

**TOWN OF JAMESTOWN
BOARD OF
WATER AND SEWER COMMISSIONERS**

Monday, November 19, 2001

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, Conference Room, 26 North Road at 7:04 PM by Commission President Guy Settipane. The following members were present:

David Swain, Vice-President
Kenneth G. Littman
Norma Willis

Also present were:

Maryanne Crawford, CPA, Town Administrator
Steven Goslee, Public Works Director
Denise Jennings, Assistant Finance Director/Water and Sewer Clerk
Douglas DiSimone, Esq., Town Solicitor
Arthur Christman, Fire Chief

7:07 PM: Commissioner David Long arrived.

READING AND APPROVAL OF MINUTES

- 1) 08/20/01 (regular meeting) (continued from 10/15/01)
Motion was made by Commissioner Swain, seconded by Commission President Settipane to accept the minutes of 08/20/01. So unanimously voted.
- 2) 10/09/01 (special meeting)
Motion was made by Commissioner Swain, seconded by Commission President Settipane to accept the minutes of 10/09/01. So unanimously voted.
- 3) 10/15/01 (regular meeting)
Commissioner Willis: On page 3, paragraph 5 under Water Resources Protection Committee, it states that I recently spoke to Chris Powell. I did not speak to Mr. Powell. I recently read in the Conservation Commission minutes that it was indicated that fellow Commissioner Thomas Johnson was interested in serving as Conservation Commission representative to replace Mr. Powell on the Water Resources Protection Committee. Motion was made by Commissioner Swain, seconded Commission President Settipane to accept the minutes of 10/15/01 as amended to reflect the above change. So unanimously voted.

REPORT OF TOWN OFFICIALS

- 1) **Pumping Report:**
Mr. Goslee: We are currently pumping 200,000 gallons per a day, which is as expected. We had one of the driest October's.

Ms. Crawford reported that she had received a call from Senator Reed's office regarding the \$450,000 funding for the pipeline. She stated that the amount of funding has been reduced to \$250,000 and that with this amount the Town should be able to get the pipeline underground. Commissioner Littman: Do you have a timetable as to when the Town will be getting these funds?

Ms. Crawford: Sometime next spring.

2) Town project reports (see attached written report)

Aeration System:

Mr. Goslee reported that the system has been shut down for the season and that he anticipates pouring the foundation/slab in the next two weeks and will be pre-fabbing the shed indoors.

North/South pipeline:

Mr. Goslee stated that he would like to proceed with a temporary hook up to get the transfer pumping started.

Copy of letter from Fay, Spofford & Thorndike, LLC to the Public Works Director re: proposal for engineering service

Motion was made by Commission President Settupane, seconded by Commissioner Long to accept the communication from Fay, Spofford & Thorndike, LLC to the Public Works Director re: proposal for engineering service. So unanimously voted.

Wastewater Management Plan:

Ms. Crawford: I have been working with the Town Planner and Brenda Dillmann and have recently spoken to Anthony Simeone from the RI Water Resources Board. The Town Planner, Ms. Dillmann and myself have put together an advertisement to try to get the person who will be responsible for the program. We would like to get this person on board as soon as possible. This person will help finalize the management plan, submit to RIDEM and get involved with the rules and regulations. The sub-committee has looked at two software packages and we would hope that this person would be able to assist with this process. I spoke to Jim Reardon at RIDEM today, he said it will take us about three years to inspect the 1700+ systems that are out there. I also talked to him regarding the rules and regulations regarding substandard systems. A substandard system is not necessarily a failed system, so therefore it does not have to be replaced unless it is failing. We have approximately

650 cesspools. A cesspool is a substandard system, however it is not a failed system. At the time of inspection, these systems do not have to be replaced. We will encourage these people to replace them by the year 2006. Mr. Reardon has offered to review the Wastewater Management Plan. I would like to forward it to him as soon as possible. Commission Settupane: We would like to review the plan before forwarding to Mr. Reardon.

Commission consensus: To place the Wastewater Management Plan on the Town Council agenda for 11/26/01.

Town Wells:

Mr. Goslee reported that JR-5 has been checked (tested) and that all tests have returned non-detect except for sodium and he stated that it will be retested. Mr. Goslee reported that JR-6 has been tested and that all test have returned non-detect. He also reported that George Gifford has almost completed the permitting process and that Dr. Frohlich was also at the site and has requested 3 additional monitoring wells. The Commission asked for clarification on the location of the wells.

Sewer Plant Rehabilitation:

Ms. Crawford: Mr. Siegmund is present to update the Commission on the progress at the sewer plant. Mr. Siegmund then distributed a summary of his presentation to the Commission. Mr. Siegmund: Item #1-Manhole inspection has been completed. Item #2-Flow isolation has been completed. The table on the first page summarizes the results. The standard infiltration rate for a new pipeline is 100 gallons per day, per mile. An 8 inch pipe, 1 mile long should infiltrate 800

gallons of water and no more. For older pipes this standard is double and is approximately 200 gallons per an inch, per a mile. We have found that the average infiltration in the Towns collection system is 2009 gallons per an inch, per mile. This is 10 times the rate of what is accepted for an older pipe system. Your system is a very good candidate for rehabilitation. Item #3-Flow metering was completed in June, but unfortunately some of the meters did not provide good results. Meters were replaced in October and we will be extending this program into the wet season. Item #4-Sewer cleaning and televising is completed and the tapes are available at the Wastewater Treatment Plant. Item #5-Smoke testing has been completed. Mr. Siegmund reported that the following work will commence after a draft Sewer System Evaluation (SSES) is complete.

- Design and Collection System Rehabilitation
- Facilities Plan Update
- Design of Pump Station Rehabilitation
- Design of Treatment Plant Rehabilitation
- SCADA
- Construction

Following clarification of a few items, Commission President Settipane thanked Mr. Siegmund for his presentation.

LETTERS AND COMMUNICATIONS

- 1) Notice from the US Environmental Protection Agency (EPA) re: EPA actions to the nations drinking water supplies

Ms. Crawford stated that this communication was for informational purposes. Motion was made by Commissioner Swain, seconded by Commissioner Long to accept the notice from the US Environmental Protection Agency (EPA) re: EPA actions to the nations drinking water supplies. So unanimously voted.

UNFINISHED BUSINESS

- 1) Review draft of revised **application for utility service connection** (continued from 10/15/01)

Commission President Settipane stated that he had recently spoken to the Solicitor and the Administrator regarding this item. The Solicitor referred this item to the Public Works Director for explanation. Mr. Goslee reported that wording was added to page two regarding the rules and regulations and that this gives the applicant a chance to explain. He further explained that the page regarding race and nationality was added, as directed by the USDA for statistical purposes and that the following sheets were for internal use for the Town Planner, the Fire Chief and himself. Short discussion followed. Commission Consensus: To add the words "Plans required-Yes ___ or No ___" to the application. This would be checked off by the Public Works Director. Also requested by the Commission, the Public Works Director is to include a written explanation of his recommendations and why.

- 2) Review **Rules and Regulations of the Board of Water and Sewer Commissioners** (continued from 10/15/01)

- a) Letter dated 11/08/01 from the Solicitor re: draft revisions

Short discussion and clarification followed regarding the following items as identified in the Solicitor's letter:

- 1) Application process
- 2) Definitions section

- 3) Section 14(A)
- 4) Enforcement issues

Motion was made by Commissioner Long, seconded by Commission President Settupane to ask the Solicitor to review items discussed and to continue discussion of the Rules and Regulations of the Board of Water and Sewer Commissioners at the next Water and Sewer meeting on 12/17/01. So unanimously voted.

8:40 PM: Motion was made by Commissioner Long, seconded by Commission President Settupane to start the scheduled (7:30 PM) work session with the Water Study Committee and to break from the Water and Sewer Meeting. So unanimously voted.

9:12 PM: The Commission returned to the Water and Sewer Meeting.

3) Original application of William S. Munger c/o Conanicut Marine Services, Inc. (Plat 8, Lot 760; 115 Bay View Drive) for **utility service (water) connection** (continued from 10/15/01) No action was taken on this application; this application was superceded by the new application of William S. Munger c/o Conanicut Marine Services, Inc. (Plat 8, Lot 760; 115 Bay View Drive) for utility (water and sewer) service connection scheduled under New Business.

4) Items requested by Commissioner Willis for discussion (continued from 10/15/01) Public Works Dept. re: separated labor costs

Separated/Segregated labor costs:

Motion was made by Commissioner Willis, seconded by Commission President Settupane to table discussion of Public Works Dept. re: separated/segragated labor costs until the next Town Council Meeting on 11/26/01. So unanimously voted.

Water Resource Protection Committee:

- 1) Letters of interest from those who wish to continue to serve
 - a) J. Christopher Powell
 - b) Richard Hutchinson
 - c) John H. Hubbard
 - d) Daniel E. Lilly, Jr.

Water Study Committee:

- 1) Letters of interest from those who wish to continue to serve
 - a) Dick Wing
 - b) William S. Munger
- 2) Letters of resignation
 - a) John P. Caito
 - b) James Sammons
 - c) Ellicott Wright

Motion was made by Commissioner Willis, seconded by Commissioner Littman to forward all letters of interest and resignation to the Town Clerk to be placed on the 11/26/01 meeting agenda. So unanimously voted.

NEW BUSINESS

1) New application of William S. Munger c/o Conanicut Marine Services, Inc. (Plat 8, Lot 760; 115 Bay View Drive) for utility (water and sewer) service connection Mr. Munger distributed a copy

of a section of a plat map to the Commission identifying properties abutting his property. He stated that he had highlighted the surrounding properties on Town water and sewer. Mr. Munger distributed information to the Commission regarding the Comprehensive Plan. Short discussion followed regarding the Comprehensive Plan. Mr. Munger stated that he has a subdivision plan before the Planning Commission and that he has to show that water is available in order for the subdivision to be approved.

Commissioner Long asked the Public Works to explain his comment regarding water tie-in. Mr. Goslee stated that according to the Rules and Regulations of the Board of Water and Sewer Commissioners (Section 14B; subsection b3) the premises shall not be part of subdivision except an Administrative Subdivision and therefore a water tie-in is prohibited. Mr. Goslee stated that a sewer tie-in would be allowed. The Solicitor stated that there was no discretion with this application, a water tie-in can not be approved. Following short discussion regarding zoning, similar properties and the wording pertaining to Section 14B; subsection b3, motion was made by Commissioner Littman, seconded by Commissioner Long to grant the application of William S. Munger c/o Conanicut Marine Services, Inc. (Plat 8, Lot 760; 115 Bay View Drive) for utility sewer service for 3 connections and to deny (2) utility water service connections in accordance with the Rules and Regulations of the Board of Water and Sewer Commissioners (Section 14B; subsection b3), and that this grant is subject to the appropriate fees (\$2000 per connection). So unanimously voted.

Motion was made by Commission President Settupane, seconded by Commissioner Long to ask the Solicitor to review the Rules and Regulations of the Board of Water and Sewer Commissioners, specifically Section 14B; subsection b3. So unanimously voted.

BILLS AND PAYROLL

Motion was made by Commissioner Willis, seconded by Commissioner Swain to approve the Water and Sewer Bills and Payroll. So unanimously voted.

TOWN BUSINESS

(none)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Swain, seconded by Commissioner Long to adjourn the meeting at 10:15 PM. So unanimously voted.

Attest:

Denise Jennings
Assistant Finance Director/Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director