

**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING  
for  
TOWN, WATER AND SEWER MATTERS**

Tuesday, January 18, 2005

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, Conference Room, 26 North Road at 7:02 PM by Commission President Kenneth G. Littman.

The following members were present:

David Long, Vice-President  
Julio DiGiando

Also present were:

Mark Haddad, Town Administrator  
Michael Gray, Deputy Public Works Director  
Denise Jennings, Water and Sewer Clerk

Absent were:

Claire W. Ferguson, Commissioner  
Guy Settipane, Commissioner  
Steven J. Goslee, Public Works Director

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS:**

(None scheduled)

**READING AND APPROVAL OF MINUTES**

1) 12/20/04 (regular meeting)

Motion was made by Commissioner Long, seconded by Commissioner DiGiando to accept the (regular meeting) minutes. So unanimously voted.

**REPORT OF TOWN OFFICIALS**

Mr. Gray reported that Mr. Goslee is doing well and hopes to return to work part time in a few weeks.

1) **Pumping Report:**

2) **Town project reports:**

**Aeration System:**

Mr. Gray reported that the following:

- o The system has been temporarily shut down.
- o Color levels have decreased slightly through the month of December.

**Treatment Plant:**

Mr. Gray reported that the fourth quarter disinfection byproduct test was submitted as required by The RI Department of Health and the treatment plant met the standards for THM's and HAA5's.

**Immersed Membrane Pilot:**

Mr. Gray reported that Fay, Spofford and Thorndike will begin the cold water segment of the pilot the week of 01/24/05.

**Distribution System:**

Mr. Gray reported the following:

- o Water meters are continuing to be changed out and seasonal meters removed. Seasonal meters are being calibrated to determine their condition.
- o There were no water breaks reported during the month of December.
- o We will be keeping an eye on certain problem areas throughout the distribution area.

**Transfer Pumping:**

Mr. Gray reported that the system has been dismantled for the winter.

**Sewer Rehabilitation Project:**

Mr. Gray reported the following:

- o He met with Vollmer Associates and Process Engineer on Friday, 01/14/05 for a preconstruction meeting for the pump stations.
- o All materials have been ordered and work will begin the first week of February, pending the delivery of pumps and controls.
- o All parties have met with Narragansett Electric to discuss service upgrades and utility pole locations.
- o Preliminary plans for the wastewater treatment facility upgrades are expected at the end of January.

Mr. Gray reported the following on Infiltration/Inflow (I/I):

- o The average daily total for discharge from the Wastewater Treatment Facility was 0.711 MGD, which was just under our permit requirement of 0.73 MGD.
- o We are operating within our permit requirements.
- o It appears that I/I may still be a problem for the collections system.
- o There were 13 days in December, where the average daily total exceeded the 0.73 MGD.
- o He and Mr. Goslee will continue to monitor this situation.

Short discussion and clarification followed.

Donald Richardson of 12 Davis Street asked when paving due to the sewer rehabilitation project would be addressed. Commission President Littman reported that paving would take place spring 2005.

**LETTERS AND COMMUNICATIONS**

(None scheduled)

**UNFINISHED BUSINESS**

- 1) Letter and application of Donald Muir (Plat 7, Lot 73; 44 East Shore Road) for water service extension (cont. from 11/15/04)
  - a) Memorandum from the Water and Sewer Clerk

Commission President Littman stated that the applicant has requested a continuance to the Water and Sewer meeting on 03/21/05. Motion was made by Commissioner DiGiando, seconded by Commissioner Long to accept the communication from the Water and Sewer Clerk and to continue the application of Donald Muir (Plat 7, Lot 73; 44 East Shore Road) for water service extension to the Water and Sewer meeting on 03/21/05. So unanimously voted.

2) Application of Robert M. Clarke (Plat 11, Lot 5; Beavertail Road) for water service connection (cont. from 12/20/04)

Administrator Haddad stated that at the last Water and Sewer meeting the Commission had asked for an update from the Town Planner on where this application stood with the Planning Commission. Administrator Haddad reported that a copy of the response from the Town Planner was included in the Commission meeting packet.

Commissioner DiGiando stated that at the last meeting, he was not sure as to what process this needed to go. He further stated that it was his understanding, that in order for Mr. Clarke to develop this property he will have to go to RIDEM to get a septic approval and that prior to getting the approval from DEM they will mandate that he has a source of water. This is which brings this application back to the Commission to allow Mr. Clarke to tie into the municipal water system in the rural district. Commission DiGiando stated that Mr. Clarke can not go to Planning Commission unless the Board of Water and Sewer Commission take action.

Commission President Littman stated that it was discussed at the last meeting, that because this property is located in the rural water district, the Water and Sewer rules and regulations, specifically Section 14B(b)(3) prohibits the granting of water connections to properties which are part of a subdivision (other than an administrative subdivision). The Commission President further stated that it appears as though Mr. Clarke was granted authorization to tie into the municipal water system for the whole parcel back in 1985.

Commissioner DiGiando referred to the communication dated 01/13/05 from Mr. Clarke, specifically to portion where Mr. Clarke states that in 1974 he was granted permission by the Town to install and pay for the now existing water main on Battery Lane, therefore, Mr. Clarke believes that this gave tacit approval for the usage of the Battery Lane water main. Commissioner DiGiando stated that it appears as though from this letter, Mr. Clarke is asking the Commission to allow him to hook up along Beavertail Road and to say that the hook up on Battery Lane is okay because it was tacit approval and that this puts the Commission in the position of approving two water hook ups on one lot. Commission President Littman agreed with Commissioner DiGiando that this does appear to be Mr. Clarke's most recent request. Commissioner DiGiando stated that the Commission can allow the one hook up previously approved in 1985, but legally can not allow Mr. Clarke to have two.

Mr. Gray stated that this would be consistent with Solicitor Parks letter (dated 11/18/04) and that this would not be allowed unless granted a variance by the Commission. Brief discussion followed.

Motion was made by Commissioner DiGiando, seconded by Commissioner Long to deny the application of Robert M. Clarke (Plat 11, Lot 5); Beavertail Road) for water service connection. So unanimously voted.

a) Copy of memorandum to the Town Administrator and the Deputy Public Works Director from the Town Planner

Motion was made by Commission President Littman, seconded by Commissioner DiGiando to accept the copy of the memorandum to the Town Administrator and the Deputy Public Works Director from the Town Planner. So unanimously voted.

b) Letter dated 01/13/05 from Robert Munro Clarke  
Motion was made by Commission President Littman, seconded by Commissioner DiGiando to accept the letter dated 01/13/05 from Robert Munro Clarke. So unanimously voted.

Commission Consensus: To discuss the application of Conanicut Yacht Club (Plat 8, Lot 267; 40 Bayview Drive) utility service connection for fire suppression system scheduled under **NEW BUSINESS**, prior to discussing item #3 under **UNFINISHED BUSINESS**, specifically awarding of contract to Fay, Spofford and Thorndike.

### **NEW BUSINESS**

1) Application of Conanicut Yacht Club (Plat 8, Lot 267; 40 Bayview Drive) for utility service connection for fire suppression system  
Mr. Gray stated that he asked Mr. George Rice the representative for the Conanicut Yacht Club to attend this evenings meeting.

Mr. Gray reported the following:

- In the rules and regulations this is a designated connection and is an allowed connection.
- It is a matter of formality that one would need approval from the Commission.
- Under the new fire safety laws, these buildings need to be sprinklered.
- Plans have been submitted to the Fire Department, Public Works Department and the Planning Department.

Mr. Gray recommended that the Commission approve the application subject to the review of the Fire Department, Public Works Department and the Planning Department.

Following brief discussion and clarification, motion was made by Commissioner Long, seconded by Commissioner DiGiando to approve the application of the Conanicut Yacht Club (Plat 8, Lot 267; 40 Bayview Drive) for utility service connection for fire suppression system, contingent upon review of the Fire Department, Public Works Department and the Planning Department. So unanimously voted.

### **UNFINISHED BUSINESS cont.**

3) Award contract to Fay, Spofford and Thorndike, for engineering services for the planning, design and services during construction of water treatment and storage improvements to the water system in an amount not to exceed \$726,000 (cont. from 12/20/04)

Administrator Haddad: At the last meeting of the Commission, I requested that the Commission award the contract to Fay, Spofford and Thorndike for the construction of the new 500,000 gpd water treatment building and the new 1 million gallon standpipe. At that time, I said that it had been properly bid and I recommended approval. The Commission asked that I go back and check to make sure everything was proper, this we have done. We did an extensive review of the history of FST and we also met with the engineer from FST, Christopher Yannoni. We looked back at procurement laws to make sure everything was proper. The Deputy Public Works Director can provide a history as to what work FST has done for the Town of Jamestown. This particular phase of the project was originally bid back in 2003 for the Pilot Study. A member of the Council sat on the selection committee, along with a few residents and the Public Works Director. The Pilot Study is what has generated this next phase in the project, which are the standpipe and the upgrade of treatment plant based on the findings of work done by FST. Based on this, it is appropriate and right to move forward with FST to do this work, for a couple of reasons. One, they are so familiar

with the Town's water system; there is no getting them up to speed moving forward. There is no learning curve for them. Two, the estimates and the work that was proposed to the Commission which you went forward with the bond issue, was based on FST's work. Three, more importantly, they are an outstanding engineering firm and if you went out to bid and brought in other firms to review this subject and go through RFQ's, you won't find a firm that can do the job better than FST for this price. They will do a good job for the Town of Jamestown and you will get a quality product at the end. The Deputy Public Works Director and I recommend strongly that the Commission award this contract to FST.

Administrator Haddad: The Solicitor had raised about 10 issues that he had some concerns about. During our meeting with FST, we reviewed each of the points raised by the Solicitor and we amended this proposal to meet his concerns. FST was amenable to this and did not change their price. In addition, we have also implemented a new contract for the Town. This contract will give the Town some protection in awarding contracts. This contract has been reviewed by the Solicitor and has been signed off and we have submitted this to FST for their use as well.

Commissioner Long: The amendments to the contract are they generic or are they specific to this one? Administrator Haddad: Yes, they are generic for all contracts. It makes sure that they have the proper insurances and gives us out clauses and gives performance standards and so on. We can attach this to all contracts.

Administrator Haddad: I had the opportunity to speak to Commissioner Settipane today about this, because I know there were some concerns on it. I went over this on the phone with him and he indicated to me that he does support it at this time.

Following brief discussion and clarification, motion was made by Commissioner Long, seconded by Commissioner DiGiando to award the contract to Fay, Spofford and Thorndike, for engineering services for the planning, design and services during construction of water treatment and storage improvements to the water system in an amount not to exceed \$726,000. So unanimously voted.

### **NEW BUSINESS**

- 1) Application of Conanicut Yacht Club (Plat 8, Lot 267; 40 Bayview Drive) utility service connection for fire suppression system  
Previously discussed.

### **BILLS AND PAYROLL**

Motion was made by Commissioner Long, seconded by Commissioner DiGiando to approve the Water Bills and Payroll. So unanimously voted.

Motion was made by Commissioner Long, seconded by Commissioner DiGiando to approve the Sewer Bills and Payroll. So unanimously voted.

### **TOWN BUSINESS**

(None scheduled)

## ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Long, seconded by Commissioner DiGiando to adjourn the regular meeting at 7:40 PM. So unanimously voted.

Attest:

Denise Jennings  
Water and Sewer Clerk

xc: Commission Members (5)  
Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk