

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, June 19, 2006

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, Conference Room, 26 North Road at 7:01 PM by Commission President David J. Long.

The following members were present:

Julio DiGiando, Vice-President
William A. Kelly

Also present were:

Bruce Keiser, Town Administrator
Steven J. Goslee, Public Works Director
Christina D. Collins, Finance Director
Denise Jennings, Water and Sewer Clerk

Absent:

Michael F. Schnack, Commissioner (arrived @ 7:31 PM)
Barbara A. Szepatowski, Commissioner
A. Lauriston Parks, Esq., Town Solicitor

PUBLIC HEARING

- 1) Proposed draft of the amendments to the Rules and Regulations of the Board of Water Commissioners
 - a) Reschedule Public Hearing for 07/17/06Following clarification, motion was made by Commissioner DiGiando, seconded by Commissioner Kelly to reschedule the public hearing for the proposed draft of the amendments to the Rules and Regulations of the Board of Water Commissioners for 07/17/06 at 7:00 PM to be held at the Melrose Avenue School. So unanimously voted.

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None scheduled)

READING AND APPROVAL OF MINUTES

- 1) 05/15/06 (regular meeting):
Motion was made by Commissioner DiGiando, seconded by Commissioner Kelly to accept the 05/15/06 minutes. So unanimously voted.

OPEN FORUM

- 1) Scheduled requests to address:
(None scheduled)

- 2) Non-Scheduled requests to address:
(No requests)

REPORT OF TOWN OFFICIALS

- 1) **Pumping Report:**
- Pumping was up slightly, compared to the previous month (April). The Public Works Director stated that the increase could be due to flushing of the new line located on Narragansett Avenue.
 - Rainfall was up.
 - North Reservoir is @ capacity-usable storage, 60MG
 - South Pond is @ capacity-usable storage, 7MG.
- 2) **Town project reports:** (See Project Update Report dated May 2006)

The Commission asked for clarification on a few items as reported by the Public Works Director.

LETTERS AND COMMUNICATIONS

(None scheduled)

UNFINISHED BUSINESS

- 1) **WWTF Bid/Effluent filter** for the golf course (cont. from 05/15/06)
- a) Memorandum from the Public Works Director
- Administrator Keiser reported that he has not yet had the opportunity to meet with Mr. Mistowski regarding the lease and the effluent filter, due to personal matters with the Mistowski family. Administrator Keiser further reported the following:
- The Town staff has evaluated what some financing options are for underwriting the cost of the effluent filter.
 - There is approximately \$600,000 balance in the retained earnings for the golf course fund.
 - There are monies that could be utilized upfront, for costs of the effluent filter.
 - The effluent would be used for the golf course and the ball fields.
 - The bid through the WWTF rehabilitation project was approximately \$303,000.
 - The Town would allocate portions of that capital cost to the Town, for that portion that would be attributed to the ball field usage and the remainder for the golf course, which is approximately \$150,000. Approximate percentage would be 50% each.
 - We could expend this upfront with retained earnings and through the golf course lease recapture that portion that is benefiting the golf course.
 - This finance mechanism we can utilize to get the effluent filter in place.
 - We will negotiate with the Mistowski's. Due to personal matters, not sure when these negotiations will take place.

Following clarification of a few items, the Commission continued on to New Business.

NEW BUSINESS

- 1) Proposed **Water Budget fy 2006/2007** for adoption
- Following brief discussion and clarification of a few items by the Finance Director and the Town Administrator, motion was made Commissioner DiGiando, seconded by Commissioner Kelly to approve the proposed Water Budget fy 2006/2007 as presented. So unanimously voted.

2) **Proposed Sewer Budget fy 2006/2007** for adoption

Following brief discussion and clarification of a few items by the Finance Director and the Town Administrator, motion was made Commissioner DiGiando, seconded by Commissioner Kelly to approve the proposed Water Budget fy 2006/2007 as presented. So unanimously voted.

3) **Municipal Water Conservation Measures for summer 2006** (If favorable, order advertised for Public Hearing 07/10/06)

Motion was made by Commissioner DiGiando, seconded by Commissioner Kelly to order the Municipal Water Conservation Measures for summer 2006 advertised for a public hearing for 07/10/06 at 7:00 PM to be held at the Melrose Avenue School. So unanimously voted.

4) Authorization for Town Administrator to enter into **contract with T-Mobile** for lease to use water tank on Howland Avenue

Following brief discussion and clarification of a few items, motion was made by Commissioner DiGiando, seconded by Commissioner Kelly to allow the Town Administrator to move forward with entering into a contract with T-Mobile for lease to use water tank on Howland Avenue. So unanimously voted.

5) **Amendment of the contract with C.B. Utility Co. Inc.** to include water distribution improvements for Howland Avenue

- a) Memorandum from the Public Works Director

7:31 PM: Commissioner Schnack arrived.

Following brief discussion and clarification regarding the legality of the amendment to the contract, motion was made by Commissioner DiGiando, seconded by Commissioner Kelly to approve the amendment of the contract with C.B. Utility Co. Inc. to include water distribution improvements for Howland Avenue as recommended by the Public Works Director and the Town Administrator. Motion so voted, 3 in favor; Commissioner Schnack abstained. Commissioner Schnack was not present during said discussion.

6) Award **contract for Water Supply Management Plan** (5 year update) to Pare Engineering in an amount not to exceed \$16,000

Following brief discussion and clarification of a few items, motion was made by Commissioner Kelly, seconded by Commissioner DiGiando to award the contract for the Water Supply Management Plan (5 year update) to Pare Engineering in an amount not to exceed \$16,000. So unanimously voted.

BILLS AND PAYROLL

Motion was made by Commissioner Schnack, seconded by Commissioner Kelly to approve the Water Bills and Payroll. So unanimously voted. Motion was made by Commissioner Schnack seconded by Commissioner Kelly to approve the Sewer Bills and Payroll. So unanimously voted.

TOWN BUSINESS

1) **New Business:**

- a) **Surveillance System** for the Jamestown Police Station
 - i) Award bid to AFA Protective System, Inc. in an amount not to exceed \$22,200

Following brief discussion and clarification of a few items, motion was made by Councilor Kelly,

seconded by Councilor Schnack to award the bid for the surveillance system for the Jamestown Police Station, Water Treatment Facility and the Wastewater Treatment Facility to AFA Protective System, Inc. in an amount not to exceed \$22,200. So unanimously voted.

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner DiGiando, seconded by Commissioner Kelly to adjourn the meeting at 7:39 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk