

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING**
for
TOWN, WATER AND SEWER MATTERS

Monday, August 18, 2008

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 7:00 PM by Commission President Julio DiGiando.

The following members were present:

Michael White, Vice-President
William Kelly
Barbara A. Szepatowski
Robert W. Sutton, Jr.

Also present were:

Bruce Keiser, Town Administrator
Steven J. Goslee, Public Works Director
Denise Jennings, Water and Sewer Clerk

Absent:

Wyatt A. Brochu, Esq., Town Solicitor

Motion was made by Commissioner White, seconded by Commissioner Szepatowski to discuss **New Business**, item #1- **Fay, Spofford & Thorndike contract amendment re: Water Treatment Facility**, as the next item of business. So unanimously voted.

Donald Q. Bunker, Senior Principal Engineer of Fay Spofford and Thorndike reported that the contact amendment is for the SCADA programming alarm system and process control integration for the Zenon filter computer at the new water treatment plant. Mr. Bunker stated that this is the computer program that tells what equipment, when to turn on and also calls the police department or an operator to alert them of a problem.

Commissioner Kelly expressed his concerns regarding the time allotted for operator training and stated that he did not think that one full day was enough. Commissioner Kelly asked Mr. Bunker if FST was flexible and would provide more time, if needed. Mr. Bunker stated that FST will be on-site for many days during set up. Commissioner Kelly asked the Public Works Director if he was comfortable with the one day allocated for operator trainer. Mr. Goslee stated that he was comfortable with one day of training. Commissioner Sutton asked Mr. Bunker if there would be an operational manual. Mr. Bunker stated that there will be copies of programs, screens etc, but not an operational manual as such. Commissioner Szepatowski stated that she has the same concerns as Commissioner Kelly regarding training for operators. Commissioner Szepatowski expressed her concerns regarding this amendment being under bid and suggested that FST provide a list of hourly rates. Commissioner Szepatowski further stated that any additional costs need to be understood and included now.

Motion was made by Commissioner Szepatowski, seconded by Commissioner White to approve for clarification, the contract amendment for SCADA programming services with Fay, Spofford & Thorndike in an amount not to exceed \$34, 500 with the addition from FST of an hourly rate sheet for any additional hours. So unanimously voted.

PUBLIC HEARING

- 1) Proposed draft of the amendments to the Rules and Regulations of the Board of Water Commissioners as follows:

Amendment 1 General Rules

15. The Commission from time to time may grant permission for recreational use of the reservoir.

Amendment 2 Conservation-Section 15A. Limitations on Use.

2. No customer shall use water furnished by the municipal water system for lawn irrigation, house washing, boat washing, or residential car washing from June 30th through October 1st of each year; nor at any time between October ~~31st~~ 2nd and ~~May 31st~~ June 29th when the height of the North Reservoir is more than one foot below the top of the spillway and after publication in the manner set forth in this subsection 3. When the height of the North Reservoir is from one foot to three feet below the top of the spillway and after publication of said information in a daily or weekly newspaper of general circulation within the Town of Jamestown, no customer shall use water furnished by the municipal water system for the irrigation of vegetables or flowers for more than fifteen (15) minutes per day and on such days as hereinafter set forth. No irrigation shall occur on Saturdays or Sundays. Properties with a legal address with an even number may irrigate flowers and vegetables only on an even day of the month. The above properties may irrigate on August 1st, provided it does not fall on a Saturday or Sunday. Properties with a legal address with an odd number may irrigate flowers and vegetables only on an odd day of the month.

Commission President DiGiando opened the public hearing at 7:25 PM. Commissioner Kelly asked for clarification regarding changes pertaining to boat washing. Commission President DiGiando stated that the only items that can be changed are the items advertised. Commission consensus: To continue discussion on boat washing at the April 2009 Water and Sewer meeting. Being not further comments, Commission President DiGiando closed the public hearing at 7:30 PM.

Motion was made by Commissioner Szepatowski, seconded by Commissioner White to approve the amendments to the Rules and Regulations of the Board of Water Commissioners, as advertised. So unanimously voted.

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

- 1) 06/26/08 (special meeting)

Motion was made by Commissioner White, seconded by Commissioner Szepatowski to accept the **06/26/08 (special) meeting minutes**. So unanimously voted.

- 2) 07/21/08 (regular meeting)

Motion was made by Commissioner White, seconded by Commissioner Szepatowski to accept the **07/21/08 (regular) meeting minutes**. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:
(None)

2) Non-Scheduled requests to address:
Ellen Winsor of 736 East Shore Road announced that on 08/14/08 that Jamestown has officially become an official Sole Source designation.

Norma Willis of 1191 North Main Road stated that there were some concrete pipes at the landfill that have been there for a number of years and asked what the towns plan might be for the use of these pipes.

Susan Little of 1185 North Main Road stated that she would like to see a copy of the report from GZA re: landfill closure, prior to GZA's presentation at the next Town Council meeting.

Administrator Keiser reported the following:

- GZA Report-Report may not be available in time for the 08/25/08 Town Council meeting.
- Sole Source –Received notification via email this past weekend and was planning to include it on his report for the 08/25/08 Town Council meeting.

Public Works Director Goslee stated that he would check with the Deputy Public Works Director to find out the status of the concrete pipes at the landfill.

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was up for the month of July compared to last year.
- Rainfall was below average for the month of July, but appears to be even for the month of August.
- North Reservoir was @ 41MG, usable storage-60MG
- South Pond is @ capacity, usable storage-7MG.

2) **Town project reports:** (See Project Update Report dated July 2008)

The Commission asked for clarification on a few items as reported by the Public Works Director. Brief discussion followed regarding grey water. Commission consensus: To ask the Public Works Director and the Town Administrator to arrange for a representative with knowledge of grey water and its uses to make a presentation at an upcoming Water and Sewer meeting. Commissioner Szepatowski suggested someone from the RI Department of Health.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

1) Application of Andrea Colognese et Doriana Carella (Plat 8, Lot 774; 2 Watson Avenue) for **utility service expansion/change of use** (cont. from 07/16/07)

Commission President DiGiando noted that the applicants were not present. Commission President DiGiando stated that when the applicants were before the Commission last year (07/16/07) the Commission was not clear whether the application should be heard by the Board of Water and Sewer

Commissioners first or by Planning or Zoning. Commission President DiGiando further stated that at that time, it was the consensus of the Commission to ask the applicant to visit with Planning and Zoning and then report back to the Board of Water and Sewer Commissioners and at a later date upon further discussion it was decided that future applicants should come to the Board of Water and Sewer Commissioners first. Commission President DiGiando reported that this applicant has received approval from Planning and Zoning.

Following brief discussion and clarification, motion was made by Commissioner Szepatowski, seconded by Commissioner White to approve the application of application of Andrea Colognese et Doriana Carella (Plat 8, Lot 774; 2 Watson Avenue) for utility service expansion/change of use. So unanimously voted.

NEW BUSINESS

- 1) Fay, Spofford & Thorndike contract amendment re: **Water Treatment Facility**
 - a) Brief presentation by FST

Previously discussed.

BILLS AND PAYROLL

Motion was made by Commissioner Szepatowski, seconded by Commissioner White to approve the Water Division Bills and Payroll. So unanimously voted.

Motion was made by Commissioner Szepatowski, seconded by Commissioner White to approve the Sewer Bills and Payroll. So unanimously voted.

TOWN BUSINESS

- 1) Adoption of **Town Bills and Payroll**

Motion was made by Councilor Szepatowski, seconded by Councilor White to approve the Town Bills and Payroll. So unanimously voted.

Town Council meetings for Town, Water and Sewer matters

Council President DiGiando distributed an informational worksheet and stated that has started reviewing the past twelve months meeting agendas and meeting structure. Commission President DiGiando further stated that he would like to continue discussion on this matter at the next Water and Sewer meeting on 09/15/08 to see if there is a better way to conduct business more efficiently. Commissioner Kelly agreed. Commission consensus: To continue this matter to the next Water and Sewer meeting on 09/15/08.

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner White, seconded by Commissioner Szepatowski to adjourn the meeting at 8:11 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk