

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, November 21, 2011

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:00 PM by Commission President Michael Schnack. The following members were present:

Robert Bowen, Vice-President
William H. Murphy
Michael G. White
Ellen Winsor

Also present were:

Peter D. Ruggiero Esq., Town Solicitor
Michael Gray PE Town Engineer/Public Works Director
Denise Jennings, Water and Sewer Clerk

Absent: Bruce R. Keiser, Town Administrator

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) **10/17/11 minutes** (regular meeting)

Motion was made by Commissioner Murphy, seconded by Commissioner White to accept the 10/17/11 (regular) meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Wells have been shut down for the winter.
- Transfer pumping has been shut down for the winter.
- North Reservoir is @ 58 MG, usable storage-60MG.
- South Pond is @ capacity, usable storage-7MG

2) **Town project reports:** (See Project Update Report dated October 2011)

Treatment Plant

The Public Works Director reported the follow:

- He and Don Bunker of FST met with staff at RIDOH to review the draft of the Corrosion Control

Study. RIDOH agrees with the recommendations of the report and supports the change to use the former coagulant (alum) at the treatment plant.

- Will be collecting our bi-annual lead and copper samples in December.
- Will continue to report on progress in reducing lead concentrations. It may take until June 2012 to see improvements.
- He has just received a draft copy of the Clean Water Infrastructure Replacement Plan from Pare Engineering. The 5 year update to the plan is required by the Water Resources Board.
- He will forward a copy of the final report to the Commission, when complete.

The Commission asked for clarification on a few items as reported by the Public Works Director.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

- 1) **Application of Windridge Properties, LLC (John Brittain)** (Plat 9, Lot 201; 14 Clinton Avenue) for **utility service connection (2)**

John Brittain of 230 Conanicus Avenue stated that he would like to add two apartments to the second floor of his building located at 14 Clinton Avenue. Commission President Schnack asked what the current use of the second and third floor was. Mr. Brittain stated that currently the second floor is used as an office and for storage and the third floor is empty. Commission President Schnack stated that it appears as though the office will be removed on the second floor and will be replaced with two apartments. Mr. Brittain agreed with Commission President Schnack. Commission President Schnack further stated that the Planning Department encourages mixed use.

The Public Works Director assured the Commission that there is enough water to support these applications and stated that the Planning Department continues to work on the build-out analyses. The Public Works Director further stated that the applicant will be required to do the following:

- Pay two additional hook-up fees, including water and sewer.
- To meter each of the apartment units separately.
- To install water saving devices as required by the Water and Sewer rules and regulations.

Following clarifications of a few items, motion was made by Commissioner Murphy, seconded by Commissioner White to approve the application of Windridge Properties, LLC (John Brittain) (Plat 9, Lot 201; 14 Clinton Avenue) for two utility service connections (2 water and 2 sewer), subject to the recommendations of the Public Works Director. So unanimously voted.

Commission President Schnack stated that in the future, the Commission does not need to see a copy the form that is included with the applications pertaining to Race/National Origin.

- 2) **Application of Heidi Steele, Karla Bartley et Owner of property, Jeffrey McDonough** (Plat 8, Lot 472; 42 Narragansett Avenue) for **expansion/change of use**.

Heidi Steele of 37 Caswell Street, Narragansett, RI stated that she and her partner are looking to open a small yoga/massage studio with a small retail facility. Commissioner Murphy stated that the applicant has already gone before Planning and the Zoning Board of Review.

Following clarification of a few items, motion was made by Commissioner Bowen, seconded by

Commissioner Murphy to approve the application of Heidi Steele, Karla Bartley et Owner of property, Jeffrey McDonough (Plat 8, Lot 472; 42 Narragansett Avenue) for expansion/change of use. So unanimously voted.

BILLS AND PAYROLL

Following clarification of a few items, motion was made by Commissioner Bowen, seconded by Commissioner Winsor to approve the Water Division Bills and Payroll dated 11/21/11. So unanimously voted.

Following clarification of a few items, motion was made by Commissioner Bowen, seconded by Commissioner Murphy to approve the Sewer Division Bills and Payroll dated 11/21/11. So unanimously voted.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Bowen, seconded by Commissioner Murphy to adjourn the meeting at 6:25 PM. So unanimously voted.

Attest:

Denise Jennings

Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk