

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, October 15, 2007

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, Conference Room, 26 North Road at 7:00 PM by Commission President David Long.

The following members were present:

Vice-President, Julio DiGiando
William Kelly (arrived at 7:02 PM)
Michael F. Schnack
Barbara A. Szepatowski

Also present were:

Bruce Keiser, Town Administrator
Steven J. Goslee, Public Works Director
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None scheduled)

READING AND APPROVAL OF MINUTES

1) 09/17/07 (regular meeting)

Motion was made by Commissioner DiGiando, seconded by Commissioner Szepatowski to accept the 09/17/07 (regular) meeting minutes. So unanimously voted.

2) 09/17/07 (executive session)

Motion was made by Commissioner DiGiando, seconded by Commissioner Szepatowski to accept the 09/17/07 (executive session) meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None scheduled)

2) Non-Scheduled requests to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

- Pumping was up for the month of September and was due to the filling of the new water tank
- Rainfall was down for the month of September. It was one of the driest on record.
- North Reservoir is down 47 inches and is @ 28MG, usable storage-60MG. The next

- stage for a regulatory change is four feet. Are currently in a moderate draught.
- South Pond is @ 5MG, usable storage-7MG.

7:02 PM-Commissioner Kelly arrived.

2) **Town project reports:** (See Project Update Report dated September 2007)
Commissioner Kelly asked for clarification regarding transfer pumping from South Pond to the North Reservoir and asked the Public Works Director if he had any concerns regarding reducing the level of South Pond. The Public Works Director reported that he does not like to transfer more than 300,000 gallons per a day, due to the tea like color of South Pond and stated that this tea like color is harder to treat. Public Works Director further reported that by transfer pumping he is trying to maintain the level at North Reservoir and that he is expecting more rain this Thursday and Friday.

The Commission briefly discussed a report produced and distributed by Commissioner Schnack. Discussion ensued regarding where the Town might have been if the water restrictions had been lifted. The Public Works Director stated that he always likes to be cautious when lifting regulations and further stated that the Commission, when reviewing the water regulations may want to relax the restrictions on low flow dishwashers and washing machines and that this be a requirement for all customers in 2009.

The Commission asked for clarification on a few additional items as reported by the Public Works Director.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

- 1) Review of **Town Office site (44 Southwest Avenue)** for future disposition. (*per Councilor Kelly*) (cont. 09/17/07)

Administrator Keiser reported the following:

- Church Community Housing is awaiting the final word on grant funding as of this date.
- Church Community Housing is awaiting their Wetlands Assessment Report.

Commissioner Kelly asked the Town Administrator if there were a way to move things forward with Church Community Housing. Administrator Keiser stated that there was not a way to move things forward, but the Town could indicate that they are looking at other independent uses and that this may move Church Community Housing along quicker. Brief discussion followed. Administrator Keiser stated that he would speak to the Town Planner to see how we can get things moving and maybe look at other independent interested parties. Commissioner Kelly stated that this plan may move them along. Commissioner Kelly stated that he would like this project to move forward and also would like to see affordable housing, but the Town needs to look at the best interest of the rate payers. Commission President Long stated that he would like the Town Administrator to explore other avenues and report back to the Commission.

NEW BUSINESS

- 1) Discussion re: to require an applicant to get approval from the Zoning Board of Review and Planning Department prior to coming before the Board of Water and Sewer Commissioners (cont. from 09/17/07)

Administrator Keiser distributed an email from Solicitor Ruggiero and stated that both the Town Planner and the Building/Zoning Official have stated that the Board of Water and Sewer Commission should be approached first by an applicant and that the approval should be subject to Zoning Board and Planning approval. Administrator Keiser further stated that this would save the applicant time and money before going to the Zoning Board and Planning. Commissioner Kelly suggested the following plan of action:

- 1) Applicant should go before Board of Water and Sewer Commission
- 2) Applicant should go before Planning and Zoning Board of Review
- 3) Applicant should come back to Board of Water and Sewer Commission, if there are any significant changes in their plan, following meeting with Planning and the Zoning Board of Review

Administrator Keiser stated that he would work with the Town Solicitor to draft a policy for the next Water and Sewer meeting. Commission President Long agreed with Commissioner Kelly and stated that this matter should be included when reviewing the water regulations, so that all Boards and Commission are on the same page.

BILLS AND PAYROLL

Motion was made by Commissioner Schnack, seconded by Commissioner Szepatowski, to approve the Water Division Bills and Payroll. So unanimously voted. Motion was made by Commissioner Schnack, seconded by Commissioner Szepatowski to approve the Sewer Bills and Payroll. So unanimously voted.

TOWN BUSINESS

- 1) **Executive Session Announcement**
 - a) Pursuant to RIGL 42-46-5 (a) (5) real estate (lease)
 - i) Dutch Harbor Boat Yard

Motion was made by Commissioner Schnack, seconded by Commission President Szepatowski to move into Executive Session at 7:59 PM pursuant to Pursuant to RIGL 42-46-5 (a) (5) real estate (lease).

The vote was, Commission President Long, aye; Commissioner DiGiando, aye; Commissioner Schnack, aye; Commissioner Kelly, aye and Commissioner Szepatowski, aye. Motion so unanimously voted.

The Commission returned to regular session at 8:21 PM.

Motion was made by Commissioner Schnack, seconded by Commissioner Szepatowski to seal the minutes of the Executive Session. The vote was, Commission President Long, aye; Commissioner DiGiando, aye; Commissioner Schnack, aye; Commissioner Szepatowski, aye. Motion so unanimously voted.

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner DiGiando, seconded by Commissioner Schnack to adjourn the meeting at 8:22 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk