

**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING  
for  
TOWN, WATER AND SEWER MATTERS**

Monday, December 13, 2010

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:33 PM by Commission President Michael Schnack. The following members were present:

Robert Bowen, Vice-President  
William H. Murphy  
Michael G. White  
Ellen Winsor

Also present were:

Bruce R. Keiser, Town Administrator  
Wyatt A. Brochu Esq., Town Solicitor  
Steven J. Goslee, Public Works Director  
Michael Gray, Town Engineer/Deputy Public Works Director  
Denise Jennings, Water and Sewer Clerk

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS**

(None)

**READING AND APPROVAL OF MINUTES**

1) 11/15/10 (regular meeting)

Motion was made by Commissioner White, seconded by Commissioner Winsor to accept the 11/15/10 (regular) meeting minutes. So unanimously voted.

**OPEN FORUM**

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

**REPORT OF TOWN OFFICIALS**

1) Pumping Report:

The Public Works Director reported the following:

- Pumping was down for the month of November. Customer's usage is generally lower during this time of year and due to early leak detection.
- Color level at North Reservoir is good.

North Reservoir is @ 28 MG, usable storage-60MG. The Reservoir has risen 1.5 inches since the last

measurement on 12/10/10 and is due to heavy rain over the past weekend.

South Pond is @ 7 MG, usable storage-7MG

2) Town project reports: (See Project Update Report dated November 2010)

The Commission asked for clarification on a few items as reported by the Public Works Director.

Brief discussion followed, regarding the upcoming retirement of Steve Goslee, Public Works Director and the proposed plan for his replacement. Administrator Keiser stated that the Town will be meeting with the RIDOH regarding the certification process for the lab director's portion of the position for the WWTF and that he will keep the Commission informed regarding this matter.

### **LETTERS AND COMMUNICATIONS**

(None)

### **UNFINISHED BUSINESS**

1) Utility shut-off policy (*per Commissioner White*) cont. from 11/15/10

a) Draft of Resolution submitted by Solicitor Ruggiero

Motion was made by Commissioner Winsor, seconded by Commissioner White to approve the resolution as submitted by Solicitor Ruggiero.

Following brief discussion, it was the consensus of the Commission to amend paragraphs six and seven to read as follows:

**NOW THEREFORE, BE IT RESOLVED**, that we, the Water and Sewer Commissioners of the Town of Jamestown do hereby authorize the Town Administrator to adopt a policy to enact a temporary moratorium on utility shut-offs during the winter season for water and sewer utility account holders in legitimate economic stress conditions; and

**BE IT FURTHER RESOLVED** that the Commission's Clerk is hereby instructed to post a certified copy of this resolution on the Water and Sewer Commission web site and distribute to otherwise ~~alter~~ notify account holders of this policy.

Motion so voted as amended.

Commissioner White read the adopted resolution into the record and noted that the resolution will be resolution number 2010-1 for the Town Council sitting as the Board of Water and Sewer Commission.

### **NEW BUSINESS**

(None)

### **BILLS AND PAYROLL**

Following clarification of a few items, motion was made by Commissioner White, seconded by Commissioner Bowen to approve the Water Division Bills and Payroll dated 12/13/10. So unanimously voted.

Motion was made by Commissioner Bowen, seconded by Commissioner White to approve the Sewer Division Bills and Payroll dated 12/13/10. So unanimously voted.

**TOWN BUSINESS**

(None scheduled)

**ADJOURNMENT**

There being no further business before the Commission, motion was made by Commissioner White, seconded by Commissioner Bowan to adjourn the meeting at 6:56 PM. So unanimously voted.

Attest:

Denise Jennings

Water and Sewer Clerk

xc: Commission Members (5)  
Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk