

**TOWN OF JAMESTOWN
BOARD OF
WATER AND SEWER COMMISSIONERS**

Monday, September 16, 2002

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, Conference Room, 26 North Road at 7:09 PM by Commission President Guy Settupane. The following members were present:

David Swain, Vice-President
David Long

Also present were:

Maryanne Crawford, CPA, Town Administrator
Steven Goslee, Public Works Director
Denise Jennings, Assistant Finance Director/Water and Sewer Clerk

Absent were:

Commissioner Kenneth G. Littman
Commissioner Norma Willis
Douglas DiSimone, Esq., Town Solicitor

READING AND APPROVAL OF MINUTES

- 1) 07/15/02 (regular meeting) (continued from 08/19/02)
Motion was made by Commissioner Swain, seconded by Commission President Settupane to accept the minutes of 07/15/02. So unanimously voted.
- 2) 08/19/02 (regular meeting)
Commission President Settupane stated that Commissioner Long was not present at said meeting and asked that the acceptance of the 08/19/02 minutes be continued to the next meeting on 10/21/02.

REPORT OF TOWN OFFICIALS

1) Pumping Report:

Mr. Goslee reported the following:

- Pumping was up 20,000 gallons compared to last year.
- Reservoir level is down 40 inches and that this brings us to the next level of conservation; which bans all outside watering and that upon publication in the Jamestown Press the ban will go into effect.
- He has added two new charts for the Commission's review. The charts include Rainfall (Departure From Normal) and Transfer Pumping. Mr. Goslee briefly explained the new charts.

2) Town project reports

Town Wells:

Mr. Goslee reported the following:

- JR-1-is still operating and is pumping 45,000 gallons per day.
- JR-3- is operating on a rotational basis. Test vegetation plots have been rechecked as per our

permit and there appears to be no changes from last year.

- JR-4- is not in use.
- JR-5-no change.
- JR-6-Dr. Frolich has determined a safe yield of 40 gpm. George Gifford has received Dr. Frolich's report and is preparing the wetland and CRMC applications; he estimates preparation time to be approximately 3 months.

North/South pipeline:

Mr. Goslee reported that PAL has completed the test pits for the pipeline and pump station and that no artifacts have been found in the pits. The data is being analyzed.

Aeration System:

Mr. Goslee reported that Dr. Kortman is reviewing the possibility of adding another compressor at the North Reservoir.

Expansion of South Pond:

Mr. Goslee reported that the Water Study Committee recently meet at South Pond and all agreed that redesign of the spillway should be top priority for work to be done at South Pond.

Beavertail Road water line replacement:

Mr. Goslee reported that the pipe is on site and no further work has been completed.

Commission President Settupane: We have had significant rainfall since our last meeting and yet we continue to drop, why? Ms. Crawford: The August consumption is the highest that we have had. Mr. Goslee: The year-to-date rainfall is 12 inches down. A lot of it is going right into the groundwater recharge. There is no run off. Commissioner Swain: If you look at the trends from August to September for previous years, the rate of loss out of the reservoir is about the same amount of gallons. We are about the middle of the road on how many gallons from one extreme to the other in the reservoir level. Considering that we have had one of the hottest summers and the lack of rainfall, it is still in pretty good shape. I would like to make sure that between now and the next time we meet, that if we have significant rainfall that it is on the agenda in such a way, that we lighten up or reduce the usage requirements, so that we can start selling some of the water. Why not sell some of it, before it spills into the ocean.

Commissioner Swain, as Commission representative to the Water Study Committee reported that redesigning the spillway is top priority for work to be done at the South Pond and that the project would not take very much time or money to complete.

The Commission asked for clarification on a few additional items as previously reported by Mr. Goslee.

Wastewater Management Plan:

Commission President Settupane asked Ms. Crawford for a status report on the project. Ms. Crawford reported the following:

- The person is on staff and is working on an average of three days a week.
- This person is working on forms, gathering a list of inspectors, designing posters and other items for public education.
- This person has worked with the Town of Charlestown on their education program.
- Anticipate moving forward in January, 2003 and will start with the Jamestown Shores area for inspections.

Commission President Settupane asked Ms. Crawford to track the issue of voluntary compliance and

to report back to the Commission at the next meeting.

Sewer Plant Rehabilitation:

Commission President Settipane asked Ms. Crawford for clarification on the invoice error as stated in Mr. Siegmund's monthly job report. Ms. Crawford stated that NEPPCO forwards their invoices to Siegmund & Associates; Siegmund & Associates then provides the Town with a cover sheet telling the Town what to pay and that the Town does not see NEPPCO's actual invoices. Ms. Crawford stated that it appears as though there was an invoice that was done in error and that there is an additional \$22,000 that is owed to NEPPCO. Ms. Crawford further reported that she has asked Mr. Siegmund to provide a written report stating what had happened and they have since done that; all numbers work out.

Facilities Plan Update:

Ms. Crawford reported that Siegmund & Associates is finalizing the Facilities Plan Update and once the plan is filed with the Town a public workshop will be set up.

Commissioner Swain asked for clarification regarding outstanding issues. Ms. Crawford reported that bids are due back on Wednesday, September 18, 2002 for the manhole rehabilitation and the pipelining projects and that Siegmund & Associates will have a report for the next Water and Sewer meeting on October 21, 2002.

Commissioner Swain asked Ms. Crawford for a status report on the additional funds (\$5.5 million to \$7.5 million) needed for the Sewer Plant Rehabilitation. Ms. Crawford reported that she had recently spoken to David Ferrara at Bond Council and that he has written up the resolution that the Town Council needs to pass for the bond issue. She further reported that she had been working with Mr. Ferrara and the Solicitor and that they are all in agreement that this needs to be put before the voters; either on the May ballot or possibly at the Financial Town Meeting in March, 2003. She stated that the approved resolution then needs to go to the State in October or November and that our representatives will bring it before session as early as January, 2003. Ms. Crawford recommended that the Town Council conduct public workshops and education following approval of the resolution and prior to the vote.

LETTERS AND COMMUNICATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

- 1) Application of Suzanne Bricker Sullivan (Plat 12, Lot 101; 4 Hull Cove Street) for water service extension

Commission President Settipane: Mr. Goslee from what I see, this extension has previously been granted. Mr. Goslee: Yes, but approval had expired. Ms. Sullivan stated that she was present. Following a brief presentation by Ms. Sullivan and clarification of a few items, motion was made by Commissioner Long, seconded by Commission President Settipane to granted the application of Suzanne Bricker Sullivan (Plat 12, Lot 101; 4 Hull Cove Street) for water service extension subject to the usual fees and 1 year extension. So unanimously voted.

BILLS AND PAYROLL

Motion was made by Commissioner Long, seconded by Commissioner Swain to approve the Water and Sewer Bills and Payroll. So unanimously voted.

TOWN BUSINESS

None scheduled.

Saverio Rebecchi; 13 Sail Street: Is it appropriate to have discussion on the Wastewater Management Plan on a water and sewer agenda? The majority of the people on the island who are not on Town water or sewer would not expect to see discussion on the water and sewer agenda. They would expect it more at a regular Town Council meeting. Commission Consensus: To discuss this issue at the next Town Council meeting held on 09/23/02.

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Long, seconded by Commission President Settipane to adjourn the meeting at 7:40 PM. So unanimously voted.

Attest:

Denise Jennings
Assistant Finance Director/Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk