

TOWN OF JAMESTOWN
BOARD OF
WATER AND SEWER COMMISSIONERS

Monday, April 16, 2001

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, 26 North Road at 7:01 PM by Commission President David J. Long. The following members were present:

Kenneth G. Littman, Vice-President
Craig A. Amerigian
David Swain

Also present were:

Maryanne Crawford, CPA, Town Administrator
Denise Jennings, Assistant Finance Director/Water and Sewer Clerk
Steven Goslee, Public Works Director
Arthur Christman, Fire Chief

Absent:

Bruce McIntyre, Commissioner
James Murphy, Esq., Town Solicitor

READING AND APPROVAL OF MINUTES

Motion by Commissioner Littman, seconded by Commissioner Amerigian to accept the minutes of March 19, 2001. So unanimously voted

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

Mr. Goslee reported that pumping was down for the month, which was attributed to the amount of rainfall (almost 13 inches). Mr. Goslee also reported that the aeration system has been completed and that all equipment is located on the side of the North Reservoir; the compressor will be in a temporary box and that the Town will have to apply to the Zoning Board for a permanent building for the compressor. Following clarification of a few items, motion was made by Commissioner Littman, seconded by Commissioner Amerigian to accept the pumping report. So unanimously voted.

LETTERS AND COMMUNICATIONS

none

UNFINISHED BUSINESS

- 1) **Water Supply System Management Plan**, prepared by Pare Engineering Corporation as revised September 1, 2000 (continued from 03/19/01)
 - 1) Status update from the Public Works Director

The Town Administrator reported that Pare Engineering was currently updating the report per the Commissions comments and that it is due back by the end of this week and that she will forward a copy to Commission as soon as it is received.

NEW BUSINESS

1) Water and Sewer Budget FY 2001/2002

Ms. Crawford: As you can see by the Water and Sewer Budgets, I am asking for increases in both budgets for revenue.

Ms. Crawford: As you know we implemented the tiered rate structure last year and it appears our excess water (consumption) is slightly down. In the future, we hope to identify if in fact such things as the low flush toilets and conservation measures are why consumption is down. The increases you see are nominal; most are related to contract negotiations such as benefits and salary increases. As you can see in the Water Budget, there is \$127,000 for the pipeline from North to South Pond and \$15,425 is for pipe replacement for Beavertail. There is no funding in this budget for well implementation, but we do have funds still available to carry over from the previous budget. Commissioner Amerigian: Is that because it is in the capital improvement budget? Ms. Crawford: Yes, capital improvement items carry over to the next fiscal year.

Ms. Crawford: The Sewer Budget is decreasing, the reason is due to the fact that capital improvements are down. This budget also has very nominal increases. I would hope to have these budgets approved this evening. You will also need to approve the rate structure, which is included in your packet. Commissioner Amerigian: Sewer use sales are down why? Ms. Crawford: That is based on consumption and consumption is down. Following clarification of a few items, discussion then ensued regarding the proposed increase in the water rates. Motion was made by Commissioner Amerigian, seconded by Commissioner Swain to increase metered excess water rates and minimum in advance rates by 3% (41000.401-\$193,438. & 41000.402-\$276,860). So unanimously voted. The rate schedule as adopted is as follows:

Minimum in advance:

Meter size	Quarterly Billing Rates	Seasonal Billing Rates
5/8"	\$45.02	\$180.07
3/4"	\$67.57	\$270.28
1"	\$83.92	\$335.67
1 1/2"	\$103.37	\$413.03
2"	\$134.65	\$538.61
3"	\$248.25	\$992.99
4"	\$373.68	\$1,494.72

Excess Water Rates:

Minimum	Maximum	Rate
0	5,000	\$0.00
5,000	9,999	\$3.43
10,000	14,999	\$3.65
15,000	19,999	\$4.32
20,000	49,999	\$5.65
50,000	99,999	\$6.70
100,000	199,999	\$8.24
200,000	999,999,999	\$10.30

*per 1,000 gallons

Water Budget FY 2001/2002:

Motion by Commission President Long, seconded by Commissioner Amerigian to adopt the Water Budget FY 2001/2002 in the amount of \$628,398. So unanimously voted.

Sewer Budget FY 2001/2002:

Motion by Commissioner Amerigian, seconded by Commissioner Swain to increase the sewer rate by 2%. So unanimously voted. The rate as adopted is as follows:

Sewer use rate:

**Rate per
1000 gallons
\$5.47**

Motion by Commission President Long, seconded by Commissioner Amerigian to adopt the Sewer Budget FY 2001/2002 in the amount of \$364,127. So unanimously voted.

- 2) Application of the **Town of Jamestown**, Parks and Recreation (Plat 11, Lots 8 & 22; Fort Getty Road) for **expansion/change of use**

Following short discussion and clarification of a few items, motion was made by Commissioner Swain, seconded by Commission President Long to approve the application of the Town of Jamestown, Parks and Recreation (Plat 11, Lots 8 & 22; Fort Getty Road) for expansion/change of use. So unanimously voted.

- 3) Application of **Ocean State Scuba** (Plat 8, Lots 97 & 567; 79 North Main Road) for **expansion/change of use**

7:55 PM: Commissioner Swain removed himself from the Commission table.

Bob Falvey representing Ocean State Scuba gave a brief presentation to the Commission. The Town Administrator asked that the Commission take into consideration the Rules and Regulations of the Board of Water and Sewer Commissioners, item number 14-A entitled "Urban Water District".

Following clarification of a few items, motion was made by Commission President Long, seconded by Commissioner Littman to approve the application of Ocean State Scuba (Plat 8, Lots 97 & 567; 79 North Main Road) for expansion/change of use and that the applicant follow the criteria of the Rules and Regulations of the Board of Water and Sewer Commissioners, item number 14-A entitled "Urban Water District". So unanimously voted.

8:11 PM: Commissioner Swain returned to the Commission table.

BILLS AND PAYROLL

Motion by Commission President Long, seconded by Commissioner Littman to approve bills and payroll. So unanimously voted.

TOWN BUSINESS

none

ADJOURNMENT

There being no further business before the Commission, motion by Commission President Long, seconded by Commissioner Amerigian to adjourn the meeting at 8:22 PM. So unanimously voted.

Attest:

Denise Jennings
Assistant Finance Director/Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director