

**TOWN OF JAMESTOWN
BOARD OF
WATER AND SEWER COMMISSIONERS**

Tuesday, February 18, 2003

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, Conference Room, 26 North Road at 7:01 PM by Commission President Guy Settipane. The following members were present:

David Swain, Vice-President
Kenneth G. Littman
David Long
Norma Willis

Also present were:

Maryanne Crawford, CPA, Town Administrator
Steven J. Goslee, Public Works Director
Denise Jennings, Assistant Finance Director/Water and Sewer Clerk

Absent were:

Douglas DiSimone, Esq., Town Solicitor

READING AND APPROVAL OF MINUTES

1) 01/21/03 (regular meeting)

Motion was made by Commissioner Long, seconded by Commissioner Willis to accept the minutes of 01/21/03. Motion so voted, 4 in favor; Commissioner Littman abstained. Commissioner Littman was not present at said meeting.

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

Mr. Goslee reported the following:

- Pumping was up a little for the month of January.
- Reservoir levels are at capacity.
- Rainfall/Snow is up.

2) **Town project reports**

Town Wells:

Mr. Goslee reported the following:

- All wells have been shut down for the winter.
- JR-6-Permit applications have been filed with the Department of Health and CRMC and are awaiting their approval. Have been in contact with the Department of Health and we may have to run the water into the treatment facility rather than the reservoir.

Aeration System:

Mr. Goslee reported that electric service work has been installed in anticipation of the adding

a second compressor. This would allow us to increase our transfer rate of pumping and would also maintain water quality.

Beavertail Road water line replacement:

Mr. Goslee reported the following:

- Work has begun, but has ceased due to weather conditions.
- 700' of pipe was installed, during the two days of installation.

North/South Pipeline:

Mr. Goslee reported the following:

- Archaeological study has been completed; no features were found.
- The 30-day comment period has ended.
- NRCS has completed their review and will forward their findings to the Narragansett Indian Tribal Historic Preservation Office and to the State Historical Preservation Organization.
- Project will go out to bid spring; work will begin late summer.

Expansion of South Pond:

Mr. Goslee reported the following:

- Warren Hall has completed the topography and fill tack offs for the expansion of south pond.
- Draft of the spillway design is complete. Mr. Goslee briefly explained the design plan as submitted by Mr. Hall and forwarded to the Commission.
- Anticipates the final design for construction to be completed in a few weeks.
- Christopher Yannoni from Fay, Spofford and Thorndike is present to make a presentation on the new water tower and fire flow distribution study.

Clean Water Infrastructure Plan as prepared by Pare Engineering Corporation:

Mr. Goslee stated that no action is required by the Commission on the Clean Water Infrastructure Plan; it is just an update to the original plan.

Short discussion following regarding moving the pipeline (North Kingstown to Jamestown) from the old Jamestown Bridge to the new Jamestown Bridge. Commission President Settipane asked the Public Works Director and the Town Administrator to draft a letter to RIDOT regarding relocation of the pipeline to the new Jamestown Bridge with copies to Governor Carcieri and Senator Chafee. Ms. Crawford stated that a meeting with RIDOT will be held on 03/11/03 and that she will discuss this issue more at that time.

John M. Murphy, Esq. representing the application of Steven Liebhauser dba Slice of Heaven (Plat 8, Lot 164; 32 Narragansett Avenue) for expansion/change of use, requested that the Commission continue the application to the next water and sewer meeting on 03/17/03.

Motion was made by Commissioner Littman, seconded by Commissioner Long to continue the application of Steven Liebhauser dba Slice of Heaven (Plat 8, Lot 164; 32 Narragansett Avenue) for expansion/change of use to the next water and sewer meeting on 03/17/03 as requested by Mr. Murphy. So unanimously voted.

Sewer Plant Rehabilitation:

Ms. Crawford reported the following:

- Slip lining of the pipe and manhole rehabilitation are complete.
- RIDEM has reviewed the Facilities Plan Update.
- Further work will begin in the spring.
- Bid specifications will go out this summer for rehabilitation work to begin at the Wastewater Treatment Facility.
- The project is moving along as expected.

The Commission asked for clarification on a few items as reported by Mr. Goslee and Ms. Crawford.

LETTERS AND COMMUNICATIONS

(None scheduled)

Commission Consensus: To move to New Business.

NEW BUSINESS

1) Presentation by Fay, Spofford and Thorndike re: new water tower and fire flow. Christopher Yannoni and Brian Kinsley were present from Fay, Spofford and Thorndike. Mr. Yannoni prior to the meeting distributed the following written reports to the Commission, Town Administrator and the Public Works Director:

- Water System Computer Hydraulic Model
- Water System Tank Siting Study
- Water System Fire Flow Study

Mr. Yannoni gave a brief overview of the water flow for the water system as follows:

- Pointed out location of the water system.
- Described system characteristics.
- Showed map of piping and described different sizes of piping in the system.

Mr. Yannoni briefly described the Water System Computer Hydraulic Model.

Water System Tank Siting Study:

Mr. Yannoni reported the following:

- Described existing system supply and demand deficiencies and solutions.
- Described different storage tanks.
- Advantages/disadvantages of adding an additional storage tank.
- Costs associated with adding an additional tank.

Water System Fire Flow Study:

Mr. Yannoni reported the following:

- Most of the pipe in the water system is undersized.
- Described flow deficiencies at several locations on the system.
- Described possible solutions to improving the water flow.
- Showed mapping for prioritized improvements to the water system.
- Costs associated with improving fire flow.

Following clarification of several items, Commission President Settupane thanked Mr. Yannoni for his presentation.

UNFINISHED BUSINESS

1) Review next step for desalinization plan (continued from 01/21/03)

Mr. Goslee reported that the engineer (Jim Geremia) that did the study at Block Island was present at the last Water Study Committee. Commissioner Swain suggested bringing Mr. Geremia on board as a consultant to get the project moving. Commissioner Long stated that on Block Island they do not call it desalinization; they would rather call it reverse osmosis.

Commissioner Long reported that Block Island is treating dirty well water, which is less expensive and is easier to treat. Short discussion ensued.

Commission President Settupane asked the Town Administrator what the bidding process would be. Ms Crawford stated that there might be something in the law that exempts engineers and that she would like to discuss this issue with the Solicitor. Motion was made by Commissioner Swain, seconded by Commissioner Littman to ask the Public Works Director and the Town Administrator to consult with the Solicitor regarding hiring a consultant and the bidding laws and to continue discussion at the next meeting on 03/17/03. So unanimously voted.

2) Review rate schedule-specifically Town of Jamestown vs. Block Island (continued from 12/16/02)

Short discussion ensued regarding the current rate schedule and generation of additional revenue. Commissioner Willis stated that customers should pay for all gallons used. Commission President Settupane stated that he would like more information on those users between 0-5000 gallons. Ms. Crawford stated that many of the users are single, seasonal or elderly. Commission Consensus: To continue discussion at the next meeting on 03/17/03.

Commission President Settupane stated that the Town needs to begin its long journey on improving the Towns water system. Commission President Settupane asked the Public Works Director to bring to the Commission his vision for the future.

NEW BUSINESS continued

2) Review Clean Water Infrastructure Plan as prepared by Pare Engineering Corporation.

Short discussion ensued regarding the Commissions review of the Clean Water Infrastructure Plan as prepared by Pare Engineering Corporation.

Motion was made by Commissioner Swain, seconded by Commissioner Willis to accept the Clean Water Infrastructure Plan as prepared by Pare Engineering Corporation. So unanimously voted. Motion was made by Commissioner Swain, seconded by Commission

President Settupane to ask the Public Works Director to send the report back to Pare Engineering and to ask them to update the report with current information. So unanimously voted.

3) Application of Steven Liebhauser dba Slice of Heaven (Plat 8, Lot 164; 32 Narragansett Avenue) for expansion/change of use.
Previously discussed and continued to 03/17/03.

BILLS AND PAYROLL

Motion was made by Commissioner Long, seconded by Commissioner Willis to approve the Water and Sewer Bills and Payroll. So unanimously voted.

TOWN BUSINESS

1) Highway Facility re: Request for quotes
a) Progress report from the Town Administrator
Ms. Crawford reported that eight request for quotes had been received. Commissioner Littman reported that at the last Building and Facilities Committee meeting, it was a vote of the Committee to recommend there be a committee set up to review the request for quotes and that the committee be composed of 1 member of the Town Council, Public Works Director, Town Administrator, 2 members of the Building and Facilities Committee and 1 resident from within the neighborhood. This committee would review the request for quotes and make recommendations to the Town Council. Following review of the eight request for quotes and short discussion, motion was made by Commission President Settupane, seconded by Commissioner Willis to invite Vollmer Associates LLP, Siegmund and Associates, Inc., George S. Burman, Architect and David Presbrey-Architects to the Town of Jamestown for an interview with the Town Council, Town Administrator, Public Works Director and a member of the Building and Facilities Committee. So unanimously voted. Short discussed followed regarding the date and length of time for each interview.

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Long, seconded by Commissioner Willis to adjourn the meeting at 9:55 PM. So unanimously voted.

Attest:

Denise Jennings
Assistant Finance Director/Water and Sewer Clerk

xc: Commission Members (5)

Town Administrator
Town Solicitor
Public Works Director
Town Clerk