

**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING  
for  
TOWN, WATER AND SEWER MATTERS**

Monday, October 18, 2004

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, Conference Room, 26 North Road at 7:02 PM by Commission President Kenneth G. Littman.

The following members were present:

David Long, Vice-President (arrived @ 7:08 PM)  
Julio DiGiando  
Claire W. Ferguson  
Guy Settupane

Also present were:

Police Chief Thomas Tighe, Interim Town Administrator  
Steven J. Goslee, Public Works Director  
Christina D. Collins, Finance Director  
Denise Jennings, Water and Sewer Clerk

The only others present were:

David Bebyn, CPA, Bacon & Edge, PC  
Christopher C. Yannoni, PE, Fay, Spofford & Thorndike  
Donald Q. Bunker, Jr., PE, Fay, Spofford & Thorndike  
Valarie Malloy, Resident  
Donald Muir, Resident and scheduled applicant  
Sav Rebecchi, Resident (arrived @ 7:34 PM)  
Dottie Farrington, Jamestown Press

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS:**

- 1) Proposed Water System Improvements
  - a) Presentation by Christopher C. Yannoni, PE, from Fay, Spofford & Thorndike (See report dated 10/18/04)
- 2) Rate Study
  - a) Presentation by David Bebyn, CPA from Bacon & Edge, PC (cont. from 09/23/04) (See attached report dated 10/15/04)

**READING AND APPROVAL OF MINUTES**

- 1) 09/23/04 (public workshop/regular meeting)  
Motion was made by Commissioner Settupane, seconded by Commissioner Long to accept the 09/23/04 (public workshop/regular meeting) minutes. So unanimously voted.

**REPORT OF TOWN OFFICIALS**

- 1) **Pumping Report:**  
Mr. Goslee reported the following:

- Pumping was down slightly for the month of September, which is due to the increase in rainfall.
- North Reservoir is @ 8" down and is at the highest level since 2003.
- South Pond is at capacity.

## 2) **Town project reports:**

### **Town Wells:**

Mr. Goslee reported that he is preparing to shut down all of the wells for the winter, which gives the well fields a chance to recharge.

### **Aeration System:**

Mr. Goslee reported the following:

- The system is online.
- The color level up slightly and is due to the increase in rainfall.
- He anticipates running the system longer this year, to see if a positive gain can be obtained from this extended run time.

### **Treatment Plant:**

Mr. Goslee reported the following:

- The Towns fourth quarter disinfection byproduct test has been scheduled for the third week of October.
- He anticipates fourth quarter test results to be the same as third quarter.

### **Distribution System:**

Mr. Goslee reported the following:

- Water main flushing has been scheduled for the first week of November.
- Flushing of the system removes sediment from the system and improves water quality.
- Water may become discolored during this procedure and particular care should be taken while washing clothes.
- An advertisement will be placed in the newspaper prior to flushing.

### **Transfer Pumping:**

Mr. Goslee reported that due to the high rainfall and the current reservoir level, transfer pumping may not be required until spring.

### **Immersed Membrane Pilot:**

Mr. Goslee reported the following:

- The warm weather segment of the pilot has been completed and has been shut down for the winter.
- The pilot will resume mid-winter. At that time, testing will begin to determine the performance of the membranes with cold water.

### **Sewer Plant Rehabilitation:**

Mr. Goslee reported the following:

- Process Engineers, the general contractor for the pump stations has begun to mobilize to begin construction.
- The main pumps for Mackerel Cove pump station are scheduled to arrive this week. Initial work will also begin this week.
- Briefly described the bypass pump system to be used for pumping, while the stations are shut down during the transition process. Mr. Goslee reported that the bypass system is very quiet.
- A meeting is scheduled with Narragansett Electric to resolve the issue involving pole relocation around the pump stations.

- Rocchio Corp. will return the last week of October to address the punch list.
- Have requested all work timelines from Rocchio Corp. to be provided in writing for the completion of the project.
- Rocchio Corp. has provided a response to claims, which is unacceptable. Mr. Goslee stated that he has forwarded the response to the Solicitor.

The Commission asked for clarification on a few items as reported by the Public Works Director.

Commission Consensus: To discuss the letter and application of Donald Muir (Plat 7, Lot 73; 44 East Shore Road) for **water service extension**, as scheduled under **NEW BUSINESS**.

- 1) Letter and application of Donald Muir (Plat 7, Lot 73; 44 East Shore Road) for **water service extension**

Mr. Muir referred to his letter dated 09/27/04 and asked for the Commissions support on his application for water service extension.

Mr. Goslee stated that the applicant is required to show to the satisfaction of the Commission that the extension will not impair the available resources of the urban district and is also required to give evidence that the land will not produce sufficient water utilizing wells. Mr. Goslee reported that this information has not been submitted.

Following short discussion, motion was made by Commissioner Settipane, seconded by Commissioner Long to continue the application of Donald Muir (Plat 7, Lot 73; 44 East Shore Road) for water service extension to the next water and sewer meeting on 11/15/04 and to ask Mr. Muir to submit the information as previously stated by Mr. Goslee. So unanimously voted.

### LETTERS AND COMMUNICATIONS

(None scheduled)

### UNFINISHED BUSINESS

- 1) Amendment to **Toilet Retrofit Program** re: rules and regulations (cont. from 09/23/04)
  - a) Copy of Memorandum and draft language from the Town Solicitor to Interim Town Administrator

Following brief discussion, motion was made by Commissioner Long, seconded by Commissioner Settipane to adopt the amendment to the Rules and Regulations of the Board of Water and Sewer Commissioners, specifically the section entitled Retrofit Financial Incentive Program as presented by the Town Solicitor, effective 10/18/04. So unanimously voted.

### NEW BUSINESS

- 1) Letter and application of Donald Muir (Plat 7, Lot 73; 44 East Shore Road) for **water service extension**

Previously discussed.

### BILLS AND PAYROLL

Motion was made by Commissioner Long, seconded by Commissioner Ferguson to approve the Water Bills and Payroll. So unanimously voted.

Motion was made by Commissioner Long, seconded by Commissioner Ferguson to approve the Sewer Bills and Payroll. So unanimously voted.

**Sewer Rehabilitation Arbitration costs:**

Commissioner Settipane stated that he would like clarification on this matter and requested additional information from the Town Administrator and the Public Works Director.

**TOWN BUSINESS**

1) **New Business:**

- a) Copy of Memorandum from Michael Gray, Deputy Public Works Director to Chief Thomas Tighe, Interim Town Administrator re: Financial Assistance-Wastewater Management Program

Follow brief discussion and clarification motion was made by Council President Littman, seconded by Councilor Ferguson to authorize the Town Administrator and/or the President of the Town Council acting on behalf of the Town, to submit an application for a State Revolving Fund (SRF) Loan to be used to establish a low interest septic system repair/replacement loan program, and to authorize the Town Council President to sign the required SRF Loan Program certifications for compliance with applicable statutory and/or regulatory requirements as a condition of award of a loan from the SRF Loan Program. So unanimously voted.

- a) Award bid for Fire Alarm System for Town Office, Planning Office and the Highway Garage

The Town Administrator reported that two bids were received and that a background check was done and reference were checked. The Administrator recommended that the bid be awarded to Aurora Electric in an amount not to exceed \$36,500. Following clarification of a few items, motion was made by Councilor Ferguson, seconded by Councilor Long to award the bid for fire alarm system for Town Office, Planning Office and the Highway Garage to Aurora Electric as recommend by the Administrator in an amount not to exceed \$36,500. So unanimously voted.

- b) Letter from Warren Towne, PE, RIDEM to Councilor Settipane re: Jamestown Wastewater Control Facility Compliance Evaluation Inspection of June 2004

Motion was made by Councilor Long, seconded by Councilor Ferguson to accept the communication from Warren Towne, PE, RIDEM to Councilor Settipane re: Jamestown Wastewater Control Facility Compliance Evaluation Inspection of June 2004. So unanimously voted.

**EXECUTIVE SESSION**

(None Scheduled)

**ADJOURNMENT**

There being no further business before the Commission, motion was made by Commissioner Long, seconded by Commissioner Ferguson to adjourn the regular meeting at 9:24 PM. So unanimously voted.

Attest:

Denise Jennings  
Water and Sewer Clerk

xc: Commission Members (5)  
Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk