as follows:

- There are two plans/options before Central Baptist Church and that all depends on cost.
- Option one footprint contains 1,400 sq ft.
- Option two contains 2,200 sq ft.
- Will add four to six additional bathrooms.
- Usage mostly on Sundays for assembly.
- Are aware that they must go before the Planning Commission and Zoning Board of Review and that it is a long process.

Commission President Settupane: Does your plan work with current water and sewer regulations?

Mr. Rodi: I have not read the regulations word for word, but we will comply. Mr. Goslee: I believe their plan will comply with the regulations. Commissioner Long: What will be in the addition. Mr. Rodi: Meeting rooms, classrooms, four to six bathrooms, depending on the option. Option two includes increasing the sanctuary area significantly.

Commissioner Swain: Do you have a feel for how much your usage will increase? Mr. Rodi: The actual capacity of the building with option one will increase to 150 people. We will have the same number of people there each Sunday. Mr. Clarke: Our annual increase in attendance is 5%. With option one our capacity in the building will increase from 120 to 150 and with option two our capacity will increase from 120 to approximately 200. We plan to move the sink in the lower level upstairs.

Commissioner Littman: How many bathrooms do you have now? Mr. Clarke: We have two. I would like to eliminate the bathroom near the furnace room and expand the furnace room. The bathrooms we have are very small. Commission President Settipane: How many bathrooms do you plan to add? Mr. Clarke: With option one we plan to add four and with option two we plan to add as many as six.

Commission President Settipane: Will you be renting out rooms? Mr. Clarke: No more than we do now.

Commissioner Littman: Will there be any impact on the fire system? Chief Christman: No, I'm sure it will be taken care of.

Following clarification of a few additional items, motion was made and amended by Commissioner Swain and seconded by Commissioner Willis to grant the application of New England Construction c/o Central Baptist Church (Plat 9, Lot 32; 99 Narragansett Avenue) for expansion/change of use subject to the following restrictions: that there be no more than 6 bathrooms, that water saving devices be installed and that the two existing bathrooms be discontinued in use and that this grant is based on the representation that the addition will not exceed 2,200 sq. ft. So unanimously voted.

2) **Water Supply System Management Plan** prepared by Pare Engineering Corporation (revised April 20, 2001)

Following short discussion previously and clarification of a few items, motion was made by Commissioner Littman, seconded by Commissioner Long to schedule a public hearing during the next regular meeting of the Board of Water and Sewer Commission to be held on 07/16/01. So unanimously voted.

3) Re-award bid for **Fusion Machine**

Motion by Commissioner Swain, seconded by Commissioner Willis to re-award the bid for the fusion machine to Redhead Supply in the amount of \$10,659.37. So unanimously voted.

NEW BUSINESS

1) Application of Steven Liebhauser dba Slice of Heaven (Plat 8, Lot 164; 32 Narragansett Avenue) for **expansion/change of use**

Mr. Liebhauser gave a brief presentation on his proposed plan for the expansion of his business. The plan included providing water to the rear building which is currently being used for storage for the restaurant on the first floor. It included installing a hand sink and food preparation sink on the first floor and to install a sink, toilet and stall shower on the second floor.

Mr. Goslee reported that if the application were granted the applicant may need to upgrade the service/pipe. Mr. Liebhauser stated that he had recently upgraded the pipe to the front building, due to low water pressure.

Mr. Goslee also stated that if the applicant changes the rear building to a dwelling, he will have to pay \$2,000 for the hook up fee. Mr. Liebhauser stated that he does not plan to change the building to a dwelling. Discussion ensued regarding the applicants plan. Following clarification of additional items, motion was made by Commissioner Long, seconded by Commissioner Willis to approve the application of Steven Liebhauser dba Slice of Heaven (Plat 8, Lot 164; 32 Narragansett Avenue) for expansion/change of use subject to the following restrictions: The expansion is limited to the first floor only, that a service sink be installed and that an employees restroom be installed with a toilet and a sink only. So unanimously voted.

BILLS AND PAYROLL

Following clarification of a few items, motion was made by Commissioner Littman, seconded by Commissioner Swain to approve the Water Bills and Payroll in the amount of \$78,448.54 and also to approve the Sewer Bills and Payroll in the amount of \$56,430.63. So unanimously voted.

TOWN BUSINESS

1) Jamestown Wastewater Plant

Ms. Crawford reported that the Jamestown Wastewater Plant had recently received an award for being the most efficient plant under five million gallons. Mr. Goslee presented the plaque to President Settipane.

ADJOURNMENT

There being no further business before the Commission, motion by Commissioner Long, seconded by Commissioner Willis to adjourn the meeting at 9:00 PM. So unanimously voted.

Attest:

Denise Jennings
Assistant Finance Director/Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director