

*(As amended 07/21/03)*

**TOWN OF JAMESTOWN  
BOARD OF  
WATER AND SEWER COMMISSIONERS**

Monday, June 16, 2003

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, Conference Room, 26 North Road at 7:02 PM by Commission President Kenneth G. Littman. The following members were present:

David Long, Vice-President  
Julio DiGiando  
Claire W. Ferguson  
Guy Settipane

Also present were:

Steven J. Goslee, Public Works Director  
Denise Jennings, Assistant Finance Director/Water and Sewer Clerk

Absent:

Maryanne Crawford, CPA, Town Administrator

**READING AND APPROVAL OF MINUTES**

1) 05/19/03 (Regular meeting)

Motion was made by Commissioner Settipane, seconded by Commissioner Long to accept the 05/19/03 minutes. So unanimously voted.

**REPORT OF TOWN OFFICIALS**

1) **Pumping Report:**

Mr. Goslee reported the following:

- Pumping was up slightly for the month of May, compared to last year.
- Rainfall was average for the month of May.
- Reservoir is at capacity.
- Turbidity (color) has spiked.
- Transfer pumping will resume when the North Reservoir recedes below the spillway.

2) **Town project reports**

**Town Wells:**

Mr. Goslee reported the following:

- JR-1 is online and runs in cycles with the treatment plant.
- JR-3 is online.
- JR-5-George Gifford has just about completed the wetlands application for the pilot. The pole location request has been approved and we are awaiting installation.
- JR-6-The Town Administrator has been in contact with one of the abutters regarding the conservation easement and that he himself has been in contact with the Auduban Society. The Auduban Society is reviewing the survey and hope to come to an agreement regarding

the conservation easement.

**North/South Pipeline:**

Mr. Goslee reported the following:

- Fay, Spofford and Thorndike is preparing the bid specifications.
- The bids will go out in July.
- Work will begin late summer, early fall.

**Aeration System:**

Mr. Goslee reported that the Aeration System is operational.

**Beavertail Road water line replacement:**

Mr. Goslee reported the following:

- Work was stopped due to the high ground water table.
- Work will resume when the conditions improve.

**Treatment Plant:**

Mr. Goslee reported that Fay, Spofford and Thorndike and US Filter will be on site the week of July 14 to perform the filter evaluation and install the replacement computer control system.

**Reverse Osmosis Pilot Study:**

Mr. Goslee reported the following:

- The pilot plant is under construction.
- Anticipate start up the end of August, early September.
- Will have a URI grad student to assist in the daily lab testing and record keeping.

**Water Supply System Management Plan:**

Mr. Goslee stated that the Interim 30 Month Report for the Water Supply System Management Plan as prepared by Pare Engineering Corporation (June, 2003) is a regulatory update and only required to incorporate new studies and an update on pumping reports and that it is no longer considered a public record.

**Sewer Plant Rehabilitation:**

Commission President Littman asked for clarification regarding the project schedule. Mr. Goslee reported that the project is currently about two months behind.

Short discussion followed regarding the Reservoir Level chart as presented by Mr. Goslee. Commissioner Consensus: To ask Mr. Goslee to reduce the number of years reported to the last 5 years and to continue to included 1993.

Discussion ensued regarding the Interim 30 Month Report for the Water Supply System Management Plan as prepared by Pare Engineering Corporation (June, 2003), specifically the section entitled “Appendix E-Water Distribution System Improvements To Meet Fire Flow Deficiencies”. Following discussion, the Commission asked Mr. Goslee to forward a copy of this section to the Fire Chief and to also review this section with him. Motion was made by Commission President Littman, seconded by Commissioner Settupane to continue discussion on this issue to the next Board of Water and Sewer Commissioners meeting on 07/21/03. So unanimously voted.

William Munger, Owner of Conanicut Marine Services expressed his concerns regarding the continued water conservation restrictions and urged the Commission to keep the water treatment

system on the front burner and get the system fixed. Commissioner Long stated that this issue is on the front burner and that this is the first year (summer) that we have had the least amount of restrictions.

The Commission asked for clarification on a few additional items as reported by Mr. Goslee.

### LETTERS AND COMMUNICATIONS

1) Letter dated 06/05/03 from Peter Leary (32 Bayberry Road) addressed to Commissioner Long re: water restrictions.

Motion was made by Commissioner Long, seconded by Commission President Littman to accept the communication from Peter Leary (32 Bayberry Road). So unanimously voted.

### UNFINISHED BUSINESS

(None scheduled)

### NEW BUSINESS

1) Review **Supplier Agreement** between the RI Water Resources Board and the Town of Jamestown.

Mr. Goslee briefly described the purpose of the agreement and stated that the agreement needs to be reviewed and signed by the Town Solicitor. Following short discussion, Motion was made by Commissioner Settupane, seconded by Commissioner Long to approve the agreement subject to the review and signature of the Town Solicitor. So unanimously voted.

2) Application of Ronald Wilkie (Plat 9, Lot 505; Clinton Avenue) for **extension of water service** for a duplex.

Gerald "Gerry" Barrette, representing Mr. Wilkie stated that the applicant would like to build a duplex on his property. Mr. Barrette briefly described the dimensions of the property and the proposed water line extension as drawn on the map supplied to the Commissioner with the application. Mr. Barrette stated that the existing hydrant would need to be moved.

Mr. Goslee stated that the proposed extension must be extended half the distance across the Wilkie property, for the next customer. Mr. Barrette disagreed. Commissioner Settupane asked for clarification. Mr. Goslee stated that historically, it is the policy of the town, that the line is extended half the distance across the property and that the next customer would have to do the same.

Short discussion ensued regarding this policy. Mr. Barrette requested that this policy be waived for this application. Commissioner Settupane stated that since there is no written policy and the applicant was not made aware of this policy, the Commission should not hold the applicant to *unwritten policy or standards* ~~the past~~ and that the Commission should review this issue. Commissioner Long agreed. Commissioner Settupane stated that in the future Mr. Goslee should make the applicant aware of such policy. Commission President Littman agreed and stated that the Town should develop guidelines. Mr. Goslee stated that he did not see this as a big issue and that it does not come up very often. Commission Consensus: To continue discussion at the next Board of Water and Sewer Commissioners meeting on 07/21/03. Mr. Goslee further stated that the hydrant would need to be replaced, not moved.

Following clarification of a few additional items, motion was made by Commissioner Settupane, seconded by Commissioner Long to approve the application of Ronald Wilkie (Plat 9, Lot 505;

Clinton Avenue) for extension of water service for a duplex subject to the relocation of the fire hydrant as necessary, subject to the payment of \$4000. (\$2000. per unit) and subject to plans as applied for. So unanimously voted.

3) Application of Cathryn V. Jamieson (Owner: Steven Munger) (Plat 8, Lot 425; 27 Douglas Street) for **expansion/change of use.**

Cathryn V. Jamieson stated that is currently under purchase and sales agreement pending water and zoning approval and that she proposes to use the first floor for her salon and the second floor for her residence. Ms. Jamieson further stated that at her current location (16 Narragansett Avenue) she currently has 5 sinks and will be reducing the number of sinks to 3 at the new location on 27 Douglas Street and will be removing a sink in the garage. Ms. Jamieson stated that she did not know how many people are currently at 27 Douglas Street, but that their usage over a 3-year period exceeds her usage over the same 3-year period. Commissioner DiGiando asked Mr. Goslee for clarification regarding separate meters for each unit. Mr. Goslee stated that he did not know of health requirements. Mr. Goslee further stated that if one can get from one interior door to the other unit they are not required to have a separate meter, but that he would recommend separate meters. Discussion ensued regarding similar situations such as Village Hearth Bakery, Dimitri's Salon and Hair Patterns. Following clarification of a few additional items, motion was made by Commissioner Settiane, seconded by Commissioner Long to approve the application of Cathryn V. Jamieson (Plat 8, Lot 425; 27 Douglas Street) for expansion/change of use as applied for, subject to the conditions of separation of the meters; unless otherwise required by the Department of Health and that the applicant will insure that all water saving devices are incorporated in each and every sink and bathroom in the facility on the premises. So unanimously voted.

4) Set meeting location for the 07/21/03 Board of Water and Sewer Commissioners meeting. Motion was made by Commission President Littman, seconded by Commissioner Long to schedule the next meeting of the Board of Water and Sewer Commissioners on 07/21/03 at the Melrose Avenue School, 76 Melrose Avenue (Multipurpose Room) @ 7:00 PM. So unanimously voted.

5) **Interim 30 Month Report for the Water Supply System Management Plan** as prepared by Pare Engineering Corporation (June, 2003).

Previously discussed. Motion was made by Commissioner Settiane, seconded by Commissioner Long to accept the Interim 30 Month Report for the Water Supply System Management Plan as prepared by Pare Engineering Corporation (June, 2003). So unanimously voted.

6) Award Bid for **Pipeline and Manhole Replacement Project.**

Mr. Goslee reported that 6 bids were received by the Town and that all were reviewed by Siegmund and Associates. Mr. Goslee recommended that the bid be awarded to the lowest bidder John Rocchio Corp. in the amount of \$1,050,537. Following short discussion, motion was made by Commission President Littman, seconded by Commissioner DiGiando to award the bid for the Pipeline and Manhole Replacement Project to John Rocchio Corp. in the amount of \$1,050,537. as recommended by the Public Works Director. So unanimously voted.

### **BILLS AND PAYROLL**

Motion was made by Commissioner Long, seconded by Commissioner DiGiando to approve the Water Bills and Payroll. So unanimously voted.

Motion was made by Commissioner DiGiando, seconded by Commissioner Long to approve the Sewer Bills and Payroll. So unanimously voted.

**TOWN BUSINESS**

(None scheduled)

**ADJOURNMENT**

There being no further business before the Commission, motion was made by Commission President Littman, seconded by Commissioner Long to adjourn the meeting at 8:26 PM. So unanimously voted.

Attest:

Denise Jennings  
Assistant Finance Director/Water and Sewer Clerk

xc: Commission Members (5)  
Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk