

**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING  
for  
TOWN, WATER AND SEWER MATTERS**

Monday, September 18, 2006

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, Conference Room, 26 North Road at 7:01 PM by Commission President David J. Long.

The following members were present:

Julio DiGiando, Vice-President  
William Kelly  
Barbara A. Szepatowski

Also present were:

Bruce Keiser, Town Administrator  
Denise Jennings, Water and Sewer Clerk

Absent:

Michael F. Schnack, Commissioner  
Steven J. Goslee, Public Works Director

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS**

(None scheduled)

**READING AND APPROVAL OF MINUTES**

1) 08/21/06 (regular meeting):

Motion was made by Commissioner DiGiando, seconded by Commissioner Szepatowski to accept the 08/21/06 minutes. Motion so voted, 3 in favor; Commissioner Kelly abstained. Commissioner Kelly was not present at said meeting.

**OPEN FORUM**

1) Scheduled requests to address:

(None scheduled)

2) Non-Scheduled requests to address:

(None)

**REPORT OF TOWN OFFICIALS**

1) **Pumping Report:**

- Pumping was up, compared to the previous month (July), but was down compared to last year.
- Color level is still high.
- North Reservoir is still up and is @ 50MG-usable storage, 60MG
- South Pond is @ capacity-usable storage, 7MG.

2) **Town project reports:** (See Project Update Report dated August 2006)

The Commission asked for clarification on a few items as reported by the Public Works Director.

**LETTERS AND COMMUNICATIONS**

(None)

**UNFINISHED BUSINESS**

1) Application of Gail Sheahan-Current Owner: Ruth Mason (Plat 8, Lot 322; 27 Luther Street) for **utility service expansion/change of use** (continued from 08/21/06).

Commission President Long stated that the applicants Purchase and Sales Agreement with the owner of the property has expired and that the applicant, Ms. Sheahan has since entered into an agreement with another property owner at a nearby location.

Motion was made by Commissioner DiGiando, seconded by Commissioner Kelly to accept the withdrawal of the application of Gail Sheahan-Current Owner: Ruth Mason (Plat 8, Lot 322; 27 Luther Street) for utility service expansion/change. So unanimously voted.

Brief discussion followed, regarding multi-family properties, mixed uses and the Rules and Regulations of the Board of Water and Sewer Commissioners. Administrator Keiser stated that he would review the rules and regulations and develop language for the Commissions review. Administrator Keiser stated that he would update the Commission at the next Water and Sewer meeting on 10/16/06.

2) Letter from Ed Gromada of 20 Lawn Avenue re: request for a **bill adjustment** in the amount of \$783.66 (cont. from 08/21/06)

a) Letter dated 09/09/06 from Ed Gromada

7:09 PM: Commissioner DiGiando removed himself from the Commission table.

Following brief discussion and clarification of a few items, motion was made by Commissioner Kelly, seconded by Commissioner Szepatowski to deny the request from Ed Gromada of 20 Lawn Avenue for a bill adjustment in the amount of \$783.66. So unanimously voted.

7:14 PM: Commissioner DiGiando returned to the Commission table.

3) **Municipal water conservation measures**

Commission President Long stated that no action needed to be taken on this matter.

**NEW BUSINESS**

1) Award **bid for Wastewater Treatment Facility Rehabilitation Project** to Thielsch Engineering

in an amount not to exceed \$ 2,580,000- to be financed by bonds and notes.

Following clarification of a few items, motion was made by Commissioner DiGiando, seconded by Commissioner Szepatowski to award the bid for the Wastewater Treatment Facility Rehabilitation Project to Thielsch Engineering in an amount not to exceed \$ 2,580,000- to be financed by bonds and notes. So unanimously voted.

## **BILLS AND PAYROLL**

Motion was made by Commissioner Kelly, seconded by Commissioner Szepatowski to approve the Water Bills and Payroll. So unanimously voted. Motion was made by Commissioner DiGiando, seconded by Commissioner Szepatowski to approve the Sewer Bills and Payroll. So unanimously voted.

## **ADJOURNMENT**

There being no further business before the Commission, motion was made by Commissioner Szepatowski, seconded by Commissioner Kelly to adjourn the meeting at 7:21 PM. So unanimously voted.

Attest:

Denise Jennings  
Water and Sewer Clerk

xc: Commission Members (5)  
Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk