

**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING  
for  
TOWN, WATER AND SEWER MATTERS**

Monday, September 20, 2010

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:04 PM by Commission President Michael Schnack. The following members were present:

Robert Bowen, Vice-President  
William H. Murphy  
Michael G.White  
Ellen Winsor

Also present were:

Bruce R. Keiser, Town Administrator  
Peter D. Ruggiero Esq., Town Solicitor  
Steven J. Goslee, Public Works Director  
Christina D. Collins, Finance Director  
Michael Gray, Town Engineer/Deputy Public Works Director  
Denise Jennings, Water and Sewer Clerk

**EXECUTIVE SESSION ANNOUNCEMENT**

1) Pursuant to RIGL 42-46-5(a) Subsection (2) potential litigation  
It was moved by Commissioner Bowen, seconded by Commissioner Murphy to enter into executive session pursuant to RIGL 42-46-5(a) Subsection (2) potential litigation. The vote was, Commissioner Schnack, aye; Commissioner Bowen, aye; Commissioner Murphy, aye; Commissioner White, aye; Commissioner Winsor, aye. The motion was passed unanimously.

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS**

(None)

**READING AND APPROVAL OF MINUTES**

1) 07/19/10 (regular meeting)  
Motion was made by Commissioner Bowen, seconded by Commissioner Murphy to accept the 07/19/10 (regular) meeting minutes. So unanimously voted.

**OPEN FORUM**

- 1) Scheduled requests to address:  
(None)
- 2) Non-Scheduled requests to address:  
(None)

## **REPORT OF TOWN OFFICIALS**

### 1) Pumping Report:

The Public Works Director reported the following:

- Pumping was down for the month of August.
- Water transfer from South to North Pond has ceased. Color level at north reservoir is rising indicating that the ability of North Pond to assimilate South Pond water is diminishing. Transfer pumping will resume as conditions allow.
- Rainfall was down for the month of August.
- North Reservoir is @ 35MG, usable storage-60MG. Reservoir level usually hits its lowest point in the September/October time frame.

Commission consensus: To ask the Public Works Director to monitor the level of the reservoir closely and report back to the Commission, if necessary.

- South Pond is @ 6MG, usable storage-7MG

### 2) Town project reports: (See Project Update Reports dated August 2010)

The Public Works Director briefly outlined the required RIDOH Corrosion Control Study of the distribution system as follows:

- The study would consist of piloting 2 or 3 different corrosion formulations thru pipe loops.
- A pipe loop consists of copper tubing that replicates the service line from the street, service shutoff, meter and internal plumbing fixtures of the house.
- These loops are operated for a period of months and sampled at intervals to establish a dosage which would optimize the corrosion protection for the distribution system.
- The pilot study has a timeline of 18 months and an additional 6 months of review time for the RIDOH.
- After review, an optimum product and dosage will be proposed.
- The Public Works Director is writing a request for proposals for an advertisement to assist with this study.

The Commission asked for clarification on a few items as reported by the Public Works Director.

Commission Winsor stated that a few months ago, Duncan Pendlebury offered to do a schematic drawing of the Town owned property located at 44 Southwest Avenue. Commission President Schnack reported that this matter was discussed and that there was not a consensus to discuss the matter further. Solicitor Ruggiero stated the this matter is not on this meeting agenda and should not be discussed further. Motion was made by Commissioner Winsor, seconded by Commissioner White to place this item on the next Water and Sewer meeting agenda on 10/18/10. Commssioners Winsor and White in favor; Commissioners Bowen, Schnack and Murphy opposed. Motion failed.

## **LETTERS AND COMMUNICATIONS**

(None)

## **UNFINISHED BUSINESS**

(None)

## **NEW BUSINESS**

### 1) Proposed Water Budget fy 2010/2011 for adoption

The Finance Director stated that with the proposed budget there will be no rate increases this year, but there will be an increase next year.

Following brief discussion and clarification of a few items, motion was made by Commissioner Murphy, seconded by Commissioner White to approve the Water Budget fy 2010/2011, as presented. So unanimously voted.

### 2) Proposed Sewer Budget fy 2010/2011 for adoption

The Town Administrator stated that with the proposed budget, there will be no rate increases this year, but there will be an increase next year. The Town Administrator further stated that the only increase in expenditures this year is for State Mandated Testing, which will increase from \$11,000 to \$25,000. The Town Administrator announced that the increase is due to the upcoming retirement (Spring 2011) of the Public Works Director, Steve Goslee. The Town Administrator reported that Mr. Goslee is the only licensed person to perform specific lab work and that upon his retirement the Town will have to bid this service out. The Finance Director reported that there is no change in debt and the Sewer Division is already making debt payments.

Following clarification of a few items, motion was made by Commissioner Bowen, seconded by Commissioner Winsor to approve the Sewer Budget fy 2010/2011, as presented. So unanimously voted.

Brief discussion followed regarding the future of the Town owned property located at 44 Southwest Avenue. Town Administrator Keiser stated that he could ask David Bebyn of B& E Consulting to make a presentation regarding the Towns options at the next Water and Sewer meeting on 10/18/10.

## **BILLS AND PAYROLL**

Motion was made by Commissioner Bowen, seconded by Commissioner Murphy to approve the Water Division Bills and Payroll dated 07/19/10 and 09/20/10. So unanimously voted.

Motion was made by Commissioner Bowen, seconded by Commissioner Murphy to approve the Sewer Division Bills and Payroll dated 07/19/10 and 09/20/10. So unanimously voted.

## **TOWN BUSINESS**

(None scheduled)

## **EXECUTIVE SESSION**

It was moved by Commissioner Bowen, seconded by Commissioner Murphy to adjourn into executive session at 6:51 PM, pursuant to RIGL 42-46-5(a) Subsection (2) potential litigation. The vote was, Commissioner Schnack, aye; Commissioner Bowen, aye; Commissioner Murphy, aye; Commissioner White, aye; Commissioner Winsor, aye. The motion was passed unanimously.

The Commission returned to regular session at 7:03 PM. Commission President Schnack stated that no vote was taken in executive session. It was moved by Commissioner Bowen, seconded by Commissioner Murphy to seal the minutes of the executive session. The vote was, Commissioner Schnack, aye; Commissioner Bowen, aye; Commissioner Murphy, aye; Commissioner White, aye; Commissioner Winsor, aye. The motion was passed unanimously.

**ADJOURNMENT**

There being no further business before the Commission, motion was made by Commissioner Bowen, seconded by Commissioner Murphy to adjourn the meeting at 7:05 PM. So unanimously voted.

Attest:

Denise Jennings

Water and Sewer Clerk

xc: Commission Members (5)

Town Administrator

Town Solicitor

Public Works Director

Town Clerk