

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, September 21, 2009

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:45 PM by Commission President Julio DiGiando. The following members were present:

Michael White, Vice-President
William Kelly
Robert W. Sutton, Jr.
Barbara A. Szepatowski

Also present were:

Bruce R. Keiser, Town Administrator
Arlene Petit, Town Clerk

Absent:

Peter D. Ruggiero, Esq., Town Solicitor
Steven J. Goslee, Public Works Director
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 08/24/09 (regular meeting)

Motion was made by Commissioner Szepatowski, seconded by Commissioner White to accept the 08/24/09 (regular) meeting minutes. So unanimously voted.

2) 09/08/09 (special meeting)

Motion was made by Commissioner Szepatowski, seconded by Commissioner White to accept the 09/08/09 (special) meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

REPORT OF TOWN OFFICIALS

1) Pumping Report:

Town Administrator Keiser stated that the Public Works Director is out of town this week at the NEWWA Annual Conference. Administrator Keiser briefly outlined the Public Works Directors report. Administrator Keiser reported that the Water Department will be conducting their annual main

flushing this fall and that flushing is done to remove debris and sediment that accumulates in the water pipes. Administrator Keiser further reported that a notice will be posted in the newspaper prior to the flushing. Administrator Keiser stated that any individuals who experienced brown water and has flushed their system and have reported the brown water to the Water Department during the past few months, have been given a flushing credit.

2) Town project reports: (See Project Update Report dated August 2009)

The Commission asked for clarification on a few items as reported by the Town Administrator.

Brief discussion followed regarding the Conservation Commission trail, fencing and wetlands mitigation.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

(None)

BILLS AND PAYROLL

Following clarification of a few items, motion was made by Commissioner Szepatowski, seconded by Commissioner Kelly to approve the Water Division Bills and Payroll and the Sewer Division Bills and Payroll. So unanimously voted.

TOWN BUSINESS

(None scheduled)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Szepatowski, seconded by Commissioner Kelly to adjourn the meeting at 6:55 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

Clerks note: Minutes were taken by the Town Clerk and transcribed by the Water and Sewer Clerk.

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk