

**TOWN OF JAMESTOWN
BOARD OF
WATER AND SEWER COMMISSIONERS**

Monday, May 19, 2003

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, Conference Room, 26 North Road at 7:53 PM by Commission President Kenneth G. Littman. The following members were present:

David Long, Vice-President
Julio DiGiando
Claire W. Ferguson
Guy Settiane

Also present were:

Maryanne Crawford, CPA, Town Administrator
Steven J. Goslee, Public Works Director
Denise Jennings, Assistant Finance Director/Water and Sewer Clerk

READING AND APPROVAL OF MINUTES

1) 04/15/03 (Public hearing re: Facilities Plan Update)
Motion was made by Commissioner Long, seconded by Commission President Littman to accept the 04/15/03 (Public hearing re: Facilities Plan Update) minutes. Motion so voted, 3 in favor; Commissioners DiGiando and Ferguson abstained. Commissioners DiGiando and Ferguson were not present at said meeting.

2) 04/21/03 (Work session re: Sewer Bond)
Motion was made by Commissioner Long, seconded by Commission President Littman to accept the 04/21/03 (Work session re: Sewer Bond) minutes. Motion so voted, 3 in favor; Commissioners DiGiando and Ferguson abstained. Commissioners DiGiando and Ferguson were not present at said meeting.

3) 04/21/03 (Regular meeting)
Commissioner Settiane stated that the 04/21/03 (regular meeting) minutes reflect that he was absent at roll call @ 7:30 PM and that it is noted later in the minutes that he arrived @ 7:32 PM. He stated that the proper way to record his arrival, is to list his name as present at roll call, with his arrival time of 7:32 PM following his name.

Following short discussion, motion was made by Commissioner Long, seconded by Commissioner Settiane to accept the 04/21/03 (regular meeting) minutes as amended to reflect the change as stated by Commissioner Settiane. Motion so voted, 3 in favor; Commissioners DiGiando and Ferguson abstained. Commissioners DiGiando and Ferguson were not present at said meeting.

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

Mr. Goslee briefly described the history of the pumping report, the reservoir level report, transfer pumping report and the rainfall report.

He further reported the following:

- Pumping was up slightly for the month of April.
- Rainfall is down slightly for the month of April and compared to March.
- Reservoir is at capacity.
- Transfer pumping will resume when the North Reservoir recedes below the spillway.
- Treatment Plant-Fay, Spofford and Thorndike and US Filter will be on site, early July to perform the filter evaluation and install the replacement computer system.

2) **Town project reports**

Town Wells:

Mr. Goslee reported the following:

- JR-1 which is located at North Reservoir, has been back online for about 3 weeks.
- JR-3 which is located at North Reservoir, is currently offline and will go online next week.
- JR-4 which is located north of the Route 138 overpass, is currently not in use.
- JR-5-will be the well used to get reverse osmosis online. He further reported that the pole location request approved this evening would be used to install the electric service for this well.
- JR-6 which is located in front yard of the treatment plant, has been approved by the RIDOH pending the conservation easements from abutters in the 200' radius.

North/South Pipeline:

Mr. Goslee reported the following:

- NRCS has given final approval to begin the project.
- Bid specifications will be prepared by Fay, Spofford and Thorndike and will go out in early July.
- Work will begin in the fall.

Aeration System:

Mr. Goslee briefly reported on the procedure for the Aeration System. He further reported that the Aeration System is operational and that Dr. Kortman will be on site at the end of May for his annual review of the system.

Beavertail Road water line replacement:

Mr. Goslee reported the following:

- That the project is 40% complete.
- Work has stopped due to the high ground water table.
- Work will resume when the conditions improve.

Expansion of South Pond:

Mr. Goslee reported that no action has been taken, since the Water Study Committee Report was submitted in late April.

Sewer Plant Rehabilitation:

Ms. Crawford reported the following:

- Voters approved the bond issue for the additional funding.
- Bid specifications for the rehabilitation of manholes/pipeline have been advertised. Bids are due at the end of May and should be awarded mid-June.
- The Facilities Plan has been approved and is before RIDEM for final approval.

The Commission asked for clarification on a few items as reported by Mr. Goslee and Ms. Crawford.

LETTERS AND COMMUNICATIONS

(None scheduled)

UNFINISHED BUSINESS

1) Review next step for **desalination plan** (continued from 04/21/03)

Ms. Crawford reported that Fay, Spofford & Thorndike was awarded the bid to proceed with the Membrane Filtration Pilot Plant and that the project will begin this summer. Commissioner Long requested that in the future this item be referred to as reverse osmosis rather than desalination. Commission Consensus: To continue discussing on reverse osmosis at the next meeting on 06/16/03.

2) Applications of Eric and Sue Simonsen (Plat 9, Lot 349; 86 Highland Drive) (continued from 04/21/03) *Applications were withdrawn by the applicant on 05/13/03.*

- a) Application for water extension
- b) Application for water service connection

Commission President Littman stated that the applications were withdrawn by the applicant on 05/13/03.

3) Review **Clean Water Infrastructure Plan** as prepared by Pare Engineering Corporation (Revised May, 2003)

Commission President Littman reported that this report was previously before the Commission and that the Commission had some concerns and asked Pare Engineering Corporation to update certain information. Ms. Crawford briefly described the changes made Pare Engineering, as previously requested by the Commission. Discussion followed regarding funding for future projects.

Short discussion followed regarding RIDOT rebuilding the bridge at the creek near Zeek's Creek Bait & Tackle. Ms. Crawford stated she was not aware of this issue, but that she would be meeting with RIDOT this summer and that she would add this subject to her list for discussion. Motion was made by Commissioner Settignano, seconded by Commissioner Long to accept the Clean Water Infrastructure Plan as prepared and revised by Pare Engineering Corporation (May, 2003). So unanimously voted.

NEW BUSINESS

1) Application of Anna M. Dutra (Plat 9, Lot 69; 26 Pleasant View) for sewer extension. Anna M. Dutra stated that she would like permission to extend the existing line from Fox Run for approximately 200 feet to her property and then an additional 200 feet along her property.

Mr. Goslee stated that a dwelling currently exists on the property and that the applicant meets all requirements as stated in the regulations, but the applicant must change all toilets and fixtures to meet low flow standards as stated in the regulations. Ms. Dutra stated that she was aware of such regulations. Following short discussion, motion was made by Commissioner Long, seconded by Commissioner DiGiando to approve the application of Anna M. Dutra (Plat 9, Lot 69; 26 Pleasant View) for sewer extension. Commissioner Settiane: Amend motion subject to the applicant updating all toilets and fixtures and also subject to the payment of all fees. Motion to amend the main motion was made by Commissioner Long, seconded by Commissioner DiGiando to approve the application of Anna M. Dutra (Plat 9, Lot 69; 26 Pleasant View) for sewer extension subject to the upgrade of all toilets, fixtures, fees and taxes. So unanimously voted.

BILLS AND PAYROLL

Motion was made by Commissioner Settiane, seconded by Commissioner Long to approve the Water Bills and Payroll. So unanimously voted.

Motion was made by Commissioner Long, seconded by Commissioner DiGiando to approve the Sewer Bills and Payroll. So unanimously voted.

TOWN BUSINESS

(None scheduled)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Settiane, seconded by Commissioner Long to adjourn the meeting at 8:31 PM. So unanimously voted.

Attest:

Denise Jennings
Assistant Finance Director/Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director

Town Clerk