

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING**
for
TOWN, WATER AND SEWER MATTERS

Monday, July 18, 2011

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:32 PM by Commission Vice-President, Robert Bowen. The following members were present:

William H. Murphy
Michael G. White
Ellen Winsor

Also present were:

Bruce R. Keiser, Town Administrator
Peter D. Ruggiero Esq., Town Solicitor
Michael Gray PE Town Engineer/Public Works Director
Denise Jennings, Water and Sewer Clerk

Absent: Michael Schnack, Commission President

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 06/20/11 (regular meeting)

Motion was made by Commissioner White, seconded by Commissioner Murphy to accept the 06/20/11 (regular) meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

Commissioner Winsor asked the Town Administrator on the status of his memorandum requesting that the connection fees be waived for the application of the Town of Jamestown (Narragansett Avenue; Plat 8, Lot 530) for utility service connection. Administrator Keiser stated that it was an oversight on his part and that he would provide the memorandum at the next Water and Sewer meeting.

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was average for the month of June.
- Color level has not changed over the past few months.
- North Reservoir is @ 51 MG, usable storage-60MG
- South Pond is @ capacity, usable storage-7MG

2) **Town project reports:** (See Project Update Report dated June 2011)

The Public Works Director reported the following:

- o Water samples were collected from 20 homes and analyzed for lead and copper for our bi-annual testing requirement for RIDOH. Three samples exceeded the levels for lead therefore we did not meet the 90 percentile requirement for this round. The Public Works Director further reported that he had met with Donald Bunker of Fay, Spofford and Thorndike to discuss the matter and he will be reviewing historical data to come up with a solution.
- o He discussed the Safe Yield Study with Donald Bunker of FST and that Mr. Bunker will review the report with Chris Yannoni of FST to determine if an update is necessary. The Public Works Director stated that he will update the Commission on this matter, as soon as he has the information from FST.

3) **Annual Drinking Water Quality Report for 2010:**

The Public Works Director stated that a copy of the Annual Drinking Water Quality Report for 2010 was included in the Commissions meeting packet.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

1) Discussion re: **Water Distribution Improvements to Meet Fire Flow Deficiencies Report** prepared by Fay, Spofford and Thorndike (continued from 06/20/11)

The Public Works Director stated that a copy of the Water Distribution Improvements to Meet Fire Flow Deficiencies Report (2003) prepared by FST was included in the Commissions meeting packet and that future improvements can be discussed during the capital improvements budget process. The Commission asked for clarification on a few items in the report.

2) Discussion re: **General Rate Study** (continued from 06/20/11)

The Commission briefly discussed the worksheet submitted by the Finance Director, entitled “Jamestown Water Consumption-0--5000” and noted that 36% of the customers use 5000 gallons or less a quarter. Commissioner Bowen stated that he would like to see this information in graph form. Brief discussion ensued regarding the lowering of the Minimum in Advance charges. Administrator Keiser stated that one must look at the financial aspect, prior to making any decisions. Commission consensus: To continue this matter to the next Water and Sewer meeting.

NEW BUSINESS

(None)

BILLS AND PAYROLL

Motion was made by Commissioner White, seconded by Commissioner Murphy to approve the Water and Sewer Division Bills and Payroll dated 07/18/11. So unanimously voted.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner White, seconded by Commissioner Murphy to adjourn the meeting at 6:58 PM. So unanimously voted.

Attest:

Denise Jennings

Water and Sewer Clerk

xc: Commission Members (5)

Town Administrator

Town Solicitor

Public Works Director

Town Clerk