

**TOWN OF JAMESTOWN
BOARD OF
WATER AND SEWER COMMISSIONERS**

Monday, December 15, 2003

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, Conference Room, 26 North Road at 7:08 PM by Commission President Kenneth G. Littman. The following members were present:

Julio DiGiando
Guy Settipane

Also present were:

Maryanne Crawford, CPA, Town Administrator
Steven J. Goslee, Public Works Director
Denise Jennings, Assistant Finance Director/Water and Sewer Clerk

Absent were:

Commission Vice-President David Long
Commissioner Claire W. Ferguson

READING AND APPROVAL OF MINUTES

1) 11/17/03 (Regular meeting)

Motion was made by Commissioner Settipane, seconded by Commissioner DiGiando to accept the 11/17/03 (regular meeting) minutes. So unanimously voted.

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

Mr. Goslee reported the following:

- Pumping was up slightly for the month of November, which is due to a leak in the system. Leak detection is underway. May need to call in someone to assist.
- Rainfall was down for the month of November.
- North Reservoir is at 16"
- The color level continues to decrease.

2) **Town project reports**

Town Wells:

Mr. Goslee reported that all wells were off line for the season.

North/South Pipeline:

Mr. Goslee reported the following:

- The project is complete.
- The landscaping is complete.

Ms. Crawford reported the following:

- The total cost for the project came in around \$150,000.
- The original bid for the project was \$196,000.

- Costs came in approximately \$45,000 less than projected.

Short discussion ensued regarding the costs associated with the completion of the engineering portion of the project.

Aeration System:

No action taken. The system has been shut down for the winter.

Beavertail Road water line replacement:

Mr. Goslee reported that work would continue on this project as time permits this winter.

Treatment Plant:

Mr. Goslee reported that a lot of time has been spent on training in regards to the new RI Department of Health regulations, effective January 1, 2004 and that the changes are pretty substantial from the way that we currently operate. Mr. Goslee briefly described the changes.

Transfer Pumping:

Mr. Goslee reported that due to the height of the reservoir, he does not anticipate any transfer pumping this year.

Reverse Osmosis Pilot Study:

Mr. Goslee reported that the pilot plant is up and running and that Chris Yannoni from Fay, Spofford and Thorndike should have a report in January.

Sewer Plant Rehabilitation:

Ms. Crawford reported the following:

- John Rocchio Corp. the company retained for the Pipeline and Manhole Rehabilitation project has been on site since November 1st and is contractually scheduled to complete the project in January 2004. Additional crews have arrived to assist with the project.
- Pipeling Products will return in the spring of 2004 to complete the slip-lining project in areas where John Rocchio Corp. has made repairs.
- The plan for the Treatment Plant is still in the design phase and is approximately 75% complete.

Commission President Littman asked the Town Administrator for a status report on the award of the bid

for the Pump Station Rehabilitation Project.

Ms. Crawford reported the following:

- The bids came in very high.
- The Town is looking to negotiate with one of the bidders, who chose to extend the bid out for 45 days. The second bidder chose not to extend the bid out for 45 days.
- She hopes to complete negotiations by January 12, 2004.

The Commission asked for clarification on a few items as reported by Mr. Goslee and Ms. Crawford.

LETTERS AND COMMUNICATIONS

(None scheduled)

UNFINISHED BUSINESS

- 1) **Filter Evaluation Report** from Fay, Spofford and Thorndike (continued from 11/17/03)
Mr. Goslee reported that Fay, Spofford and Thorndike would supply a cost analysis for the next water and sewer meeting on 01/20/04. Commission Consensus: To continue this matter to the next water and sewer meeting on 01/20/04.
- 2) **Penalty Fee** (continued from 11/17/03)
- 3) Written **guidelines regarding extension of service** (continued from 11/17/03)
- 4) **Retrofit Financial Incentive Program** (continued from 11/17/03)
 - a) Eligibility requirements-specifically the requirement that an owner must be a registered voter of the Town of Jamestown.

Commission President Littman: As recommended by Solicitor Harsch in his memorandum dated 12/12/03 to the Town Administrator, all amendments should be advertised and a public hearing should be conducted. Ms. Crawford suggested that all items be addressed at the same time.

Following brief discussion, it was the consensus of the Commission to ask the Town Solicitor to prepare draft language regarding the changes to the rules and regulations pertaining to the penalty fee, written guidelines for the extension of service and the eligibility requirements for the Retrofit Financial Incentive Program for the Commissions review on 01/20/04.

Commission Consensus: To continue item numbers 2, 3 and 4 under unfinished business, to the next water and sewer meeting on 01/20/04.

- 5) Award bid for **Pump Station Rehabilitation Project** (continued from 11/17/03)
Previously discussed. Commission Consensus: To continue this matter to the next water and sewer meeting on 01/20/04.

NEW BUSINESS

- 1) Application of John Perrotti, Owner and Anita M. Godena (Plat 8, Lot 391; 38 Narragansett Avenue) for **expansion/change of use**.
Ms. Godena stated that it was her intention to have a unisex barber shop with hair cuts only at 38 Narragansett Avenue and that she will be closing her full service salon in Newport. She further stated that her current usage at her full service salon in Newport is lower than the current usage at 38 Narragansett Avenue and that she intends to use less water than her full service salon.

Commissioner Settiane asked the Public Works Director if he had any comments regarding the application. Mr. Goslee stated that the current water usage for 38 Narragansett Avenue is well below the standard and that if any fixtures are changed they must meet or exceed the water efficiency standards. Ms. Godena stated that she would not be changing any of the fixtures.

Motion was made by Commissioner Settiane, seconded by Commission President Littman to approve the application of John Perrotti, Owner and Anita M. Godena (Plat 8, Lot 391; 38 Narragansett Avenue) for expansion/change of use on the conditions as applied for, with the basis of

that decision, that the water usage will be significantly less and in accordance with the regulations, and upon payment of any applicable fee as determined by the Public Works Director. So unanimously voted.

3) **Verizon Wireless** re: Amendment to lease

Ms. Crawford reported that she has forwarded a copy of the amendment to the Solicitor for his review. Commission consensus: To continue this matter to the next water and sewer meeting on 01/20/04.

BILLS AND PAYROLL

Following clarification of a few items, motion was made by Commissioner DiGiando, seconded by Commission President Littman to approve the Water Bills and Payroll. So unanimously voted.

Motion was made by Commission President Littman, seconded by Commissioner DiGiando to approve the Sewer Bills and Payroll. So unanimously voted.

TOWN BUSINESS

1) Jamestown Harbor Management Commission letter dated 12/11/03 re: Proposed RIDEM marina dockage and perimeter at Fort Wetherill.

Following brief discussion and clarification, it was the consensus of the Council to continue this matter to the next Town Council meeting on 12/22/03.

Commissioner Littman stated that there was no open forum on the Board of Water and Sewer Commissioners agenda. Commission consensus: To allow open discussion.

Steve Mecca of 5 Green Lane expressed his concerns regarding the approval of the application of Marilyn Munger (Owner) and Daniel Connelly dba Baskin Robbins/Dunkin Donuts (Plat 9, Lot 791-D; 3 Ferry Wharf) for expansion/change of use on 11/17/03.

David Deangelis of 15 Weeden Lane also expressed his concerns regarding the approval of the application of Marilyn Munger (Owner) and Daniel Connelly dba Baskin Robbins/Dunkin Donuts (Plat 9, Lot 791-D; 3 Ferry Wharf) for expansion/change of use on 11/17/03.

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Settignano, seconded by Commission President Littman to adjourn the meeting at 7:55 PM. So unanimously voted.

Attest:

Denise Jennings
Assistant Finance Director/Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk