

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING**

for

TOWN, WATER AND SEWER MATTERS

Monday, August 15, 2005

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, Conference Room, 26 North Road at 6:30 PM by Commission Vice-President Julio DiGiando.

The following members were present:

David J. Long, President (arrived @ 6:32 PM)
William A. Kelly
Michael F. Schnack
Barbara A. Szepatowski (arrived @ 6:32 PM)

Also present were:

Police Chief Thomas G. Tighe, Interim Town Administrator
A. Lauriston Parks, Esq., Town Solicitor
Steven J. Goslee, Public Works Director
Denise Jennings, Water and Sewer Clerk
Kimberly Turcone, Deputy Town Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None scheduled)

READING AND APPROVAL OF MINUTES

1) 07/18/05 (work session)

Motion was made by Commissioner Schnack, seconded by Commissioner Kelly to accept the 07/18/05 (work session) minutes. So unanimously voted.

2) 07/18/05 (regular meeting)

Motion was made Commissioner Schnack, seconded by Commissioner Kelly to accept the 07/18/05 (regular meeting) minutes. So unanimously voted.

OPEN FORUM

William Munger a resident of 102 Cole Street and a member of the Water Study Committee suggested that the Commission have a workshop in the near future to discuss overall water improvements specifically, re-visiting the topic of adding an additional water tower. Mr. Munger asked the Commission to review the cost benefit analysis of adding the new tower and suggested using the \$1.5 million elsewhere for water improvements. Solicitor Parks stated that this item is not specifically on the agenda and that the Commission would be in violation to discuss this matter further. Commission President Long thanked Mr. Munger for his suggestions.

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

Mr. Goslee reported the following:

- Pumping was almost identical to last year.
- Rainfall is below average and he further reported that he anticipates that August will be below average also.
- Color level has increased.
- Transfer pumping intermittently from South Pond to North Reservoir.
- North Reservoir is @ 47MG and is in reasonably good shape.
- South Pond is @ 5MG

2) **Town project reports:** (See Project Update Report dated July 2005)

Effluent Filter for the Golf Course:

The Public Works Director reported that this project was financed with the sewer rate payers funding 100% of the project and that the rate payers do not receive any compensation from the golf course and therefore the Town or the golf course should be financing this item. The Public Works Director further reported that the Town owns the golf course property and leases it to Joseph Mistowski and that the Town receives money from the revenue generated from this property.

Following brief discussion, it was the consensus of the Commission to ask the Public Works Director to meet with Joseph Mistowski (lessee) to discuss this matter and to report back to Town Administrator and to continue this matter to the next Water and Sewer meeting on 09/19/05.

Commission President Long stated that even with no rain the reservoir looks good and that this is due to fact that the Town over the years has made great strides. The Commission asked for clarification on a few items as reported by the Public Works Director.

LETTERS AND COMMUNICATIONS

(None scheduled)

UNFINISHED BUSINESS

1) **Rules and regulations of Board of Water Commissioners** (cont. from 07/18/05 work session)

a) **14B Urban Water District**, Subsection II(b) re: average single or two family use

Mr. Goslee stated that at the work session in July there was discussion and concern regarding setting an average. Commissioner DiGiando suggested changing the language in the rules and regulations and asked Mr. Goslee what the procedure was. Mr. Goslee stated that the language would have to be drafted by the Solicitor and then the Commission would have to conduct a Public Hearing to adopt the language change. Motion was made by Commissioner DiGiando, seconded by Commissioner Schnack, to ask the Public Works Director to get language to Solicitor Parks and to schedule a Public Hearing during the next Water and Sewer meeting on 09/19/05. So unanimously voted.

b) **Retrofit Financial Incentive Program**

The Commission briefly discussed the continuance of the program vs. termination of the program. Commission President Long suggested more education to inform customers. Mr. Goslee reported that the Town has put a notice on the water bills, has advertised in the Jamestown Press and has also

sent letters to customers not in compliance. Mr. Goslee stated that a letter will also be included with the next water bills at the end of September. Commissioner Schnack stated that if a customer is not in compliance their water should be shut off. Solicitor Parks stated that if a customer is not in compliance they are in violation of the rules and regulations and the Town can shut their water off. Commissioner Szepatowski stated that the Town needs to be proactive and suggested that the program be terminated and the remaining funds be used elsewhere. Commissioner Schnack agreed. Discussion ensued. Motion was made by Commissioner Szepatowski, seconded by Commissioner Schnack to end the Retrofit Financial Incentive Program and that all customers who are in compliance by August 31, 2005 can apply for a rebate. Short discussion followed. Commission President Long suggested the following:

- Include a letter with the next water bills to those customers not in compliance.
- Take the necessary steps to end the program.
- Allow customers 60-days to comply with the retrofit program, without penalty.

The original motion made by Commissioner Szepatowski, seconded by Commissioner Schnack was withdrawn.

Motion was made by Commission President Long, seconded by Commissioner Szepatowski to include a letter with the next water bills to those customers not in compliance and to allow the customer 60-days from the date of the notice to comply with the retrofit program and to take advantage of the Retrofit Financial Incentive Program. So unanimously voted.

Motion was made by Commissioner DiGiando, seconded by Commissioner Schnack, to ask Solicitor Parks to draft language to amend the rules and regulations and to schedule a Public Hearing during the next Water and Sewer meeting on 09/19/05. So unanimously voted.

2) **Impact Fees** (cont. from 07/18/05 work session)

The Public Works Director stated that he would have a report for the next meeting. Commission consensus: To continue this matter to the next Water and Sewer meeting on 09/19/05.

3) **Effluent filter for the golf course** (cont. from 07/18/05)

Previously discussed. This matter was continued to the next Water and Sewer meeting on 09/19/05.

4) Application of Maria Dolos (Plat 9, Lot 568; 23 Narragansett Avenue) for **expansion/change of use** (cont. from 07/18/05)

a) Request for continuation from Attorney James Donnelly

Commission President Long stated that Attorney James Donnelly has requested that the application of Maria Dolos (Plat 9, Lot 568; 23 Narragansett Avenue) for expansion/change of use be continued to the next Water and Sewer meeting on 09/19/05. Commission consensus: To continue the application of Maria Dolos (Plat 9, Lot 568; 23 Narragansett Avenue) for expansion/change of use as requested by Attorney Donnelly to the next Water and Sewer meeting on 09/19/05.

NEW BUSINESS

1) **Vollmer Wastewater Treatment Plant Upgrade – Amendment**

The Town Administrator reported that this amendment was previously approved and signed.

2) Application of John H. Brittain, Jr. (Plat 9, Lot 201; Clinton Avenue) for **utility service connection**

Mr. Goslee stated that this application falls under the regulation 14A of the rules and regulations and that it does meet the standards. Mr. Goslee further stated that the calculations submitted by Mr.

Brittain regarding estimated usage are acceptable. Mr. Goslee suggested that if the application is approved by the Commission, that it be approved subject to the applicant returning back to the Commission if the building is partitioned off for individual units or split into a condo units.

Motion was made by Commissioner Kelly, seconded by Commissioner Szepatowski to approve the application of John H. Brittain, Jr. (Plat 9, Lot 201; Clinton Avenue) for utility service connection, subject to the applicant returning back to the Commission if the building is partitioned off for individual units or split into a condo units. So unanimously voted.

BILLS AND PAYROLL

Motion was made by Commissioner DiGiando, seconded by Commission President Long to approve the Water Bills and Payroll. So unanimously voted.

Motion was made by Commissioner DiGiando, seconded by Commissioner Schnack to approve the Sewer Bills and Payroll. So unanimously voted.

TOWN BUSINESS

(None scheduled)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner DiGiando, seconded by Commissioner Schnack to adjourn the regular meeting at 7:10 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk