

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Tuesday, November 20, 2007

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 8:26 PM by Commission President Julio DiGiando.

The following members were present:

Vice-President, Michael White
William Kelly
Robert W. Sutton, Jr.
Barbara A. Szepatowski

Also present were:

Bruce Keiser, Town Administrator
Steven J. Goslee, Public Works Director
Peter D. Ruggiero, Town Solicitor
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 10/15/07 (**regular meeting**)

Motion was made by Commissioner Szepatowski, seconded by Commissioner Kelly to accept the 10/15/07 (regular) meeting minutes. Motion so voted, 3 in favor; Commissioners Sutton and White abstained. Commissioners Sutton and White were not present at said meeting.

2) 10/15/07 (**executive session**)

Motion was made by Commissioner Szepatowski, seconded by Commissioner Kelly to accept the 10/15/07 (executive session) meeting minutes. Motion so voted, 3 in favor; Commissioners Sutton and White abstained. Commissioners Sutton and White were not present at said meeting.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

- Pumping was up slightly for the month of October, compared to last year.

- Rainfall was average for the month of October.
- North Reservoir is down 47 inches and is @ 28MG, usable storage-60MG. The next stage for a regulatory change is four feet. Currently remain in a moderate draught.
- South Pond is @ 4MG, usable storage-7MG.

2) **Town project reports:** (See Project Update Report dated October 2007)

The Commission asked for clarification on a few items as reported by the Public Works Director.

3) Report from Town Administrator re: **water consumption**

Administrator Keiser briefly outlined the water consumption reports, as submitted. Administrator Keiser stated that these reports would be used as base reports to start the review process. Administrator Keiser further stated that he would like to compare similar costs in other communities.

Commissioner Sutton asked if there was a way to quantify the value of all town facilities that are on municipal water and sewer, specifically the public community value of buildings such as the schools and other buildings used by the whole community. Administrator Keiser stated that he would look into that matter and report back at the next Water and Sewer meeting on 12/17/07.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

1) Review of **Town Office site (44 Southwest Avenue)** for future disposition. (*per Councilor Kelly*) (cont. 10/15/07)

Commissioner Kelly stated that the Council was fortunate to have Church Community Housing come in to speak to the Council in an executive session and that he would like to discuss this with them in a public session. Administrator Keiser stated that some items are for public discussion and some are not. Commission consensus: To continue discussion at the next Water and Sewer meeting on 12/17/07.

Sole Source Aquifer:

Commissioner Sutton asked for clarification on the status of discussion regarding sole source aquifer. Commission President DiGiando stated that it was last discussed approximately 6 months ago. Commission President DiGiando suggested that this matter be discussed at a regular Town Council meeting and that Commissioner Sutton should contact the Town Clerk to place this item on the agenda.

2) Discussion re: to require an applicant to get approval from the Zoning Board of Review and Planning Department prior to coming before the Board of Water and Sewer Commissioners (cont. 10/15/07)

Administrator Keiser stated that there is no need to discuss this matter further and that this matter was resolved at the last Water and Sewer meeting. Commission President DiGiando agreed.

NEW BUSINESS

(None)

BILLS AND PAYROLL

Motion was made by Commissioner Sutton, seconded by Commissioner White, to approve the Water Division Bills and Payroll. So unanimously voted.

Motion was made by Commissioner Kelly, seconded by Commissioner White to approve the Sewer Bills and Payroll. So unanimously voted.

Commissioner Kelly asked for clarification on a few items.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Szepatowski, seconded by Commissioner White to adjourn the meeting at 9:20 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk