

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING**
for
TOWN, WATER AND SEWER MATTERS

Monday, April 21, 2008

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 7:26 PM by Commission President Julio DiGiando.

The following members were present

Vice-President, Michael White
Robert W. Sutton, Jr.

Also present were:

Bruce Keiser, Town Administrator
Steven J. Goslee, Public Works Director
Wyatt A. Brochu, Esq., Town Solicitor
Lisa Bryer, Town Planner
Denise Jennings, Water and Sewer Clerk

Absent:

William Kelly, Commissioner
Barbara A. Szepatowski, Commissioner

Commission President DiGiando noted that the Council will not be discussing the safety concern on the Wood Pile Pier as scheduled under Town Business, as William Munger will not be able to attend this evenings meeting and that he has requested that this item be continued to the next regular Town Council meeting on 04/28/08.

Commission President DiGiando stated that he would like to discuss the School Land Use Plan, request for FY 2008-2009 funding from Rolling Agenda and Town Planner and a letter from Carol Nelson-Lee, Chairperson of Rolling Agenda as the next item of business.

Commission consensus: To discuss **Town Business**, item #2-- School Land Use Plan, request for FY 2008-2009 funding from Rolling Agenda and Town Planner and a letter from Carol Nelson-Lee, Chairperson of Rolling Agenda as the next item of business.

TOWN BUSINESS

1) **School Land Use Plan**, request for FY 2008-2009 funding from **Rolling Agenda** and Town Planner

a) Copy of letter from Carol Nelson-Lee, Chairperson of Rolling Agenda

The Town Planner reported that the Town and Rolling Agenda have been working with Gates Leighton & Associates over the past year on the Best Land Use Plan for the school grounds and neighborhood. The Town Planner stated that she will have a final draft of the report within the next month, which will not be in time for the budget process and that she does not want to lose out the funding for this project.

The Town Planner stated that upon review of the neighborhood infrastructure there are immediate

safety concerns that need to be brought to the Council's attention for funding this year and that she is recommending that the unreserved fund balance, just returned from the school budget to the Town budget, be considered for this use and that this will not impact this fiscal year's town budget.

The Town Planner briefly described the immediate improvements requested for funding and construction prior to opening of 2008-2009 school year as follows:

Improvement	Estimated Cost
Construct north-south pathway connecting Lawn and Melrose Schools	\$93,400
Construct east-west pathway connecting Lawn Ave. with north-south pathway	\$10,400
Construct sidewalk in front of Lawn School (between driveway entrance and exit)	\$36,400
Construct sidewalk along south side of Arnold Ave. by Melrose School playground (for parent pick-up/drop-off)	\$19,100
Stripe crosswalks at the following intersections: North Rd./Watson Ave.; North Rd./Narragansett Ave.; Watson Ave./Pemberton Ave.; Watson Ave./Lawn Ave.; Watson Ave./Washington St.; Watson Ave./Melrose Ave.; Melrose Ave./Arnold Ave.; crosswalks at Lawn school entry driveway.	\$8,880
TOTAL ESTIMATED COST:	\$168,180

Following clarification of a few items, it was the consensus of the Council to support the request from the Town Planner and the Rolling Agenda and to continue discussion on this matter to the next regular Town Council meeting on 04/28/08.

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

- 1) 03/17/08 (regular meeting)
Motion was made by Commissioner White, seconded by Commissioner Sutton to accept the 03/17/08 (regular) meeting minutes. So unanimously voted.

OPEN FORUM

- 1) Scheduled requests to address:

(None)
- 2) Non-Scheduled requests to address:
Susan Little of 1185 North Main Road expressed her concerns regarding the Council's decision not to discuss the safety concern on the Wood Pile Pier and stated that the Harbor Management

Commission/facilities sub-committee had schedule a sub-committee meeting on Thursday, 04/24/08 to discuss this matter.

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

- Pumping was as expected for the month of March. Had two small service leaks, which have been repaired.
- Rainfall was above average for the month of March and is down so far for April.
- Color level is up and is due to heavy rainfall.
- North Reservoir is @ capacity, usable storage-60MG.
- South Pond is @ capacity, usable storage-7MG.

2) **Town project reports:** (See Project Update Report dated March 2008)

The Commission asked for clarification on a few items as reported by the Public Works Director.

Water Treatment Facility trails:

The Commission briefly reviewed and discussed the updated plan as submitted by the Town Engineer and color coded by Commissioner Sutton. Commissioner Sutton stated that he thought that this was a good plan for public parking, for public access to the trails and it also provides security for the Water Treatment Facility. Discussion ensued regarding the surface of the parking area, security at south pond, surrounding private property and signage. Motion was made by Commissioner Sutton, seconded by Commissioner White to approve the plan for parking and trails at the Water Treatment Facility as submitted by the Town Engineer. So unanimously voted.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

1) **Review Rules and Regulations of Board of Water and Sewer Commissioners** as amended July 17, 2006 (cont. from 03/17/08)

Previously discussed during a workshop and was continued to the next Water and Sewer meeting on 05/19/08.

NEW BUSINESS

1) **Rhode Island Aggregation Program-Renewable Power**

- a) Consideration of purchasing renewable energy

Town Administrator Keiser reported that this matter was continued from the last regular Town Council meeting and was approved by the Council on the Town (General Fund) side and that it was decided that this matter should be approved on the Enterprise (Water and Sewer Funds) side as well.

Administrator Keiser further reported that the Water Fund expenses for electricity are \$28,000 per a year and the Sewer Fund expenses for electricity are \$35,000 per a year. Administrator Keiser stated that he has indicated to the RI League of Cities and Towns that the Town of Jamestown will support this program 100%. Motion was made by Commissioner Sutton, seconded by Commission President DiGiando to support the RI Island Aggregation Program for Renewable Power on the Enterprise (Water and Sewer Funds) side in addition to the Town (General Fund) side and to go 100% green power. So unanimously voted. Administrator Keiser stated that he will prepare the bid

package for the League of Cities and Towns.

- 2) **Water Treatment Facility trails** (*per Councilor Sutton*)
Previously discussed.

BILLS AND PAYROLL

Commissioner Sutton asked for clarification on one item. Motion was made by Commissioner White, seconded by Commissioner Sutton to approve the Water Division Bills and Payroll. So unanimously voted.

Motion was made by Commissioner White, seconded by Commissioner Sutton to approve the Sewer Bills and Payroll. So unanimously voted.

TOWN BUSINESS cont.

- 1) Safety concern on **Wood Pile Pier** (*per Council President DiGiando*)
Commission consensus: To continue this matter to the next regular Town Council Meeting on 04/28/08.
- 2) **School Land Use Plan**, request for FY 2008-2009 funding from **Rolling Agenda** and Town Planner
 - a) Copy of letter from Carol Nelson-Lee, Chairperson of Rolling Agenda
Previously discussed.

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner White, seconded by Commissioner Sutton to adjourn the meeting at 8:17 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk