

**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING  
for  
WATER AND SEWER MATTERS**

Monday, July 19, 2004

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Melrose Avenue School, Multipurpose Room, 76 Melrose Avenue at 7:05 PM by Commission President Kenneth G. Littman.

The following members were present:

Julio DiGiando  
Claire W. Ferguson  
Guy Settipane

Also present were:

Police Chief Thomas Tighe, Interim Town Administrator  
Steven J. Goslee, Public Works Director  
Denise Jennings, Water and Sewer Clerk  
J. William W. Harsch, Esq., Town Solicitor (arrived @ 7:23 PM)

Absent:

David Long, Vice-President

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS:**

(None scheduled)

**READING AND APPROVAL OF MINUTES**

- 1) 05/17/04 (regular meeting) (cont. from 06/21/04)
- 2) 06/21/04 (regular meeting)

Motion was made by Commissioner DiGiando, seconded by Commissioner Ferguson to accept the 05/17/04 (regular meeting) and the 06/21/04 (regular meeting) minutes. So unanimously voted.

**REPORT OF TOWN OFFICIALS**

1) **Pumping Report:**

Mr. Goslee reported the following:

- Pumping was up for the month of June and was almost identical to last year.
- North Reservoir is down 9”.
- South Pond is down 4”.
- Have stopped transfer pumping and will resume in September.

2) Annual Drinking Water Quality Report for 2003

Mr. Goslee reported that he has enclosed the Annual Drinking Water Quality Report for 2003 and stated that there were no violations last year and that the water quality is good. Mr. Goslee further reported that there were typographical errors in the 2002 report and that these items were noted in the

2003 report.

### 3) **Town project reports**

#### **Town Wells:**

Mr. Goslee reported the following:

- JR1 is back online and is producing @ 45 gallons per minute. It runs in sequence with the water plant and produces @ 50,000 gallons per day.
- JR3 will go online this week and will run in sequence with JR1.
- JR5 is now offline. This well was used for the RO Pilot Test.

#### **North/South Pipeline:**

Mr. Goslee reported that the pipeline is operational and that pumping has stopped due to the low water level of South Pond.

#### **Aeration System:**

Mr. Goslee reported that the system is online, is operating well and that the color level is improving.

#### **Treatment Plant:**

Mr. Goslee reported the following:

- The Town has completed its second quarter for the new testing protocols for disinfection byproducts.
- Briefly described the test results from the RI Department of Health.

Mr. Goslee stated that he has enclosed a color copy of the Fay, Spofford & Thorndike report dated 06/21/04 on Reverse Osmosis Pilot Study entitled "Proposed Water System Improvements". Mr. Goslee further stated that the report is available on a CD ROM for reference.

#### **Immersed Membrane Pilot:**

Mr. Goslee reported the following:

- Fay, Spofford & Thorndike will be onsite 07/20/04 to begin the installation of the Zenon Pilot Plant.
- Fay, Spofford & Thorndike anticipate completing the installation this week and will begin the pilot the following week.
- Pilot will run for 6 weeks and will be shut down until the cold weather (approximately until December or January).

#### **Distribution System:**

Mr. Goslee reported the following:

- The water crew has begun hydrant testing.
- The water crew will continue with valve replacement and new hydrant installation.

#### **Transfer Pumping:**

Mr. Goslee reported that transfer pumping has stopped and will resume in September.

#### **Sewer Plant Rehabilitation:**

Mr. Goslee reported the following:

- Pipelining Products has nearly completed slip lining. He anticipates completion next week.
- Rocchio Corp. has completed pipe installation and manhole repair and replacement. They will return to install one additional manhole. Final paving will be done in the fall.
- The Town will be gathering a punch list of small items to be completed by Rocchio Corp. Mr.

Goslee stated that if anyone has a landscaping issue or a damage claim they should report these items to the Town Offices, so that they can be forwarded to Rocchio Corp.

- Process Engineers have begun to mobilize for the Pump Station contract and that he anticipates onsite activity to begin late August, early September.

Short discussion ensued regarding the final paving project to be conducted this the fall. Mr. Goslee reported that Rocchio Corp. will be subcontracting the final paving project and that the contractor would probably be Lynch or Cardi. Commissioner Settignano expressed his concerns regarding the coordination of water and sewer projects, so that the roads do not have to be ripped up and paved twice. Mr. Goslee stated that it would not be possible to get the plans completed prior to September. Discussion ensued regarding the possibility of coordinating water line installation and final paving on Green Lane and Howland Avenue. Commissioner Settignano suggested that Mr. Goslee follow up with the contractor and the Town Administration on this issue.

Commissioner Settignano asked Mr. Goslee for clarification regarding the number of times gallons pumped meet 450,000 gallons per day. Mr. Goslee reported that gallons pumped usually meet 450,000 gallons per a day, approximately 3 days around the 4<sup>th</sup> of July and also 5 weekends per a year.

Discussion continued regarding coordination of water and sewer projects, final paving and prioritizing upcoming water projects as follows:

- 1) Upgrade water treatment plant
- 2) New water tower for fire protection
- 3) New water lines-Green Lane and Howland Avenue

Commission consensus: To ask the Public Works Director to review the priority list as presented by Fay, Spofford & Thorndike in a report entitled “ Water System Prioritized Improvements” and to report

back to the Commission at the next Water and Sewer meeting on 08/16/04.

The Commission asked for clarification on a few additional items as reported by the Public Works Director.

### **LETTERS AND COMMUNICATIONS**

- 1) Letter from Donna Cameron of 22 Union Street re: Sewer issue

The Commission briefly discussed the letter from Donna Cameron of 22 Union Street re: Sewer issue. Motion was made by Commissioner Settignano, seconded by Commissioner Ferguson to accept the communication from Donna Cameron of 22 Union Street re: Sewer issue. So unanimously voted.

### **UNFINISHED BUSINESS**

- 1) Report on Reverse Osmosis Pilot Study from Fay, Spofford & Thorndike, Inc. (cont. from 06/21/04)

Following brief discussion, it was the consensus of the Commission to continue this matter to the next Water and Sewer meeting on 08/16/04 and to also conduct a public workshop on the water system improvements.

- 2) Rate Study (cont. from 06/21/04)

Commissioner Settignano stated that he thought that it would be premature to discuss this matter this

evening and suggested that it be discussed in conjunction with water system prioritized improvements and continued to the next Water and Sewer meeting on 08/16/04.

### **NEW BUSINESS**

1) Old Jamestown Bridge re: relocation of pipeline

Discussion ensued regarding the relocation of water pipeline from North Kingstown. The Commission expressed their concerns regarding the relocation of the pipeline to the new Jamestown-Verrazano Bridge sidewalk. Commissioner Settipane suggested that a letter be drafted to James Capaldi, Director-RIDOT expressing the Commission's concerns regarding this issue. It was also suggested, that the Town Solicitor review said draft. The Town Solicitor stated that the letter should also be sent to the Senator Paiva-Weed and Representative Long. Mr. Goslee reported that a communication was sent to the former Town Administrator and that he would review this document with Interim Town Administrator, Thomas Tighe and that he would also forward a copy of the communication to the Commission.

### **BILLS AND PAYROLL**

Motion was made by Commissioner Settipane, seconded by Commissioner Ferguson to approve the Water Bills and Payroll. So unanimously voted.

Following clarification of a few items, motion was made by Commissioner Settipane, seconded by Commissioner Ferguson to approve the Sewer Bills and Payroll.

8:20 PM-Commission President Littman called for a short break.

8:32 PM-The Commission resumed the meeting.

### **TOWN BUSINESS**

#### **NEW BUSINESS**

1) Proposed Charter Amendment (*per Councilor Settipane*)

- a) Establishment of a Board of Water and Sewer Commission separate from the Town Council members

Discussion ensued on the proposed charter amendment as presented by Councilor Settipane.

Following clarification of a few items as presented by Councilor Settipane, it was the consensus of the Council to continue this matter to the next Town Council meeting on 07/26/04 and to ask the Town Solicitor to supply an updated draft of the amendment.

2) Approval of Recycling Contract

- a) Copy of letter from Solicitor A. Lauriston Parks to the Interim Town Administrator, Thomas Tighe

Following short review of the contract, motion was made by Councilor Settipane, seconded by Councilor Ferguson to approve the Recycling Contract as reviewed by Solicitor Parks and to allow the Interim Town Administrator to sign said contract. So unanimously voted.

#### **PUBLIC HEARING (cont. from 07/12/04)**

- 1) Proposed amendment to the Jamestown Charter re: Town Council, School Committee and Town Moderator-number, selection and term (see attached memorandum dated 07/19/04)

from the School Committee)

The Council briefly discussed a memorandum dated 07/19/04, distributed by School Committee Chairperson, Catherine Kaiser. Ms. Kaiser briefly outlined her memorandum submitted to the Council and stated that a majority of the School Committee members support Option A- to ask voters in the November 04 election to approve a six-month extension for the current council and three school committee seats, taking their terms to November 2005; and a six-month extension to November 2007 for the two school committee terms that would normally end in May 2007.

William Brennan, School Committee member: We all knew this was coming. When we took the oath of office, we knew that our terms might be extended. Option A is in the best interest of the Town.

Jim Filkins, School Committee member: I want to reaffirm Mr. Brennan's comments. Option A will eliminate potential problems. Discussion followed.

Norma Willis, 1191 North Main Road: You could let the people decide on what option to choose.

Motion was made by Councilor Settiane to close the public hearing. Short discussion followed. Councilor Settiane withdrew his motion. Motion was made by Councilor Settiane, seconded by Councilor Ferguson to continue the public hearing to the next Town Council meeting on 07/26/04 at the Melrose Avenue School at 7:00 PM. So unanimously voted. Council President Littman thanked the School Committee for their input.

#### **APPOINTMENTS & RESIGNATIONS**

- 1) Town Administrator Search Committee
  - a) Expectations and development of procedures
    - i) Establish charge of committee

Short discussion ensued on a draft of the charge presented by Council President Littman. The Council briefly discussed a letter from Bob Dolan, Town Administrator Search Committee member. Town Administrator Search Committee member, Fred Pease expressed his concerns regarding actions to take place at their first meeting on 07/22/04. Council President Littman and Solicitor Harsch gave Mr. Pease general guidance for his meeting on 07/22/04. Following continued discussion, motion was made by Councilor Settiane, seconded by Councilor Ferguson to continue this matter to the next Town Council meeting on 07/26/04. So unanimously voted.

#### **ADJOURNMENT**

There being no further business before the Commission, motion was made by Commissioner Ferguson, seconded by Commissioner Settiane to adjourn the regular meeting at 9:44 PM. So unanimously voted.

Attest:

Denise Jennings  
Water and Sewer Clerk

xc: Commission Members (5)

Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk