

**TOWN OF JAMESTOWN
BOARD OF
WATER AND SEWER COMMISSIONERS**

Monday, October 20 2003

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, Conference Room, 26 North Road at 7:05 PM by Commission President Kenneth G. Littman. The following members were present:

David Long, Vice-President
Julio DiGiando
Claire W. Ferguson
Guy Settipane

Also present were:

Maryanne Crawford, CPA, Town Administrator
J. William W. Harsch, Esq., Town Solicitor
Steven J. Goslee, Public Works Director
Denise Jennings, Assistant Finance Director/Water and Sewer Clerk

READING AND APPROVAL OF MINUTES

1) 09/15/03 (Regular meeting)

Motion was made by Commissioner Long, seconded by Commissioner DiGiando to accept the 09/15/03 (regular meeting) minutes. Motion so voted, 4 in favor; Commissioner Ferguson abstained.

2) 09/15/03 (Work session with Parmelee, Poirier and Associates re: FY 02/28/03 Audit Report)

Commissioner Settipane: As a point of order, this is Town Council business and I would feel more comfortable adopting these at a Town Council meeting. I would like to continue this matter to the next Town Council Meeting on 10/27/03. Commission President Littman: This is technically Town Council business.

Solicitor Harsch: I did have a discussion with Solicitor Parks about this issue and he did again confirm with me the fact that for all intensive purposes, the Town Council and the Water and Sewer Commissioners are one, pursuant to RIGL. Commissioner Long: So there will be no problem accepting these minutes tonight? Solicitor Harsch: No.

Motion was made by Commissioner Long, seconded by Commissioner DiGiando to accept the 09/15/03 (Work session with Parmelee, Poirier and Associates re: FY 02/28/03 Audit Report) minutes. Motion so voted, 3 in favor; Commissioners Ferguson and Settipane abstained.

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

Mr. Goslee reported the following:

- Pumping was down slightly for the month of September, compared to last year.
- Rainfall was slightly less for the month of September.

- Reservoir is at historically high levels.
- Due to the historical high level of the Reservoir transfer pumping will not take place this year.

2) **Town project reports**

Town Wells:

Mr. Goslee reported the following:

- JR-1 and JR-3 have been shut down for the season.
- JR-5-This well will be used for the R/O pilot. All permits have been approved, the electric service has been completed and the pump and piping are in service.
- JR-6-The easement with the Audubon Society has been finalized and has been forwarded to the Solicitor. The second abutter (Neale property) will not sign an easement.

Mr. Goslee stated that he would prepare a variance application with the Department of Health for this property and that the Town has the power of condemnation, if needed.

North/South Pipeline:

Mr. Goslee reported the following:

- Sherman Sand and Gravel have installed 4200 feet of pipe along North Road to the intersection of Orchard Lane. The 8" line between reservoirs and the 6" line to North Kingstown were buried.
- Sherman Sand and Gravel are currently grading and seeding the completed section.
- The contractor is on schedule and should complete the project within 30 days.

Aeration System:

Mr. Goslee reported the following:

- The Aeration System has been shut down for the winter and that he anticipates restarting the system around March 1, 2004.
- The color and iron levels are continuing to decline, as expected and will stabilize within the next 2 or 3 months.
- The reservoir has turned over and restratified for the winter months and will turn over again in the spring when the water temperatures equalize. Mr. Goslee briefly described the restratification process.

Beavertail Road water line replacement:

Mr. Goslee reported the following:

- The new line has been charged out to Clarke's Village Road.
- The new line down Hull Cove Road has been completed and is in service.
- The 8" line now runs from the Water Tower at Howland Avenue all the way out to Beavertail and will result in better pressure and volume in this area.
- Work will continue on this project on Clarke's Village Road as time permits.

Treatment Plant:

Mr. Goslee reported that he recently received test results for the Towns quarterly monitoring of tri halo methane's in the distribution system. Mr. Goslee briefly described the tri halo methane's and how they are formed in the disinfection treatment process. Mr. Goslee further reported that the Town is continuing to work on this issue and hope to resolve this matter by winter.

Reverse Osmosis Pilot Study:

Mr. Goslee reported that the pilot plant is complete and that he anticipates startup of the system on Thursday, October 23.

Mr. Goslee stated that Chris Yannoni from Fay, Spofford and Thorndike would be present at the next Water and Sewer Meeting on 11/17/03 to go over the Filter Evaluation Report, Treatment Plant issues and any other questions that the Commission may have.

Water Distribution System Improvements:

Mr. Goslee reported that he has identified sewer rehabilitation work that involves street excavation and will overlap with all of Priority #2 street improvements. He further reported that the remaining sewer lines that are scheduled for replacement would not impact streets on the water priority list.

Mr. Goslee referred to the worksheet entitled “Table 3-Town of Jamestown, RI-Water System Prioritized Improvements” and stated that there were some addition errors on the previous worksheet given to the Commission and that the attached worksheet shows those correction. Mr. Goslee identified the following updated costs for the Water System Prioritized Improvements as follows:

➤ Priority 1. Water Tower	\$ 990,000
➤ Priority 2. A thru F	\$1,394,225
➤ Priority 3. A thru D	\$ 364,358
➤ TOTAL	\$2,748,583

Commission Consensus: To continue discussion to the next water and sewer meeting on 11/17/03.

Sewer Plant Rehabilitation:

No action taken.

The Commission asked for clarification on a few items as reported by Mr. Goslee.

LETTERS AND COMMUNICATIONS

(None scheduled)

UNFINISHED BUSINESS

1) **Filter Evaluation Report** from Fay, Spofford and Thorndike (continued from 08/18/03)

a) Schedule presentation by Fay, Spofford and Thorndike for 11/17/03

Commission Consensus: To schedule a presentation by Fay, Spofford and Thorndike on 11/17/03.

2) **Penalty Fee** (continued from 08/18/03)

Mr. Goslee stated that Sirje Carl the Executive Director of the Jamestown Housing Authority is doing some research regarding the type of federal housing for the Pemberton Apartments and that he is still awaiting her response. Solicitor Harsch stated that he has discussed this issue with the Public Works Director and the Administrator and that he has some ideas on how to address this issue. Following short discussion, it was the consensus of the Commission to continue this matter to the next water and sewer meeting on 11/17/03.

3) **Water Distribution System Improvements to Meet Fire Flow Deficiencies** (continued from 08/18/03 and 08/25/03)

a) Plan for coordinating funding and projects

Previously discussed.

4) Written **guidelines regarding extension of service** (continued from 08/18/03)

Ms. Crawford stated that she would forward the draft of the proposed amendments submitted by the Public Works Director to the Solicitor for his review. Commission Consensus: To continue this issue to the next meeting on 11/17/03.

NEW BUSINESS

1) Award bid for **Pump Station Rehabilitation Project**

Ms. Crawford stated that the bids have been reviewed by Siegmund and Associates and the Town and that there are still some questions that need to be answered. Ms. Crawford recommended that the award of the bid be postponed and continued to the next Town Council meeting on 10/27/03. Commission Consensus: To continue this issue to the next Town Council meeting on 10/27/03.

Retrofit Financial Incentive Program

Commissioner Settupane asked the Administrator for clarification regarding the eligibility requirements for an incentive payment, specifically the requirement that the owner must be a registered voter of the Town of Jamestown. The Administrator stated that she would like to review her notes regarding the reasoning for this requirement. Following short discussion, it was the consensus of the Commission to ask the Administrator to report back to the Commission and to continue this matter to the next water and sewer meeting on 11/17/03.

BILLS AND PAYROLL

Following clarification of a few items, motion was made by Commission President Littman, seconded by Commissioner Long to approve the Water Bills and Payroll. So unanimously voted.

Motion was made by Commission President Littman, seconded by Commissioner Long to approve the Sewer Bills and Payroll. So unanimously voted.

TOWN BUSINESS

(None scheduled)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commission President Littman, seconded by Commissioner DiGiando to adjourn the meeting at 7: 45 PM. So unanimously voted.

Attest:

Denise Jennings

Assistant Finance Director/Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk